APR GENERAL INSTRUCTIONS

The NCRR provides a web-based Annual Progress Report Scientific Information System (APRSIS) at http://aprsis.ncrr.nih.gov for the development of Annual Progress Reports from NCRR-supported centers and resources. To access the APRSIS, a username and password are required. Grantees should send an e-mail to ncrraprsis@mail.nih.gov to obtain a username and password or to ask questions about the system.

The APR is divided into several sections, each of which is accessible by clicking on the menu located on the left side of the APRSIS screen. Specific instructions for completing each screen can be found by clicking on the "APR Instructions" button located on the top of each screen.

REPORT SUBMISSION
The NIH form 2590, incorporating the APR, should be submitted to NIH, as indicated in the NIH Notice (NOT-OD-04-063, http://grants2.nih.gov/grants/guide/notice-files/NOT-OD-04-063.html), to the following centralized mailing address:

Division of Extramural Activities Support, OER
National Institutes of Health
6705 Rockledge Drive, Room 2207, MSC 7987
Bethesda, MD 20892-7987 (for regular or US Postal Service Express mail)
Bethesda, MD 20817 (for other courier/express mail delivery only)

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