Data File, Public Use:

Public Libraries Survey:

Fiscal Year 2005

NATIONAL CENTER FOR EDUCATION STATISTICS

Institute of Education Sciences

U.S. Department of Education

NCES 2008–303

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Fiscal Year 2005

November 2007

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Contents

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I. Introduction

The Public Libraries Survey (PLS) is a voluntary survey conducted annually by the National Center for Education Statistics (NCES) through the Federal-State Cooperative System (FSCS) for Public Library Data. The Fiscal Year (FY) 2005 survey is the 18th in the series. NCES is authorized to collect these data under the Education Sciences Reform Act of 2002. The data were submitted by state data coordinators appointed by the chief officers of state library agencies.

The data file includes all public libraries identified by state library agencies in the 50 States, the District of Columbia, and the outlying areas of Guam, the Northern Mariana Islands, and the U.S. Virgin Islands. The reporting unit for the survey is the *administrative entity*, defined as the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. In this survey, the term public library means an administrative entity. The administrative entity may have a single outlet or multiple outlets (single- and multiple-outlet libraries that do not have a central outlet are listed in appendix E). The data for a multiple-outlet library are combined. The survey questionnaire is in appendix F--see item 203 in the Administrative Entity Data Element Definitions for the FSCS definition of a public library.

The FY 2005 PLS collected the following information:

- State characteristics data, including the reporting period starting and ending dates, the official state population estimate, and the total unduplicated population of legal service areas for the state (see the survey questionnaire in appendix F, items 100-103). The state library agency reported these data on the "State Characteristics" record since they are not library-level data.

- Data on each public library, such as its name and address, population of legal service area, service outlets, collections, full-time-equivalent staff, and operating revenue and expenditures (see appendix F, items 150-651). These data were reported on the "Administrative Entity" record.

- Data on each public library service outlet, such as its name and address, type, county location, metropolitan status, and square footage (see appendix F, items 700-712). These data were reported on the "Outlet" record.

Note: The Public Library Data File is available in two versions: a public-use data file (available to all users with some data suppressed) and a restricted-use data file (available only to NCES-licensed users with no data suppressed). This is the documentation for the public-use data file. See *Confidentiality* and *Public- and Restricted-Use Data Files* in the next section for more information.

Three public-use data files (see below) were generated from the FY 2005 PLS, in Microsoft Access and ASCII format[1]. These are the final data files.

1. Public Library Data File (pupld05a.mdb and pupld05a.dat). This file (also known as the Administrative Entity file) includes data for 9,201 public libraries (9,198 public libraries in the 50 states and the District of Columbia and 3 public libraries in the outlying areas of Guam, the Northern Mariana Islands, and the U.S. Virgin Islands). Each library's data consists of one record (a total of 9,201 records are on the data file). Appendix A contains the record layout.

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[1]The Microsoft Access data file has the .mdb extension, and the ASCII data file has the .dat extension.

2. Public Library State Summary/State Characteristics Data File (pusum05a.mdb and pusum05a.dat). The data for each state or outlying area consists of one record (a total of 54 records are on the data file). Appendix B contains the record layout. No data are suppressed. The file includes:

   a. State summary data. These are state (and outlying area) totals of the numeric data on the restricted-use Public Library Data File.

   b. State characteristics data. These data consist of four items reported by each state (and outlying area) on a "state characteristics" record: the earliest reporting period starting date and the latest reporting period ending date for their public libraries, the official state population estimate, and the total unduplicated population of legal service areas in the state.

3. Public Library Outlet Data File (puout05a.mdb and puout05a.dat). This file includes identifying information and a few basic data items for 17,299 public library service outlets (central, branch, bookmobile, and books-by-mail-only outlets) (17,284 outlets in the 50 states and the District of Columbia and 15 outlets in the outlying areas). The data for each outlet consists of one record (a total of 17,299 records are on the data file). Appendix C contains the record layout. No data are suppressed.

II. User's Guide

II. A. Survey Methodology

Survey Universe

The PLS is designed as a universe survey. The survey frame consists of 9,201 public libraries (9,198 public libraries in the 50 states and the District of Columbia and 3 public libraries in the outlying areas of Guam, the Northern Mariana Islands, and the Virgin Islands), as identified by state library agencies. (Public libraries in two outlying areas, American Samoa and Puerto Rico, are not included in the survey frame because their state library agencies have never responded to NCES's request for participation in the survey. Since their public libraries have not been identified, they are not included in the response rate calculations.) The survey frame (and the survey response rates in the next section) include 282 public libraries that do not meet all the criteria in the FSCS Public Library Definition (see appendix F, item 203 of the Administrative Entity definitions for the criteria). These libraries are included because they qualify as public libraries under state law. Military libraries that provide public library service and libraries that serve residents of institutions are not included. Data were not systematically collected from public libraries on Native American reservations, although 41 such libraries were reported.

Survey Response

Unit response. A total of 8,999 of the 9,201 public libraries in the survey frame responded to the FY 2005 PLS (no outlying areas responded), for a unit response rate of 97.8 percent. Respondents to the survey are defined as public libraries for which the following data were reported: population of the legal service area and at least three of the five following items: total paid employees, total operating revenue, total operating expenditures, print materials, and total circulation. (Note: Some individual survey items, such as population of legal service area, have a 100 percent response rate because the state library agencies provided the data for all public libraries (including unit nonrespondents) in their states. Other items, such as service outlets and type of legal basis, have a 100 percent response rate because the state library agencies provided the data for all nonresponding libraries.)

Total response. The base for calculating response rates to individual survey items is the total number of libraries in the survey frame, including unit nonrespondents. At the national level, response rates ranged from 89–100 percent. (Note: Some items, such as population of legal service area, have a 100 percent response rate because the state library agencies provided the data for all public libraries (including unit nonrespondents) in their states. Other items, such as service outlets and type of legal basis, have a 100 percent response rate because the state library agencies provided the data for all nonresponding libraries.)

At the state level, response rates fell below 85 percent for one or more items in 25 states, the District of Columbia, and the outlying areas (the outlying areas were total nonrespondents) (see below). The state abbreviations are listed in appendix D.

STATE ABBREVIATION=AK

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	73.0

STATE ABBREVIATION=AL

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
VISITS	LIBRARY VISITS	84.5

STATE ABBREVIATION=AR

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	79.2
SCAP_REV	STATE GOVT CAPITAL REVENUE	79.2
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	79.2
OCAP_REV	OTHER CAPITAL REVENUE	79.2

STATE ABBREVIATION=AZ

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
ERES_USR	ELECTRONIC RESOURCE USERS PER YEAR	81.4

STATE ABBREVIATION=CA

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
VISITS	LIBRARY VISITS	84.4

STATE ABBREVIATION=CT

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
ERES_USR	ELECTRONIC RESOURCE USERS PER YEAR	75.8

STATE ABBREVIATION=DC

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
PRMATEXP	OP EXP FOR PRINT MAT	0.0
OTHMATEX	OP EXP FOR OTHER MAT	0.0
ERES_USR	ELECTRONIC RESOURCE USERS PER YEAR	0.0

STATE ABBREVIATION=DE

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
EBOOK	ELECTRONIC BOOKS	0.0
DATABASE	DATABASES	0.0
ESUBSCRP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0

STATE ABBREVIATION=GU

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
POPU_LSA	POPULATION OF LSA	0.0
POPU_UND	TOTAL UNDUPLICATED POP OF LSA	0.0
CENTLIB	# OF CENTRAL LIBRARIES	0.0
BRANLIB	# OF BRANCH LIBRARIES	0.0
BKMOB	# OF BOOKMOBILES	0.0
MASTER	ALA-MLS	0.0
LIBRARIA	TOTAL LIBRARIANS	0.0
OTHPAID	ALL OTHER PAID STAFF	0.0
TOTSTAFF	TOTAL PAID EMPLOYEES	0.0

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LOCGVT      LOCAL GOVERNMENT REVENUE                          0.0
STGVT       STATE GOVERNMENT REVENUE                          0.0
FEDGVT      FEDERAL GOVERNMENT REVENUE                        0.0
OTHINCM     OTHER OPERATING REVENUE                           0.0
TOTINCM     TOTAL OPERATING REVENUE                           0.0
SALARIES    SALARIES & WAGES EXP                              0.0
BENEFIT     EMPLOYEE BENEFITS                                 0.0
STAFFEXP    TOTAL STAFF EXP                                   0.0
PRMATEXP    OP EXP FOR PRINT MAT                              0.0
ELMATEXP    OP EXP FOR ELECTRONIC MAT                         0.0
OTHMATEX    OP EXP FOR OTHER MAT                              0.0
TOTEXPCO    TOTAL COLLLECTION EXP                             0.0
OTHOPEXP    OTHER OPERATING EXP                               0.0
TOTOPEXP    TOTAL OPERATING EXP                               0.0
LCAP_REV    LOCAL GOVT CAPITAL REVENUE                        0.0
SCAP_REV    STATE GOVT CAPITAL REVENUE                        0.0
FCAP_REV    FEDERAL GOVT CAPITAL REVENUE                      0.0
OCAP_REV    OTHER CAPITAL REVENUE                             0.0
CAP_REV     TOTAL CAPITAL REVENUE                             0.0
CAPITAL     TOTAL CAPITAL EXPENDITURES                        0.0
BKVOL       PRINT MATERIALS                                   0.0
EBOOK       ELECTRONIC BOOKS                                  0.0
AUDIO       AUDIO                                             0.0
VIDEO       VIDEO                                             0.0
DATABASE    DATABASES                                         0.0
SUBSCRIP    CURRENT PRINT SERIAL SUBSCRIPTIONS                0.0
ESUBSCRP    CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS           0.0
HRS_OPEN    PUBLIC SERV HRS/YR                                0.0
VISITS      LIBRARY VISITS                                    0.0
REFERENC    REFERENCE TRANS                                   0.0
TOTCIR      TOTAL CIRCULATION                                 0.0
KIDCIRCL    CIRCULATION OF KIDS MATERIALS                     0.0
LOANTO      LOAN TO                                           0.0
LOANFM      LOAN FROM                                         0.0
TOTPRO      TOTAL LIBRARY PROGRAMS                            0.0
KIDPRO      TOTAL KIDS PROGRAMS                               0.0
TOTATTEN    TOTAL PROGRAM ATTENDANCE                          0.0
KIDATTEN    KIDS PROGRAM ATTENDANCE                           0.0
GPTERMS     INTERNET TERMINALS USED BY GEN PUBLIC             0.0
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR                0.0
```

STATE ABBREVIATION=HI

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
ERES_USR	ELECTRONIC RESOURCE USERS PER YEAR	0.0

STATE ABBREVIATION=ID

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
REFERENC	REFERENCE TRANS	83.7

STATE ABBREVIATION=IL

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	76.7
SCAP_REV	STATE GOVT CAPITAL REVENUE	76.7
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	76.7
OCAP_REV	OTHER CAPITAL REVENUE	76.7
TOTPRO	TOTAL LIBRARY PROGRAMS	0.0
KIDPRO	TOTAL KIDS PROGRAMS	0.0

STATE ABBREVIATION=KS

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	0.0
SCAP_REV	STATE GOVT CAPITAL REVENUE	0.0
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	0.0
OCAP_REV	OTHER CAPITAL REVENUE	0.0
CAP_REV	TOTAL CAPITAL REVENUE	43.1
DATABASE	DATABASES	0.0
ESUBSCRP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	0.0

STATE ABBREVIATION=MA

VARIABLE	LABEL OF FORMER VARIABLE	RESPONSE RATE
VISITS	LIBRARY VISITS	64.6
REFERENC	REFERENCE TRANS	76.5

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STATE ABBREVIATION=MD

                                    RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE    RATE

LCAP_REV    LOCAL GOVT CAPITAL REVENUE      50.0
SCAP_REV    STATE GOVT CAPITAL REVENUE      50.0
FCAP_REV    FEDERAL GOVT CAPITAL REVENUE    50.0
OCAP_REV    OTHER CAPITAL REVENUE           50.0
VISITS      LIBRARY VISITS                  83.3
TOTPRO      TOTAL LIBRARY PROGRAMS           0.0
KIDPRO      TOTAL KIDS PROGRAMS              0.0


STATE ABBREVIATION=ME

                                        RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE        RATE

REFERENC    REFERENCE TRANS                    77.9
KIDCIRCL    CIRCULATION OF KIDS MATERIALS      82.7
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR 84.9


STATE ABBREVIATION=MO

                                        RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE        RATE

LCAP_REV    LOCAL GOVT CAPITAL REVENUE         75.8
SCAP_REV    STATE GOVT CAPITAL REVENUE         75.8
FCAP_REV    FEDERAL GOVT CAPITAL REVENUE       75.8
OCAP_REV    OTHER CAPITAL REVENUE              75.8
REFERENC    REFERENCE TRANS                    80.5
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR 74.5


STATE ABBREVIATION=MP

                                                RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE                RATE

POPU_LSA    POPULATION OF LSA                          0.0
POPU_UND    TOTAL UNDUPLICATED POP OF LSA              0.0
CENTLIB     # OF CENTRAL LIBRARIES                     0.0
BRANLIB     # OF BRANCH LIBRARIES                      0.0
BKMOB       # OF BOOKMOBILES                           0.0
MASTER      ALA-MLS                                    0.0
LIBRARIA    TOTAL LIBRARIANS                           0.0
OTHPAID     ALL OTHER PAID STAFF                       0.0
TOTSTAFF    TOTAL PAID EMPLOYEES                       0.0
LOCGVT      LOCAL GOVERNMENT REVENUE                   0.0
STGVT       STATE GOVERNMENT REVENUE                   0.0
FEDGVT      FEDERAL GOVERNMENT REVENUE                 0.0
OTHINCM     OTHER OPERATING REVENUE                    0.0
TOTINCM     TOTAL OPERATING REVENUE                    0.0
SALARIES    SALARIES & WAGES EXP                       0.0
BENEFIT     EMPLOYEE BENEFITS                          0.0
STAFFEXP    TOTAL STAFF EXP                            0.0
PRMATEXP    OP EXP FOR PRINT MAT                       0.0
ELMATEXP    OP EXP FOR ELECTRONIC MAT                  0.0
OTHMATEX    OP EXP FOR OTHER MAT                       0.0
TOTEXPCO    TOTAL COLLLECTION EXP                      0.0
OTHOPEXP    OTHER OPERATING EXP                        0.0
TOTOPEXP    TOTAL OPERATING EXP                        0.0
LCAP_REV    LOCAL GOVT CAPITAL REVENUE                 0.0
SCAP_REV    STATE GOVT CAPITAL REVENUE                 0.0
FCAP_REV    FEDERAL GOVT CAPITAL REVENUE               0.0
OCAP_REV    OTHER CAPITAL REVENUE                      0.0
CAP_REV     TOTAL CAPITAL REVENUE                      0.0
CAPITAL     TOTAL CAPITAL EXPENDITURES                 0.0
BKVOL       PRINT MATERIALS                            0.0
EBOOK       ELECTRONIC BOOKS                           0.0
AUDIO       AUDIO                                      0.0
VIDEO       VIDEO                                      0.0
DATABASE    DATABASES                                  0.0
SUBSCRIP    CURRENT PRINT SERIAL SUBSCRIPTIONS         0.0
ESUBSCRP    CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS    0.0
HRS_OPEN    PUBLIC SERV HRS/YR                         0.0
VISITS      LIBRARY VISITS                             0.0
REFERENC    REFERENCE TRANS                            0.0
TOTCIR      TOTAL CIRCULATION                          0.0
KIDCIRCL    CIRCULATION OF KIDS MATERIALS              0.0
LOANTO      LOAN TO                                    0.0
LOANFM      LOAN FROM                                  0.0
TOTPRO      TOTAL LIBRARY PROGRAMS                     0.0
KIDPRO      TOTAL KIDS PROGRAMS                        0.0
TOTATTEN    TOTAL PROGRAM ATTENDANCE                   0.0
KIDATTEN    KIDS PROGRAM ATTENDANCE                    0.0
GPTERMS     INTERNET TERMINALS USED BY GEN PUBLIC      0.0
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR         0.0
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STATE ABBREVIATION=ND

                                                RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE              RATE

REFERENC    REFERENCE TRANS                       81.9
GPTERMS     INTERNET TERMINALS USED BY GEN PUBLIC 84.3
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR    77.1


STATE ABBREVIATION=NE

                                                RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE              RATE

MASTER      ALA-MLS                               78.5
LOCGVT      LOCAL GOVERNMENT REVENUE              74.8
STGVT       STATE GOVERNMENT REVENUE              76.3
FEDGVT      FEDERAL GOVERNMENT REVENUE            76.3
OTHINCM     OTHER OPERATING REVENUE               76.3
TOTINCM     TOTAL OPERATING REVENUE               75.6
SALARIES    SALARIES & WAGES EXP                  51.5
BENEFIT     EMPLOYEE BENEFITS                     51.5
STAFFEXP    TOTAL STAFF EXP                       75.2
PRMATEXP    OP EXP FOR PRINT MAT                  74.1
ELMATEXP    OP EXP FOR ELECTRONIC MAT             71.5
OTHMATEX    OP EXP FOR OTHER MAT                  75.6
TOTEXPCO    TOTAL COLLLECTION EXP                 71.5
OTHOPEXP    OTHER OPERATING EXP                   75.6
TOTOPEXP    TOTAL OPERATING EXP                   71.5
LCAP_REV    LOCAL GOVT CAPITAL REVENUE            75.9
SCAP_REV    STATE GOVT CAPITAL REVENUE            75.9
FCAP_REV    FEDERAL GOVT CAPITAL REVENUE          75.9
OCAP_REV    OTHER CAPITAL REVENUE                 75.9
CAP_REV     TOTAL CAPITAL REVENUE                 75.9
CAPITAL     TOTAL CAPITAL EXPENDITURES            73.7
BKVOL       PRINT MATERIALS                       78.1
EBOOK       ELECTRONIC BOOKS                      79.6
AUDIO       AUDIO                                 79.6
VIDEO       VIDEO                                 79.6
DATABASE    DATABASES                             80.0
SUBSCRIP    CURRENT PRINT SERIAL SUBSCRIPTIONS    79.6
ESUBSCRP    CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS 80.0
VISITS      LIBRARY VISITS                        75.2
REFERENC    REFERENCE TRANS                       74.8
TOTCIR      TOTAL CIRCULATION                     71.9
KIDCIRCL    CIRCULATION OF KIDS MATERIALS         74.8
LOANTO      LOAN TO                               70.4
LOANFM      LOAN FROM                             74.8
TOTPRO      TOTAL LIBRARY PROGRAMS                78.5
KIDPRO      TOTAL KIDS PROGRAMS                   78.1
TOTATTEN    TOTAL PROGRAM ATTENDANCE              77.8
KIDATTEN    KIDS PROGRAM ATTENDANCE               79.3
GPTERMS     INTERNET TERMINALS USED BY GEN PUBLIC 74.8
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR    73.7


STATE ABBREVIATION=NH

                                                RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE              RATE

TOTOPEXP    TOTAL OPERATING EXP                   83.9
VISITS      LIBRARY VISITS                        83.0
REFERENC    REFERENCE TRANS                       78.3
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR    76.1


STATE ABBREVIATION=OH

                                                RESPONSE
VARIABLE        LABEL OF FORMER VARIABLE          RATE

ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR    81.3


STATE ABBREVIATION=OR

                                                RESPONSE
VARIABLE        LABEL OF FORMER VARIABLE          RATE

KIDCIRCL    CIRCULATION OF KIDS MATERIALS         73.6
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR    82.4


STATE ABBREVIATION=SD

                                                RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE              RATE

MASTER      ALA-MLS                               67.7
LIBRARIA    TOTAL LIBRARIANS                      66.9
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OTHPAID      ALL OTHER PAID STAFF                              66.1
TOTSTAFF     TOTAL PAID EMPLOYEES                              66.1
LOCGVT       LOCAL GOVERNMENT REVENUE                          66.9
STGVT        STATE GOVERNMENT REVENUE                          66.9
FEDGVT       FEDERAL GOVERNMENT REVENUE                        66.9
OTHINCM      OTHER OPERATING REVENUE                           66.9
TOTINCM      TOTAL OPERATING REVENUE                           66.9
SALARIES     SALARIES & WAGES EXP                              66.9
BENEFIT      EMPLOYEE BENEFITS                                 66.9
STAFFEXP     TOTAL STAFF EXP                                   66.9
PRMATEXP     OP EXP FOR PRINT MAT                              66.1
ELMATEXP     OP EXP FOR ELECTRONIC MAT                         66.9
OTHMATEX     OP EXP FOR OTHER MAT                              66.1
TOTEXPCO     TOTAL COLLLECTION EXP                             66.9
OTHOPEXP     OTHER OPERATING EXP                               66.1
TOTOPEXP     TOTAL OPERATING EXP                               66.1
LCAP_REV     LOCAL GOVT CAPITAL REVENUE                        66.1
SCAP_REV     STATE GOVT CAPITAL REVENUE                        66.9
FCAP_REV     FEDERAL GOVT CAPITAL REVENUE                      66.9
OCAP_REV     OTHER CAPITAL REVENUE                             66.1
CAP_REV      TOTAL CAPITAL REVENUE                             66.1
CAPITAL      TOTAL CAPITAL EXPENDITURES                        66.1
BKVOL        PRINT MATERIALS                                   66.9
EBOOK        ELECTRONIC BOOKS                                  66.9
AUDIO        AUDIO                                             66.1
VIDEO        VIDEO                                             66.1
DATABASE     DATABASES                                         66.9
SUBSCRIP     CURRENT PRINT SERIAL SUBSCRIPTIONS                66.1
ESUBSCRP     CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS           66.9
HRS_OPEN     PUBLIC SERV HRS/YR                                66.9
VISITS       LIBRARY VISITS                                    66.1
REFERENC     REFERENCE TRANS                                   64.5
TOTCIR       TOTAL CIRCULATION                                 66.9
KIDCIRCL     CIRCULATION OF KIDS MATERIALS                     66.1
LOANTO       LOAN TO                                           66.9
LOANFM       LOAN FROM                                         66.9
TOTPRO       TOTAL LIBRARY PROGRAMS                            62.9
KIDPRO       TOTAL KIDS PROGRAMS                               62.1
TOTATTEN     TOTAL PROGRAM ATTENDANCE                          64.5
KIDATTEN     KIDS PROGRAM ATTENDANCE                           64.5
GPTERMS      INTERNET TERMINALS USED BY GEN PUBLIC             66.9
ERES_USR     ELECTRONIC RESOURCE USERS PER YEAR               62.9


STATE ABBREVIATION=UT

                                        RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE      RATE

REFERENC        REFERENCE TRANS           76.1


STATE ABBREVIATION=VA

                                        RESPONSE
VARIABLE        LABEL OF FORMER VARIABLE    RATE

ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR    79.1


STATE ABBREVIATION=VI

                                        RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE        RATE

POPU_LSA     POPULATION OF LSA                                 0.0
POPU_UND     TOTAL UNDUPLICATED POP OF LSA                     0.0
CENTLIB      # OF CENTRAL LIBRARIES                            0.0
BRANLIB      # OF BRANCH LIBRARIES                             0.0
BKMOB        # OF BOOKMOBILES                                  0.0
MASTER       ALA-MLS                                           0.0
LIBRARIA     TOTAL LIBRARIANS                                  0.0
OTHPAID      ALL OTHER PAID STAFF                              0.0
TOTSTAFF     TOTAL PAID EMPLOYEES                              0.0
LOCGVT       LOCAL GOVERNMENT REVENUE                          0.0
STGVT        STATE GOVERNMENT REVENUE                          0.0
FEDGVT       FEDERAL GOVERNMENT REVENUE                        0.0
OTHINCM      OTHER OPERATING REVENUE                           0.0
TOTINCM      TOTAL OPERATING REVENUE                           0.0
SALARIES     SALARIES & WAGES EXP                              0.0
BENEFIT      EMPLOYEE BENEFITS                                 0.0
STAFFEXP     TOTAL STAFF EXP                                   0.0
PRMATEXP     OP EXP FOR PRINT MAT                              0.0
ELMATEXP     OP EXP FOR ELECTRONIC MAT                         0.0
OTHMATEX     OP EXP FOR OTHER MAT                              0.0
TOTEXPCO     TOTAL COLLLECTION EXP                             0.0
OTHOPEXP     OTHER OPERATING EXP                               0.0
TOTOPEXP     TOTAL OPERATING EXP                               0.0
LCAP_REV     LOCAL GOVT CAPITAL REVENUE                        0.0
SCAP_REV     STATE GOVT CAPITAL REVENUE                        0.0
FCAP_REV     FEDERAL GOVT CAPITAL REVENUE                      0.0
OCAP_REV     OTHER CAPITAL REVENUE                             0.0
CAP_REV      TOTAL CAPITAL REVENUE                             0.0
```

```
CAPITAL     TOTAL CAPITAL EXPENDITURES                    0.0
BKVOL       PRINT MATERIALS                               0.0
EBOOK       ELECTRONIC BOOKS                              0.0
AUDIO       AUDIO                                         0.0
VIDEO       VIDEO                                         0.0
DATABASE    DATABASES                                     0.0
SUBSCRIP    CURRENT PRINT SERIAL SUBSCRIPTIONS            0.0
ESUBSCRP    CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS       0.0
HRS_OPEN    PUBLIC SERV HRS/YR                            0.0
VISITS      LIBRARY VISITS                                0.0
REFERENC    REFERENCE TRANS                               0.0
TOTCIR      TOTAL CIRCULATION                             0.0
KIDCIRCL    CIRCULATION OF KIDS MATERIALS                 0.0
LOANTO      LOAN TO                                       0.0
LOANFM      LOAN FROM                                     0.0
TOTPRO      TOTAL LIBRARY PROGRAMS                        0.0
KIDPRO      TOTAL KIDS PROGRAMS                           0.0
TOTATTEN    TOTAL PROGRAM ATTENDANCE                      0.0
KIDATTEN    KIDS PROGRAM ATTENDANCE                       0.0
GPTERMS     INTERNET TERMINALS USED BY GEN PUBLIC         0.0
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR            0.0


STATE ABBREVIATION=VT

                                       RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE     RATE

REFERENC    REFERENCE TRANS               78.8
KIDCIRCL    CIRCULATION OF KIDS MATERIALS 81.5


STATE ABBREVIATION=WA

                                       RESPONSE
VARIABLE    LABEL OF FORMER VARIABLE     RATE

VISITS      LIBRARY VISITS                84.6
REFERENC    REFERENCE TRANS               84.6
KIDCIRCL    CIRCULATION OF KIDS MATERIALS 70.8
ERES_USR    ELECTRONIC RESOURCE USERS PER YEAR 52.3
```

