

Instructions for

CHECK-IN/CHECK-OUT REPORT, CATCHER/PROCESSOR

A longline or pot gear catcher/processor is active when processing groundfish **or when all or part of the longline or pot gear is in the water.**

A trawl gear catcher/processor is active when processing groundfish **or when all or part of the trawl net is in the water.**

A catcher/processor is inactive when not active.

Except as noted below, the operator of a catcher/processor must submit to NMFS a check-in report (BEGIN message) prior to becoming active and a check-out report (CEASE message) for every check-in report submitted.

NOTE

If a Catcher/processor is transiting through a reporting area and is not fishing, a check-in report or check-out report is not required from that area.

The check-in report and check-out report must be submitted by fax to 907-586-7131, or by e-mail to erreports.alaskafisheries@noaa.gov.

EXCEPTIONS

VMS onboard.

The operator of a catcher/processor is not required to submit to NMFS a check-in report or check-out report if the vessel is carrying onboard a transmitting VMS that meets the requirements of § 679.28(f).

Two adjacent reporting areas.

If on the same day a catcher/processor intends to fish in two adjacent reporting areas (an action which would require submittal of check-out reports and check-in reports multiple times a day when crossing back and

forth across a reporting area boundary), and the two reporting areas have on that day and time an identical fishing status for every species, the operator must:

- ◆ Submit to NMFS a check-in report to the first area prior to entering the first reporting area, and
- ◆ Submit to NMFS a check-in report to the second area prior to entering the second reporting area.
- ◆ Remain within 10 nautical miles (18.5 km) of the boundary described in paragraph (h)(1)(iii) of this section.
- ◆ If the catcher/processor proceeds in the second reporting area beyond 10 nautical miles (18.5 km) of the boundary between the two areas, the operator must submit a check-out report from the first reporting area. The operator must submit a check-out report from the second area upon exiting that reporting area.

CHECK-IN REPORT.

Before a catcher/processor commences harvest of groundfish, the operator must submit a check-in report (BEGIN message) within the time limits given in the following table:

Submit a separate BEGIN message for ...	If using ...	Within this time limit
Each reporting area of groundfish harvest, except 300, 400, 550, or 690	trawl gear	Before gear deployment
	longline or pot gear	Before gear deployment. May be checked into more than one area simultaneously
Two adjacent reporting areas. If fishing by crossing back and forth across a reporting area boundary in two adjacent reporting areas and the two reporting areas have on that day and time an identical fishing status for every species	trawl gear	Submit a check-in report to the first reporting area prior to setting gear in the first reporting area
		Submit a check-in report to the second reporting area prior to entering the second reporting area
		Remain within 10 nm (18.5 km) of the boundary. If the catcher/processor proceeds in the second reporting area beyond 10 nm (18.5 km) of the boundary between the two areas, the operator must submit a check-out report from the first reporting area. The operator must submit a check-out report from the second area upon exiting that reporting area.
COBLZ or RKCSA	trawl gear	Prior to fishing. Submit one check-in for the COBLZ or RKCSA and another check-in for the area outside the COBLZ or RKCSA.
Gear Type	trawl, longline, or pot gear	If in the same reporting area but using more than one gear type, prior to fishing submit a separate check-in for each gear type
CDQ	trawl, longline, or pot gear	Prior to groundfish CDQ fishing under each CDQ program
Exempted or Research Program	trawl, longline, or pot gear	If in an exempted or research fishery, prior to fishing submit a separate check-in for each type.
Processor type	trawl, longline, or pot gear	If a catcher/processor and functioning simultaneously as a mothership in the same reporting area, submit a check-in before functioning as either processor type
Change of fishing year	trawl, longline, or pot gear	If continually active through the end of one fishing year and at the beginning of a second fishing year, submit a check-in for each reporting area to start the year on January 1.
Aleutian Islands Pollock (AIP)	trawl, longline, or pot gear	Before receiving AIP

CHECK-OUT REPORT.

The operator must submit a check-out report (CEASE message) within the time limits given in the following table:

Submit a separate CEASE message for ...	If using ...	Within this time limit
Each reporting area of groundfish harvest, except 300, 400, 550, or 690	longline or pot gear	Upon completion of gear retrieval and within 24 hours after departing each reporting area.
	trawl gear	Within 24 hours after departing a reporting area but prior to checking-in another reporting area.
Two adjacent reporting areas	trawl gear	See Check-in Report for details
COBLZ or RKCSA	trawl gear	Upon completion of gear retrieval for groundfish, submit a separate check-out for the COBLZ or RKCSA and another check-out for the area outside the COBLZ or RKCSA.

Gear Type	trawl, longline, or pot gear	Upon completion of gear retrieval for groundfish, submit a separate check-out for each gear type for which a check-in was submitted.
CDQ	trawl, longline, or pot gear	Within 24 hours after groundfish CDQ fishing for each CDQ group has ceased.
Exempted or Research Program	trawl, longline, or pot gear	If groundfish are caught during an exempted or research fishery, submit a separate check-out for each type for which a check-in was submitted
Processor type	trawl, longline, or pot gear	Upon completion of simultaneous activity as both catcher/processor and mothership, a separate check-out, one for catcher/processor and one for mothership
Change of fishing year	trawl, longline, or pot gear	If a check-out report was not previously submitted during a fishing year for a reporting area, submit on December 31, a check-out report for each reporting area.
Aleutian Islands Pollock (AIP)	trawl, longline, or pot gear	Within 24 hours after completion of gear retrieval for AIP

FOR EACH CHECK-IN AND CHECK-OUT REPORT

Original/revised Report.

If Check-in/Check-out Report is the first one sent for this date and reporting area, check "ORIGINAL REPORT".

If Check-in/Check-out Report is a correction or addition to a previously sent report for this date and reporting area, check "REVISED REPORT."

Vessel Name.

Enter the name of Catcher/Processor, as listed on the Federal Fisheries Permit.

ADF&G Processor Code.

Enter State of Alaska Department of Fish & Game (ADF&G) processor code.

Federal Fisheries Permit Number.

Enter Federal Fisheries Permit number (AK9).

Representative Information.

Enter name, daytime business telephone number, and fax number of representative.

COMSAT No.

Enter the satellite communications number of the vessel (if available).

Management Program.

Circle to indicate whether fishing activity is under the CDQ Program, a Research Fishery, Exempted Fishery, or AIP.

Processor Type.

Circle to indicate catcher/processor.

Gear Type.

Circle the gear type used to harvest the groundfish.

CHECK-IN REPORT (BEGIN MESSAGE).

Date and Time.

Enter date (month-day-year) and time (A.l.t.) when gear deployment will begin.

Position Coordinates.

Enter position coordinates in latitude and longitude (e.g., 54 30' N, 167 45' W) where the gear is deployed. **Option:** record to the nearest second or fraction of minute.

Federal Reporting Area.

Circle the reporting area code where groundfish were harvested.

COBLZ or RKCSA.

If harvest was caught using trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

Primary And Secondary Target Species Codes.

Record the two main species expected to harvest in the following week. NOTE: A change in intended target species within the same reporting area does not require a new BEGIN message.

CHECK-OUT REPORT (CEASE MESSAGE).

Date and Time.

Enter date (month-day-year) and time (A.l.t.) when the catcher/processor departed the reporting area.

Position Coordinates.

Enter position coordinates in latitude and longitude (e.g., 54 30' N, 167 45' W) where the catcher/processor departed the reporting area. *Option:* record to the nearest second or fraction of minute.

Federal Reporting Area.

Circle the reporting area code where the catcher/processor departed.