



**What this report is about:** This form asks for information about the occupations and wage ranges of the employees described in Item 3 below. Please complete Items 1 through 5 on this page. Next, please provide the information requested beginning on page 1 for the employees who worked during or received pay for the pay period that included the reference date in Item 3, printed directly above your establishment name. The instructions on pages ii and iii explain how to provide the information. Please see our website at <http://www.bls.gov/OES> for more information on the OES Program, including a display of national, state and metropolitan area employment and wage estimates by occupation.

- 1** Which of the following options describes the status of the location(s) in Item 3 as of the reference date also printed in Item 3?
- Operating: Go to item 2.
  - Temporarily closed during the reference period: Report data only for employees paid for work during the reference period. If no employees worked for pay, report "0" in section 4 of this page and return the form in the reply envelope provided.
  - Permanently out of business as of \_\_/\_\_/\_\_\_\_: Return the form to the address at the top.
  - Sold or merged: Enter the new name and address below, then go to item 2.

New Name: \_\_\_\_\_  
New Address: \_\_\_\_\_

- 2** Our records show that your main products or services are related to those listed below. If they are not, please list your main products or services on the lines provided and continue with the rest of the report.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- 3** This form asks for information about the employees described below. Our estimate of employment for these employees appears at the top right corner of the label. *Please make any needed address corrections.*

- 4** How many employees, **both full and part-time**, worked at this location(s) during the pay period that included the reference date printed in Item 3?

Enter the number here...

**Include**

- ♦ Full or part-time paid workers
- ♦ Workers on paid leave
- ♦ Workers assigned temporarily to other units
- ♦ Incorporated firms - paid owners, officers, and staff

**Do Not Include**

- ♦ Contractors and temporary agency employees not on your payroll
- ♦ Unpaid family workers
- ♦ Workers on unpaid leave
- ♦ Unincorporated firms - proprietors, owners, and partners

Do all employees reported above work at one location?

Yes  No...Enter number of locations

- 5** Please tell us who to contact if we have questions about your data.

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_ Date: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

FOR  
OFFICE  
USE ONLY

## Instructions for Reporting by Occupation

Report **part-time workers** in the job they perform.

Report **apprentices** in the job for which they are being trained.

Report employees in the following ways:

- Use the description of duties along with the job titles to determine where to place employees. Do not rely on job titles alone.
- Report employees in the occupations in which they are working, **not** necessarily in occupations for which they have been trained.  
**For example:** An employee trained as an engineer, but working as a drafter, should be reported as a drafter.
- Report each employee only once in the occupation that requires the **highest** level of skill if the employee performs work in two or more occupations. If there is **no** measurable difference in skill requirements, report employees in the occupation in which they spend the **most** time.
- Professionals who directly supervise other workers in professional occupations should be classified in the same occupation as the workers they supervise. For example, an economist that supervises other economists is classified as an economist.

## Instructions for Reporting Wage Information

**For all employees:**

- Please use the hourly and annual wage rate categories to report employees. If wages are not recorded by hour or year (bi-weekly, or monthly for example), convert them into an hourly wage rate.
- For part-time workers, please report the specific hourly wage rate, not an average.
- For tip, commission, and piece-rate workers, please estimate the earnings (base pay plus tips, commissions, or piece rates), and report the appropriate wage.
- For salaried workers who do not work a standard 2080 hours per year (40 hours per week), please report wages on an hourly basis. For workers who are paid an annual salary by contract, such as Airline Pilots, report their annual salary.
- Include and/or exclude from pay as follows:

### Include as pay

- Base Rate
- Commissions
- Tips
- Deadheading Pay
- Guaranteed Pay
- Hazard Pay
- Incentive Pay
- Longevity Pay
- Piece Rate
- Portal-to-Portal Rate
- Production Bonus
- Cost-of-Living Allowance

### Exclude as pay

- Attendance Bonus
- Back Pay
- Draw
- Holiday Premium Pay
- Jury Duty Pay
- Lodging Payments
- Meal Payments
- Merchandise Discounts
- Nonproduction Bonus (e.g., Holiday Bonus)
- Overtime Pay
- Perquisites
- Profit Sharing Payment
- Relocation Allowance
- Tuition Repayments
- Severance Pay
- Shift Differential
- Stock Bonuses
- Tool Allowance
- Vacation Pay
- Weekend Pay
- Uniform Allowance
- On-call Pay

The Bureau of Labor Statistics, its employees, agents, and partner statistical agencies, will use the information you provide for statistical purposes only and will hold the information in confidence to the full extent permitted by law. In accordance with the Confidential Information Protection and Statistical Efficiency Act of 2002 (Title 5 of Public Law 107-347) and other applicable Federal laws, your responses will not be disclosed in identifiable form without your informed consent. This report is authorized by law, 29 U.S.C. §2. Your voluntary cooperation is needed to make the results of this report comprehensive, accurate, and timely.