Caveats for Using these Data

The data include imputations, at the unit and item levels, for nonresponding libraries.   See the *Imputation* section beginning on page 13 for a discussion of the imputation methodology. Comparisons to data prior to FY 92 should be made with caution, as earlier data do not include imputations for nonresponse, and the percentage of libraries responding to a given item varied widely among the states.

State data comparisons should be made with caution because of differences in reporting periods (see table A–1 below) and adherence to survey definitions. The definitions used by some states in collecting data from their public libraries may not be consistent with the PLS definitions. The 1994 NCES *Report on Coverage Evaluations of the Public Library Statistics Program* (NCES 94-430) and the 1995 NCES *Report on Evaluation of Definitions Used in the Public Library Statistics Program* (NCES 95-430) address issues of consistency in definitions among states. For information on these reports, visit the NCES web site at: http://nces.ed.gov/pubsearch/getpubcats.asp?sid=041#052.

The District of Columbia, while not a state, is included in this report. Special care should be used in comparing data for a city to state data. Caution should also be used in comparing Hawaii's data to other states as all public library data are reported under one entity, the Hawaii State Public Library System.

Reporting period. The FY 2005 PLS requested data for state fiscal year 2005. In some states, the FY reporting period varies among local jurisdictions (these states are listed in the *Other* column in table A–1 below). However, each public library provided data for a 12-month period. Note: The FY starting date and ending date of *each* public library are included on the data file.

Table A–1. Reporting periods of public libraries: Fiscal year 2005

July 2004 through June 2005	January 2005 through December 2005	Other[1]
Arizona	Arkansas	Alabama[2]
California	Colorado	Alaska[3]
Connecticut	Indiana	District of Columbia[2]
Delaware	Kansas	Florida[2]
Georgia	Louisiana	Idaho[2]
Hawaii	Minnesota	Illinois[4]
Iowa	North Dakota	Maine[5]
Kentucky	New Jersey	Michigan[6]
Maryland	Ohio	Mississippi[2]
Massachusetts	South Dakota	Missouri[7]
Montana	Washington	Nebraska[4]
Nevada	Wisconsin	New Hampshire[8]
New Mexico		New York[5]
North Carolina		Pennsylvania[8]
Oklahoma		Rhode Island[9]
Oregon		Texas[10]
South Carolina		Utah[8]
Tennessee		Vermont[11]
Virginia		
West Virginia		
Wyoming		

[1]The reporting period varies among localities for the states in this column; however, each public library provided data for a 12-month period.

[2]October 2004 to September 2005.

[3]January 2004 to June 2005.

[4]January 2004 to December 2005.

[5]March 2004 to December 2005.

[6]December 2003 to September 2005.

[7]May 2003 to December 2005.

[8]July 2004 to December 2005.

[9]March 2004 to June 2005.

[10]February 2004 to December 2005.

[11]January 2004 to September 2005.

SOURCE: U.S. Department of Education, National Center for Education Statistics, Federal-State Cooperative System (FSCS) for Public Library Data, Public Libraries Survey (PLS), FY 2005.

Survey Population Items

The PLS has three population items: (1) Population of Legal Service Area for each public library, (2) Total Unduplicated Population of Legal Service Areas for each state, and (3) Official State Total Population Estimate. The population data are provided by the state library agency. The methods of calculation of the first two items vary significantly among states, and the state reporting periods also vary. The Total Unduplicated Population of Legal Service Areas does not include unserved areas and may vary from data provided by sources using standard methodology (e.g., the U.S. Census Bureau).

The total Population of Legal Service Area for all public libraries in a state may exceed the state's Total Unduplicated Population of Legal Service Areas or the Official State Total Population Estimate. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice. Thirty states had such overlapping service areas in FY 2005. (See following table.)

Table A–2. States with public libraries with overlapping service areas: Fiscal year 2005

Arizona	Minnesota
Arkansas	Mississippi
Colorado	Missouri
Connecticut	New Hampshire
Delaware	New Jersey
Florida	New Mexico
Idaho	New York
Indiana	North Dakota
Iowa	Pennsylvania
Kansas	Rhode Island
Louisiana	South Dakota
Maine	Tennessee
Maryland	Utah
Massachusetts	Vermont
Michigan	Washington

SOURCE: U.S. Department of Education, National Center for Education Statistics, Federal-State Cooperative System (FSCS) for Public Library Data, Public Libraries Survey (PLS), FY 2005.

To enable meaningful state comparisons using total Population of Legal Service Area data (for example, the number of print materials per capita), the Population of Legal Service Area data were adjusted to eliminate duplicative reporting due to overlapping service areas. The Public Library Data File includes a derived unduplicated population of legal service area figure for *each library* for this purpose (the variable is called POPU_UND). This value was prorated for each library by calculating the ratio of a library's Population of Legal Service Area to the state's total Population of Legal Service Area and applying the ratio to the state's Total Unduplicated Population of Legal Service Areas. (The latter item is a single, state-reported figure found on the Public Library State Summary/State Characteristics Data File; the variable is called POPU_UND on this file also.)

Confidentiality

Four separate laws (see http://nces.ed.gov/statprog/conflaws.asp) cover the protection of the confidentiality of individually identifiable information collected by the National Center for Education Statistics—the Privacy Act of 1974, the Education Sciences Reform Act of 2002, the USA Patriot Act of 2001, and the E-Government Act of 2002. NCES releases data to the public to use for statistical purposes only. Record matching or deductive

disclosure by any user is prohibited. Procedures for disclosure avoidance were used in preparing public-use data for release.

Public- and Restricted-Use Data Files

The Public Library Data file is available in two versions: public-use data (available to all data users with some data suppressed) and restricted-use data (available only to NCES-licensed data users with no data suppressed).

Public-use data. On the public-use Public Library Data File, selected expenditures data (i.e., Salaries, Employee Benefits, Total Staff Expenditures, and Other Operating Expenditures) of public libraries have been removed (i.e., the field is blank) when their total full-time equivalent (FTE) staff is less than or equal to 2.00, to protect the confidentiality of respondents. These data may also be suppressed for other libraries to ensure that all states that have suppressed data have a minimum of 3 suppressed records. The library's Total Operating Expenditures and other expenditures data are not affected by the suppression of these data. No data are suppressed on the public-use versions of the Public Library State Summary/State Characteristics Data File or Public Library Outlet Data File.

<div align="center">

"WARNING"

</div>

Under law, public-use data collected and distributed by the National Center for Education Statistics (NCES) may be used only for statistical purposes.

Any effort to determine the identity of any reported case by public-use data users is prohibited by law. Violations are subject to Class E felony charges of a fine up to $250,000 and/or a prison term up to 5 years.

NCES does all it can to assure that the identity of data subjects cannot be disclosed. All direct identifiers, as well as any characteristics that might lead to identification, are omitted or modified in the dataset to protect the true characteristics of individual cases. Any intentional identification or disclosure of a person or institution violates the assurances of confidentiality given to the providers of the information. Therefore, users shall:

- Use the data in this dataset for statistical purposes only.

- Make no use of the identity of any person or institution discovered inadvertently, and advise NCES of any such discovery.

- Not link this dataset with individually identifiable data from other NCES or non-NCES datasets.

- To proceed you must signify your agreement to comply with the above-stated statutorily based requirements."

Restricted-use data. No data are suppressed on the restricted-use versions of the Public Library Data File, Public Library State Summary/State Characteristics Data File, or Public Library Outlet Data File. Since the inclusion of all expenditures data irrespective of the number of employees enables the identification of individual salary data for some libraries, researchers requiring access to the restricted-use data must obtain a license from NCES to use the data. To obtain a license, the following information is necessary:

1. The title of the database(s) the organization wants to access;

2. A description of the statistical research project necessitating access to the restricted-use database;

3. The name and title of the senior official having authority to bind the organization to the provisions of the license agreement;

4. The name and title of the principal project officer(s) who will oversee the daily operations;

5. The name and title of the Systems Security Officer(s) who will oversee the security of the data;

6. The names and titles of the professional/technical and support staff who will be accessing the survey database; and

7. The estimated loan period (not to exceed five years) for accessing the survey database.

NCES will review the submitted documents for content and completeness and inform the requestor whether a license to use the restricted data is approved. See the following NCES web site for more information: http://nces.ed.gov/statprog/confid5.asp

Data Collection

The FY 2005 PLS was released to the states over the Internet on December 9, 2005. States were placed into one of three reporting groups (with survey due dates of April 19, August 3, or August 31, 2006), based on their fiscal cycles or claim of extraordinary reporting hardship. States reported their data over the Internet via a web-based reporting system called WebPLUS (Web Public Library Universe System), which replaced the downloadable WinPLUS software used in past years. WebPLUS was developed for NCES by the U.S. Census Bureau (the data collection agent). Edit follow-up was completed in December of 2006. The editing process is described below.

Editing

State level.   The respondent generated an Edit Report following direct data entry or import of their data into WebPLUS. The Edit Report, which can be viewed on-screen or printed, was used to identify and correct any errors, and to confirm the accuracy of data that generated edit warnings but required no change, before submitting the final file to the U.S. Census Bureau. Four types of edit checks were performed:

1. *Relational edit checks.* This is a data consistency check between related data elements. For example, an edit message is generated if the number of "ALA-MLS" Librarians (librarians with master's degrees from programs of library and information studies accredited by the American Library Association) is greater than Total Librarians.

2. *Out-of-range edit checks.* This is a range check that compares the data reported for an item to the "acceptable range" of numeric values for the item. For example, an edit message is generated if average Public Service Hours per outlet per week is less than 11.16 or greater than 129.67, or if the current year/past year change in Children's Circulation is less than .30 or greater than 3.44.

3. *Arithmetic edit checks.* This is an arithmetical accuracy check of a reported total and its parts to the generated total. For example, an edit message is generated if Total Operating Revenue is not equal to the sum of its parts (Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Revenue).

4. *Blank, zero, or invalid data edit checks.* This is a check of reported data against acceptable values. For example, an edit message is generated if the Reporting Period Starting Data is missing, or Print Materials is 0, or the Legal Basis Code is not a valid code.

The WebPLUS application generates state summary tables (showing state totals for all numeric data items) and single-library tables (showing data for individual public libraries in a state). Respondents were encouraged to review the tables for data quality issues before submitting their data to NCES. State data submissions also included a signed form from the Chief Officer of the State Library Agency certifying the accuracy of the data.

National level. The U.S. Census Bureau and NCES reviewed and edited the state data submissions, working closely with the State Data Coordinators and the FSCS Steering Committee.

Imputation

All libraries, including nonresponding libraries, were sorted into imputation cells based on the region and size of population served. Imputations for nonresponding libraries were performed using the data calculated from their imputation cells. Item imputation was performed on each record with nonresponse variables. The data are identified as either imputed (estimated) or reported (actual) on the survey data file through the use of imputation codes. The following imputation rules were applied:

A. For libraries that responded in 2004 but not 2005 (or in 2003 but not in 2004 or 2005):

A1. The mean growth rates (Method 1) were calculated for institutions that reported in both 2004 and 2005 (or in both 2003 and 2005). The mean (average) growth rate was calculated for each imputation cell.

A2. The average changes computed in step A1 were applied to the 2004 data (or 2003 data) of 2005 nonresponding libraries to obtain an estimate for 2005.

Method 1 (mean growth rate) was used for imputing centrals, branches, bookmobiles, ALA-MLS librarians, total librarians, other paid employees, print materials, current print serial subscriptions, audio, public service hours, library visits, reference transactions, capital revenue, databases, electronic books, current electronic serial subscriptions, total circulation, total staff expenditures, total collection expenditures, total operating expenditures, and total expenditures.

A3. Other operating expenditures were derived by subtracting total operating expenditures from the sum of total collection expenditures and total staff expenditures estimated in step A2.

A4. The hot-deck growth rate (Method 2) was used for imputing revenue variables (i.e., other revenue and revenue from federal, state, and local government sources). Both responding and nonresponding libraries in an imputation cell were arranged in decreasing order of size of population served. A nonresponding library's 2004 (or 2003) data were pulled forward, and a growth rate was determined by calculating the growth of the next smallest library to the nonresponding library that had data for both 2005 and 2004 (or 2005 and 2003). This hot-deck growth rate method was applied to the nonresponding library's 2004 (or 2003) data to obtain an estimate for 2005. If no prior year growth rate was available for the next smallest library, the growth rate was assumed to be 1.00.

A5. Total operating revenue was derived by adding revenue from federal, state, and local sources and other revenue. Total paid employees was derived by adding librarians and other paid employees.

A6. Children's program attendance was estimated by multiplying the current-year total library visits by the prior-year ratio of children's program attendance to total library visits.

A7. Children's circulation was estimated by multiplying the current-year total circulation by the prior-year ratio of children's circulation to total circulation.

A8. Electronic materials expenditures was set to zero if total collection expenditures was equal to zero.

A9. For general public Internet terminals, if there were 2004 or 2003 reported data, the data were carried forward as an estimate for 2005.

A10. For population variables, the prior year data were carried forward in the current year.

A11. Electronic users was estimated by multiplying the current-year general public Internet terminals by the prior-year (2004 or 2003) ratio of electronic users to general public Internet terminals.

A12. Salaries was derived by multiplying the total staff expenditures (reported or estimated by step A2), by the cell median ratio of salaries to total staff expenditures.

A13. Employee benefits were derived by subtracting salaries (reported or estimated by step A12) from the total staff expenditures (reported or estimated by step A2).

A14. Print materials expenditures was derived by multiplying total collection expenditures (reported or estimated in A2), by the prior year ratio of print materials expenditures to total collection expenditures. If total collection expenditures could not be used then total operating expenditures was substituted for that variable.

A15. Other materials expenditures was derived by multiplying total collection expenditures (reported or estimated in A2), by the prior year ratio of other materials expenditures to total collection expenditures. If total collection expenditures could not be used then total operating expenditures was substituted for that variable.

A16. Other materials expenditures was derived by subtracting the sum of print materials expenditures and electronic materials expenditures from total collection expenditures.

A17. Capital revenue was derived by multiplying capital expenditures times the prior year ratio of capital revenue to capital expenditures.

B. For libraries with no reported data in 2003, 2004, or 2005:

B1. Method 1 (mean growth rate) (described in steps A1 and A2) was used to impute for 2005 if the prior year data (2004 or 2003) were imputed using prior year reported data and the imputed value was greater than zero.

This method was used for imputing centrals, branches, bookmobiles, ALA-MLS librarians, total librarians, other paid employees, print materials, current print serial subscriptions, audio, public service hours, reference transactions, total circulation, other revenue, revenue from federal, state, and local sources, total staff expenditures, total collection expenditures, other operating expenditures, and electronic materials expenditures.

B2. The mean of the imputation cell was calculated for all libraries that responded in 2005. The cell mean was adjusted for the size of a nonresponding library by multiplying it by the ratio of the nonrespondent's total population served to the mean size of population served for all responding libraries.

This method was used for imputing centrals, branches, bookmobiles, ALA-MLS librarians, total librarians, other paid employees, print materials, current print serial subscriptions, current electronic serial subscriptions, audio, public service hours, reference transactions, total circulation, other revenue, revenue from federal, state, and local sources, salaries, total staff expenditures, total collection expenditures, other operating expenditures, and electronic materials expenditures.

B3. To impute total library visits when the prior year imputed data were not based on reported data, library visits was summed over all responding libraries in an imputation cell, as was the population served. The ratio of total library visits to total population served was multiplied by the nonrespondent's population value to estimate the nonrespondent's library visits.

B4. Children's program attendance was estimated using the method described in step B3 where the ratio of total children's program attendance to total library visits for the responding libraries in an imputation cell was multiplied by the nonrespondent's current-year library visits.

B5. Children's circulation was estimated by calculating the ratio of children's circulation to total circulation for the responding libraries in an imputation cell and multiplying the ratio by the current-year total circulation of the nonresponding library.

B6. Total staff expenditures were derived by adding salaries and employee benefits determined in step B1 (or step B2). Total operating revenue was derived by adding revenue from federal, state, and local sources and other revenue. Total paid employees was derived by adding librarians and other paid employees.

B7. Total operating expenditures were derived by summing total collection expenditures, total staff expenditures, and other operating expenditures estimated in step B1 (or step B2).

B8. The median of the imputation cell was calculated for all libraries that responded in 2005. The cell median was not adjusted. This method was used for imputing general public Internet terminals when there was no reported prior year (2004 or 2003) data. If the cell median was zero but based on the value of other electronic data items it was determined that the value should be greater than zero then the imputed value was equal to the unadjusted cell mean.

B9. The median ratio of electronic users to general public terminals was used to impute electronic users when there were no reported (2004 or 2003) data.

B10. The median of the imputation cell was calculated for all libraries that responded in 2005. The cell median was adjusted for the size of a nonresponding library by multiplying it by the ratio of the nonrespondent's total population served to the mean size of population served for all responding libraries.

This method was used for imputing print materials expenditures, other materials expenditures, capital revenue, electronic books, and databases.

C. For all nonresponding libraries:

C1. Total capital expenditures was derived by imputing total expenditures (a derived variable which is the sum of total collections expenditures, total staff expenditures, other operating expenditures, and total capital expenditures) and subtracting total operating expenditures in order to get total capital expenditures. If the derived total capital expenditures had a negative value, it was changed to zero, total operating expenditures were changed to equal total expenditures, and total collection expenditures, total staff expenditures, and other operating expenditures were adjusted so that the sum would equal total operating expenditures. Alternatively, the cell mean (adjusted for population size) was used.

C2. The mean of the imputation cell was used to estimate videos and interlibrary loans. The cell mean was adjusted for the size of a nonresponding library by multiplying it by the ratio of the nonrespondent's total population served to the mean size of population served for all responding libraries.

Post-Imputation Edit Findings

After the basic imputation methodology was applied, edits were performed to locate records that potentially fell outside reasonable parameters. The following changes were made to the data file.

GOVS Review:

The imputation methodology for salaries was changed to ensure that the variable benefit is not imputed as zero.

NCES Review:

The imputed file is sent to NCES for review. This section lists the comments from NCES and the response.

Finding 1:   There was one record for which the imputed value for other paid staff was based on prior year reported data, which was incorrect.

The record was re-imputed using the FY 2003 imputed data times a growth rate. The FY 2003 imputed data was based on correctly reported FY 2002 data.

Finding 2:   There was one record for which the imputed value for library visits was questioned.

The record was re-imputed using the prior year ratio of library visits to total circulation.

Finding 3:   There was one record for which the imputed value for electronic users was questioned.

The record was re-imputed based on NCES comments.

Finding 4:   There was one record for which capital revenue was thought to be too high.

The record was re-imputed using the prior year ratio of capital revenue to capital expenditures.

Finding 5:   There were some records that had a high imputed value for total circulation.

These records did not have any change made to them. The total circulation was imputed high because the original imputed value was less than children's circulation so when it checked for the condition children's circulation greater than total circulation these records were adjusted so that children's circulation would be less than total circulation.

