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PROJECT

# Inter-Governmental Service Agreement 

BETWEEN THE<br>United States Department of homeland security U.S. IMMIGRATION AND CUSTOMS ENFORCEMENT<br>Washington, DC

AND
Willacy County, texas

This Agreement is entered into between United States Immigration and Customs Enforcement, hereinafter referred to as "ICE", and Willacy County, Texas, hereinafter referred to as the "PROVIDER" for the detention and care of aliens (thereafter referred to as "DETAINEES").

## Facility location:

The PROVIDER shall provide detention services for detainees at the following location:

## WILLACY COUNTY, TEXAS

1800 Industrial Drive
Raymondville, TX 78580

## PERFORMANCE:

The PROVIDER is required, in units housing ICE detainees, to perform in accordance with the most current editions of ICE National Detention Requirements. ICE Inspectors will conduct periodic inspections of the facility to assure compliance of the aforementioned standards.

## PERIOD OF PERFORMANCE:

This Agreement shall become effective upon the date of final signature by ICE and the PROVIDER and remain in effect indefinitely unless terminated in writing, by cither party. Either party must provide written notice of intentions to terminate the agreement, 100 days in advance of the effective date of formal termination.

A 30-60-90 day ramp period activation schedule is attached herewith.

## PAYMENT RATE:

> Per Diem Rate: $\$ 79.00$ (Year 1)
> Per Diem Rate: $\$ 78.00$ (Year 2)

In consideration for the PROVIDER'S performance under the Terms and Conditions of this Agreement, ICE shall make payment to the PROVIDER for each detainee accepted and housed by the PROVIDER.

The PROVIDER shall not charge for costs, which are not directly related to the housing and detention of detainees. Such costs include, but are not limited to:
A) Salaries of elected officials.
B) Salaries of employees not directly engaged in the housing and detention of detainees.
C) Indirect costs in which a percentage of all local government costs are pro-rated and applied to individual departments.
D) Detainee services which are not provided to, or cannot be used by detainees.
E) Operating costs of facilities not utilized by detainees.

## FIRM-FIXED -PRICE - PER-DIEM RATES AND PRICE ADJUSTMENTS

1. Per Diem rate established by this agreement shall be considered firm-fixed-price and are not subject to adjustment on the basis of Willacy County actual cost experience in providing the service. The per diem rate of $\$ 79.00$ will be in effect for the first 12 months and the per diem rate of $\$ 78.00$ will be in effect for the second 12 months. The rates cover one (1) person per "prisoner day." The Federal Government may not be billed for two (2) days when a prisoner is admitted one evening and removed the following moming. The Local Government may bill for the day of arrival, but not for the day of departure.
2. Performance Periods - For the purpose of price adjustments, the performance of this Agreement is divided into 24 month periods. The first period shall extend from the effective date of the Agreement forward for twenty-four months. All succeeding periods shall begin on the anniversary date of the preceding period.
3. Basis for Price Adjustment - A fixed-price with economic price adjustment provides for upward and downward revision of the stated Per Diem based upon the cost indexes applicable to labor and operating expenses.

Future adjustments will be over the proceeding $24^{\text {th }}$ month period.

## MODIFICATION:

This Agreement, or any of its specific provisions, may be revised or modified by signatory concurrence of the undersigned parties, or their respective official successors.

## TRANSPORTATION SERYICES:

1. The PROVIDER provide all such air/ground transportation services as may be required to transport detainees securely, in a timely manner, to locations as directed by the COTR or designated ICE official. Transportation mileage reimbursable rates will be commensurate with current applicable federal travel allowance rates. When officers are not providing transportation services the PROVIDER shall assign the employees to supplement security duties within the facility or on-call duties to assist ICE as directed by the COTR or designated ICE official. However, the primary function of these officers is transportation. On-call duties as directed by the COTR utilizing these officers shall not incur any additional expense to the government.
2. The PROVDER shall assign at least five (5) two person teams of transportation officers on a daily basis distributed throughout a twenty-four (24) hour period. Monday through Friday excluding Holidays. On weekends and holidays, the PROVIDER sball provide at least three (3) two person teams of transportation officers throughout a twenty-four (24) hour period on weekends and holidays. The COTR shall approve the number of teams assigned to any shift or period of time in order to meet the needs of ICE transportation requirements
3. The PROVDER shall furnish a minimum of four (4) suitable vehicles in good repair, which have been approved by the government, to safely provide the required transportation service. At least one of the vehicles must have the capacity of either fortyeight (48) or forty (40) passengers and the other vehicles must have a capacity of at least twelve (12) passengers. Nothing in this agreement shall restrict the PROVIDER from acquiring additional vehicles as deemed necessary by the PROVIDER at no cost to the Govemment. The PROVIDER shall not allow employees to use their privately owned vehicles to transport detainees. The PROVIDER shall furnish vehicles equipped with interior security features including physical separation of detainees from guards. The PROVIDER shall provide the interior security specification of the vehicles to ICE for review and approval prior to installation.
4. In the event of transportation services involving distances that exceed a standard eight (8) hour workday to complete, the PROVIDER shall be reimbursed related costs of lodging and meals commensurate with the U.S. General Services Administration rates for such within the geographical area of occurrence. Any incurred overtime pay for such services will be reimbursed at the applicable Department of Labor overtime rate for the transportation officer position incorporated within this agreement. The PROVIDER shall comply with ICE transportation standards related to the number of hours the PROVIDER employee may operate a vehicle. Overnight lodging resulting from transportation services shall be approved in advance by the COTR or designated ICE official.
5. The transportation shall be accomplished in the most economical manner.
6. The PROVIDER personnel provided for the above services shall be of the same qualifications, receive the same training, complete the same security clearances, and wear the same uniforms as those PROVIDER personnel are provided for in the other areas of this agreement.
7. During all transportation activities, at least one officer shall be the same sex as the detainee. Questions concerning guard assignments shall be directed to the COTR for final determination.
8. The PROVIDER shall, upon order of the COTR, or upon his own decision in an urgent medical situation, transport a detainee to a hospital location. An officer, or officers, shall keep the detainee under constant supervision 24 hours per day until the detainee is ordered released from the hospital, or at the order of the COTR. The PROVIDER shall then transport the detainee to the detention site.
9. The COTR may direct the PROVIDER to transport detainees to unspecified, miscellaneous locations.
10. When the COTR provides documents to the PROVIDER concerning the detainee(s) to be transported and/or escorted, the PROVIDER shall deliver these documents only to the named authorized recipients. The PROVIDER shall ensure the material is kept confidential and not viewed by any person other than the authorized recipient.
11. The PROVIDER shall establish a communications system that has direct and immediate contact with all transportation vehicles and post assignments. Upon demand, the COTR shall be provided with current status of all vehicles and post assignment employees.

## GUARD SERYLCES:

The PROVIDER agrees to provide stationary guard services as requested or required for detainees attending off site court proceedings or who are committed to a medical facility. Such services will be performed by qualified law enforcement or correctional officer personnel employed by the PROVIDER under their policies, procedure and practices. The PROVIDER agrees to augment such practices as may be requested by ICE to enhance specific requirements for security, detainee monitoring, visitation, and contraband control. The itemized monthly invoice for such stationary guard services shall state the number of bours being billed, the duration of the billing (times and dates) and the name of the detainee(s) that was guarded. ICE agrees to reimburse the PROVIDER for actual stationary guard services provided at the rate of $\$ 12.00$ per hour.

