

USER MANUAL
FOR
Electronic Data Collection System (EDCS)

CrimsonLogic

y 2004 Modified - March 2007 by Teodoro Koliopoulos Panama Canal Authority

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## CrimsonLogic Pte Ltd

# **CONTENTS**

## 1. INTRODUCTION

The EDCS application allows the Customers and Agents to submit forms when their vessels arrive at Panama waters as well as for ACP Representatives to process these submissions. The EDCS application is divided into different forms each of which serves its own purpose.

This user manual is primarily designed for users that will be using the system directly. This includes the Customers, Agents and ACP Representatives such as the ETA Clerk, Booking Clerk and Watch Supervisor.

## 1.1 Features

The system provides the following forms (modules):

- > ETA
- Ship Due (SHD)
- Ship Due for Small Crafts (SSC)
- Transit Booking Request (TBR)
- Transit Booking Cancellation (TBC)
- Request for Same Day Transit (SDT)
- Daylight Transit Request (DLT)
- Cargo Declaration (CAD)
- Crew List (CRL)
- Passenger List (PGL)

# 1.2 Target Users

- ➤ EDCS Customers and Agents, ACP staff using the EDCS system, for example: the ETA Clerk, Booking Clerk and Watch Supervisor
- > Technical support staff for the EDCS

## 1.3 System Requirements

## 1.3.1 Hardware Requirements

### 1.3.1.1 Client Side

- Pentium II and above
- ▶ 64 MB RAM and above
- Color Monitor
- 28.8 kbps and above Modem
- > 1 telephone line

### 1.3.1.2 Server Side

- Pentium III and above
- > 256 MB RAM or above

## 1.3.2 Software Requirements

### 1.3.2.1 Client Side

- Windows 95 and above
- > Internet browser
  - Netscape Navigator 7.0 and above or
  - Microsoft Internet Explorer 6.0 and above
- Internet access

## 1.3.2.2 Server Side

- Oracle Database 8.1.6
- Sun Solaris 7 and 8
- Java tools (JDK/SDK)
- WebLogic Server 8.1 sp3
- > Apache Ant

## 1.3.3 Browser Settings

The system requires a browser that can support Javascript and be able to compare document in cache with the document in network every time. The recommended browser is Netscape Navigator 7.0 and above and Internet Explorer 5.0 and above.

## 1.3.2.3 Netscape 7.0

## 1.3.3.3.1 Enable JavaScript

- 1. Click Edit Preferences Advanced Scripts & Plugins.
- 2. In the Enable JavaScript for, Tick the Navigator.
- 3. Click **OK** to apply the settings

## 1.3.3.3.2 Enable Cache and Network Comparison

- Click Edit Preference Advanced Cache from the browser menu bar
- 2. Click 'Document in cache is compared to document on network' to 'Every time'

## 1.3.2.4 Internet Explorer

## 1.3.3.4.1 Enable Javascript

1. Javascript is automatically enabled in your browser

## 1.3.3.4.2 Enable Cache and Network Comparison

- Click Tools Internet Options General tab
- 2. At the Temporary Internet files section, click **Settings**
- 3. Under the option 'Check for newer versions of stored pages, check on the 'Every visit to the page' option
- 4. Click **OK** to apply the settings

## 1.4 General Information

- \* Marker indicates mandatory fields and must be keyed in. You will not be able to proceed with any mandatory fields are left empty.
- > Click once only and do not double-click as this will resend the request
- ➤ If you receive error messages upon clicking the Submit button, such as mandatory fields must be keyed in, you must rectify all errors identified before you can proceed
- If your session has **timed out** messages due to inactivity, click the **Logout** button to logout, and then re-login to use the application
- ➤ The application is still **processing** your request when the browser icon on the top right hand corner is in motion. Please wait till the animation stops before proceeding
- You can use the same login id to login ONCE
- For security reasons, please do not use **History List** or **Bookmark** feature

# 1.5 Pre-Requisites

Registered user lds must be available for log-on.

# 2 GETTING STARTED

## 2.1 Application URL

EDCS application will reside in the ADCS portal. Please bookmark the URL for future access. Please refer to the System Administrator for the correct URL, the below is an example of the URL.

http://edcs.pancanal.com

### 2.2 User ID and Password

In order to access the system, you need to have a User ID granted access to EDCS via the assigned user role(s). Please refer to Appendix A – User Roles and Access Rights.

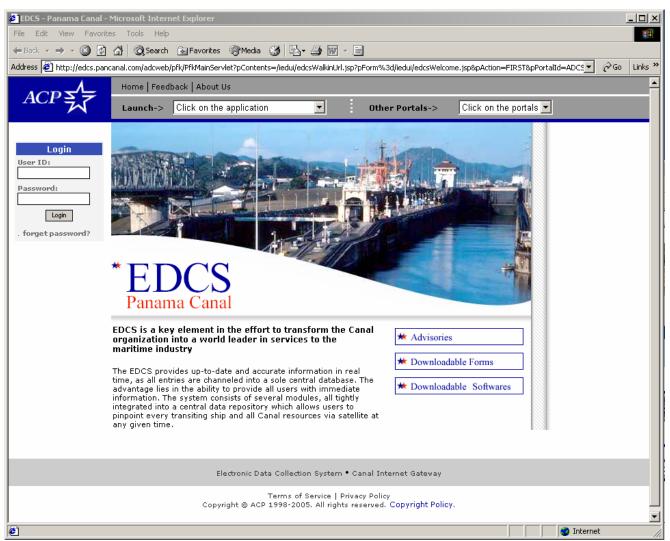


Fig 1.1 - EDCS Portal Website

# 2.3 Login

From the portal you have the option to login or to browse the introduction to other applications within the same portal.

To login, please key in your **User ID** and **Password**.



Fig 2.1 – Login

User ID Type in your **User ID** under 'User ID'.

Note that it is case sensitive.

Password Type in your **Password**.

Note that it is case sensitive.

Login Click on the **Login** button to logon to the application.

If you enter the User ID or password incorrectly, or your User ID is still in an inactive state (such as deregistered, suspended or not commenced), the 'Invalid User ID / Password' login error message will be displayed. Do note that your password will automatically be frozen after 3 unsuccessful attempts to log in with an incorrect password.

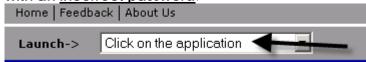


Fig 2.2 - Launch Application

Launch Application Choose 'Electronic Data Collection System' from the 'Launch ->' list box to launch the application

EDCS homepage screen

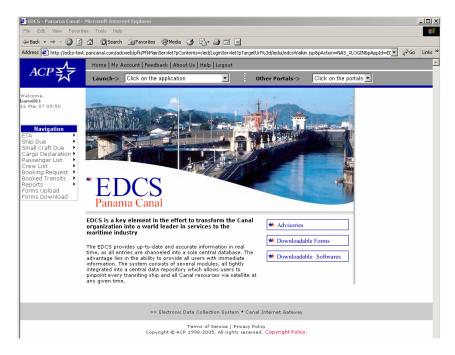


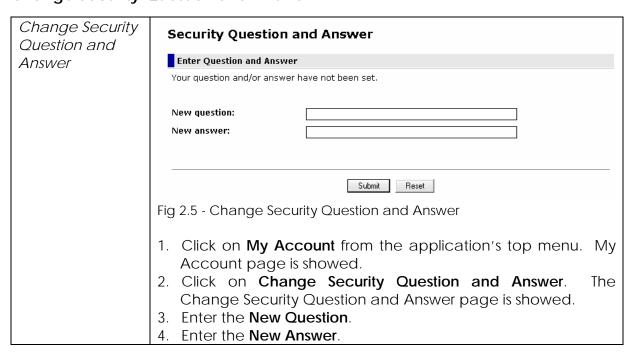
Fig 2.3 - EDCS Homepage

The maximum application launch session is default to 100 for each User ID. If you close the web browser without first logout from the portal, your number of chances to launch the application will be reduced on the next success login. ANA cron job shall free up any previous 12 hours launched application sessions daily.

## 2.4 Change Password

Change Password	Manage Password			
	Change Password			
	Please fill in the details and submit the form.			
	User ID: agensa001			
	Old password:			
	New password:			
	Confirm new password:			
	Submit Reset			
	Fig 2.4 - Change Password			
	<ol> <li>Click on My Account from the application's top menu. My Account page is showed.</li> <li>Click on Change Password. The Change Password page is showed.</li> </ol>			
	3. Enter the <b>Old Password</b> .			
	4. Enter the <b>New Password</b> .			
	5. Enter the Confirm New Password.			
	6. Click on the <b>Submit</b> button to update the new password.			
	7. Click on the <b>Reset</b> button to clear the form input.			
	If you enter the old password incorrectly or enter invalid new password, error message will be displayed. Do note that your password will automatically be frozen after 3 unsuccessful			
	attempts to change password with an incorrect old password.			

## 2.5 Change Security Question and Answer

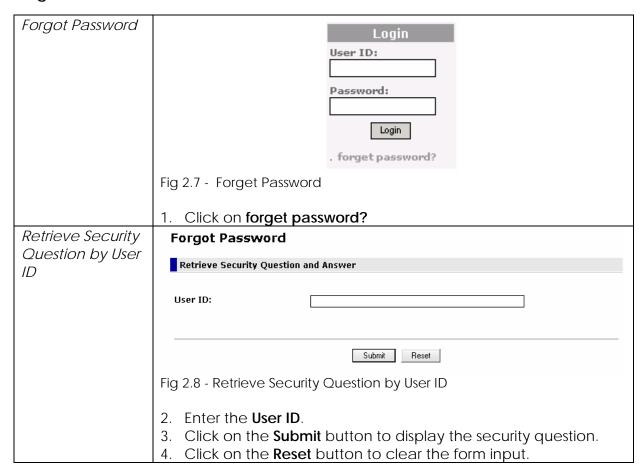


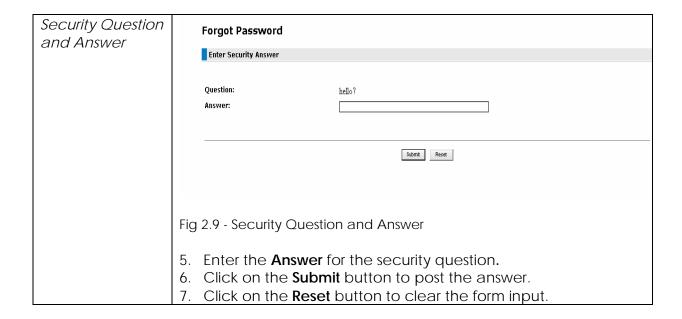
5.	lick on the <b>Submit</b>	button to	update	the	new	security
	uestion and answer.					
6.	lick on the <b>Reset</b> but	ton to clear	the form	inpu	ıt.	

# 2.6 Logout

Logout from	Home   My Account   Logout
Portal	Fig 2.6 - Logout from Portal
	Click on <b>Logout</b> from the application's top menu.
	2. A dialog box is showed to confirm the logout. Click on <b>Ok</b> to
	confirm the logout, or <b>Cancel</b> to abort the logout. The user
	session is cleanup, upon logout.