\*We estimate that it will vary from 30 minutes to 6 hours to complete this report, depending on such factors as the size of the establishment. This includes time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this information. If you have any comments regarding these estimates or any other aspects of this report, including suggestions for reducing this burden, send them to the U.S. Bureau of Labor Statistics, Division of Occupational Employment Statistics (1220-0042), 2 Massachusetts Avenue NE, Suite 2135, Washington, DC 20212. Please do not return your questionnaire to this address. Use the enclosed preaddressed envelope or the address provided at the top of the first page to return your completed questionnaire. You do not have to complete this questionnaire if it does not display a currently valid OMB control number.

## Instructions for Completing the Report

On the following pages you will find the Occupational Employment Report. Please refer to the example below and the guidelines on page ii for instructions on how to complete the form. If you have employees whose occupations are not found in the list provided, please use the supplemental pages at the end of this report. Please write each unique occupational title on a separate line along with a short description of duties, the number of employees in each wage category, and the total employment for each occupation.

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (REPORT PART-TIME WORKERS ACCORDING TO AN HOURLY RATE)													TOTAL EMPLOYMENT
	A	B	C	D	E	F	G	H	I	J	K	L	T	
	Hourly (part-time or full-time) under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over		
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over		
<b>Accountants and Auditors</b> - Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. 13-2011			1	2	3								6	

**1** For each occupation listed, read the definition to determine which occupations are found in your establishment.

**2** For each occupation that is found in your establishment, write in the number of workers in this occupation, based on their wages. For example, there are six Accountants in your establishment. One is part-time, working 20 hours a week, and earns \$12,480 per year; and five are full-time: two earn \$32,000 per year, and three earn \$46,000. Calculate an hourly wage for the part-time worker by dividing the annual wage by the number of hours worked; 20 hrs x 52 weeks = 1040 hrs/yr, \$12480/1040 hrs = \$12/hr. Write "1" in column C. For the full-time workers, use their annual wage: write "2" in column D and "3" in column E.

**3** Add up the total number of workers in this occupation and write the figure in the Total Employment column, making sure the total agrees with your records.

# Supplemental Instructions for Elementary and Secondary Faculty and Instructors

The instructions on pages ii and iii of the Occupational Employment Statistics Survey of Elementary and Secondary Schools questionnaire direct you to convert wages to an hourly basis if wages are not recorded annually or by the hour. This procedure may not be appropriate for elementary and secondary faculty members. Use the guidelines and the tables below to determine the appropriate wage categories. **Do not convert faculty wages to an hourly basis.**

## 1 Full-time faculty being paid an annual salary:

Report these faculty members in the wage category corresponding to their annual salary.

*For example, report an Elementary School Teacher who is paid an annual salary of \$30,000 in wage category C.*

## 2 Faculty who work less than full-time AND earn an annual salary:

If a faculty member or instructor is employed on a half, three-quarters, one-third, or two-thirds time basis, refer to **Table 1**.

1. Find the column that describes how the faculty member is employed, either half-time, three-quarters time, one-third time, or two-thirds time.
2. Next, find the faculty member's annual salary in the wage ranges provided.
3. Look in the far left column to determine the correct wage category.

*For example, report a Music Teacher who is half-time and is paid an annual salary of \$18,000 in wage category D.*

## 3 For Substitute Teachers paid on a daily basis:

If a teacher is employed as a substitute **AND** is paid on a daily basis, refer to the **Table 2** below to determine the correct wage category.

1. Find the column that corresponds to the length of the work day for your school.
2. Next, find the substitute's daily pay in the wage ranges provided.
3. Look in the far left column to determine the correct wage category.

