



## FACT SHEET

FEDERAL COMMUNICATIONS COMMISSION  
1270 FAIRFIELD ROAD  
GETTYSBURG, PA 17325-7245



### **RENEWAL ONLY PURPOSE FOR PUBLIC SAFETY LICENSEES**

If you are a **PUBLIC SAFETY LICENSEE** and you are planning to submit your renewal application by mail instead of on-line at <http://wireless.fcc.gov/uls>, please read this entire information letter before submitting your 'Renewal Only' application. In response to concerns raised about the number of pages that Public Safety Licensee manual filers receive in order to renew their applications, the FCC has prepared this fact sheet to assist licensees with completing and filing their FCC Form 601 (attached). For additional assistance, please call (877) 480-3201 (TTY 717-338-2824). To provide quality service and ensure security, all telephone calls are recorded.

All parties and entities (feeable and non-feeable) doing business with the Commission must obtain a unique identifying number called the FCC Registration Number (FRN) and supply it when doing business with the Commission. Failure to provide the FRN may delay the processing of the application. This requirement is to facilitate compliance with the Debt Collection Improvement Act of 1996 (DCIA).

**INSTRUCTIONS FOR COMPLETION OF FCC FORM 601 FOR 'RENEWAL ONLY' ('RO')**

For a 'Renewal Only' purpose, you may renew an existing authorization, Special Temporary Authority or developmental authorization that has not expired and where no changes in the license conditions are being requested at the time of renewal. Refer to 47 CFR §1.949 for FCC rules on timely filings (Renewals must be filed no later than expiration date of the authorization and no sooner than 90 days prior to expiration). To make any modifications to the administrative or technical data (any other item than indicated below) of the license, use the 'Renewal/Modification' 'RM' purpose, in which case you cannot use these 'RO' shortcuts.

You are urged to file on line at <http://wireless.fcc.gov/uls> to renew your call sign(s). For manual filers, FCC Form 601 Main Form is attached. All ULS forms are available from the FCC's web site at <http://www.fcc.gov/formpage.html>, by calling the FCC's Forms Distribution Center 800-418-FORM (3676), or from FCC's Fax Information System by dialing (202) 418-0177.

**COMPLETE THE ATTACHED FCC FORM 601 USING THESE SHORTCUTS**

**NOTE: THIS IS NOT AN APPLICATION**

**(Make sure your license information is correct and includes the correct and complete name, mailing address and telephone number; otherwise, your paper submission will be dismissed for lack of information on the license record)**

**Mandatory items required for submission of 'RO' purpose are as follows:**

Radio Service Code  
Application Purpose  
Call Sign (if filing for multiple Call Signs, list additional call signs on Schedule A)  
Fee Status  
FCC Registration Number (FRN)  
Aeronautical Advisory Station (Unicom) Certification (For Aviation Services Only)  
Broadband Radio Service and Educational Broadband Service  
Signature and Date

**Optional Items:** Requested Authorization Expiration Date MM/DD

**NOTE:** To renew an existing STA, you must select purpose of 'RO' and enter the appropriate Call Sign.

**Send Non-feeable application for 'Renewal Only' to:**

Federal Communications Commission  
1270 Fairfield Road  
Gettysburg, PA 17325-7245

**Information and Instructions**

**FCC Application for Radio Service Authorization:  
Wireless Telecommunications Bureau  
Public Safety and Homeland Security Bureau**

**NOTICE TO INDIVIDUALS REQUIRED BY THE PRIVACY ACT OF 1974 AND  
THE PAPERWORK REDUCTION ACT OF 1995**

We have estimated that each response to this collection of information will take on average 1.25 hours. Our estimate includes the time to read the instructions, look through existing records, gather and maintain required data, and actually complete and review the form or response. If you have any comments on this estimate, or on how we can improve the collection and reduce the burden it causes you, please write the Federal Communications Commission, AMD-PERM, Washington, DC 20554, Paperwork Reduction Project (3060-0798). We will also accept your comments via the Internet if you send them to [PRA@fcc.gov](mailto:PRA@fcc.gov). *Please do not send completed application forms to this address.*

You are not required to respond to a collection of information sponsored by the Federal government, and the government may not conduct or sponsor this collection unless it displays a currently valid OMB control number with this notice. This collection has been assigned OMB control number 3060-0798.