## MEDICAL SERVICES:

The U. S. Public Health Services (USPHS) will be responsible for providing all health care services provided under contract for detained aliens in the custody of ICE. The U\$PHS shall provide medical coverage at the facility no less than twenty-four (24) hours per day, seven (7) days per week.

The contractor shall provide security with a minimum of a staff of one at all times. When patients are housed in the infirmary, a security shall be posted to the unit 24 hours a day, seven days a week. The contractor shall coordinate and escort detainees to the medical clinic for sick call, appointments and pill line. Note: Optimum. functioning of health services depends on a continuous flow of patients to and from the clinic with an average of one patient per provider every 10 minutes. Throughput for a clinic of this size could be as high as $200+$ patients per day. Escort personnel will have to be assigned accordingly.

The contractor is responsible for transporting detainees to the hospital and outside medical appointments as needed.

The contractor shall provide the detainees written instructions for gaining access to health care services. Procedures shall be explained to all detainees in the detainees' native language, and orally to detainees' who are unable to read. The detainee shall similarly be provided instructions and assistance in personal hygiene, dental hygiene, grooming and health care. It shall be made routinely available.

The USPHS shall provide for medical screening upon arrival at the facility performed by health care personnel or health trained personnel.

When communicable or debilitating physical problems are suspected, the detainee shall be separated from the detainee population, and immediately notify USPHS staff. Behavioral problems (detainee who is not diagnosed as psychotic) and suicide observation will be the responsibility of the contractor.

Written policy and defined procedure shall require that detainee's written health complaints are solicited and delivered to the medical facility for appropriate follow-up.
Written policy and defined procedure shall require that health care complaints are responded to and that sick
call, conducted by USPHS personnel is available to detainees daily. If a detainee's custody status precludes attendance at sick call, arrangements are made to provide sick call services in the place of the detainee's detention. A minimum of one sick call shall be conducted daily. USPHS reserves the right to conduct triage and sick call in the place of the detainee's detention.

The USPHS shall provide to the contractor and maintain basic first aid kits. First aid kits shall be available at all times and shall be located throughout the facility, as necessary, to allow quick access.

## RECEIPT AND DISCHARGE OF FEDERAL DETAINEES:

The PROVIDER agrees to receive and discharge Federal detainees only from and to properly identified law enforcement officers and with prior authorization. Admission and discharge of Federal detainees shall be fully consistent with PROVIDER policies and procedures.

ICE detainees shall not be released from the facility into the custody of other Federal, state, or local officials for any reason, except for medical or emergency situations, without express authorization of ICE.

## Inspection:

The PROVIDER agrees to allow periodic inspections of the facility by ICE inspectors. Findings will be shared with facility administrators in order to promote improvements to facility operations or conditions of detainment.

## BULING PROCEDURE:

(A) Invoices - Invoices shall itemize each detainee by name, register number, dates of stay, and appropriate detainee-day rate. Billing shall be based upon the actual number of detainee days used.
(B) Invoices Submission -
U.S. Immigration and Customs Enforcement

Skyline Center - Bldg. C
N. Stemmons Freeway

Dallas, Texas 75247
(214) 905-8344
(B) Payment - Payments will be made to the PROVIDER after receipt of a complete invoice, which shall contain a remittance address. All transfer(s) will be accomplished through Electronic Funds Transfer (EFT) on a monthly basis. The Prompt Payment Act shall apply.

## ACCEPTED:

U.S. Immigration and Customs Enforcement


## ACCEPTED:

Willacy County, Texas



Date: Gene 14,2006

Contracting OfFICERS' Technical Representative. (COTR): William Oestreich or successor is hereby designated as COTR for this Agreement. This designation does not include authority to sign contractual documents or to otherwise commit to, or issue changes which could affect the price, quantity, or performance of this Agreement.


## Attachments





# InTER-Governmental SERVICE AGREEMENT 

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United States Department of homeland security
USS. IMMIGRATION AND CUSTOMS ENFORCEMENT WASHINGTON, DC

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## Facility Location:

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## WILLACY COUNTY, TEXAS

## PEREOMANCE:

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## Period of Performance:

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## INSPECTION:

The PROVIDER agrees to allow periodic inspections of the facility by ICE inspectors. Findings will be shared with facility administrators in order to promote improvements to facility operations or conditions of detainment.

## Billing Procedure:

(A) Invoices - Invoices shall itemize each detainee by name, register number, dates of stay, and appropriate detainee-day rate. Billing shall be based upon the actual number of detainee days used.
(B) Invoices Submission -
U.S. Immigration and Customs Enforcement

Skyline Center - Bldg. C
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Dallas, Texas 75247
(214) 905-8344
(B) Payment - Payments will be made to the PROVIDER after receipt of a complete invoice, which shall contain a remittance address. All transfer(s) will be accomplished through Electronic Funds Transfer (EFT) on a monthly basis. The Prompt Payment Act shall apply.

In WITNESS Whereof, the undersigned, duly authorized officers, have subscribed their names on behalf of the County of Willacy, Texas and U.S. Immigration and Customs Enforcement.

## ACCEPTED:

## ACCEPTED:

## U.S. Immigration and Customs Enforcement

Willacy County, Texas


CONTRACTING OFFICERS' TECHNICAL REPRESENTATIVE (COTR): William Oestreich or successor is hereby designated as COTR for this Agreement. This designation does not include authority to sign contractual documents or to otherwise commit to, or issue changes which could affect the price, quantity, or performance of this Agreement.


## Attachments



This Performance Requirements Summary (PRS) serves to communicate what the Government intends to qualitatively inspect. The PRS and Reviewers Guide are based on ACA standards, professional guidelines referenced by the agreement, applicable Government policy and any other appropriate measure within the agreement of services. The PRS and Reviewers Guide identify:

Summarize the functional areas; and
Specify the maximum percentage of total reduction in agreement price attributable to each requirement.

