

RESOLVE

Results Through Consensus

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November 10, 2003

MEMORANDUM

TO: NMFS Willamette/Lower Columbia River TRT Members
FROM: Paul De Morgan, RESOLVE and Paul McElhany, NOAA Fisheries
SUBJECT: Next Steps and Action Items from the November 6-7, 2003 TRT Meeting

Thanks to everyone for your participation in the TRT meeting on Thursday and Friday. For those of you not able to attend, the group was able to complete the evaluation process for all 68 Washington salmonid populations historically in the WLC area. This memo includes action items discussed during the meeting.

I. UPCOMING MEETING DATES

The next TRT meeting will be focused on the Oregon populations and will take place in Oregon (location to be determined) on December 4 and 5. While the group spent a few minutes discussing the 2004 TRT schedule, no meeting dates were set. The group agreed to spend some time at the December meeting discussing future agenda items and asked JJ to send out calendars for the early part of next year in order to identify possible meeting dates.

Paul McElhany reminded TRT members that the meeting with the LCFRB to discuss TRT comments on their draft technical foundation is set for Thursday, November 13 from 9:00 a.m. – 2:00 p.m. The meeting will take place in the LCFRB Longview office. If you are unable to participate in person, the call in number for the meeting will be 503-326-7672.

Upcoming Meeting Dates	Where	Agenda Focus
<ul style="list-style-type: none">November 13 (9:00 a.m. to 2:00 p.m.)	<ul style="list-style-type: none">Meeting/Conference Call	<ul style="list-style-type: none">Discuss TRT review of LCFRB Technical Foundation
<ul style="list-style-type: none">December 4-5	<ul style="list-style-type: none">Portland area	<ul style="list-style-type: none">Oregon population evaluation

II. POPULATION SCORING EFFORTS

NWFSC staff distributed packets of information for each ESU with individual sections for each population (NOTE: for those of you not in attendance, these will be sent to you in the near future). To begin the scoring efforts, Paul McElhany described the general methods used to

create the summary tables, figures, and maps included with each population. This was described in a separate document, which will be distributed by email.

The group present scored all 68 populations during the two days and reviewed these initial results. During the course of their deliberations, a number of issues were identified (e.g., the data available for review did not include recent information; different approaches to assessing diversity; different approaches to assessing habitat) which the group felt should be captured in a memo to be included with the final versions of the population status summaries. In addition, during the course of scoring the populations, each member had the opportunity to incorporate notes for further consideration. Jim Myers agreed to capture the major issues as well as the notes in a draft memo for review by other TRT members prior to broader distribution.

II. ACTION ITEMS

Action Items – WA Populations	Who	When
1. Finalize population scoring sheets and distribute to the TRT.	Paul De Morgan	Monday, November 10
2. Develop draft memo capturing the issues raised by the TRT when scoring the populations.	Jim Myers	Friday, November 14
3. Review memo drafted by Jim in order to distribute it with scoring sheets to LCFRB and others as appropriate.	All TRT members	Wednesday, November 19
4. Finalize and distribute memo to LCFRB.	Paul McElhany	Friday, November 21
5. Distribute Population Status Data Reports to members not in attendance.	JJ Westfall	ASAP
Action Items – OR Populations	Who	When
6. Develop and distribute draft language for how the TRT proposes to address populations above dams.	Paul McElhany	Monday, November 24
7. Contact Tony Nigro, ODFW, to describe the TRT approach to scoring populations and confirm ODFW staff participation.	Paul McElhany	Monday, November 24

8. Revise schedule of activities, building on lessons, and agenda for the December 4-5 meeting.	Paul McElhany and Paul De Morgan	Before December 4
9. Revise population scoring spreadsheets.	Paul McElhany, Jim Myers, JJ Westfall	Before December 4
Action Items – Miscellaneous	Who	When
10. Participate in meeting/conference call to discuss the TRT review comments on the LCRFB technical foundation.	All TRT members	Thursday, November 13
11. Finalize and send out logistics for the December meeting.	JJ Westfall	Friday, November 21
12. Develop initial assessment of future agenda items for the TRT.	Paul McElhany and Patty Dornbusch	Before December 4
13. Send, and respond to, schedule availability forms.	JJ Westfall and all TRT members	Before December 4

Documents Distributed at the Meeting

1. Draft General Methods for Population Evaluation Data Analysis
2. Draft Steelhead Population Status Data Report
3. Draft Chum Populations Status Data Report
4. Draft Chinook Populations Status Data Report
5. Draft Coho Populations Status Data Report

TRT Members in Attendance:

- Tom Backman
- Craig Busack
- Paul McElhany
- Jim Myers
- Ashley Steel
- Cleve Steward

Others in Attendance:

- Paul De Morgan, RESOLVE
- Patty Dornbusch, NOAA Fisheries (Friday only)
- Michael Mahr, NOAA Fisheries
- J.J. Westfall, NOAA Fisheries
- Chuck Willis, US Army Corps of Engineers