The FCC is authorized under the Communications Act of 1934, as amended, to collect the personal information we request in this form. We will use the information you provide to determine whether approving this application is in the public interest. If we believe there may be a violation or potential violation of a statute, FCC regulation, rule or order, your application may be referred to the Federal, state, or local agency responsible for investigating, prosecuting, enforcing or implementing the statute, rule, regulation or order. In certain cases, the information in your application may be disclosed to the Department of Justice or a court or adjudicative body when (a) the FCC; or (b) any employee of the FCC; or (c) the United States Government, is a party to a proceeding before the body or has an interest in the proceeding.

All parties and entities doing business with the Commission must obtain a unique identifying number called the FCC Registration Number (FRN) and supply it when doing business with the Commission. Failure to provide the FRN may delay the processing of the application. This requirement is to facilitate compliance with the Debt Collection Improvement Act of 1996 (DCIA). The FRN can be obtained electronically through the FCC webpage at <http://wireless.fcc.gov/uls> (Select FCC Registration Number (FRN) Commission Registration System (CORES)) or by manually submitting FCC Form 160. FCC Form 160 is available from the FCC's web site at <http://www.fcc.gov/formpage.html>, by calling the FCC's Forms Distribution Center 800-418-FORM (3676), or from Federal Communications Commission Fax Information System by dialing (202) 418-0177.

This notice is required by the Privacy Act of 1974, Public Law 93-579, December 31, 1974, 5 U.S.C. Section 552a(e)(3) and the Paperwork Reduction Act of 1995, Public Law 104-13, October 1, 1995, 44 U.S.C. 3507.



**FCC Application for Radio Service Authorization:  
Wireless Telecommunications Bureau  
Public Safety and Homeland Security Bureau**

1) Radio Service Code:	1a) Existing Radio Service Code:
------------------------	----------------------------------

**General Information**

2) (Select only one) (     ) <b>NE</b> - New <b>RO</b> - Renewal Only <b>AU</b> - Administrative Update <b>NT</b> - Required Notifications <b>MD</b> - Modification <b>RM</b> - Renewal/Modification <b>WD</b> - Withdrawal of Application <b>EX</b> - Requests for Extension of Time <b>AM</b> - Amendment <b>CA</b> - Cancellation of License <b>DU</b> - Duplicate License <b>RL</b> - Registered Location/Link	
3a) If this application is for a <b>D</b> evelopmental License, <b>D</b> emonstration License, or a <b>S</b> pecial Temporary Authorization (STA), enter the code and attach the required exhibit as described in the instructions. Otherwise enter ' <b>N</b> ' (Not Applicable).	(     ) <b><u>D</u></b> <b><u>M</u></b> <b><u>S</u></b> <b><u>N/A</u></b>
3b) If this application is for Special Temporary Authority due to an emergency situation, enter 'Y'; otherwise enter 'N'. Refer to Rule 1.915 for an explanation of situations considered to be an emergency.	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o
4) If this application is for an Amendment or Withdrawal, enter the file number of the pending application currently on file with the FCC.	File Number
5) If this application is for a Modification, Renewal Only, Renewal/Modification, Cancellation of License, Duplicate License, or Administrative Update, enter the call sign of the existing FCC license. If this is a request for Registered Location/Link, enter the FCC call sign assigned to the geographic license.	Call Sign
6) If this application is for a New, Amendment, Renewal Only, or Renewal/Modification, enter the requested authorization expiration date (this item is optional).	MM     DD ____/____
7) Is this application "major" as defined in §1.929 of the Commission's Rules when read in conjunction with the applicable radio service rules found in Parts 22 and 90 of the Commission's Rules? (NOTE: This question only applies to certain site-specific applications. See the instructions for applicability and full text of §1.929).	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o
8) Are attachments (other than associated schedules) being filed with this application?	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o