> Administration and Management - addresses policy development and monitoring; internal quality control; maintenance of detainee records, funds, and property; admission and orientation procedures; detainee release; and accommodations for the disabled

Reduction: $\underline{\text { 20 }}$ \%

| Functional Areas | Policy Development and Monitoring <br> Internal Inspections and/or Reviews <br> Detainee Records <br> Admission and Orientation <br> Personal Property and Monies <br> Detainee Release <br> Accommodations for the Disabled <br> Policy On Staffing <br> Quality Control |
| :--- | :--- |

Security and Control - addresses the issuance of policies and procedures to staff; appropriate use of force; maintenance of daily incident logs; emergency readiness; and detainee accountability and discipline

Reduction: 25\%

| Functional Areas | Post Orders |
| :--- | :--- |
| Permanent Logs |  |
| Security Features |  |
| Security Inspections and/or reviews |  |
| Control of Contraband |  |
| Detainee Searches |  |
| Detainee Accountability and Supervision |  |
| Use of Force |  |
| Non-routine Use of Restraints |  |
| Tool \& Equipment Control |  |
| Weapons Control |  |
| Detainee Discipline |  |
| Supervision for Special Housing |  |
| Contingency/Emergency Plan |  |

Food Service - addresses basic sanitation procedures and the adequacy of meals provided to detainees

Reduction: 15\%

| Functional Areas | Sanitation Requirements <br> Ensure Meals are Varied <br> Special Diets |
| :--- | :--- |

Staff and Detainee Communication - addresses opportunities for detainees to communicate with staff; detainee grievance procedures; and the provision of diversity training for staff

Reduction: 5\%
Functional Areas
Staff-Detainee Communication
Diversity Training
Detainee Grievances

Safety and Sanitation - addresses the adequacy of fire safety programs; the control of dangerous materials and/or hazards; air quality, noise levels, and sanitation of the facility; and the cleanliness of clothing and bedding

Reduction: 10\%
Functional Areas
Fire Safety
Non-Hazardous Furnishings
Control of Dangerous Materials
Environmental Control
Clothing and Bedding

|  | Personal Hygiene/Well-being <br> Physical Facility and Equipment |
| :--- | :--- |
| Services and Programs - addresses detainee classification; religious practices; work assignments; <br> availability of exercise opportunities; access to legal materials and legal representation; access to a <br> telephone; visitation privileges; and the handling of detainee mail and correspondence |  |
| Reduction: 15\% |  |$\quad$| Functional Areas |
| :--- |
| Classification, Review, and Housing <br> Religious Practices <br> Volunteer Work Assignments <br> Work Assignments and Security <br> Exercise and Out-of-Cell Opportunities <br> Legal Materials |
| Legal Representation <br> Telephone Access <br> Visitation Privileges <br> Detainee Mail and Correspondence |

Workforce Integrity - addresses the adequacy of the facility's hiring process and background check procedures, and the adequacy of procedures to respond to allegations of staff misconduct

Reduction: 5\%
Functional Areas

> Staff Background and Reference Checks
> Staff Training, Licensing, and Credentialing
> Staff Misconduct

Detainee Discrimination - addresses the adequacy of policies and procedures designed to prevent discrimination against detainees based on gender, race, religion, national origin, or disability

Reduction: 5\%
Functional Areas $\quad$ Discrimination Prevention

## FEDERAL GOVERNMENT QUALITY ASSURANCE.

The Government's Quality Assurance Program (QASP) is based on the premise that the provider, and not the Government, is responsible for management and quality control actions to meet the terms of the agreement. The QASP procedures recognize that the provider is not a perfect manager and that unforeseen and uncontrollable problems do occur. Good management and use of an adequate QCP will allow the facility to operate within acceptable quality levels.

Each phase of the services rendered under this agreement are subject to inspection both during the providers operations and after completion of the tasks.
When the provider is advised of any unsatisfactory condition(s), the contractor shall submit a written report to the Contracting Officer (CO) addressing corrective/preventive actions taken. The QASP is not a substitute for quality control by the provider.

The COTR may check the contractor's performance and document any noncompliance, however, only the Contracting Officer may take formal action against for unsatisfactory performance.

The Government may reduce the invoice or otherwise withhold payment for any individual item of nonconformance observed. The Government may apply various inspection and extrapolation techniques (i.e., $100 \%$ surveillance, random sampling, planned sampling, unscheduled inspections, etc.) to determine the quality of services and the total payment due.

FAILURE TO PERFORM REQUIRED SERVICES. The rights of the Government and remedies described in this section are in addition to all other rights and remedies set forth in this agreement. Any reductions in the invoice shall reflect the agreement's reduced value resulting from the failure to perform required services.


## WILLACY COUNTY 2000 BED ICE FACILITY PROJECT DESCRIPTION

The project consists of the construction of 2000 temporary beds for an ICE processing center. The project will be constructed in two phases with the first phase delivering 500 beds within 40 days of formal NTP issued to the county, while the second phase will deliver the entire 2000 beds as well as a support building within 90 days. During the first phase any support activities will either be handled offsite or in temporary structures.

The facility will include 10 sprung housing structures (approximately 70 ft . X 200 ft .), which will house 200 per building, all in 50 bed dorms. The support building will be a total pre-engineered building (approximately 100 ft . X 360 ft .) and contain architectural programming for EOIR, PHS, intake and processing, food service, ICE and contractor administration areas. All the facility construction will be low security, however, the perimeter fence will be a 12 ft tall double fence with razor wire on top and six triangular stacks of razor wire between the fences for enhanced security. There will be parking provided as well as a covered sallyport to accommodate two busses.

The architectural programming will include the "spirit " of the Immigration Detention Standards for EOIR and PHS, although some features of the standards will be reduced due to the temporary nature of this facility. Most office areas will consist of open spaces separated by cubicle partitions. Any full height partitioning will be accomplished using drywall type partitions.

The configuration of the building on the site will be the support building in front of the property immediately adjacent to the parking lot. Visitors and staff will enter this building directly from the parking lot. The housing units will be lined up behind the support building along a central sidewalk with 5 structures per side. A fenced in recreation yard will be provided adjacent to each housing structure. The intake bus sallyport will be a fully fenced covered area immediately adjacent to the intake portion of the support building.

The following is a more detailed description of the project.
I. Site Plan and Schematic

1) The building will be located on approximately a 30 -acre tract of land directly off of Buffalo Drive. There will be a single entrance into the site. See attached exhibit showing the proposed location.
2) The entire perimeter fence will be a 12 -foot double fence with 6 rolls of razor ribbon wire between fences. The area within the perimeter fence is approximately 12 acres.
3) Access to the project location is directly from Highway 77 to Buffalo Drive to the project site. All of these roads and highways are asphalt pavement. Transportation to and from the project location is easy
access and buses will come into a fully enclosed sallyport in order to drop off inmates and be able to pull through the sally port and turn around. Also please see attached preliminary site plan for further information.
4) All utilities are currently available at the front property line to accommodate the initial 500 beds, however the County will upgrade sewer pipe sizes and pumps, which will be complete within the 90 -day schedule. All utilities will be tied directly into City provided systems.

