



Application and Instructions for Training Providers

Applying for Accreditation of Lead- Based Paint Activity and Renovation Training Programs

ACCREDITATION APPLICATION FOR TRAINING PROGRAMS (CONTINUED) Form Approved OMB No. 2070-0155 Expires 08/31/04

Completion of Accredited Lead-specific Training Requirement of §745.225(c)(2)(ii):
Check as many that apply and complete information for each. Attach additional sheets of paper, as necessary.

Discipline: Inspector Supervisor Risk Assessor Project Designer Abatement Worker

Name of Training Program: _____
State: _____ Zip Code: _____
Completed: _____
Month/Day/Year: _____

U.S. ENVIRONMENTAL PROTECTION AGENCY
ACCREDITATION APPLICATION FOR TRAINING PROGRAMS
FOR Accreditation of Lead-Based Paint Activities and Renovation Training Programs

Important: Consult the Instructions for Training Programs Applying for Accreditation of Lead-Based Paint Activities and Renovation Training Programs and the official requirements reprinted there to complete this form. **Please type or print responses in black or blue ink only.**

A. General Information
Select one of the following application types:
 Initial accreditation application
 Re-accreditation application
 Adding additional jurisdiction(s) to accreditation/amending accreditation
 Replacement of a certificate

Indicate the course(s) for which you seek accreditation or re-accreditation. List all EPA-run jurisdiction(s) in which you intend to conduct lead-based paint activity training. An EPA-run jurisdiction includes an EPA-run state, U.S. territory, or all Indian tribal land(s) in any one EPA Region. Attach additional sheets of paper, as necessary.

The fee you must pay depends on the number of disciplines and EPA-run jurisdiction(s) in which you plan to conduct lead-based paint activity training. See the fees schedule in the instruction booklet to determine your fee. The total fee listed below should include fees calculated on any additional sheets.

	Inspector	Supervisor	Risk Assessor	Project Designer	Abatement Worker	Fee
1 st EPA-run jurisdiction* (pay base accreditation fee only)	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
2 nd EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
3 rd EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
4 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
5 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
6 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
7 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
8 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
9 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
10 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
11 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
12 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
13 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
14 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
15 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
16 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
17 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
18 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
19 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____
20 th EPA-run jurisdiction*	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	<input type="checkbox"/> I <input type="checkbox"/> R	\$ _____

* EPA-run jurisdiction* (pay base accreditation fee only)

2nd EPA-run jurisdiction*
 Check here if you are listing additional EPA-run jurisdiction(s). Each additional jurisdiction \$35 per discipline, per jurisdiction. (List on additional sheets of paper and attach, as necessary.) See the fee schedule in the instruction booklet. For current listing of EPA-run jurisdictions, see www.epa.gov/lead or call 1-800-424-LEAD.

Worker courses in a language other than English (list each language separately):
(Note: Only worker course(s) can be taught in a language other than English. \$1,700 for initial course, \$1,010 for refresher course, and \$35 for each additional EPA-run jurisdiction per language.)

Do you request a fee waiver as a:
 Local government applicant
 Nonprofit applicant: (Nonprofit means an entity that has demonstrated to any branch of the Federal Government or to a state, municipal, tribal, or territorial government, that no part of its net earnings inure to the benefit of any private shareholder or individual.)
 State government applicant

If your training program designation is nonprofit. If another agency/state has designated your nonprofit status, indicate the agency/state letter confirming such designation. If another agency/state has designated your nonprofit status, indicate the agency/state and corresponding identification number and attach appropriate documentation.

501(c)(3) (IRS-issued number) 501(c)(5) (IRS-issued number) 501(c)(9) (IRS-issued number) Other _____

B. Applicant Information
Name of Training Program and Street Address: _____
City: _____ State: _____ Zip Code: _____
Business, State, Agency, etc.: _____
Mailing Address: _____
Address: _____ City: _____ State: _____ Zip Code: _____
Applicant's Phone #: (____) _____ ext. _____ Applicant's Fax #: (____) _____
Applicant's E-mail Address: _____

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Training Diploma Transcript Certificate

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**ACCREDITATION APPLICATION
FOR TRAINING PROVIDERS**

U.S. ENVIRONMENTAL PROTECTION AGENCY

Important: Consult the instructions provided for training programs applying for accreditation to complete this form.
Please type or print response in black or blue ink only.