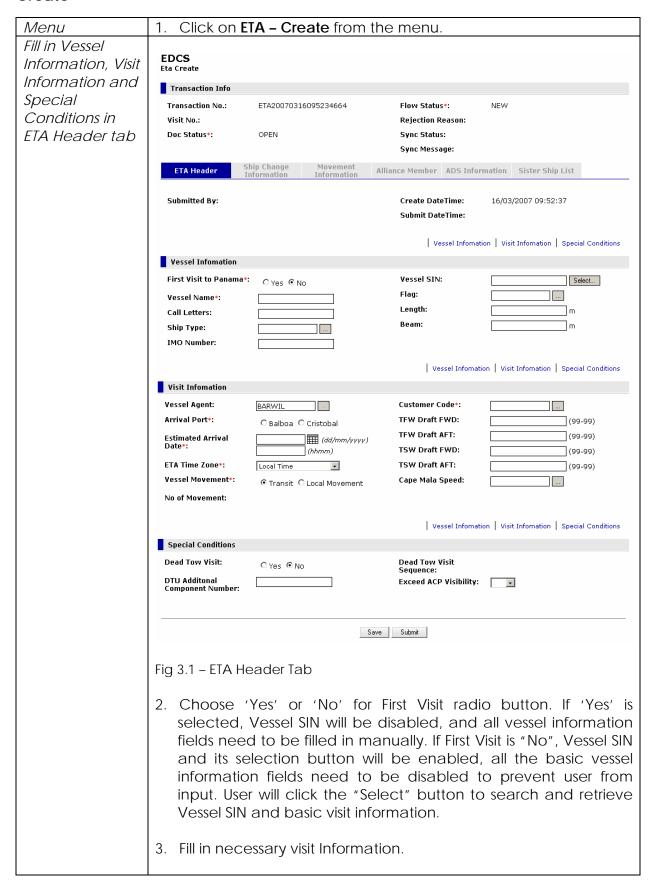
# 2.7 Forgot Password

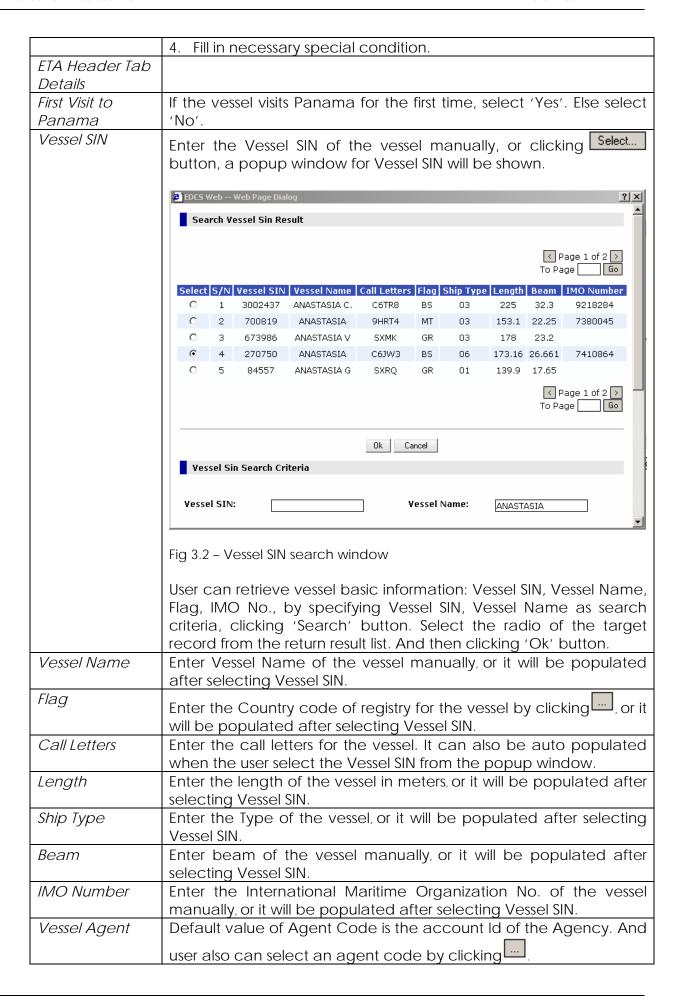




## 3 ETA

### 3.1 Create





Customer Code	Default value of Customer Code is the account Id of the		
	Customer. And user also can select customer code by clicking		
Arrival Port	Choose Arrival Port of the vessel.		
TFW Draft FWD	Enter the Forward Tropical Fresh water Draft measurement of the		
	vessel, which format is 99-99.		
TFW Draft AFT	Enter the After Tropical Fresh water Draft measurement of the vessel, which format is 99-99.		
TSW FWD Draft	Enter the Forward Tropical Salt water Draft measurement of the vessel, which format is 99-99.		
TSW AFT Draft	Enter the After Tropical Salt water Draft measurement of the vessel, which format is 99-99.		
Estimated Arrival	Enter the estimated arrival date and time in dd/mm/yyyy hhmm		
Date	format, which should be later than current date.		
ETA Time Zone	Choose the time zone the estimated arrival date time based on from drop down list.		
Vessel For	Select the operation to be realized at ACP water, Transit or Local		
	Movement.		
Cape Mala	Enter Cape Mala Speed of the vessel in Knots manually, or clicking		
Speed			
No Of	For display only. It will be showing how many ship movements it has		
Movement	in the Ship Movement Tab.		
Dead Tow Visit	Select to indicate whether the vessel is a Dead Tow.		
Dead Tow Visit	For display only. It will be showing the Dead Tow Visit Sequence		
Sequence	number which is auto generated by the system.		
DTU Additional	If user indicates "Dead Tow Visit" as "Yes", this filed needs to be		
Component	filled with valid data.		
Number	Launch-> Click on the application ▼ Other Portals-> Click on the portals ▼		
Fill in ship			
•	EDCS		
change	Eta Create		
change information in	Eta Create  Transaction Info		
change information in Ship Change	Eta Create  Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW  Visit No.: Rejection Reason:		
change information in	Eta Create  Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW		
change information in Ship Change	Eta Create  Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW  Visit No.: Rejection Reason:  Doc Status*: OPEN Sync Status:		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Visit No.: Rejection Reason: Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Information Alliance Member ADS Information Sister Ship List		
change information in Ship Change	Eta Create  Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Visit No.: Rejection Reason:  Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Information Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information since Last Visit: New Vessel Name:		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW  Visit No.: Rejection Reason:  Doc Status*: OPEN Sync Status:  Sync Message:  ETA Header Ship Change Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information information New Flag:  Information since Last  Visit: New Vessel Name:  Any other Structural Cyes C No New Call Letters:		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW  Visit No.: Rejection Reason:  Doc Status*: OPEN Sync Status:  Sync Message:  ETA Header Ship Change Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information Since Last Visit: New Vessel Name:  Any other Structural Cover Chip.		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Visit No.: Rejection Reason:  Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Information Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information since Last Visit: Any other Structural changes: Structural Changes Structural Changes Structural Changes Structural Changes Structural Changes Structural Changes		
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change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Visit No.: Rejection Reason: Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Information Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information since Last Visit: Any other Structural changes: Structural Changes Remarks:  Save Submit		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Rejection Reason: Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Information Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information Information New Flag: New Vessel Name: New Call Letters: New Call Letters: New Length: New Beam:  Fig 3.3 – Ship Change Information Tab  5. Provide ship change information if any.		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW  Visit No.: Rejection Reason:  Doc Status*: OPEN Sync Status:  Sync Message:  ETA Header Ship Change Information Information Information Information New Flag: Information since Last Visit: New Vessel Name:  Any other Structural changes: Structural Changes Remarks: New Length: New Beam:  Fig 3.3 - Ship Change Information Tab		
change information in Ship Change	Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Visit No.: Rejection Reason: Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Information Information Alliance Member ADS Information Sister Ship List  Change in Basic Vessel Information Information New Flag: Information since Last Visit: Any other Structural Changes: Structural Changes: Structural Changes Remarks:  Fig 3.3 – Ship Change Information Tab  5. Provide ship change information if any.  6. Please take note that this tab will be disabled for "First Visit" as		

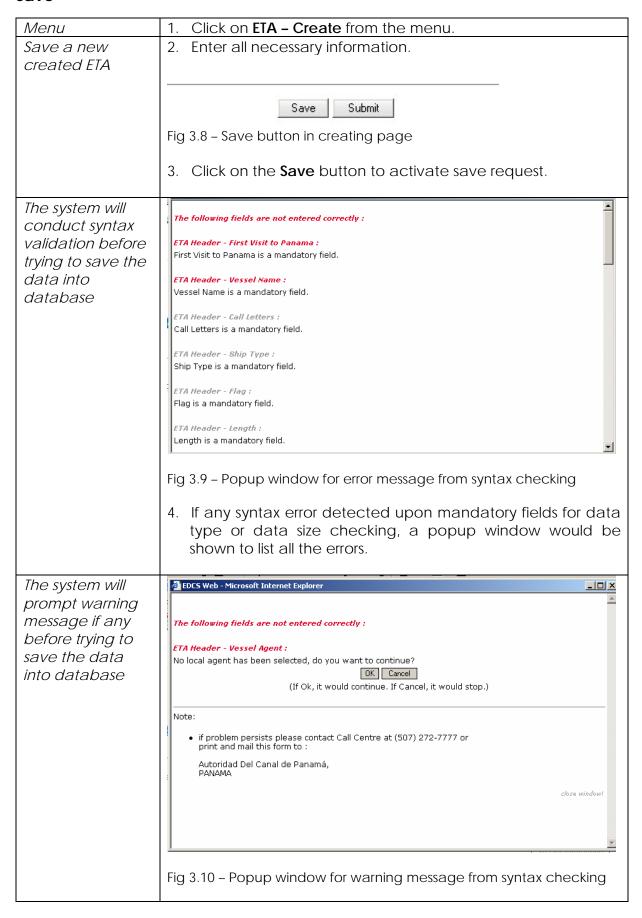
Vessel	information.
Information	inionnation.
since Last Visit	
Any other	Select to indicate whether there is structural change to the ship.
Structural	select to indicate whether there is structural charige to the ship.
changes	
Structural	Enter the remarks for ship structural changes.
Changes	Effici the femalis for ship structural changes.
Remarks	
New Flag	
INEWTIAG	Enter the new Country code of registry for the vessel by clicking
	or it will be populated after selecting Vessel SIN.
New Vessel	Enter new Vessel Name of the vessel manually, or it will be
Name	populated after selecting Vessel SIN.
New Call Letters	Enter the call letters for the vessel. It can also be auto populated
	when the user select the Vessel SIN from the popup window.
New Length	Enter new length of the vessel in meters, or it will be populated after
	selecting Vessel SIN.
New Beam	Enter new beam of the vessel manually, or it will be populated after
	selecting Vessel SIN.
Fill in ship	EDCS
movement	Eta Create
information in	Transaction Info
Ship Movement	Transaction No.:         ETA20070316095234664         Flow Status*:         NEW           Visit No.:         Rejection Reason:
Information Tab.	Doc Status*: OPEN Sync Status:
	Sync Message:
	ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List
	Page 1 of 1 >
	Delete To Page Go
	S/N No. No Type Reason Starting Stopping at Status Status (dd/MM/yyyy HHmm) Status Direction
	□ □ □ □ □ □ Active □ □
	Active
	Active
	Active Active
	□ □ □ □ □ □ Active □ □
	Active
	Add More Row(s)
	To Page Go
	Save Submit
	Fig 3.4 – Ship Movement Information Tab
	7. Provide at least one valid ship movement information.
Movement	
Movement Information	
Detail Soguence No.	The internal movement sequence he will be assigned and
Sequence No	The internal movement sequence no will be assigned and
Typo	displayed, once the ETA is approved by ACP.  Choose the movement type of this movement from the drop down
Туре	Choose the movement type of this movement from the drop down
	list.

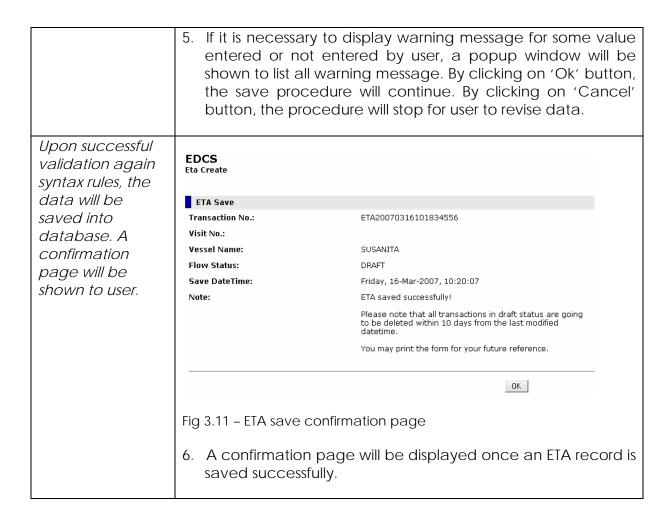
Reason	Enter the Move	ement Reason code.	To select from a	predefined list
	of reason code	es, click on the 🗔 ic	on.	
Starting At	The starting location will be assigned and displayed, once the ETA is approved by ACP.			
Stopping At	Enter the location code. To select from a predefined list of location			
	codes, click on the icon.			
Movement	The movement	status of the movem	nent will be displa	ayed.
Status			·	
Ready Time	Enter the Read format.	dy Time for the mov	vement in dd/m	nm/yyyy HHmm
Ready Status	Choose Ready	Status of the movem	nent from the dro	p down list.
Transit Direction	The Transit Dire	ction will be assigned ACP.	d and displayed,	once the ETA is
Fill in ADS				
Preliminary	Transaction Info			
Information and	Transaction No.:	ETA20070316095234664	Flow Status*:	NEW
Stowage Plans	Visit No.:		Rejection Reason:	
in ADS	Doc Status*:	OPEN	Sync Status: Sync Message:	
Information tab		Ship Change Mayoment Information		
	ETA Header	Information Movement Information	Alliance Member ADS Inform	ation Sister Ship List
	_			ADS Preliminary Information
	ADS Preliminary Information			
	Vessel Name:			
	Suez Gross:		Suez Net:	
	Passenger Capacity: ITC-69 Net Tonnage:		ITC-69 Gross Tonnage: ITC-69 Length:	
	ITC-69 Beam:	m	ITC-69 Depth:	m
	Year Built:		Builder:	
	Hull No.:		Hull Type:	
	Summer Loaded Draft:	mts	Timber Summer Loaded Draft:	mts
	Summer Loaded Deadweight:		Summer Loaded Displacement	
	No of Propellers:		Propeller Type:	
	No of Engines:		Engine Type:	
	Main Engine HP Type:		Main Engine HP:	
	DeadRise:		Bilge Keel Radious:	m
	Tons per Centimeters Immersion:	per cm	Ship's e-mail:	
	Ship's INMARSAT C No.:		MMSI No.: Vessel Pre-SIN:	
	Crews Safe Manning Qty:		vesser Pre-Silv.	
	Former Vessel Name:			
				ADS Preliminary Information
	Stowage Plans			
	Email to submit the stowage pla	ns to ACP. Please use a JPEG image less than 19	50 KB in size.	
	Fig 3.5 – ADS Info	ormation		
	8. If first visit is would be di	'Yes', ADS Informations	on is also require	ed. Otherwise, it
ADS Information				
Detail				

Suez Gross	Enter certificate SUEZ Gross Tonnage of the vessel.
Suez Net	Enter SUEZ certificate Tonnage of the vessel.
Vessel PRE-SIN	Enter the preliminary identifier for the vessel assigned by ACP.
ITC-69-Length	Enter length as of ITC-69 certificate of the vessel in meters.
ITC-69-Depth	Enter depth as of ITC-69 certificate of the vessel in meters.
ITC-69-Gross	Enter ITC-69 gross tonnage of the vessel.
Tonnage	
ITC-69-Net	Enter net tonnage as of ITC-69 certificate of the vessel.
Tonnage	
ITC-69 Beam	Enter beam as of ITC-69 certificate of the vessel in meters.
Year Build	Enter the year when the vessel is built.
Hull Number	Enter the no assigned to the vessel's hull when in construction.
Passenger	Enter passenger total capacity of the vessel.
Capacity	
Summer	Enter the vertical distance in meters and millimeters from the lowest
Loaded Draft	point of the hull to the summer load line of the vessel.
Summer	Enter the carrying capacity in metric tons of a vessel when loaded
Loaded	to its maximum summer load line.
Deadweight	
Builder	Enter the builder code. To select from a predefined list of builder
	codes, click on the icon.
Hull Type	Enter the hull type code. To select from a predefined list of hull
1.6	
T	type codes, click on the icon.
Timber Summer	Enter the vertical distance in meters and millimeters from the lowest
Loaded Draft	point of the hull to the timber summer load line.
Summer	Enter the weight of the vessel and its contents in metric tons when
Loaded	loaded to its maximum authorized summer load line mark (Plimsoll
Displacement	mark).
No of Propellers	Enter the number of propellers in the vessel.
No of Engines	Enter the number of vessel's motors.
Main Engine HP	Enter the code of engine horse power rate type. To select from a
Туре	predefined list of HP type codes, click on the icon.
Propeller Type	Enter the code of propeller type. To select from a predefined list of
	propeller type code, click on the icon.
Engine Type	Enter the type of main propulsion engine(s). To select from a
Lingine Type	
	predefined list of engine type code, click on the icon.
Main Engine HP	Enter the engine horse power of the vessel.
DeadRise	Enter the distance measured perpendicular to the molded base
	line at the side of the vessel, from the molded base line to the line
_	of bottom.
Tons per	Enter the weight of salt water displaced by the ship when sinking
Centimeters	one centimeter on a level plane.
Immersion	
Ship's Email	Enter the email address of the vessel.
MMSI No.	Enter the vessel identification based on the ITU table.
Former Vessel	Enter the prior vessel name of the vessel.
Name	
Bilge Keel	Enter the radius of the curvature of the bottom side corner of the

