

## **6 FAM 500 EMPLOYEE ASSOCIATIONS**

### **6 FAM 510 LEGISLATIVE AUTHORITY AND APPLICABILITY**

*(CT:GS-153; 02-20-2007)*  
*(Office of Origin: A/OPR/CR)*

#### **6 FAM 511 LEGISLATION**

*(CT:GS-153; 02-20-2007)*  
*(Uniform State/USAID/Commerce/Agriculture)*

Section 31(a) of the State Department Basic Authorities Act as amended by Public Law 96-465 (the Foreign Service Act of 1980), invests in the Secretary of State the authority to “authorize and assist in the establishment, maintenance and operation by civilian officers and employees of the Government of non-Government-operated services and facilities at posts abroad, including the furnishing of space, utilities, and properties owned or leased by the Government for use by its diplomatic, consular, and other missions and posts abroad. The provisions of the Foreign Service Buildings Act, 1926 (22 U.S.C. 292 - 300) and Section 2684 of this title may be utilized by the Secretary in providing such assistance.”

#### **6 FAM 512 CHARTER**

*(CT:GS-153; 02-20-2007)*  
*(Uniform State/USAID/Commerce/Agriculture)*

Employee associations shall operate under a charter approved by the Assistant Secretary for Administration of the Department of State. (See 6 FAM 551.)

#### **6 FAM 513 APPLICABILITY OF REGULATIONS**

*(CT:GS-153; 02-20-2007)*  
*(Uniform State/USAID/Commerce/Agriculture)*

These regulations are applicable to the operation of non-Government-operated employee associations abroad. They do not apply to emergency commissary and mess services authorized under Section 31(b) of the State Department Basic Authorities Act, as amended.

## **6 FAM 514 DELEGATION OF AUTHORITY**

### **6 FAM 514.1 Department of State**

*(CT:GS-153; 02-20-2007)*

*(Uniform State/USAID/Commerce/Agriculture)*

- a. The authority vested in the Secretary of State under Section 31(a) of the State Department Basic Authorities Act, as amended, is hereby delegated to the *Assistant Secretary of State for Administration for overall administration and oversight of employee associations.*
- b. *The Office of Commissary and Recreation Affairs, under the guidance of the Deputy Assistant Secretary for Operations will provide overall policy, operational guidance, and oversight to employee associations abroad. The board of directors of the Central Commissary and Recreation Fund shall act as an advisory body to the Deputy Assistant Secretary for Operations in discharging these responsibilities.*
- c. *The principal officer at each post or designee thereof (who must be a direct hire U.S. Government employee) is responsible for monitoring the activities of the employee association to ensure compliance with Departmental directives and to protect the interests of the U.S. Government.*

### **6 FAM 514.2 USAID**

*(CT:GS-153; 02-20-2007)*

*(Uniform State/USAID/Commerce/Agriculture)*

When the Department of State principal officer has authorized the establishment of an employee association, the USAID mission director or the USAID representative *is* authorized to provide assistance in establishing the association, and, as appropriate, to support the association including the furnishing of space and utilities, and, on a loan basis, vehicles and other personal property (other than cash) not required for official purposes. The principal officer will make the determination as to whether or not the U.S. Government must be reimbursed by the employee association. Provisions of financial assistance, other than personal property and personnel, or the establishment of separate or additional facilities, must have prior USAID approval as applicable.

## 6 FAM 515 CENTRAL COMMISSARY AND RECREATION FUND

*(CT:GS-153; 02-20-2007)*

*(Uniform State/USAID/Commerce/Agriculture)*

- a. Pursuant to the provisions of Section 31(a) of the State Department Basic Authorities Act, as amended, a Central Commissary and Recreation Fund has been established in the Department to assist in the establishment, maintenance, and operation of non-Government operated post employee associations abroad. The Central Commissary and Recreation Fund is capitalized by direct assessments against employee associations under such conditions and procedures as may be determined by the Board of Directors of the Central Commissary and Recreation Fund, by voluntary contributions from employee associations, and by other gifts or donations. The purpose of the Central Commissary and Recreation Fund is to provide financial assistance, primarily in the form of loans, to employee associations abroad and support the operations of the Office of Commissary and Recreation Affairs (*A/OPR/CR*), including the monitoring of associations' activities to ensure that they are in compliance with the charters approved by the Department; the development of standardized support systems (i.e., accounting systems, reporting formats, operating procedures, and internal controls); the provision of TDY on-site assistance; the organization of regional conferences; the location of insurance and bonding firms; and the preparation of employee association training manuals.
- b. The Central Commissary and Recreation Fund is administered by a Board of Directors consisting of the Deputy Assistant Secretary of State for Operations (Chairperson), the executive directors of the regional *executive offices* in the Department of State, and one representative each from *the Agency for International Development (USAID), Commerce (FCS), Agriculture (FAS), and Defense (DOD)*.
- c. *The Chair or designee of the Board of Directors of the Central Commissary and Recreation Fund must engage an independent public accountant or an independent public accounting firm to conduct an audit each year.*
- d. Requests for financial assistance or for policy guidance may be made to the Central Commissary and Recreation Fund, addressed to the Office of Commissary and Recreation Affairs (*A/OPR/CR*).

## 6 FAM 516 THROUGH 519 UNASSIGNED