



Fiscal Year 2009  
Budget Request

January 2008

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## **I. Overview for the State Justice Institute**

The State Justice Institute (SJI) was established by Federal law in 1984 to award grants to improve the quality of justice in State courts, facilitate better coordination between State and Federal courts, and foster innovative, efficient solutions to common issues faced by all courts. SJI is a non-profit corporation governed by an 11-member Board of Directors appointed by the President and confirmed by the Senate. By law, the President must appoint six State court judges, one State court administrator, and four members of the public – no more than two of whom may be of the same political party.

SJI is unique both in its mission and how it seeks to fulfill it. Only SJI has the authority to assist all State courts – criminal, civil, juvenile, family, and appellate – and the mandate to share the success of one State’s innovations with every State court system as well as the Federal courts.

SJI carries out its mission in a variety of ways that maximize the impact of its funding, including:

- Placing practical products in the hands of the judges and court staff who can most benefit from them;
- Maintaining information clearinghouses to assure that effective new judicial approaches in one State are quickly and economically shared with other courts nationwide;
- Establishing national resource centers where judges and court staff obtain expert guidance, test new technologies, and learn from each other;
- Convening national, regional, and in-State educational programs to speed the transfer of solutions to issues shared by courts across the nation; and,
- Delivering national technical assistance targeted at specific issues in the courts.

For FY 2009, SJI requests \$5,389,000 to enhance its efforts to improve the quality of justice in State courts. The request is \$1,629,000 above the level provided in the FY 2008 Consolidated Appropriations Act (P.L.110-161), and \$1,611,000 below the level as authorized by the State Justice Institute Reauthorization Act of 2004 (P.L. 108-372).

## II. Appropriations Language and Analysis of Appropriations Language

### Appropriations Language

#### STATE JUSTICE INSTITUTE

#### SALARIES & EXPENSES

For the necessary expenses of the State Justice Institute, as authorized by the State Justice Authorization Act of [1992] 1984 [(Public Law 102-572)] (42 U.S.C. 10701 et seq.), [\$3,760,000] \$5,389,000: *Provided*, That not to exceed \$2,500 shall be available for official reception and representation expenses.

### Analysis of Appropriations Language

- The 1992 law cited in previous appropriations language is the State Justice Reauthorization Act of 1992 (P.L. 102-572). SJI's original authorization is the State Justice Authorization Act of 1984 (42 U.S.C. 10701 et seq.).

### III. Summary of Program Changes

<b>Grant Type</b>	<b>Description</b>	<b>Dollars</b>	<b>Page</b>
<b>Project Grants</b>	SJI anticipates that applications will continue to increase in FY 2009. The requested enhancement will enable SJI to support additional projects and bring awards back up to FY 2006 levels.	\$645,000	7
<b>Partner Grants</b>	The requested increase will enable SJI to expand these grants to more organizations and projects.	\$800,000	9
<b>Strategic Initiative Grants</b>	Of the amount appropriated in FY 2008, \$470,000 is for Strategic Initiative Grants. The requested enhancement would increase the total availability to \$500,000 in anticipation of additional grants in FY 2009.	\$30,000	11
<b>Technical Assistance Grants</b>	The requested enhancement will enable SJI to keep pace with the increasing number of requests anticipated in FY 2009.	\$100,000	12
<b>Total, Program Changes</b>		<b>\$1,575,000</b>	

## IV. SJI Grant Program

SJI's mission is to improve the quality of justice in State courts, facilitate better coordination between State and Federal courts, and foster innovative, efficient solutions to common issues faced by all courts. To fulfill this mission, SJI awards grants that benefit the nation's judicial system and the public it serves.

SJI currently awards six types of grants, each of which is specifically targeted:

- Project Grants – are the centerpiece of the SJI's efforts to improve the administration of justice in State courts nationwide. Project Grants are intended to support innovative technical assistance, education and training, and demonstration projects that can improve the administration of justice in State courts locally or nationwide.
- Partner Grants – allow SJI and Federal, State, or local agencies or foundations, trusts, or other private entities to combine financial resources in pursuit of common interests.
- Strategic Initiative Grants – SJI requested, and Congress approved, the new Strategic Initiatives Grants in FY 2008. This funding will provide SJI the flexibility to address national court issues as they occur, and develop solutions to those problems.
- Technical Assistance (TA) Grants – designed to provide State and local courts with funding to obtain expert assistance to diagnose a problem, develop a response to that problem, and initiate implementation of any needed changes. Only State or local courts may apply for Technical Assistance grants.
- Curriculum Adaptation and Training (CAT) Grants – enable courts and regional or national court associations to modify and adapt model curricula or course modules to meet State or local jurisdiction educational needs; train instructors to present portions or all of the curricula; and pilot-test them to determine their appropriateness, quality, and effectiveness.
- Scholarships – enhance the skills, knowledge, and abilities of judges and court managers by supporting attendance at programs sponsored by national and state providers that they could not otherwise attend because of limited State, local, and personal budgets.

Between FY 2006 and 2007, the total amount in requested grants<sup>1</sup> increased from \$3,141,218 to \$4,437,726 (41 percent). However, the total amount awarded between FY 2006 and 2007 decreased slightly. This is not surprising given that SJI's budget level was the same for both fiscal years, and not all grant applications make it through the review and Board approval processes to award. SJI anticipates that grant requests for all grant types will continue to increase in FY 2008 and 2009.

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<sup>1</sup> In FY 2006, three Continuation Grants were requested totaling \$920,587; of which SJI funded all three at a reduced funding level of \$242,900. Also, in FY 2006, one Supplement Grant was requested and awarded totaling \$69,651. In FY 2007, one Supplement Grant was requested and awarded totaling \$290,466. SJI does not include these grants when comparing figures across fiscal years because Continuation and Supplement Grants are no longer supported.

