

5 FAH-3 H-500 PROGRAM TAGS ("K" TAGS)

(CT:TAGS-38; 02-27-2009)
(Office of Origin: A/ISS/IPS)

Program TAGS (K TAGS) are established as a method of grouping documents together that cross Subject TAGS lines. The groupings of documents allow for easy retrieval based solely upon program or office requirements. These TAGS begin with the letter K and should be placed on the TAGS line of telegrams and memorandums, along with appropriate Subject and Geographic TAGS. K TAGS **do not replace** Subject TAGS but should be used as adjuncts to them. The grouping of information for retrieval purposes by program, in addition to subject matter, is the fundamental reason for the K TAGS. To insure consistency among Program TAGS, the program managers and *the Programs and Policies Division (A/ISS/IPS/PP)* personnel work together to develop new K TAGS. The following K TAGS acronyms are used to identify programs that may be reported along with appropriate Subject TAGS.

KACT	Strategic Arms Control (ACS) Treaties
KALM	A Logistical Modernization Approach (ALMA) Program
KAWC	Atrocities and War Crimes
KBCT	Arab League Boycott
KCCP	Classified Connectivity Deployment Program
KCFE	Conventional Armed Forces in Europe
KCIP	Critical Infrastructure Protection
KCIS	Posts Classified Information Handling
KCOG	Continuity of the Federal Government
KCOM	Chief of Mission
KCOR	Corruption and Anti-Corruption
KCRM	Criminal Activity
KCRS	Coordinator for Reconstruction and Stabilization
KCSY	Consular System
KDEM	Democratization
KDRG	Detainee Repatriation from Guantanamo Bay
KEAI	Enterprise for the Americas Initiative
KECF	The U.S. Africa Economic Cooperation Forum
KEMS	Electronic Messaging Systems
KESS	Emergency Security Supplemental

U.S. Department of State Foreign Affairs Handbook Volume 5 Handbook 3 -
TAGS/Terms Handbook

KFAM	Foreign Affairs Manual
KFLO	Family Liaison
KFLU	Avian and Pandemic Influenza Activities
KFPC	Foreign Policy Trade Controls and East/West Trade
KFRD	Fraud Prevention Programs
KFSC	Financial Service Center Operations
KGCN	Government to Government Claims Negotiations
KGHA	Greater Horn of Africa Initiative
KGHG	Global Climate Change
KGIC	Global Initiative to Combat Nuclear Terrorism
KGIT	Global Information Technology Modernization Program
KGLB	Global Learning and Observations to Benefit the Environment (GLOBE)
KHDP	Humanitarian Demining Program
KHIV	Emerging Infectious Diseases and HIV/AIDS Program
KHLS	Homeland Security
KICA	International Cooperative Administrative Support Services
KICR	International Coral Reef Initiative
KICT	Iran-U.S. Claims Tribunal
KIDE	Investment Disputes and Property Expropriations
KIMT	Information Management Training
KIPR	Intellectual Property Rights
KIRC	Information Resource Centers
KIRF	International Religious Freedom
KISL	Islamic Issues
KJUS	Administration of Justice
KLBO	Information Resource Management Liaison Office to Overseas Buildings Operations
KLIG	Foreign Litigation
KLSO	Language Support Operations
KMCA	Millennium Challenge Account
KMDR	Media Reaction Reporting
KMFO	Multinational Force Observers
KMPI	Middle East Partnership Initiative
KMRS	Rightsizing the U.S. Government's Overseas Presence
KMSG	Marine Security Guard Program
KNAR	Nazi Assets and Restitution
KNEI	Northern Europe Initiative (NEI)
KNEP	Nonexpendable Property Application (NEPA)
KNET	Department of State Telecommunications Network (DOSTN) Program

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KNNP	Nuclear Non- Proliferation
KNSD	North-South Dialogue
KOCI	Children's Issues
KOGL	Open Source and Gray Literature
KOLY	Olympic Games Reporting
KOMC	Export Control of Defense Articles and Defense Services
KONP	OpenNet Plus Program
KPAL	Palestinian Affairs
KPAM	Property Accountability Management
KPAO	Public Affairs Office
KPAP	Overseas Presence Advisory Panel (OPAP)
KPDC	Protected Digital Copier
KPIN	Political Internationals
KPKO	United Nations Peacekeeping Operations
KPLS	Polls, Survey Research and Focus Groups
KPOW	Prisoners of War/Missing in Action
KPRV	Privatization
KPWR	Power Support Program
KRAD	Radioactive Contamination of the Environment
KREC	Reciprocity
KRIM	Regional Information Management Centers
KRVC	Research Vessel Clearances
KSAC	Security Advisory Council
KSAF	Safety Program
KSCA	Science Counselors and Attachés
KSEI	Southeast European Cooperative Initiative
KSEO	Security Engineering Operations
KSIP	IT Skills Incentive Program
KSLG	Secure Logistics
KSPR	Strategic, Performance and Resource Planning
KSRK	Visas Shark Communication
KSTC	Strategic Trade and Technology Controls
KSTT	State Transition Team
KSUM	Summit Meetings
KTDB	National Trade Data Bank
KTEX	Textiles
KTFN	Terrorism Finance Traffic
KTIA	Treaties and International Agreements
KTIP	Trafficking in Persons
<i>KTSD</i>	<i>Trilateral Strategic Dialogue</i>
KUNC	United Nations Compensation Commission
KUNR	UN Reform
KVIR	Computer Virus and/or Anti-Virus Program

KVPR	Visas VIPER Communications
KWBG	West Bank and Gaza
KWIR	Wireless
KWMN	Women Issues
KWPA	Worldwide Property Accountability
KWWW	World Wide Web Site

Direct all requests for new Program (K) TAGS to:

Department of State
SA-2
A/ISS/IPS/PP
Room 5081
Washington, DC 20037
Or call (202) 261-8301

A/ISS/IPS/PP will announce and describe additional K TAGS via Department Notices as they are created.