A. General Information

Select one of the following application types:

- Accreditation application
- Re-accreditation application
- Adding jurisdiction[s] to accreditation/amending accreditation
- Replacement of a certificate

Official Use Only

For information on EPA and other Lead Programs, see: <http://www.epa.gov/lead>
Check to be listed on EPA's web site:

- For Evaluation and Abatement
- For Renovation
- I do not want to be listed

Indicate the course[s] for which you seek accreditation or re-accreditation. List all EPA-run jurisdiction[s] in which you intend to conduct lead-based paint activity training. An EPA-run jurisdiction includes an EPA-run state, a U.S. territory, or all Indian tribal land[s] in any one EPA Region. Attach additional sheets of paper as necessary. EPA accreditation for renovator, and/or dust sampling technician training is valid in all EPA-run jurisdictions (i.e., National Accreditation).

The fee you must pay depends on the number of disciplines and/or EPA-run jurisdiction[s] in which you plan to conduct lead-based paint training. See the fees schedule in the instructions to determine your fee. The total fee listed below should include fees calculated on any additional sheets.

I=Initial R=Refresher	Inspector		Supervisor		Risk Assessor		Project Designer		Abatement Worker		Renovator		Dust Sampling Technician		Fee
	I	R	I	R	I	R	I	R	I	R	I	R	I	R	
1 st EPA-run jurisdiction (pay base fee only)															\$
2 nd EPA-run jurisdiction															\$
National Accreditation															\$

Check here if you are listing additional EPA-run jurisdiction[s]

List on additional sheets of paper and attach as necessary (N/A to renovators and dust sampling technicians).
Each additional jurisdiction costs \$35 per discipline.
See the definition of EPA-run jurisdiction[s] and the fee examples in the instructions.
For current listing of EPA-run jurisdictions, see www.epa.gov/lead, or call 1-800-424-LEAD.

Courses in a language **other than English** (list each language separately):

(Note: \$ _____ for initial course, \$ _____ for refresher course, and \$ _____

for each additional EPA-run jurisdiction per language)

Total Fee: \$ _____

Do you request a fee waiver as a: Local Government State Government Nonprofit

(Nonprofit means an entity that has demonstrated to any branch of the Federal Government, or to a state, municipal, tribal, or territorial government, that no part of its net earnings inures to the benefit of any private shareholder or individual.)

If your training program designation is nonprofit, specify the IRS-issued number below and submit a copy of an official IRS letter confirming such designation. If another agency/state has designated your nonprofit status, indicate the agency/state and corresponding identification number and attach appropriate documentation.

501(c)(3) 501(c)(5) 501(c)(9) Other
IRS-issued # IRS-issued # IRS-issued #

B. Applicant Information

Name of Training Program & Street Address:

Business, State, Agency, etc.

Street Address, Suite Number (Please no P.O. Box)

City

State

Zip Code

Mailing Address:

Address

City

State

Zip Code

Applicant's Phone #:

ext.

Fax #:

Applicant's E-mail Address:

Please list all types of facilities and locations at which training will take place. Attach additional sheets of paper, as necessary.

Type of Facility Street Address, Suite Number (Please no P.O. Box) City State Zip Code

Type of Facility Street Address, Suite Number (Please no P.O. Box) City State Zip Code

C. Qualifications of Training Program Manager

Name of Training Program Manager:

Last

First

Middle

Training Program Manager's Title:

Previous and/or Maiden Name(s), if applicable:

Teaching Workers or Adults Requirement of §745.225(c)(1)(i), (ii), or (iii):
 Check one of the following:

Experience	or	Education	or	Training	or	Bachelors	or	Experience managing
				or graduate degree in		a training program specializing in		environmental hazards
				any field				

Check the supporting documentation attached for the box checked above:

Experience	Education	Training	Bachelors	Management Experience
Resume	Diploma	Certificate	Diploma	Resume
Letter of Reference	Transcript		Transcript	Letter of Reference
Documentation of Work Experience				Documentation of Work Experience

Construction Industry Requirement of §745.225(c)(1)(iv):
 Check one of the following:

Experience	or	Education	or	Training
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Check the supporting documentation attached for the box checked above:

Experience	Education	Training
Resume	Diploma	Certificate
Letter of Reference	Transcript	
Documentation of Work Experience		

D. Qualifications of Principal Course Instructor (Attach a separate sheet for each individual.)

Name of Principal Course Instructor for each course:

(If more than one, attach additional sheets.)