**GRANT REQUESTS AND AWARDS**

**FY 2006**

Grant Type	Requested			Awarded		
	Number	\$	Cash Match	Number	\$	Cash Match
Project	29	\$ 1,905,000	\$ 2,002,747	24	\$ 1,644,999	\$ 1,721,278
Partner	3	\$ 644,916	\$ 638,867	3	\$ 644,916	\$ 638,867
TA	12	\$ 307,927	\$ 217,354	8	\$ 179,533	\$ 68,627
CAT	4	\$ 67,153	\$ 25,753	1	\$ 19,003	\$ 1,903
Scholarships	165	\$ 216,222	\$ -	136	\$ 182,110	\$ -
<b>GRAND TOTAL</b>	<b>213</b>	<b>\$ 3,141,218</b>	<b>\$ 2,884,721</b>	<b>172</b>	<b>\$ 2,670,561</b>	<b>\$ 2,430,675</b>

**FY 2007**

Grant Type	Requested			Awarded		
	Number	\$	Cash Match	Number	\$	Cash Match
Project	23	\$ 2,771,533	\$ 3,376,901	14	\$ 1,028,810	\$ 1,565,979
Partner	3	\$ 896,379	\$ 928,363	3	\$ 896,379	\$ 928,363
TA	16	\$ 417,260	\$ 116,777	14	\$ 381,770	\$ 208,409
CAT	6	\$ 79,500	\$ 17,880	6	\$ 78,503	\$ 16,383
Scholarships	207	\$ 273,054	\$ -	165	\$ 220,914	\$ -
<b>GRAND TOTAL</b>	<b>255</b>	<b>\$ 4,437,726</b>	<b>\$ 4,439,921</b>	<b>202</b>	<b>\$ 2,606,376</b>	<b>\$ 2,719,134</b>

Project Grants

Project Grants are intended to: 1) formulate new court procedures and techniques, or creatively enhance existing procedures and techniques; 2) address aspects of State judicial systems that are in special need of attention; 3) develop products, services, and techniques of national significance that may be used in other States; and/or 4) create and disseminate products that transfer information and ideas developed for relevant audiences, or provide technical assistance to facilitate the adaptation of effective programs in other court jurisdictions. Each fiscal year, SJI identifies Special Interest Program Categories that have been designated by the SJI Board as critical to the courts and are investment priorities. For FY 2008, the Special Interest Program Categories are (in no ranking order):

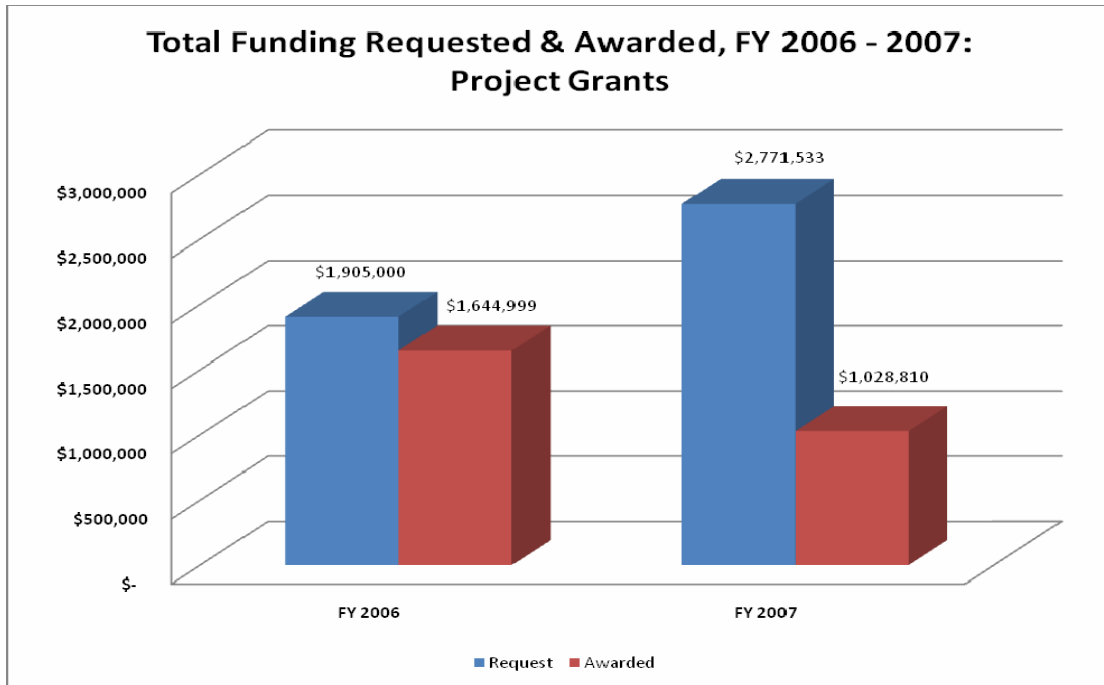
- a. Immigration Issues – Recent immigration growth is having an impact on State and local courts, including courts along the Southwest Border and other areas of the United States with large immigrant populations. These jurisdictions are dealing with issues such as how to provide culturally appropriate services; increases in gang-crime cases involving immigrants; and the impact of federal and state immigration policies on court operations. SJI is interested in projects that highlight the issues State and local courts face in addressing the demands of increased immigration, and potential solutions to those issues.

