FORM **ACE-1(Long)**

U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

2003 ANNUAL CAPITAL EXPENDITURES SURVEY

Industry Category Codes:	
Printed above are the industries in which we believe your company operates. If necessary, correct the above industry category code(s) to reflect your company's operations.	
Refer to the list of industry codes and descriptions beginning on page 7 of the Instructions, Definitions, and Codes List manual.	(Please correct any errors in name, address, and ZIP Code.)
	(riease correct any errors in name, address, and ZIP Code.)

YOUR RESPONSE IS REQUIRED BY LAW. Title 13, United States Code, requires businesses and other organizations that receive this questionnaire to answer the questions and return the report to the U.S. Census Bureau. By the same law, **YOUR REPORT IS CONFIDENTIAL.** It may be seen only by persons sworn to uphold the confidentiality of Census Bureau information and may be used only for statistical purposes. Further, copies retained in respondents' files are immune from legal process.

Respondents are not required to respond to any information collection unless it displays a valid approval number from the Office of Management and Budget. This 8-digit number appears at the top of this page.

FROM THE DIRECTOR U.S. CENSUS BUREAU

We are conducting the Annual Capital Expenditures Survey, and we would like you to help by completing the enclosed survey form.

The U.S. Census Bureau's Annual Capital Expenditures Survey is a key source of information about our country's economic performance. Business investment in structures and equipment is an important component of Gross Domestic Product. Investment data are useful for identifying business opportunities, product development, and strategic planning.

Title 13 of the United States Code requires you to answer this survey; it also requires us to keep your response confidential.

We realize that completing this survey is a burden for you. We hope, however, that you appreciate the importance of your response in providing accurate data about our Nation's economic performance. We have limited the survey sample to the fewest possible number of representative firms, and we accept estimates if book figures are not available.

Please review the instructions, complete the form, and return it within 30 days. The instructions can assist you on how to report for each item. Returning your form promptly helps us keep follow-up costs down. If you have any questions or comments, please call us toll-free at 1-800-528-3049.

Thank you in advance for your cooperation.

weaver

Sincerely,

Charles Louis Kincannon

Enclosure

DEFINITIONS AND GENERAL INSTRUCTIONS

PLEASE REFER TO THE ENCLOSED INSTRUCTIONS, DEFINITIONS, AND CODES LIST MANUAL BEFORE COMPLETING THE SURVEY.

- SURVEY SCOPE This survey collects capital expenditures data for nonfarm companies, organizations, and associations operating within the United States. This includes churches and other non-profit organizations, government owned but privately operated organizations, tribal business operations, and agricultural services. Agricultural production should be excluded.
- SURVEY PERIOD Report data for calendar year 2003. Refer to page 1 of the instruction manual if your records are on a fiscal year basis.
- If your company ceased operations during the survey year, complete the form for the period of time the company was in operation.

- Reasonable estimates are acceptable.
- Report dollar values rounded to thousands.

Example: If figure is	Mil	Thou
\$179,125,628.00 report>	179	126

- Please complete and return the form in the envelope provided by the due date shown on the top of the page with your mailing address. To request another survey form or an extension of time for filing, call 1-800-528-3049.
- To return the form by FAX, fax to 1-800-438-8040.
- If you have any questions regarding this survey or need help completing it, call 1–800–528–3049.

DEFINITIONS AND GENERAL INSTRUCTIONS

ITEM 1A - DOMESTIC DEPRECIABLE ASSET DATA

DEPRECIABLE ASSETS – New and used buildings, structures, machinery, and equipment for which depreciation or amortization accounts are ordinarily maintained. The value of land development and improvements, as well as exploration and development of mineral properties, are included.

- Exclude Cost of land and depletable assets such as mineral and timber rights:
 - Assets of foreign operations;
 - Assets leased to others under capital lease arrangements;
 - Patents, copyrights, trademarks, franchises, and goodwill.

CAPITAL EXPENDITURES – All capitalized costs during 2003 for both new and used structures and equipment chargeable to asset accounts, and for which depreciation or amortization accounts are ordinarily maintained.

- Include Expenditures for major additions, alterations, and capitalized repairs to existing structures, whether performed by a contractor or completed in-house;
 - Gross additions during the year to construction-in-progress accounts for projects lasting more than one year, even if the asset was not in use and not yet depreciated;
 - Capitalized computer software;
 - Capitalized cost of assets produced or purchased then leased as the lessor under operating leases;
 - Capital costs for feasibility studies, architectural, legal, installation, and engineering fees;
 - Cost of assets acquired under capital leases entered into during the survey year;
 - Expenditures for capitalized improvements made to assets leased from others (leasehold improvements);
 - Expenditures for developmental and exploratory drilling activities, including intangible drilling costs;
 - Capitalized interest charges on loans with which capital projects are financed, if consistent with the Statement of Financial Accounting Standards Board (FASB) Number 34;
 - Value of assets expensed as permitted under Section 179 of the U.S. Internal Revenue Code;
 - Expenditures for land development and improvement, including demolition of buildings, land servicing. and site preparation.

