

# Student Educational Employment Program

National Park Service  
U.S. Department of the Interior



*"School and work... a rewarding combination.*

*Gain valuable work experience while you're still in school...and get paid for it!"*

## What is the Student Educational Employment Program?

It's an opportunity to earn money and continue your education, to train with people who manage the day-to-day business of the National Park Service, and to combine your academic study with on-the-job experience. The Student Educational Employment Program will introduce you to all the advantages and challenges of working for the National Park Service.

Students may be hired through the use of a special hiring authority available to students who qualify for the program. It is not a program to enroll in, but a special authority that allows supervisors to hire students without further competition. This opportunity is available to all levels of students as defined below.

The Student Educational Employment Programs are available to all levels of students: high school, vocational and technical, associate degree, baccalaureate degree, graduate degree, and professional degree students. There are two separate components:

### 1. Student Temporary Employment Program (STEP)

Job opportunities under this component offer temporary employment. Employment can be, but does not always have to be, related to your academic field of study. Employment can range from summer jobs to positions that can last for as long as you are a student.

### 2. Student Career Experience Program (SCEP)

This component offers you valuable work experience directly related to your academic field of study. It provides formal periods of work and study while you are attending school. It requires a commitment by you, your school, and the employing Federal agency. You may be eligible for permanent employment under this component after successfully completing your education and meeting specific work requirements.

## Program Features under Both Components

- Possible year round or summer employment;
- Work schedules can be flexible to accommodate school;
- STEPs eligible to earn annual and sick leave (based on length of appointment);
- SCEPs are also eligible to earn annual and sick leave, as well as other Federal employment benefits (i.e. retirement, health and life insurance).

## Eligibility Requirements

You are eligible under the Student Educational Employment Program if you are:

- Enrolled or accepted for enrollment in school;
- Taking at least half-time academic or vocational and technical course load in an accredited high school, technical or vocational school, two year or four year college or university, graduate or professional school;
- A U.S. citizen or national (resident of American Samoa or Swains Islands). U.S. citizenship is required for conversion to permanent employment under the Student Career Experience Program.

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EXPERIENCE YOUR AMERICA™

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

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The National Park Service is an Equal Opportunity Employer. Selection for positions will be made solely on the basis of merit, fitness and qualifications without regard to race, gender, sexual orientation, color, creed, age, marital status, national origin, non-disqualifying handicap conditions, or any other non-merit factor.

## Who to Contact

Your school guidance or career planning and placement office will have information about cooperative education or intern opportunities with Federal agencies or the private sector. Students directly contact and apply with a park where they would like to work. Students should mention that they are eligible to be hired under the student educational Employment Program. You may also contact the following National Park Service representatives to find out about student employment opportunities with the National Park Service:

### National Park Service Recruitment Coordinators

Vanessa Russell vanessa_russell@nps.gov 215-597-1090 CT, ME, MD, MA, NH, NJ, NY, PA, RI, VT, VA, WV	Barbara Bryant barbara_bryant@nps.gov 828-271-4779, ext. 237 AL, FL, GA, KY, MS, LA, NC, SC, TN, TX, Virgin Islands, Puerto Rico	Bill Gwaltney bill_gwaltney@nps.gov 303-969-2708 AZ, CO, MT, NM, OK, TX, UT, WY
PWRO Employment Inquiries pwro_employment_inquiries@nps.gov CA, HI, ID, NV, OR, WA, Samoa, Guam, Saipan	Lynne Murdock lynne_murdock@nps.gov 202-513-7195 Washington Headquarters Off	Alvis Mar alvis_mar@nps.gov 402-661-1978 AR,IL,IN,IA,KA,MI,MN,MO, NE,ND,OH,SD,WI
Magaly Green magaly_green@nps.gov 304-535-6003 Harpers Ferry Center-Servicewide professional positions in planning, designing & producing exhibits, AV presentations, & publications	Cynthia Salter-Stith cynthia_salter-stith@nps.gov 202-619-7055 Washington, DC metropolitan area including adjacent counties in MD, VA, & Harpers Ferry, West Virginia	Ann Marie Eilander marie_eilander@nps.gov 303-969-2733 Servicewide professional positions - Architect, Biologist, Engineer, Hydrologist, Landscape Architect
	Tonyua Abrom tonyua_abrom@nps.gov 907-644-3416 Alaska	

## Websites for Students

Student Job Announcements: <http://www.studentjobs.gov/>

Federal Job Announcements: <http://www.usajobs.opm.gov/>

Email address: [www.nps.gov/personnel](http://www.nps.gov/personnel)

NPS Seasonal Job descriptions: <http://www.nps.gov/personnel/seasonal.htm>

Seasonal Law Enforcement Training: [www.anpr.org](http://www.anpr.org)

National Park Information: [www.nps.gov](http://www.nps.gov)