- b. Relationship between State and Federal Courts – This category includes projects designed to facilitate appropriate and effective communication, cooperation, and coordination between State and Federal courts. SJI is also interested in projects that improve relationships between the courts, the legislative and executive branches, and the public.
- c. Courts and the Media – Public attacks on the courts have gone largely unanswered because courts were unable to respond effectively. No one is better prepared than a judge to describe decision-making on the bench within the law and the Constitution. SJI is interested in projects that explore the role of judge as public commentator and promoting initiatives that improve relations and open dialogue between the judiciary and the media.
- d. Elder Issues – This category includes projects designed to improve management of guardianship, probate, fraud, Americans with Disability Act, and other types of elder-related cases.
- e. Performance Standards and Outcome Measures – This category includes projects that will develop and measure performance standards and outcomes for all aspects of court operations. SJI is particularly interested in projects that further professionalize court staff and operations, or objectively evaluate the costs and benefits of problem-solving courts.

There have been many successful Project Grants funded by SJI. These include the *Assessment of the West Virginia Supreme Court Workload* (SJI-06-N-075). This Project Grant helped the Supreme Court conduct a workload assessment in response to the 2007 legislative session on the redistricting of the circuit and family courts. SJI also supported the *Court Security and Emergency Preparedness Project* (SJI-06-N-001) for the Kansas Judicial Branch, which is currently being finalized. This Project Grant developed security and emergency preparedness standards and trained Kansas Judicial Branch managers on how to conduct vulnerability assessments. Recently, SJI awarded a Project Grant (SJI-07-N-001) to the Maryland Administrative Office of the Courts to develop, test, and evaluate an interactive program for training in the trial courts; and a nationwide Project Grant to the National Judicial College to assist State Courts in setting up and supporting in-state court/media programs to improve communications (SJI-07-N-055).

In FY 2006, total funding requested for Project Grants was \$1,905,000. In FY 2007, total funding requested was \$2,771,533; an increase in requests of \$866,533 (45 percent). SJI was able to support 86 percent of the Project Grants requested in FY 2006. However, in FY 2007, SJI was only able to support 37 percent of the Project Grant requests. While SJI does reject grant applications for various technical reasons, SJI has also had to limit the amount of funding allocated to each grant type. SJI anticipates that Project Grant applications will continue to increase in FY 2008 and FY 2009. Therefore, for FY 2009, SJI is requesting a \$645,000 increase for Project Grants in order to support more worthwhile projects. This enhancement will also provide sufficient funding to bring Project Grant awards back up to FY 2006 levels.





Partner Grants

Partner Grants were created in FY 2006 to allow SJI and Federal, State, or local agencies or foundations, trusts, or other private organizations combine financial resources in pursuit of common interests. These grants enable SJI and its partner to fund projects that will have a national impact on the courts. They also increase coordination among SJI and other grant-making agencies such as the Department of Justice (DOJ), Legal Services Corporation (LSC), the Pew Charitable Trusts, and the Open Society Institute.

SJI and LSC began working to tighten the bonds between courts and legal aid providers in FY 2006. In FY 2007, SJI and LSC continued that effort by finalizing a Partner Grant totaling \$672,758. This second year Partner Grant funded a slate of innovative technology projects designed to promote full access to justice through the use of technology. The Partnership uses LSC’s existing Technology Initiative Grants (TIG) program to support these innovative projects. SJI’s share, \$336,379, was fully matched by LSC, and provides additional resources to develop collaborative efforts between the courts and legal service programs in order to better serve self-represented and low-income litigants across the country. Between FY 2006 and 2007, SJI/LSC Partner Grants have supported approximately \$1,300,000 in TIG projects.

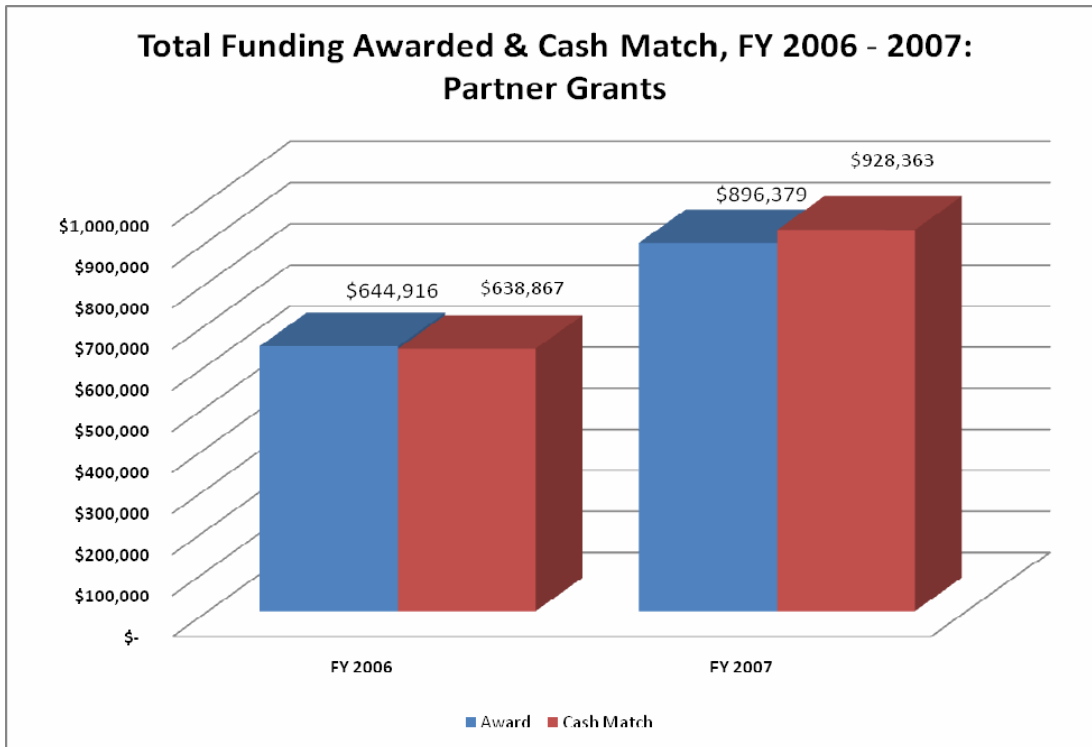
The Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) and SJI entered into a FY 2007 Partnership Grant to support an Executive Session for State Court Leaders at Harvard’s Kennedy School of Government (KSG). KSG, with the support of DOJ, had conducted similar efforts for Community Policing, Drugs and Crime, State and local Prosecution, and Public Defense. This effort will produce supporting documents to be used for a select group of State court leaders to develop practical approaches to