## II. Building Structures

1) The structures on-site will be 10 sprung structures for all housing areas subdivided with drywall partitions with toilets, showers, and lavatories in each area. Each area will also have a separate multipurpose room. The support building will be a single pre-engineered structure. All interior partitions will be sheetrock construction with acoustical laying ceiling tiles. In general any office support areas will be open spaces. utilizing cubicle type partitions for work areas.
2) The building slab for all buildings will be concrete with the foundation under the sprung structures to be approximately a 12 -inch by 12 -inch concrete grade beam. The foundation under the support building will be drilled piers with a perimeter concrete grade beam also. All buildings will ultimately be placed on a permanent slab and foundation.
3) All buildings will have air conditioning and heating. This will be accomplished through the use of ground mounted package units placed on the exterior of the housing structures ducted in through the external wall and distributed throughout the interior of the structures. The air conditioning at the support building will be accomplished through DX split systems with each department having its own zone. All IT rooms will have adequate temperature and humidity controls to allow the equipment to operate properly.
4) There will be approximately 15 security cameras placed at strategic locations throughout the facility for video monitoring. These cameras will report back to a monitoring station and will have recording capabilities. There will also be a security perimeter established inside of the support building. Any door penetrating the security perimeter will have a safety vestibule and security hardware on each door along the security perimeter. All other doors in the facility will be metal doors with metal frames and commercial grade hardware. Each housing building will have a separate enclosed observation room. There will also be metal bunks and tables securely anchored to the floor slab.
5) The floors inside the housing units will be sealed concrete. The ceiling in these units will be open structure with exposed air conditioning ducts and high-bay lighting. The exterior of these buildings are a waterproof membrane provided as an integral part of the sprung structure. They will be tan in color. The support building external walls and roof will
be a gavelum metal wall panel. The floors in the intake, processing and food service areas will be sealed concrete with walls being painted sheetrock. The floors in the EOIR and administrative offices will be a combination of VCT and carpeting where appropriate. Again all partitions separating each of these areas will be sheetrock partitions. All sheetrock partitions will have a painted finish. The security perimeter wall in the support building will be a full height security gypsum wall with no penetrations through this wall other than door openings with safety vestibules.
III. Communications, Computers and Cabling
6) All cabling will be coordinated and installed by the County in accordance with ICE requirements.
7) All phones, phone equipment and cabling for phones will be provided by the County in accordance with ICE requirements.
8) We will provide 4 IT rooms which will have adequate cooling and . humidity control. One each for EOIR, PHS, ICE, and contractor.
9) Cabling and data lines will be installed by the County to accommodate ICE requirements for the processing area, PHS and all support office space. ICE will be responsible for providing the computers, printers, and copiers for their office area.
10) ICE will also provide V-TELL equipment and circuits. The County will coordinate bringing in the phone lines to serve all phone and data systems and ensure that all buildings for these systems will go directly to the Federal government.
11) ICE will order wide area of circuit for data for ICE and ensure the building is directed to the Federal government.
12) During the entire project ICE will provide a technical communication staff to help coordinate and clarify all aspects of the communications, computers, and cabling systems.
IV. Furniture, Fixtures, and Equipment
13) All security bunks and tables will be provided by the County as well as mattresses for the bunks.
14) All office and support area desks, chairs, and cubicles will be provided by the County.
V. Building and Security Entrances
15) There will be a separate bus sallyport which will have a sliding gate and will be fully enclosed. This sallyport will be designed to accommodate 2 buses at any given time. There will be public entrance into the support building and 2 separate entrances into EOIR area.
16) The perimeter fence will be 12 foot in height and consist of 2 rows of fencing with one row of razor ribbon wire on top of each fence. These fences will be spaced 20 feet apart. There will also be 6 rows of razor ribbon wire in between these 2 fences. The internal fence will have an

18 -inch deep concrete rat wall barrier below ground. The perimeter fence will have security camera spaced around the entire perimeter for visual observation and these cameras will report back to a monitor with recording capabilities.
3) There will be a separate fully enclosed recreation area adjacent to each housing area. These areas will be totally surrounded by a 12 -foot fence with one roll of razor ribbon wire on top and a man gate entrance.

## VI. Project Schedule:

1) The following is a breakdown of completed buildings over the 90 -day construction time-line.
i. Day 40 - Four Sprung structures erected with 500 -bed capacity. One of these Sprung structures will be used to house the temporary support functions such as administration, food service, and PHS. The EOIR function will be housed in two mobile units and these will be set in place and ready for use by this day. A single perimeter fence will be erected around these first four housing units for security and containment purposes. There will also be a fully fenced vehicular sallyport to serve the intake process. The parking lot will be of all weather road base material. All permanent power and utilities will be connected.
ii. Day 60 - Two additional Sprung structures will be placed into full operation. All temporary support features as discussed above will remain in use through this date.
iii. Day 90 - Total project constructed inclusive of permanent support building and remaining Sprung structures for a total bed count of 2000. Double perimeter fence will be complete and parking lot will have asphalt surface in place. On this day the temporary EOIR buildings will be removed from project site.
iv. Day 120 - All punch list items wi be complete and construction activities will be completely demobilized.
2) Please see attached operation schedule for operational implementation and detainee move in.
3) The critical path for the first phase of this project (500-beds operational) is in the housing units, however the critical path of the total project is in the support structure. As a result the project will be broken down into 3 components. The first component will be the Sprung housing structures and all associated partitions and MEP systems. The second component will be the support building and all of its associated build-outs and with the $3^{\text {rd }}$ component being all the site-work, utilities, and perimeter fencing work associated with these three project components will begin on Day 1 and all run concurrently.

WILLACY COUNTY DETENTION (BICE) Operations
30-60-90 day ramp period activation schedule

Drafting of Facility Lease Agreement with County
Negotiate subcontracting relationships:

- Food Services (\& Commissary)
- Activation Management Consultant

Initiate Staff Recruitment:

- On-site HR rep
- Production/distribution of employment iterature
- Ad placements: print \& www
- HR signage (on site)
- Contact recruitment venues/resources (Schools, Workforce/Emp agencies, etc.)

Designation of Acting Warden:

- CvG Reg. Dir. / Mgmt Cons. ID all candidates
- Approval by CiviGenics COO. County, BICE

Acquire Temporary Office (possibly on-site trailer)
Drafting of Post Orders
Drafting/Production of Detainee Handbooks
Negotiate lease!purchase of vehicle fleet
Staff interviewing/COR/Hiring:

- Assist. Warden

HR Manager
Business Manager

- Chief of Security
- Logistics Manager
- Assistant Training Coor
- Assistiant Iraining Coord.
- Clerical (3 FTE by 30-day mark)
- Admin Assistant
- Captains (2 FTE)

All insurance coverages purchased

## WILLACY COUNTY DETENTION (BICE) Operations <br> 30-60-90 day ramp period activation schedule

## Initiate Purchasefleasing:

Uniforms

- Telephones (land line, cell)
- Laptops, PCs, printer/photocopier

FACILITY POLICY \& PROCEDURE MANUAL

- Tailor to ICE Detention Standards
- Draft Emergency Plans (site-specific)

Establish operating accounts (bank, corporate)
Cabling \& Data/Lines

- Coordination with Hale Mills on Systems Testing
- Liaison wICE on any sharing of telecom infrastructure

Take Occupancy of finished construction-...
Utility Billing

- Coordinate w/County routing of all bills

Finalize FFRE and purchasing calendar - Coordinate specs w/Hale Mills (e.g. mattress w/bunk size)

Purchase of Power Generators

- Finalize delivery, installation and testing dates

Purchase all office furnishings:

- Solicit bids
- Negotiate delivery date
urchase detainee furnishings:
- Using "FF\&E Fund"
- Mattresses
- Footlocker
- Chairs

Armory and Security Equip. Purchasing:

- Metal Detectors/wands
- SRT gear: helmets, batons

Purchase of:

- Ice machines
- Mowers
- Power Tools
- Bldg maintenance equip


Hiring Facility Warden:

- CvG COO / Acting Warden ID all candidates
- Approval by BICE, County, CiviGenics CEO

Staff Interviewing/CORI for PHASE 1 Hiring: - Trans. Coordinator

- Assistant Trans. Coord.
- LiEuTENANTS (3 FTE)
- SERGEANTS (6FTE)