Radius   hull at the mid ship.	ws the
Crew safe manning quantity  Stowage Plan  Click 'Email' hyperlink to send the plans of the ship that show location of each tank.  Stowage Plans  Click 'Email' hyperlink to send the plans of the ship that show location of each tank.  Stowage Plans  Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create  Transaction No: E1/2007/0316095234664 Flow Status: Visit No: OPEN Sync Massage:  ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List	ws the
manning quantity  Stowage Plan  Click 'Email' hyperlink to send the plans of the ship that show location of each tank.  Stowage Plans  Email to submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.  Fig 3.6 – Stowage Plans  Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create  Transaction Info  Transaction Info  Transaction No.:  ETA20070316095234664  Flow Status:  Sync Message:  ETA Header  Ship Change Information Alliance Member ADS Information  Sixter Ship List	ws the
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Click 'Email' hyperlink to send the plans of the ship that show location of each tank.  Stowage Plans  Email to submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.  Fig 3.6 – Stowage Plans  Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create Transaction No.: ETA20070316095234664 Flow Status*: NEW Rejection Reason: Sync Status*: Sync Message:  ETA Header Ship Change Information Alliance Member ADS Information Sister Ship List	
Stowage Plans	
Stowage Plans  Email to submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.  Fig 3.6 – Stowage Plans  Fill in Sister Ship Information in Sister Ship List  Transaction No.: ETA20070316095234664 Flow Status*: NEW Rejection Reason: Sync Status: Sync Message:  ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List	·.
Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create  Transaction Info  Transaction No.:  Doc Status*:  OPEN  Ship Change  Tab Ship Change  Ship Change  Tab Submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.  Fig 3.6 – Stowage Plans  EDCS Eta Create  Transaction Info  Transaction No.:  Flow Status*:  Rejection Reason:  Sync Message:  ETA Header  Ship Change Information  Movement Information  Alliance Member  ADS Information  Sister Ship List	1.
Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create  Transaction Info  Transaction No.:  Doc Status*:  OPEN  Ship Change  Tab Ship Change  Ship Change  Tab Submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.  Fig 3.6 – Stowage Plans  EDCS Eta Create  Transaction Info  Transaction No.:  Flow Status*:  Rejection Reason:  Sync Message:  ETA Header  Ship Change Information  Movement Information  Alliance Member  ADS Information  Sister Ship List	١.
Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create  Transaction Info  Transaction No.: ETA20070316095234664 Flow Status*: NEW Rejection Reason: Visit No.: Rejection Reason: Sync Status: Sync Message:  ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List	
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Fill in Sister Ship Information in Sister Ship List tab  EDCS Eta Create  Transaction Info  Transaction No.: ETA20070316095234664 Flow Status:: NEW Rejection Reason: Visit No.: Rejection Reason: Sync Status: Sync Message:  ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List	
Information in Sister Ship List tab  Transaction No.: ETA20070316095234664 Flow Status*: NEW Visit No.: Rejection Reason: Doc Status*: OPEN Sync Status: Sync Message:  ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List	
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Sister Ship List tab  Transaction No.:  ETA20070316095234664  Flow Status*:  NEW  Visit No.:  Doc Status*:  OPEN  Sync Status:  Sync Message:  ETA Header  Ship Change Information  Movement Information  Alliance Member  ADS Information  Sister Ship List	
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Sync Message:  ETA Header Ship Change Movement Information Alliance Member ADS Information Sister Ship List	
Information Inform	
Sister Ship List	
aser sing case	
T- D-	Page 1 of 1
Delete TO Pag S/N Vessel SIN Vessel Name	age Luo
3	
5	
7	
9	
Add More Row(g)	Page 1 of 1
To Pag	age Go
Fig 3.7 – Sister Ship List	
Tig on sister simp flet	
9. If first visit is 'Yes', Sister Ship Information can be provided if	if there
is any. Otherwise, this tab would be disabled.	
Sister Ship Detail	
Sister SIN Enter the vessel SIN for the sister ship. To select from a predefin	
list of vessel SIN, click on the icon.	ned
Sister Ship Name   The sister ship name will be populated after sister SIN is selected	ned

### 3.2 Save





### 3.3 Submit

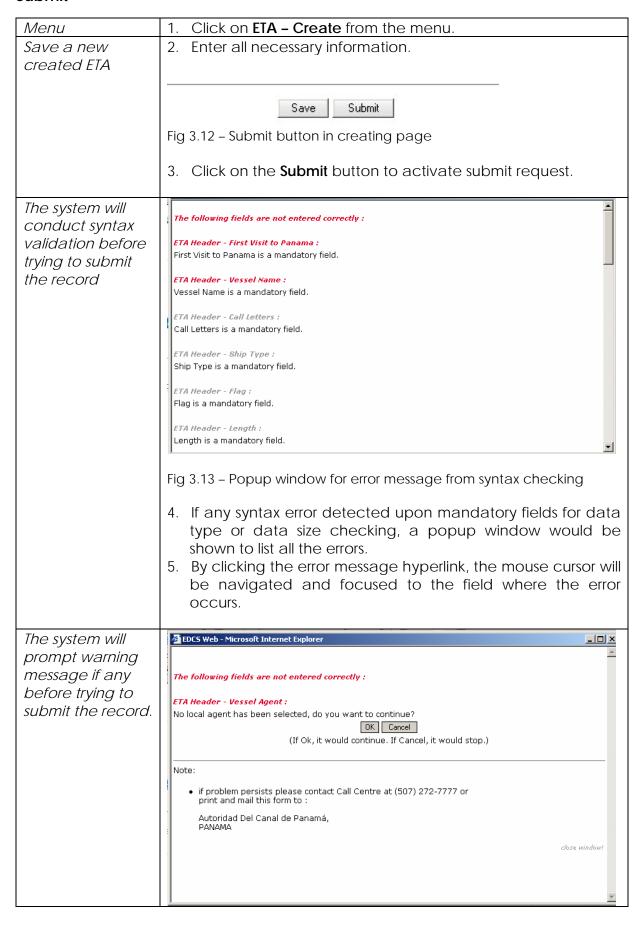


Fig 3.14 - Popup window for warning message from syntax checking

- 6. If it is necessary to display warning message for some value entered or not entered by user, a popup window will be shown to list all warning message. By clicking on 'Ok' button, the save procedure will continue. By clicking on 'Cancel' button, the procedure will stop for user to revise data.
- 7. User can also click the warning message hyperlink; the mouse cursor will be navigated and focused to the field where the error occurs.

The system will conduct business rule validation before trying to submit the record

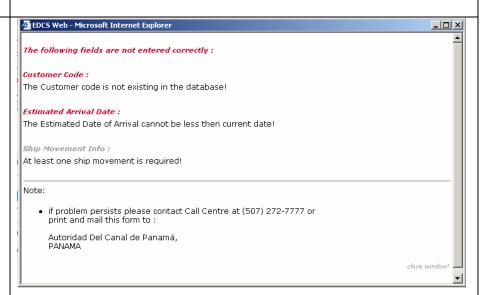


Fig 3.15 - Popup window for error message from biz rule checking

- 8. If there is any error occurs for business rule validation, a popup window will be shown to display the error message.
- 9. User can also click the error message hyperlink; the mouse cursor will be navigated and focused to the field where the error occurs.

Upon successful validation again syntax rules, the data will be saved into database. At the same time, the record is submitted for approval. A confirmation page will be shown to user.

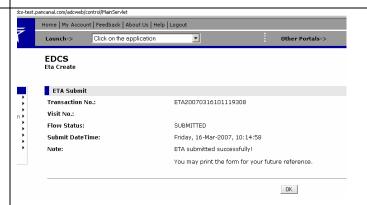


Fig 3.16 - ETA submit confirmation page

10. A confirmation page will be displayed once an ETA record is submitted successfully. This is the scenario when the ETA is

created and submitted by Customer or Agent. **EDCS** SearchEta ETA Submit Transaction No.: ETA20070316101834556 Visit No.: 118057 Flow Status: APPROVED Submit DateTime: Friday, 16-Mar-2007, 10:38:04 Note: ETA approved successfully! You may print the form for your future reference. OK Fig 3.17 - ETA submit and approve confirmation page 11. If the ETA is created and submitted by ETA Clerk on the behalf of Customer or Agent, upon successful validation again syntax as well as business rule, the ETA will be saved into database and submitted for approval. At the same time, the ETA will be approved automatically. confirmation page of approval will be shown to the user.

### 3.4 Submit In Batch

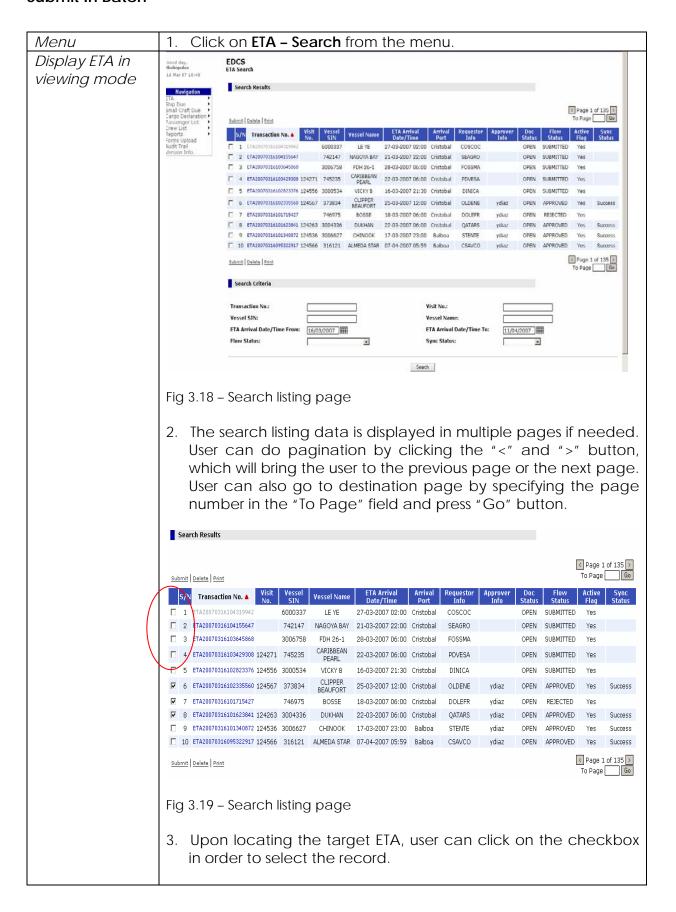




Fig 3.20 - Details of ETA in viewing mode

4. After that user can click the "submit" button as shown in above figure.

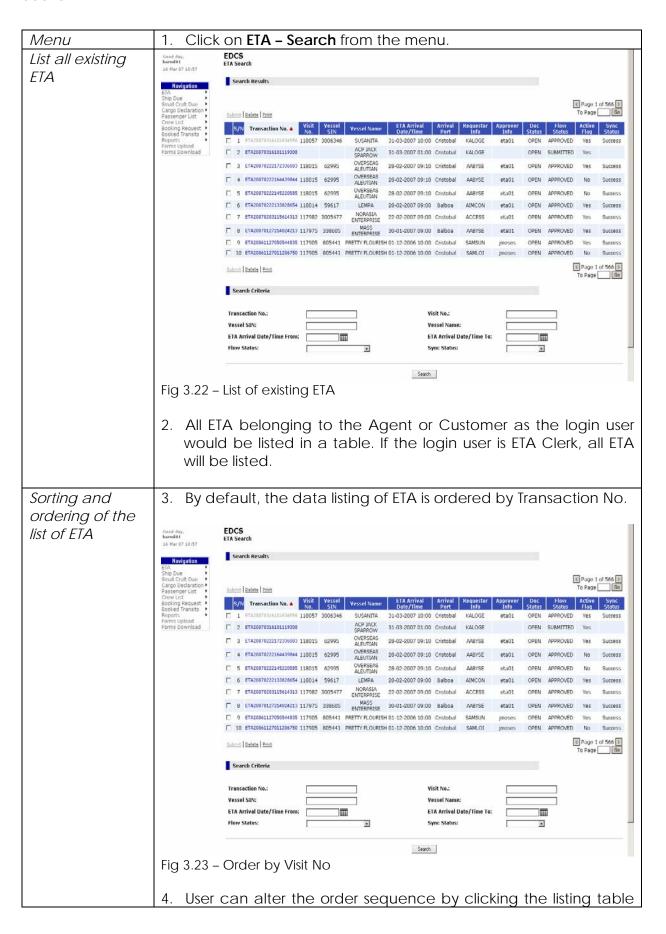
ETA will be submitted in batch mode. Confirmation page will be displayed.



Fig 3.21 - ETA batch submit confirmation page

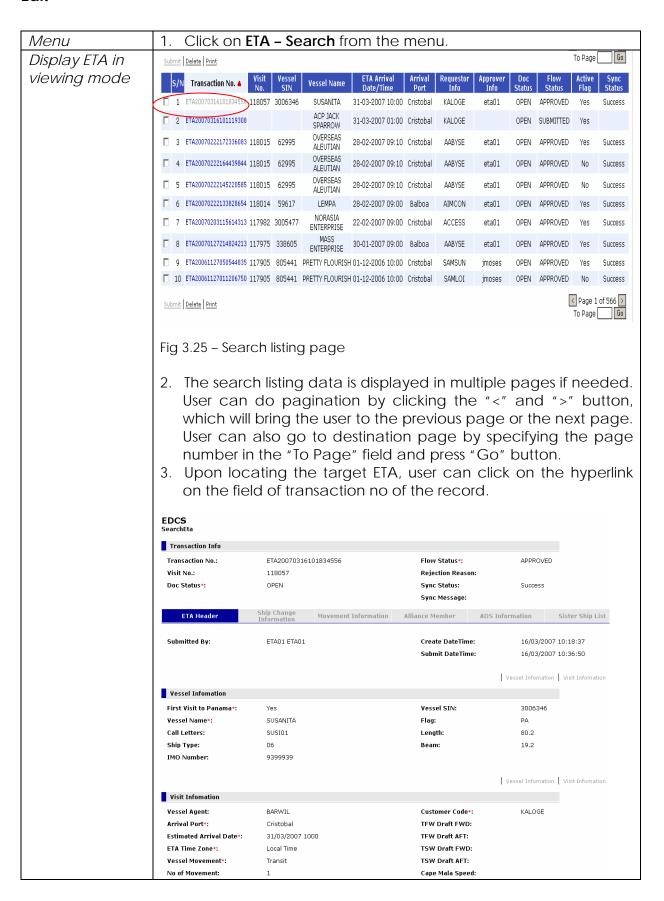
- 5. The ETA Batch Submit confirmation page will be shown. Inside this confirmation every ETA selected by the user will be displayed with a submission status.
- 6. Please note that only ETA with "DRAFT" status can be submitted. If ETA with other status is selected, it will simply be ignored.
- 7. There will have business rules validation before the submission. If there are some errors for the business validation, the errors will be displayed in the confirmation page with the original ETA not submitted.
- 8. If the ETA is submitted by Agent or Customer, the status of the ETA will be change from "DRAFT" to "SUBMITTED".
- 9. If the ETA is submitted by ETA Clerk, the ETA will be submitted and at the same time, get approved upon successful business rule validation. There will be synchronization with backend EVTMS system then this approval happens.