improving the role of State judiciaries in government. Furthermore, it will focus on how State judiciaries ensure adequate resources, improve accountability and efficiency, while at the same time become instruments of democratic governance in the 21<sup>st</sup> Century.

In FY 2006, SJI and the Pew Charitable Trusts (Pew) began a Partnership to address Foster Care issues facing both the justice system and child welfare service providers. Other participating organizations included the National Conference of Juvenile and Family Court Judges (NCJFCJ) and the National Center for State Courts (NCSC). This Partner Grant provided technical assistance to courts to improve the way foster care cases were administered by both the judicial system and child welfare agencies. Closer collaboration between the two was promoted and the reforms developed by the Pew Commission on Children and Foster Care were encouraged and supported. Another Partnership between SJI and Pew began in FY 2007 to address sentencing and sentencing alternatives in a collaborative approach between policy-makers, corrections personnel, and judges. This partnership involves the Council of State Governments, Vera Institute, Crime and Justice Institute, the National Judicial College, and NCSC. SJI's involvement in this project assured the inclusion of state court judges in the collaborative. Had only Pew funds been available for this project, the judiciary may not have been included in the planned activities.

Also in FY 2006, SJI entered into a Partnership with the Open Society Institute (OSI) for a project to examine racial and ethnic fairness in State courts. During the first phase of this project, NCSC gathered information from various states on their efforts to address fairness issues and identify best practices in this area. The information was collected and made available in an on-line database to help courts identify those practices that could be of use in their jurisdictions. The first phase has been completed, and SJI, OSI, and NCSC are currently discussing future actions to continue improving racial and ethnic fairness in our nation's judiciaries.

Partner Grants totaled \$644,916 in FY 2006, and \$896,379 in FY 2007; a 39 percent increase. Partner Grants typically range from \$300,000 to \$500,000 per award. The requested increase of \$800,000 in Partner Grants will enable SJI to expand these grants to more organizations and projects in FY 2009.



Strategic Initiative Grants

SJI requested, and Congress approved, the new Strategic Initiatives Grants in FY 2008. This funding will provide SJI the flexibility to address national court issues as they occur, and develop solutions to those problems. This is an innovate approach to doing business where SJI is no longer simply making grants and waiting for a grant application to be submitted that covers a major issue facing the courts; rather, SJI is actively addressing these issues. In this way, SJI will use its expertise and the expertise and knowledge of its grantees to address key issues facing courts across the United States.

For example, recent immigration growth is having a significant impact on state and local courts. Courts along the Southwest Border and other areas of the United States with large immigrant populations are contending with issues such as how to provide culturally appropriate services; increases in gang-crime cases involving immigrants; and, the impact of federal and state immigration policies on court operations. SJI has already received grant applications to address local court issues involving immigration. However, beginning in FY 2008, SJI plans to use the Strategic Initiative Grants to address immigration issues in the courts at a national impact level; rather than on a jurisdiction by jurisdiction basis.

Of the amount appropriated for SJI in FY 2008, \$470,000 is for Strategic Initiative Grants. The funding will be used for grants or contractual services, and any remaining balance not used for Strategic Initiatives would become available for SJI’s existing grant program. Strategic Initiative Grants will be handled at the discretion of the SJI Board of Directors and SJI staff outside the

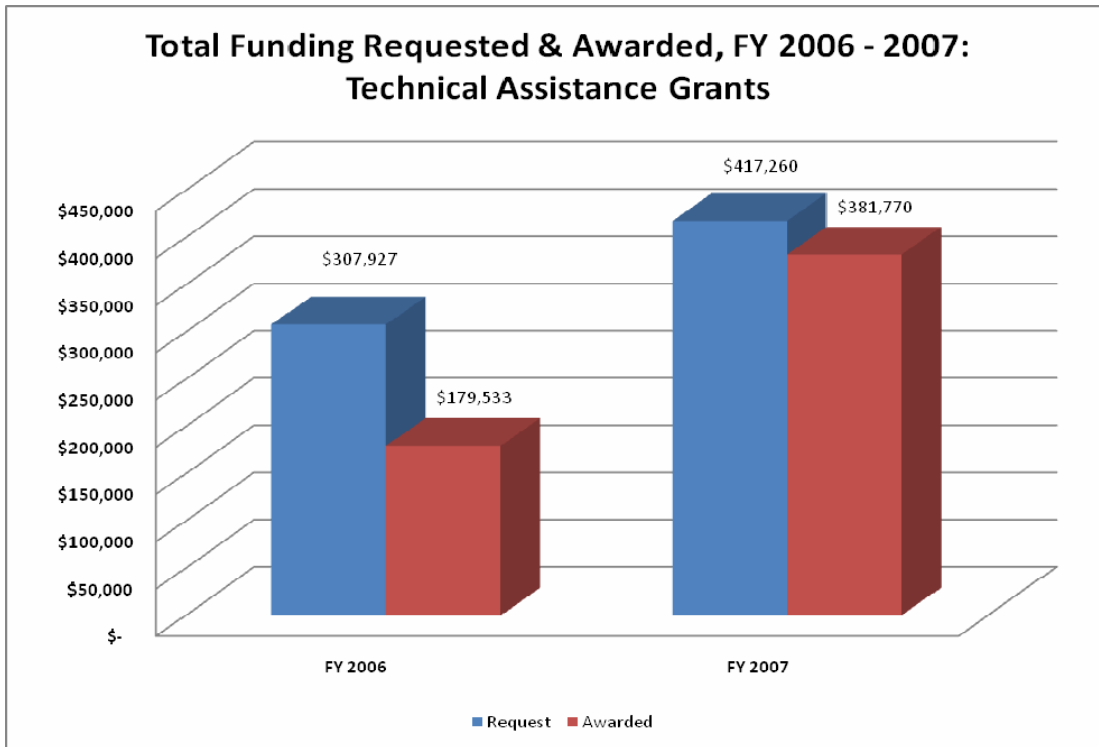
normal application process (i.e. SJI will initiate the project), and there will be no cash match requirement. For FY 2009, SJI is requesting an enhancement of \$30,000 for Strategic Initiative Grants; for a total availability of \$500,000.