PROGRAM OR K TAGS

KACT:
Strategic Arms Control (ACS) Treaties
Effective from August 2000 (Revised August 2004)
Use for all documents relating to specific, interrelated strategic (nuclear) arms control treaties and their implementation: ABM (i.e., anti-ballistic missile) treaty and its implementation body the SCC (Standing Consultative Commission); INF (i.e., Intermediate-Range Nuclear Forces) Treaty and its implementation body, the SVC (Special Verification Commission); START (i.e., Strategic Reductions Treaty) and its implementation body, the JCIC (Joint Compliance and Inspection Commission); and the Strategic Offensive Reductions Treaty (SORT) or the Moscow Treaty and its implementing body, the BIC (Bilateral Implementation Commission). Also use appropriate Subject TAGS. (Action: NP/EX)
KALM:
A Logical Modernization Approach (ALMA) Program
Effective from July 1997
Use on all documents dealing with the design and implementation of the ALMA Program. This includes all procurement actions, surveys, cabling,

installation, and training. Suggested terms for use with KALM are ALMA, LAN, LAN-SPFMS, MRV, bandwidth, DOSTEC, backbone, servers, NT 4.0, Lightspeed, Cisco, switches, router, DTS-PO and CAT-5. Also use appropriate Subject TAGS. (Action: IRM/ITI/PMA)
KAWC:
Atrocities and War Crimes
Effective from July 2001
Use for all documents relating to atrocities, massacres, and war crimes, including allegations, reports, investigations, and prosecutions of genocide, crimes against humanity, grave breaches of the Geneva Conventions, and violations of the laws or customs for war. Also use appropriate Subject TAGS. (Action: Appropriate Bureau, Info: S/WCI)
KBCT:
Arab League Boycott
Effective from October 1992 (Revised April 2000)
Use on all documents dealing with the Arab League boycott of Israel, its administration, impact, amendment, and eventual elimination. Also use appropriate Subject TAGS. (Action: NEA/PPR)
KCCP:
Classified Connectivity Deployment Program
Effective from May 2000
Use on all documents relating to the remote access, remote connectivity to local area networks, or connectivity to other classified networks for classified e-mail, Intranet browsing, data/files storage, etc. Also use appropriate Subject TAGS. (Action: IRM/ITI/PMA)
KCFE:
Conventional Armed Forces in Europe
Effective from August 1989
Use on all documents between U.S. Vienna and the Department pertaining to CFE negotiations; documents pertaining to conventional forces in Europe including both Eastern and Western forces, their structure, posture,

changes, etc.; documents pertaining to allied and Warsaw Pact conventional arms control positions, plans and related internal political situations, documents referring to the High Level Task Force (HLTF) or its subgroups; and all documents discussing congressional delegation visits to Europe that will address conventional arms control issues. (Action: EUR/RPM)
KCIP:
Critical Infrastructure Protection
Effective from August 2001
Use for all documents reporting on critical infrastructure protection (CIP) issues, which are defined as vulnerabilities and threats, both physical and cyber, to systems and assets (particularly interconnected information systems and networks) so vital to a nation that their incapacity or destruction would have a debilitating impact on national security, national economic security, and/or national public health and safety. Use for reporting of CIP issues both as they affect host country and as they impact the United States. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KCIS:
Posts Classified Information Handling
Effective from October 1982
Use on all documents concerned with classified word processing and electronic files storage and retrieval at missions abroad. Also use appropriate Subject TAGS. (Action: IRM/OPS/MSO/MPS/OP)
KCOG:
Continuity of the Federal Government
Effective from June 1983
Use on all documents relating to issues, reports, or activities concerned with the continuity and stability of the Federal Government in the event of a national catastrophe, including a nuclear or other military attack. Also use appropriate Subject, Country, and Organization TAGS. (Action: A/DCP)
KCOM:
Chief of Mission

Effective from March 2004
Use for all documents addressed for action to the chief of a U.S. mission in a foreign location (e.g., ambassadors, chargés d'affaires, consuls general, or principal officers). Use KCOM in conjunction with generic PASS instructions to chiefs of mission in Department telegrams. Also use the appropriate Subject TAGS. (Action: Appropriate Bureau)
KCOR:
Corruption and Anti-Corruption
Effective from August 2001
Use for all documents relating to corruption and anti-corruption, dishonesty, and unethical behavior among public officials representing local, provincial, and national governments. This would include linkages with justice, economic, social and political entities. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KCRM:
Criminal Activity
Effective from April 1994 (Revised April 2000)
Use on all documents relating to criminal organizations and activities, the threat they pose to U.S. interests and/or friendly governments, and host country and U.S. Government programs to combat them. This includes international criminal organizations; money laundering and other financial crimes; illicit trafficking including alien smuggling and gun running; international stolen property theft and fencing rings; international frauds and commercial crimes; UN crime meetings and anti-crime programs; and interaction with international and regional organizations on these issues. U.S. assistance covers training of host country judicial and law enforcement agencies. Use this K TAGS with the Subject TAGS SOCI. Distinguish the use of this TAGS from AID-funded administration of justice programs in Latin America (KJUS), anti-narcotics issues and programs (SNAR), and anti-terrorism issues and programs (PTER). (Action: INL/ENT)
KCRS:
Coordinator for Reconstruction and Stabilization
Effective from December 2004

Use on documents related to reconstruction and stabilization (R/S) planning and operations in failing, failed, and post-conflict states. R/S operations are defined by external efforts to intervene in or administer a territory to help stabilize and reconstruct a society in transition from conflict of civil strife so it can reach a sustainable path towards peace, democracy, and a market economy. R/S operations include the following sectors: transitional security, rule of law, governance and participation, economic reconstruction, humanitarian assistance, rebuilding of infrastructure, operations planning, and mission management. The United States (civilian or military), an international organization, a multilateral body, or a coalition can lead R/S operations. They are distinct from normal bilateral operations aimed at promoting economic and democratic development, due to an extraordinary international presence (proposed or actual) that assumes some authority normally exercised by a host government. Also use appropriate Subject TAGS. (Action: S/CRS)

KCSY:

Consular Systems

Effective from July 1995

Use on all documents relating to the development, testing installation, and maintenance of consular automated systems. This includes computer hardware, software, and telecommunications (TC) lines when used in connection with consular systems applications. Use on communication sent for attention and/or action of the consular affairs support desk. Also use on documents concerned with consular systems management, consular systems training, consular systems security, or any other consular systems issues. Also use appropriate Subject TAGS. (Action: CA/EX/CSD)

