4 FAH-1 H-400
ORGANIZATION STRUCTURE

4 FAH-1 H-410
ORGANIZATION STRUCTURE

(TL:FMH-20;   12-17-2001)

4 FAH-1 H-411 PURPOSE

(TL:FMH-1;   04-15-1994)

The organization codes are established to identify the responsible and benefiting organizations for accounting, budgeting, cost accounting, payrolling, personnel management and reporting, supplies, equipment and property accountability, and inventory management. Organization codes have been assigned to domestic offices, posts abroad, special offices abroad; points of origin abroad, destination, and locations of personnel; nonpost activities, as required; other Federal agencies, international organizations, and other activities, as required. The organization codes authorized for Department of State and serviced agencies worldwide use are published in this section.

4 FAH-1 H-412 DOMESTIC OFFICES

(TL:FMH-20;   12-17-2001)

a. Requirements for new codes are incorporated as approved. No other duplicate and competitive codes are authorized for organizations, posts, and activities listed in this section. Subordinate domestic organization codes are not required for financial reporting except at the option of the bureaus or offices that require internal organization cost data for management purposes. For payroll classification and personnel management, the full six-digit code is used. Miscellaneous "99" codes have been included as the 3rd and 4th digits (reading left to right) to collect undistributable expenses (other than salaries) which are not of sufficient magnitude to warrant distribution to organizational units.

b. Codes 57 through 98 are used in the 5th and 6th digit positions of

domestic office codes to identify cities in which field offices are located. They may be used in the other U.S. agencies (400000) or the international organizations and activities (500000) code series. In the other cases, code 10 is used to denote domestic assignments and code 30 to denote assignments abroad on the Department's staffing pattern. The assigned city codes are:

Code	Location
XXXX57	Brownsville, Texas
XXXX58	Portsmouth, NH
XXXX59	*Buffalo, NY*
XXXX61	San Diego, Calif.
XXXX63	Colorado Springs, Colo.
XXXX64	Tampa, Fla.
XXXX65	Stamford, Conn.
XXXX68	Norfolk, Va.
XXXX70	Atlanta, Ga.
XXXX71	Baltimore, Md.
XXXX72	Boston, Mass.
XXXX73	Chicago, Ill.
XXXX74	*Lincoln, Nebraska*
XXXX75	Dallas, Texas
XXXX76	Denver, Colo.
XXXX77	Detroit, Mich.
XXXX78	Houston, Texas
XXXX79	Greensboro, N.C.
XXXX80	Honolulu, Hawaii
XXXX81	Los Angeles, Calif.

XXXX82	Miami, Fla.
XXXX83	New Orleans, La.
XXXX84	New York, N.Y.
XXXX85	Phoenix, Arizona
XXXX86	Philadelphia, Pa.
XXXX88	St. Louis, Mo.
XXXX89	Charleston, S.C.
XXXX90	San Francisco, Calif.
XXXX91	Seattle, Wash.
XXXX92	*Opana, Hawaii*
XXXX94	Orlando, Fla.
XXXX95	New Haven, Conn.
XXXX96	Salt Lake City, Utah

c. Code 99 is used in the 5th and 6th positions of all organization code series to denote the "intransit organizations," as applicable. These codes are constructed by using the first four digits (reading left to right) of existing organization codes, followed by 99. The intransit organization codes apply to all domestic, posts abroad, other U.S. Government agencies, and international organizations and activities.

Examples:

010199	INTRANSIT—S
010299	INTRANSIT—S/CPR
310299	INTRANSIT—ARGENTINA
400199	INTRANSIT—AID

4 FAH-1 H-413 STATE CODES

(TL:FMH-1; 04-15-1994)

The use of state codes (299901 to 299956, 2999GQ, 2999RQ, and 2999VQ) listed below is restricted to travel and transportation from and to home states for appointment and separation actions. Transfers to the Department and other assignments within the United States are identified by the six-digit organization codes listed in 4 FAH-1 H-421, 4 FAH-1 H-436, and 4 FAH-1 H-437. For assignments to schools use the proper FSI codes shown in 4 FAH-1 H-421.33.

4 FAH-1 H-413.1 NUMERICAL

(TL:FMH-1; 04-15-1994)

CODE	STATE AND/OR TERRITORY
299901	Alabama
299902	Alaska
299904	Arizona
299905	Arkansas
299906	California
299908	Colorado
299909	Connecticut
299910	Delaware
299911	District of Columbia
299912	Florida
299913	Georgia
299915	Hawaii
299916	Idaho
299917	Illinois
299918	Indiana
299919	Iowa

299920	Kansas
299921	Kentucky
299922	Louisiana
299923	Maine
299924	Maryland
299925	Massachusetts
299926	Michigan
299927	Minnesota
299928	Mississippi
299929	Missouri
299930	Montana
299931	Nebraska
299932	Nevada
299933	New Hampshire
299934	New Jersey
299935	New Mexico
299936	New York
299937	North Carolina
299938	North Dakota
299939	Ohio
299940	Oklahoma
299941	Oregon
299942	Pennsylvania
299944	Rhode Island

299945	South Carolina
299946	South Dakota
299947	Tennessee
299948	Texas
299949	Utah
299950	Vermont
299951	Virginia
299953	Washington
299954	West Virginia
299955	Wisconsin
299956	Wyoming
299957	Guam
299958	Puerto Rico
299959	Virgin Islands

4 FAH-1 H-413.2 ALPHABETICAL

(TL:FMH-1; 04-15-1994)

STATE AND/OR TERRITORY	CODE
Alabama	299901
Alaska	299902
Arizona	299904
Arkansas	299905
California	299906
Colorado	299908

Connecticut	299909
Delaware	299910
District of Columbia	299911
Florida	299912
Georgia	299913
Guam	299957
Hawaii	299915
Idaho	299916
Illinois	299917
Indiana	299918
Iowa	299919
Kansas	299920
Kentucky	299921
Louisiana	299922
Maine	299923
Maryland	299924
Massachusetts	299925
Michigan	299926
Minnesota	299927
Mississippi	299928
Missouri	299929
Montana	299930
Nebraska	299931
Nevada	299932

New Hampshire	299933
New Jersey	299934
New Mexico	299935
New York	299936
North Carolina	299937
North Dakota	299938
Ohio	299939
Oklahoma	299940
Oregon	299941
Pennsylvania	299942
Puerto Rico	299958
Rhode Island	299944
South Carolina	299945
South Dakota	299946
Tennessee	299947
Texas	299948
Utah	299949
Vermont	299950
Virginia	299951
Virgin Islands	299959
Washington	299953
West Virginia	299954
Wisconsin	299955
Wyoming	299956

4 FAH-1 H-414 THROUGH H-419 UNASSIGNED