### Technical Assistance Grants

Technical Assistance (TA) Grants are designed to provide State and local courts with funding to obtain expert assistance to diagnose a problem, develop a response to that problem, and initiate implementation of any needed changes. Only State or local courts may apply for TA grants. While much smaller in size, scope, and cost than Project or Partner Grants, TA Grants are still very important to local court jurisdictions in addressing significant issues such as caseload, strategic planning, and court procedures.

The SJI-funded *Field Guide to Justice Improvement for Communities along the United States and Mexico Border* (SJI-05-T-158) was a very successful TA Grant. This field guide was the result of a 24-month initiative sponsored by SJI and the California Administrative Office of the Courts to: clarify the strategic direction of the Imperial County Superior Court in light of its rapidly changing community; develop a regional court service delivery strategy and network; develop and implement culturally appropriate services; and document project results for use in other Southwest border jurisdictions. SJI recently awarded TA Grants to the Vermont Supreme Court to develop an emergency response and continuity of operations plan (SJI-07-T-013), and the Alameda County, California, Superior Court for a language access plan for the courts and the increasing population of non-English speaking court users (SJI-07-T-003). In addition to supporting TA grants in the 50 states and the District of Columbia, SJI has also supported the judiciaries in Puerto Rico, Guam, and the Commonwealth of the Northern Mariana Islands.

In FY 2006, total funding requested for TA Grants was \$307,927. In FY 2007, total funding requested was \$417,260; an increase in requests of \$109,333 (36 percent). SJI was able to support 58 percent of the TA Grants requested in FY 2006, and 91 percent in FY 2007. For FY 2009, SJI is requesting an increase of \$100,000 to keep pace with the increasing requests for TA Grants.

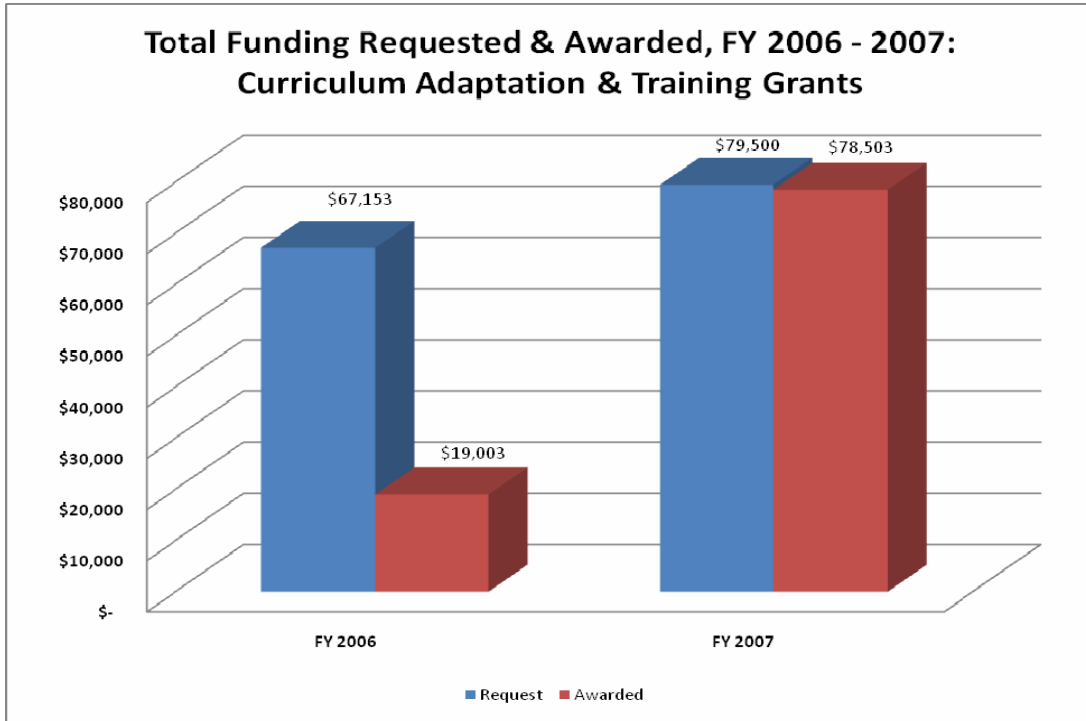


### Curriculum Adaptation & Training Grants

Curriculum Adaptation & Training (CAT) Grants are intended to: 1) enable courts and regional or national court associations to modify and adapt model curricula or course modules to meet States' or local jurisdictions' educational needs; train instructors to present portions or all of the curricula; and pilot-test them to determine their appropriateness, quality, and effectiveness; or 2) conduct judicial branch education and training programs led by either expert or in-house personnel, designed to prepare judges and court personnel for innovations, reforms, and/or new technologies recently adopted by grantee courts.

