

FACTOR EVALUATION SYSTEM
POSITION EVALUATION SUMMARY

AGENCY/ORGANIZATION LOCATION:		POSITION No:	
		OFFICIAL TITLE:	
		PP-SER-GR:	
		WORKING TITLE:	
EVALUATION FACTORS	POINTS ASSIGNED	FACTOR LEVEL	EXPLANATORY COMMENTS
1. Knowledge Required			
2. Supervisory Controls			
3. Guidelines			
4. Complexity			
5. Scope and Effect			
6. Personal Contacts:			
7. Purpose of Contacts:			
8. Physical Demands			
9. Work Demands			
S U M M A R Y	TOTAL POINTS		POINT RANGE:
	GRADE CONVERSION		SIGNATURE: _____ DATE: _____ HUMAN RESOURCES SPECIALIST