Last

First

Middle

Previous and/or Maiden Name(s), if applicable:

Teaching Workers or Adults Requirement of §745.225(c)(2)(i):
 Check one of the following:

Experience	or	Education	or	Training
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Check the supporting documentation attached for the box checked above:

Experience	Education	Training
Resume	Diploma	Certificate
Letter of Reference	Transcript	
Documentation of Work Experience		

Completion of (16 hrs) Accredited Lead-specific Training Requirement of §745.225(c)(2)(ii):

Check as many that apply and complete information for each. Attach additional sheets of paper, as necessary.

Discipline: Inspector Supervisor Risk Assessor Project Designer Abatement Worker
Renovator (8hrs) Dust Sampling Technician (8hrs)

Name of Trainer: Name of Training Program:

Training Program Address: Street Address, Suite Number City State Zip Code

Training Program Phone #: ext. Date Training Completed: Month/Day/Year

Training Certificate Identification Number:

Construction Industry Requirement of §745.225(c)(2)(iii):

Check one of the following:

Experience or Education or Training

Check the supporting documentation attached for the box checked above:

Experience	Education	Training
Resume	Diploma	Certificate
Letter of Reference	Transcript	
Documentation of Work Experience		

E. Lead-Based Paint Activity or Renovation Violations

Does training Program have any past, present, or pending lead based paint activity, or renovation violations of EPA, state, U.S. territory, or Indian tribal land(s) regulations? **If yes**, please attach a written explanation. Yes No

F. Certification of Course Training Material

I certify that I am using the course training materials as marked in the boxes below for each of the courses that I am seeking accreditation as required by §745.225(b)(1)(iii). My signature in Section I applies to this Section F.

	Inspector	Supervisor	Risk Assessor	Project Designer	Abatement Worker	Renovator	Dust Sampling
EPA Recommended Training Materials							
Authorized State course/program (attach documentation that course and/or program is state-approved)							
Other LBP Training							

G. Re-accreditation Applicants Only

Use the following space to describe any changes to the training facility equipment or course materials since the training program's last application was approved. Attach additional sheets of paper as necessary.

H. Additional Information

Use the following space for any additional information or comments that you feel are relevant and want EPA to consider with your application. Attach additional sheets of paper, as necessary.

I. Certification Statement

Privacy Act Statement: This statement is provided pursuant to the Privacy Act of 1974, 5 U.S.C. §552a. The authority for collecting this information is 40 C.F.R. Part 745, and 15 U.S.C. §§2682 and 2684. The information collected on this form will be used to establish the applicant's eligibility to receive accreditation to conduct training in the field of lead-based paint activities in target housing and child-occupied facilities. Disclosure of this information is voluntary; however, the failure to provide this information may delay or prevent an applicant's accreditation. This information may be disclosed in appropriate and limited circumstances to: EPA employees, contractors, grantees or others when performing duties that are compatible with the purpose for which this information is collected and when this information is necessary to complete the task; a member of Congress in response to a request made with your consent and on your behalf; to appropriate law enforcement agencies responsible for investigating, enforcing, prosecuting or implementing specific statutes, codes or regulations and this information is relevant to that responsibility; an appropriate adjudicative body when such disclosure is compatible with the purpose for which this information is collected and the EPA or the United States has an interest in the proceeding; and the Department of the Treasury, the General Services Administration, the General Accounting Office and other Federal, State, and Local Agencies for authorized activities related to this information.

I certify that the lead-based paint activity training program described in Parts A through H of this application, including any attachments, meets the requirements established in paragraph (c) of 40 CFR § 745.225. I hereby attest and affirm that the information included on this application, including any attachments, is true and accurate to the best of my belief and knowledge. I acknowledge that any accreditation issued pursuant to this application, including any attachments, will be subject to revocation if issuance was based on incorrect or inadequate information that materially affected the decision to issue the accreditation. I also attest and affirm that I will maintain my accreditation(s) according to 40 CFR § 745.225 and conduct lead-based paint activities training only in those disciplines and geographical areas in which I have received accreditation.

A false statement on this form may lead to prosecution under 18 U.S.C. 1001 or to imposition of applicable criminal and civil penalties and/or administrative remedies.

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Training Program Manager's Signature

(Please print this form then sign legibly within the boundaries of the box above.)