KDEM:

Democratization

Effective from May 1991

Use on all documents dealing with democratization in Eastern Europe, Latin America, Asia, Africa, and the Middle East. Encouraging democratization constitutes an essential component of U.S. policy. The U.S. Government is devoting significant resources to monitor and promote regional trends away from autocratic rule and toward political pluralism. Programs designed to encourage democratization are diverse, and often are cross-discipline in nature, requiring the involvement of several U.S. Government agencies. Also use the appropriate Subject and Geo-Political TAGS. (Action:

Appropriate Bureau)
KDRG:
Detainee Repatriation from Guantanamo Bay
Effective from December 2007
Use for all documents addressing issues connected to the repatriation and transfer of detainees in U.S. Government custody at the military detention facility at Guantanamo Bay, Cuba to their countries of origin or to third countries. Also use appropriate Subject and Country TAGS. (Action: S/WCI)
KECF:
The U.S.-Africa Economic Cooperation Forum
Effective from November 1998
Use on all documents relating to the U.S.-Africa Economic Cooperation Forum. The Forum establishes annual ministerial-level consultations between the Secretaries of State, Treasury, and Commerce, the U.S. Trade Representative and the USAID Administrator and their counterparts from African countries that have implemented bold, growth-oriented economic reforms. It is intended as a venue for sharing reform experiences, highlighting successes and obstacles and supporting countries committed to economic reform. Also use appropriate Subject TAGS. (Action: AF/EPS)
KEMS:
Electronic Messaging Systems
Effective from March 1995
Use on all documents relating to all phases of unclassified electronic messaging systems including: OpenNet, DOSNET, and Internet. Also use appropriate Subject TAGS. (Action: Appropriate Office/Bureau/RIMC)
KESS:
Emergency Security Supplemental
Effective from February 1999
Use on all documents dealing with Emergency Security Supplemental activities and approvals for security related project funds charged to the Emergency Security Supplemental appropriation. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)

KFAM:
Foreign Affairs Manual Policies
Effective from February 1986
Use on documents relating to FAM/FAH issues; i.e., codification of new regulations or substantive revisions to existing FAM/FAH regulations. Use for broad spectrum FAM policy changes such as a complete rewrite of an existing FAM volume. Use also for clarification or interpretation of FAM/FAH materials. Also use appropriate Subject TAGS "AINF". (Action: A/ISS/DIR)
KFLO:
Family Liaison
Effective from October 1982 (Revised April 2000)
Use on all documents specifically relating to the Family Liaison Program. Also use appropriate Subject TAGS. (Action: M/DGHR/FLO)
KFLU:
Avian and Pandemic Influenza Activities
Effective from January 2006
Use for all documents relating to Avian and Pandemic Influenza activities, including information on the International Partnership on Avian and Pandemic Influenza, pandemic planning, requests for posts' analyses of host country pandemic preparedness, and use of program funds in response to an influenza outbreak. Also use appropriate Subject Tags. (Action: G/AIAG)
KFPC:
Foreign Policy Trade Controls and East/West Trade
Effective from April 1984 (Revised April 2000)
Use on all documents relating to trade controls imposed for foreign policy or short supply purposes, and to all proposals to initiate or terminate controls. This includes embargoes, sanctions, boycotts, assets controls, and other import and export controls not relating to high technology items and all strategic and dual use controls not relating to national security controls. Also use appropriate Subject TAGS. (Action: EB/ESC/ESP)

KFRD:
Fraud Prevention Programs
Effective from August 1986
Use on all reporting that refers to efforts and activities pertaining to the prevention of fraud and deceptive practices in the issuance of visas, passports, the issuance of Federal benefits to U.S. citizens and others, and to active measures developed by the Department to oversee their legality and for reporting upon the results of antifraud and prevention measures in consular matters. Also use appropriate Subject TAGS. (Action: CA/FPP)
KFSC:
Financial Service Center Operations
Effective from June 2000
Use for all documents dealing with operations at RM's Financial Service Centers. Also use appropriate Subject TAGS. (Action: RM/GFS)
KGCN:
Government-to-Government Claims Negotiations
Effective from May 1995
Use on all documents dealing with official government-to-government negotiations aimed at the monetary settlement of outstanding claims by or against the U.S. Government. This TAG should not be used on documents concerning claims or investment disputes of private U.S. citizens that are not the subject of official government-to-government negotiations, even when the U.S. Government provides informal, diplomatic or consular assistance. Also use appropriate Subject TAGS. (Action: L/CID)
KGHA:
Greater Horn of Africa Initiative
Effective from August 1995
Use on all documents relating to the development and political initiative for the 10 countries of the Greater Horn of Africa (Sudan, Ethiopia, Eritrea, Djibouti, Somalia, Uganda, Kenya, Rwanda, Burundi, and Tanzania). Also use appropriate Subject TAGS. (Action: AF/E)

KGHG:
Global Climate Change
Effective from May 2007
Use for all documents addressing greenhouse gas (GHG) emissions, and global climate change (also referred to as global warming). This includes, but is not limited to, the economic, energy, environmental, geographic, health, scientific, social, and political linkages of global climate change. Also use appropriate Subject and Country TAGS. (Action: OES/EGC)
KGIC:
Global Initiative to Combat Nuclear Terrorism
Effective from September 2006
Use for all documents relating to the Global Initiative to Combat Nuclear Terrorism. The Global Initiative works toward the prevention, detection, and response to acts of nuclear terrorism. Also use appropriate Subject Tags. (Action: ISM/WMDT)
KGIT:
Global Information Technology Modernization Program
Effective from October 2003
Use for documents relating to all aspects of the new Global Information Technology Modernization Program. This includes all discussions of systems designs, procurement and shipping of servers, workstations, printers, switches, and routers. This also covers all planning and dates for installation of servers, switches and routers, and limited workstations. Use appropriate Subject TAGS. (Action: IRM/OPS/PMA)
KGLB:
Global Learning and Observations to Benefit the Environment—The GLOBE Program
Effective from June 1994 (Revised April 2000)
Use on all documents pertaining to Vice President Gore’s initiative known as The GLOBE Program (now administered through NOAA). The program is designed to: (1) engage school teachers and children worldwide in environmental science, mathematics, and technology activities by