*For example, report a Substitute Teacher who works six hours a day and earns \$58 a day in wage category B.*

**TABLE 2**

WAGE CATEGORY	3.5 HOURS	4 HOURS	4.5 HOURS	5 HOURS	5.5 HOURS	6 HOURS
<b>A</b>	under \$32.38	under \$37.00	under \$41.63	under \$46.25	under \$50.88	under \$55.50
<b>B</b>	\$32.38 - \$40.24	\$37.00 - \$45.99	\$41.63 - \$51.74	\$46.25 - \$57.49	\$50.88 - \$63.24	\$55.50 - \$68.99
<b>C</b>	\$40.25 - \$50.74	\$46.00 - \$57.99	\$51.75 - \$65.24	\$57.50 - \$72.49	\$63.25 - \$79.74	\$69.00 - \$86.99
<b>D</b>	\$50.75 - \$63.87	\$58.00 - \$72.99	\$65.25 - \$82.12	\$72.50 - \$91.24	\$79.75 - \$100.37	\$87.00 - \$109.49
<b>E</b>	\$63.88 - \$79.62	\$73.00 - \$90.99	\$82.13 - \$102.37	\$91.25 - \$113.74	\$100.38 - \$125.12	\$109.50 - \$136.49
<b>F</b>	\$79.63 - \$100.62	\$91.00 - \$114.99	\$102.38 - \$129.37	\$113.75 - \$143.74	\$125.13 - \$158.12	\$136.50 - \$172.49
<b>G</b>	\$100.63 - \$125.99	\$115.00 - \$143.99	\$129.38 - \$161.99	\$143.75 - \$179.99	\$158.13 - \$197.99	\$172.50 - \$215.99
<b>H</b>	\$126.00 - \$158.37	\$144.00 - \$180.99	\$162.00 - \$203.62	\$180.00 - \$226.24	\$198.00 - \$248.87	\$216.00 - \$271.49
<b>I</b>	\$158.38 - \$199.49	\$181.00 - \$227.99	\$203.63 - \$256.62	\$226.25 - \$284.99	\$248.88 - \$313.49	\$271.50 - \$341.99
<b>J</b>	\$199.50 - \$250.24	\$228.00 - \$285.99	\$256.50 - \$321.74	\$285.00 - \$357.49	\$313.25 - \$393.24	\$342.00 - \$428.99
<b>K</b>	\$250.25 - \$314.99	\$286.00 - \$359.99	\$321.75 - \$404.99	\$357.50 - \$449.99	\$393.25 - \$494.99	\$429.00 - \$539.99
<b>L</b>	\$315.00 and over	\$360.00 and over	\$405.00 and over	\$450.00 and over	\$495.00 and over	\$540.00 and over
WAGE CATEGORY	6.5 HOURS	7 HOURS	7.5 HOURS	8 HOURS	8.5 HOURS	9 HOURS
<b>A</b>	under \$60.13	under \$52.50	under \$69.38	under \$74.00	under \$78.63	under \$83.25
<b>B</b>	\$60.13 - \$74.74	\$64.75 - \$80.49	\$69.38 - \$86.24	\$74.00 - \$91.99	\$78.63 - \$97.74	\$83.25 - \$103.49
<b>C</b>	\$74.75 - \$94.24	\$80.50 - \$101.49	\$86.25 - \$108.74	\$92.00 - \$115.99	\$97.75 - \$123.24	\$103.50 - \$130.49
<b>D</b>	\$94.25 - \$118.62	\$101.50 - \$127.74	\$108.75 - \$136.87	\$116.00 - \$145.99	\$123.25 - \$155.12	\$130.50 - \$164.24
<b>E</b>	\$118.63 - \$147.87	\$127.75 - \$159.24	\$136.88 - \$170.62	\$146.00 - \$181.99	\$155.13 - \$193.37	\$164.25 - \$204.74
<b>F</b>	\$147.88 - \$186.87	\$159.25 - \$201.24	\$170.63 - \$215.62	\$182.00 - \$229.99	\$193.38 - \$244.37	\$204.75 - \$258.74
<b>G</b>	\$186.88 - \$233.99	\$201.25 - \$251.99	\$215.63 - \$269.99	\$230.00 - \$287.99	\$244.38 - \$305.99	\$258.75 - \$323.99
<b>H</b>	\$234.00 - \$294.12	\$252.00 - \$316.74	\$270.00 - \$339.37	\$288.00 - \$361.99	\$306.00 - \$384.62	\$324.00 - \$407.24
<b>I</b>	\$294.13 - \$370.49	\$316.75 - \$398.99	\$339.38 - \$427.49	\$362.00 - \$455.99	\$384.63 - \$484.49	\$407.25 - \$512.99
<b>J</b>	\$370.50 - \$464.74	\$399.00 - \$500.49	\$427.50 - \$536.24	\$456.00 - \$571.99	\$484.50 - \$607.74	\$513.00 - \$643.49
<b>K</b>	\$464.75 - \$584.99	\$500.50 - \$629.99	\$536.25 - \$674.99	\$572.00 - \$719.99	\$607.75 - \$764.99	\$643.50 - \$809.99
<b>L</b>	\$585.00 and over	\$630.00 and over	\$675.00 and over	\$720.00 and over	\$765.00 and over	\$810.00 and over