**Fees, Waivers, and Exemptions**

9) Is the Applicant exempt from FCC application fees?	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o
10) Is the Applicant exempt from FCC regulatory fees?	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o
11a) Does this application include a request for a Waiver of the Commission's Rule(s)? If 'Yes', attach an exhibit providing rule number(s) and explaining circumstances.	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o
11b) If 11a is 'Y', enter the number of rule sections involved.	Number of Rule Section(s): _____
12) Are the frequencies or parameters requested in this filing covered by grandfathered privileges, previously approved by waiver, or functionally integrated with an existing station?	(     ) <b><u>Y</u></b> es <b><u>N</u></b> o

**Applicant Information**

13) FCC Registration Number (FRN):			
14) Applicant/Licensee Legal Entity Type: (Select One) <input type="checkbox"/> Individual <input type="checkbox"/> Unincorporated Association <input type="checkbox"/> Trust <input type="checkbox"/> Government Entity <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> General Partnership <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> Consortium <input type="checkbox"/> Other: _____			
15) If the Licensee name is being updated, is the update a result from the sale (or transfer of control) of the license(s) to another party and for which proper Commission approval has not been received or proper notification not provided?			( <input type="checkbox"/> )Yes <input checked="" type="checkbox"/> No
16) First Name (if individual):	MI:	Last Name:	Suffix:
17) Legal Entity Name (if other than individual):			
18) Attention To:			
19) P.O. Box:	<b>And/Or</b>	20) Street Address:	
21) City:	22) State:	23) Zip Code:	
24) Telephone Number:	25) FAX:		
26) E-Mail Address:			

**27) Demographics (Optional):**

<b>Race:</b> <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African-American <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> White	<b>Ethnicity:</b> <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	<b>Gender:</b> <input type="checkbox"/> Male <input type="checkbox"/> Female
---	---	--

**Real Party in Interest**

28) Name of Real Party in Interest of Applicant (If different from Applicant):	29) FCC Registration Number (FRN) of Real Party in Interest:
--	--

**Contact Information (If different from the Applicant)****( ) Check here if same as Applicant.**

30) First Name:	MI:	Last Name:	Suffix:
31) Company Name:			
32) Attention To:			
33) P.O. Box:	<b>And /Or</b>	34) Street Address:	
35) City:	36) State:	37) Zip Code:	
38) Telephone Number:	39) FAX:		
40) E-Mail Address:			

**Regulatory Status**

41) This filing is for authorization to provide or use the following type(s) of radio service offering (enter all that apply):

(  ) Common Carrier (  ) Non-Common Carrier (  ) Private, internal communications (  ) Broadcast Services (  ) Band Manager**Type of Radio Service**

42) This filing is for authorization to provide the following type(s) of radio service (choose all that apply):

(  ) Fixed (  ) Mobile (  ) Radiolocation (  ) Satellite (sound) (  ) Broadcast Services43) Does the Applicant propose to provide service interconnected to the public telephone network? (  ) Yes  No**Alien Ownership Questions (If any answer is 'Y', provide an attachment explaining the circumstances)**44) Is the Applicant a foreign government or the representative of any foreign government? (  ) Yes  No45) Is the Applicant an alien or the representative of an alien? (  ) Yes  No46) Is the Applicant a corporation organized under the laws of any foreign government? (  ) Yes  No47) Is the Applicant a corporation of which more than one-fifth of the capital stock is owned of record or voted by aliens or their representatives or by a foreign government or representative thereof or by any corporation organized under the laws of a foreign country? (  ) Yes  No48a) Is the Applicant directly or indirectly controlled by any other corporation of which more than one-fourth of the capital stock is owned of record or voted by aliens, their representatives, or by a foreign government or representative thereof, or by any corporation organized under the laws of a foreign country? (  ) Yes  No48b) If the answer to 48a is 'Y', has the Applicant received a ruling(s) under Section 310(b)(4) of the Communications Act with respect to the same radio service involved in this application? (  ) Yes  No