Finding 6:   There were a few records that had some inconsistencies between total library program attendance and total children's program attendance.

These records were re-imputed to make the children's program attendance equal to zero.

Finding 7:   There was one record where the data for children's program attendance and children's library programs were inconsistent.

The record was re-imputed to make the children's programs attendance equal to zero.

Finding 8:   There was one record that had a high value for general public terminals. NCES requested that this variable be changed to 0 and that number of electronic users be re-imputed.

NCES suggestion was implemented.

II. B. Guidelines for Processing the Data Files

See *Introduction, Confidentiality,* and *Public- and Restricted-Use Data Files* above for a description of the files.

The states reported the PLS data using survey software developed by the U.S. Census Bureau. At survey mail-out, all numeric data fields were initialized with "-2", and respondents were instructed to replace the -2s with valid data. Alphanumeric fields that are blank or that contain "M" and numeric fields that contain "-1" indicate nonresponse. A zero (0) response is reported data and indicates the library or outlet had none of the item. (Note: On the public-use file, blank fields for the variables SALARIES, BENEFIT, STAFFEXP, and OTHOPEXP indicate that the data have been removed to protect the confidentiality of individual respondents.) For the 50 states and the District of Columbia, missing data for numeric items were imputed. Missing data were not imputed for outlying areas. See *Imputation* section above for a discussion of the imputation methodology. See appendixes G–M for imputation flags and their definitions, and the frequencies and distributions of the data.

How to remove imputed values from the data. Every variable that has the possibility of being imputed has a flag. If the value of that flag is "0", then the value for the associated variable was reported. If the value of the flag is greater than "0", then the value for the associated variable was imputed. To remove all imputed values from the data, the values of variables that have an imputation flag greater than "0" should be removed. (Note: The flag variable is a two-character, right-justified field. Consequently, single-digit values are preceded by a space.)

Appendix A—Record Layout for Public Library Data File, FY 2005
(pupld05a.mdb and pupld05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
					Data Source: Public Libraries Survey, fiscal year 2005 **Number of records = 9,201 (one record per observation)** **Number of fields per record = 131** **ASCII file (pupld05a.dat) is fixed-width (record size = 8,105 KB)**
					IDENTIFICATION
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
FSCSKEY	06	3	A	150	Library identification code assigned by NCES
LIBID	20	9	A	151	Library identification code assigned by the state. NCES assigns the FSCSKEY to this field if the state did not assign a code.
LIBNAME	60	29	A	152	Name of library (administrative entity)
					STREET ADDRESS
ADDRESS	35	89	A	153	Street address of administrative entity
CITY	20	124	A	154	City or town (of street address) of administrative entity
ZIP	05	144	A	155	Standard five-digit postal zip code (of street address) of administrative entity. M = Missing (unknown, not reported)
ZIP4	04	149	A	156	Four-digit postal zip code extension (of street address) of administrative entity. M = Missing (unknown, not reported)
					MAILING ADDRESS
ADDRES_M	35	153	A	157	Mailing address of administrative entity
CITY_M	20	188	A	158	City or town (of mailing address) of administrative entity
ZIP_M	05	208	A	159	Standard five-digit postal zip code (of mailing address) of administrative entity M = Missing (unknown, not reported)
ZIP4_M	04	213	A	160	Four-digit postal zip code extension (of mailing address) of administrative entity M = Missing (unknown, not reported)
CNTY	20	217	A	161	County of library
PHONE	10	237	A	162	Telephone number, in following format: area code/exchange/number (for example, 7037315072) M = Missing (unknown, not reported) -3 = Not applicable
WEB_ADDR	80	247	A	163	Web address of the administrative entity. M = Missing (unknown, not reported) -3 = Not applicable

Variable name	Field length	Start position	Data type	Survey item	Description
C_RELATN	02	327	A	200	Interlibrary Relationship Code HQ–Headquarters of a federation or cooperative ME–Member of a federation or cooperative NO–Not a member of a federation or cooperative
C_LEGBAS	02	329	A	201	Legal Basis Code CC–City/County CI–Municipal Government (city, town, or village) CO–County/Parish LD–Library District MJ–Multi-jurisdictional NL–Native American Tribal Government NP–Non-profit Association or Agency SD–School District OT–Other (Note: Prior to FY 98, this variable was called C_LEGBASE.)
C_ADMIN	02	331	A	202	Administrative Structure Code MA–Administrative Entity with multiple direct service outlets where administrative offices are separate MO–Administrative Entity with multiple direct service outlets where administrative offices are not separate SO–Single Outlet Administrative Entity
C_FSCS	01	333	A	203	FSCS Public Library Definition (Public library meets all criteria in the definition.) Y–Yes N–No
GEOCODE	03	334	A	204	Geographic Code CI1– Municipal Government (city, town, or village) (exactly) CI2– Municipal Government (city, town, or village) (most nearly) CO1–County/Parish (exactly) CO2–County/Parish (most nearly) MA1–Metropolitan Area (exactly) MA2–Metropolitan Area (most nearly) MC1–Multi-County (exactly) MC2–Multi-County (most nearly) SD1–School District (exactly) SD2–School District (most nearly) OTH–Other
LSABOUND	01	337	A	205	Legal service area boundary change in last year Y–Yes N–No
STARTDAT	10	338	A	206	Reporting period starting date, in dd/mm/yyyy format (e.g., 07/01/2004)
F_STDAT	02	348	A	†	STARTDAT imputation flag. (See appendix G for definitions of flags.)
ENDDATE	10	350	A	207	Reporting period ending date, in dd/mm/yyyy format (e.g., 06/30/2005)

Variable name	Field length	Start position	Data type	Survey item	Description
F_ENDDAT	02	360	A	†	ENDDATE imputation flag. (See appendix G for definitions of flags.)
POPULATION					
POPU_LSA	09	362	N	208	Population of the Legal Service Area
F_POPLSA	02	371	A	†	POPU_LSA imputation flag. (See appendix G for definitions of flags.)
POPU_UND	09	373	N	†	Unduplicated population of the legal service area for the library. NCES calculated this value by prorating the library's population of legal service area (POPU_LSA) to the state's total population of legal service areas (total POPU_LSA), and applying the ratio to the state-reported total unduplicated population of legal service areas. The latter item, a single figure reported by the state data coordinator, is also named POPU_UND but is located on the State Summary/State Characteristics Data File.
F_POPUND	02	382	A	†	POPU_UND imputation flag. (See appendix G for definitions of flags.)
SERVICE OUTLETS					
CENTLIB	03	384	N	209	Number of central libraries
F_CENLIB	02	387	A	†	CENTLIB imputation flag. (See appendix G for definitions of flags.)
BRANLIB	03	389	N	210	Number of branch libraries
F_BRLIB	02	392	A	†	BRANLIB imputation flag. (See appendix G for definitions of flags.)
BKMOB	03	394	N	211	Number of bookmobiles
F_BKMOB	02	397	A	†	BKMOB imputation flag. (See appendix G for definitions of flags.)
FULL-TIME EQUIVALENT (FTE) PAID STAFF					
MASTER	09	399	N	250	"ALA-MLS" Librarians. Number of FTE paid librarians with master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of six integers and two decimals, with an explicit decimal point.
F_MASTER	02	408	A	†	MASTER imputation flag. (See appendix G for definitions of flags.)
LIBRARIA	09	410	N	251	Total number of FTE employees holding the title of librarian. This field consists of six integers and two decimals, with an explicit decimal point.
F_LIBRAR	02	419	A	†	LIBRARIA imputation flag. (See appendix G for definitions of flags.)
OTHPAID	09	421	N	252	All other paid FTE employees. This field consists of six integers and two decimals, with an explicit decimal point.

Variable name	Field length	Start position	Data type	Survey item	Description
F_OTHSTF	02	430	A	†	OTHPAID imputation flag. (See appendix G for definitions of flags.)
TOTSTAFF	10	432	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of seven integers and two decimals, with an explicit decimal point.
F_TOTSTF	02	442	A	†	TOTSTAFF imputation flag. (See appendix G for definitions of flags.)
					OPERATING REVENUE
LOCGVT	09	444	N	300	Operating revenue from local government
F_LOCGVT	02	453	A	†	LOCGVT imputation flag. (See appendix G for definitions of flags.)
STGVT	09	455	N	301	Operating revenue from state government
F_STGVT	02	464	A	†	STGVT imputation flag. (See appendix G for definitions of flags.)
FEDGVT	09	466	N	302	Operating revenue from federal government
F_FEDGVT	02	475	A	†	FEDGVT imputation flag. (See appendix G for definitions of flags.)
OTHINCM	09	477	N	303	Other operating revenue (i.e., operating revenue not included in LOCGVT, STGVT, and FEDGVT)
F_OTHINC	02	486	A	†	OTHINCM imputation flag. (See appendix G for definitions of flags.)
TOTINCM	10	488	N	304	Total operating revenue (i.e., sum of LOCGVT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	02	498	A	†	TOTINCM imputation flag. (See appendix G for definitions of flags.)
					OPERATING EXPENDITURES **Staff expenditures**
SALARIES	09	500	N	350	Salaries and wages for all library staff
F_SALX	02	509	A	†	SALARIES imputation flag. (See appendix G for definitions of flags.)
BENEFIT	09	511	N	351	Employee benefits for all library staff
F_BENX	02	520	A	†	BENEFIT imputation flag. (See appendix G for definitions of flags.)
STAFFEXP	09	522	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	02	531	A	†	STAFFEXP imputation flag. (See appendix G for definitions of flags.)

Variable name	Field length	Start position	Data type	Survey item	Description
					Collection expenditures
PRMATEXP	09	533	N	353	Operating expenditures for print materials (including books, serial back files, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	02	542	A	†	PRMATEXP imputation flag. (See appendix G for definitions of flags.)
ELMATEXP	09	544	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	02	553	A	†	ELMATEXP imputation flag. (See appendix G for definitions of flags.)
OTHMATEX	09	555	N	355	Operating expenditures for other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	02	564	A	†	OTHMATEX imputation flag. (See appendix G for definitions of flags.)
TOTEXPCO	09	566	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	02	575	A	†	TOTEXPCO imputation flag. (See appendix G for definitions of flags.)
					Other operating expenditures
OTHOPEXP	09	577	N	357	Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	02	586	A	†	OTHOPEXP imputation flag. (See appendix G for definitions of flags.)
TOTOPEXP	10	588	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	02	598	A	†	TOTOPEXP imputation flag. (See appendix G for definitions of flags.)
					CAPITAL REVENUE
LCAP_REV	09	600	N	400	Local government capital revenue
F_LCAPRV	02	609	A	†	LCAP_REV imputation flag. (See appendix G for definitions of flags.)
SCAP_REV	09	611	N	401	State government capital revenue
F_SCAPRV	02	620	A	†	SCAP_REV imputation flag. (See appendix G for definitions of flags.)
FCAP_REV	09	622	N	402	Federal government capital revenue
F_FCAPRV	02	631	A	†	FCAP_REV imputation flag. (See appendix G for definitions of flags.)
OCAP_REV	09	633	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and OCAP_REV)

Appendix A—Record Layout for Public Library Data File, FY 2005
(pupld05a.mdb and pupld05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
F_OCAPRV	02	642	A	†	OCAP_REV imputation flag. (See appendix G for definitions of flags.)
CAP_REV	09	644	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	02	653	A	†	CAP_REV imputation flag. (See appendix G for definitions of flags.)
					CAPITAL EXPENDITURES
CAPITAL	09	655	N	405	Total capital expenditures
F_TCAPX	02	664	A	†	CAPITAL imputation flag. (See appendix G for definitions of flags.)
					LIBRARY COLLECTION
BKVOL	09	666	N	450	Print materials (including books, serial back files, and government documents)
F_BKVOL	02	675	A	†	BKVOL imputation flag. (See appendix G for definitions of flags.)
EBOOK	09	677	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	02	686	A	†	EBOOK imputation flag. (See appendix G for definitions of flags.)
AUDIO	09	688	N	452	Audio materials (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sounding recordings)
F_AUDIO	02	697	A	†	AUDIO imputation flag. (See appendix G for definitions of flags.)
VIDEO	09	699	N	453	Video materials (including video tapes, DVDs, video CD-ROMs, etc.)
F_VIDEO	02	708	A	†	VIDEO imputation flag. (See appendix G for definitions of flags.)
DATABASE	09	710	N	454	Databases (locally mounted or remote, full-text or not, for which temporary or permanent access rights have been acquired)
F_DBASE	02	719	A	†	DATABASE imputation flag. (See appendix G for definitions of flags.)
SUBSCRIP	09	721	N	455	Current print serial subscriptions
F_PRSUB	02	730	A	†	SUBSCRIP imputation flag. (See appendix G for definitions of flags.)
ESUBSCRP	09	732	N	456	Current electronic serial subscriptions
F_ESUB	02	741	A	†	ESUBSCRP imputation flag. (See appendix G for definitions of flags.)

Variable name	Field length	Start position	Data type	Survey item	Description
					PUBLIC SERVICE HOURS
HRS_OPEN	09	743	N	500	Total annual public service hours for all service outlets
F_HRS_OP	02	752	A	†	HRS_OPEN imputation flag. (See appendix G for definitions of flags.)
					LIBRARY SERVICES
VISITS	09	754	N	501	Total annual library visits
F_VISITS	02	763	A	†	VISITS imputation flag. (See appendix G for definitions of flags.)
REFERENC	09	765	N	502	Total annual reference transactions
F_REFER	02	774	A	†	REFERENC imputation flag. (See appendix G for definitions of flags.)
					CIRCULATION
TOTCIR	09	776	N	550	Total annual circulation transactions
F_TOTCIR	02	785	A	†	TOTCIR imputation flag. (See appendix G for definitions of flags.)
KIDCIRCL	09	787	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	02	796	A	†	KIDCIRCL imputation flag. (See appendix G for definitions of flags.)
					INTER-LIBRARY LOANS
LOANTO	06	798	N	552	Total annual loans provided to other libraries
F_LOANTO	02	804	A	†	LOANTO imputation flag. (See appendix G for definitions of flags.)
LOANFM	06	806	N	553	Total annual loans received from other libraries
F_LOANFM	02	812	A	†	LOANFM imputation flag. (See appendix G for definitions of flags.)
					LIBRARY PROGRAMS
TOTPRO	09	814	N	600	Total library programs
F_TOTPRO	02	823	A	†	TOTPRO imputation flag. (See appendix G for definitions of flags.)
KIDPRO	09	825	N	601	Total children's programs
F_KIDPRO	02	834	A	†	KIDPRO imputation flag. (See appendix G for definitions of flags.)
TOTATTEN	09	836	N	602	Total audience at all library programs
F_TOTATT	02	845	A	†	TOTATTEN imputation flag. (See appendix G for definitions of flags.)
KIDATTEN	09	847	N	603	Total audience at all children's programs

Variable name	Field length	Start position	Data type	Survey item	Description
F_KIDATT	02	856	A	†	KIDATTEN imputation flag. (See appendix G for definitions of flags.)
					ELECTRONIC TECHNOLOGY
GPTERMS	06	858	N	650	Internet terminals used by general public
F_GPTERM	02	864	A	†	GPTERMS imputation flag. (See appendix G for definitions of flags.)
ERES_USR	09	866	N	651	Users of electronic resources per year
F_ER_USR	02	875	A	†	ERES_USR imputation flag. (See appendix G for definitions of flags.)
					OTHER
PUB_FIPS	02	877	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
CNTYFIPS	03	879	A	†	Three-digit FIPS County Code M =Missing
YR_SUB	04	882	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
OBEREG	02	886	A	†	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 00–U.S. Service Schools 01–New England (CT ME MA NH RI VT) 02–Mid East (DE DC MD NJ NY PA) 03–Great Lakes (IL IN MI OH WI) 04–Plains (IA KS MN MO NE ND SD) 05–Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06–Southwest (AZ NM OK TX) 07–Rocky Mountains (CO ID MT UT WY) 08–Far West (AK CA HI NV OR WA) 09–Outlying Areas (AS GU MP PR VI)
RSTATUS	01	888	A	†	1–Respondent, with no imputed data 2–Respondent, with both reported and imputed data 3–Nonrespondent, not imputed 4–Nonrespondent with imputed data
STATSTRU	02	889	A	†	Structure Change Code 00–No change from last year 01–Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02–Newly created Administrative Entity or Outlet 03–(reserved) 04–Move Outlet to a newly created Administrative Entity 05–Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06–(reserved) 07–(reserved) 08–Restored a closed Administrative Entity or Outlet record 09–Restored an incorrectly deleted Administrative Entity or Outlet

Variable name	Field length	Start position	Data type	Survey item	Description
					10–(reserved)
					11–Outlet moved to different previously existing Administrative Entity
					12–(reserved)
					13–Add an existing Administrative Entity or Outlet not previously reported
					(Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the data files (e.g., code 11 would appear only on the Public Library Outlet Data File).
STATNAME	02	891	A	152A	Name Change Code 00–No change from last year 06–Official name change 14–Minor name change
STATADDR	02	893	A	153A	Address Change Code 00–No change from last year 07–Moved to a new location 15–Minor address change

N   Numeric field.
A   Alpha character field.
†   Not applicable.
NOTE: The survey questionnaire is in appendix F.

Appendix B—Record Layout for Public Library State Summary/ State Characteristics Data File, FY 2005 (pusum05a.mdb and pusum05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
					Data Source: Public Libraries Survey, fiscal year 2005 **Number of records = 54 (one record per observation)** **Number of fields per record = 108** **ASCII file (pusum05a.dat) is fixed-width (record size = 48 KB)**
					IDENTIFICATION
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
					POPULATION
POPU_LSA	10	3	N	208	Population of the legal service area
F_POPLSA	02	13	A	†	POPU_LSA imputation flag. (See appendix I for definitions of flags.)
POPU_UND	10	15	N	103	Total unduplicated population of legal service areas. (Note: This is a single, state-reported figure. This item is on the State Characteristics data entry screen.)
F_POPUND	02	25	A	†	POPU_UND imputation flag. (See appendix I for definitions of flags.)
POPU_ST	10	27	N	102	Official state total population estimate (Note: This item is on the State Characteristics data entry screen.)
F_POPST	02	37	A	†	POPU_ST imputation flag. (See appendix I for definitions of flags.)
					SERVICE OUTLETS
CENTLIB	05	39	N	209	Number of central libraries
F_CENLIB	02	44	A	†	CENTLIB imputation flag. (See appendix I for definitions of flags.)
BRANLIB	05	46	N	210	Number of branch libraries
F_BRLIB	02	51	A	†	BRANLIB imputation flag. (See appendix I for definitions of flags.)
BKMOB	05	53	N	211	Number of bookmobiles
F_BKMOB	02	58	A	†	BKMOB imputation flag. (See appendix I for definitions of flags.)
					FULL-TIME EQUIVALENT (FTE) PAID STAFF
MASTER	11	60	N	250	"ALA-MLS" Librarians. Number of FTE paid librarians with master's degrees from programs of library and information studies accredited by the American Library Association. This field consists of eight integers and two decimals, with an explicit decimal point.
F_MASTER	02	71	A	†	MASTER imputation flag. (See appendix I for definitions of flags.)

Appendix B—Record Layout for Public Library State Summary/ State Characteristics Data File, FY 2005 (pusum05a.mdb and pusum05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
LIBRARIA	11	73	N	251	Total number of FTE employees holding the title of librarian. This field consists of eight integers and two decimals, with an explicit decimal point.
F_LIBRAR	02	84	A	†	LIBRARIA imputation flag. (See appendix I for definitions of flags.)
OTHPAID	11	86	N	252	All other paid FTE employees. This field consists of eight integers and two decimals with an explicit decimal point.
F_OTHSTF	02	97	A	†	OTHPAID imputation flag. (See appendix I for definitions of flags.)
TOTSTAFF	12	99	N	253	Total paid FTE employees (i.e., sum of LIBRARIA and OTHPAID). This field consists of nine integers and two decimals with an explicit decimal point.
F_TOTSTF	02	111	A	†	TOTSTAFF imputation flag. (See appendix I for definitions of flags.)
					OPERATING REVENUE
LOCGVT	11	113	N	300	Operating revenue from local government
F_LOCGVT	02	124	A	†	LOCGVT imputation flag. (See appendix I for definitions of flags.)
STGVT	11	126	N	301	Operating revenue from state government
F_STGVT	02	137	A	†	STGVT imputation flag. (See appendix I for definitions of flags.)
FEDGVT	11	139	N	302	Operating revenue from federal government
F_FEDGVT	02	150	A	†	FEDGVT imputation flag. (See appendix I for definitions of flags.)
OTHINCM	11	152	N	303	Other operating revenue (i.e., revenue not included in LOCGVT, STGVT, and FEDGVT)
F_OTHINC	02	163	A	†	OTHINCM imputation flag. (See appendix I for definitions of flags.)
TOTINCM	12	165	N	304	Total operating revenue (i.e., sum of LOCGVT, STGVT, FEDGVT, and OTHINCM)
F_TOTINC	02	177	A	†	TOTINCM imputation flag. (See appendix I for definitions of flags.)
					OPERATING EXPENDITURES **Staff expenditures**
SALARIES	11	179	N	350	Salaries and wages for all library staff
F_SALX	02	190	A	†	SALARIES imputation flag. (See appendix I for definitions of flags.)
BENEFIT	11	192	N	351	Employee benefits for all library staff

Appendix B—Record Layout for Public Library State Summary/ State Characteristics Data File, FY 2005 (pusum05a.mdb and pusum05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
F_BENX	02	203	A	†	BENEFIT imputation flag. (See appendix I for definitions of flags.)
STAFFEXP	11	205	N	352	Total staff expenditures (i.e., sum of SALARIES and BENEFIT)
F_TOSTFX	02	216	A	†	STAFFEXP imputation flag. (See appendix I for definitions of flags.)
PRMATEXP	09	218	N	353	**Collection expenditures** Operating expenditures for print materials (including books, serial back files, current serial subscriptions, government documents, and any other print acquisitions)
F_PRMATX	02	227	A	†	PRMATEXP imputation flag. (See appendix I for definitions of flags.)
ELMATEXP	09	229	N	354	Operating expenditures for electronic (digital) materials (including e-books, e-serials, government documents, databases, electronic files, reference tools, scores, maps, or pictures, including materials digitized by the library)
F_ELMATX	02	238	A	†	ELMATEXP imputation flag. (See appendix I for definitions of flags.)
OTHMATEX	09	240	N	355	Operating expenditures for other library materials (microform, audio, video, DVD, and new formats)
F_OTMATX	02	249	A	†	OTHMATEX imputation flag. (See appendix I for definitions of flags.)
TOTEXPCO	11	251	N	356	Total expenditures on library collection (i.e., sum of PRMATEXP, ELMATEXP, and OTHMATEX)
F_TOCOLX	02	262	A	†	TOTEXPCO imputation flag. (See appendix I for definitions of flags.)
OTHOPEXP	11	264	N	357	**Other operating expenditures** Other operating expenditures (i.e., operating expenditures not included in STAFFEXP and TOTEXPCO)
F_OTHOPX	02	275	A	†	OTHOPEXP imputation flag. (See appendix I for definitions of flags.)
TOTOPEXP	12	277	N	358	Total operating expenditures (i.e., sum of STAFFEXP, TOTEXPCO, and OTHOPEXP)
F_TOTOPX	02	289	A	†	TOTOPEXP imputation flag. (See appendix I for definitions of flags.)
LCAP_REV	10	291	N	400	**CAPITAL REVENUE** Local government capital revenue
F_LCAPRV	02	301	A	†	LCAP_REV imputation flag. (See appendix I for definitions of flags.)
SCAP_REV	10	303	N	401	State government capital revenue