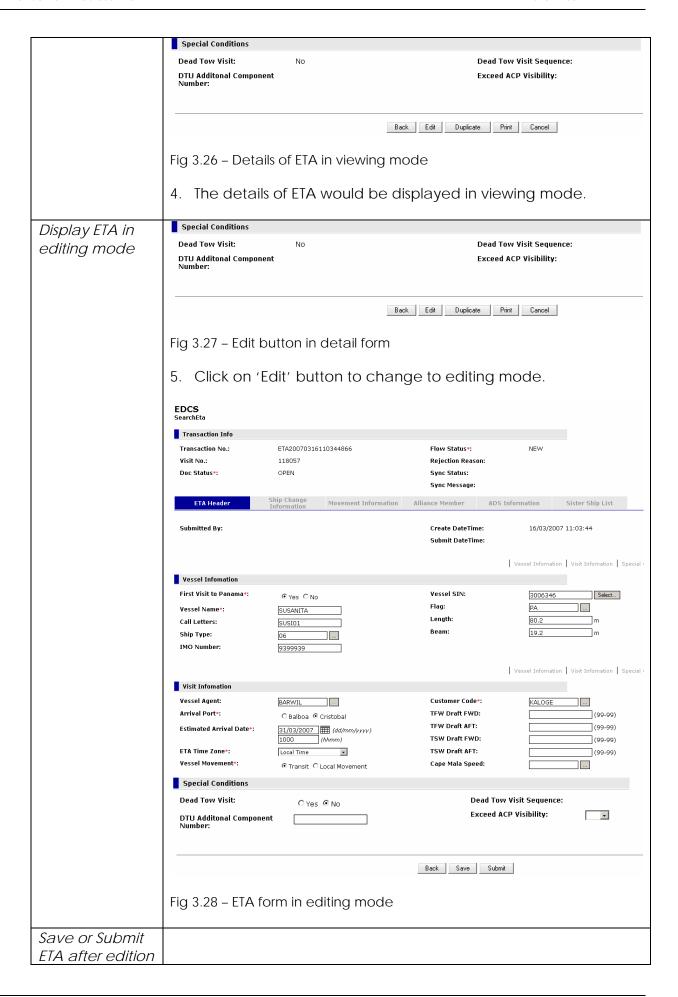
## 3.5 Search

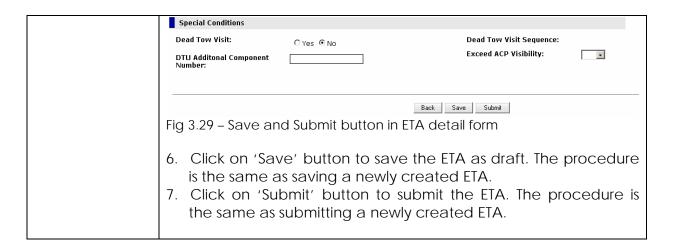


	title as shown in the above figure.
Specify search criteria	<ul><li>5. By default, all ETA that the current user is authorised to view are listed.</li><li>6. User can search ETA by specifying search criteria as below.</li></ul>
	Transaction No.:  Vessel SIN:  ETA Arrival Date/Time From:  Flow Status:  Visit No.:  Vessel Name:  ETA Arrival Date/Time To:  Sync Status:
	Fig 3.24 - Search Criteria for ETA  7. By clicking on the 'Search' button, the user will be shown a new listing of data based on the search criteria he provides.

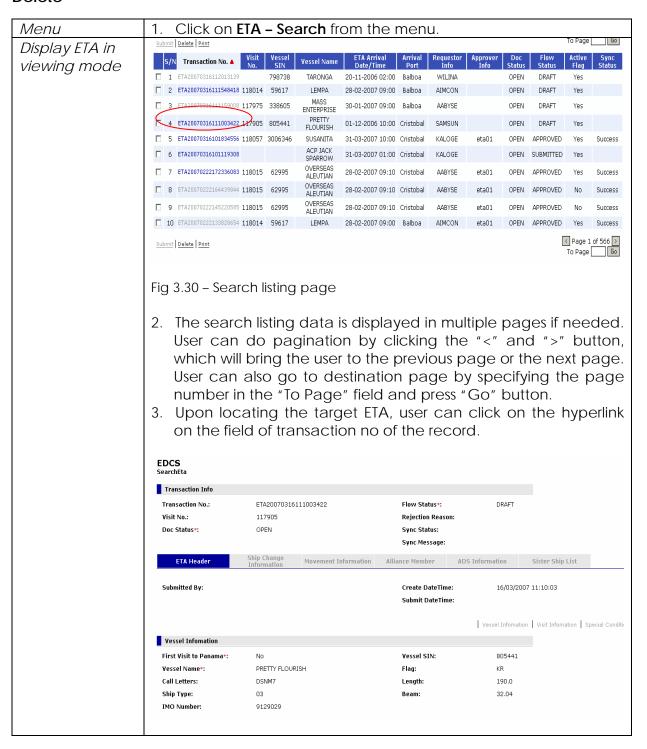
### 3.6 Edit

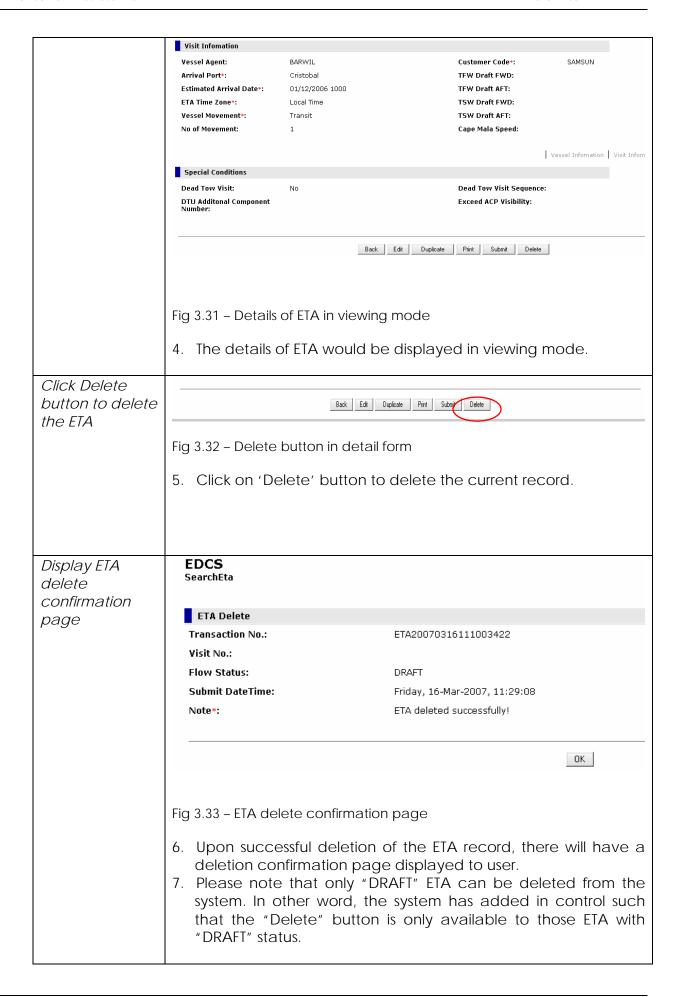




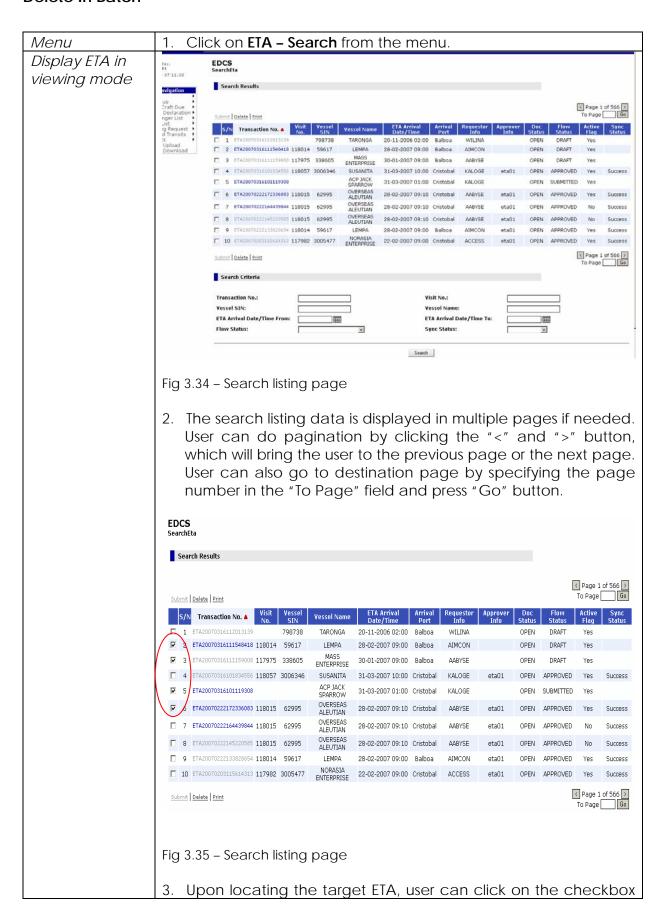


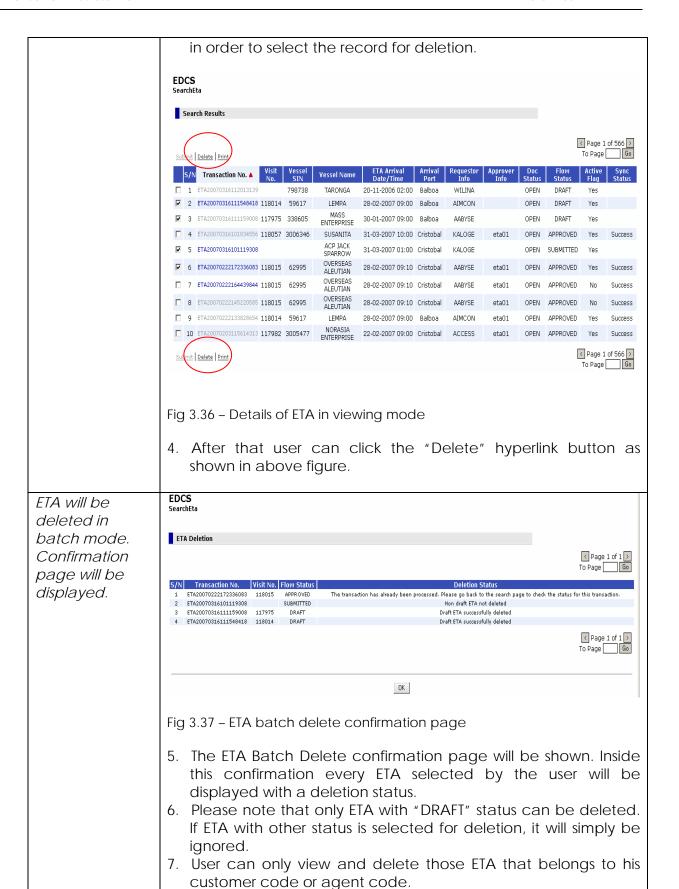
### 3.7 Delete





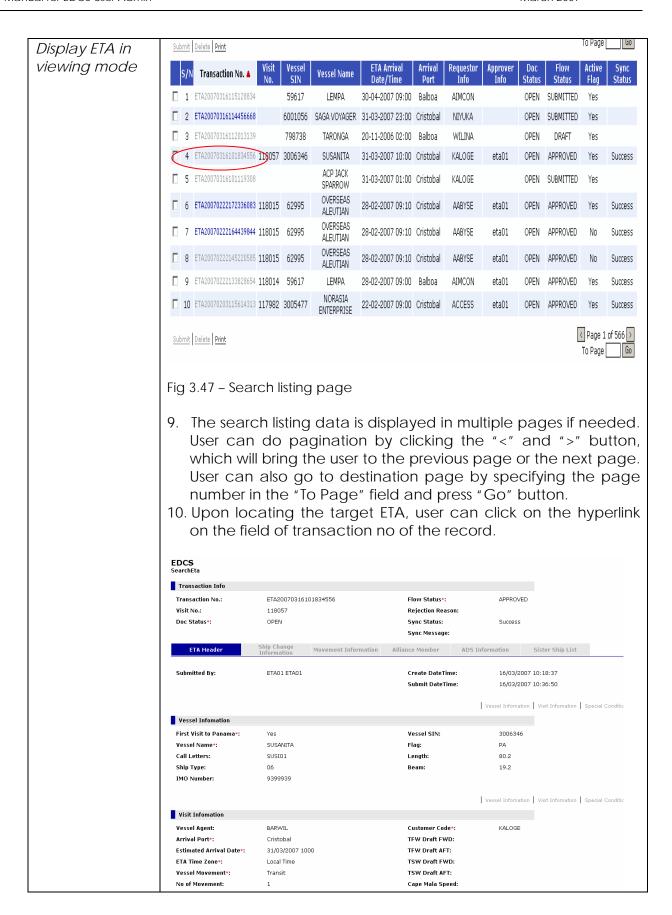
### 3.8 Delete In Batch

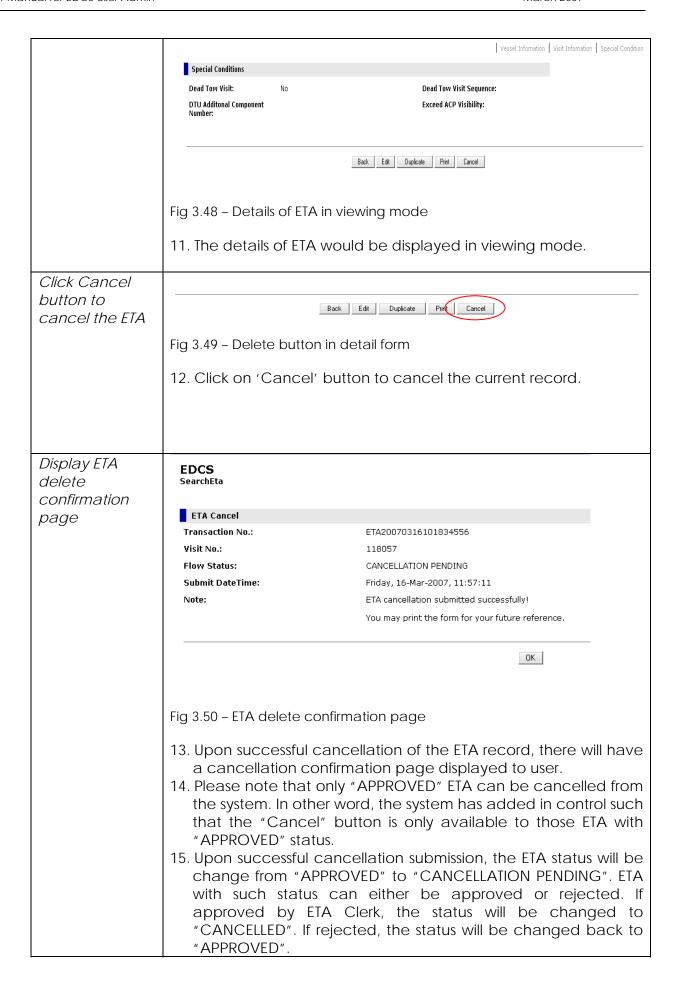




## 3.9 Cancel

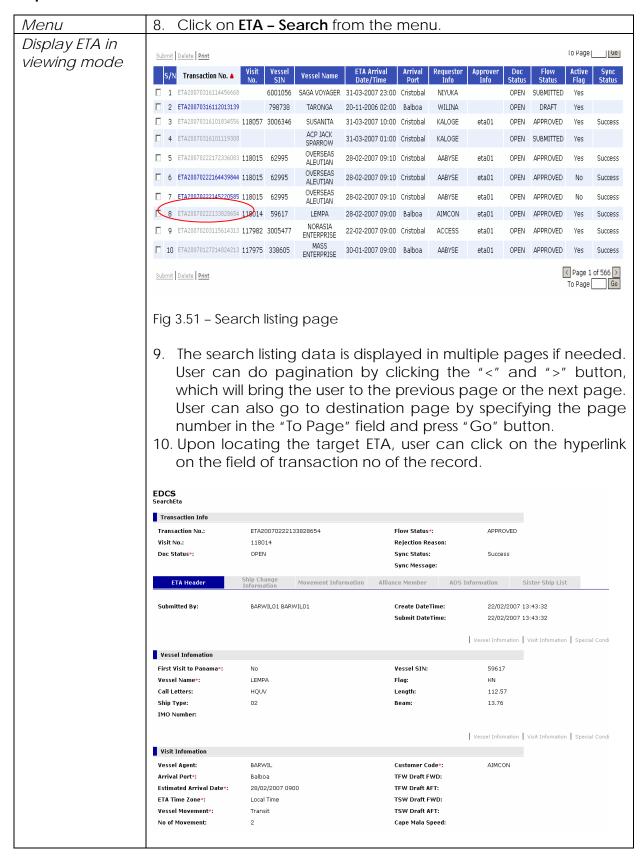
Menu 8. Click on **ETA – Search** from the menu.