**TABLE 1**

WAGE CATEGORY	1/2 TIME	3/4 TIME	1/3 TIME	2/3 TIME
<b>A</b>	under \$9,620	under \$14,430	under \$6,413	under \$12,827
<b>B</b>	\$9,620 - \$11,959	\$14,430 - \$17,939	\$6,413 - \$7,972	\$12,827 - \$15,946
<b>C</b>	\$11,960 - \$15,079	\$17,940 - \$22,619	\$7,973 - \$10,052	\$15,947 - \$20,106
<b>D</b>	\$15,080 - \$18,979	\$22,620 - \$28,469	\$10,053 - \$12,652	\$20,107 - \$25,306
<b>E</b>	\$18,980 - \$23,659	\$28,470 - \$35,489	\$12,653 - \$15,772	\$25,307 - \$31,546
<b>F</b>	\$23,660 - \$29,899	\$35,490 - \$44,849	\$15,773 - \$19,932	\$31,547 - \$39,866
<b>G</b>	\$29,900 - \$37,439	\$44,850 - \$56,159	\$19,933 - \$24,959	\$39,867 - \$49,919
<b>H</b>	\$37,440 - \$47,059	\$56,160 - \$70,589	\$24,960 - \$31,372	\$49,920 - \$62,746
<b>I</b>	\$47,060 - \$59,279	\$70,590 - \$88,919	\$31,373 - \$39,519	\$62,747 - \$79,039
<b>J</b>	\$59,280 - \$74,359	\$88,920 - \$111,539	\$39,520 - \$49,572	\$79,040 - \$99,146
<b>K</b>	\$74,360 - \$93,599	\$111,540 - \$140,399	\$49,573 - \$62,399	\$99,147 - \$124,799
<b>L</b>	\$93,600 and over	\$140,400 and over	\$62,400 and over	\$124,800 and over

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

## Management Occupations

(Managers in this section generally have other managers/supervisors reporting to them.)

Chief Executives - Determine and formulate policies and provide the overall direction of companies or private and public sector organizations within the guidelines set up by a board of directors or similar governing body.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1011													

General and Operations Managers - Plan, direct, or coordinate the operations of companies or public and private sector organizations. Duties include formulating policies, managing daily operations, and planning the use of materials and human resources, but are too diverse in nature to be classified in any one functional area of management or administration.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-1021													

Administrative Services Managers - Plan, direct, or coordinate supportive services of an organization, such as recordkeeping, mail distribution, telephone operator/receptionist, and other office support services.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3011													

Financial Managers - Plan, direct, and coordinate accounting, investing, banking, insurance, securities, and other financial activities of a branch, office, or department of an establishment.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-3031													

Education Administrators, Preschool and Child Care Center/Program - Plan, direct, or coordinate the academic and nonacademic activities of preschool and child care centers or programs.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9031													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Education Administrators, Elementary and Secondary School - (School Principal) Plan, direct, or coordinate the academic, clerical, or auxiliary activities of public or private elementary or secondary level schools.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9032													

Food Service Managers - Plan, direct, or coordinate activities of an organization or department that serves food and beverages.	A	B	C	D	E	F	G	H	I	J	K	L	T
11-9051													

### Business and Financial Operations Occupations

Accountants and Auditors - (Bursar) Examine, analyze, and interpret accounting records for the purpose of giving advice or preparing statements. Install or advise on systems of recording costs or other financial and budgetary data.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-2011													

Budget Analysts - Examine budget estimates for completeness, accuracy, and conformance with procedures and regulations. Analyze budgeting and accounting reports for the purpose of maintaining expenditure controls.	A	B	C	D	E	F	G	H	I	J	K	L	T
13-2031													

### Computer and Mathematical Occupations

Computer Support Specialists - Provide technical assistance to computer system users. Answer questions or resolve computer problems for clients.	A	B	C	D	E	F	G	H	I	J	K	L	T
15-1041													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

<b>Database Administrators -</b> Coordinate changes to computer databases, test and implement the database applying knowledge of database management systems.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>15-1061</b>													

<b>Network and Computer Systems Administrators -</b> Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet system or a segment of a network system. Maintain and monitor network hardware and software to ensure network availability to all system users.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>15-1071</b>													

## Life, Physical, and Social Science Occupations

<b>Clinical, Counseling, and School Psychologists -</b> Diagnose and treat mental disorders; learning disabilities; and cognitive, behavioral, and emotional problems using individual, child, family, and group therapies.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>19-3031</b>													