conducting scientific experiments locally; and (2) produce scientific data that will contribute to a greater understanding of the planet by scientists. Also use appropriate Subject TAGS. (Action: OES/ENV)
KHDP:
Humanitarian Demining Program
Effective from September 2000
Use for all documents relating to the U.S. Government Humanitarian Demining Program. Also use appropriate Subject TAGS. (Action: PM/HDP)
KHIV:
Emerging Infectious Diseases and HIV/AIDS Program
Effective from June 2000
Use for all documents relating to actual and prospective activities by the U.S. Government, alone or in conjunction with or through other entities, to combat HIV/AIDS and other infectious diseases. Also use Appropriate Subject TAGS. (Action: S/GAC)
KHLS:
Homeland Security
Effective from August 2006
Use for all documents relating to all aspects of homeland security issues, including acts of terrorism directed at the U.S. homeland, its citizens, or interests; planning and support for such acts of terrorism; capabilities of terrorist groups; activities of institutions, groups, or individuals that support such terrorism; acts of terrorism that transcend national boundaries due to the support network or nationality of the perpetrator, victim, or facility or conventional, biological, radiological, or nuclear (CBRN) terrorism; terrorist travel; actions of the host government, institutions, or individuals related to support for or opposition to U.S. Government homeland security or counter-terrorism initiatives; actions of the host government or multilateral organizations related to the establishment of host country or regional security, bureaucratic, physical, or cyber infrastructure; homeland security implications and effects of border protection, immigration, and customs policies; transportation (e.g., seaports, civil air) security; host government travel document control and standards; emergency, preparedness, and response; biodefense, science and technology development related to the above areas; reactions of host government, media, etc., to homeland

security-related programs and activities in the United States, or of the U.S. Government. Also use appropriate Subject and Country TAGS. (Action: S/CT, CA, OES, A/OEM)
KICA:
International Cooperative Administrative Support Services
Effective from June 1996
Use on all documents dealing with administrative support policies, procedures, personnel, allotments, budget planning, and reimbursements related to ICASS. Also use appropriate Subject TAGS. (Action: RM/BP/ICASS)
KICR:
International Coral Reef Initiative
Effective from February 1995
Use on all documents relating to the International Coral Reef Initiative (ICRI). The ICRI is an interagency effort led by State to manage and protect the biological diversity of the reef ecosystems. Also use appropriate Subject TAGS. (Action: OES/ETC)
KICT:
Iran-U.S. Claims Tribunal
Effective from May 1995
Use on all documents dealing with claims and other matters involving the Iran-U.S. Claims Tribunal in the Hague. Also use appropriate Subject TAGS. (Action: L/CID)
KIDE:
Investment Disputes and Property Expropriations
Effective from May 1995
Use on all documents dealing with investment disputes between U.S. citizens and foreign governments, including actual or possible expropriations of U.S. citizen property and/or possible nullifications of U.S. investment related-contracts by foreign governments. Also use appropriate Subject TAGS. (Action: EB/IFD/OIA and L/CID)

KIMT:
Information Management Training
Effective from February 1990
Use on all documents specifically relating to training in the Information Management Organization; i.e., formal or informal course work within IRM, plans for training IRM personnel outside of IRM, budgeting and scheduling of training within IRM, and coordination of IRM training with other organizations. Also use appropriate Subject TAGS. (Action: IRM/EX/HRM)
KIPR:
Intellectual Property Rights
Effective from December 1988 (Revised April 2000)
Use on all documents relating to intellectual property rights which include patents, trademarks, copyrights, semiconductor designs (mask works), industrial designs, trade secrets, appellations of origin and other forms of protection to reward and encourage innovation and creativity. Also use appropriate Subject TAGS. (Action: EB/TPP/MTA/IPC)
KIRC:
Information Resource Centers
Effective from October 1999
Use on all documents dealing with Information Resource Officer (IRO) or Information Resource Center (IRC) policy, procedures, or programs. Also use appropriate Subject TAGS. (Action: IIP)
KIRF:
International Religious Freedom
Effective from January 1999
Use on all documents relating to all issues of religious freedom and persecution, including civil unrest where religion is a precipitating factor; changes to or enforcement of laws affecting freedom of religion; religious aspects of movements, parties or persons seeking governmental change; governmental repression of religious minorities, movements or leaders; religion playing a role in reconciling conflicts; and changes in religious demographics that may produce societal changes. Also use appropriate

Subject TAGS. (Action: DRL/IRF)
KISL:
Islamic Issues
Effective from November 1988 (Revised April 2000)
Use on documents treating government involvement in recognition of or approaches to Islam; political and economic activities undertaken by private Islamic organizations or prominent individuals; and "fundamentalism." Also use appropriate Subject and Country TAGS. (Action: NEA/PPR, AF/RA, EAP/RA)
KJUS:
Administration of Justice
Effective from May 1986 (Revised April 2000)
Use on all documents dealing with the administration of justice in host countries, particularly as it relates to U.S. objectives of promoting democracy and just economic and social development. This includes judicial reforms, political reporting on personalities and institutions involved in the administration of justice, judicial infrastructure development, criminal investigation capabilities, penal systems, legal training, and assistance and exchange programs in this field. Also use appropriate Subject TAGS. (Action: WHA/PPC)
KLBO:
Information Resource Management Liaison Office to Overseas Buildings Operations
Effective from February 2003
Use for all documents dealing with building development matters at all phases, which directly or indirectly affect Information Resource Management (IRM) issues concerning the CAA, PCC, post telephone systems, unclassified computer rooms, pouch vaults, and antennas. Such issues include, but are not limited to construction, renovation, HVAC, power installation/upgrades, and aesthetics. The IRM Liaison Office to the Bureau of Overseas Building Operations (OBO) is concerned with IRM's space and IT equipment at new and soon-to-be renovated buildings abroad. KLBO should be used as a secondary TAGS on all OBO issues that concern IRM. Also use appropriate Subject TAGS. (Action: IRM/OPS/ITI/LWS/LT-OBO)