Initial Scheduling of Inmate Intake/Transport
40 Pre-Service Training Initiated \& Ongoing

WILLACY COUNTY DETENTION (BICE) Operations 30-60-90 day ramp period activation schedule

## WILLACY COUNTY DETENTION (BICE) Operations 30-60-90 day ramp period activation schedule

Ongoing Detention Officer Recruitment:

- Weekly progress summaries to Corporate/BICE
- Corporate HR presence on-site if needed
- Continued/expanded ad placements
- Coord. recruitment whlocal resources
(Job fairs in Willacy \& nearby counties)
Complete detainee purchases for 2000 ADP:
- Linens \& Towels
- Clothing
- Mattresses

Finalize Annual Training Plan

## Finalize:

- Post Orders
- Emergency Plans
- Facility Policy and Procedures
- Facility Lease Agreement

Staff Interviewing/CORI for PHASE 1 Hiring::

- Clerical (general) (3FTE)
- Booking/Intake Clerk (2 FTE
- Maintenance Supervisor
- Detention Officers ( 37 FTE)
- Transport Officers ( 40 FTE)
- Grievance Officers (2 FTE)
- additional LIEUTENANTS (4 FTE)
- additional SERGEANTS (6 FTE)

40 Pre-Service Training Continues
Preventive Maintenance Plan:

- Purchase any associated software
- Submit for County Approval

Coordinate with USPHS Personnel

- Site visits, sick call routines, etc

Review Ongoing construction plans w/Hale Mills

- Assure no detainee access to ongoing work-site
- Assure unimpeded access to dining/medicalreception



## WILLACY COUNTY DETENTION (BICE) Operations 30-60-90 day ramp period activation schedule

Confirm hiring of food service personnel

- Complete purchasing \& delivery of
kitchen supplies and food inventory
FACILITY SHAKEDOWN [prior to receiving inmates]:
- Scheduled and Unscheduled Emergency Drills
- Confirm detainee access to working telephone system
- Coordinate Site Inspection with BICE, County

Staff Interviewing/CORI for PHASE 2 Hiring:

- Administrative Asst.
- additional Detention Officers (61 FTE)
- additional CAPTAINS (2 FTE)
- Classification Manager
- Maintenance Officers (2 FTE)

40 Pre-Service Training Initiated \& Ongoing
Group presentations on legal rights

FACILITY SHAKEDOWN:

- Schedule BICE Walkthrough of new construction
- Scheduled and Unscheduled Emergency Drills
- Coordinate Site Inspection with BICE, County

Staff Interviewing/CORI for PHASE 2 Hiring:

- additional Detention Officers ( 137 FTE)
- additional SERGEANTS (4 FTE)
- additional LIEUTENANTS (2 FTE)
- Booking/ntake Clerk (6 FTE)
- Maintenance Officers (2 FTE)

40 Pre-Service Training Initiated \& Ongoing
Initiate OJT Training for all 90day+ hires


WILLACY COUNTY DETENTION (BICE) Operations 30-60-90 day ramp period activation schedule


CiviGenics will develop site-specific training plans based on a standardized jail and detention personnel Training Program that is outlined on the following pages.

This Program consists of these principal components:

- 16-Hour Orientation Training for clerical staff.
- 40-Hour Officer Orientation Training for new security personnel
- On-the-Job Officer Training (this can be up to 120 hours for 1st-year Officers with no security experience)
- 8-Hour Supervisor Training
- Specialized Training (SRT)

40-Hour Orientation Training for ALL new staff is as follows:

## Training Topic

- Purpose of the facility
- Goals of the facility
- Policies and procedures
- Policies of the Parent Agency
- Security and Contraband
- Key Control
- Appropriate Conduct with Inmates
- Responsibilities \& Rights of Employees
o. Universal Precautions
- Occupational Exposure
- Personal Protective Equipment
- Biohazardous Waste Disposal
- Overview of the Correctional Field

Length of class
$\qquad$
2 hrs

5 hrs
1 hrs
$10 \quad \mathrm{hrs}$

$-$| 2 | hrs |
| ---: | :--- |
| 2 | hrs |

2 hrs
2 hrs
2 hrs
2 hrs

2 hrs
6 hrs

Officer Orientation and OJT Training is delivered in separate modules or "blocks" that are typically scheduled as shown on the following page. Detailed summaries of each block are also shown.

## Standard Officer Orientation

Monday：

| Time | \＃Hrs | Req．Hrs | Block | Subject | Instructor |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 0800－0830 | 1 | 1 | 1 | Human Resources | Human Resources Staff |
| 0830－0930 | 1 | 1 | 2 | Discretionary Block | Warden／Asst．／Warden |
| 0930－1030 | 1 | 1 | 3 | Unit／Facility Orientation | Training staff |
| 1030－1100 | ． 5 | ． 5 | 4 | Offender Programs | Training staff |
| 1100－1200 | 1 | 1 | 5 | Fire and Safety Program | Fire and Safety officer |
| 1200－1300 | 1 | 1 | XXX | LUNCH | N／A |
| 1300－1400 | ． 5 | ． 5 | 6 | Facility Upkeep Inspection | Fire and Safety officer |
| 1400－1500 | 1 | 1 | 7 | CPR／CID | Medical staff |
| 1500－1600 | 1 | 1 | 8 | Verbal Intervention | Training staff |
| 1600－1700 | 1 | 1 | 10 | Classification／Count room | Classification staff |

## Tuesday：



8 hours total
Wednesday：

| 0800－1200 |  | 4 |  | 4 |  | 16 | Firearms Training |  | Weapons Instructor |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1200－1300 |  | 1 |  | 1 |  | XXX | LUNCH | \％ | N／A |
| 1300－1400 |  | 1 |  | 1 |  | 17 | Transportation | N | Training staff |
| 1400－1500 | \％ | 1 |  | 1 |  | 18 | Visitation | 萄 | Training staff |
| 1500－1600 |  | 1 |  | 1 |  | 19 | Key and Tool Control | 㖜 | Training staff |
| 1600－1700 |  | 1 |  | 1 |  | 20 | Defense Tactics | 摇 | Defense Tactics Instructor |

8 hours total

Thursday：


8 hours total
Friday：


These units will be subject to revision, based on detainee characteristics (see Activation Timeline).