Date Signed

Before you mail your application and accreditation fee, make sure that you have:

- Filled out all applicable sections of the application
- Signed and dated the application
- Made a copy of your application for your files
- Enclosed education, experience, and other documentation for the Training Program Manager and Principal Course Instructor
- Enclosed a description of facilities and equipment
- Enclosed the course test blueprint
- Enclosed a description of activities and procedures for hands-on skills assessment
- Enclosed quality control plan(s)
- Enclosed course manual(s) and course agenda(s) (if not using EPA recommended or authorized State or Indian tribe approved training materials)
- Enclosed the appropriate accreditation fee(s) (check or money order)
- Printed "Lead Program User Fees" on the check or money order

For more information, see the fees section in the instructions.

Please print out this form, sign it above, then mail original completed application, supporting materials, and the certification to:

**U.S. EPA
Lead User Fees
P.O. Box 979072
St. Louis, MO 63197-9000**

INSTRUCTIONS FOR TRAINING PROGRAMS APPLYING FOR ACCREDITATION OF LEAD-BASED PAINT ACTIVITIES COURSES

You may apply to the U.S. Environmental Protection Agency (EPA) for accreditation or re-accreditation of a lead-based paint initial course(s) and/or refresher course(s) in either Lead Abatement or Renovation, Repair and Painting (RRP).

Under lead abatement, EPA offers accreditation for training providers in the following disciplines: **Inspector, Supervisor, Risk Assessor, Project Designer, or Abatement Worker.**

Under lead RRP, EPA offers national accreditation to training providers in the following two disciplines: **Renovator and Dust Sampling Technician.**

EPA offers accreditation in states, U.S. territories, and all Indian tribal land(s) where EPA directly implements the lead-based paint accreditation program. If EPA does not administer the accreditation program in an area you wish to conduct training, you must apply directly to that state, territory, or Indian tribe for accreditation.

These instructions supplement OMB approved form No. 2070-0155, *Accreditation Application for Training Providers*.

Please note that you must use a separate application form for each application type (i.e., initial accreditation, re-accreditation, amending accreditation, or replacement of a certificate).

For example, if you are applying for initial accreditation for lead RRP as a renovator and dust sampling technician, and re-accreditation in two lead abatement disciplines you must submit two separate application forms for the initial accreditation and re-accreditation requests.

How to Apply for Initial Accreditation

To apply for accreditation of a training program[s], you must:

- 1) Complete, sign and date the Accreditation Application for Training Providers (OMB form No. 2070-0155).
- 2) Calculate the appropriate fee using the fees schedule provided with these instructions.
- 3) Provide education, experience, and other documents for the Training Program Manager and Principal Course Instructor.
- 4) Enclose the following materials with your application:
 - a. Description of training facilities and hands-on training equipment;
 - b. Course test blueprint;
 - c. Description of activities and procedures for conducting the hands-on skills assessment; and
 - d. Quality control plan(s), described in 40 CFR § 745.335(c)(9).
- 5) Indicate whose course materials you will use:
 - a. EPA recommended
 - b. EPA-authorized state or Indian tribe approved (for all course materials that are approved by an EPA-authorized state or Indian tribe, you must also enclose a copy of the authorized program approval of the course); or
 - c. Your own (for all course materials that are your own, that are not EPA-recommended or approved by an EPA-authorized state or Indian tribe, you must also enclose a complete course packet, including an agenda, student and instructor manuals, course test, and other materials).

- 6) Submit a **complete** course packet for **each** discipline. If a document is used in multiple courses, a copy of the document must be included in each course packet. Submitting incomplete sets of course materials will delay the review of **all** materials submitted for accreditation.
- 7) Print "Lead Program Users Fees" on the check or money order for the fee[s] and mail it with your application to the following address:

U.S. EPA
Lead User Fees
P.O. Box 979072
St. Louis, MO 63197-9000

How to Apply for Re-accreditation

All training course accreditations expire every (4) years. To ensure that your training program will be re-accredited before your current accreditation expires, you must submit your re-accreditation application no later than 180 days before the expiration date.

For re-accreditation complete only sections A (General Information), B (Applicant Information), and I (Certification Statement) of the application and follow the mailing instructions described in the "initial accreditation" section of these instructions.

Amended Application

Applications must be amended for various reasons, which include a change in the address of the accredited training provider, a change in the location that training will be provided, a change in violation status, employment of a new training program manager, or a jurisdictional addition.

Amended applications must be sent to the following address:

U.S. EPA
P.O. Box 14417
Washington DC 20044-4417

Replacement of a Certificate

To replace a certificate, complete only sections A (General Information), B (Applicant Information), and I (Certification Statement) of the application and follow the mailing instructions described in the "initial accreditation" section of these instructions.