KLIG:
Foreign Litigation
Effective from December 1993
Use on all documents concerning all aspects of foreign litigation involving the U.S. Government and <i>U.S. Government</i> employees. For example, use this TAGS for the following subjects: receipt of a summons, subpoena or complaint for the <i>U.S. Government</i> , embassy/consulate employees, or posts; labor cases filed by terminated foreign service national employees; suits against the <i>U.S. Government</i> filed as a result of an accident or injury; authorization to hire an attorney; requests for legal representation, testimony or limited waivers of immunity; and authorization to initiate litigation in a foreign court. Also use the appropriate Subject TAGS. (Action: L/DL)
KLSO:
Language Support Operations
Effective from March 1991
Use on all documents dealing with the following areas of language support: interpreting from and into foreign languages (consecutive and simultaneous), simultaneous interpreting equipment, written translations, comparison of agreements or treaties covering two or more languages, treaty certification by the Office of Language Services, language support for negotiations or international conferences, verbatim reporting, travel arrangements for interpreters or translators. Also use appropriate Subject TAGS. (Action: A/OPR/LS)
KMCA:
Millennium Challenge Account
Effective from August 2004
Use for documents relating to all aspects of the Millennium Challenge Account, a U.S. new foreign assistance account, or the Millennium Challenge Corporation, the independent government corporation recently established to manage and oversee this assistance. Also use appropriate Subject TAGS. (Action: MCC/IT)
KMDR:

Media Reaction Reporting
Effective From October 1999
Use on all documents dealing with setting post "Watching Briefs" and on all post reporting concerning editorial content and media reaction. Also use appropriate Subject TAGS. (Action: INR/R)
KMFO:
Multinational Force Observers
Effective from October 1982 (Revised April 2000)
Use on all documents relating to activities relating to the Multinational Force and Observers in the Sinai including administrative and non-administrative matters. Also use appropriate Subject TAGS. (Action: NEA/RA)
KMPI:
Middle East Partnership Initiative
Effective from August 2003
Use for all documents relating to references to the Middle East Partnership Initiative or of the U.S. efforts to partner with NEA countries to assist with their reformation of politics, economics, and education. Also use appropriate Subject TAGS. (Action: NEA/PI)
KMRS:
Rightsizing the U.S. Government's Overseas Presence
Effective from March 2004
Use for all documents relating to all aspects of NSDD-38 Authority; interagency rightsizing process and staffing reviews under the President's Management Agenda (PMA); Chief of Mission Authority, including country clearance; overseas management operations and regionalization/centralization; and domestic rightsizing. Also use appropriate Subject TAGS. (Action: M/R)
KMSG:
Marine Security Guard Program

Effective from March 1996 (Revised April 2000)
Use on all documents concerning administration and support of the Marine Security Guard Program. KMSG should also be used on related issues such as protection of U.S. Government personnel and property, and protection of classified information and equipment. Also use appropriate Subject TAGS. (Action: DS/SPC/MSG)
KNAR:
Nazi Assets and Restitution
Effective from October 1997
Use on all documents dealing with Nazi Assets including: monetary gold; looted assets such as art, artifacts and other property (including real property); and the efforts of all countries, neutral and belligerent in WWII, to study and make available records on their WWII (and post-WWII) relationships with Nazi Germany and its assets. Also, any documents pertaining to funds for compensating victims of Nazi oppression.
In addition, use KNAR on all matters pertaining to restitution or claims for restitution of properties in Eastern Europe to former owners, including communal and privately-owned real property and other property; and claims against the U.S. Government for official properties in disputes either private or public, and, specifically, all information dealing with claims against U.S. official property and land abroad. Also use appropriate Subject TAGS. (Action: EUR/NAR)
KNEI:
Northern Europe Initiative (NEI)
Effective from July 2000
Use for all documents relating to the Department's Northern Europe Initiative (NEI), including those discussing NEI projects, proposals, funding, Web site management, general administration, public diplomacy activities, events, relevant institutions (e.g., Council of Baltic Sea States, Barents Council), and related issues (e.g., EU Northern Dimension, Kaliningrad, MNEPR). Also use appropriate Subject TAGS. (Action: EUR/NB)
KNEP:
Nonexpendable Property Application (NEPA)

Effective from March 1989 (Revised April 2000)
Use on all documents concerning the Nonexpendable Property Application (NEPA) and for all correspondence concerning functional and procedural aspects of the program and related activities, such as training or hardware/software issues. Also use appropriate Subject TAGS. (Action: A/LM/PMP/BA/PM)
KNET:
Department of State Telecommunications Network (DTSPO) Program
Effective from April 1989 (Revised April 2000)
Use on all documents related to the planning and implementation phases of the DTSP0 program including: circuit acquisition, site surveys, site preparation, equipment installation, and network operation. Also use appropriate Subject TAGS. (Action: A/DTSP0 and IRM/OPS/CST)
KNNP:
Nuclear Non-Proliferation
Effective from April 1984
Use on all documents on U.S. policy for preventing the spread of nuclear weapons to other countries, the transfer of nuclear material, equipment of technology, agreements for cooperation on the peaceful uses of nuclear energy, matters concerning multilateral discussions on the uses of nuclear energy including the activities of the International Atomic Energy Agency, and activities in other countries related to the acquisition of nuclear explosives. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KNSD:
North-South Dialogue
Effective from October 1982
Use on all issues characterized by division along North-South dialogue (developed countries/less developed countries) lines including such specifics as UNCTAD, Brandt Commission, Group of 77, as well as broader issues such as GATT and nonaligned movement. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)