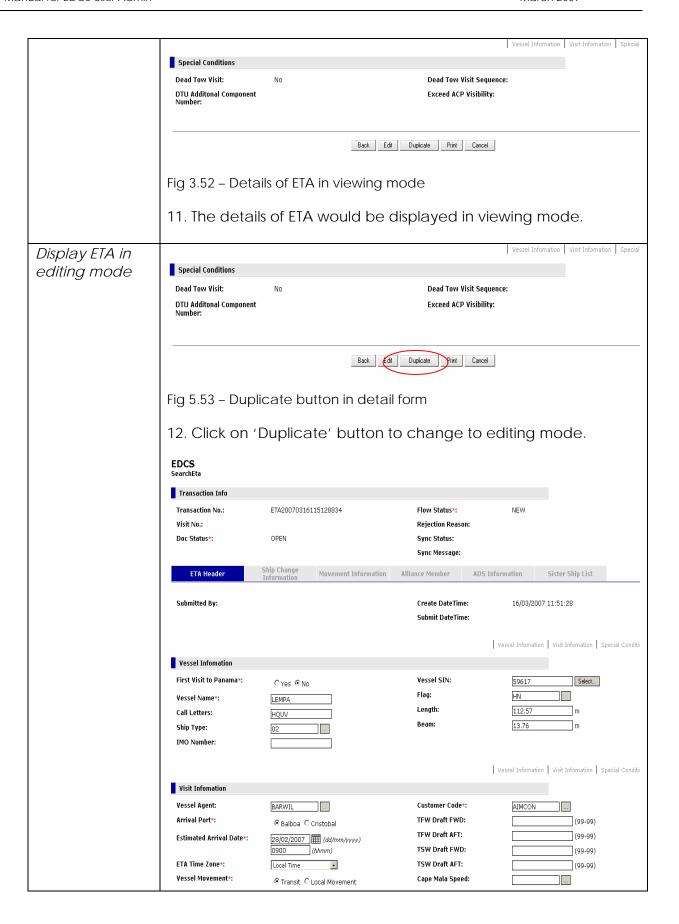


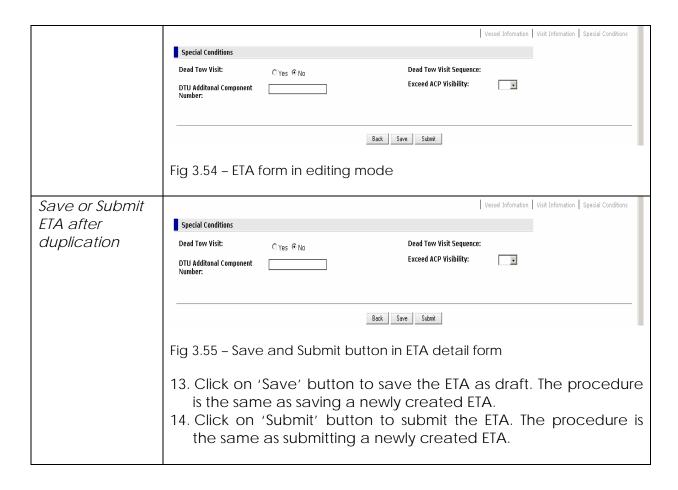


16. Please note that Agent and Customer can submit cancellation submission. If the cancellation submission is done by ETA Clerk on the behalf of Agent or Customer, the ETA will be cancelled automatically. Synchronization with backend regarding this ETA cancellation will also happen which is to update the backend EVTMS database.

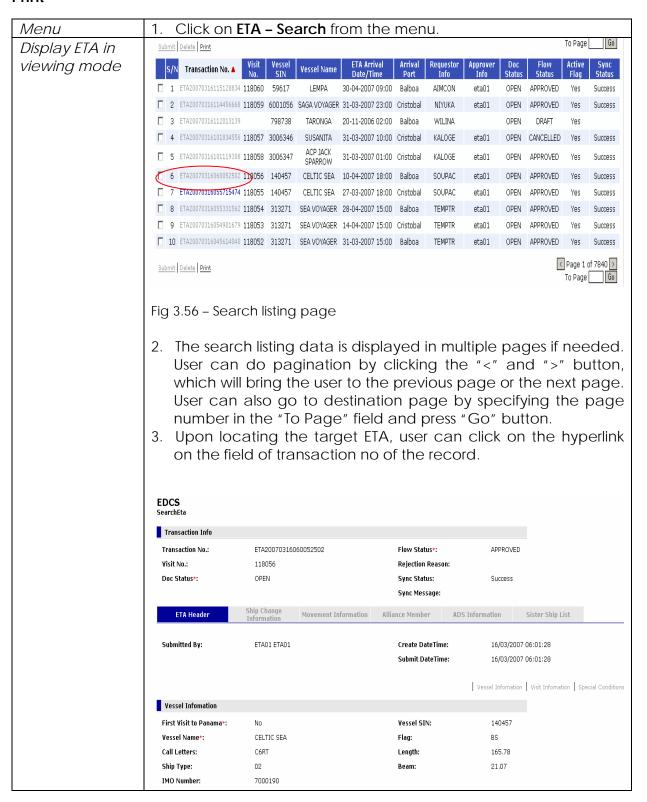
### 3.10 Duplicate

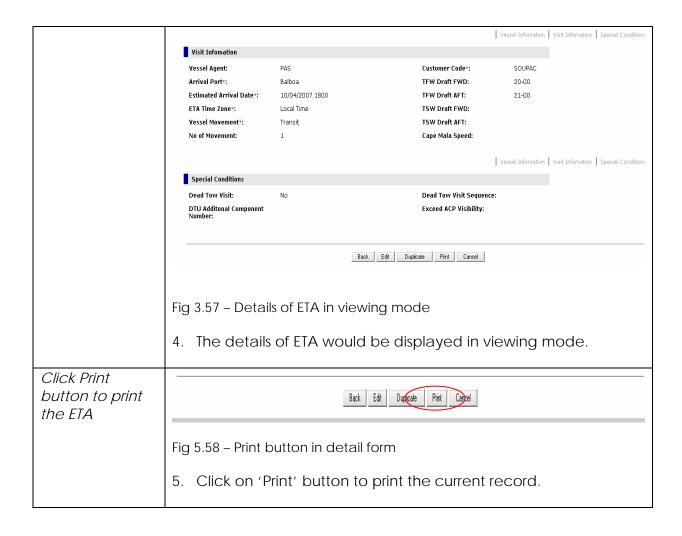






### 3.11 Print





# Display ETA in printing mode



#### AUTORIDAD DEL CANAL DE PANAMÁ SHIP DUE

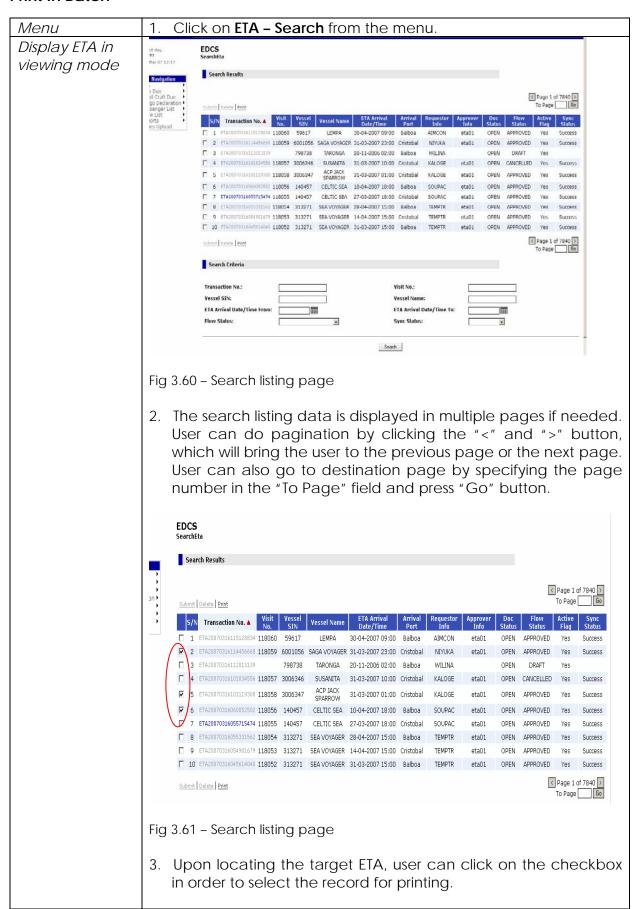
(Complete on typeswriter or legibly printed)

		В	alboa				
VESSEL INFORMATION							
Panama Canal Ship No.	140457 I		IMO I	No.	700019	0	
Name Of Vessel	CELTIC SEA S		Ship 1	Гуре	Refriger	Refrigerated Cargo	
Call Letters	C6RT		Lengt	h Overall	165.78	m	
Flag	BS		Extre	me Beam	21.07 m	1	
ESTIMATED TIME OF ARRI	VAL						
ETA Date	10/04/2007		ETA Based On		Local Tin	Local Time	
ETA Time	18:00		Сар	e Mala Speed			
Vessel For	Transit		Sub	mitted By	ETA0:	1 ETA01	
Agent	PAS		Cus	stomer Code	SOUP	AC	
MOVEMENTS IN PANAMA (	ANAL						
Type Reason Transit	Starting Location PSEA	Stopping Location ASEA	Stat Act		Ready Time	Ready Status	
VESSEL'S DRAFTS							
TFW DRAFT FWD	20-00		TSV	W DRAFT FWD			
TFW DRAFT AFT	21-00		TSV	W DRAFT AFT			
CHANGES IN VESSEL'S BAS	IC INFORMATION SI	NCE LAST TRANSIT	Bas	ic Vessel Informa	tion Changed		
New Vessel Name				New Length			
New Call Letter				New Beam			
Any Other Structrul Chang	jes			New Flag			
Structual Changes Remark	is						
GENERAL INFORMATION							
DTU Visit	No		D.	TU Component			
Exceed ACP Visibility			E	quiped with AIS	No		
Radio Pratique							
Remarks							
PORT OF CALLS (10 Last P	orts)		Nex	t Port Of Call			
Port & Country DISEASES ON BOARD	Depart Date	Marcsec Level	Dec	laration Of Securi	ity Infect	ed	

### Fig 3.59 - ETA print page

- 6. Upon user click the "Print" button, there will have a popup window which display the ETA in printing mode. Inside this popup window, all the data is formatted according to the layout required by the user.
- 7. User can then select from the menu to print the document. Please note that the paging is controlled by the browser as well as the printer at printing time.

### 3.12 Print In Batch



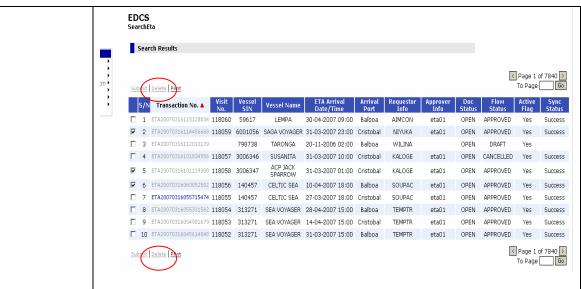


Fig 3.62 - Details of ETA in viewing mode

4. After that user can click the "Print" hyperlink button as shown in above figure.

ETA will be printed in batch mode.
Confirmation page will be displayed.





## AUTORIDAD DEL CANAL DE PANAMÁ SHIP DUE

(Complete on typeswriter or legibly printed)

		Cr	istoba	l			
VESSEL INFORMATION							
Panama Canal Ship No.	3006347 IM		IMO	٧٥.	848820	8488203	
Name Of Vessel	ACP JACK SPARROW Sh		Ship Type		Full Con	Full Container Ship	
Call Letters	JCK01		Lengt	h Overall	195.0 m	195.0 m	
Flag			Extreme Beam		30.12 m	30.12 m	
ESTIMATED TIME OF ARRI	IVAL				************		
ETA Date	31/03/2007		ETA	A Based On	Local Tir	ne	
ETA Time	01:00		Сар	e Mala Speed			
Vessel For	Transit		Sub	mitted By	BARV	VILO1 BARWILO1	
Agent	BARWIL		Cus	tomer Code	KALO	KALOGE	
MOVEMENTS IN PANAMA (	CANAL						
Type Reason Transit	Starting Location ASEA	Stopping Location PSEA	Star Act		Ready Time	Ready Status	
VESSEL'S DRAFTS							
TFW DRAFT FWD			TSU	V DRAFT FWD			
TFW DRAFT AFT			TSI	V DRAFT AFT			
CHANGES IN VESSEL'S BAS	SIC INFORMATION SI	NCE LAST TRANSIT	Bas	ic Vessel Inform	ation Changed		
New Vessel Name				New Length			
New Call Letter				New Beam			
Any Other Structrul Chan	ges			New Flag			
Structual Changes Remarl	ks						
GENERAL INFORMATION							



### AUTORIDAD DEL CANAL DE PANAMÁ

(Complete on typeswriter or legibly printed)

		В	alboa			
VESSEL INFORMATION						
Panama Canal Ship No.	140457 II		IMO No.	700019	0	
Name Of Vessel	CELTIC SEA	CELTIC SEA S		Refrige	Refrigerated Cargo	
Call Letters	C6RT		Length Overall	165.78	165.78 m	
Flag	BS			21.07 n	21.07 m	
ESTIMATED TIME OF ARR	IVAL					
ETA Date	10/04/2007		ETA Based On	Local Tir	ne	
ETA Time	18:00		Cape Mala Speed			
Vessel For	Transit		Submitted By	ETA0	1 ETA01	
Agent	PAS	PAS		SOUR	SOUPAC	
MOVEMENTS IN PANAMA	CANAL					
Type Reason Transit	Starting Location PSEA	Stopping Location ASEA	Status Active	Ready Time	Ready Status	
VESSEL'S DRAFTS						
TFW DRAFT FWD	20-00		TSW DRAFT FWD			
TFW DRAFT AFT	21-00		TSW DRAFT AFT			
CHANGES IN VESSEL'S BA	SIC INFORMATION SIN	ICE LAST TRANSIT	Basic Vessel Informa	ation Changed		
New Vessel Name			New Length			
New Call Letter			New Beam			
Any Other Structrul Chan	iges		New Flag			
Structual Changes Remar	ks		'			
GENERAL INFORMATION						
DTU Visit	No		DTU Component			
Exceed ACP Visibility			Equiped with AIS	No		
Radio Pratique						
Remarks			-			