- Exclude Expenditures for structures or equipment by subsidiaries and branches located outside the United States;
 - Value of structures built or work performed by your enterprise on contract to others;
 - Items chargeable as current operating expenses such as cost of maintenance, normal repairs, and supplies;
 - Expenditures for goodwill, patents, or copyrights;
 - Payments to others for structures and equipment acquired under operating leases or rented;
 - Expenditures for property which is leased to others as part of a capital (full-payout or equity) lease arrangement.

OTHER ADDITIONS AND ACQUISITIONS - Additions to your depreciable asset accounts, including depreciable assets acquired through mergers and acquisitions, if not considered capital expenditures.

ITEM 1B - GROSS SALES, OPERATING RECEIPTS, AND REVENUES

Include • Gross sales, operating receipts, and revenues from taxable operations as well as total revenues from tax-exempt activities. See page 4 of the instruction manual for additional details regarding this item.

ITEM 1	A ASSETS AND CAPITAL EXPENDITURES FOR 2003			
	Report capital expenditures for all domestic operations of your enterprise, including subsidiaries and divisions. For this report, the terms enterprise and company are used interchangeably. Include operations of subsidiary companies, where there is more than 50 percent ownership, as well as companies which the enterprise has the power to direct or cause the direction of management and policies. If you cannot report consolidated data for the entire enterprise, call 1–800–528–3049 to arrange for special handling. If your company was purchas by another company during 2003, complete the form for the part of the year prior to the sale, and enter the name and address of the new owner in the "Ownership Information" section on page 16.	ed ed	(1)
			Millions	Thousands
	Example: if figure is \$179,125,628.00 rep	ort	179	126
Row	Description (Refer to Page 4 of Instructions)		Millions	Thousands
10	Acquisition cost of depreciable assets (structures and equipment) at beginning of year			
11	Total capital expenditures (If "None", enter "0")			!
12	Other additions and acquisitions (Please specify in the "Remarks" on page 16)			
13	Acquisition cost of retirements and dispositions of depreciable assets during the year		<	>
14	Acquisition cost of depreciable assets (structures and equipment) at year end (Row 10+11+12-13=14)			
15	Accumulated depreciation and amortization at year end			1
ITEM 1	GROSS SALES, OPERATING RECEIPTS, REVENUE AND CHARITABLE CONTRIBUTIONS RECEI	VED		
		(1)	(:	2)
Row	Description	Industry category code	Millions	Thousands
16	Gross domestic sales, operating receipts, and revenue for the entire company (Refer to page 4 of Instructions)			
	Report the three industries with the largest sales, operating receipts, and revenue in which this company operates. Use the list of industry category codes on page 7 of the instructions to complete the industry code column.			
17	Industry with the LARGEST sales			
18	Industry with the SECOND LARGEST sales			
19	Industry with the THIRD LARGEST sales			

DEFINITIONS AND GENERAL INSTRUCTIONS

ITEM 2 - DOMESTIC CAPITAL EXPENDITURES DATA

Complete Item 2 for the capital expenditures reported in Item 1A, Row 11.

STRUCTURES – Report the capitalized cost of buildings and structures, and all necessary expenditures to acquire, construct, and prepare the structure for its intended use.

 Major additions, alterations, and capitalized repairs to existing structures, whether performed by a contractor or completed in-house;

- Gross additions during the year to construction-in-progress accounts for projects lasting more than one year;
- Machinery and equipment which are an integral or built-in feature of the structure;
- Expenditures for land development and improvements such as demolition of buildings, site preparation, and land servicing;
- Facilities which are built into or fixed to the land such as sidewalks, streets, parking lots, airfields, piers, telephone and power lines, sewers, and petroleum and gas pipelines;
- Exploration and development of mineral properties such as drilling gas wells, construction of offshore drilling platforms; digging and shoring mines, mine shafts, and mining exploration.

Exclude • Cost of land and depletable assets;

Normal maintenance and repairs to existing structures or service facilities.

EQUIPMENT – Report the capitalized cost of machinery and equipment used in the production and distribution of goods and services, and in office functions.

Include • Furniture and fixtures:

- Transportation equipment such as automobiles, trucks, tractors, aircraft, and ships;
- Office equipment and machines, including computers;
- Production machinery;
- Capitalized computer software.

Exclude • Expenditures for items that are expensed, such as office supplies;

• Expenditures for machinery or equipment which are housed in structures and **cannot** be removed or replaced without significantly altering the structure. Examples include electrical work, elevators, heating and cooling systems, and overhead hoists and cranes. See Item 2, STRUCTURES on page 3 of the instruction manual for additional types of equipment to be included as structures.