Incomplete Application

If any components of your application are missing, your application will become inactive for a period not to exceed 30 days until the application is made complete. If you do not complete your application, EPA will return the application package. You may apply again with a complete package. Please call 1-800-424-LEAD to see if your application is complete.

Fees

The fee[s] for applying for accreditation, re-accreditation, and other requests are listed in the following schedule. It is important that you:

- 1) Calculate the fee based on the number of discipline[s] and EPA-run jurisdiction[s] in which you plan to operate.
 - a. If applying for **lead abatement** discipline accreditation, submit a \$35 dollar fee for Indian tribal land[s] located in each EPA Region, (e.g., if applying for accreditation in multiple Indian Tribal lands located in Region 5 and Region 7 you must pay a \$35 fee per Region, or a total of \$70).
 - b. If applying for **lead RRP** discipline accreditation, there is **NO** jurisdictional fee – the accreditation or re-accreditation fee is a National Accreditation for all jurisdictions where EPA administers the program.
- 2) Write your total fee amount in Section A of the application, even if you attach additional sheets of paper listing additional EPA-run jurisdictions for lead abatement disciplines.
- 3) Make the check or money order payable to **U.S. Environmental Protection Agency**. Other methods of payment include wire transfer, electronic funds transfer, and, for government payers, online payment agency collection (OPAC).

Fee Schedule

Course	Accreditation Fee	Re-accreditation Fee
Lead Abatement Initial Course		
Inspector	\$870	\$620
Supervisor	\$870	\$620
Risk Assessor	\$870	\$620
Project Designer	\$870	\$620
Abatement Worker (English)	\$870	\$620
Abatement Worker (non-English)	\$870	\$620
Lead Abatement Refresher Course		
Inspector	\$690	\$580
Supervisor	\$690	\$580
Risk Assessor	\$690	\$580
Project Designer	\$690	\$580
Abatement Worker (English)	\$690	\$580
Abatement Worker (non-English)	\$690	\$580
Lead RRP Initial Course		
Renovator	\$560	\$340
Dust Sampling Technician	\$560	\$340
Lead RRP Refresher Course		
Renovator	\$400	\$310
Dust Sampling Technician	\$400	\$310
Multi-Jurisdictional Lead Abatement Accreditation Fee*	\$35 per discipline for each additional EPA-run jurisdiction**	
Replacement Certificate	\$15	

* Multi-jurisdictional accreditation applies only to an applicant applying in more than one EPA-run jurisdiction.

** An EPA-run jurisdiction includes an EPA-run state, a U.S. territory, or all Indian tribal land(s) in any one EPA Region (For current list of EPA-run jurisdictions, see www.epa.gov/lead or call 1800-424-LEAD.)

Fee Examples

- 1) If training program is applying for refresher Worker course accreditation in two states:
- | | |
|------------------------------------|---------------------|
| Refresher Worker accreditation fee | \$690 |
| One additional state fee* | <u>\$ 35</u> |
| Total Amount Due: | <u>\$725</u> |
- 2) If training program is applying for national accreditation (RRP) for both Renovator and Dust Sampling Technician
- | | |
|--|----------------------|
| Renovator initial accreditation fee | \$ 560 |
| Dust Sampling Technician initial accreditation fee | <u>\$ 560</u> |
| Total Amount Due: | <u>\$1120</u> |
- 3) If training provider is applying for re-accreditation for Abatement Inspector, Worker, and Project Designer refresher courses:
- | | |
|---|----------------------|
| Refresher Inspector re-accreditation fee | \$ 580 |
| Refresher Worker re-accreditation fee | \$ 580 |
| Refresher Project Designer re-accreditation fee | <u>\$ 580</u> |
| Total Amount Due: | <u>\$1740</u> |

EPA's Accreditation Fees Refund Policy

Training programs having submitted an application and associated fees for accreditation or re-accreditation who wish to withdraw their application prior to Agency approval will receive a fee refund based upon the schedule below. **Training programs who request a refund more than 10 days after the Agency receives the application will not receive a 100% refund.**

Number of Days Following Receipt of Application	Percent Reimbursed
Less than 10 days	100%
11 to 60 days	75%
61 to 120 days	50%
121 or more days	25%

Note: *Refunds will only be made after EPA verifies fee receipt and deposit by the U.S. Treasury.*