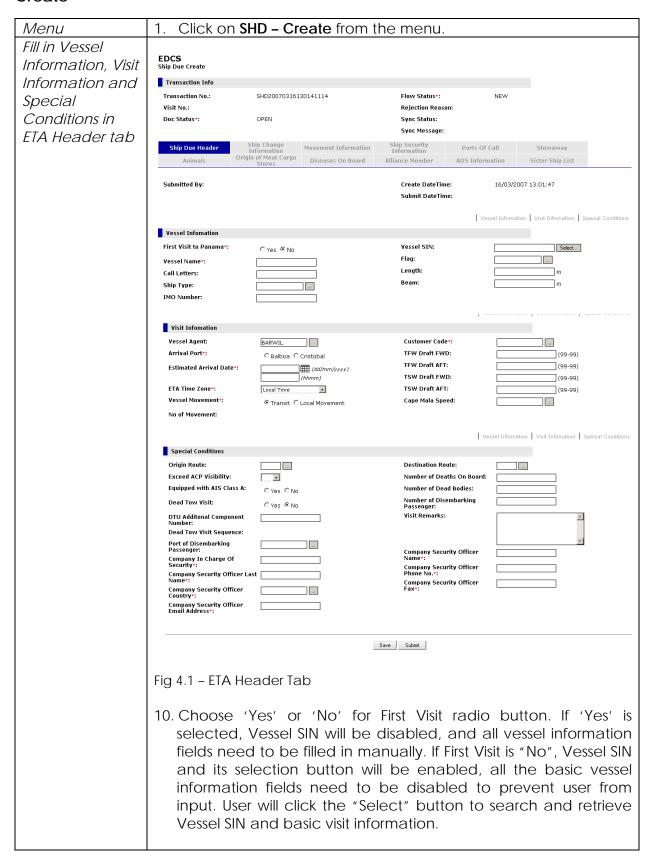
Fig 3.63 - ETA batch print display page

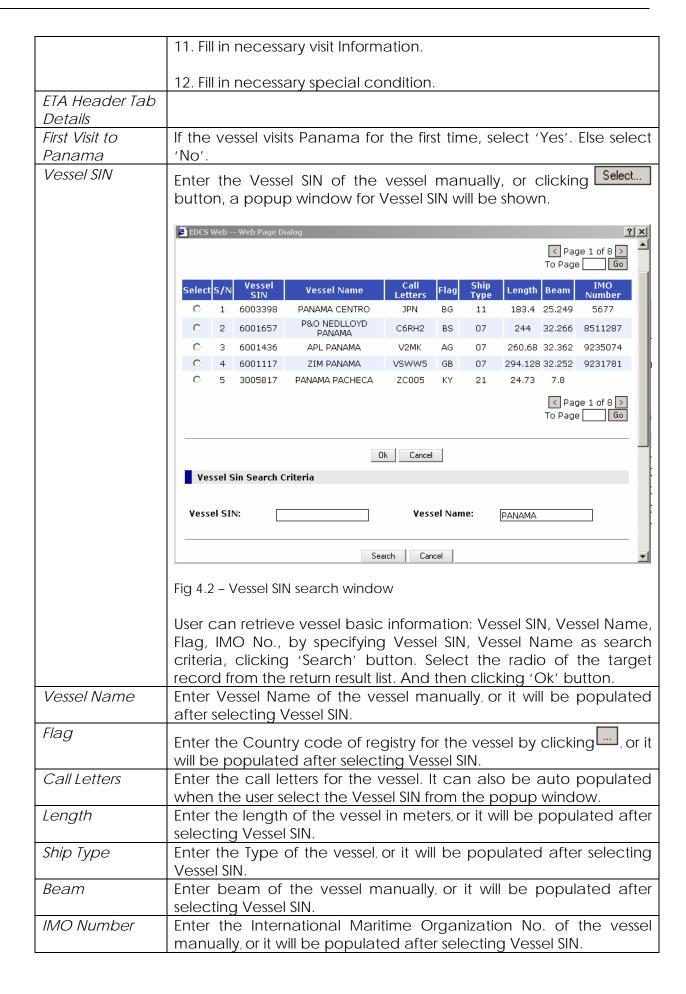
5. Upon user click the "Print" hyperlink button, there will have a popup window which display the ETA in printing mode. Inside this popup window, all the data is formatted according to the layout required by the user.

6. User can then select from the menu to print the document.
Please note that the paging is controlled by the browser as well as the printer at printing time.

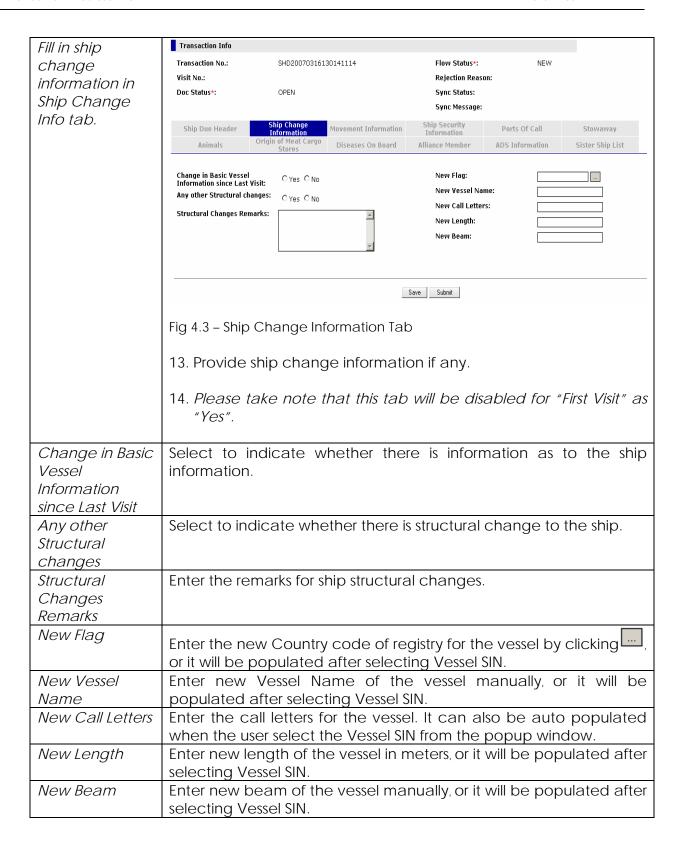
# 4 Ship Due (SHD)

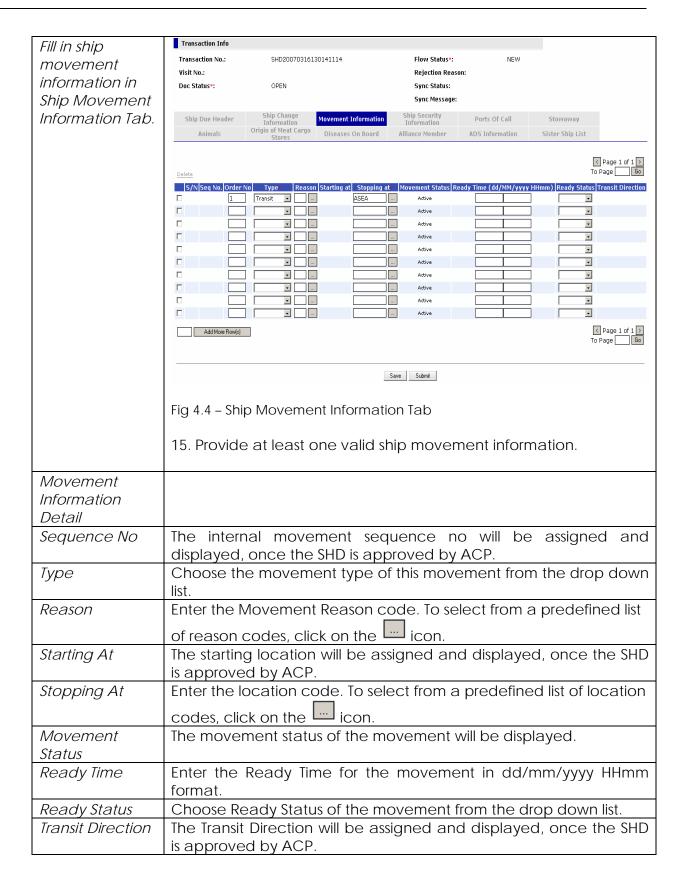
### 4.1 Create





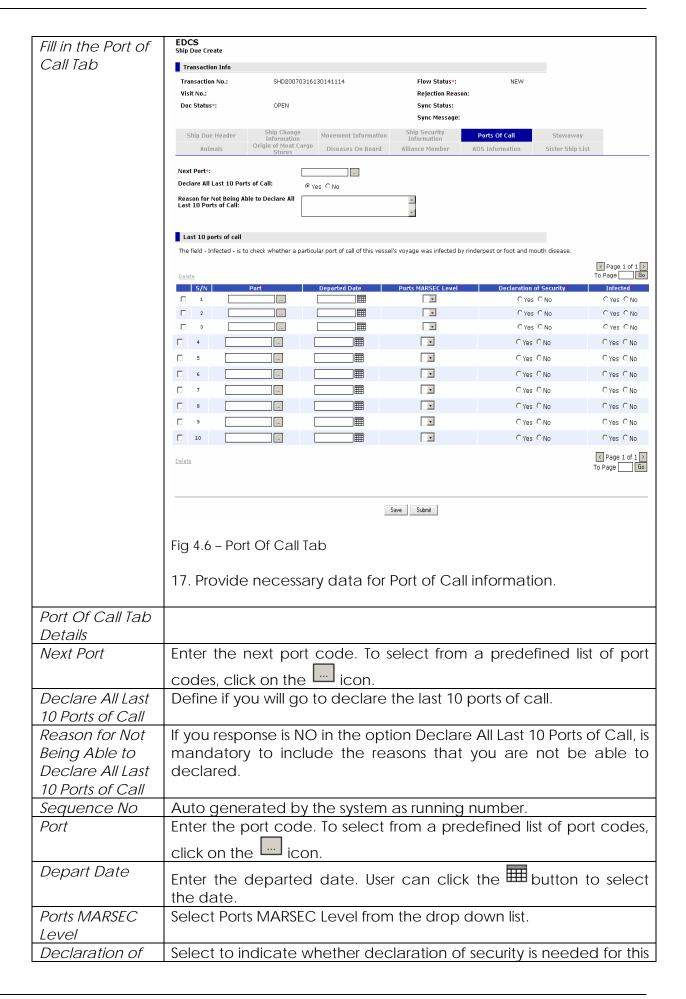
Vessel Agent	Default value of Agent Code is the account Id of the Agency. And
Customer Code	user also can select an agent code by clicking
Customer Code	
	Customer. And user also can select customer code by clicking
Arrival Port	Choose Arrival Port of the vessel.
TFW Draft FWD	Enter the Forward Tropical Fresh water Draft measurement of the
	vessel, which format is 99-99.
TFW Draft AFT	Enter the After Tropical Fresh water Draft measurement of the vessel, which format is 99-99.
TSW FWD Draft	Enter the Forward Tropical Salt water Draft measurement of the vessel, which format is 99-99.
TSW AFT Draft	Enter the After Tropical Salt water Draft measurement of the vessel, which format is 99-99.
Estimated Arrival	Enter the estimated arrival date and time in dd/mm/yyyy hhmm
Date	format, which should be later than current date.
ETA Time Zone	Choose the time zone the estimated arrival date time based on
	from drop down list.
Vessel For	Select the operation to be realized at ACP water, Transit or Local
	Movement.
Cape Mala	Enter Cape Mala Speed of the vessel in Knots manually, or clicking
Speed	
No Of	For display only. It will be showing how many ship movements it has
Movement	in the Ship Movement Tab.
Origin Route	Select to indicate the region of origin of the route.
Destination	Select to indicate the region of destination.
Route	
Exceed ACP Visibility	Select to indicate whether it is exceeding ACP visibility.
Equipped with AIS Class A	Select to indicate whether it is Equipped with AIS Class A.
Number of	Enter the Number of Deaths On Board, if any.
Deaths On	,
Board	
Number of	Enter the Number of Dead Bodies, if any.
Dead Bodies	
Number of	Enter the Number of Disembarking Passenger, if any.
Disembarking	
Passenger	
Visit Remarks	Enter the Visit Remarks if any.
Dead Tow Visit	Select to indicate whether the vessel is a Dead Tow.
Dead Tow Visit	For display only. It will be showing the Dead Tow Visit Sequence
Sequence	number which is auto generated by the system.
DTU Additional	If user indicates "Dead Tow Visit" as "Yes", this filed needs to be
Component	filled with valid data.
Number Port of	Enter the Port of Disambarking Passanger if any
Disembarking	Enter the Port of Disembarking Passenger if any.
Passenger	
i asserigei	

