



SAFETY RELATED – PROMPT ACTION REQUIRED

Attention:	JLG Product Owner
Subject:	Upper Lift Cylinder Pin Retainer Inspection
Models Affected:	JLG Model 2630ES, 2646ES, and 3246ES Scissor Lifts
Date:	January 28, 2009

JLG Product Owner:

This letter is being issued to highlight the need to perform the required daily pre-start inspections, as described in the Operators and Safety Manual, on Models 2630ES, 2646ES, and 3246ES scissor lifts manufactured by JLG Industries, Inc. ("JLG"). Reports from the field have indicated that the upper lift cylinder pin retainer hardware could loosen over time, and if overlooked during the daily walk-around inspections, could potentially disengage the pin keeper.

The upper lift cylinder pin retainer inspection should be completed immediately on all 2630ES, 2646ES, and 3246ES scissor lifts as part of the next pre-start daily walk-around inspection. Please reference Section 2 of the Operators and Safety Manual for the complete Pre-Start Inspection Procedure. Inspection of these components is currently included in the various required inspections as outlined in the Operators and Safety Manual.

To highlight the importance of this reminder, please distribute this notice to all technicians, users, and operators of JLG ES Scissor Lifts.

Upper lift cylinder pin retainer inspection:

- 1. From the ground controls, elevate the platform to a height sufficient to engage the scissor arm safety prop.
- 2. Locate and identify the upper lift cylinder pin retainer bolt and locknut as shown in Figure 1.

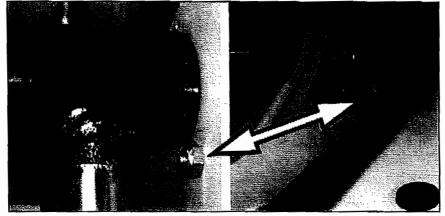


Figure 1

- 3. Ensure the bolt and locknut are tight and do not spin freely.
- 4. If hardware is tight, as described above, no further action is required.
- 5. If the hardware is found to be loose, missing, or damaged:
 - a. Visually inspect the area to ensure there is no visible damage or wear to the pin, pin retaining plate, kicker, or scissor arm. If any discrepancies are found, notify JLG Industries, Inc. for further evaluation.
 - b. The original hardware must be discarded and replaced with the following:

Model 2630ES:

- Class 8.8, Zinc Plate/Yellow Chromate Finish, Metric Partial Thread M10 x 50mm Hex Head Cap Screw – JLG p/n 0701018, qty. 1
- Class 8, Zinc Plate/Yellow Chromate Finish, Metric M10 All Metal (Thread deforming) Locknut – JLG p/n 3291007, qty. 1

Models 2646ES and 3246ES:

- Class 8.8, Zinc Plate/Yellow Chromate Finish, Metric Partial Thread M10 x 60mm Hex Head Cap Screw – JLG p/n 0701020, qty. 1
- Class 8, Zinc Plate/Yellow Chromate Finish, Metric M10 All Metal (Thread deforming) Locknut – JLG p/n 3291007, qty. 1
- c. Once the hardware has been replaced, the unit may be returned to service.
- 6. Should any further discrepancies be discovered during the accomplishment of this procedure, contact JLG Industries, Inc. immediately for further evaluation.
- IMPORTANT! It is very important that accurate owner information is provided for JLG to notify all owners of units affected by this Notice. Please ensure that upon a change of ownership, the enclosed Owner Update Form is completed and sent to JLG in accordance with the instructions on the form.

If you are unable to perform the procedure or you require assistance, contact your local servicing entity of JLG products. If you do not know the local servicing entity in your area, you can identify the nearest entity on the JLG website at <u>www.jlg.com</u> or contact the JLG Product Safety and Reliability Department.

If you have any questions or need further information, please contact the Product Safety and Reliability Department by email (productsafety@jlg.com) or by telephone (877-554-7233) or (717-485-6591).

Sincerely, JLG Industries, Inc. Product Safety & Reliability Department



Product Safety & Rellability Department 13224 Fountainhead Plaza Hagerstown, MD 21742 Telephone: (877) JLG-SAFE Facsimlie: (301) 745-3713 E-Mail Address: ProductSafety@JLG.com

Machine Owner Update Form

- > Complete ALL Sections of this form and mail or fax to the location specified above.
- It is very important to keep JLG industries, inc. updated with current machine ownership information. By registering the products you own, you can ensure that JLG will be better prepared to serve you and provide support for these products.
- > <u>DO NOT</u> include Lessees/Renters of Leased/Rented Machines on this form.
- To report a Scrapped, Stolen, Missing, or Recovered machine, use the "JLG Product Status Verification Form No. PSR015."

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