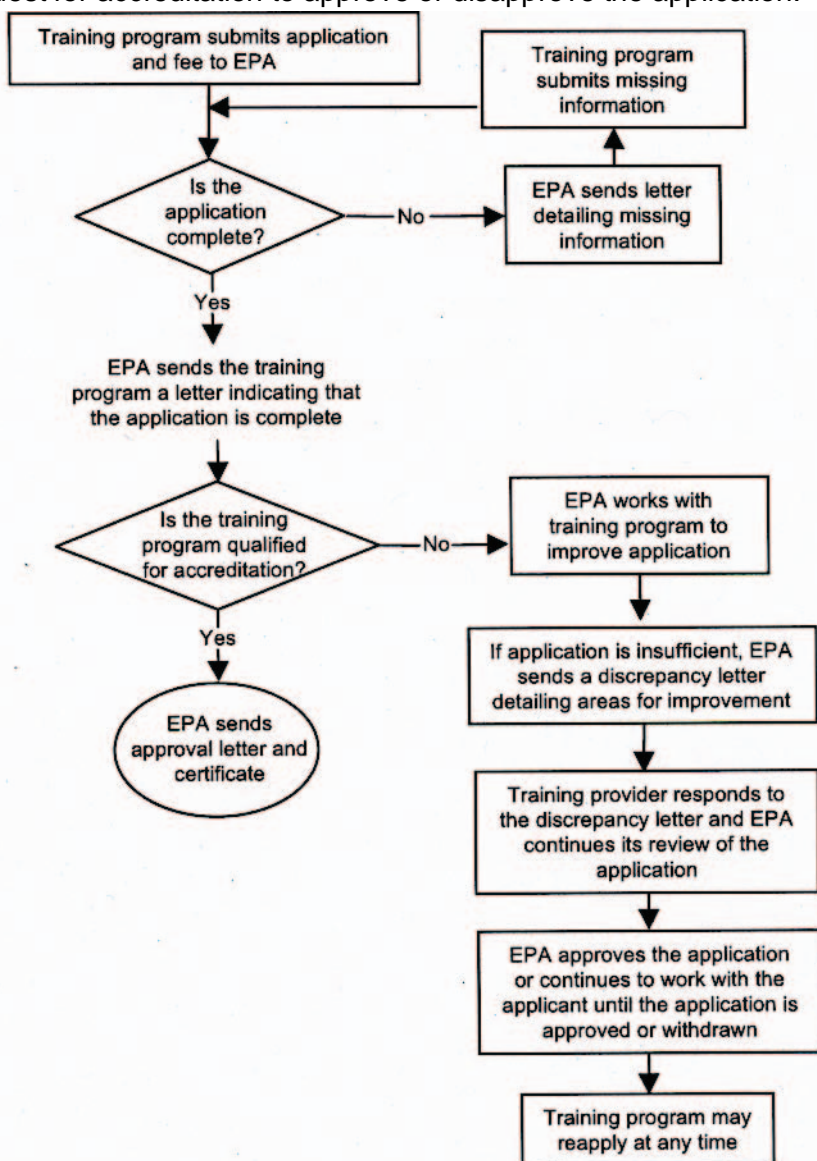
Training programs must notify the Agency in writing in order to qualify for a refund. The date your application is withdrawn is the date the Agency receives the withdraw notification.

EPA will not refund fees after granting a training program accreditation or re-accreditation. Refunds are granted only on a per discipline basis. Therefore training programs must withdraw their applications for a particular discipline in all EPA-run jurisdiction[s] included on the application. If your application is disapproved, EPA will not refund fees.

Refunds are not available for replacing a certificate.

Application Process for Training Program Accreditation

EPA processes applications on a first-come first-served basis. The flowchart below depicts the application process for training program accreditation. EPA has up to 180 days after receiving a complete request for accreditation to approve or disapprove the application.



Paperwork Reduction Act Notice: The annual public burden for this collection of information is estimated to be 27.6 hours per accreditation response, and 4.8 hours per re-accreditation response, including the time needed for reading the instructions and completing the necessary information contained in this form. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden to: Director, Collection Strategies Division, Office of Environmental Information (OEI), U.S. Environmental Protection Agency (Mail Code 2822), 1200 Pennsylvania Avenue, N.W., Washington, D.C. 20460. Include OMB No. 2070-0155 in any correspondence. Do not send the completed form or requested information to this address. The actual information or form should be submitted in accordance with the instructions accompanying the form, or as specified in the corresponding regulations.