Recent CAT Grants include support to the New Hampshire Supreme Court for training to judges on self-represented litigation (SJI-07-E-005); funding to develop a two-year curriculum for Georgia court personnel based on the National Association of Court Management's (NACM) Core Competency Curriculum Guidelines (SJI-07-E-050); and support to the Vermont Supreme Court in developing training related to court interpreter services for legal proceedings (SJI-07-E-200).

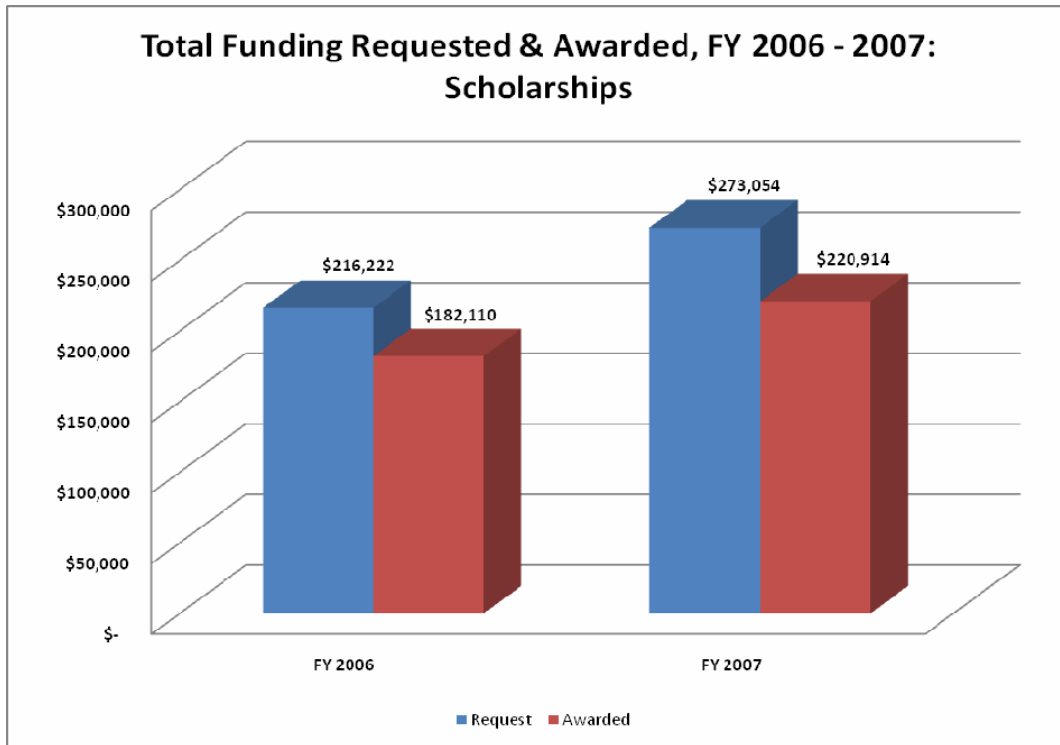
In FY 2006, total funding requested for CAT Grants was \$67,153. In FY 2007, total funding requested was \$79,500; an increase in requests of \$12,347 (or 18 percent). SJI was able to support 28 percent of the CAT Grants requested in FY 2006, and 99 percent in FY 2007. SJI anticipates that it will be able to support the CAT Grant awards made in FY 2009 with existing base funds.



Scholarships

SJI’s Scholarship Program enhances the skills, knowledge, and abilities of judges and court managers by supporting attendance at programs sponsored by national and state providers that they could not otherwise attend because of limited state, local, and personal budgets; and provide states, judicial educators, and court staff with evaluative information on a range of judicial and court-related education programs.

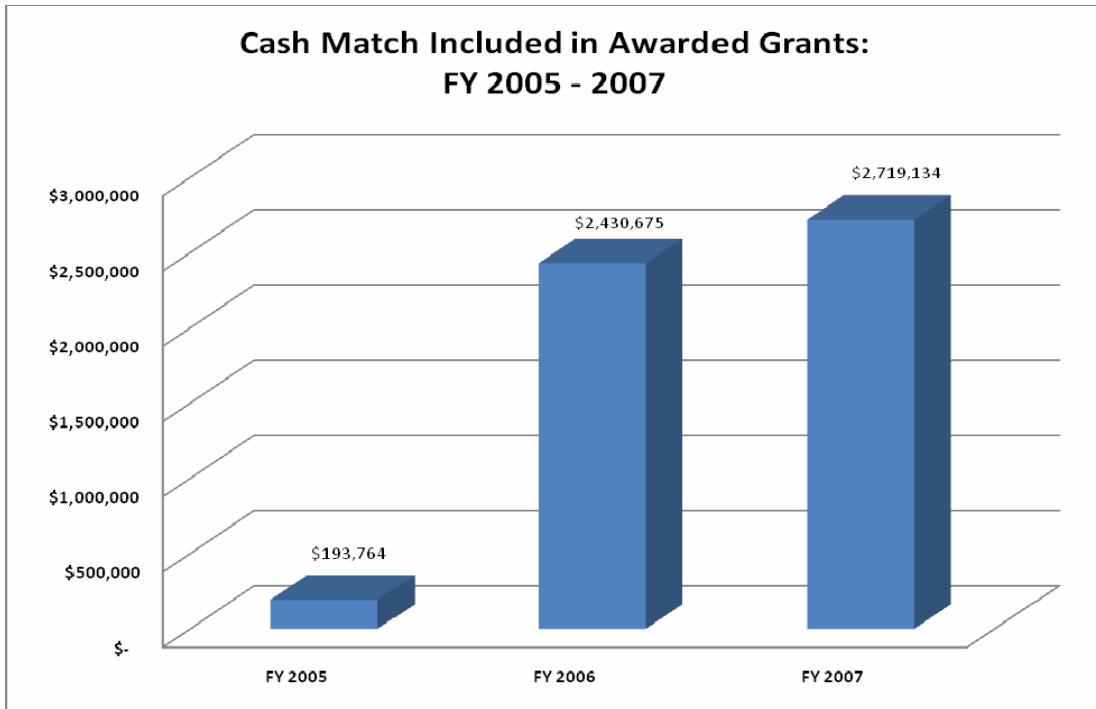
SJI scholarships are awarded to individuals to attend out-of-state, court-related educational programs within the United States or online court-related educational programs. Between FY 2006 and 2007, SJI awarded 301 scholarships totaling \$403,024. SJI anticipates that it will be able to support the scholarship awards made in FY 2009 with existing base funds.



