Agreements

What is an LOI?
Incoming vs. Outgoing?
Do I need to do a 416/ 417
now?



What: Webcast Training on Agreements

When: April 21, 2009

Time: Tentatively set for 1:00 p.m. – 4:30 p.m.

Where: Anywhere you have a computer with

internet access and a telephone

These and other questions on Agreements will be answered during the next Webcast Training being offered to all MSA Office Professionals.

More information regarding the webcast will be forthcoming and posted on the MSACOP website: http://msa.ars.usda.gov/osp/

<u>April 21, 2009; 1:00 p.m - 4:30 p.m.</u>

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