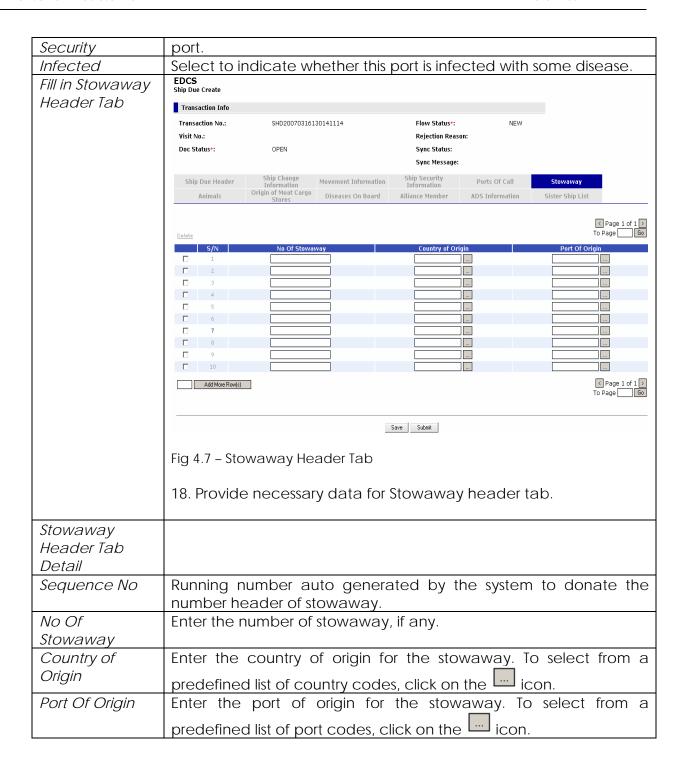


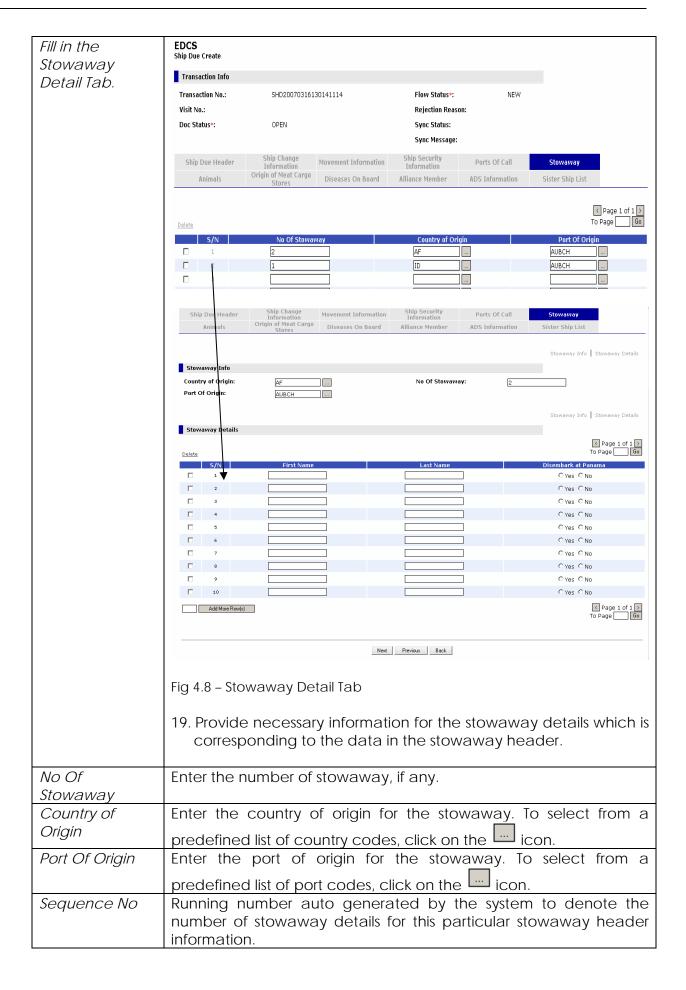


Fill in Ship	Transaction Info					
Security	Transaction No.:	SHD200703161	130141114	Flow Status*:	NEW	
Information Tab	Visit No.:			Rejection Reaso	on:	
	Doc Status*:	OPEN		Sync Status:		
		Ship Shappa		Sync Message:		
	Ship Due Header	Ship Change Information Origin of Meat Cargo	Movement Information	Ship Security Information	Ports Of Call	Stowaway
	Animals	Stores	Diseases On Board	Alliance Member	ADS Information	Sister Ship List
	Radio Pratique Reques	ted*: O Y	es C No			
			- 110			
	_			Ship Security	Officer   International Ship	Security Certificate   Deratting Certificate
	Ship Security Officer					
	Security Officer First			Security Officer		
	Security Officer Licen Marine Code*:	se		Security Officer Security Officer		
	Security Officer Email Address:			Security Officer	1 un 140	
				Ship Securi	ty Officer   International Sh	ip Security Certificate   Deratting Certificate
	International Ship	Security Certificate				
	International Ship S Certificate*:	Security ⊙ Yes O No	0	MARSEC Level	l of Security*:	
	Ship Security Certif of Issue:	icate Date		Security Level	l Remark:	A
	Ship Security Certif Status:	icate				<b>V</b>
	Ship Security Certif Number:	icate		Ship Security of Expiry:	Certificate Date	
	Ship Security Issuit Person:	ng Org. or		Ship Security Government:	Certificate	
	Person.					
	_			Ship Securi	ty Officer   International Sh	ip Security Certificate   Deratting Certificate
	Deratting Certifica					
	Deratting Certificat  Deratting Certificat			Deratting Cert	ificate Remark:	A
	Derutany Ceranicat	e roit.				V
				Save Submit		
	Fig 4.5 – Sh	ip Security I	nformation 1	Гab		
	1/ D !!			, ,		12
	16. Provide	e necessai	ry data for	snip securi	ity informa	tion.
Fill in Ship						
Security						
Information Tab						
Details						
Radio Pratique	Select to i	ndicate w	hether radi	o pratique	s is request	ted
Requested	JCICCI IOT	indicate w	nether radi	o pratique	o is request	ica.
Security Officer	Enter the f	first name	of the secu	rity officer		
First Name		ast name	or the secu	inty Officer		
Security Officer	Enter the I	ast name	of the secu	rity officer		
Last Name				<i>y</i> 23.		
Security Officer	Enter the s	security off	ficer license	e marine c	ode.	
License Marine		.,				
Code						
Security Officer	Enter the s	security off	ficer teleph	one numb	oer.	
Phone No						

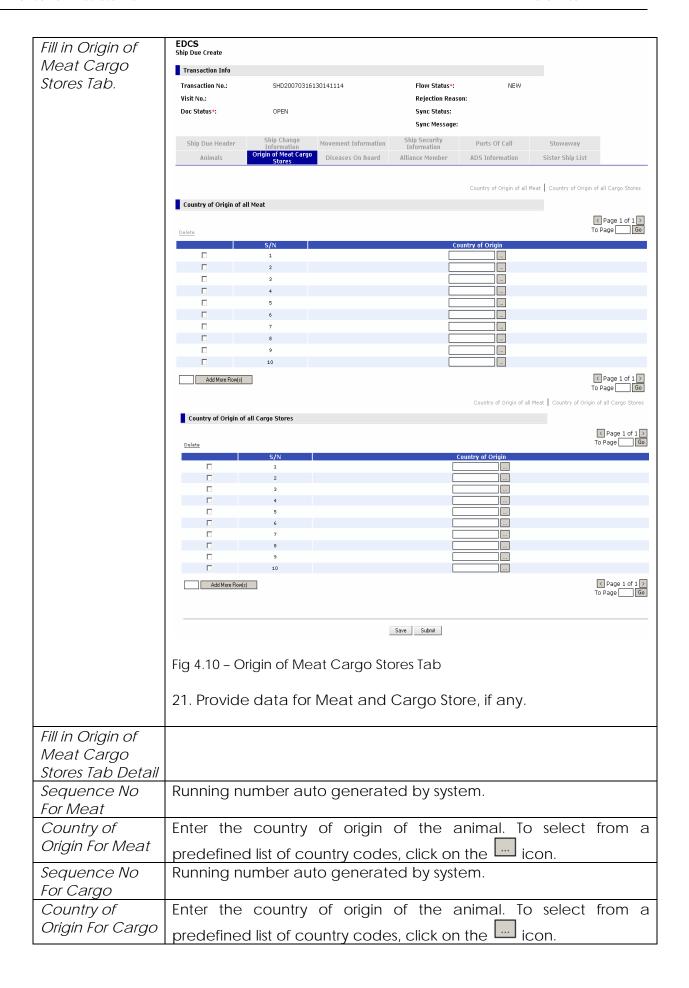
Security Officer	Enter the security officer email address.
Email Address:	
Security Officer Fax No.	Enter the security officer fax number.
International Ship Security Certificate	Select to indicate whether international ship security certificate is required.
Ship Security Certificate Date of Issue	Enter the ship security certificate date of issue. User can click the button to select the date.
Ship Security Certificate Status	Select ship security certificate status from the drop down list.
Ship Security Certificate Number	Enter the ship security certificate number if any.
Ship Security Issuing Org. or Person	Enter the name of ship security issuing organization or person.
MARSEC Level of Security	Select the MARSEC level of security from the drop down list.
Security Level Remark	Enter the security level remarks if any.
Ship Security Certificate Date of Expiry	Enter the ship security certificate date of expiry. User can click the button to select the date.
Ship Security Certificate	Enter the ship security certificate government. To select from a
Government	predefined list of certificate government codes, click on the icon.
Deratting Certificate Date	Enter the deratting certificate date. User can click the button to select the date.
Deratting Certificate Port	Enter the deratting certificate port. To select from a predefined list of certificate port codes, click on the icon.
Deratting Certificate Remark	Enter the deratting certificate remarks if any.

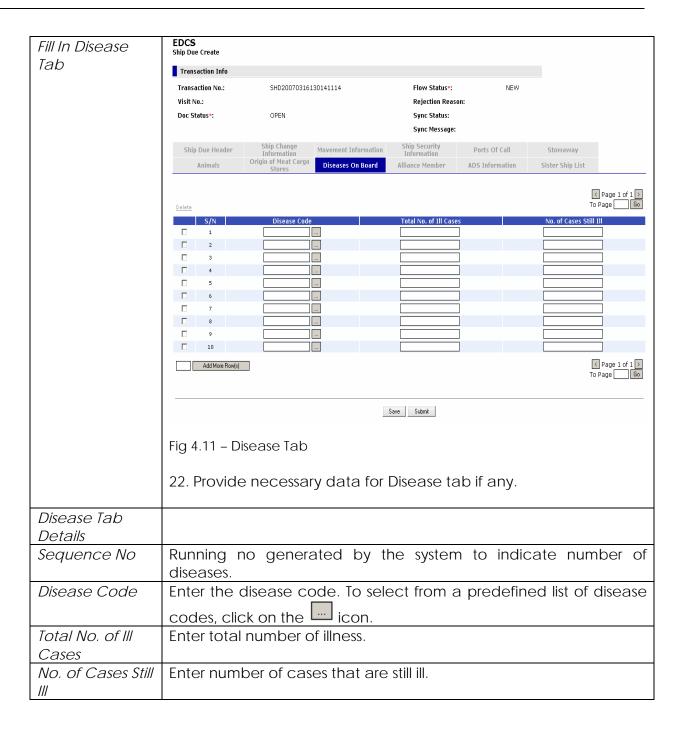


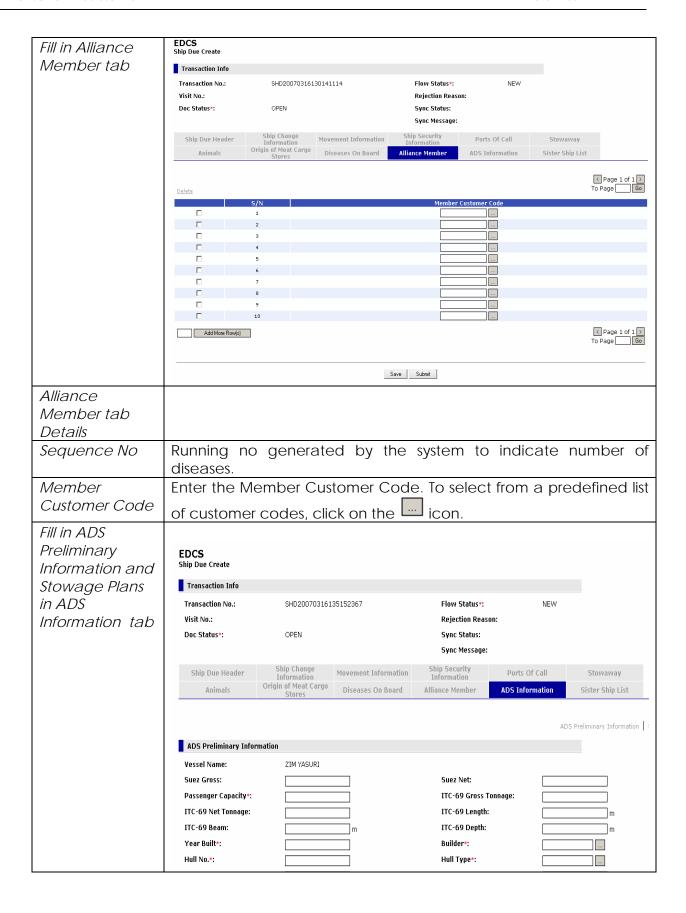




First name	The first na	me of the	particular	stowaway	·.	
Last name	The last na	me of the	e particular	stowaway	<sup>1</sup> .	
Disembark at	Select to	indicate	whether th	ne stowav	vay will b	oe disembark at
Panama	Panama.				•	
Fill in Animals	EDCS Ship Due Create					
Tab	Transaction Info					
	Transaction No.:	SHD20070316	130141114	Flow Status*:	NEW	
	Visit No.:			Rejection Reaso	n:	
	Doc Status*:	OPEN		Sync Status:		
		Ship Change		Sync Message: Ship Security		
	Ship Due Header	Information Origin of Meat Cargo	Movement Information	Information	Ports Of Call	Stowaway
	Animals	Stores	Diseases On Board	Alliance Member	ADS Information	Sister Ship List
						Page 1 of 1 →
	<u>Delete</u>					To Page Go
	S/N   Kind (	Of Animal	Class Of Animals	Port Of Origin	Country of Or	igin No Of Animals
	2					
	3					
	5					
	6					
	7					
	9					
	☐ 10 <u> </u>					
	Add More Row(s)					⟨ Page 1 of 1 ⟩     To Page
				Save Submit		
			_			
	Fig. 4.0. April	ma ala Tala				
	Fig 4.9 – Ani	mais rab				
	20 Provide	animala	information	of the year	rcal if any	
	20. Plovide	animais	information	or the ves	sei, ii ariy	
Animals Tab						
Animals Tab Details						
	Dunning n	ımhar da	norated by	the syste	m to india	cato the number
Sequence No	of animal i	_	•	ine syste	iii to iiidic	cate the number
Vind Of Animal				loct from	a prodofir	and list of animal
Kind Of Animal	ciitei the K	iiiu oi an	ттаіs. 10 se	ieci iiom i	a predeili	ned list of animal
	codes, clic	k on the	icon.			
Class Of Animals	Enter the c					
Port Of Origin	Enter the p	ort of ori	gin of the a	animal. To	select fro	om a predefined
	·		Ī			•
Country of	list of port			icon.	ning of T-	and not from -
Country of	Enter the	country	oi origin	or the a	nımal. 10	select from a
Origin	predefined	l list of co	untry code	s, click on	the 🗀 ic	con.
No Of Animals	Enter the n					