## Community and Social Services Occupations

<b>Educational, Vocational, and School Counselors -</b> <i>(Guidance Counselor)</i> Counsel individuals and provide group educational and vocational guidance services.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>21-1012</b>													

<b>Child, Family, and School Social Workers -</b> Provide social services and assistance to improve the social and psychological functioning of children and their families and to maximize the family well-being and the academic functioning of children. In schools, they address such problems as teenage pregnancy, misbehavior, and truancy.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>21-1021</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Directors, Religious Activities and Education - Direct and coordinate activities of a denominational group to meet religious needs of students. Plan, direct, or coordinate church school programs designed to promote religious education among church membership.	A	B	C	D	E	F	G	H	I	J	K	L	T
21-2021													

### Education, Training, and Library Occupations

Preschool Teachers, Except Special Education - (Nursery School Teacher, Day Care Teacher) Instruct children (normally up to 5 years of age) in activities designed to promote social, physical, and intellectual growth needed for primary school in preschool, day care center, or other child development facility.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2011													

Kindergarten Teachers, Except Special Education - Teach elemental natural and social science, personal hygiene, music, art, and literature to children from 4 to 6 years old. Promote physical, mental, and social development.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2012													

Elementary School Teachers, Except Special Education - Teach pupils in public or private schools at the elementary level basic academic, social, and other formative skills.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2021													

Middle School Teachers, Except Special and Vocational Education - (Junior High School Teacher) Teach students in public or private schools in one or more subjects at the middle, intermediate, or junior high level, which falls between elementary and senior high school as defined by applicable State laws and regulations.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2022													



OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over	Total Employment
Annual Salary (full-time only)	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over		

<b>Vocational Education Teachers, Middle School -</b> Teach or instruct vocational or occupational subjects at the middle school level.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2023													

<b>Secondary School Teachers, Except Special and Vocational Education -</b> <i>(High School Teacher)</i> Instruct students in secondary public or private schools in one or more subjects at the secondary level, such as English, mathematics, or social studies. May be designated according to subject matter specialty.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2031													

<b>Vocational Education Teachers, Secondary School -</b> Teach or instruct vocational or occupational subjects at the secondary school level.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2032													

<b>Special Education Teachers, Preschool, Kindergarten, and Elementary School -</b> Teach elementary and preschool school subjects to educationally and physically handicapped students.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2041													

<b>Special Education Teachers, Middle School -</b> Teach middle school subjects to educationally and physically handicapped students.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2042													

<b>Special Education Teachers, Secondary School -</b> Teach secondary school subjects to educationally and physically handicapped students.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-2043													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Adult Literacy, Remedial Education, and GED Teachers and Instructors -	A	B	C	D	E	F	G	H	I	J	K	L	T
Teach or instruct out-of-school youths and adults in remedial education classes, preparatory classes for the General Educational Development test, literacy, or English as a Second Language. Teaching may or may not take place in a traditional educational institution.													
<b>25-3011</b>													

Self-Enrichment Education Teachers -	A	B	C	D	E	F	G	H	I	J	K	L	T
Teach or instruct courses other than those that normally lead to an occupational objective or degree. Courses may include self-improvement, nonvocational, and nonacademic subjects. Teaching may or may not take place in a traditional educational institution.													
<b>25-3021</b>													

Librarians -	A	B	C	D	E	F	G	H	I	J	K	L	T
Administer libraries and perform related library services. Work in a variety of settings, including public libraries, schools, colleges and universities, museums, corporations, government agencies, law firms, non-profit organizations, and healthcare providers.													
<b>25-4021</b>													

Library Technicians - (Assistant Librarian)	A	B	C	D	E	F	G	H	I	J	K	L	T
Assist librarians by helping readers in the use of library catalogs, databases, and indexes to locate books and other materials, and answer questions requiring brief consultation of standard reference. May compile records; sort and shelve books; remove or repair damaged books; register patrons; and check materials in and out of the circulation process.													
<b>25-4031</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Audio-Visual Collections Specialists - Prepare, plan, and operate audio-visual teaching aids for use in education.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-9011													

Instructional Coordinators - (Curriculum Specialist) Develop instructional material, coordinate educational content, and incorporate current technology in specialized fields that provide guidelines to educators and instructors for developing curricula and conducting courses.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-9031													

Teacher Assistants - (Teacher Aide) Perform duties that are instructional in nature or deliver direct services to students or parents. Serve in a position for which a teacher or another professional has ultimate responsibility for the design and implementation of educational programs and services.	A	B	C	D	E	F	G	H	I	J	K	L	T
25-9041													