KOCI:
Children's Issues
Effective from July 1995
Use on all documents dealing with policy and cases concerning international parental child abduction and adoption. Also use appropriate Subject TAGS. (Action: CA/OCS/CI)
KOGL:
Open Source and Gray Literature
Effective from April 2001
Use for all documents which refer to the acquisition of hard or soft copies of open source information or gray literature which is pouched back to the Department. Include on all documents that provide URLs for Web sites hosting entire or partial texts of documents, statements, advisories, speeches, reports, or other types of information. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KOLY:
Olympic Games Reporting
Effective from February 1984
Use on all documents relating to issues, reports, or activities concerned with Olympic games. Also use appropriate Subject, Country, and Organization TAGS. Note: KOLY will be used in the above prescribed manner for all subsequent winter and summer Olympic games. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KOMC:
Export Control of Defense Articles and Defense Services
Effective from April 1983
Use on all documents relating to export licenses, technical assistance and manufacturing agreements, national disclosure policy, general security agreements, and arms trafficking. Also use appropriate Subject TAGS. (Action: PM/MC)

KONP:
OpenNet Plus Program
Effective from September 2001
Use for all documents dealing with the requirements and status of the OpenNet Plus Program. This includes all communication concerning the connection approval process (CAP), which bureaus and posts must complete, independent verification and validation (IV&V) from Diplomatic Security, and interim authority to operate (IATO). Other documents would cover subjects such as training, procurement, installation, and surveys. Also use appropriate Subject TAGS. (Action: IRM/OPS/ENM)
KPAL:
Palestinian Affairs
Effective from August 1983 (Revised April 2000)
Use on all documents relating to issues, reports, or activities concerned with the Palestinian people, as a group or in part, or the area known as Palestine. Also use appropriate Subject, Country, and Organization TAGS. (Action: NEA/PA)
KPAM:
Property Accountability Management
Effective from June 1992 (Revised April 2000)
Use on all documents dealing with the transfer of Diplomatic Security equipment such as alarms, amplifiers, detectors, generators, meters, etc. This information is used to update and maintain the DS Property Accountability Management System (PAMS) data base. Also use appropriate Subject TAGS. (Action: DS/MGT/LS)
KPAO:
Public Affairs Office
Effective from May 2000
Use on all documents intended for Public Affairs sections abroad, and should be used by field Public Affairs sections abroad on all documents coming into the Department which relate to Public Diplomacy Programs.

Also use appropriate Subject TAGS. (Action: ECA/EX/PR)
KPAP:
Overseas Presence Advisory Panel (OPAP)
Effective from May 2000
Use on all documents that refer in whole or in part to any efforts, activities, and/or results associated with and relating to all phases of the design and implementation of the Overseas Presence Advisory Panel (OPAP) Initiatives. This includes all procurement actions, surveys, site preparation, cabling, installation, training, testing and maintenance. Software, hardware, and telecommunications lines when used in conjunction with OPAP or the IRM Foreign Affairs Systems Integration (FASI) Office programs should also be included. Also use appropriate Subject TAGS. (Action: IRM/FASI)
KPDC:
Protected Digital Copier
Effective from December 2003
Use on all documents relating to all aspects of the Protected Digital Copier Program (PDCP). This Program supplies security support services for the new DS-approved Tempest Protected Digital Copiers used at our Foreign Service posts. Covered under this TAGS are discussions of PDC networking, procurement, shipping of copiers to include parts, and the installation, repair and maintenance of the copiers by a Top Secret-cleared IRM/OPS/ITI/TSS field surety engineer (FSE). Also use appropriate Subject TAGS. (Action: IRM/OPS/ITI/TSS)
KPIN:
Political Internationals
Effective from November 1984
Use on all documents relating to the activities and policies of the four major Political Internationals: Socialist International, Christian Democratic International, Liberal International, and the International Democratic Union. This includes reporting on the attitudes of member parties towards the Internationals, the interaction between member parties of the Internationals, and the activities of the Internationals themselves. In addition, this TAGS should be used on all documents relating to the policies of the German (FRG) political foundations: Friederich Ebert, Konrad Adenauer, Hanns Seidel, and Friederich Naumann. Also use appropriate

Subject TAGS. (Action: P)
KPKO:
United Nations Peacekeeping Operations
Effective from August 1996
Use on all documents relating to existing or potential United Nations peacekeeping activities, including proposals for and negotiations with other countries on peacekeeping activities, military support, sanctions monitoring, elections and humanitarian activities, as well as interaction with international and regional organizations on peacekeeping. Also use appropriate Subject TAGS. (Action: IO)
KPLS:
Polls, Survey Research and Focus Groups
Effective From October 1999
Use on all documents concerned with the operational aspects of nonintelligence research, including (but not limited to) requests for mission approval of surveys and questionnaires, country clearance requests for researcher on-site visits, business dealings with local research contractors, and dissemination of research products. Also use appropriate Subject TAGS. (Action: INR/R)
KPOW:
Prisoners of War/Missing in Action
Effective from January 1993
Use on all documents relating to worldwide issues, meetings, reports, or activities concerning U.S. prisoners of war and/or missing in action. Also use the appropriate Subject and Geo-Political TAGS. (Action: Appropriate Bureau)
KPRV:
Privatization
Effective from June 1993
Use on all documents dealing with the sale of equity, management control of, and the complete or partial transfer of a public entity or activity to the

private sector. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KPWR:
Power Support Program
Effective from March 1993
Use on all documents dealing with the Department's electrical power support requirements. The program provides consolidated funding for generators, central uninterruptible power supply (UPS) systems, and PCB transformer abatement projects. Also use appropriate Subject TAGS. (Action: OBO/PE/DE)
KRAD:
Radioactive Contamination of the Environment
Effective from May 1997 (Revised April 2000)
Use on all documents dealing with radioactive contamination of the environment from whatever source—military or civilian use, transportation, storage, or disposal of nuclear material. Appropriate Subject Terms to use with this TAGS would include nuclear contamination, radiation, radioactive material and International Atomic Energy Agency (IAEA) emergency notification. In connection with accidental or deliberate contamination, appropriate Terms to use with this TAGS include radioactive material transfer, radioactive waste disposal, radioactive waste management, industrial/medical radiography, medical isotope, and transfer of fissile material. Also use appropriate Subject TAGS. (Action: OES/OA)
KREC:
Reciprocity
Effective from October 1982
Use on documents concerning subjects of interest to the Office of Foreign Missions (OFM), including privileges and limitations accorded or imposed at any U.S. or foreign diplomatic mission. Also use appropriate Subject TAGS. (Action: DS/OFM)
KRIM:
Regional Information Management Centers