## Training Block Detail : Orientation \& OJT



## Training Block Detail : Orientation \& OJT



## Training Block Detail : Orientation \& OJT

| Block 11: 1 hour | Block 12:30 minutes |
| :---: | :---: |
| EMERGENCY PLANS AND PROCEDURES | INVESTIGATIONS |
| Resources: Warden / Asst. Warden | Resources: Warden / Asst. Warden |
| Knowledge: | Knowledge: |
| Unit/Facility Riot Plan | Employee Responsibilities |
| Unit/Facility Hostage Plan | Misconduct Consequences |
| Unit/Facility Escape Plan | Reporting/Cooperating Responsibilities |
| Unit/Facility Disaster Plan | Identification of Dangerous Contraband |
| Unit/Facility Recall Procediures | Prosecution Issues |
| Location of Emergency Keys and Equipment | Evidence Seizure and Handling |
| Power Failures | Crime Scene Preservation/First Responder |
| Lockdown Security Procedures/Daily Activity Log <br> Emergency Checklist <br> Post Major Emergency Procedures |  |
| Block 13: I hour RADIO COMMUNICATIONS | Block 14: 1 hour SECURITY THREAT GROUPS |
| Resources: Training Officer | Resources: Training Officer |
| Knowledge: | Knowledge: |
| Radio Etiquette | Identification -of Security Threat Groups (STG's) |
| Unit/Facility Emergency Communications Procedures | Identification of Threat Group Members/Participants |
| Unit/Facility Radio Codes | Reporting Procedures |
| Equipment Accountability and Handling | Identification and Confiscation of STG (Gang) Related |
| Radio Picket/Radio Procedures | Materials Extortion/Offender Identification. |
| Basic Transportation/Escort Communication Procedures Unit/Facility Frequency Channel /Station ID | : |
| Block 15: 30 minutes | Block 16: 4 hours |
| FOOD /LAUNDRY SERVICES | FIREARMS |
| Resources: Training Officer | Resources: Firearms Instructor |
| Knowledge: | Knowledge: |
| Offender Tracking | Back Gate/Front Gate/Side Gate/Radio Picket |
| Count Procedures | Vehicle/Offender/Employee/Public Ingress and Egress |
| Offender Supervision and Movement | Offender/Vehicle/Employee/Visitor/Public. Searches |
| Control of Dangerous Utensils, Supplies, and Chemicals | Perimeter Rovers |
| Delivery Procedures | Weapons and Ammunition Inventory and Documentation. |
| (Inspection \& searches) | Weapons Inspections |
| Contraband | Weapons Issue and Return Procedures/Documentation |
| Officer Uniform Security | Perimeter. Security Teams Perimeter Fencing/Taut Wire/close circuit television/Security Systems Deadly Force Policy |

## Training Block Detail : Orientation \& OJT



## Training Block Detail : Orientation \& OJT

| Block 21:4 hours | Block 22: 4 hours |
| :---: | :---: |
| CELLBLOCK/DORMITORY ASSIGNMENT | ADMINISTRATIVE SEGREGATION |
| Resources: | Resources: |
| Knowledge: | Knowledge: |
| Shift Briefing |  |
| Post Order Location and Review | Shift Briefing |
| Daily Cleaning Inspections | Post Order Location and Review |
| Cleanliness | Daily Inspections |
| Maintenance | Cleanliness |
| Security Checks Control Pickets | Maintenance |
| Opening and Closing Doors | Security Checks Control Pickets |
| Offender Forms, Location and Distribution | Opening and Closing of Doors |
| Location and Issuance of Tools, Keys and Equipment | Offender Forms, Location and Distribution |
| Offender Supervision | Location and Issuance of Tools, Keys and Equipment |
| Security Checks | Offender Supervision |
| Control of Offender Movement | Security Checks |
| Count Procedures | Count Procedures |
| Offender Pat Searches | Offender Pat Searches |
| Offender Strip Searches | Offender Strip Searches |
| Offender Super vision | Support Service Offender Supervision |
| Necessities Exchange Procedures | Necessities Exchange Procedures |
| Mail Distribution Procedures | Mail Distribution Procedures |
| In and Out Procedures | Recreation and Shower Procedures |
| Cell/Housing/Recreation Area Shakedowns | In-Cell Feeding Procedures Food/Tray Slot |
| Recreation | Bar Procedures Offender Escort Procedures |
| Procedures/Restrictions | Application of Restraints Riot Baton Usage |
| Television Viewing Procedures | During Escorts Housing/Recreation Shakedowns |
| Barber Procedures | Property Inventories and Documentation |
| Identification of Contraband | Outgoing Chain Preparation Utility Control |
| Confiscation and Documentation of Property/Contraband | Access to Health Care Procedures Access to Law |
| Commissary Procedures Property Inventories and | Library Procedures Segregation Records/Restriction |
| Documentation Preparation for Out-Going Chain | Segregation Confinement Record Segregation |
| Access to Health Care | Activity Log |
| Disciplinary Procedures - Informal Resolutions Utility Control Offender Escorts Preparation for Visitation | Property Restrictions Security Precaution Designations |
|  |  |
| Block 23: 4 hours | Block 24:4 hours |
| PRACTICAL APPLICATIONS | MENTOR OBSERVATION |
| Perform Cell/Housing Security Inspection Properly Apply and |  |
| Remove Restraint Devices Perform Offender Pat-Search | Mentoring Areas: |
| Perform Offender Strip-Search (same gender/cross-gender nonapplicable). Administrative Segregation Escorts/Perform | Facility Security |
| Weapons Inspection/ssue and Receipt Procedures Properly | Offender Rules \& Regulations Offender |
| Identify Those Chemical Agents Used on the Unit/Facility Of |  |
| Assignment Management of Offender Property | Offender Safety |
|  | Offender Health/Welfare/Hygiene |
|  | Facility Safety/Sanitation |
|  | Maintenance |
|  | Emergency Response |

## Supervisor Training (Two. 1-day classes)

## Training Topic

- Introduction (Regional Director/Staff)
- Dealing Effectively with employees
- Communication
- Management and Organization
- Leadership Skills
- Ethics
o, Title VII
- Delegation
- Motivation
- Closing remarks (Regional Director/Staff)


## Length of class

| .5 | hrs |
| ---: | :--- |
| 1.0 | hrs |
| 1.0 | hrs |
| 1.0 | hrs |
| 1.0 | hrs |
| .5 | hrs |
| .5 | hrs |
| 1.0 | hrs |
| 1.0 | hrs |
| .5 | hrs |

Total: 8.0 hrs

## Procedural Guidelines on Specialized Training

A. Emergency Training

1) As part of its initial and refresher training programs, CiviGenics Jail/Prison Management provides a level of training that will enable employees to perform effectively during emergencies.
2) To that end, all staff will be provided with a minimum of 16 hours of emergency training prior to assignment to any non-training position, which will include, at a minimum, the following:
(1) Escape procedures
(2) Riot control procedures
(3) Hostage policy
(4) Fire control and evacuation policy
B. Emergency Response Team (SRT)
3) The Warden may establish a special emergency response team, with the approval of the Regional Director and the Vice President for Operations.
4) As members of such a team, pre-identified employees may be provided with specialized emergency training beyond the general training requirements.
5) These specialized training requirements will include, at a minimum, the following:
(1) One year of experience as a correctional officer.
(2) At least 40 hours of training at least 16 hours of which are specifically related to the emergency unit assignment.
(3) Firearms' training that includes instruction in the safety, care, and constraints involved in the use of firearms in specific crisis situations, as well as the use of any specialized weapons.
(4) Chemical agents, and the approved treatment of individuals who are in contact with the chemical agents.
(5) Advanced self-defense training,
(6) Use of force techniques to control inmates.
(7) Advanced tactical implementation of emergency plans.
(8) Training in the approved methods of negotiation and confrontation.
C. Use of Force and Self-Defense Training
6) The following elements will be required:
(1) Compliance with approved methods of self-defense.
(2) Use of Force as a last resort.
(3) The techniques of using physical force to control and/or move inmates with. minimal harm and discomfort to both inmates and staff.
D. If any employee is authorized to use chemical agents in the performance of duty, Chemical Agent Training will be required.
7) Training for all persons authorized to use chemical agents will include, at a minimum, the following:
(1) Specific instructions regarding use of the product and precautions to be followed, as specified by the manufacturer
(2) Instructions that chemical agents may be used only with the permission of the Warden or designee
(3) A description of the various agents available, and recommended uses and restrictions for each
(4) Type of medical care required for each chemical agent

