

SAVE THE DATE

Corporation for National and Community Service Financial & Grants Management Institute

The Office of Leadership Development and Training at the Corporation for National and Community Service and its Financial Management training and technical assistance provider, Walker & Company, LLP, are pleased to announce the offering of a **Financial Management Institute for National Service Program/Project Staff**.

This institute is designed to cover both financial and grants management topics. The institute will include general financial management topics such as financial reporting, fiscal monitoring, budgeting, and various grant specific sessions for **Senior Corps, Learn & Serve America and AmeriCorps programs**. This institute has been carefully designed to meet the needs of the staff all National Service Programs. There will be sessions offered to accommodate varying level of participant experience.

This institute will take place **March 18-20, 2008 in San Diego, California** at the Holiday Inn on the Bay. The Institute will begin at 1:00 PM on Tuesday, March 18th and end at Noon on Thursday, March 20th. There will be an orientation for new staff the morning of March 18th. We anticipate having a registration fee of \$170. Registration and hotel reservation information will be forthcoming in January 2008.

If you have questions please call toll free 877-363-9300 or email institute@walkerllp.com.