If the answer to 48b is 'Y', include in the exhibit required by Item 48a the citation(s) of the applicable declaratory ruling(s) by DA/FCC number of the FCC Record citation, if available, release date, and any other identifying information

If the answer to 48b is 'N', attach to this filing a date-stamped copy of a request for a foreign ownership ruling pursuant to Section 310(b)(4) of the Communications Act. It is not necessary to file a request for a foreign ownership ruling if the Applicant includes in the exhibit required by Item 48a a showing that the requested license(s) is exempt from the provisions of Section 310(b)(4).

**Basic Qualification Questions**49) Has the Applicant or any party to this application had any FCC station authorization, license or construction permit revoked or had any application for an initial, modification or renewal of FCC station authorization, license, or construction permit denied by the Commission? (  ) Yes  No50) Has the Applicant or any party to this application, or any party directly or indirectly controlling the Applicant, ever been convicted of a felony by any state or federal court? (  ) Yes  No51) Has any court finally adjudged the Applicant or any party directly or indirectly controlling the Applicant guilty of unlawfully monopolizing or attempting unlawfully to monopolize radio communication, directly or indirectly, through control of manufacture or sale of radio apparatus, exclusive traffic arrangement, or any other means or unfair methods of competition? (  ) Yes  No

If the answer to any of 49-51 is 'Y', attach an exhibit explaining the circumstances.

**Aeronautical Advisory Station (Unicom) Certification**52) (  ) I certify that the station will be located on property of the airport to be served, and, in cases where the airport does not have a control tower, RCO, or FAA flight service station, that I have notified the owner of the airport and all aviation service organizations located at the airport within ten days prior to application.**Broadband Radio Service and Educational Broadband Service Cable Cross-Ownership**53a) Will the requested facilities be used to provide multichannel video programming service? (  ) Yes  No53b) If the answer to question 53a is 'Y', does the Applicant operate, control or have an attributable interest (as defined in Section 27.1202 of the Commission's Rules) in a cable television system whose franchise area is located within the geographic service area of the requested facilities? (  ) Yes  No**Note: If the answer to question 53b is 'Y',** attach an exhibit explaining how the Applicant complies with Section 27.1202 of the Commission's Rules or justifying a waiver of that rule. If a waiver of the Commission Rule(s) is being requested, Item 11a must be answered 'Y'.**Broadband Radio Service and Educational Broadband Service (Part 27)**54) (For EBS only) Does the Applicant comply with the programming requirements contained in Section 27.1203 of the Commission's Rules? (  ) Yes  No**Note: If the answer to item 54 is 'N',** attach an exhibit explaining how the Applicant complies with Section 27.1203 of the Commission's Rules or justifying a waiver of that rule. If a waiver of the Commission Rule(s) is being requested, Item 11a must be answered 'Y'.55) (For BRS and EBS) Does the Applicant comply with Sections 27.50, 27.55, and 27.1221 of the Commission's Rules? (  ) Yes  No**Note: If the answer to item 55 is 'N',** attach an exhibit justifying a waiver of that rule(s). If a waiver of the Commission Rule(s) is being requested, Item 11a must be answered 'Y'.

