



*A great  
opportunity  
right at your  
fingertips  
with a...*

# Seasonal Job with the IRS



Recruitment Coordinator  
Internal Revenue Service  
P.O. Box 21145  
Philadelphia, PA 19114

An Equal Opportunity Employer

**PRSRT STD**  
Postage & Fees Paid  
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Permit No. G-48



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Internal Revenue Service

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## Seasonal Jobs at the IRS!

RETURN ADDRESS

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PLACE  
STAMP  
HERE

INTERNAL REVENUE SERVICE  
P O BOX 21145  
PHILADELPHIA PA 19114-0345



An opportunity to...

## Train

on sophisticated data entry equipment.



## Earn

a good salary, including an incentive pay plan.



## Work

FULL TIME during the busy tax season.



### TO QUALIFY

A high school diploma (or 3 months experience), typing skills and U.S. Citizenship are required. You will also have to pass a keyboard skills and written tests.

### THE JOB

You will be trained to operate Direct Data Entry equipment to record and verify important tax information.

### SALARY

You will receive a good starting salary plus a 10% night differential (after 6 PM) and the opportunity to earn incentive pay bonuses.

**THE INTERNAL REVENUE CAMPUS**, located at 11601 Roosevelt Boulevard in northeast Philadelphia, has excellent opportunities available for seasonal data transcribers. This is your chance to learn the valuable skill of data entry.

Our seasonal data transcribers usually work during the tax filing season and occasionally other times of the year. You will be working full time hours. This is a great opportunity to earn extra money while only working part of the year.



## We Offer:

- Paid Data Entry Training
- Good Salary
- 10% Extra For Night Work
- Incentive Pay Plan
- FULL TIME Night or Day Work
- Vacation & Sick Leave Benefits
- Fitness Center
- Low Cost Day Care Center (based upon availability)

To take advantage of this excellent opportunity to learn new skills and work for the Federal Government, complete and mail the attached application card now.

If interested, complete this card, tear along perforated line, affix stamp and mail within 10 days of receipt for prompt consideration.

I wish to apply for Data Transcriber.

Name  
Middle Initial  
Last Name  
Number  
& Street  
City  
State & Zip