## Arts, Design, Entertainment, Sports, and Media Occupations

Coaches and Scouts - Instruct or coach groups or individuals in the fundamentals of sports. May evaluate athletes as possible recruits. Those required to hold teaching degrees should be reported in the appropriate teaching category.	A	B	C	D	E	F	G	H	I	J	K	L	T
27-2022													

Umpires, Referees, and Other Sports Officials - Officiate at competitive athletic or sporting events. Detect infractions of rules and decide penalties according to established regulations.	A	B	C	D	E	F	G	H	I	J	K	L	T
27-2023													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Music Directors and Composers - Conduct, direct, plan, and lead instrumental or vocal performances by musical groups, such as orchestras, choirs, and glee clubs. Include arrangers, composers, choral directors, and orchestrators.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>27-2041</b>													

Interpreters and Translators - Translate or interpret written, oral, or sign language text into another language for others.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>27-3091</b>													

### Healthcare Practitioner and Technical Occupations

Registered Nurses - Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent, or disabled patients. Include advance practice nurses who have specialized formal, post-basic education and who function in highly autonomous and specialized roles.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>29-1111</b>													

Audiologists - Assess and treat persons with hearing and related disorders.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>29-1121</b>													

Occupational Therapists - Assess, plan, organize, and participate in rehabilitative programs that help restore vocational, homemaking, and daily living skills, as well as general independence, to disabled persons.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>29-1122</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

<b>Physical Therapists -</b> Assess, plan, organize, and participate in rehabilitative programs that improve mobility, relieve pain, increase strength, and decrease or prevent deformity of patients suffering from disease or injury.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>29-1123</b>													

<b>Speech-Language Pathologists -</b> Assess and treat persons with speech, language, voice, and fluency disorders.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>29-1127</b>													

<b>Licensed Practical and Licensed Vocational Nurses -</b> Care for ill, injured, convalescent, or disabled persons in hospitals, nursing homes, clinics, private homes, group homes, and similar institutions. Licensing required.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>29-2061</b>													

## Healthcare Support Occupations

<b>Occupational Therapist Assistants -</b> Assist occupational therapists in providing occupational therapy treatments and procedures. Generally requires formal training.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>31-2011</b>													

<b>Occupational Therapist Aides -</b> Under close supervision of an occupational therapist or occupational therapist assistant, perform only delegated, selected, or routine tasks in specific situations. These duties include preparing patient and treatment room.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>31-2012</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

### Protective Service Occupations

Security Guards - Guard, patrol, or monitor premises to prevent theft, violence, or infractions of rules.	A	B	C	D	E	F	G	H	I	J	K	L	T
33-9032													

Crossing Guards - Guide or control vehicular or pedestrian traffic at such places as streets, schools, railroad crossings, or construction sites.	A	B	C	D	E	F	G	H	I	J	K	L	T
33-9091													

### Food Preparation and Serving Related Occupations

First-Line Supervisors/Managers of Food Preparation and Serving Workers - Supervise workers engaged in preparing and serving food. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
35-1012													

Cooks, Institution and Cafeteria - Prepare and cook large quantities of food for institutions, such as schools, hospitals, or cafeterias.	A	B	C	D	E	F	G	H	I	J	K	L	T
35-2012													

Food Preparation Workers - (Kitchen Helper) Perform a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat, and brewing coffee or tea.	A	B	C	D	E	F	G	H	I	J	K	L	T
35-2021													

Combined Food Preparation and Serving Workers, Including Fast Food - Perform duties which combine both food preparation and food service.	A	B	C	D	E	F	G	H	I	J	K	L	T
35-3021													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

<b>Counter Attendants, Cafeteria, Food Concession, and Coffee Shop -</b> Serve food to diners at counter or from a steam table.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>35-3022</b>													

<b>Dining Room and Cafeteria Attendants and Bartender Helpers -</b> Facilitate food service. Clean tables, carry dirty dishes, replace soiled table linens; set tables; replenish supply of clean linens, silverware, glassware, and dishes; supply service bar with food.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>35-9011</b>													

<b>Dishwashers -</b> Clean dishes, kitchen, food preparation equipment, or utensils.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>35-9021</b>													

### Building and Grounds Cleaning and Maintenance Occupations

<b>First-Line Supervisors/Managers of Housekeeping and Janitorial Workers -</b> Supervise work activities of cleaning personnel in hotels, hospitals, offices, and other establishments. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>37-1011</b>													