### Cash Match

The Conference Report (H.R. 109-272) accompanying the FY 2006 Science, State, Justice, and Commerce, and Related Agencies Appropriations Act (P.L. 109-108) directed that successful applicants for new SJI grants provide a cash match. The impact of the dollar-for-dollar match has been profound; in FY 2006, cash match for awarded grants totaled \$2,430,675. In FY 2007, cash match included in awarded grants totaled \$2,719,134; a 12 percent increase. The chart below illustrates the success of the cash match requirement.<sup>2</sup>

<sup>2</sup> In response to anticipated Congressional action on a cash match requirement, SJI began requiring some levels of cash match for several new grants in FY 2005. The total amount of cash match included in new grant awards for FY 2005 was \$193,764. It should be noted that cash match contained in awarded Continuation and Supplemental grants were not included when comparing figures across fiscal years because SJI no longer supports those grants.



Before the cash match requirement, court-support organizations and universities received a significant portion of SJI grants. The State courts were not able to compete for grants because they had neither the time nor the personnel available who could apply for and execute grant projects. After the cash match requirement was established a new dynamic emerged where the State courts and court support organizations combined their efforts to compete for SJI grants. The State courts had the money available for the cash match requirement, whereas the court organizations did not. Conversely, the court-support organizations had the expertise to apply for and execute grant projects. SJI now receives numerous grant applications where a State court has identified a critical issue to be addressed and a court-support organization is providing the technical assistance for the project. The result of the cash match requirement has been a far greater convergence of court needs and court-support organization capabilities; both of which have benefited judicial systems across the United States.



## V. Conclusion

SJI remains the only source of federal or private funding dedicated exclusively to improving the quality of justice in State courts. There is a strong national interest in continuing to support the State courts, since they handle over 97 percent of all the cases in the United States. This includes over 99 percent of all criminal and over 98 percent of all civil cases.<sup>3</sup> Furthermore, the incoming caseload into the State courts has increased 11 percent between 1994 and 2003, with incoming criminal cases increasing 15 percent, and the incoming civil cases increasing 18 percent.<sup>4</sup> The effectiveness of State courts is critical to ensuring that the public experiences the justice guaranteed by the Constitution. The funding requested for FY 2009 will enable SJI to continue indentifying issues that impact all courts, fostering innovative solutions, and sharing information on successful approaches nationwide.

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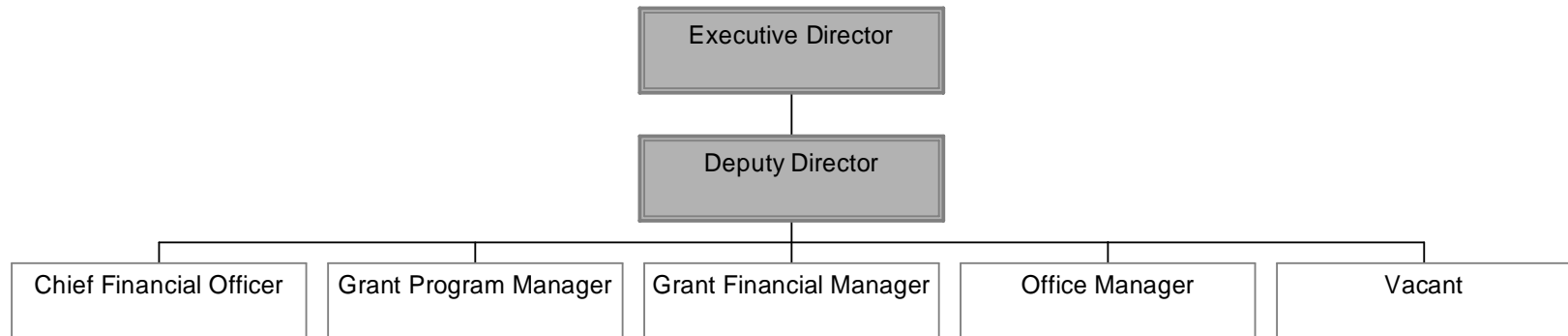
<sup>3</sup> National Center for State Courts, 2003. *Examining the Work of State Courts, 2002: A National Perspective from the Court Statistics Project.*

<sup>4</sup> National Center for State Courts, 2005. *Examining the Work of State Courts, 2004: A National Perspective from the Court Statistics Project.*