Appendix B—Record Layout for Public Library State Summary/
State Characteristics Data File, FY 2005
(pusum05a.mdb and pusum05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
F_SCAPRV	02	313	A	†	SCAP_REV imputation flag. (See appendix I for definitions of flags.)
FCAP_REV	10	315	N	402	Federal government capital revenue
F_FCAPRV	02	325	A	†	FCAP_REV imputation flag. (See appendix I for definitions of flags.)
OCAP_REV	10	327	N	403	Other capital revenue (i.e., capital revenue not included in LCAP_REV, SCAP_REV, and OCAP_REV)
F_OCAPRV	02	337	A	†	OCAP_REV imputation flag. (See appendix I for definitions of flags.)
CAP_REV	11	339	N	404	Total capital revenue (i.e., sum of LCAP_REV, SCAP_REV, FCAP_REV, and OCAP_REV)
F_TCAPRV	02	350	A	†	CAP_REV imputation flag. (See appendix I for definitions of flags.)
					CAPITAL EXPENDITURES
CAPITAL	11	352	N	405	Total capital expenditures
F_TCAPX	02	363	A	†	CAPITAL imputation flag. (See appendix I for definitions of flags.)
					LIBRARY COLLECTION
BKVOL	11	365	N	450	Print materials (including books, serial back files, and government documents)
F_BKVOL	02	376	A	†	BKVOL imputation flag. (See appendix I for definitions of flags.)
EBOOK	09	378	N	451	Electronic books (E-books) (digital documents, including non-serial government documents in digital format)
F_EBOOK	02	387	A	†	EBOOK imputation flag. (See appendix I for definitions of flags.)
AUDIO	11	389	N	452	Audio materials (including records, audiocassettes, audio cartridges, audio discs—including audio-CD-ROMS, audio reels, talking books, and other sounding recordings)
F_AUDIO	02	400	A	†	AUDIO imputation flag. (See appendix I for definitions of flags.)
VIDEO	11	402	N	453	Video materials (including video tapes, DVDs, video CD-ROMs, etc.)
F_VIDEO	02	413	A	†	VIDEO imputation flag. (See appendix I for definitions of flags.)
DATABASE	09	415	N	454	Databases (locally mounted or remote, full-text or not, for which temporary or permanent access rights have been acquired)

Appendix B—Record Layout for Public Library State Summary/ State Characteristics Data File, FY 2005 (pusum05a.mdb and pusum05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
F_DBASE	02	424	A	†	DATABASE imputation flag. (See appendix I for definitions of flags.)
SUBSCRIP	11	426	N	455	Current print serial subscriptions
F_PRSUB	02	437	A	†	SUBSCRIP imputation flag. (See appendix I for definitions of flags.)
ESUBSCRP	09	439	N	456	Current electronic serial subscriptions
F_ESUB	02	448	A	†	ESUBSCRP imputation flag. (See appendix I for definitions of flags.)
					PUBLIC SERVICE HOURS
HRS_OPEN	11	450	N	500	Total annual public service hours for all service outlets
F_HRS_OP	02	461	A	†	HRS_OPEN imputation flag. (See appendix I for definitions of flags.)
					LIBRARY SERVICES
VISITS	11	463	N	501	Total annual library visits
F_VISITS	02	474	A	†	VISITS imputation flag. (See appendix I for definitions of flags.)
REFERENC	11	476	N	502	Total annual reference transactions
F_REFER	02	487	A	†	REFERENC imputation flag. (See appendix I for definitions of flags.)
					CIRCULATION
TOTCIR	11	489	N	550	Total annual circulation transactions
F_TOTCIR	02	500	A	†	TOTCIR imputation flag. (See appendix I for definitions of flags.)
KIDCIRCL	09	502	N	551	Total annual circulation (including renewals) of all children's materials in all formats to all users
F_KIDCIR	02	511	A	†	KIDCIRCL imputation flag. (See appendix I for definitions of flags.)
					INTER-LIBRARY LOANS
LOANTO	08	513	N	552	Total annual loans provided to other libraries
F_LOANTO	02	521	A	†	LOANTO imputation flag. (See appendix I for definitions of flags.)
LOANFM	08	523	N	553	Total annual loans received from other libraries
F_LOANFM	02	531	A	†	LOANFM imputation flag. (See appendix I for definitions of flags.)
					LIBRARY PROGRAMS
TOTPRO	09	533	N	600	Total library programs

Variable name	Field length	Start position	Data type	Survey item	Description
F_TOTPRO	02	542	A	†	TOTPRO imputation flag. (See appendix I for definitions of flags.)
KIDPRO	09	544	N	601	Total children's programs
F_KIDPRO	02	553	A	†	KIDPRO imputation flag. (See appendix I for definitions of flags.)
TOTATTEN	09	555	N	602	Total audience at all library programs
F_TOTATT	02	564	A	†	TOTATTEN imputation flag. (See appendix I for definitions of flags.)
KIDATTEN	09	566	N	603	Total audience at all children's programs
F_KIDATT	02	575	A	†	KIDATTEN imputation flag. (See appendix I for definitions of flags.)
					ELECTRONIC TECHNOLOGY
GPTERMS	06	577	N	650	Internet terminals used by general public
F_GPTERM	02	583	A	†	GPTERMS imputation flag. (See appendix I for definitions of flags.)
ERES_USR	09	585	N	651	Users of electronic resources per year
F_ER_USR	02	594	A	†	ERES_USR imputation flag. (See appendix I for definitions of flags.)
					OTHER
STARTDAT	07	596	A	100	Reporting period starting date, in mm/yyyy format (e.g., 07/2004). (Note: This item is on the State Characteristics data entry screen.)
F_STDAT	02	603	A	†	STARTDAT imputation flag. (See appendix I for definitions of flags.)
ENDDATE	07	605	A	101	Reporting period ending date, in mm/yyyy format (e.g., 06/2005). (Note: This item is on the State Characteristics data entry screen.)
F_ENDDAT	02	612	A	†	ENDDATE imputation flag. (See appendix I for definitions of flags.)
PUB_FIPS	02	614	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
YR_SUB	04	616	A	†	FSCS submission year of public library data in 4-digit format (YYYY)

Variable name	Field length	Start position	Data type	Survey item	Description
OBEREG	02	620	A	†	Bureau of Economic Analysis Code (formerly, Office of Business Economics) 01–New England (CT ME MA NH RI VT) 02–Mid East (DE DC MD NJ NY PA) 03–Great Lakes (IL IN MI OH WI) 04–Plains (IA KS MN MO NE ND SD) 05–Southeast (AL AR FL GA KY LA MS NC SC TN VA WV) 06–Southwest (AZ NM OK TX) 07–Rocky Mountains (CO ID MT UT WY) 08–Far West (AK CA HI NV OR WA) 09–Outlying Areas (AS GU MP PR VI)

N   Numeric field.
A   Alpha character field.
†   Not applicable.
NOTE: The survey questionnaire is in appendix F.

Appendix C—Record Layout for Public Library Outlet Data File, FY 2005
(puout05a.mdb and puout05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
					Data Source: Public Libraries Survey, fiscal year 2005 **Number of records = 17,299 (one record per observation)** **Number of fields per record = 23** **ASCII file (reout03a.dat) is fixed-width (record size = 6,792 KB)**
STABR	02	1	A	†	Two-letter Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
FSCSKEY	06	3	A	700	Outlet identification code assigned by NCES. Outlets of an administrative entity have the same FSCSKEY as their administrative entity. The outlet is separately identified by a unique 3-digit suffix called FSCS_SEQ.
FSCS_SEQ	03	9	A	†	Outlet's unique three-digit suffix to FSCSKEY, assigned by NCES.
LIBID	20	12	A	701	Outlet identification code assigned by the state. If the state did not assign a code, NCES assigns a combination of FSCSKEY and FSCS_SEQ, separated by a dash (e.g., AK0003-002).
LIBNAME	60	32	A	702	Name of outlet
ADDRESS	35	92	A	703	Complete street address of outlet
CITY	20	127	A	704	City or town of outlet
ZIP	05	147	A	705	Standard five-digit postal zip code for street address of outlet M = Missing (unknown, not reported)
ZIP4	04	152	A	706	Four-digit postal zip code extension for street address of outlet M = Missing (unknown, not reported)
CNTY	20	156	A	707	County of outlet
PHONE	10	176	A	708	Telephone number of the outlet, in following format: area code/exchange/number (e.g., 7037315072) M = Missing (unknown, not reported) -3 = Not applicable
C_OUT_TY	02	186	A	709	Outlet Type CE–Central Library BR–Branch Library BS–Bookmobile(s) BM–Books-by-Mail Only
C_MSA	02	188	A	710	Metropolitan Status Code CC–Central City NC–Metropolitan Area, but not within central city limits NO–Not in a Metropolitan Area M–Missing (unknown, not reported)
SQ_FEET	08	190	N	711	Area in square feet of the public library outlet

Appendix C—Record Layout for Public Library Outlet Data File, FY 2005 (puout05a.mdb and puout05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
F_SQ_FT	02	198	A	†	SQ_FEET imputation flag. (See appendix J for definitions of flags.)
L_NUM_BM	02	200	N	712	Number of bookmobiles in the bookmobile outlet record (i.e., record with C_OUT_TY = BS)
F_BKMOB	02	202	A	†	L_NUM_BM imputation flag. (See appendix J for definitions of flags.)
PUB_FIPS	02	204	A	†	Two-digit Federal Information Processing Standards (FIPS) State Code. See appendix D for list of State Codes.
CNTYFIPS	03	206	A	†	Three-digit FIPS County Code M =Missing
YR_SUB	04	209	A	†	FSCS submission year of public library data in 4-digit format (YYYY)
STATSTRU	02	213	A	†	Structure Change Code 00–No change from last year 01–Existing Administrative Entity or Outlet absorbs another Administrative Entity or Outlet 02–Newly created Administrative Entity or Outlet 03–(reserved) 04–Move Outlet to a newly created Administrative Entity 05–Merge two or more Administrative Entities or Outlets to form a new Administrative Entity or Outlet 06–(reserved) 07–(reserved) 08–Restored a closed Administrative Entity or Outlet record 09–Restored an incorrectly deleted Administrative Entity or Outlet 10–(reserved) 11–Outlet moved to different previously existing Administrative Entity 12–(reserved) 13–Add an existing Administrative Entity or Outlet not previously reported (Note: This code records structure changes to administrative entities and outlets, and is included on the Public Library Data File and the Public Library Outlet File. Structure changes include actions such as adding, deleting, or merging administrative entities or outlets. The full list of codes is provided; however, some codes are specific to one of the files (e.g., code 11 would appear only on the Public Library Outlet Data File).
STATNAME	02	215	A	702A	Name Change Code 00–No change from last year 06–Official name change 14–Minor name change

Appendix C—Record Layout for Public Library Outlet Data File, FY 2005
(puout05a.mdb and puout05a.dat)

Variable name	Field length	Start position	Data type	Survey item	Description
STATADDR	02	217	A	703A	Address Change Code 00–No change from last year 07–Moved to a new location 15–Minor address change

N   Numeric field.
A   Alpha character field.
†   Not applicable.
NOTE: The survey questionnaire is in appendix F.

Appendix D—State Codes

FIPS 2-Letter State Code	State	FIPS 2-Digit State Code[2]
AL	Alabama	01
AK	Alaska	02
AZ	Arizona	04
AR	Arkansas	05
CA	California	06
CO	Colorado	08
CT	Connecticut	09
DE	Delaware	10
DC	District of Columbia	11
FL	Florida	12
GA	Georgia	13
HI	Hawaii	15
ID	Idaho	16
IL	Illinois	17
IN	Indiana	18
IA	Iowa	19
KS	Kansas	20
KY	Kentucky	21
LA	Louisiana	22
ME	Maine	23
MD	Maryland	24
MA	Massachusetts	25
MI	Michigan	26
MN	Minnesota	27
MS	Mississippi	28
MO	Missouri	29
MT	Montana	30
NE	Nebraska	31
NV	Nevada	32
NH	New Hampshire	33
NJ	New Jersey	34
NM	New Mexico	35
NY	New York	36
NC	North Carolina	37
ND	North Dakota	38
OH	Ohio	39
OK	Oklahoma	40
OR	Oregon	41
PA	Pennsylvania	42
RI	Rhode Island	44
SC	South Carolina	45
SD	South Dakota	46
TN	Tennessee	47
TX	Texas	48
UT	Utah	49
VT	Vermont	50
VA	Virginia	51
WA	Washington	53
WV	West Virginia	54
WI	Wisconsin	55
WY	Wyoming	56

Outlying Areas

GU	Guam	66
MP	Northern Mariana Islands	69
PR	Puerto Rico	72
VI	Virgin Islands	78

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[2] Federal Information Processing Standards codes (FIPS codes) are a standardized set of numeric or alphabetic codes issued by the National Institute of Standards and Technology (NIST) to ensure uniform identification of geographic entities through all federal government agencies.

Appendix E—Libraries with No Central Outlet

LIBRARIES REPORTING NO CENTRAL OUTLET

Obs	FSCS ID#	LIBRARY NAME	TOTAL	CENTRALS	BRANCHES	BOOKMOBILES
1	AL0123	MARSHALL COUNTY COOPERATIVE LIBRARY	1	0	0	1
2	AZ0001	APACHE COUNTY LIBRARY DISTRICT	6	0	6	0
3	AZ0009	COCHISE COUNTY LIBRARY DISTRICT	7	0	5	2
4	AZ0028	MARICOPA COUNTY LIBRARY DISTRICT	16	0	14	2
5	AZ0067	YAVAPAI COUNTY LIBRARY DISTRICT	10	0	10	0
6	AZ0107	NAVAJO COUNTY LIBRARY DISTRICT	3	0	3	0
7	AR0002	WASHINGTON COUNTY LIBRARY SYSTEM	8	0	8	0
8	AR0003	NORTH ARKANSAS REGIONAL LIBRARY	2	0	2	0
9	AR0004	SOUTHWEST ARKANSAS REGIONAL LIBRARY	19	0	19	0
10	CA0047	IMPERIAL COUNTY LIBRARY	9	0	9	0
11	CA0062	COUNTY OF LOS ANGELES PUBLIC LIBRARY	88	0	84	4
12	CA0071	MONO COUNTY FREE LIBRARY	8	0	7	1
13	CA0073	MONTEREY COUNTY FREE LIBRARIES	20	0	17	3
14	CA0084	ORANGE COUNTY PUBLIC LIBRARY	29	0	29	0
15	CA0109	SAN BERNARDINO COUNTY LIBRARY	31	0	29	2
16	CA0112	SAN DIEGO COUNTY LIBRARY	33	0	31	2
17	CA0120	SAN MATEO COUNTY LIBRARY	13	0	12	1
18	CA0126	SANTA CLARA COUNTY LIBRARY	11	0	9	2
19	CA0136	SOLANO COUNTY LIBRARY	7	0	7	0
20	CA0152	VENTURA COUNTY LIBRARY	16	0	16	0
21	CA0157	YOLO COUNTY LIBRARY	7	0	7	0
22	CA0199	RIVERSIDE COUNTY LIBRARY SYSTEM	30	0	28	2
23	CO0001	RANGEVIEW LIBRARY DISTRICT	7	0	6	1
24	CO0005	ARAPAHOE LIBRARY DISTRICT	9	0	8	1
25	CO0037	DOUGLAS COUNTY LIBRARIES	5	0	4	1
26	CO0039	EAGLE VALLEY LIBRARY DISTRICT	3	0	3	0
27	CO0040	ELBERT COUNTY LIBRARY DISTRICT	3	0	3	0
28	CO0049	GARFIELD CO PUBLIC LIBRARY SYSTEM	6	0	6	0
29	CO0051	GRAND COUNTY LIBRARY DISTRICT	5	0	5	0
30	CO0060	JEFFERSON COUNTY PUBLIC LIBRARY	11	0	10	1
31	CO0094	PARK COUNTY PUBLIC LIBRARY	4	0	4	0
32	CO0103	SOUTH ROUTT LIBRARY DISTRICT	2	0	2	0
33	CO0143	CLEAR CREEK LIBRARY DISTRICT	2	0	2	0
34	CO0144	DELTA COUNTY PUBLIC LIBRARY DISTRICT	5	0	5	0
35	CO0145	WELD LIBRARY DISTRICT	12	0	10	2
36	CO9026	NORTHEAST COLORADO BOOKMOBILE SERVICES	1	0	0	1
37	DE0030	SUSSEX COUNTY DEPT. OF LIBRARIES	4	0	3	1
38	DE0046	DEPARTMENT OF COMMUNITY SERVICES	8	0	8	0
39	FL0018	CITRUS COUNTY LIBRARY SYSTEM	5	0	5	0
40	FL0039	LAKE COUNTY LIBRARY SYSTEM	13	0	13	0
41	FL0065	PASCO COUNTY LIBRARY COOPERATIVE	8	0	8	0
42	FL0091	ST. JOHNS COUNTY PUBLIC LIBRARY SYSTEM	6	0	5	1
43	FL0093	SARASOTA COUNTY PUBLIC LIBRARIES	8	0	8	0
44	FL0095	SEMINOLE COUNTY PUBLIC LIBRARY SYSTEM	5	0	5	0
45	FL0099	VOLUSIA COUNTY PUBLIC LIBRARY	16	0	15	1
46	FL0127	PINELLAS PUBLIC LIBRARY COOPERATIVE	24	0	24	0
47	FL0135	WILDERNESS PUBLIC LIBRARIES	6	0	5	1
48	FL0136	PANHANDLE PUBLIC LIBRARY COOPERATIVE SYSTEM	14	0	13	1
49	FL0146	SUMTER COUNTY PUBLIC LIBRARY SYSTEM	8	0	8	0
50	FL0147	THREE RIVERS REGIONAL LIBRARY SYSTEM	3	0	3	0
51	FL0149	NEW RIVER PUBLIC LIBRARY COOPERATIVE	4	0	3	1
52	FL0150	HEARTLAND LIBRARY COOPERATIVE	6	0	6	0
53	FL8001	POLK COUNTY LIBRARY COOPERATIVE	17	0	16	1
54	FL8003	OKALOOSA COUNTY PUBLIC LIBRARY COOPERATIVE	7	0	6	1
55	FL8007	LEVY COUNTY PUBLIC LIBRARY SYSTEM	5	0	5	0
56	ID0062	JEFFERSON COUNTY DISTRICT	3	0	3	0
57	ID0112	BENEWAH DISTRICT	2	0	2	0
58	MD0002	ANNE ARUNDEL COUNTY PUBLIC LIBRARY	15	0	15	0
59	MD0004	BALTIMORE COUNTY PUBLIC LIBRARY	19	0	16	3
60	MD0007	CARROLL COUNTY PUBLIC LIBRARY	6	0	5	1
61	MD0009	CHARLES COUNTY PUBLIC LIBRARY	3	0	3	0
62	MD0016	MONTGOMERY COUNTY PUBLIC LIBRARIES	23	0	22	1
63	MD0017	PRINCE GEORGE'S COUNTY MEMORIAL LIBRARY SYSTE	19	0	19	0
64	MD0019	ST. MARY'S COUNTY LIBRARY	3	0	3	0
65	MD0024	WORCESTER COUNTY LIBRARY	5	0	5	0
66	MI0021	BAY COUNTY LIBRARY SYSTEM	6	0	5	1
67	MI0171	IOSCO-ARENAC DISTRICT LIBRARY	8	0	8	0
68	MI0182	KENT DISTRICT LIBRARY	18	0	18	0
69	MI0190	LAPEER DISTRICT LIBRARY	8	0	8	0
70	MI0240	MUSKEGON COUNTY LIBRARY	10	0	9	1
71	MI0356	WARREN PUBLIC LIBRARY	4	0	4	0
72	MN0001	ARROWHEAD LIBRARY SYSTEM	1	0	0	1
73	MN0038	CARVER COUNTY LIBRARY SYSTEM	5	0	5	0
74	MN0039	DAKOTA COUNTY LIBRARY	9	0	8	1
75	MN0041	HENNEPIN COUNTY LIBRARY	28	0	26	2
76	MN0045	SCOTT COUNTY LIBRARY	7	0	7	0
77	MN0046	WASHINGTON COUNTY LIBRARY	9	0	9	0
78	MN0068	SOUTHEASTERN LIBRARIES COOPERATING	1	0	0	1
79	MN0109	VIKING LIBRARY SYSTEM	2	0	0	2
80	MN0145	KITCHIGAMI REGIONAL LIBRARY	10	0	9	1
81	MN0152	PLUM CREEK LIBRARY SYSTEM	1	0	0	1
82	MN9030	SIBLEY COUNTY LIBRARY	5	0	5	0
83	MS0006	CENTRAL MISSISSIPPI REGIONAL LIBRARY	21	0	21	0
84	MO0137	REYNOLDS COUNTY LIBRARY DISTRICT	5	0	5	0
85	MO0147	JEFFERSON COUNTY LIBRARY DISTRICT	3	0	3	0
86	MO0174	HEARTLAND REGIONAL LIBRARY SYSTEM	4	0	4	0
87	NV0008	LAS VEGAS-CLARK COUNTY LIBRARY DISTRICT	24	0	24	0
88	NV0025	WASHOE COUNTY LIBRARY SYSTEM	14	0	13	1
89	NV0027	ESMERALDA COUNTY LIBRARIES	3	0	3	0
90	NY0041	SENECA NATION LIBRARY	2	0	2	0
91	NC0002	APPALACHIAN REGIONAL LIBRARY	7	0	6	1
92	NC0003	AVERY-MITCHELL-YANCEY REGIONAL LIBRARY	5	0	4	1
93	NC0006	CRAVEN-PAMLICO-CARTERET REGIONAL LIBRARY	10	0	9	1
94	NC0008	FONTANA REGIONAL LIBRARY	7	0	6	1
95	NC0011	NANTAHALA REGIONAL LIBRARY	5	0	4	1
96	NC0013	NORTHWESTERN REGIONAL LIBRARY	14	0	13	1