<b>First-Line Supervisors/Managers of Landscaping, Lawn Service, and Groundskeeping Workers -</b> Plan, organize, or coordinate activities of workers engaged in landscaping or groundskeeping activities, such as planting and maintaining trees, flowers, and lawns, and applying fertilizers and other chemicals. May also coordinate activities of workers engaged in building retaining walls, constructing pathways, installing patios, and similar activities. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>37-1012</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Janitors and Cleaners, Except Maids and Housekeeping Cleaners - Keep buildings in clean and orderly condition. Perform heavy cleaning duties, such as cleaning floors, shampooing rugs, washing walls and glass, and removing rubbish. Duties may include tending furnace and boiler.	A	B	C	D	E	F	G	H	I	J	K	L	T
37-2011													

Landscaping and Groundskeeping Workers - Landscape or maintain grounds of property using hand or power tools or equipment. Workers typically perform a variety of tasks, which may include: sod laying, mowing, planting, fertilizing, sprinkler installation, and installation of mortarless segmental concrete masonry units.	A	B	C	D	E	F	G	H	I	J	K	L	T
37-3011													

## Personal Care and Service Occupations

First-Line Supervisors/Managers of Personal Service Workers - Supervise and coordinate activities of personal service workers, such as supervisors of flight attendants, hairdressers, or caddies. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
39-1021													

Transportation Attendants, Except Flight Attendants and Baggage Porters - Provide services to ensure the safety and comfort of passengers aboard ships, buses, trains, or within the station or terminal. Duties include: greeting passengers, explaining the use of safety equipment, serving meals or beverages, or answering questions related to travel.	A	B	C	D	E	F	G	H	I	J	K	L	T
39-6032													



OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

Child Care Workers - (Bus Monitor) Attend to children at schools, businesses, private households, and child care institutions.	A	B	C	D	E	F	G	H	I	J	K	L	T
39-9011													

### Sales and Related Occupations

Cashiers - Receive and disburse money in establishments other than financial institutions. Usually involves use of electronic scanners, cash registers, or related equipment.	A	B	C	D	E	F	G	H	I	J	K	L	T
41-2011													

### Office and Administrative Support Occupations

First-Line Supervisors/Managers of Office and Administrative Support Workers - Supervise and coordinate the activities of clerical and administrative support workers. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-1011													

Bookkeeping, Accounting, and Auditing Clerks - Compute, classify, and record numerical data to keep financial records complete. Perform any combination of routine calculating, posting, and verifying duties to obtain primary financial data for use in maintaining accounting records.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-3031													

Payroll and Timekeeping Clerks - Compile and post employee time and payroll data. May prepare paychecks.	A	B	C	D	E	F	G	H	I	J	K	L	T
43-3051													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	Annual Salary (full-time only)											Total Employment
	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over	
	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

<b>Procurement Clerks -</b> Compile information and records to draw up purchase orders for procurement of materials and services.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-3061</b>													

<b>Library Assistants, Clerical - (Circulation Clerk)</b> Compile records, sort and shelve books, and issue and receive library materials. Locate library materials for loan and replace material in shelving area, stacks, or files. May register patrons to permit them to borrow library materials.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-4121</b>													

<b>Human Resources Assistants, Except Payroll and Timekeeping -</b> Compile and keep personnel records. Record data for each employee, such as address, weekly earnings, absences, and date of and reason for termination. Compile and type reports from employment records. Search employee files and furnish information to authorized persons.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-4161</b>													

<b>Receptionists and Information Clerks -</b> Answer inquiries and obtain information for general public, customers, visitors, and other interested parties. Provide information regarding activities conducted at establishment; location of departments, offices, and employees within organization.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-4171</b>													

<b>Executive Secretaries and Administrative Assistants -</b> Provide administrative support by performing clerical and administrative tasks. Higher-level executive assistants and administrative assistants may also conduct independent projects and assume greater training responsibilities.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-6011</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

<b>Secretaries, Except Legal, Medical, and Executive -</b> Perform clerical and routine administrative functions such as preparing correspondence, scheduling appointments, filing, or providing information.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-6014</b>													

<b>Data Entry Keyers -</b> Operate data entry device, such as keyboard or photo composing perforator.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-9021</b>													

<b>Word Processors and Typists -</b> Use word processor/computer or typewriter to type letters, reports, forms, or other material from rough draft, corrected copy, or voice recording.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-9022</b>													

<b>Office Clerks, General -</b> Perform duties too varied and diverse to be classified in any specific office clerical occupation, requiring limited knowledge of office management systems and procedures. Clerical duties may be assigned in accordance with the office procedures of individual establishments.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>43-9061</b>													