**General Certification Statements**

1)	The Applicant waives any claim to the use of any particular frequency or of the electromagnetic spectrum as against the regulatory power of the United States because of the previous use of the same, whether by license or otherwise, and requests an authorization in accordance with this application.
2)	The Applicant certifies that grant of this application would not cause the Applicant to be in violation of any pertinent cross-ownership or attribution rules.* *If the Applicant has sought a waiver of any such rule in connection with this application, it may make this certification subject to the outcome of the waiver request.
3)	The Applicant certifies that all statements made in this application and in the exhibits, attachments, or documents incorporated by reference are material, are part of this application, and are true, complete, correct, and made in good faith.
4)	The Applicant certifies that neither the Applicant nor any other party to the application is subject to a denial of Federal benefits pursuant to §5301 of the Anti-Drug Abuse Act of 1988, 21 U.S.C. § 862, because of a conviction for possession or distribution of a controlled substance. This certification does not apply to applications filed in services exempted under §1.2002(c) of the rules, 47 CFR § 1.2002(c). See §1.2002(b) of the rules, 47 CFR § 1.2002(b), for the definition of "party to the application" as used in this certification.
5)	The Applicant certifies that it either (1) has current required ownership data on file with the Commission, (2) is filing updated ownership data simultaneously with this application, or (3) is not required to file ownership data under the Commission's Rules.
6)	The Applicant certifies that the facilities, operations, and transmitters for which this authorization is hereby requested are either: (1) categorically excluded from routine environmental evaluation for RF exposure as set forth in 47 C.F.R. 1.1307(b); or, (2) have been found not to cause human exposure to levels of radiofrequency radiation in excess of the limits specified in 47 C.F.R. 1.1310 and 2.1093; or, (3) are the subject of one or more Environmental Assessments filed with the Commission.
7)	The Applicant certifies that it has reviewed the appropriate Commission Rules defining eligibility to hold the requested license(s), and is eligible to hold the requested license(s).
8)	The Applicant certifies that it is not in default on any payment for Commission licenses and that it is not delinquent on any non-tax debt owed to any federal agency.

**Signature**

56) Typed or Printed Name of Party Authorized to Sign

First Name:	MI:	Last Name:	Suffix:
57) Title:			
Signature:			58) Date:

**FAILURE TO SIGN THIS APPLICATION MAY RESULT IN DISMISSAL OF THE APPLICATION AND FORFEITURE OF ANY FEES PAID.**

Upon grant of this license application, the Licensee may be subject to certain construction or coverage requirements. Failure to meet the construction or coverage requirements will result in termination of the license. Consult appropriate FCC regulations to determine the construction or coverage requirements that apply to the type of license requested in this application.

**WILLFUL FALSE STATEMENTS MADE ON THIS FORM OR ANY ATTACHMENTS ARE PUNISHABLE BY FINE AND/OR IMPRISONMENT (U.S. Code, Title 18, §1001) AND/OR REVOCATION OF ANY STATION LICENSE OR CONSTRUCTION PERMIT (U.S. Code, Title 47, §312(a)(1)), AND/OR FORFEITURE (U.S. Code, Title 47, §503).**

**Schedule for Changes Affecting Multiple Call Signs  
or File Numbers Form FCC 601**

**Schedule A  
Instructions**

Form FCC 601, Schedule A, is a supplementary schedule for use with the FCC Application for Radio Service Authorization: Wireless Telecommunications Bureau and/or Public Safety and Homeland Security Bureau, FCC 601 Main Form. Schedule A is not used with initial applications. Complete this schedule to submit global changes to items on the FCC 601 Main Form that affect multiple call signs or file numbers, depending on the Application Purpose entered for Item 2 of that form. Note the following:

*Multiple File Numbers may be affected by these purposes: Amendment or Withdrawal of Application*

*Multiple Call Signs may be affected by these purposes: Renewal Only, Cancellation of License, Duplicate License, or Administrative Update*

Each Schedule A or groups of Schedule A filed with the FCC 601 Main Form must use the same purpose, and only one purpose can be specified per submission.



# Schedule for Changes Affecting Multiple Call Signs or File Numbers

Enter only multiple call signs or only multiple file numbers for the following Form FCC 601 Main Form purposes:

Amendment or Withdrawal of Application (File Numbers)

Renewal Only, Cancellation of License, Duplicate License, or Administrative Update (Call Signs)

**Note:** Form FCC 601 Main Form allows the selection of only one purpose per submission.

Each Schedule A or groups of Schedule A filed with the FCC 601 Main Form must use the same purpose.

Call Sign or File Number	Call Sign or File Number	Call Sign or File Number	Call Sign or File Number