Appendix E—Libraries with No Central Outlet

Obs	FSCS ID#	LIBRARY NAME	TOTAL	CENTRALS	BRANCHES	BOOKMOBILES
97	NC0014	PETTIGREW REGIONAL LIBRARY	4	0	4	0
98	NC0015	SANDHILL REGIONAL LIBRARY SYSTEM	17	0	15	2
99	NC0018	BRUNSWICK COUNTY LIBRARY	5	0	5	0
100	NC0054	ROCKINGHAM COUNTY PUBLIC LIBRARY	6	0	5	1
101	NC0063	WAKE COUNTY PUBLIC LIBRARIES	19	0	17	2
102	ND0078	SIOUX COUNTY LIBRARY	1	0	0	1
103	OH0018	CLERMONT COUNTY PUBLIC LIBRARY	10	0	10	0
104	OH0046	GEAUGA COUNTY PUBLIC LIBRARY	7	0	6	1
105	OH0052	CUYAHOGA COUNTY PUBLIC LIBRARY	29	0	29	0
106	OH0075	PREBLE COUNTY DISTRICT LIBRARY	7	0	7	0
107	OH0099	SOUTHWEST PUBLIC LIBRARIES	3	0	3	0
108	OH0129	ADAMS COUNTY PUBLIC LIBRARY	4	0	4	0
109	OH0242	WILLOUGHBY-EASTLAKE PUBLIC LIBRARY	4	0	4	0
110	OR0091	DESCHUTES PUBLIC LIBRARY SYSTEM	6	0	5	1
111	PA0532	ALLEGHENY COUNTY LIBRARY ASSOC	3	0	0	3
112	PA0533	GREENE COUNTY LIBRARY SYSTEM	1	0	0	1
113	PA0534	LIB SYSM OF LANCASTER COUNTY	1	0	0	1
114	PA9002	BERKS CO PUB LIBRARIES	2	0	0	2
115	PA9007	SOMERSET COUNTY FED LIB SYSTEM	1	0	0	1
116	SC0002	ABBE REGIONAL LIBRARY SYSTEM	15	0	14	1
117	UT0005	BOX ELDER COUNTY BOOKMOBILE LIBRARY	3	0	1	2
118	UT0009	CACHE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
119	UT0015	CARBON COUNTY BOOKMOBILE LIBRARY	2	0	1	1
120	UT0018	DAGGETT COUNTY BOOKMOBILE LIBRARY	1	0	0	1
121	UT0022	EMERY COUNTY LIBRARY	8	0	8	0
122	UT0028	JUAB COUNTY BOOKMOBILE LIBRARY	1	0	0	1
123	UT0030	KANE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
124	UT0032	MILLARD COUNTY BOOKMOBILE LIBRARY	1	0	0	1
125	UT0036	PIUTE COUNTY BOOKMOBILE LIBRARY	1	0	0	1
126	UT0038	SANPETE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
127	UT0043	SEVIER COUNTY BOOKMOBILE LIBRARY	1	0	0	1
128	UT0049	SALT LAKE COUNTY LIBRARY SYSTEM	19	0	19	0
129	UT0050	SAN JUAN COUNTY LIBRARY	3	0	2	1
130	UT0053	TOOELE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
131	UT0068	WAYNE COUNTY BOOKMOBILE LIBRARY	2	0	1	1
132	VT0216	WINDHAM CO. READS	1	0	0	1
133	VT0220	FRANKLIN-GRAND ISLE BOOKMOBILE	1	0	0	1
134	VT0221	BIG READ WAGON (NCLC)	1	0	0	1
135	VA0026	FAIRFAX COUNTY PUBLIC LIBRARY	21	0	21	0
136	VA0036	HENRICO COUNTY PUBLIC LIBRARY	11	0	10	1
137	VA0044	LOUDOUN COUNTY PUBLIC LIBRARY	8	0	7	1
138	VA0050	MIDDLESEX COUNTY PUBLIC LIBRARY	2	0	2	0
139	VA0051	MONTGOMERY-FLOYD REGIONAL LIBRARY	5	0	4	1
140	VA0053	NEWPORT NEWS PUBLIC LIBRARY SYSTEM	5	0	4	1
141	VA0055	NOTTOWAY COUNTY LIBRARY SYSTEM	3	0	3	0
142	VA0057	PAMUNKEY REGIONAL LIBRARY	11	0	10	1
143	VA0064	PRINCE WILLIAM PUBLIC LIBRARY SYSTEM	10	0	10	0
144	VA0078	SOUTHSIDE REGIONAL	6	0	6	0
145	VA0086	WILLIAMSBURG REGIONAL LIBRARY	3	0	2	1
146	VA0091	CENTRAL VIRGINIA REGIONAL LIBRARY	2	0	2	0
147	WA0047	WALLA WALLA COUNTY LIBRARY DISTRICT	4	0	4	0
148	WA0057	WHATCOM COUNTY LIBRARY SYSTEM	10	0	9	1
149	WA0059	KING COUNTY LIBRARY SYSTEM	51	0	43	8
150	WA0061	MID-COLUMBIA LIBRARY DISTRICT	12	0	11	1
151	WA0063	PIERCE COUNTY LIBRARY SYSTEM	20	0	17	3
152	WA0065	SNO-ISLE LIBRARIES	21	0	20	1
153	WA0066	SPOKANE COUNTY LIBRARY DISTRICT	10	0	10	0
154	WA0069	TIMBERLAND REGIONAL LIBRARY	27	0	27	0
155	WA0072	STEVENS COUNTY RURAL LIBRARY DISTRICT	7	0	7	0
156	WI0148	KENOSHA PUBLIC LIBRARY	5	0	4	1
157	WI0153	KIMBERLY--LITTLE CHUTE PUBLIC LIBRARY	2	0	2	0
158	WI0390	LA CROSSE COUNTY LIBRARY	5	0	5	0
			==========	========	==========	==========
			1,428	0	1,313	115

Appendix F—Survey Questionnaire

	State Characteristics		
Item No.	Item	Current Year	Prior Year
100	Reporting Period Start Date (MM/YYYY)		
101	Reporting Period End Date (MM/YYYY)		
102	Official State Total Population Estimate		
103	Total Unduplicated Population of Legal Service Areas		

	Administrative Entity – Name/Addresses		
Item No.	Item	Current Year	Prior Year
150	FSCS ID		
151	LIB ID		
152	Library Name		
152a	Name Status		
	Street Address		
153	Address		
153a	Address status		
154	City		
155	ZIP Code		
156	ZIP+4		
	Mailing Address		
157	Address		
158	City		
159	ZIP Code		
160	ZIP+4		

Appendix F—Survey Questionnaire

	Administrative Entity – Other Identification			
Item No.	Item	Current Year		Prior Year
161	County			
162	Phone			
163	Web Address			
200	Interlibrary Relationship Code		∇	
201	Legal Basis Code		∇	
202	Administrative Structure Code		∇	
203	FSCS Public Library Definition		∇	
204	Geographic Code		∇	
205	Legal Service Area Boundary Change		∇	
206	Reporting Period Start Date (MM/DD/YYYY)			
207	Reporting Period End Date (MM/DD/YYYY)			

	Administrative Entity – Population/Outlets/Staff		
Item No.	Item	Current Year	Prior Year
208	Population of the Legal Service Area		
	Service Outlets		
209	Number of Centrals		
210	Number of Branches		
211	Number of Bookmobiles		
	Paid Staff (Full-Time Equivalent)		
250	ALA-MLS Librarians		
251	Total Librarians		
252	All Other Paid Staff		
253	Total Paid Employees		

Appendix F—Survey Questionnaire

Administrative Entity – Operating Revenue			
Item No.	Item	Current Year	Prior Year
300	Local Government Operating Revenue		
301	State Government Operating Revenue		
302	Federal Government Operating Revenue		
303	Other Operating Revenue		
304	Total Operating Revenue		

Administrative Entity – Operating Expenditures			
Item No.	Item	Current Year	Prior Year
	Staff Expenditures		
350	Salaries and Wages Expenditures		
351	Employee Benefits		
352	Total Staff Expenditures		
	Collection Expenditures		
353	Print Materials Expenditures		
354	Electronic Materials Expenditures		
355	Other Materials Expenditures		
356	Total Collection Expenditures		
357	Other Operating Expenditures		
358	Total Operating Expenditures		

Administrative Entity – Capital			
Item No.	Item	Current Year	Prior Year
	Capital Revenue		
400	Local Government Capital Revenue		
401	State Government Capital Revenue		
402	Federal Government Capital Revenue		
403	Other Capital Revenue		
404	Total Capital Revenue		
	Capital Expenditures		
405	Total Capital Expenditures		

Appendix F—Survey Questionnaire

Administrative Entity – Library Collections			
Item No.	Item	Current Year	Prior Year
450	Print Materials		
451	Electronic Books		
452	Audio		
453	Video		
454	Databases		
455	Current Print Serial Subscriptions		
456	Current Electronic Serial Subscriptions		

Administrative Entity – Service Measures			
Item No.	Item	Current Year	Prior Year
500	Public Service Hours Per Year		
501	Library Visits		
502	Reference Transactions		
550	Total Circulation		
551	Children's Circulations		
552	Interlibrary Loans Provided to		
553	Interlibrary Loans Received From		

Administrative Entity – Programs/Other Electronic			
Item No.	Item	Current Year	Prior Year
	Library Programs		
600	Total Library Programs		
601	Children's Programs		
602	Total Program Attendance		
603	Children's Program Attendance		
	Other Electronic Information		
650	Internet Terminals Used by the General Public		
651	Users of Electronic Resources Per Year		

Appendix F—Survey Questionnaire

Outlet			
Item No.	Item	Current Year	Prior Year
700	FSCS ID and SEQ		
701	LIB ID		
702	Name		
702a	Name Status		
	Street Address		
703	Address		
703a	Address Status		
704	City		
705	ZIP Code		
706	ZIP+4		
707	County		
708	Phone		
709	Outlet Type Code	∇	
710	Metropolitan Status Code	∇	
711	Square Footage of Outlet		
712	Number of Bookmobiles		

Appendix F—Survey Questionnaire

State Characteristics Data Element Definitions

Note: The items below are answered by the state library agency.

#	Data Element Name	Data Element Definition
100	Reporting Period Starting Date	This is the earliest date (month and year) for a 12-month period that applies to the state's data being submitted to NCES. Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the earliest starting date.
101	Reporting Period Ending Date	This is the latest date (month and year) for a 12-month period that applies to the state's data being submitted to NCES. Note: Reporting period means data for the fiscal year that ended in the previous calendar year. If data are collected for different local reporting periods, provide the latest ending date.
102	Official State Total Population Estimate	This is the most recent official total population figure for your state that matches the local population figures that you are submitting to NCES. The State Data Coordinator should obtain this figure annually from the State Data Center or other official state sources.
103	Total Unduplicated Population of Legal Service Areas	This is the total unduplicated population of those areas in your state that receive library services. The population of unserved areas is not included in this figure. Note: A state's actual total population of legal service areas may be different from the total population of legal service areas as calculated by WebPLUS. This happens in states where there are overlaps in population of legal service areas served by individual libraries, resulting in the same population being counted twice in the WebPLUS calculation. For states that have no overlapping jurisdictions, this number will be identical to your state's total population of legal service areas as calculated by WebPLUS. For states that do have overlaps in population of legal service areas served by individual libraries, this number must be calculated separately. Use your state's most recent official state population figures for jurisdictions in your state as the basis for calculating the total unduplicated population of legal service areas.

Appendix F—Survey Questionnaire

Administrative Entity Data Element Definitions

Administrative Entity. (This is not a WebPLUS Data Element.) This is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

#	Data Element Name	Data Element Definition
150	FSCS ID (Automatic Display)	This is the identification code assigned by NCES to the administrative entity.
151	LIB ID	This is the state-assigned identification code for the administrative entity.
152	Name	This is the legal name of the administrative entity.
		Note: Provide the name of the public library. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS.)

Street Address

#		
153	Street Address	This is the complete street address of the administrative entity.
		Note: Do not report a post office box or general delivery.
154	City (of street address)	This is the city or town in which the administrative entity is located.
155	ZIP Code (of street address)	This is the standard five-digit postal zip code for the street address of the administrative entity.
156	ZIP+4 (of street address)	This is the four-digit postal ZIP code extension for the street address of the administrative entity.

Mailing Address

#		
157	Mailing Address	This is the mailing address of the administrative entity.
158	City (of mailing address)	This is the city or town of the mailing address for the administrative entity.
159	ZIP Code (of mailing address)	This is the standard five-digit postal ZIP code for the mailing address of the administrative entity.
160	ZIP+4 (of mailing address)	This is the four-digit postal ZIP code extension for the mailing address of the administrative entity.
161	County of the Entity	This is the county in which the administrative entity is located.
162	Phone	This is the telephone number of the administrative entity, including area code.
		Note: Report telephone number without spacing or punctuation. If the Administrative Entity has no phone, enter "–3" (for Not Applicable).
163	Web Address	This is the Web address of the administrative entity. http://_____

Appendix F—Survey Questionnaire

Note: If the Administrative Entity has no web address, enter "–3" (for Not Applicable).

200   Interlibrary Relationship Code   Select one of the following:

HQ—Headquarters of a Federation or Cooperative. The library or entity that provides the physical space and staff who manage, coordinate, or administer the programs of the federation or cooperative.

Note: Agencies that serve other libraries rather than the public should not be reported to FSCS.

ME—Member of a Federation or Cooperative. An autonomous library joined by formal or informal agreement(s) with (a) other autonomous libraries in the same state to perform various services cooperatively, such as resource sharing, communications, etc., and (b) libraries that are part of national, multi-state or statewide library federations or cooperatives. (Do not include OCLC.) Do not include multiple-outlet administrative entities (e.g., libraries with branches and that have the word "system" in their legal name) if the entity does not have an agreement with another autonomous library.

NO—Not a Member of a Federation or Cooperative.

201   Legal Basis Code   The legal basis is the type of local government structure within which the entity functions. It reflects the state or local law, which authorizes the library.

Select one of the following:

CC—City/County. A multi-jurisdictional entity that is operated jointly by a county and a city.

CI—Municipal Government (city, town or village). A municipal government is an organized local government authorized in a state's constitution and statutes and established to provide general government for a specific concentration of population in a defined area.

CO—County/Parish. An organized local government authorized in a state's constitution and statutes and established to provide general government.

LD—Library District.   A library district is a local entity other than a county, municipality, township, or school district that is authorized by state law to establish and operate a public library as defined by FSCS. It has sufficient administrative and fiscal autonomy to qualify as a separate government. Fiscal autonomy requires support from local taxation dedicated to library purposes (e.g., a library tax).

MJ—Multi-jurisdictional. An entity operated jointly by two or more units of local government under an intergovernmental agreement which creates a jointly appointed board or similar means of joint governance; to be distin- guished from a library which contracts to serve other jurisdictions and from special library districts.

Note: Please put city/county combinations under 'CC', rather than under Multi-jurisdictional.

NL—Native American Tribal Government. An organized local government authorized and established to provide general government to residents of a Native American reservation.

Note: Include native Alaskan villages in this category.

Appendix F—Survey Questionnaire

NP—Non-profit Association or Agency. An entity privately controlled but meeting the statutory definition of a public library in a given state; includes association libraries.

SD—School District. An organized local entity providing public elementary, secondary, and/or higher education which, under state law, has sufficient administrative and fiscal autonomy to qualify as a separate government. Excludes "dependent public school systems" of county, municipal, township, or state governments.

OT—Other.

202   Administrative Structure Code

This code identifies an autonomous library entity (administrative entity) that has its own governance and funding.

An administrative entity is the agency that is legally established under local or state law to provide public library service to the population of a local jurisdiction. The administrative entity may have a single outlet, or it may have more than one outlet.

Select one of the following:

MA—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only. The administrative offices are separate from the direct service outlets and do not provide direct library services.

MO—Administrative Entity with Multiple Direct Service Outlets where Administrative Offices are Not Separate. An administrative entity that serves the public directly with two or more service outlets, including some combination of one central library, branch(es), bookmobile(s), and/or books-by-mail only.

SO—Administrative Entity with a Single Direct Service Outlet. An administrative entity that serves the public directly with one central library, books-by-mail only, or one bookmobile.

203   FSCS Public Library Definition

Answer <Y>es or <N>o to the following question: "*Does this public library meet all the criteria of the FSCS public library definition?*"

A public library is an entity that is established under state enabling laws or regulations to serve a community, district, or region, and that provides at least the following:

1. An organized collection of printed or other library materials, or a combination thereof;
2. Paid staff;
3. An established schedule in which services of the staff are available to the public;
4. The facilities necessary to support such a collection, staff, and schedule; and
5. Is supported in whole or in part with public funds.

Note: If the library meets all of the requirements of this definition, respond with a <Y>es. If the library does not meet one or more of the requirements, respond with a <N>o.

Appendix F—Survey Questionnaire

204	Geographic Code	Choose from among the following types of readily available Census geography, one code that either exactly or most nearly describes the geographic area for which the public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.

Note: The Population of Legal Service Area (data element #208) should be reflected in the geographic code selected. For further clarification of municipal government, county/parish, and school district, refer to definitions under Legal Basis Code (data element #201). For further clarification of metropolitan area, see Metropolitan Status Code "NC—Metropolitan Area, but Not Within Central City Limits" (data element #710—Outlet Data Element Definitions).

CI1—Municipal Government (city, town or village) (exactly)
CI2—Municipal Government (city, town or village) (most nearly)
CO1—County/Parish (exactly)
CO2—County/Parish (most nearly)
MA1—Metropolitan Area (exactly)
MA2—Metropolitan Area (most nearly)
MC1—Multi-County (exactly)
MC2—Multi-County (most nearly)
SD1—School District (exactly)
SD2—School District (most nearly)
OTH—Other

205	Legal Service Area Boundary Change	Answer <Y>es or <N>o to the following question: "*Did the administrative entity's legal service area boundaries change since last year?*"

Note: Changes are likely to result, for example, when a municipality annexes land, when one municipality in a county becomes either an independent city or its own county necessitating its exclusion from the first county's geography, or when an administrative entity contracts to provide public library service for some additional geographic area other than the geographic area for which it was established (e.g., a municipal library contracts to serve county residents).

206	Reporting Period Starting Date	This is the starting date (month, day, and year) for a 12-month period that applies to the administrative entity's data being submitted to NCES.

Note: Reporting period means data for the fiscal year that ended in the previous calendar year.

207	Reporting Period Ending Date	This is the ending date (month, day, and year) for a 12-month period that applies to the administrative entity's data being submitted to NCES.

Note: Reporting period means data for the fiscal year that ended in the previous calendar year.

208	Population of the Legal Service Area	The number of people in the geographic area for which a public library has been established to offer services and from which (or on behalf of which) the library derives revenue, plus any areas served under contract for which the library is the primary service provider.

Note: The determination of this population figure shall be the responsibility of the state library agency. This population figure should be based on the most recent official state population figures for jurisdictions in your state available from the State Data Center. The State Data Coordinator should obtain these figures annually from the State Data Center or other official state sources.

Appendix F—Survey Questionnaire

209   Number of Central Libraries   This is one type of single outlet library (SO) or the library, which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.

Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. In the administrative entity file, this simply means reporting "0" or "1" for central library. Where two or more libraries are considered "centrals" for state or local purposes, one central library and one or more branch libraries should be reported to FSCS. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library for FSCS purposes, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.

210   Number of Branch Libraries   A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

      1.   Separate quarters;
      2.   An organized collection of library materials;
      3.   Paid staff; and
      4.   Regularly scheduled hours for being open to the public.

211   Number of Bookmobiles   A bookmobile is a traveling branch library. It consists of at least all of the following:

      1.   A truck or van that carries an organized collection of library materials;
      2.   Paid staff; and
      3.   Regularly scheduled hours (bookmobile stops) for being open to the public.

Note: Count the number of vehicles in use, not the number of stops the vehicle makes.

PAID STAFF (FULL-TIME EQUIVALENT)

Report figures as of the last day of the fiscal year. Include all positions funded in the library's budget whether those positions are filled or not. To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

250   ALA-MLS   Librarians with master's degrees from programs of library and information studies accredited by the American Library Association.

251   Total Librarians   Persons with the title of librarian who do paid work that usually requires professional training and skill in the theoretical or scientific aspects of library work, or both, as distinct from its mechanical or clerical aspect. This data element also includes ALA-MLS (data element #250).

252   All Other Paid Staff   This includes all other FTE employees paid from the reporting unit budget, including plant operations, security, and maintenance staff.

253   Total Paid Employees   This is the sum of Total Librarians and All Other Paid Staff (data elements #251 and #252).

Appendix F—Survey Questionnaire

OPERATING REVENUE

Report revenue used for operating expenditures as defined below. Include federal, state, local, or other grants. DO NOT include revenue for major capital expenditures, contributions to endowments, revenue passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). (Funds transferred from one public library to another public library should be reported by only one of the public libraries. The State Data Coordinator shall determine which library will report these funds.)

300	Local Government Revenue	This includes all local government funds designated by the community, district, or region and available for expenditure by the public library. Do not include the value of any contributed or in-kind services or the value of any gifts and donations, library fines, fees, or grants.
		Do not include state, federal, and other funds passed through local government for library use. Report these funds with state government revenue or federal government revenue, as appropriate.
301	State Government Revenue	These are all funds distributed to public libraries by state government for expenditure by the public libraries, except for federal money distributed by the state. This includes funds from such sources as penal fines, license fees, and mineral rights.
		Note: If operating revenue from consolidated taxes is the result of state legislation, the revenue should be reported under state revenue (even though the revenue may be from multiple sources).
302	Federal Government Revenue	This includes all federal government funds distributed to public libraries for expenditure by the public libraries, including federal money distributed by the state.
303	Other Operating Revenue	This is all operating revenue other than that reported under local, state, and federal (data elements #300, #301, and #302). Include, for example, monetary gifts and donations received in the current year, interest, library fines, fees for library services, or grants. Do not include the value of any contributed or in-kind services or the value of any non-monetary gifts and donations.
304	Total Operating Revenue	This is the sum of Local Government Revenue, State Government Revenue, Federal Government Revenue, and Other Operating Revenue (data elements #300 through #303).

OPERATING EXPENDITURES

Operating expenditures are the current and recurrent costs necessary to support the provision of library services. Significant costs, especially benefits and salaries, that are paid by other taxing agencies (government agencies with the authority to levy taxes) "on behalf of" the library may be included if the information is available to the reporting agency. Only such funds that are supported by expenditure documents (such as invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Do not report the value of free items as expenditures. Do not report estimated costs as expenditures. Do not report capital expenditures under this category.

