



# Participation Agreement

(Event I.D.)

D-

1. Name, Date and Site(s) of Promotional Event/Service:

2. Company's/Participant's Name, Address, Telephone and Fax Numbers and E-mail Address:

3. Contact Name(s), Title(s), and Contact Information (if different from #2):

4. Company/Participant is:  
 New-to-Export     New-to-Market     Old-to-Market

5. Numbers of Employees     1-49     50-99  
 100-299     250-499     500-999     1,000+

6. Name and contact information (address, telephone, fax, e-mail) of overseas representative(s) responsible for marketing Company's/Participant's products in the trade event country or countries, if applicable:

7. Participation fee of \$ \_\_\_\_

8. Additional Information, if needed, e.g. description of display items, products or services being provided or promoted.

9. Company/Participant agrees to abide by the terms of the attached Conditions of Participation, which form a part of this agreement, and acknowledges that information provided by Company/Participant to the Department of Commerce in connection with this event or service may be made available to the public.

\_\_\_\_\_  
Signature of Duty Authorized Company/Participant's Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name and Title

**U.S. Government Use Only**

10. TOTAL AMOUNT DUE \$ \_\_\_\_\_  
 AMOUNT RECEIVED \$ \_\_\_\_\_  
 UNITS \_\_\_\_\_ BALANCE DUE \$ \_\_\_\_\_

12. APPROVED FOR COMMERCE  
 \_\_\_\_\_  
 Signature \_\_\_\_\_ Date \_\_\_\_\_

11. \_\_\_\_\_  
 PRINT OR TYPE OFFICER'S LAST NAME    FIRST INITIAL

\_\_\_\_\_  
Print Name and Organization

This information collection is authorized by law (15 U.S.C. 1501 et seq. 15 U.S.C. 171 et seq.) Although you are not required to respond, no agreement may be concluded for Company's/Participant's participation in a U.S. Department of Commerce-scheduled promotional event/service unless a completed Participation Agreement form has been received. Public reported burden for this collection of information is estimated to be 20 minutes per response, including the time for reviewing instructions, and completing and reviewing the collection of information. Notwithstanding any other provision of law, no person is required to respond, nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Clearance Officer, International Trade Administration, Department of Commerce, Room 4001, 14th St. and Constitution Avenue, N.W., Washington, DC 20230.