

**Instructions for EPA Form 3520-20N (Rev. 06-99); Reformulated Gasoline Program**  
**Averaging Areas Report**

Refiners or importers that produced or imported reformulated gasoline or RBOB that was to meet the VOC emissions performance standards on average should submit this report for each facility with the fourth quarter reports. For choice entries, such as (1.1), completely shade the bubbles that apply. For numeric entries, type or print the numbers in the box AND shade the bubble for the corresponding number. If using a photocopied version of the form, please ensure the copy is clean and has been copied to 100% of the original page size, and that the black corner squares are included in their entirety.

1.0 Identifying Information: Items 1.1 through 1.6 provide descriptive information about the report and the submitting party.

1.1 Report Type: Shade only one. Indicate whether this is the first time this Reformulated Gasoline Program Averaging Areas report has been submitted (Original) or if it is a modified report for the batch (Re-submission).

1.2 Report Date: Enter the date (in mm/dd/yy format) on which this report, whether an original or a re-submission, was prepared.

1.3 Company ID: The EPA-assigned four-digit ID for the company producing or importing reformulated gasoline or RBOB.

1.4 Facility ID: The EPA-assigned five-digit ID for the facility producing or importing reformulated gasoline or RBOB.

1.5 RY: Reporting year. The calendar year the batch was produced or imported (ex. 1998 should be reported as '98').

1.6 Page #: The page number for this report. This value will be "01" if the facility operated in 16 or less RFG averaging or, "covered", areas. However, if the facility operated in more areas than that, this item allows additional copies of this form to be used by incrementing the page number by one.

2.0 Averaging Areas: Items 2.1 through 2.16 identify each averaging or "covered" area that the facility supplied with averaging reformulated gasoline or RBOB during the reporting year. Refer to the attachment ("RFG Covered Areas Code List") for the appropriate code for the area. If there are more than sixteen areas to report, continue the information on another copy of this form, being sure to increment the page number in item 1.5 on the new form by one (information for a 17th area would be entered in item 2.1 of a new form with a value of "02" in item 1.6 ("Page #").

Mail completed form to:

US Mail:

U.S. Environmental Protection Agency  
Attn: REFGAS (6406J)  
1200 Pennsylvania Ave, NW  
Washington, DC 20460

Commercial Delivery:

U.S. Environmental Protection Agency  
Attn: REFGAS; (202) 343-9038  
1310 L Street, NW  
Washington, DC 20005

Paperwork Reduction Act Statement

The collection of information has an estimated record keeping and reporting burden averaging 30 minutes per response. This estimate includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing the collection of information. The collection of this information has been approved by the Office of Management and Budget under information collection request number OMB 2060-0277. OMB review of this form is pending. Send comments regarding the burden estimates or any other aspect of this collection of information, including suggestions for reducing this burden to Chief, Information Policy Branch; U.S. EPA (2136); 401 M St., S.W.; Washington, DC 20460; and to the Office of Management and Budget; Washington, DC 20503; marked "Attn: Desk Officer for EPA."