Staff Expenditures

350	Salaries & Wages Expenditures	This includes salaries and wages for all library staff (including plant operations, security, and maintenance staff) for the fiscal year. Include salaries and wages before deductions but exclude employee benefits.

Appendix F—Survey Questionnaire

351   Employee Benefits Expenditures   These are the benefits outside of salaries and wages paid and accruing to employees (including plant operations, security, and maintenance staff), regardless of whether the benefits or equivalent cash options are available to all employees. Include amounts for direct paid employee benefits including Social Security, retirement, medical insurance, life insurance, guaranteed disability income protection, unemployment compensation, workmen's compensation, tuition, and housing benefits.

352   Total Staff Expenditures   This is the sum of Salaries & Wages Expenditures and Employee Benefits Expenditures (data elements #350 and #351).

Collection Expenditures

This includes all operating expenditures from the library budget for all materials in print, microform, electronic, and other formats considered part of the collection, whether purchased, leased, or licensed. Exclude charges or fees for interlibrary loans and expenditures for document delivery.

353   Print Materials Expenditures   Report all operating expenditures for the following print materials: books, serial back files, current serial subscriptions, government documents, and any other print acquisitions.

354   Electronic Materials Expenditures   Report all operating expenditures for electronic (digital) materials. Types of electronic materials include e-books, e-serials (including journals), government documents, databases (including locally mounted, full text or not), electronic files, reference tools, scores, maps, or pictures in electronic or digital format, including materials digitized by the library. Electronic materials can be distributed on magnetic tape, diskettes, computer software, CD-ROM, or other portable digital carrier, and can be accessed via a computer, via access to the Internet, or by using an e-book reader. Include expenditures for materials held locally and for remote materials for which permanent or temporary access rights have been acquired. Include expenditures for database licenses. [Note: Based on ISO 2789 definition.]

Note: Expenditures for computer software used to support library operations or to link to external networks, including the Internet, are reported under Other Operating Expenditures (data element #357).

355   Other Materials Expenditures   Report all operating expenditures for other materials, such as microform, audio, video, DVD, and materials in new formats.

356   Total Collection Expenditures   This is the sum of Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355).

357   Other Operating Expenditures   This includes all expenditures other than those reported for Total Staff Expenditures (data element #352) and Total Collection Expenditures (data element #356).

Note: Include expenses such as binding, supplies, repair or replacement of existing furnishings and equipment; and costs of computer hardware and software used to support library operations or to link to external networks, including the Internet. Report contracts for services, such as costs of operating and maintaining physical facilities, and fees paid to a consultant, auditor, architect, attorney, etc.

358   Total Operating Expenditures   This is the sum of Total Staff Expenditures, Total Collection Expenditures, and Other Operating Expenditures (data elements #352, #356, and #357).

Appendix F—Survey Questionnaire

CAPITAL

Capital Revenue

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for major capital expenditures in the following categories:

400	Local Government Capital Revenue	Report all governmental funds designated by the community, district, or region and available to the public library for the purpose of major capital expenditures, except for state and/or federal money distributed by the local government.
401	State Government Capital Revenue	Report all funds distributed to public libraries by state government for expenditure by the public libraries for the purpose of major capital expenditures, except for federal money distributed by the state.
402	Federal Government Capital Revenue	Report federal governmental funds, including federal funds distributed by the state or locality, and grants and aid received by the library for the purpose of major capital expenditures.
403	Other Capital Revenue	Report private (non-governmental funds), including grants received by the library for the purpose of major capital expenditures.
404	Total Capital Revenue	This is the sum of Local Government Capital Revenue, State Government Capital Revenue, Federal Government Capital Revenue, and Other Capital Revenue (data elements #400 through #403). Note: The amounts reported for Total Capital Revenue and Total Capital Expenditures are not expected to be equal.

Capital Expenditures

405	Total Capital Expenditures	Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

Appendix F—Survey Questionnaire

LIBRARY COLLECTION

This section of the survey collects data on selected types of materials. It does not cover all materials (i.e., microform, scores, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (data elements #353, #354, and #355). Under this category report only items the library has acquired as part of the collection and catalogued, whether purchased, leased, licensed, or donated as gifts.

450	Print Materials	Report a single figure that includes both of the following:

1. Books in print. Books are non-serial printed publications (including music and maps) that are bound in hard or soft covers, or in loose-leaf format. Include non-serial government documents. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Books packaged together as a unit (e.g., a 2-volume set) and checked out as a unit are counted as one physical unit.

2. Serial back files in print. Serials are publications issued in successive parts, usually at regular intervals, that are intended to be continued indefinitely. Serials include periodicals (magazines); newspapers; annuals (reports, yearbooks, etc.); journals, memoirs, proceedings, and transactions of societies; and numbered monographic series. Government documents and reference tools are often issued as serials. Except for the current volume, count unbound serials as a volume when the library has at least half of the issues in a publisher's volume. Report the number of physical units, including duplicates. For smaller libraries, if volume data are not available, count the number of titles. Serials packaged together as a unit (e.g., a 2-volume serial monograph) and checked out as a unit are counted as one physical unit.

451   Electronic Books (E-Books)

E-books are digital documents (including those digitized by the library), licensed or not, where searchable text is prevalent, and which can be seen in analogy to a printed book (monograph). Include non-serial government documents. E-books are loaned to users on portable devices (e-book readers) or by transmitting the contents to the user's personal computer for a limited time. Include e-books held locally and remote e-books for which permanent or temporary access rights have been acquired. Report the number of physical or electronic units, including duplicates, for all outlets. For smaller libraries, if volume data are not available, the number of titles may be counted. E-books packaged together as a unit (e.g., multiple titles on a single e-book reader) and checked out as a unit are counted as one unit.

Note: Under this category report only items the library has selected as part of the collection and made accessible through the library's Online Public Access Catalog (OPAC).

452   Audio

These are materials on which sounds (only) are stored (recorded) and that can be reproduced (played back) mechanically, electronically, or both. Include records, audiocassettes, audio cartridges, audio discs (including audio-CD-ROMs), audio-reels, talking books, and other sound recordings.

Report the number of physical units, including duplicates. For smaller libraries, if physical unit data are not available, count the number of titles. Items packaged together as a unit (e.g., two audiocassettes for one recorded book) and checked out as a unit are counted as one physical unit.

Appendix F—Survey Questionnaire

453	Video	These are materials on which moving pictures are recorded, with or without sound. Electronic playback reproduces pictures, with or without sound, using a television receiver or monitor. Video formats may include tape, DVD, CD-ROM, etc.

Report the number of physical units, including duplicates. For smaller libraries, if physical unit data are not available, count the number of titles. Items packaged together as a unit (e.g., two video cassettes for one movie) and checked out as a unit are counted as one physical unit.

454	Databases	Report the number of databases (including locally mounted or remote, full-text or not) for which temporary or permanent access rights have been acquired. A database is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts) with a common user interface and software for the retrieval and manipulation of the data.

Note: The data or records are usually collected with a particular intent and relate to a defined topic. A database may be issued on CD-ROM, diskette, or other direct access method, or as a computer file accessed via dial-up methods or via the Internet. Subscriptions to individual electronic serial titles are reported under Current Electronic Serial Subscriptions (data element #456). Each database is counted individually even if access to several databases is supported through the same vendor interface.

Current Serial Subscriptions

Current serial subscriptions are arrangements by which, in return for a sum paid in advance, serials are provided for a specified number of issues. Include current serial subscriptions in print, electronic, and digital formats.

455	Current Print Serial Subscriptions	Report the number of current print serial subscriptions, including duplicates, for all outlets. Examples of serials are periodicals (magazines), newspapers, annuals, some government documents, some reference tools, and numbered monographic series.
456	Current Electronic Serial Subscriptions	Report the number of current electronic, electronic and other format, and digital serial subscriptions (e-serials, e-journals), including duplicates, for all outlets. Examples include periodicals (magazines), news-papers, annuals, some government documents, some reference tools, and numbered monographic series distributed in the following ways: (a) via the Internet (e.g., HTML, PDF, JPEG, or compressed file formats such as zipped files), (b) on CD-ROM or other portable digital carrier, (c) on databases (including locally mounted databases), and (d) on diskettes or magnetic tapes. Electronic serial subscriptions include serials held locally or remote resources that the library has authorization to access, including those available through statewide or consortia agreements. Do not include subscriptions to indexing and abstracting databases that include full-text serial content (e.g., EBSCO Host, ProQuest, OCLC FirstSearch).

Appendix F—Survey Questionnaire

SERVICES

500	Public Service Hours Per Year	This is the sum of annual public service hours for outlets.

Note: Include the hours open for public service for Centrals (data element #209), Branches (data element #210), Bookmobiles (data element #211), and Books-by-Mail Only. For each bookmobile, count only the hours during which the bookmobile is open to the public. For administrative entities that offer ONLY books-by-mail service, count the hours that the outlet is staffed for service. Minor variations in scheduled public service hours need not be included, however, extensive hours closed to the public due to natural disasters or other events should be excluded even if the staff is scheduled to work.

501	Library Visits	This is the total number of persons entering the library for whatever purpose during the year.

Note: If an actual count of visits is unavailable, determine an annual estimate by counting visits during a typical week in October and multiplying the count by 52. A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).

502	Reference Transactions	A reference transaction is an information contact which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by a member of the library staff. It includes information and referral services. Information sources include printed and non-printed materials, machine-readable databases, catalogs and other holdings records, and, through communication or referral, other libraries and institutions and people inside and outside the library. The request may come in person, by phone, by fax, or by mail, electronic mail, or through live or networked electronic reference service from an adult, a young adult, or a child.

Do not count directional transactions or questions of rules or policies. Examples of directional transactions are "*Where are the children's books?*" and "*I'm looking for a book with the call number 811.2G.*" An example of a question of rules or policies is "*Are you open until 9:00 tonight?*"

Note: If an annual count of reference transactions is unavailable, determine an annual estimate by counting reference transactions during a typical week in October and multiply the count by 52. A "typical week" is a time that is neither unusually busy nor unusually slow. Avoid holiday times, vacation periods for key staff, or days when unusual events are taking place in the community or in the library. Choose a week in which the library is open its regular hours. Include seven consecutive calendar days, from Sunday through Saturday (or whenever the library is usually open).

550	Total Circulation	The total annual circulation of all library materials of all types, including renewals.

Note: Count all materials in all formats that are charged out for use outside the library. Interlibrary loan transactions included are only items borrowed for users. Do not include items checked out to another library.

Appendix F—Survey Questionnaire

| 551 | Circulation of Children's Materials | The total annual circulation of all children's materials in all formats to all users, including renewals. |

INTER-LIBRARY LOANS

| 552 | Provided To | These are library materials, or copies of the materials, provided by one autonomous library to another upon request. The libraries involved in interlibrary loans are not under the same library administration. These data are reported as annual figures. |

| 553 | Received From | These are library materials, or copies of the materials, received by one autonomous library from another upon request. The libraries involved in interlibrary loans are not under the same library administration. These data are reported as annual figure. |

LIBRARY PROGRAMS

| 600 | Total Number of Library Programs | A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings; lectures; story hours; literacy, English as a second language, and citizenship classes; and book discussions.

Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities.

If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. |

| 601 | Number of Children's Programs | A children's program is any planned event for which the primary audience is children and which introduces the group of children attending to any of the broad range of library services or activities for children or which directly provides information to participants. Children's programs may cover use of the library, library services, or library tours. Children's programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include story hours and summer reading events.

Count all children's programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Do not include children's programs sponsored by other groups that use library facilities. If children's programs are offered as a series, count each program in the series. For example, a story hour offered once a week, 48 weeks a year, should be counted as 48 programs. Exclude library activities for children delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. This figure is a subset of the Total Number of Library Programs (data element #600). |

Appendix F—Survey Questionnaire

Note: *Output Measures for Public Library Services to Children: A Manual of Standardized Procedures* (ALA, 1992) defines children as persons age 14 and under.

602	Total Attendance at Library Programs	This is a total count of the audience at all library programs during the reporting period. (See Total Number of Library Programs, data element #600, for the definition of a library program.)
603	Children's Program Attendance	The count of the audience at all programs for which the primary audience is children 14 years and under. Include adults who attend programs intended primarily for children.

Note: Do not count attendance at library activities for children that are delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, homework assistance, and mentoring activities. (See Number of Children's Programs, data element #601, for the definition of a children's library program.)

OTHER ELECTRONIC INFORMATION

650	Number of Internet Terminals Used by General Public	Report the number of Internet terminals (personal computers (PCs), dumb terminals, and laptops), whether purchased, leased or donated, used by the general public in the library.
651	Number of Users of Electronic Resources Per Year	Report the annual number of users of electronic resources in the library. Electronic resources include, but are not limited to, Internet (WWW, email, Telnet, other), online indexes, CD-ROM reference materials, software, and the online catalog. Do not include staff use of these resources.

Note: The number of users may be counted manually, using registration logs. Count each user that uses electronic resources, regardless of the amount of time spent on the computer. A user who uses the library's electronic resources three times a year would count as three customers. Software such as "Historian" can also be used to track the number of users at each public terminal. If the data element is collected as a weekly figure, multiply that figure by 52 to annualize it.

Appendix F—Survey Questionnaire

Outlet Data Element Definitions

#	Data Element Name	Data Element Definition
700	FSCS ID (Automatic Display)	This is the identification code assigned by NCES. Outlets are assigned the same FSCS ID as the administrative entity to which they belong, with a unique three-digit suffix added to distinguish each outlet.
701	LIB ID (Optional)	This is the state-assigned identification code for the outlet.
702	Name	This is the name of the outlet. Note: Provide the name of the outlet. Do not use acronyms. Do not abbreviate the name unless it exceeds the WebPLUS field length of 60 characters. Avoid abbreviations at the beginning of the name and do not punctuate abbreviations. (See Standard Abbreviations for WebPLUS.)
703	Street Address	This is the complete street address of the outlet. Note: Do not report a post office box or general delivery. For a bookmobile that operates from an administrative entity, branch, or central library, report the address of the administrative entity, branch or central library from which it operates. For a bookmobile that is itself the administrative entity, report the address where the bookmobile is parked at night.
704	City	This is the city or town in which the outlet is located.
705	ZIP Code	This is the standard five-digit postal ZIP code for the street address of the outlet.
706	ZIP+4	This is the four-digit postal ZIP code extension for the street address of the outlet.
707	County of the Outlet	This is the county in which the outlet is located.
708	Phone	This is the telephone number of the outlet, including area code. Note: Report telephone number without spacing or punctuation. If the outlet has no phone, enter "–3" (for Not Applicable).

709   Outlet Type Code

An outlet is a unit of an administrative entity that provides direct public library service.

Select one of the following:

BM—Books-by-Mail Only. A direct mail order service which provides books and other library materials. Books-by-mail typically serves rural residents, the disabled, the homebound, and others without access to another type of public library outlet. Requests for materials are usually received by mail and by telephone only. Only books-by-mail services that are housed separately from any other type of direct public service outlet (that is, central library, branches, or bookmobiles) should be coded here.

BR—Branch Library. A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. Separate quarters;
2. An organized collection of library materials;
3. Paid staff; and
4. Regularly scheduled hours for being open to the public.

BS—Bookmobile(s). A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. A paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public.

Note: A separate outlet record may be created for each bookmobile. You may wish to create separate outlet records for individual bookmobiles if (1) they have different addresses and/or (2) they have different Metropolitan Status Codes (see outlet data element #710). Alternatively, a bookmobile outlet record may include more than one bookmobile.

CE—Central Library. This is one type of single outlet library (SO) or the library which is the operational center of a multiple-outlet library (MO or MA). Usually all processing is centralized here and the principal collections are housed here. Synonymous with main library.

Note: Each administrative entity may report either no central library or one central library. No administrative entity may report more than one central library. If you wish to identify a central library in the outlet file, identify the library with the largest collection as the central library for FSCS purposes, and report all others as branches. Where there are several co-equal outlets and no principal collection, report all such outlets as branches, not central libraries.

710   Metropolitan Status Code

Select one of the following. Bookmobiles should report the code which best describes their primary service area.

Appendix F—Survey Questionnaire

Note: Contact the State Data Center for specific information about Metropolitan Areas in your state.

CC—Central City. The largest central city and, in some cases, up to two additional central cities are included in the title of the Metropolitan Area; there also are central cities that are not included in a Metropolitan Area title. A Metropolitan Area central city does not include any part of that city that extends outside the Metropolitan Area boundary.

NC—Metropolitan Area, but Not Within Central City Limits. A large population nucleus, together with adjacent communities that have a high degree of economic and social integration with that nucleus. Some Metropolitan Areas are defined around two or more nuclei. Each Metropolitan Area must contain a place with a minimum population of 50,000 or a Census Bureau-defined urbanized area and a total Metropolitan Area population of at least 100,000 (75,000 in New England). A Metropolitan Area comprises one or more central counties. (Independent cities are considered county equivalents.) A Metropolitan Area may also include one or more outlying counties that have close economic and social relationships with the central county. An outlying county must have a specified level of commuting to the central counties and also must meet certain standards regarding metropolitan character, such as population density, urban population, and population growth. In New England, Metropolitan Areas are composed of cities and towns rather than whole counties.

NO—Not in a Metropolitan Area.

711   Square Footage of Outlet

Provide the area, in square feet, of the public library outlet (central library or branch). Report the total area in square feet for each library outlet (central library or branch) separately. This is the area on all floors enclosed by the outer walls of the library outlet. Include all areas occupied by the library outlet, including those areas off-limits to the public. Include any areas shared with another agency or agencies if the outlet has use of that area.

712   Number of Bookmobiles in the Bookmobile Outlet Record

The number of bookmobiles in the bookmobile outlet record.

Note: A bookmobile outlet record may include one or more bookmobiles. Complete this data element only if the outlet record is of the type BS—Bookmobile(s) (see outlet data element #709). A bookmobile is a traveling branch library. It consists of at least all of the following:

1. A truck or van that carries an organized collection of library materials;
2. A paid staff; and
3. Regularly scheduled hours (bookmobile stops) for being open to the public. Count vehicles in use, not the number of stops the vehicle makes.

Appendix G—Imputation Flags and Definitions for Public Library Data File

0   If the variable was not imputed.

1   If Method 1 (mean growth rate) was used with 2004 data.

2   If Method 1 was used with 2003 data.

3   If Method 2 (hot-deck growth rate) was used with 2004 data.

4   If Method 2 was used with 2003 data.

5   If adjusted cell mean was used (the ratio of population of legal service area to the cell mean population of legal service area was used to adjust the imputed value).

6   If unadjusted cell mean was used.

7   If, for library visits, there is no prior year data, the ratio of 2005 total library visits to total population of legal service area for the respondents in the imputation cell was multiplied by the nonrespondent's 2005 population value.

8   If, for children's program attendance, the ratio of the nonrespondent's 2004 children's program attendance to library visits was multiplied by the nonrespondent's 2005 library visits. Likewise, for children's circulation, the ratio of the nonrespondent's 2004 children's circulation to total circulation was multiplied by the nonrespondent's 2005 total circulation. Likewise for other variables.

9   If, for children's program attendance, the ratio of the nonrespondent's 2003 children's program attendance to library visits was multiplied by the nonrespondent's 2005 library visits. Likewise, for children's circulation, the ratio of the nonrespondent's 2003 children's circulation to total circulation was multiplied by the nonrespondent's 2005 total circulation. Likewise for other variables.

10   If, for children's program attendance, there is no prior year data, the ratio of 2005 total children's program attendance to total library visits for the respondents in the imputation cell was multiplied by the nonrespondent's 2005 library visits. Likewise, for children's circulation, the ratio of 2005 total children's circulation to total circulation for the respondents in the imputation cell was multiplied by the nonrespondent's 2005 total circulation. Likewise for other variables.

11   If, for a derived variable, the variable was imputed through a derivation when checking for consistency.

12   If, for library visits, (F_VISITS [library visits imputation flag] > 0 and F_KIDATT [children's program attendance imputation flag] = 0) and (children's program attendance > library visits), the ratio of the nonrespondent's 2004 library visits to children's program attendance was multiplied by the nonrespondent's 2005 children's program attendance. This is tantamount to using the inverse of the ratio used in imputation flag 8 above. Likewise, for total circulation, the ratio of the nonrespondent's 2004 total circulation to children's circulation was multiplied by the nonrespondent's 2005 children's circulation. Likewise for other variables.

13   If, for library visits, (F_VISITS [library visits imputation flag] > 0 and F_KIDATT [children's program attendance imputation flag] = 0) and (children's program attendance > library visits), the ratio of the nonrespondent's 2003 library visits to children's program attendance was multiplied by the nonrespondent's 2005 children's program attendance. This is tantamount to using the inverse of the ratio used in imputation flag 9 above. Likewise, for total circulation, the ratio of the nonrespondent's 2003 total circulation to children's circulation was multiplied by the nonrespondent's 2005 children's circulation. Likewise for other variables.

Appendix G—Imputation Flags and Definitions for Public Library Data File

14   If, for library visits, (F_VISITS [library visits imputation flag] > 0 and F_KIDATT [children's program attendance imputation flag] = 0) and (children's program attendance > library visits) and, in addition, there is no prior year data, the ratio of 2005 total library visits to total children's program attendance for the respondents in the imputation cell was multiplied by the nonrespondent's 2005 children's program attendance. This is tantamount to using the inverse of the ratio used in imputation flag 10 above. Likewise, for total circulation, the ratio of 2005 total circulation to total children's circulation for the respondents in the imputation cell was multiplied by the respondent's 2005 children's circulation. Likewise for other variables.

15   If, for population of legal service area, the 2005 data are missing, a prior year value was used or a value was obtained from NCES.

16   If, for a derived variable, the variable was imputed through a derivation during the imputation process.

17   If, for a derived variable, the variable was imputed through a derivation during the post-imputation verification check process.

18.   If, for detail expenditure/revenue variables, the value was imputed by nonrespondent's 2004 ratio of the detail expenditure/revenue variables to the total expenditure/revenue variable multiplied by the 2005 total expenditure/revenue variable.

19   If, for detail expenditure/revenue variables, the value was imputed by nonrespondent's 2003 ratio of the detail expenditure/revenue variables to the total expenditure/revenue variable multiplied by the 2005 total expenditure/revenue variable.

20   If there were no reported data, and the missing data were not imputed (used for variables that might be imputed in future years, and for outlying areas that were partial or total nonrespondent's).

21   If a detail variable (e.g., salaries, total collection expenditures) was adjusted by the current year respondent mean or median ratio of the detail variable to the total.

22   If total staff expenditures was imputed using the nonrespondent's 2004 ratio of total staff expenditures to salaries multiplied by 2005 salaries.

23   If salaries was imputed using the nonrespondent's 2004 ratio of salaries to total staff expenditures multiplied by 2005 total staff expenditures.