OTHER – Report capital expenditures for assets acquired in 2003 that cannot be classified under structures or equipment. (Do not report furniture and fixtures, capitalized computer software, and motor vehicles as OTHER; these are considered equipment for this survey.)

Exclude • Cost of land and depletable assets;

Note: Allocate construction-in-progress, leasehold improvements, and capitalized interest as structures and equipment where applicable. If you cannot allocate these expenditures as structures or equipment, report them as OTHER and provide a description in Item 3.

ITEN	Report the following domestic capital expend company. (Refer to page 4 of Instructions)	itures dat	a for the					Mil	Thou
	CAPITAL EXPENDITURES			\$	xample: if 179,125,6	328.00 re	port	179	126
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	, , , , , , , , , , , , , , , , , , , ,	Mil	Thou	Mil	Thou	Mil	Thou	Mil	Thou
20	Capital expenditures for NEW structures and equipment (Include major additions, alterations, and capitalized repairs to existing structures)		 		 		 		
21	Capital expenditures for USED structures and equipment		 		 		 		
22	TOTAL capital expenditures (Add Rows 20+21)		 		 		 		 - - -
									uld equal , Row 11
ITEM	List the items included in "Other". Report in thousands of vehicles should be reported as equipment. Leasehold in	dollars. Fur nprovemen	niture and to	fixtures, co e considered	mputers, c I structures	apitalized or equipme	computer s nt based on	s oftware, an what is being	d motor g improved. 2)
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50	Report capital expenditures for computer software developed or obtained for internal use during the year. Include amounts in Item 1A and Item 2.		 		 		 		

ITEM 6

Complete Item 6 for each industry in which the company had operations and made capital expenditures in 2003. (Refer to page 5 of the Instructions.) The list of industry category codes printed on page 1 of the survey are the industries in which we believe your company operates. If the industries are incorrect or incomplete, please refer to the complete list of possible industry codes and descriptions beginning on page 7 of the Instructions, Definitions, and Codes List manual. Correct the list on page 1 of this form and use these updated industry codes to complete Item 6.

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ITEM 7 - CAPITAL EXPENDITURES BY TYPE OF STRUCTURE

DEFINITIONS AND GENERAL INSTRUCTIONS

Complete a separate Item 7 for each industry listed in Item 6 with expenditures for structures.

If you had expenditures for structures in more than 7 industries, **photocopy Item 7** for additional space. If you need additional lines to report types of structures for an industry, continue to the next Item 7 entering the same industry code.

Use the three-digit structure code from Section III on page 11 of the Instructions, Definitions, and Codes Lists manual to report the type of structure that your company acquired, constructed, remodeled, renovated, or modernized.

CONSTRUCTION OF NEW FACILITY – Buildings or other structures not previously owned. Include additions to existing buildings, such as a new wing.

ACQUISITION OF EXISTING FACILITY/NEW – Buildings or other structures that have been previously owned **but** not occupied or used.

ACQUISITION OF EXISTING FACILITY/USED - Buildings or other structures that have been previously owned AND occupied or used.

ITEM 7

CAPITAL EXPENDITURES BY TYPE OF STRUCTURE

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ITEM 8 - CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT

DEFINITIONS AND GENERAL INSTRUCTIONS

Complete a separate Item 8 for each industry listed in Item 6 with expenditures for equipment.

If you had expenditures for equipment in more than 7 industries, **photocopy Item 8** for additional space. If you need additional lines to report types of equipment for an industry, continue to the next Item 8 entering the same industry code.

Use the three-digit equipment code from Section III on page 14 of the Instructions, Definitions, and Codes Lists manual to report the type of equipment that your company acquired.

CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT

	Enter indus Category C	try category fode column o	from Industry f Item 6: ——								
Row	Equipment Code (Enter Equipment Code From List)		uipment		uipment		ther	Capital Expenditures For Equipment (Add columns 1+2+3)			
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ITEM	8 CAPITA	L EXPENDITU	JRES BY TYPE	OF EQU	JIPME	NT				
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Row	Equipment Code (Enter Equipment Code From List)	(uipment		(quipment	(:	her	Capital Expe Equip (Add colun	nns 1+2+3) 0)
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ITEM	8 CAPITA	L EXPENDITU	JRES BY TYPE	OF EQU	JIPME	NT				
	Enter indus Category C	stry category tode column o	from Industry of Item 6: ——							
Row	Equipment Code	ode New Equipment								
	Equipment Code From		uipment	U		quipment		her	Capital Expe Equip (Add colun	ment nns 1+2+3)
	Equipment			U	(Equip (Add colun	ment nns 1+2+3)
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CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT											
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ITEM 8 CAPITAL EXPENDITURES BY TYPE OF EQUIPMENT											
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