Effective from January 1996
Use on all documents dealing with the Regional Information Management Center (RIMC). Use this TAGS as the first TAGS on subject matter that requires RIMS action. KRIM should be used as a secondary TAGS on all related issues of concern that are not for RIMC action. Also use appropriate Subject TAGS. (Action: Appropriate RIMC, Bureau or Office)
KRVC:
Research Vessel Clearances
Effective from May 1989 (Revised April 2000)
Use on all documents relating to research vessel clearance processing and reporting. This includes cable traffic, document transmittal, and related memoranda. Also use appropriate Subject and Country TAGS. (Action: OES/OA)
KSAC:
Security Advisory Council
Effective from June 1994
Use on all documents dealing with security-related events and issues having to do with the U.S. private sector abroad (business, religious and charitable organizations, etc.). Also use appropriate subject TAGS. (Action: DS/DSS/OSAC)
KSAF:
Safety Program
Effective from October 1982 (Revised May 1991)
Use on documents reporting accident prevention, driver and vehicle safety, accidents involving personal injury, illness or damage to Department-owned or leased property, incidents involving hazardous materials and post environmental related issues. Also use appropriate Subject TAGS. (See also 6 FAM 610. Action: OBO/OM/SHEM)
KSCA:
Science Counselors and Attachés

Effective from February 1983
Use on all documents drafted by or sent to Science Counselors and Science Attachés. Also use appropriate Subject TAGS. (Action: OES). Note: KSCA replaces the Organization SCSA.
KSEI:
Southeast European Cooperative Initiative
Effective from July 1997
Use on all documents concerning the planning and organization of SECI, travel arrangements for participants in SECI programs, reports on SECI meetings and reports on conversations relating to SECI and U.S. <i>Government</i> bilateral activities in SECI countries. SECI meetings deal with the following specific subjects: cross border and trade facilitation, energy conservation, small and medium scale enterprise, transport infrastructure, natural gas distribution, Danube River restoration, double taxation treaties, and Business Advisory Council. Countries currently participating in SECI activities include: Albania, Bosnia-Herzegovina, Bulgaria, Croatia, former Yugoslav Republic of Macedonia, Greece, Hungary, Moldova, Romania, Slovenia, and Turkey. Supporting states, besides the United States, include Italy, Austria, and Switzerland. Also use appropriate Subject TAGS. (Action: S/SAS)
KSEO:
Security Engineering Operations
Effective from April 2001
Use on all documents dealing with coordination of security engineering resources, projects, and programs. This includes tasking, travel and assignments of security engineering officers (SEO), regional computer security officers (RCSO), security technical specialists (STS), U.S. Navy Seabees and contractors supporting the Diplomatic Security Technical Program; financial support issues involving technical security operations and engineering service centers abroad (ESC), engineering services offices (ESO), Seabee Offices (CBO) and RCSO; equipment and logistical issues for the technical security program; and policies, standards and guidelines involving technical and computer security and issues relating to projects involving technical and computer security. Also use appropriate Subject TAGS. (Action: DS/C/ST)

KSIP:
IT Skills Incentive Program
Effective from February 2007
Use for all documents relating to the IT Skills Incentive Program, its administration, policies, and regulations. Also use appropriate subject and country TAGS. (Action: FSI/SAIT)
KSLG:
Secure Logistics
Effective from February 2002
Use for all documents relating to secure logistics, which includes purchasing items for use in the Controlled Access Area (CAA), secure warehousing, and secure transportation. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)
KSPR:
Strategic, Performance and Resource Planning
Effective from October 1997
Use on all documents dealing with the strategic planning process for all foreign affairs agencies or agencies with operations and programs abroad as well as the Department's own strategic planning activities. This includes all resource allocation processes when associated with the "Mission Performance Plan" (MPP), namely: budget formulation, the Financial Plan (FINPLAN), and the field budget plan. Technical and operational messages that are purely budget-focused should only use ABUD. Use KSPR on messages regarding personnel planning in connection with the annual MPP exercises, and subjects relating to the Government Performance and Results Act (GPRA) of 1993. Operational personnel requests (e.g., new positions, classification actions, conversions of positions from FSN to PIT, etc.) should still only use APER. Suggested terms to use with KSPR are program planning, Mission Performance Plan (MPP), Resource Allocations and Budget Integration Tool (RABIT) and Government Performance and Results Act (GPRA). Also use appropriate Subject TAGS. (Action: M/P)
KSRK:
Visas Shark Communication

Effective from April 1999
Use on all documents relating to “Visas Shark” for watchlisting in the Border Security Lookout Systems (CLASS and IBIS) international organized crime figures from the Newly Independent States and the Baltic Republics. This program closely parallels the Visas Viper Program, which currently watchlists suspected terrorists. Also use appropriate Subject TAGS. (Action: INR/IC/TIPOFF)
KSTC:
Strategic Trade and Technology Controls
Effective from April 1984 (Revised April 2000)
Use on documents relating to governmental efforts to control the transfer of goods (i.e., equipment), services, or technologies for reasons of national security. This includes Wassenaar Agreement, technology transfer issues, and efforts to circumvent U.S. or Wassenaar controls. Also use appropriate Subject TAGS: (Action: ISN/CATR)
KSTT:
State Transition Team
Effective from October 1988
This TAGS is to be used on all documents directly related to a Presidential Transition—primarily for congratulatory messages and other messages that should be brought to the attention of a Presidential Transition Team at the Department. It should not be used as an additional TAGS for documents which may be of peripheral or information interest to the Transition Team. Also use appropriate Subject TAGS. (Action: S/S-O)
KSUM:
Summit Meetings
Effective from January 1983 (Revised November 1987)
Use on all documents concerning Summit Meetings. This includes substantive and administrative arrangements for meetings, records of meetings and reports on actions by participants as a result of meetings, including preparatory meetings. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)