## Construction and Extraction Occupations

<b>Carpenters -</b> Construct, erect, install, or repair structures and fixtures made of wood, such as concrete forms; building frameworks, including partitions, joists, studding, and rafters; wood stairways, window and door frames, and hardwood floors. May also install cabinets, siding, drywall and batt or roll insulation. Include brattice builders who build doors or brattices.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>47-2031</b>													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

## Installation, Maintenance, and Repair Occupations

First-Line Supervisors/Managers of Mechanics, Installers, and Repairers - Supervise and coordinate the activities of mechanics, installers, and repairers. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
49-1011													

Bus and Truck Mechanics and Diesel Engine Specialists - Diagnose, adjust, repair, or overhaul trucks, buses, and all types of diesel engines. Include mechanics working primarily with automobile diesel engines.	A	B	C	D	E	F	G	H	I	J	K	L	T
49-3031													

Heating, Air Conditioning, and Refrigeration Mechanics and Installers - Install or repair heating, central air conditioning, or refrigeration systems, including oil burners, hot-air furnaces, and heating stoves.	A	B	C	D	E	F	G	H	I	J	K	L	T
49-9021													

Maintenance and Repair Workers, General - Perform work involving the skills of two or more maintenance or craft occupations to keep machines, mechanical equipment, or the structure of an establishment in repair.	A	B	C	D	E	F	G	H	I	J	K	L	T
49-9042													

## Production Occupations

Stationary Engineers and Boiler Operators - Operate or maintain stationary engines, boilers, or other mechanical equipment to provide utilities for buildings or industrial processes. Operate equipment, such as steam engines, generators, motors, turbines, and steam boilers.	A	B	C	D	E	F	G	H	I	J	K	L	T
51-8021													

OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES	NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES (Report Part-time Workers According to an Hourly Rate)												
	A	B	C	D	E	F	G	H	I	J	K	L	T
	Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over	

### Transportation and Material Moving Occupations

First-Line Supervisors/Managers of Transportation and Material-Moving Machine and Vehicle Operators - Directly supervise and coordinate activities of transportation and material-moving machine and vehicle operators and helpers. These workers have other employees reporting directly to them.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>53-1031</b>													

Bus Drivers, School - Transport students or special clients, such as the elderly or persons with disabilities. Ensure adherence to safety rules.	A	B	C	D	E	F	G	H	I	J	K	L	T
<b>53-3022</b>													

**Subtotal  
Employment**

T

**Report additional occupations on supplemental pages at the end of form.**

## Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report.

<b>OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES</b>	<b>NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES</b>													<b>Total Employment</b>
	<b>(Report Part-time Workers According to an Hourly Rate)</b>													
	A	B	C	D	E	F	G	H	I	J	K	L	T	
Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over		
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over		

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

<b>FOR OFFICE USE ONLY</b>	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed

<b>Subtotal Employment - this page</b>	
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<b>Total Employment identified on this form</b>	
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## Instructions for Completing the Supplemental Page

Please use these supplemental pages to report employees whose occupations were not found on the preceding pages. Please write in each unique occupational title, a short description of duties, the number of employees found in each wage column, and the total employment for each occupation. Refer to pages ii and iii for detailed instructions on how to report by occupation, how to determine wages, and how to complete the report. If you need additional space to report the workers in your establishment, please photocopy this page.

<b>OCCUPATIONAL TITLE AND DESCRIPTION OF DUTIES</b>	<b>NUMBER OF EMPLOYEES IN SELECTED WAGE RANGES</b>													<b>Total Employment</b>
	<b>(Report Part-time Workers According to an Hourly Rate)</b>													
	A	B	C	D	E	F	G	H	I	J	K	L	T	
Hourly (part-time or full-time)	under \$9.25	\$9.25 - 11.49	\$11.50 - 14.49	\$14.50 - 18.24	\$18.25 - 22.74	\$22.75 - 28.74	\$28.75 - 35.99	\$36.00 - 45.24	\$45.25 - 56.99	\$57.00 - 71.49	\$71.50 - 89.99	\$90.00 and over		
Annual Salary (full-time only)	under \$19,240	\$19,240 - 23,919	\$23,920 - 30,159	\$30,160 - 37,959	\$37,960 - 47,319	\$47,320 - 59,799	\$59,800 - 74,879	\$74,880 - 94,119	\$94,120 - 118,559	\$118,560 - 148,719	\$148,720 - 187,199	\$187,200 and over		

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

	A	B	C	D	E	F	G	H	I	J	K	L	T

<b>FOR OFFICE USE ONLY</b>	FIPS	Schedule Number	NAICS Code	Unit Total Employment	Reviewed By	Date Reviewed		<b>Subtotal Employment - this page</b>	
								<b>Total Employment identified on this form</b>	