



United States Department of the Interior

OFFICE OF THE SECRETARY
Washington, DC 20240



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Memorandum

To: Solicitor General
Inspector General
Assistant Secretaries
Heads of Bureaus and Offices

From: Marilia A. Matos *Marilia Matos*
Director, Office of Human Resources

Subject: Updated Performance Awards Policy and Revised Form DI-451

The Office of the Assistant Secretary for Policy, Management and Budget is issuing a new Personnel Bulletin to all Departmental offices, revising policy on Performance Awards. The new guidance is intended to clarify program requirements implemented by the U.S. Office of Personnel Management for Title 5 of the United States Code of Federal Regulations (CFR), Part 430.

This bulletin provides interim guidance on performance awards, and will be in effect until the Departmental Manual Chapter on Awards 370 DM 451 is finalized.

If you have any questions, please contact Joy Buhler, Office of Human Resources on (202) 219-0811, or by e-mail at Joy_Buhler@ios.doi.gov

Attachments

cc: Deputy Secretary
Chief of Staff
Bureau/Equivalent Office Human Resource Officers