Management \& Training Corporation's strategies for recruiting qualified correctional staff for our managed facilities include:

- Notifying staff at other MTC operated facilities regarding prospective employment opportunities at the Facility. For the express purpose of encouraging intra-company transfers of qualified employees, MTC's Employee Handbook alerts all employees to the opportunity of obtaining other positions within the company, and explains the company's policy of rewarding current staff for successfully recruiting new employees. All open positions are posted on the company's intranet (as well as Internet) bulletin boards. (Past experience demonstrates that these postings, as well as word of mouth from existing employees, are the most successful recruiting strategies).
- Placing classified advertisements in local and regional area newspapers
- Posting position openings with the local office of the Texas Work Force Commission
- Participating in regional and local job fairs
- Posting for a national audience at www.monster.com or similar websites
- Recruiting individuals with correctional experience who seek to return or relocate to the area

As part of our commitment to assist the economic development of the region, MTC will disseminate throughout the community information concerning full-time, part-time and contract job vacancy. As an Equal Employment Opportunity and Affirmative Action Employer, we are committed to initiatives that proactively provide employment information to job candidates who might otherwise be unaware of such opportunities. Through our recruitment efforts and employment practices, we will ensure that our job openings are known and made publicly available to the community, and that a priority is placed on local residents seeking employment.

In particular, MTC will regularly participate in and conduct job fairs for local and regional residents in an effort to:

- Reach residents who are actively seeking employment but might not be aware of job openings at the Facility
- Provide information regarding the Company, the Facility, and employment opportunities both verbally and through brochures suitable for "takeaway"
- Create an accessible and comfortable forum for residents to learn about, apply, and even interview for open Facility positions
- Create relationships with other regional employers
- Establish a strong presence in the region as a reputable and long-term employer

Applicable candidates will be required to undergo security clearance, testing, personal interviews and reference checks prior to receiving an offer of employment.

Security clearance checks comply with applicable state and federal regulations and will include detailed criminal and driving history checks through appropriate law enforcement agencies. MTC currently operates the Willacy County Regional Detention Facility and this facility is under contract with the United States Marshal Service. MTC currently coordinates employment criminal history checks through the Willacy County Sheriff for the regional detention facility.

Management \& Training Corporation

REiviON II CORRECTIONS<br>2995 Dawn Drive, Unit F<br>Georgetown, Texas 78628<br>PH: 512-868-2429 FX: 512-869-0450

June 20, 2006

Mr. WJ "Bill" Bryan<br>Belton, Texas

Mr. Bryan;

Management \& Training Corporation accepts the time line as presented for the Willacy County ICE project and looks forward to being part of this project. MTC currently operates the Willacy County Regional Detention Facility, which is under contract with the United States Marshal Service and is located adjacent to the site of this new project for ICE. MTC has been in Willacy County for three (3) years and has built a strong relationship within the community and with the local city and county government officials. MTC has an agreement with the Willacy County Sheriff for the security background checks on all prospective employees.

Management \& Training Corporation accepts the stated per diem for the 24-month contract period. MTC does reserve the right to modify the staffing plan to meet MTC staffing pattern requirements for MTC facility operations and agrees to stay within the established per diem rate.

Management \& Training Corporation, using its existing Willacy County Detention Facility and staff along with Regional and Corporate staff will be able to accomplish the initial recruitment, staff training, equipment and supply purchases and acceptance of equsment and supplies before the facility is completed.

Management \& Training Corporation currently operates six (6) secure correctional facilities located in the Texas Correctional Region with contracts with the Texas Department of Criminal Justice, the United States Marshal Service and the Federal Bureau of Prisons. The Texas Correctional Region facilities come under the direction of Mr. JC Conner VicePresident Texas Region Operations. The Willacy County ICE project has been assigned to the Texas Region Operations group.

JC Conner
Vice-President
Texas Region Operations



ПThe above numbered solicitation is amended as set forth in ltem 14. The hour and date specified for receipt of Offers
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing
Items 8 and 15 , and returning
separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT
THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by
virtue of this amendment you desire to change an offer atready submitted, such change may be made by telegram or letter, provided each telegram or letter makes
reference to the solicitation and, this, amendment, and is received prior to the opening hour and date specified.
reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.
12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule

See Schedule
Net Increase:
$\$ 5,401,462.50$
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTSIORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. |
| :---: | :---: |
| X | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
|  | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: |
|  | D. OTHER (Specify type of modification and authonity) |
| E. IMPORTANT: |  |

14. DESCRIPTION OF AMENDMENTMODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 617559174
The purpose of this modification is to incrementally fund FY08 contract performance Subject To The Availability of Funds (SAF). As FY08 funds continue to become available, a formal modification will be executed for the incremental funding amount.

Availability of Funds: Funds are not presently available for this contract. The Government's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are made available to the contracting officer for this contract and until the contractor receives notice of such availability, to be confirmed in writing by the Contracting Officer.
Continued ...
Except as provided herein, all terms and conditions of the document referenced in ltem 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.
15A. NAME AND TITLE OF SIGNER (Type or print)

15B. CONTRAGTOR/OFFEROR


| CONTINUATION SHEET | ReFERENCE NO. OF DOCUMENT BEING CONTINUED | PAGE | OF |
| :--- | :--- | :---: | :---: |
|  | DROIGSA-06-0003/HSCEDM-08-J-00048/P00001 | 2 | 3 |

NAME OF OFFEROR OR CONTRACTOR
WILIACY COUNTY SHERIFFS DEPARTMENT

| item no. <br> (A) | SUPPLIESISERVICES <br> (B) | QUANTITY <br> (C) | $\begin{aligned} & \text { UNIT } \\ & \text { (D) } \end{aligned}$ | UNIT PRICE <br> (E) | AMOUNT <br> (F) |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |
|  | FOB: Destination <br> Period of Performance: $10 / 01 / 2007$ to 09/30/2008 <br> Add Item 0002 as follows: |  |  |  |  |
| 0002 | Alien Adult Detention. Housing, care and detention for persons detained, at a daily rate of $\$ 78.00$ per day, per detainee. $69,000 \times \$ 78.00=\$ 5,382,000.00$ | 69000 | EA | 78.00 | 5,382,000.00 |
| 0003 | Add Item 0003 as follows: <br> Transportation /Guard Service - Provide all air, ground/transportation services as may be required to transport detainees securely to location as directed by the ICE COTR or designated ICE official. Transportation between the facility and ICE offices, plus related mileage is included in the daily per diem rate. Other ICE directed Continued ... | 1 | EA | 19,462.50 | $19,462.50$ |
| NSN 7540.01-152-8067 |  |  |  |  | OPTIONAL FORM 336 (4-86) Sponsored by GSA FAR (48 CFR) 53.110 |

















X



Tax ID Wumber: 74-6001952
DdNS Numbet: 637559274
Tha purpose of this modifieation is to expanc the tacyifity at fillacy county petantion


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DHsccurt Tesmo:
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b2Low
EOB: Bestrination
Gontinuea...