24   If annual public service hours was adjusted by multiplying this year's total outlets by the ratio of 2004 annual public service hours to 2004 total outlets. This method was used when the number of total outlets changed.

25   If annual public service hours was adjusted by multiplying this year's total outlets by the ratio of 2003 annual public service hours to 2003 total outlets. This method was used when the number of total outlets changed.

26   If loans to or loans from was imputed using the 2004 ratio of loans to/loans from or the 2004 inverse ratio multiplied by the nonrespondent's 2005 loans to or loans from.

27   If loans to or loans from was imputed using the 2003 ratio of loans to/loans from or the 2003 inverse ratio multiplied by the nonrespondent's 2005 loans to or loans from.

28   If value was obtained from reported data (CAPITAL + TOTOPEXP) for imputation purpose.

29   Not used.

30   If the same method as imputation Method 1 was used but with 2004 imputed data instead of reported data. This was done only when the imputed data used was based on past reported data.

Appendix G—Imputation Flags and Definitions for Public Library Data File

31   If the same method as imputation Method 2 was used but with 2003 imputed data instead of reported data. This was done only when the imputed data used was based on past reported data.

32   If adjusted by 2004 response to state total.

33   If adjusted cell median was used.

34   If unadjusted cell median was used.

35   If 2004 data were carried forward.

36   If 2003 data were carried forward.

37   If after NCES review of imputed file a special imputation procedure was used.

38   If electronic users was imputed using the 2005 general public Internet terminals multiplied by the 2004 ratio of electronic users to general public Internet terminals.

39   If electronic users was imputed using the 2005 general public Internet terminals multiplied by the 2003 ratio of electronic users to general public Internet terminals.

40   If electronic users was imputed using the 2005 general public Internet terminals times the 2005 cell median ratio of electronic users to general public Internet terminals.

41   If total staff expenditures was imputed using the nonrespondent's 2004 ratio of total staff expenditures to total staff and multiplied by the 2005 total staff.

42   If total staff expenditures was imputed using the nonrespondent's 2003 ratio of total staff expenditures to total staff and multiplied by the 2005 total staff.

43   If total staff expenditures was imputed using the mean or median ratio of total staff expenditures to total staff and multiplied by the 2005 total staff.

98   Blank (reserved for future use).

99   If data were suppressed (to protect confidentiality of respondents) (public-use file only).

Appendix H—Imputation Flag Frequencies for Public Library Data File

See appendix G for the imputation flag definitions and appendix A for the record layout.

```
                      STARTDAT - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_STDAT     Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      ENDDATE - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_ENDDAT    Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      POPU_LSA - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_POPLSA    Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      POPU_UND - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_POPUND    Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      CENTLIB - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_CENLIB    Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      BRANLIB - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_BRLIB     Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      BKMOB - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_BKMOB     Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9198        99.97          9198          99.97
20                 3         0.03          9201         100.00


                      MASTER - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_MASTER    Frequency      Percent      Frequency      Percent
-----------------------------------------------------------------
 0              9017        98.00          9017          98.00
 1                52         0.57          9069          98.57
 5                27         0.29          9096          98.86
16                 3         0.03          9099          98.89
20                 3         0.03          9102          98.92
30                16         0.17          9118          99.10
31                83         0.90          9201         100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                    LIBRARIA - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_LIBRAR     Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               9057        98.43        9057        98.43
1                 65         0.71        9122        99.14
5                 46         0.50        9168        99.64
16                 6         0.07        9174        99.71
20                 3         0.03        9177        99.74
30                 7         0.08        9184        99.82
31                17         0.18        9201       100.00


                    OTHPAID - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_OTHSTF     Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               9046        98.32        9046        98.32
1                 77         0.84        9123        99.15
5                 37         0.40        9160        99.55
11                 1         0.01        9161        99.57
16                 1         0.01        9162        99.58
20                 3         0.03        9165        99.61
30                 9         0.10        9174        99.71
31                27         0.29        9201       100.00


                    TOTSTAFF - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_TOTSTF     Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               9052        98.38        9052        98.38
16               145         1.58        9197        99.96
17                 1         0.01        9198        99.97
20                 3         0.03        9201       100.00


                    LOCGVT - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_LOCGVT     Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               8990        97.71        8990        97.71
3                144         1.57        9134        99.27
17                 3         0.03        9137        99.30
20                 3         0.03        9140        99.34
33                61         0.66        9201       100.00


                    STGVT - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_STGVT      Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               9009        97.91        9009        97.91
3                 96         1.04        9105        98.96
11                41         0.45        9146        99.40
17                 3         0.03        9149        99.43
20                 3         0.03        9152        99.47
33                49         0.53        9201       100.00


                    FEDGVT - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_FEDGVT     Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               9006        97.88        9006        97.88
3                134         1.46        9140        99.34
20                 3         0.03        9143        99.37
33                58         0.63        9201       100.00


                    OTHINCM - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_OTHINC     Frequency     Percent    Frequency     Percent
--------------------------------------------------------------
0               8990        97.71        8990        97.71
3                131         1.42        9121        99.13
17                 3         0.03        9124        99.16
20                 3         0.03        9127        99.20
33                74         0.80        9201       100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                    TOTINCM - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_TOTINC    Frequency      Percent      Frequency     Percent
----------------------------------------------------------------
 0              8983        97.63          8983        97.63
16               215         2.34          9198        99.97
20                 3         0.03          9201       100.00


                    SALARIES - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_SALX      Frequency      Percent      Frequency     Percent
----------------------------------------------------------------
 0              5632        61.21          5632        61.21
16                11         0.12          5643        61.33
20                 3         0.03          5646        61.36
21                58         0.63          5704        61.99
23                 1         0.01          5705        62.00
99              3496        38.00          9201       100.00


                    BENEFIT - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_BENX      Frequency      Percent      Frequency     Percent
----------------------------------------------------------------
 0              5629        61.18          5629        61.18
16                72         0.78          5701        61.96
17                 1         0.01          5702        61.97
20                 3         0.03          5705        62.00
99              3496        38.00          9201       100.00


                    STAFFEXP - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_TOSTFX    Frequency      Percent      Frequency     Percent
----------------------------------------------------------------
 0              5654        61.45          5654        61.45
 1                24         0.26          5678        61.71
 5                16         0.17          5694        61.88
17                 1         0.01          5695        61.90
20                 3         0.03          5698        61.93
30                 4         0.04          5702        61.97
31                 3         0.03          5705        62.00
99              3496        38.00          9201       100.00


                    PRMATEXP - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_PRMATX    Frequency      Percent      Frequency     Percent
----------------------------------------------------------------
 0              8941        97.17          8941        97.17
 1                71         0.77          9012        97.95
 2                13         0.14          9025        98.09
18                 5         0.05          9030        98.14
19                 2         0.02          9032        98.16
20                 3         0.03          9035        98.20
21                10         0.11          9045        98.30
33               156         1.70          9201       100.00


                    ELMATEXP - IMPUTATION FLAG

                                        Cumulative   Cumulative
F_ELMATX    Frequency      Percent      Frequency     Percent
----------------------------------------------------------------
 0              8935        97.11          8935        97.11
 1                74         0.80          9009        97.91
 2                 4         0.04          9013        97.96
 5                92         1.00          9105        98.96
20                 3         0.03          9108        98.99
21                 9         0.10          9117        99.09
30                66         0.72          9183        99.80
33                18         0.20          9201       100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                    OTHMATEX - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_OTMATX    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8944       97.21          8944        97.21
1                71        0.77          9015        97.98
2                12        0.13          9027        98.11
11                1        0.01          9028        98.12
17               32        0.35          9060        98.47
20                3        0.03          9063        98.50
33              138        1.50          9201       100.00


                    TOTEXPCO - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_TOCOLX    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8956       97.34          8956        97.34
17              242        2.63          9198        99.97
20                3        0.03          9201       100.00


                    OTHOPEXP - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_OTHOPX    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              5670       61.62          5670        61.62
16               32        0.35          5702        61.97
20                3        0.03          5705        62.00
99             3496       38.00          9201       100.00


                    TOTOPEXP - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_TOTOPX    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8863       96.33          8863        96.33
1                56        0.61          8919        96.94
2                 2        0.02          8921        96.96
5               100        1.09          9021        98.04
16              146        1.59          9167        99.63
17                1        0.01          9168        99.64
20                3        0.03          9171        99.67
30               13        0.14          9184        99.82
31               17        0.18          9201       100.00


                    LCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_LCAPRV    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8473       92.09          8473        92.09
20              728        7.91          9201       100.00


                    SCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_SCAPRV    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8475       92.11          8475        92.11
20              726        7.89          9201       100.00


                    FCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_FCAPRV    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8475       92.11          8475        92.11
20              726        7.89          9201       100.00


                    OCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_OCAPRV    Frequency    Percent      Frequency     Percent
-----------------------------------------------------------
0              8473       92.09          8473        92.09
20              728        7.91          9201       100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                    CAP_REV - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_TCAPRV    Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8785          95.48         8785        95.48
1                252           2.74         9037        98.22
2                 21           0.23         9058        98.45
19                 1           0.01         9059        98.46
20                 3           0.03         9062        98.49
33               139           1.51         9201       100.00


                    CAPITAL - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_TCAPX     Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8959          97.37         8959        97.37
5                239           2.60         9198        99.97
20                 3           0.03         9201       100.00


                    BKVOL - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_BKVOL     Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8978          97.58         8978        97.58
1                 85           0.92         9063        98.50
5                 80           0.87         9143        99.37
20                 3           0.03         9146        99.40
30                29           0.32         9175        99.72
31                26           0.28         9201       100.00


                    EBOOK - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_EBOOK     Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8918          96.92         8918        96.92
1                103           1.12         9021        98.04
2                 34           0.37         9055        98.41
20                 3           0.03         9058        98.45
33               143           1.55         9201       100.00


                    AUDIO - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_AUDIO     Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8980          97.60         8980        97.60
1                 88           0.96         9068        98.55
5                 80           0.87         9148        99.42
20                 3           0.03         9151        99.46
30                36           0.39         9187        99.85
31                14           0.15         9201       100.00


                    VIDEO - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_VIDEO     Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8980          97.60         8980        97.60
5                218           2.37         9198        99.97
20                 3           0.03         9201       100.00


                    DATABASE - IMPUTATION FLAG

                                       Cumulative   Cumulative
F_DBASE     Frequency       Percent     Frequency     Percent
-----------------------------------------------------------------
0               8615          93.63         8615        93.63
1                119           1.29         8734        94.92
2                 24           0.26         8758        95.19
20                 3           0.03         8761        95.22
33               440           4.78         9201       100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                       SUBSCRIP - IMPUTATION FLAG

                                      Cumulative    Cumulative
F_PRSUB    Frequency      Percent      Frequency      Percent
------------------------------------------------------------
0             8940         97.16          8940         97.16
1              112          1.22          9052         98.38
5               71          0.77          9123         99.15
20               3          0.03          9126         99.18
30              40          0.43          9166         99.62
31              35          0.38          9201        100.00


                       ESUBSCRP - IMPUTATION FLAG

                                      Cumulative    Cumulative
F_ESUB     Frequency      Percent      Frequency      Percent
------------------------------------------------------------
0             8527         92.67          8527         92.67
1              172          1.87          8699         94.54
2               32          0.35          8731         94.89
5              467          5.08          9198         99.97
20               3          0.03          9201        100.00


                       HRS_OPEN - IMPUTATION FLAG

                                      Cumulative    Cumulative
F_HRS_OP   Frequency      Percent      Frequency      Percent
------------------------------------------------------------
0             9062         98.49          9062         98.49
1               63          0.68          9125         99.17
6               47          0.51          9172         99.68
20               3          0.03          9175         99.72
24               1          0.01          9176         99.73
30              25          0.27          9201        100.00


                       VISITS - IMPUTATION FLAG

                                      Cumulative    Cumulative
F_VISITS   Frequency      Percent      Frequency      Percent
------------------------------------------------------------
0             8503         92.41          8503         92.41
1              167          1.82          8670         94.23
7              387          4.21          9057         98.43
8                1          0.01          9058         98.45
13               1          0.01          9059         98.46
14               4          0.04          9063         98.50
20               3          0.03          9066         98.53
30              61          0.66          9127         99.20
31              74          0.80          9201        100.00


                       REFERENC - IMPUTATION FLAG

                                      Cumulative    Cumulative
F_REFER    Frequency      Percent      Frequency      Percent
------------------------------------------------------------
0             8456         91.90          8456         91.90
1              171          1.86          8627         93.76
20               3          0.03          8630         93.79
30              81          0.88          8711         94.67
31              74          0.80          8785         95.48
33             416          4.52          9201        100.00


                       TOTCIR - IMPUTATION FLAG

                                      Cumulative    Cumulative
F_TOTCIR   Frequency      Percent      Frequency      Percent
------------------------------------------------------------
0             8957         97.35          8957         97.35
1               80          0.87          9037         98.22
14              10          0.11          9047         98.33
20               3          0.03          9050         98.36
30              18          0.20          9068         98.55
31              38          0.41          9106         98.97
33              95          1.03          9201        100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                     KIDCIRCL - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_KIDCIR    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8681         94.35           8681         94.35
 8              134          1.46           8815         95.80
 9               61          0.66           8876         96.47
10              322          3.50           9198         99.97
20                3          0.03           9201        100.00


                      LOANTO - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_LOANTO    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8911         96.85           8911         96.85
20                3          0.03           8914         96.88
26               21          0.23           8935         97.11
33              266          2.89           9201        100.00


                      LOANFM - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_LOANFM    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8930         97.05           8930         97.05
20                3          0.03           8933         97.09
26                9          0.10           8942         97.19
33              259          2.81           9201        100.00


                      TOTPRO - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_TOTPRO    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8232         89.47           8232         89.47
20              969         10.53           9201        100.00


                      KIDPRO - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_KIDPRO    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8207         89.20           8207         89.20
20              994         10.80           9201        100.00


                     TOTATTEN - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_TOTATT    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8920         96.95           8920         96.95
20              281          3.05           9201        100.00


                     KIDATTEN - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_KIDATT    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8906         96.79           8906         96.79
 8               82          0.89           8988         97.69
 9               20          0.22           9008         97.90
10              167          1.82           9175         99.72
11               19          0.21           9194         99.92
20                3          0.03           9197         99.96
37                3          0.03           9200         99.99
43                1          0.01           9201        100.00


                      GPTERMS - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_GPTERM    Frequency      Percent       Frequency     Percent
---------------------------------------------------------------
 0             8974         97.53           8974         97.53
20                3          0.03           8977         97.57
34                1          0.01           8978         97.58
35              222          2.41           9200         99.99
37                1          0.01           9201        100.00
```

Appendix H—Imputation Flag Frequencies for Public Library Data File

```
                      ERES_USR - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_ER_USR    Frequency     Percent     Frequency      Percent
-----------------------------------------------------------------
  0            8378         91.06        8378          91.06
 16             102          1.11        8480          92.16
 20               3          0.03        8483          92.20
 37               1          0.01        8484          92.21
 38             700          7.61        9184          99.82
 39               2          0.02        9186          99.84
 40              15          0.16        9201         100.00
```

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

The imputation flags and definitions are listed below, followed by the frequencies. See appendix B for the record layout.

0	All detail comprising total is reported data.
1	Some detail comprising total is imputed data.
2	All detail comprising total is imputed data.
3	Nonrespondent, not imputed (outlying areas only).
98	Blank (reserved for future use)
99	Total is suppressed (public-use file only)

```
                    POPU_LSA - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_POPLSA    Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  51        94.44           51       94.44
3                   3         5.56           54      100.00


                    POPU_UND - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_POPUND    Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  51        94.44           51       94.44
3                   3         5.56           54      100.00


                    POPU_ST - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_POPST     Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  51        94.44           51       94.44
3                   3         5.56           54      100.00


                    CENTLIB - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_CENLIB    Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  51        94.44           51       94.44
3                   3         5.56           54      100.00


                    BRANLIB - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_BRLIB     Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  51        94.44           51       94.44
3                   3         5.56           54      100.00


                    BKMOB - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_BKMOB     Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  51        94.44           51       94.44
3                   3         5.56           54      100.00


                    MASTER - IMPUTATION FLAG

                                     Cumulative   Cumulative
F_MASTER    Frequency      Percent    Frequency     Percent
------------------------------------------------------------
0                  29        53.70           29       53.70
1                  22        40.74           51       94.44
3                   3         5.56           54      100.00
```

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

```
                        LIBRARIA - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_LIBRAR    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                33          61.11           33          61.11
1                18          33.33           51          94.44
3                 3           5.56           54         100.00


                        OTHPAID - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_OTHSTF    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                32          59.26           32          59.26
1                19          35.19           51          94.44
3                 3           5.56           54         100.00


                        TOTSTAFF - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_TOTSTF    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                33          61.11           33          61.11
1                18          33.33           51          94.44
3                 3           5.56           54         100.00


                        LOCGVT - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_LOCGVT    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                29          53.70           29          53.70
1                22          40.74           51          94.44
3                 3           5.56           54         100.00


                        STGVT - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_STGVT     Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                34          62.96           34          62.96
1                17          31.48           51          94.44
3                 3           5.56           54         100.00


                        FEDGVT - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_FEDGVT    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                33          61.11           33          61.11
1                18          33.33           51          94.44
3                 3           5.56           54         100.00


                        OTHINCM - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_OTHINC    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                28          51.85           28          51.85
1                23          42.59           51          94.44
3                 3           5.56           54         100.00


                        TOTINCM - IMPUTATION FLAG

                                         Cumulative   Cumulative
F_TOTINC    Frequency       Percent      Frequency     Percent
-----------------------------------------------------------------
0                26          48.15           26          48.15
1                25          46.30           51          94.44
3                 3           5.56           54         100.00
```

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

SALARIES - IMPUTATION FLAG

F_SALX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	22	40.74	22	40.74
1	29	53.70	51	94.44
3	3	5.56	54	100.00

BENEFIT - IMPUTATION FLAG

F_BENX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	23	42.59	23	42.59
1	28	51.85	51	94.44
3	3	5.56	54	100.00

STAFFEXP - IMPUTATION FLAG

F_TOSTFX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	23	42.59	23	42.59
1	28	51.85	51	94.44
3	3	5.56	54	100.00

PRMATEXP - IMPUTATION FLAG

F_PRMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	22	40.74	22	40.74
1	28	51.85	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

ELMATEXP - IMPUTATION FLAG

F_ELMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	22	40.74	22	40.74
1	29	53.70	51	94.44
3	3	5.56	54	100.00

OTHMATEX - IMPUTATION FLAG

F_OTMATX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	20	37.04	20	37.04
1	30	55.56	50	92.59
2	1	1.85	51	94.44
3	3	5.56	54	100.00

TOTEXPCO - IMPUTATION FLAG

F_TOCOLX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	26	48.15	26	48.15
1	25	46.30	51	94.44
3	3	5.56	54	100.00

OTHOPEXP - IMPUTATION FLAG

F_OTHOPX	Frequency	Percent	Cumulative Frequency	Cumulative Percent
0	27	50.00	27	50.00
1	24	44.44	51	94.44
3	3	5.56	54	100.00

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

```
                    TOTOPEXP - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_TOTOPX     Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   24       44.44            24       44.44
1                   27       50.00            51       94.44
3                    3        5.56            54      100.00


                    LCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_LCAPRV     Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   26       48.15            26       48.15
1                   24       44.44            50       92.59
2                    1        1.85            51       94.44
3                    3        5.56            54      100.00


                    SCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_SCAPRV     Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   26       48.15            26       48.15
1                   24       44.44            50       92.59
2                    1        1.85            51       94.44
3                    3        5.56            54      100.00


                    FCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_FCAPRV     Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   26       48.15            26       48.15
1                   24       44.44            50       92.59
2                    1        1.85            51       94.44
3                    3        5.56            54      100.00


                    OCAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_OCAPRV     Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   26       48.15            26       48.15
1                   24       44.44            50       92.59
2                    1        1.85            51       94.44
3                    3        5.56            54      100.00


                    CAP_REV - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_TCAPRV     Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   26       48.15            26       48.15
1                   25       46.30            51       94.44
3                    3        5.56            54      100.00


                    CAPITAL - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_TCAPX      Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   27       50.00            27       50.00
1                   24       44.44            51       94.44
3                    3        5.56            54      100.00


                    BKVOL - IMPUTATION FLAG

                                      Cumulative   Cumulative
F_BKVOL      Frequency     Percent     Frequency     Percent
-------------------------------------------------------------
0                   25       46.30            25       46.30
1                   26       48.15            51       94.44
3                    3        5.56            54      100.00
```

I-4

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

```
                    EBOOK - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_EBOOK    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              16        29.63         16          29.63
1              34        62.96         50          92.59
2               1         1.85         51          94.44
3               3         5.56         54         100.00


                    AUDIO - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_AUDIO    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              21        38.89         21          38.89
1              30        55.56         51          94.44
3               3         5.56         54         100.00


                    VIDEO - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_VIDEO    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              22        40.74         22          40.74
1              29        53.70         51          94.44
3               3         5.56         54         100.00


                    DATABASE - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_DBASE    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              25        46.30         25          46.30
1              24        44.44         49          90.74
2               2         3.70         51          94.44
3               3         5.56         54         100.00


                    SUBSCRIP - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_PRSUB    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              25        46.30         25          46.30
1              26        48.15         51          94.44
3               3         5.56         54         100.00


                    ESUBSCRP - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_ESUB     Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              15        27.78         15          27.78
1              34        62.96         49          90.74
2               2         3.70         51          94.44
3               3         5.56         54         100.00


                    HRS_OPEN - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_HRS_OP   Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              29        53.70         29          53.70
1              22        40.74         51          94.44
3               3         5.56         54         100.00


                    VISITS - IMPUTATION FLAG

                                   Cumulative   Cumulative
F_VISITS   Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
0              13        24.07         13          24.07
1              38        70.37         51          94.44
3               3         5.56         54         100.00
```

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

```
                        REFERENC - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_REFER    Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               13       24.07          13       24.07
        1               38       70.37          51       94.44
        3                3        5.56          54      100.00


                         TOTCIR - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_TOTCIR   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               26       48.15          26       48.15
        1               25       46.30          51       94.44
        3                3        5.56          54      100.00


                        KIDCIRCL - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_KIDCIR   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               14       25.93          14       25.93
        1               37       68.52          51       94.44
        3                3        5.56          54      100.00


                         LOANTO - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_LOANTO   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               18       33.33          18       33.33
        1               33       61.11          51       94.44
        3                3        5.56          54      100.00


                         LOANFM - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_LOANFM   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               18       33.33          18       33.33
        1               33       61.11          51       94.44
        3                3        5.56          54      100.00


                         TOTPRO - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_TOTPRO   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               16       29.63          16       29.63
        1               33       61.11          49       90.74
        2                2        3.70          51       94.44
        3                3        5.56          54      100.00


                         KIDPRO - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_KIDPRO   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               14       25.93          14       25.93
        1               35       64.81          49       90.74
        2                2        3.70          51       94.44
        3                3        5.56          54      100.00


                        TOTATTEN - IMPUTATION FLAG

                                        Cumulative   Cumulative
        F_TOTATT   Frequency    Percent   Frequency     Percent
        ------------------------------------------------------------
        0               20       37.04          20       37.04
        1               31       57.41          51       94.44
        3                3        5.56          54      100.00
```

Appendix I—Imputation Flags, Definitions, and Frequencies for Public Library State Summary/State Characteristics Data File

```
                KIDATTEN - IMPUTATION FLAG

                                  Cumulative   Cumulative
F_KIDATT    Frequency    Percent    Frequency     Percent
-----------------------------------------------------------
0                  17      31.48           17       31.48
1                  34      62.96           51       94.44
3                   3       5.56           54      100.00


                GPTERMS - IMPUTATION FLAG

                                  Cumulative   Cumulative
F_GPTERM    Frequency    Percent    Frequency     Percent
-----------------------------------------------------------
0                  28      51.85           28       51.85
1                  23      42.59           51       94.44
3                   3       5.56           54      100.00


                ERES_USR - IMPUTATION FLAG

                                  Cumulative   Cumulative
F_ER_USR    Frequency    Percent    Frequency     Percent
-----------------------------------------------------------
0                   9      16.67            9       16.67
1                  40      74.07           49       90.74
2                   2       3.70           51       94.44
3                   3       5.56           54      100.00


                STARTDAT - IMPUTATION FLAG

                                  Cumulative   Cumulative
F_STDAT     Frequency    Percent    Frequency     Percent
-----------------------------------------------------------
0                  51      94.44           51       94.44
3                   3       5.56           54      100.00


                ENDDATE - IMPUTATION FLAG

                                  Cumulative   Cumulative
F_ENDDAT    Frequency    Percent    Frequency     Percent
-----------------------------------------------------------
0                  51      94.44           51       94.44
3                   3       5.56           54      100.00
```

Appendix J—Imputation Flags, Definitions, and Frequencies for Public Library Outlet Data File

The imputation flags and definitions are listed below, followed by the frequencies. See appendix C for the record layout.