## VI. Exhibits

### A: Organizational Chart

#### STATE JUSTICE INSTITUTE



10/1/2007

**B: Summary of Requirements**

**Summary of Requirements**  
 State Justice Institute  
 Salaries and Expenses  
 (Dollars in Thousands)

	FY 2009 Request		
	Perm. Pos.	FTE	Amount
<b>FY 2007 Enacted (with Rescissions)</b>	7	7	3,455
<b>FY 2008 Enacted</b>	7	7	3,760
Adjustments to Base			
Personnel Compensation			31
Travel			4
Rent, Communications & Utilities			7
Printing & Reproduction			3
Other Services			2
Staff Development, Supplies, & Materials			5
Equipment			2
Total Adjustments to Base	0	0	54
<b>FY 2009 Current Services</b>	7	7	3,814
Program Changes			
Project Grants			645
Partner Grants			800
Strategic Initiative Grants			30
Technical Assistance Grants			100
Curriculum Adaptation & Training Grants			0
Scholarships			0
Total, Program Changes	0	0	1,575
<b>FY 2009 Total Request</b>	7	7	\$5,389

**Summary of Requirements**  
**State Justice Institute**  
**Salaries and Expenses**  
(Dollars in Thousands)

Estimates by Budget Activity	FY 2007 Actual*			FY 2008 Appropriation Enacted w/Rescissions			FY 2009 Adjustments to Base			2009 Current Services			2009 Increases			2009 Request		
	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount	Pos.	FTE	Amount
<b>General Administration</b>	<b>7</b>	<b>7</b>	<b>1,104</b>	<b>7</b>	<b>7</b>	<b>1,131</b>	<b>0</b>	<b>0</b>	<b>54</b>	<b>7</b>	<b>7</b>	<b>1,185</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>1,185</b>
<b>Grants</b>																		
Project Grants			942			884						884			645			1,529
Partner Grants			519			700						700			800			1,500
Strategic Initiative Grants			0			470						470			30			500
Technical Assistance Grants			250			300						300			100			400
Curriculum Adaptation & Training Grants			100			100						100			0			100
Scholarships			250			175						175			0			175
Supplement Grants			290															
<b>Subtotal, Grants</b>			<b>2,351</b>			<b>2,629</b>			<b>0</b>			<b>2,629</b>			<b>1,575</b>			<b>4,204</b>
<b>Grand Total</b>	<b>7</b>	<b>7</b>	<b>\$3,455</b>	<b>7</b>	<b>7</b>	<b>\$3,760</b>	<b>0</b>	<b>0</b>	<b>\$54</b>	<b>7</b>	<b>7</b>	<b>\$3,814</b>	<b>0</b>	<b>0</b>	<b>\$1,575</b>	<b>7</b>	<b>7</b>	<b>\$5,389</b>

**Notes:**

\*In FY 2007, grant awards were augmented by \$545,443 in deobligations of prior year grants and pre-FY 2002 no-year funding.

## C. Justification for Base Adjustments

### Justification for Base Adjustments State Justice Institute

#### Increases

Personnel Compensation: For FY 2009, this request includes \$30,902 for an anticipated 4.0 percent pay raise to be effective in January of 2009, and increased costs for employee benefits.

Travel: The requested increase of \$3,500 will support the statutory requirement that the Board convene quarterly, with one Board meeting conducted by teleconference, two held in Alexandria, Virginia (to eliminate staff travel costs), and one held in the field (with limited staff participation). In addition, the request will support an increase in field audits per 42 U.S.C. 10711.

Rent, Communications, & Utilities: The requested increase of \$6,905 will cover inflationary costs for rent and related services, and postage increases projected for FY 2009.

Printing & Reproduction: The requested increase of \$3,000 includes \$2,000 for Government Printing Office (GPO) printing increases, and \$1,000 projected commercial printing requirements in FY 2009.

Other Services: The requested increase of \$1,850 will enable SJI to engage part-time help, expert advisors and consultants, and legal counsel as required. The additional funding will also cover increased General Services Administration (GSA) charges for financial transactions.

Staff Development, Supplies, & Materials: \$4,500 requested increase to support additional staff training and purchase of necessary materials to support administrative functions.

Equipment: \$1,760 requested increase to support Information Technology equipment purchases and technical refresh, and other equipment purchases and repair as need to support administrative functions.

**D: Summary of Requirements by Object Class**

**Summary of Requirements by Object Class**

State Justice Institute

Salaries and Expenses

(Dollars in Thousands)

Object Classes	FY 2007 Actual*		FY 2008 Enacted		FY 2009 Request		Increase/Decrease	
	FTE	Amount	FTE	Amount	FTE	Amount	FTE	Amount
11.1 Salaries	7	569	7	592	7	612	0	20
11.8 Overtime		0						0
Total	7	569	7	592	7	612	0	20
Other Object Classes:								
12.0 Personnel benefits		192		185		197		12
21.0 Travel and transportation of persons		33		39		42		3
23.1 Rent		199		190		197		7
(Multiple) Comm., util., & other misc. charges		20		22		23		1
24.0 Printing and reproduction		18		24		27		3
25.0 Other services		55		57		59		2
26.0 Staff Development, Supplies, & Materials		5		10		14		4
28.1 Taxes & Fees		2		3		3		0
31.0 Equipment		11		9		11		2
Subtotal, General Administration	7	1,104	7	1,131	7	1,185	0	54
Subtotal, Grant Funding		2,351		2,629		4,204		1,575
<b>Total Obligations</b>	<b>7</b>	<b>\$3,455</b>	<b>7</b>	<b>\$3,760</b>	<b>7</b>	<b>\$5,389</b>	<b>0</b>	<b>\$1,629</b>

**Notes:**

\*In FY 2007, grant awards were augmented by \$545,443 in deobligations of prior year grants and pre-FY 2002 no-year funding.