



Petrified Forest National Park

Petrified Forest National Park
P.O. Box 2217
Petrified Forest, AZ 86028

Phone 928-524-6228
Fax 928-524-6781 or 928-524-3567

Educational Fee Waiver Application Instructions

For an uncomplicated application process, submit the following items at least 4 weeks prior to the park visit:

- Course description from school catalog.
- Course curriculum or lesson plan which describes the studies at Petrified Forest National Park.
- Documentation of official recognition as an Educational Institution.
- Completed application form.

National Park Service Regulations (NPS 22)

These guidelines must be followed in granting fee waivers. Bona fide educational or scientific institutions may qualify if the following conditions are met. Your application package must contain all of the following.

- 1. Current official documentation of recognition as an educational institution by a Federal, State or Local government entity.** Generally, the government entity is the one responsible for education/ accreditation activities. Also acceptable: **Current official documentation attesting to an educational tax exemption by the State tax authority or the Internal Revenue Service.** It is insufficient to state or imply your accreditation on official letterhead. Your fee waiver CANNOT be processed without one of these documents submitted with your application.
- 2. There must be a direct relationship between the visit purpose and the use of the park.** The visit must be to study some aspect/resource specific to Petrified Forest National Park. **An explanation of the educational objectives and how they relate to park resources is required.** Course outlines, lesson plans, or curriculum meet this requirement.
- 3. Educational credit hours based on a specific course of instruction.** This requirement can be met by providing the catalog description with the course number and credits or an outline of student work required for the course.

Organizations that are generally considered as service, civic, fraternal, or church groups usually do NOT qualify for the educational fee waiver. (e.g. Scouting, Rotary, Elks, and so forth) If the visit is for recreation, sight-seeing, or other tourist purposes the group does not qualify. School tours that are not for credit usually do NOT qualify.

Fees for organized non-commercial groups:

- Individuals 16 years of age and older are charged \$5.00 per person.
- Children 15 years of age and younger do not pay.
- The driver and one chaperon per vehicle do not pay.
- Holders of National Park and Federal Passes and their immediate family (spouse, parents, children) do not pay. This includes Golden Age, Golden Access, Golden Eagle, and National Park Passes.

Fees for commercial groups.

Coach \$150.00 * Minibus \$60.00 * Van \$50.00 * Sedan \$25.00 + \$5.00 per person.



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Educational Fee Waiver Application

Name of Institution _____

Address _____

Official in charge of group _____

No. of Students _____ No. of Faculty/Chaperons _____ No. of Vehicles _____

Date(s) of Arrival _____ Time _____

1. Course Title, Catalog Number, Description, Subject Matter, Credits

2. Explain the educational purpose. What aspect, feature, or resource of Petrified Forest National Park is to be studied? (be specific)

3. I understand that the Code of Federal Regulations allows fee waivers to educational institutions for educational purposes only. I hereby certify that the above detailed trip meets these requirements and request that fees be waived. Current official documentation of recognition as an educational institution by a Federal, State, or local government entity, or other evidence attesting to educational status is attached (eg. accreditation letter, educational tax exempt letter).

Signature _____ Phone _____

Title _____ Fax _____

National Park Service Approval:

What Documentation included?

NPS Signature _____ Date _____

Title _____

Fee Waivers will NOT be issued from the entrance station. They must be requested in advance. Each vehicle must present a copy of this fee waiver when arriving at the park's entrance station.