IMPORTANT: Mark all packages and papers with contract and/or order numbers,


IMPORTANT: Mark all packages and papers with contract and/or order numbers.


| DATE OF ORDER | CONTRACT NO. | ORDER NO. |
| :--- | :--- | :--- |
| $09 / 19 / 2008$ | DROIGSA-06-0003 | HSCEDM-08-F-IG072 |



17 (i) 7(i).



Tax ID Numbex: 74-6001952
DUNs Number: 617559174
The purpose of this modification is to incorporate the Security clause into the
Inter-Govermmental Service Agreement (IGSA) mumber DROIGSA-06-0003 with Willacy County.

## A. Incorporated Secuirty Clause

REQUIRED SECURTMY CTAUSE
SENSITIVE /UNCLASSIFED CONTRACTAGREEMENTS

Continued ...





| ITEM NO. <br> (A) | SUPPLIES/SERVICES QUANTITY UNIT UNIT PRICE AMOUNT <br> (B) (C) (D) (E) (E) |
| :---: | :---: |
|  |  |



13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACTIORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM i4 ARE MADE IN THE CONTRACT <br> ORDER NO. IN ITEM 1OA. |
| :---: | :---: |
| $\mathbf{X}$ | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, <br> appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
|  | C. THIS SUPPLEMMENTAL AGREEMENT IS ENTERED INTO PURSUANT TOAUTHORITY OF: |

E. IMPORTANT: Contractor $\quad$ is not, $\square$ is required to sign this document and return $\quad 0$ copies to the issuing office.
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Tax ID Number: 74-6001952
DUNS Number: 617559174
The purpose of this modification is to correct the effective date sited in block 3 on modification 200001 under the referenced Inter-Governmental Service Agreement.
A. The effective date sited on modification P0001 is correct from: 03/05/2008 to: 06/27/2006.
B. All other terms and conditions remain the same.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.
15A. NAME AND TITLE OF SIGNER (Type or print) $\quad$ 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
15B. CONTRACTOR/OFFEROR
$\frac{\text { (Signeture of person authonized to sign })}{\text { NSN } 7540-01-152-8070}$

## NSN 7540-01-152-8070

STANDARD FORM 30 (REV. 10-83)
Prescribed by GSA
FAR ( 48 CFR) 53.243

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 617559174

THE PURPOSE OF MODIFICATION P00003 IS AS FOLLOWS:

1. To incrementally fund CLIN 0001 in the amount of $\$ 14,196,000.00$ for Alien Adult Detention (Bed Space) for the period of $12 / 15 / 2007$ through $03 / 31 / 2008$, and
2. To add CLIN 0004 in the amount of $\$ 45,000.00$ for Transportation/Guard Services for the period of $12 / 15 / 2007$ through 03/31/2008. Period of Performance: $10 / 01 / 2007$ to 09/30/2008
Continued ...





| CONTINUATION SHEET | REFERENCE NO. OF DOCUMENT BEING CONTINUED | PAGE | OF |
| :--- | :--- | :---: | :---: |
|  | DROIGSA-06-0003/HSCEDM-08-J-00048/P00004 | 2 | 2 |

NAME OF OFFEROR OR CONTRACTOR
WILLACY COUNTY SHERIFFS DEPARTMENT

| ITEM NO. <br> (A) | SUPPLIES/SERVICES <br> (B) | QUANTITY <br> (C) | $\left\lvert\, \begin{array}{c\|} \hline \text { UNIT } \\ (D) \end{array}\right.$ | UNIT PRICE <br> (E) | AMOUNT <br> (F) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 0005 | Bed Space Expansion: Provide housing for an additional 1,000 detainees at the Willacy County Sheriff's Department in Raymondville, TX in support of national detention efforts in response to Operation Reservation Guaranteed, the Secure Border Initiative (SBI) and all other future initiatives requiring detention of illegal immigrants. | 53000 | EA | 78.00 | 1,934,000.00 |


$\square$ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers $\square$ is extended, $\square$ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the foltowing methods: (a) By completing Items 8 and 15 , and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By
separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.
12. ACCOUNTING AND APPROPRIATION DATA (If required)

See Schedule
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

| CHECK ONE | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A. |
| :---: | :---: |
|  | B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103 (b). |
|  | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF: |
| X | D. OTHER (Specify lype of modification and authority) <br> Administrative modification to revise invoice submission |

E. IMPORTANT: Contractor $\quad$ Xis not, $\square$ is required to sign this document and return $\quad 0$ copies to the issuing office.
14. DESCRIPTION OF AMENDMENTMODIFICATION (Organized by UCF section headings, including solicitationcontract subject matter where feasible.)

DUNS Number: 617559174
Program POC:
Marcos Reyna
b2Low

Contracting Officer:
Jerald Neveleff


Continued ...
Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10 A , as heretofore changed, remains unchanged and in full force and effect.

| 15A. NAME AND TITLE OF SIGNER (Type or print) |  | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Jerald H. Neveleff |  |
| :---: | :---: | :---: | :---: |
| 15B. CONTRACTOR/OFFEROR <br> (Signature of person authorized to sign) | 15C. DATE SIGNED |  | (26C. DATE SIGNED |
| NSN 7540-01-152-8070 Previous edition unusable |  |  | STANDARD FORM 30 (REV. 10-83) <br> Prescribed by GSA <br> FAR (48 CFR) 53.243 |



| CONTINUATION SHEET | REFERENCE NO. OF DOCUMENT BEING CONTINUED | PAGE | OF |
| :--- | :--- | :--- | :--- |
| DROIGSA-06-0003//P00004 | 3 | 3 |  |

NAME OF OFFEROR OR CONTRACTOR
WILLACY COUNTY SHERIFFS DEPARTMENT

| ITEM NO. <br> (A) | SUPPLIES/SERVICES <br> (B) | QUANTITY (C) | $\begin{array}{\|c\|} \hline \text { UNIT } \\ \text { (D) } \end{array}$ | UNIT PRICE, <br> (E) | AMOUNT <br> (F) |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | e. Name, title, and phone number of person to notify in event of defective invoice; <br> f. Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this Agreement. <br> (See paragraph 1 above.) <br> g. The daily rate; <br> h. The total number of residential/detainee days; <br> i. The name of each ICE resident/detainee; <br> j. Resident's/detainee's A-number; <br> $k$. Specific dates of detention for each <br> resident/detainee; <br> 1. The total residential/detainee days <br> multiplied by the daily rate; <br> m. For transportation/stationary guard services, the itemized monthly invoice shall state the number of hours being billed, the duration of the billing (times and dates) and the name of the resident(s)/detainee (s) that was guarded. <br> Items a. through $h$. and $l$. must be on the cover page of each invoice submission. <br> Invoices without the above information may be returned for resubmission. <br> 3. All other terms and conditions remain the same. |  |  |  |  |