KTDB:
National Trade Data Bank
Effective from June 1991 (Revised April 2000)
Use for all unclassified reporting on commercial opportunities, market trends, and other reporting that embassy commercial and economic officers feel is useful for U.S. businesses. The reporting will ultimately be incorporated into the Commerce Department's Commercial Information Management System (CIMS) and National Trade Data Bank (NTDB). Also use appropriate Subject TAGS. (Action: EB/CBA)
KTEX:
Textiles
Effective from March 1988 (Revised April 2000)
Use on all reporting dealing with textile trade, investment and production. This includes matters relating to the U.S. Textile Import Control Program and the U.S. Committee for the Implementation of Textile Agreements, such as for consultations to establish textile import limits, and to the Multifiber Arrangement. Also use appropriate Subject TAGS. (Action: EB/TPP/ABT/BTT)
KTFN:
Terrorism Finance Traffic
Effective from July 2004
Use for documents relating to all aspects of terrorism financing; sanctions; designations of individuals under Executive Orders (E.O.) dealing with terrorism finance such as E.O. 13224; related UN resolutions; denial of funds to terrorists; and other related aspects of terrorism financing. Also use appropriate Subject TAGS. (Action: EB/ESC)
KTIA:
Treaties and International Agreements
Effective from June 1984
Use on all documents concerning treaties, including conventions, protocols, or other International Agreements, such as exchange of notes, exchange of letters and memoranda of understanding, as well as requirements of the

Case Act (11 FAM 724; 1 U.S.C. 112B). Also use appropriate Subject TAGS. (Action: L/T)
KTIP:
Trafficking in Persons
Effective from September 2008
Use for all cables related to the topics of trafficking in persons, human trafficking, slavery, involuntary servitude, forced labor, labor migration, illegal migration, commercial sexual exploitation, prostitution, sex tourism, forced marriage, child labor, debt bondage, peonage, and child soldiering. Also use appropriate Subject and Country TAGS. (Action: G/TIP)
KTSD
<i>Trilateral Strategic Dialogue</i>
<i>Effective from December 2008</i>
<i>Use for all cables related to policy coordination on cooperation with Australia and Japan in the context of the Trilateral Strategic Dialogue (TSD), including, but not limited to, counterterrorism, humanitarian assistance/ disaster relief, intelligence, nonproliferation, and political-military. Also use appropriate Subject and Country TAGS. (Action: EAP/ANP and EAP/J)</i>
KUNC:
United Nations Compensation Commission
Effective from May 1995
Use on all documents dealing with claims against Iraq and other matters before the United Nations compensation commission in Geneva. These claims stem from Iraq's occupation of Kuwait and other actions surrounding the Persian Gulf War. Also use appropriate Subject TAGS. (Action: L/CID)
KUNR:
UN Reform
Effective from November 1995
Use on all documents dealing with all efforts to reform and restructure the United Nations. Some of the reforms are: the UN budget and/or ceiling,

security council expansion, managerial improvements, and strengthening the role of the UN. Also use appropriate Subject TAGS. (Action: IO)
KVIR:
Computer Anti-Virus Program
Effective from September 2000
Use for all documents concerning the threat of computer viruses to domestic and posts abroad including the following: anti-virus policy guidance, critical (time sensitive) virus alert notifications, operational guidance and installation procedures, hoax virus alerts, virus discovery and reporting guidance, handling and destruction of CD-ROM media, and notification of shipment of software products. Also use appropriate Subject TAGS. (Action: IRM/OPS/ITI/SI)
KVPR:
Visas VIPER Communications
Effective from July 1996
Use on all documents dealing with the addition of possible terrorists to the VIPER/TIP OFF databases, information regarding movements of suspected terrorists or possible travel to the United States of such persons, reports of post VIPER committee meetings, and administration of the program. Also use appropriate Subject TAGS. (Action: CA/VO/L/C)
KWBG:
West Bank and Gaza
Effective from December 1993 (Revised April 2000)
Use on all documents dealing with the implementation of the Israeli-PLO Declaration of Principles, including Palestinian interim self-rule, economic development and development assistance to the Palestinians in the West Bank and Gaza. Also, use for Israeli-PLO negotiations on implementing the agreement and political developments in the West Bank and Gaza including elections for a Palestinian Council. Also use the appropriate Subject TAGS. (Action: NEA/IPA)
KWIR:
Wireless

Effective from January 1999
Use on all documents dealing with the Posts' Wireless Emergency and Evacuation (E&E) Communications Systems abroad, or Radio Systems as generally known. The type of documents generated include travel and country clearance request for survey and installation teams, trip reports, survey results, follow-up coordination on site rentals for radio equipment installations, antenna site preparation, and Host Nation Approval (HNA), which is granted by the host country and authorizes the U.S. Department of State to use specific frequencies to operate a post's wireless system. Also use appropriate Subject TAGS. (Action: IRM/ITI)
KWMN:
Women Issues
Effective from June 1995
Use on all documents relating to the Fourth World Conference on Women and any future World Conferences on Women. Also use this TAGS on issues concerning women's human rights, women's political participation, women-in-development, and any discussions of women in the United Nations or any other international organizations. Also use appropriate Subject TAGS. (Action: G/CS, IO, and DRL)
KWPA:
Worldwide Property Accountability
Effective from July 1991
Use on all documents dealing with the transfer of communications equipment stored at posts, such as radios, TEMPEST PCs, telephone switches, etc. This information will be used to update the IM property accountability database. Also use appropriate Subject TAGS. (Action: IRM/EX/AS)
KWWW:
World Wide Web Sites
Effective from October 1997
Use on all documents establishing, maintaining, and updating world-wide Web sites in the Department and posts abroad. Specific subject terms often used with this TAGS: address, authorization, browsers (Netscape,

Microsoft, etc.), business, computer, connectivity, directory, domain, DOSFAN, e-mail, home page, hyperlink, Hypertext Markup Language—HTML, Hypertext Transfer Protocol, HTML, HTTP, imaging, information superhighway, Internet, intellectual property, jukebox, modem, network, newsgroups, OCR (optical character recognition), online, password, posting, public affairs, public domain, reporting, scanner, search engine, site maintenance, surfing, system administrator, thread, Uniform Resource Locator (URL), updating, virus, Web server, Web ready, Web sites, World Wide Web, WWW. Also use appropriate Subject TAGS. (Action: Appropriate Bureau)