



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, D.C. 20240



NOV 8 1993

PERSONNEL MANAGEMENT LETTER NO. 93 - 20 (511)

SUBJECT: DELEGATION OF POSITION CLASSIFICATION APPROVAL AUTHORITY

The purpose of this PML is to delegate to bureaus all classification actions, other than classification appeals, for which authority is currently retained in the Office of Personnel (PPM). Actions affected by this delegation are key position actions and are listed in 370 DM 511, 1.2.F.

This delegation does not affect an employee's right to appeal the classification of his/her position and does not change the requirement for Departmental approval of the recruitment and selection of candidates for key positions contained in 370 DM 311.

Pat Hastings
Acting Director of Personnel

INQUIRIES: James E. Reed or Cynthia Hancock, Division of Staffing, Classification and Executive Resources Management, Telephone 208-4231, Room 5021, Mail Stop 5203 MIB