    0–Reported
  20–Nonrespondent, not imputed
  35–Nonrespondent, prior-year data carried forward

```
                 SQ_FEET - IMPUTATION FLAG

                                  Cumulative    Cumulative
F_SQ_FT    Frequency    Percent    Frequency     Percent
------------------------------------------------------------
  0          16557       95.71       16557        95.71
 20            698        4.03       17255        99.75
 35             44        0.25       17299       100.00


                 L_NUM_BM - IMPUTATION FLAG

                                  Cumulative    Cumulative
F_BKMOB    Frequency    Percent    Frequency     Percent
------------------------------------------------------------
  0          17284       99.91       17284        99.91
 20              2        0.01       17286        99.92
 35             13        0.08       17299       100.00
```

Appendix K— Frequencies and Distributions of Selected Variables on Public Library Data File

Frequencies of Categorical Variables

```
                    INTERLIBRARY RELATIONSHIP

                                     Cumulative   Cumulative
C_RELATN    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
HQ              107       1.16           107         1.16
ME             6953      75.57          7060        76.73
NO             2141      23.27          9201        100.00
```

HQ–Headquarters of federation or cooperative
ME–Member of a federation or cooperative
NO–Not a member of a federation or cooperative
M–Missing (unknown, not reported)

```
                         LEGAL BASIS

                                     Cumulative   Cumulative
C_LEGBAS    Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
CC              118       1.28           118         1.28
CI             4873      52.96          4991        54.24
CO              914       9.93          5905        64.18
LD             1310      14.24          7215        78.42
MJ              312       3.39          7527        81.81
NL               41       0.45          7568        82.25
NP             1363      14.81          8931        97.07
OT               90       0.98          9021        98.04
SD              180       1.96          9201        100.00
```

CC–City/County
CI–Municipal government (city, town, or village)
CO–County/Parish
LD–Library District
MJ–Multi-jurisdictional
NL–Native American Tribal Government
NP–Non-profit Association or Agency
SD–School District
OT–Other
M–Missing (unknown, not reported)

```
                   ADMINISTRATIVE STRUCTURE

                                     Cumulative   Cumulative
C_ADMIN     Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
MA              136       1.48           136         1.48
MO             1632      17.74          1768        19.22
SO             7433      80.78          9201        100.00
```

MA–Administrative Entity with multiple direct service outlets
       where administrative offices are separate
MO–Administrative Entity with multiple direct service outlets
       where administrative offices are not separate
SO–Administrative Entity with a single direct service outlet
M–Missing (unknown, not reported)

```
                     FSCS PUBLIC LIBRARY

                                     Cumulative   Cumulative
C_FSCS      Frequency    Percent     Frequency     Percent
-----------------------------------------------------------
N               282       3.06           282         3.06
Y              8919      96.94          9201        100.00
```

Y–Yes
N–No

Appendix K— Frequencies and Distributions of Selected Variables on Public Library Data File

```
                           GEOGRAPHIC CODE

                                          Cumulative    Cumulative
GEOCODE     Frequency       Percent       Frequency      Percent
---------------------------------------------------------------------
CI1            3175          34.51           3175          34.51
CI2            1472          16.00           4647          50.51
CO1            1122          12.19           5769          62.70
CO2             490           5.33           6259          68.03
MA1              19           0.21           6278          68.23
MA2              30           0.33           6308          68.56
MC1             135           1.47           6443          70.02
MC2              37           0.40           6480          70.43
OTH            2252          24.48           8732          94.90
SD1             428           4.65           9160          99.55
SD2              41           0.45           9201         100.00
```

CI1–Municipal Government (city, town or village) (exactly)
CI2– Municipal Government (city, town or village) (most nearly)
CO1–County/parish (exactly)
CO2–County/parish (most nearly)
MA1–Metropolitan area (exactly)
MA2–Metropolitan area (most nearly)
MC1–Multi-County (exactly)
MC2–Multi-County (most nearly)
SD1–School District (exactly)
SD2–School District (most nearly)
OTH–Other
M–Missing (unknown, not reported)

```
                      LSA BOUNDARY CHANGE FROM PY

                                          Cumulative    Cumulative
LSABOUND    Frequency       Percent       Frequency      Percent
---------------------------------------------------------------------
N              9050          98.36           9050          98.36
Y               151           1.64           9201         100.00
```

Y–Yes
N–No

```
                     REPORTING PERIOD START DATE

                                          Cumulative    Cumulative
STARTDAT    Frequency       Percent       Frequency      Percent
---------------------------------------------------------------------
01/01/2004      281           3.05            281           3.05
01/01/2005     3710          40.32           3991          43.38
02/01/2004        1           0.01           3992          43.39
03/01/2004       16           0.17           4008          43.56
04/01/2004      131           1.42           4139          44.98
04/16/2004        1           0.01           4140          45.00
05/01/2004      208           2.26           4348          47.26
06/01/2004       52           0.57           4400          47.82
07/01/2004     3637          39.53           8037          87.35
08/01/2004       13           0.14           8050          87.49
09/01/2004       39           0.42           8089          87.91
10/01/2003       11           0.12           8100          88.03
10/01/2004     1082          11.76           9182          99.79
11/01/2003        1           0.01           9183          99.80
11/01/2004        6           0.07           9189          99.87
12/01/2003        8           0.09           9197          99.96
12/01/2004        1           0.01           9198          99.97
M                 3           0.03           9201         100.00
```

M–Missing (unknown, not reported)

Appendix K— Frequencies and Distributions of Selected Variables on Public Library Data File

```
                 REPORTING PERIOD END DATE

                                      Cumulative   Cumulative
ENDDATE       Frequency     Percent    Frequency     Percent
---------------------------------------------------------------
01/31/2005            1        0.01            1        0.01
02/28/2005           16        0.17           17        0.18
03/31/2005          131        1.42          148        1.61
04/15/2005            1        0.01          149        1.62
04/30/2005          208        2.26          357        3.88
05/31/2005           52        0.57          409        4.45
06/30/2005         3637       39.53         4046       43.97
07/31/2005           13        0.14         4059       44.11
08/31/2005           39        0.42         4098       44.54
09/30/2004           11        0.12         4109       44.66
09/30/2005         1082       11.76         5191       56.42
10/31/2004            1        0.01         5192       56.43
10/31/2005            6        0.07         5198       56.49
11/30/2004            8        0.09         5206       56.58
11/30/2005            1        0.01         5207       56.59
12/31/2004          281        3.05         5488       59.65
12/31/2005         3710       40.32         9198       99.97
M                     3        0.03         9201      100.00
```

M–Missing (unknown, not reported)

```
                     OBE REGION CODE

                                      Cumulative   Cumulative
OBEREG       Frequency     Percent    Frequency     Percent
---------------------------------------------------------------
01               1299       14.12         1299       14.12
02               1564       17.00         2863       31.12
03               1877       20.40         4740       51.52
04               1631       17.73         6371       69.24
05               1115       12.12         7486       81.36
06                839        9.12         8325       90.48
07                392        4.26         8717       94.74
08                481        5.23         9198       99.97
09                  3        0.03         9201      100.00
```

01–New England (CT ME MA NH RI VT)
02–Mid East (DE DC MD NJ NY PA)
03–Great Lakes (IL IN MI OH WI)
04–Plains (IA KS MN MO NE ND SD)
05–Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)
06–Southwest (AZ NM OK TX)
07–Rocky Mountains (CO ID MT UT WY)
08–Far West (AK CA HI NV OR WA)
09–Outlying Areas (AS GU MP PR VI)

```
                   RESPONDENT STATUS

                                      Cumulative   Cumulative
RSTATUS      Frequency     Percent    Frequency     Percent
---------------------------------------------------------------
1                6691       72.72         6691       72.72
2                2308       25.08         8999       97.80
3                   3        0.03         9002       97.84
4                 199        2.16         9201      100.00
```

1–Respondent, with no imputed data
2–Respondent, with both reported and imputed data
3–Nonrespondent, not imputed (outlying areas only)
4–Nonrespondent with imputed data

Appendix K— Frequencies and Distributions of Selected Variables on Public Library Data File

```
                  STRUCTURE CHANGE CODE

                                      Cumulative   Cumulative
STATSTRU    Frequency      Percent    Frequency     Percent
----------------------------------------------------------------
00             9148         99.42        9148         99.42
01                3          0.03        9151         99.46
02               28          0.30        9179         99.76
04                6          0.07        9185         99.83
08                7          0.08        9192         99.90
09                5          0.05        9197         99.96
13                4          0.04        9201        100.00
```

00–No change from last year
01–Existing Administrative Entity or Outlet absorbs another
    Administrative Entity or Outlet
02–Newly created Administrative Entity or Outlet
03–(reserved)
04–Move Outlet to a newly created Administrative Entity
05–Merge two or more Administrative Entities or Outlets to form a
    new Administrative Entity or Outlet
06–(reserved)
07–(reserved)
08–Restored a closed Administrative Entity or Outlet record
09–Restored an incorrectly deleted Administrative Entity or Outlet
10–(reserved)
11–Outlet moved to different previously existing Administrative Entity
12–(reserved)
13–Add an existing Administrative Entity or Outlet not previously reported

```
                    NAME CHANGE CODE

                                      Cumulative   Cumulative
STATNAME    Frequency      Percent    Frequency     Percent
----------------------------------------------------------------
00             8392         91.21        8392         91.21
06               60          0.65        8452         91.86
14              749          8.14        9201        100.00
```

00–No change from last year
06–Official name change
14–Minor name change

```
                  ADDRESS CHANGE CODE

                                      Cumulative   Cumulative
STATADDR    Frequency      Percent    Frequency     Percent
----------------------------------------------------------------
00             8210         89.23        8210         89.23
07              134          1.46        8344         90.69
15              857          9.31        9201        100.00
```

00–No change from last year
07–Moved to a new location
15–Minor address change

Appendix K— Frequencies and Distributions of Selected Variables
on Public Library Data File

Distributions of Continuous Variables

Variable	Label	N	Mean	Std Dev	Minimum	Maximum
POPU_LSA	POPULATION OF LSA	9198	31549.22	124766.45	19.00	3957875.00
POPU_UND	TOTAL UNDUPLICATED POP OF LSA	9198	31145.03	124218.81	19.00	3957875.00
CENTLIB	# OF CENTRAL LIBRARIES	9198	0.98	0.13	0.00	1.00
BRANLIB	# OF BRANCH LIBRARIES	9198	0.82	3.46	0.00	87.00
BKMOB	# OF BOOKMOBILES	9198	0.09	0.36	0.00	10.00
MASTER	ALA-MLS	9198	3.36	14.87	0.00	570.88
LIBRARIA	TOTAL LIBRARIANS	9198	4.93	16.13	0.00	570.88
OTHPAID	ALL OTHER PAID STAFF	9198	10.06	42.79	0.00	2211.41
TOTSTAFF	TOTAL PAID EMPLOYEES	9198	14.99	57.92	0.00	2782.29
LOCGVT	LOCAL GOVERNMENT REVENUE	9198	859182.06	3774588.53	0.00	120276586.00
STGVT	STATE GOVERNMENT REVENUE	9198	101511.73	921844.26	0.00	48848383.00
FEDGVT	FEDERAL GOVERNMENT REVENUE	9198	5487.31	54410.04	0.00	2715305.00
OTHINCM	OTHER OPERATING REVENUE	9198	88751.25	1078418.65	0.00	89425332.00
TOTINCM	TOTAL OPERATING REVENUE	9198	1054932.36	4903988.56	0.00	234480626.00
SALARIES	SALARIES & WAGES EXP	5702	801549.94	2868975.25	0.00	107634926.00
BENEFIT	EMPLOYEE BENEFITS	5702	232996.44	956474.56	0.00	41006484.00
STAFFEXP	TOTAL STAFF EXP	5702	1034546.38	3784700.88	0.00	148641410.00
PRMATEXP	OP EXP FOR PRINT MAT	9198	94566.97	445976.71	0.00	24139407.00
ELMATEXP	OP EXP FOR ELECTRONIC MAT	9198	11972.09	69649.57	0.00	1995639.00
OTHMATEX	OP EXP FOR OTHER MAT	9198	23604.72	119923.96	0.00	4750286.00
TOTEXPCO	TOTAL COLLLECTION EXP	9198	130143.78	579871.45	0.00	24162796.00
OTHOPEXP	OTHER OPERATING EXP	5702	323186.45	1267032.93	0.00	50634987.00
TOTOPEXP	TOTAL OPERATING EXP	9198	985653.36	4543059.77	0.00	223439193.00
LCAP_REV	LOCAL GOVT CAPITAL REVENUE	8473	96349.79	1257849.86	0.00	73008985.00
SCAP_REV	STATE GOVT CAPITAL REVENUE	8475	6235.04	95309.84	0.00	5704662.00
FCAP_REV	FEDERAL GOVT CAPITAL REVENUE	8475	1187.28	27841.14	0.00	1831467.00
OCAP_REV	OTHER CAPITAL REVENUE	8473	22533.15	346998.37	0.00	22432621.00
CAP_REV	TOTAL CAPITAL REVENUE	9198	133035.38	1336170.04	0.00	73008985.00
CAPITAL	TOTAL CAPITAL EXPENDITURES	9198	135238.55	1274728.93	0.00	65594751.00
BKVOL	PRINT MATERIALS	9198	88672.00	370246.87	0.00	20280526.00
EBOOK	ELECTRONIC BOOKS	9198	973.01	4479.71	0.00	198862.00
AUDIO	AUDIO	9198	4513.17	26494.56	0.00	1725197.00
VIDEO	VIDEO	9198	4312.74	16643.35	0.00	584219.00
DATABASE	DATABASES	9198	22.64	141.03	0.00	10987.00
SUBSCRIP	CURRENT PRINT SERIAL SUBSCRIPTIONS	9198	198.95	1199.27	0.00	95099.00
ESUBSCRP	CURRENT ELECTRONIC SERIAL SUBSCRIPTIONS	9198	6.58	138.01	0.00	8135.00
HRS_OPEN	PUBLIC SERV HRS/YR	9198	3931.46	8277.64	16.00	235939.00
VISITS	LIBRARY VISITS	9198	147842.79	558779.29	6.00	14143211.00
REFERENC	REFERENCE TRANS	9198	32889.04	207115.08	0.00	8122520.00
TOTCIR	TOTAL CIRCULATION	9198	224283.65	884712.49	17.00	19482461.00
KIDCIRCL	CIRCULATION OF KIDS MATERIALS	9198	77885.21	300325.14	0.00	6212163.00
LOANTO	LOAN TO	9198	3919.10	14815.02	0.00	670989.00
LOANFM	LOAN FROM	9198	3918.53	15479.77	0.00	726588.00
TOTPRO	TOTAL LIBRARY PROGRAMS	8232	324.41	1078.52	0.00	36626.00
KIDPRO	TOTAL KIDS PROGRAMS	8207	231.04	740.35	0.00	22187.00
TOTATTEN	TOTAL PROGRAM ATTENDANCE	8920	7946.00	27054.93	0.00	719241.00
KIDATTEN	KIDS PROGRAM ATTENDANCE	9198	5937.70	19399.81	0.00	541720.00
GPTERMS	INTERNET TERMINALS USED BY GEN PUBLIC	9198	20.13	68.48	0.00	2502.00
ERES_USR	ELECTRONIC RESOURCE USERS PER YEAR	9198	40938.15	216838.75	0.00	7986335.00

Note: Fields coded with −1 (nonresponse) and fields with suppressed data were excluded from the distributions.

Appendix L— Frequencies of Selected Variables on State Summary/State Characteristics Data File

```
                    REPORTING PERIOD START DATE

                                       Cumulative   Cumulative
STARTDAT    Frequency      Percent      Frequency     Percent
-----------------------------------------------------------------
01/2004         4           7.41            4           7.41
01/2005        12          22.22           16          29.63
02/2004         1           1.85           17          31.48
03/2004         3           5.56           20          37.04
05/2003         1           1.85           21          38.89
07/2004        24          44.44           45          83.33
10/2004         5           9.26           50          92.59
12/2003         1           1.85           51          94.44
M               3           5.56           54         100.00
```

M–Missing (unknown, not reported)

```
                    REPORTING PERIOD END DATE

                                       Cumulative   Cumulative
ENDDATE     Frequency      Percent      Frequency     Percent
-----------------------------------------------------------------
06/2005        23          42.59           23          42.59
09/2005         7          12.96           30          55.56
12/2005        21          38.89           51          94.44
M               3           5.56           54         100.00
```

M–Missing (unknown, not reported)

```
                         OBE REGION CODE

                                       Cumulative   Cumulative
OBEREG      Frequency      Percent      Frequency     Percent
-----------------------------------------------------------------
01              6          11.11            6          11.11
02              6          11.11           12          22.22
03              5           9.26           17          31.48
04              7          12.96           24          44.44
05             12          22.22           36          66.67
06              4           7.41           40          74.07
07              5           9.26           45          83.33
08              6          11.11           51          94.44
09              3           5.56           54         100.00
```

01–New England (CT ME MA NH RI VT)
02–Mid East (DE DC MD NJ NY PA)
03–Great Lakes (IL IN MI OH WI)
04–Plains (IA KS MN MO NE ND SD)
05–Southeast (AL AR FL GA KY LA MS NC SC TN VA WV)
06–Southwest (AZ NM OK TX)
07–Rocky Mountains (CO ID MT UT WY)
08–Far West (AK CA HI NV OR WA)
09–Outlying Areas (AS GU MP PR VI

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

Frequencies of Categorical Variables

OUTLET TYPE

C_OUT_TY	Frequency	Percent	Cumulative Frequency	Cumulative Percent
BM	2	0.01	2	0.01
BR	7514	43.44	7516	43.45
BS	741	4.28	8257	47.73
CE	9042	52.27	17299	100.00

CE–Central Library
BR–Branch Library
BS–Bookmobile(s)
BM–Books-by-Mail Only

METROPOLITAN STATUS

C_MSA	Frequency	Percent	Cumulative Frequency	Cumulative Percent
CC	2975	17.20	2975	17.20
M	7	0.04	2982	17.24
NC	5878	33.98	8860	51.22
NO	8439	48.78	17299	100.00

CC–Central City
NC–Metropolitan Area, but Not Within Central City Limits
NO–Not in a Metropolitan Area
M–Missing (unknown, not reported)

STRUCTURE CHANGE CODE

STATSTRU	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	17086	98.77	17086	98.77
01	1	0.01	17087	98.77
02	126	0.73	17213	99.50
04	6	0.03	17219	99.54
05	1	0.01	17220	99.54
08	10	0.06	17230	99.60
09	12	0.07	17242	99.67
11	46	0.27	17288	99.94
13	11	0.06	17299	100.00

00–No change from last year
01–Existing Administrative Entity or Outlet absorbs another
    Administrative Entity or Outlet
02–Newly created Administrative Entity or Outlet
03–(reserved)
04–Move Outlet to a newly created Administrative Entity
05–Merge two or more Administrative Entities or Outlets to form a
    new Administrative Entity or Outlet
06–(reserved)
07–(reserved)
08–Restored a closed Administrative Entity or Outlet record
09–Restored an incorrectly deleted Administrative Entity or Outlet
10–(reserved)
11–Outlet moved to different previously existing Administrative Entity
12–(reserved)
13–Add an existing Administrative Entity or Outlet not previously reported

NAME CHANGE CODE

STATNAME	Frequency	Percent	Cumulative Frequency	Cumulative Percent
00	16088	93.00	16088	93.00
06	128	0.74	16216	93.74
14	1083	6.26	17299	100.00

00–No change from last year
06–Official name change
14–Minor name change

Appendix M—Frequencies and Distributions of Selected Variables on Public Library Outlet Data File

```
                        ADDRESS CHANGE CODE

                                     Cumulative   Cumulative
STATADDR    Frequency      Percent    Frequency     Percent
-----------------------------------------------------------
00             15636        90.39        15636        90.39
07               176         1.02        15812        91.40
15              1487         8.60        17299       100.00
```

00–No change from last year
07–Moved to a new location
15–Minor address change

Distributions of Continuous Variables

```
Variable   Label                                     N        Mean      Std Dev      Minimum       Maximum
---------------------------------------------------------------------------------------------------------
L_NUM_BM   NUMBER OF BOOKMOBILES IN BOOKMOBILE SERV  17297     0.05         0.25         0.00         10.00
SQ_FEET    SQUARE FOOTAGE OF OUTLET                  15858  10967.93     24517.60        15.00     970000.00
---------------------------------------------------------------------------------------------------------
Note:  Fields coded with −1 (nonresponse) were excluded from the distributions.
```