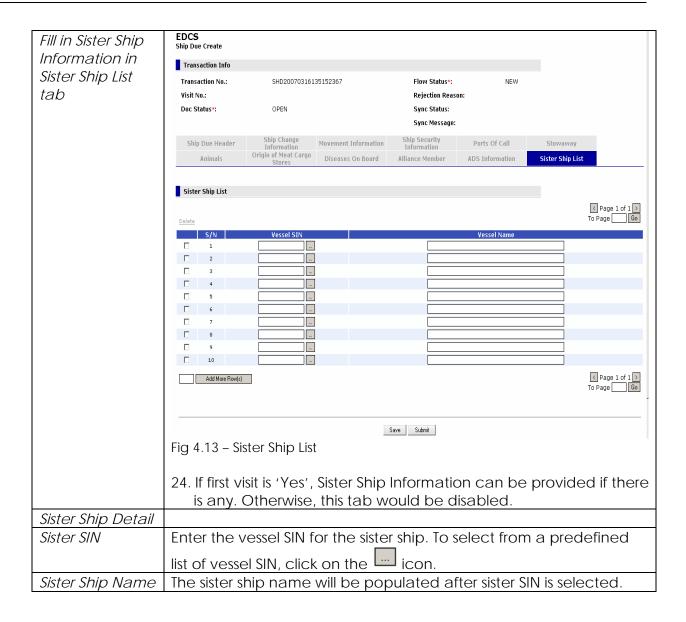




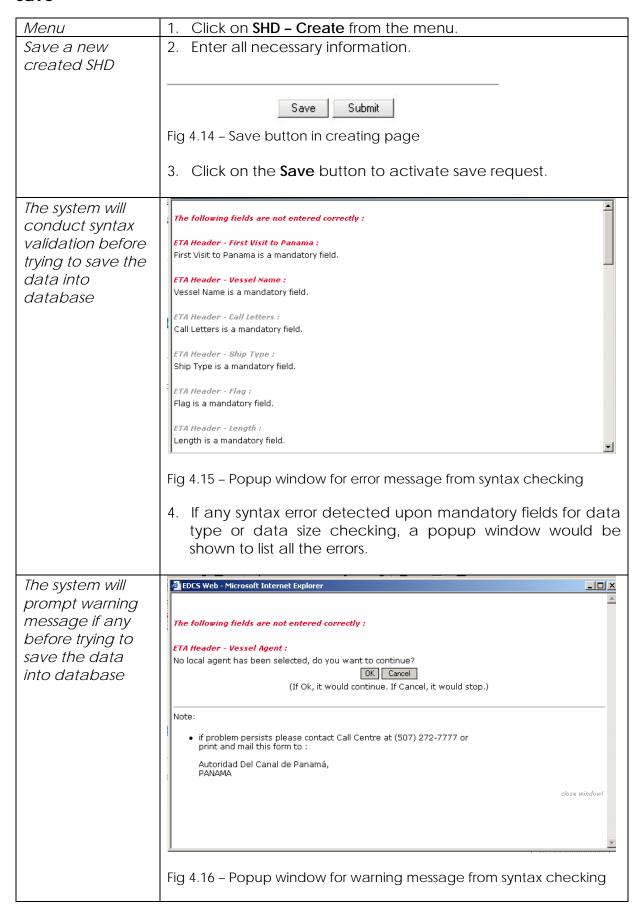


	Summer Loaded Draft*:	mts	Timber Summer Loaded Draft*:	mts			
	Summer Loaded Deadweight*:		Summer Loaded				
	No of Propellers*:		Displacement*: Propeller Type:				
	No of Engines*:		Engine Type:				
	Main Engine HP Type:  DeadRise*:		Main Engine HP:				
	Tons per Centimeters		Bilge Keel Radious*:	m			
	Immersion*:	per cm	Ship's e-mail:				
	Ship's INMARSAT C No.:		MMSI No.*:				
	Crews Safe Manning Qty*:		Vessel Pre-SIN:				
	Former Vessel Name:						
				ADS Preliminary Information   S			
	Stowage Plans						
	Email to submit the stowage plans to	ACP. Please use a JPEG image less than 150	) KB in size.				
		Save	Submit				
	Fig 4.11 – ADS Info	rmation					
	23. If first visit is '\ would be disa	Yes', ADS Informati abled.	on is also requir	red. Otherwise, it			
ADS Information Detail							
Suez Gross	Enter certificate	SUE7 Gross Tonnage	e of the vessel				
Suez Oross Suez Net	Enter certificate SUEZ Gross Tonnage of the vessel.						
Vessel PRE-SIN	Enter SUEZ certificate Tonnage of the vessel.  Enter the preliminary identifier for the vessel assigned by ACP.						
	Enter length as of ITC-69 certificate of the vessel in meters.						
ITC-69-Length							
ITC-69-Depth		f ITC-69 certificate		neters.			
ITC-69-Gross Tonnage	Enter IIC-69 gros	s tonnage of the ve	essei.				
ITC-69-Net	Enter net tonnag	je as of ITC-69 certi	ficate of the ve	ssel.			
Tonnage							
ITC-69 Beam	Enter beam as o	f ITC-69 certificate	of the vessel in r	meters.			
Year Build		hen the vessel is bu					
Hull Number		gned to the vessel'		onstruction.			
Passenger		total capacity of the		311311 43113111			
Capacity	Litter passeriger	total capacity of th	10 103301.				
Summer	Enter the vertica	I distance in meters	s and millimeter	s from the lowest			
Loaded Draft							
		to the summer load					
Summer	•	g capacity in metr	ic tons or a vest	sei when loaded			
Loaded	to its maximum s	ummer load line.					
Deadweight							
Builder	Enter the builder codes, click on t	code. To select fro	m a predefined	l list of builder			
Hull Typo			rom a prodofina	ad list of bull			
Hull Type	type codes, click	e code. To select for $\overline{\ }$	ioni a predeime	eu iist oi Huli			
Timber Summer		I distance in meters	s and millimeter	s from the lowest			
Loaded Draft		to the timber summ					
Summer		of the vessel and		netric tons when			
Loaded	_	aximum authorized					

Displacement	mark).
No of Propellers	Enter the number of propellers in the vessel.
No of Engines	Enter the number of vessel's motors.
Main Engine HP	Enter the code of engine horse power rate type. To select from a
Туре	predefined list of HP type codes, click on the Lind icon.
Propeller Type	Enter the code of propeller type. To select from a predefined list of
	propeller type code, click on the icon.
Engine Type	Enter the type of main propulsion engine(s). To select from a
	predefined list of engine type code, click on the icon.
Main Engine HP	Enter the engine horse power of the vessel.
DeadRise	
Deaurise	Enter the distance measured perpendicular to the molded base
	line at the side of the vessel, from the molded base line to the line of bottom.
Tononor	
Tons per	Enter the weight of salt water displaced by the ship when sinking
Centimeters	one centimeter on a level plane.
Immersion Shira to Free all	Fatouth a great address of the costs of
Ship's Email	Enter the email address of the vessel.
MMSI No.	Enter the vessel identification based on the ITU table.
Former Vessel	Enter the prior vessel name of the vessel.
Name	
Bilge Keel	Enter the radius of the curvature of the bottom side corner of the
Radius	hull at the mid ship.
INMARSAT C	Enter the International Maritime Satellite C no of the vessel.
Number	
Crew safe	Enter the minimum quantity of crews – safe manning certificate.
manning	
quantity	
Stowage Plan	Click 'Email' hyperlink to send the plans of the ship that shows the
	location of each tank.
	Stowage Plans
	Email to submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.
	Fig 4.12 – Stowage Plans
	Tig 7.12 Stowage Halis
1	

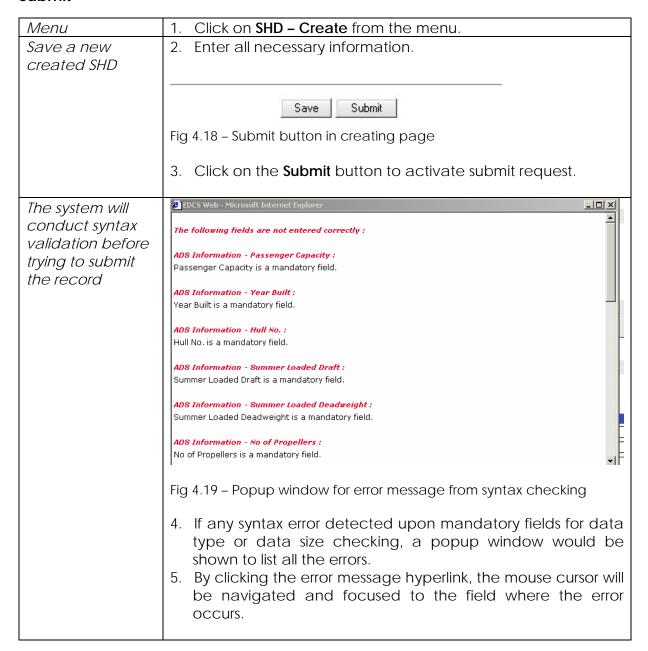


### 4.2 Save



5. If it is necessary to display warning message for some value entered or not entered by user, a popup window will be shown to list all warning message. By clicking on 'Ok' button, the save procedure will continue. By clicking on 'Cancel' button, the procedure will stop for user to revise data. Upon successful **EDCS** validation again Ship Due Create syntax rules, the data will be SHD Save saved into Transaction No.: SHD20070316130141114 database. A confirmation Vessel Name: ZIM PANAMA page will be Flow Status: DRAFT shown to user. Save DateTime: Friday, 16-Mar-2007, 13:50:19 Note: SHD saved successfully! Please note that all transactions in draft status are going to be deleted within 10 days from the last modified You may print the form for your future reference. OK Fig 4.17 – SHD save confirmation page 6. A confirmation page will be displayed once an SHD record is saved successfully.

### 4.3 Submit



The system will prompt warning message if any before trying to submit the record.

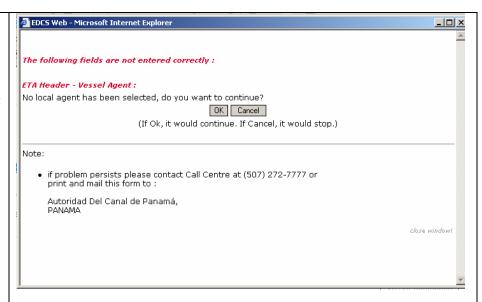


Fig 4.20 - Popup window for warning message from syntax checking

- 6. If it is necessary to display warning message for some value entered or not entered by user, a popup window will be shown to list all warning message. By clicking on 'Ok' button, the save procedure will continue. By clicking on 'Cancel' button, the procedure will stop for user to revise data.
- 7. User can also click the warning message hyperlink; the mouse cursor will be navigated and focused to the field where the error occurs.

The system will conduct business rule validation before trying to submit the record



Fig 4.21 - Popup window for error message from biz rule checking

- 8. If there is any error occurs for business rule validation, a popup window will be shown to display the error message.
- 9. User can also click the error message hyperlink; the mouse cursor will be navigated and focused to the field where the error occurs.

Upon successful validation again syntax rules, the data will be saved into database. At the same time, the record is submitted for approval. A confirmation page will be shown to user.

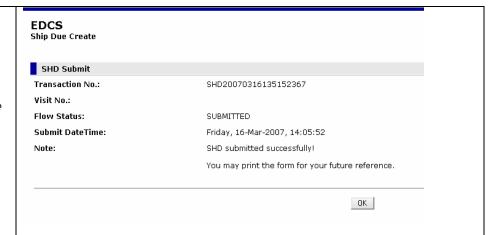
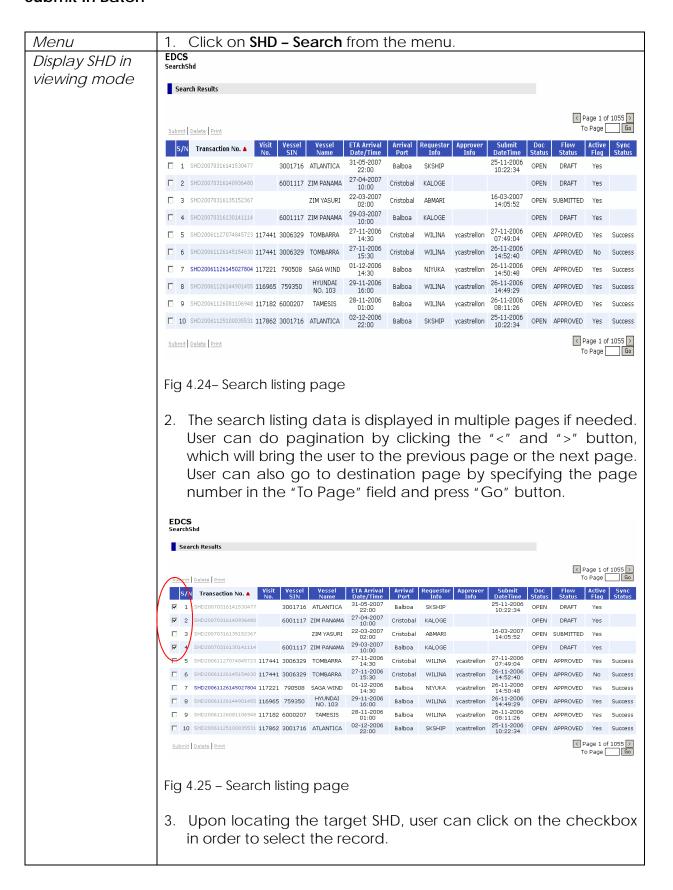
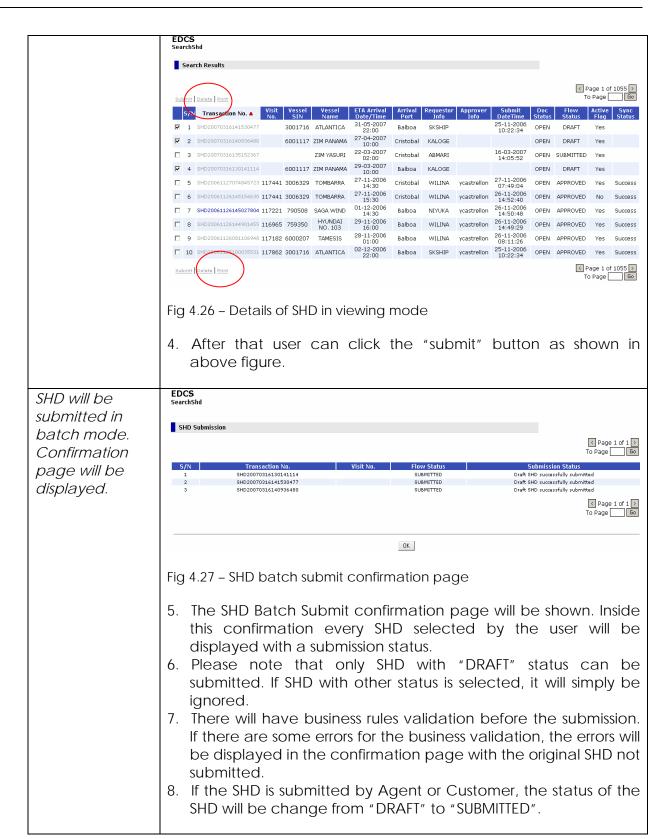


Fig 4.22 - SHD submit confirmation page

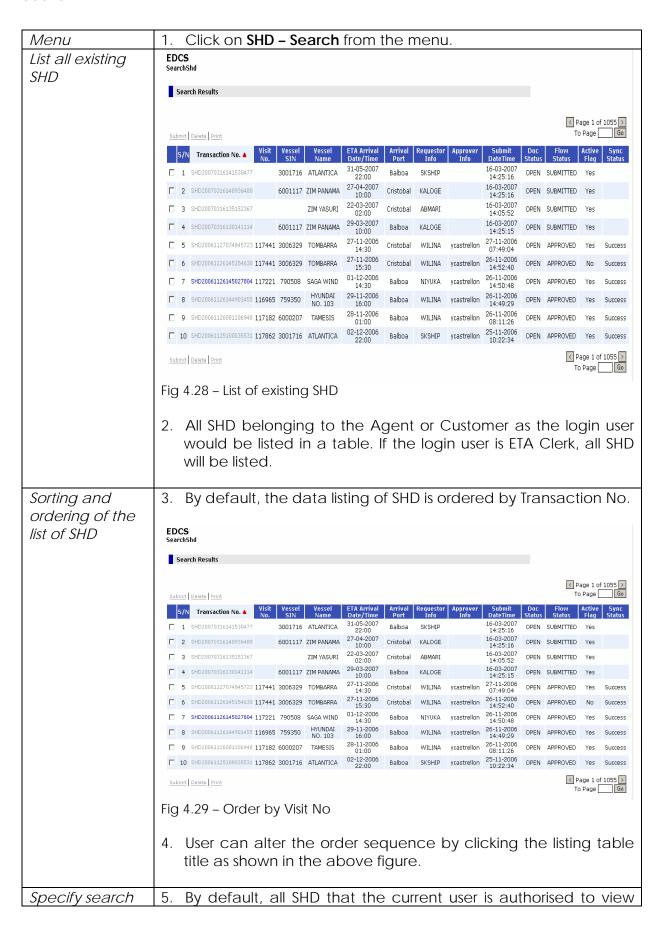
10. If the SHD is created and submitted Customer or Agent, you need to wait to the Approval or rejection of the transaction by the ETA CLERK.

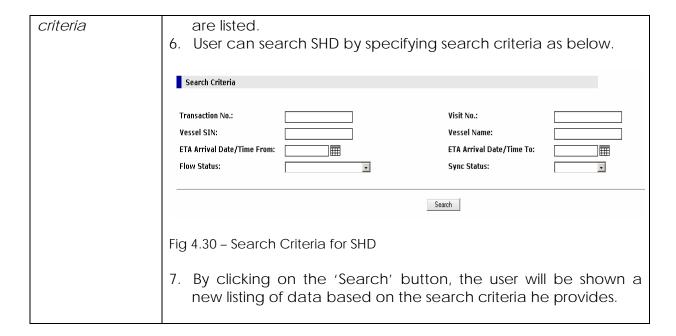
### 4.4 Submit In Batch



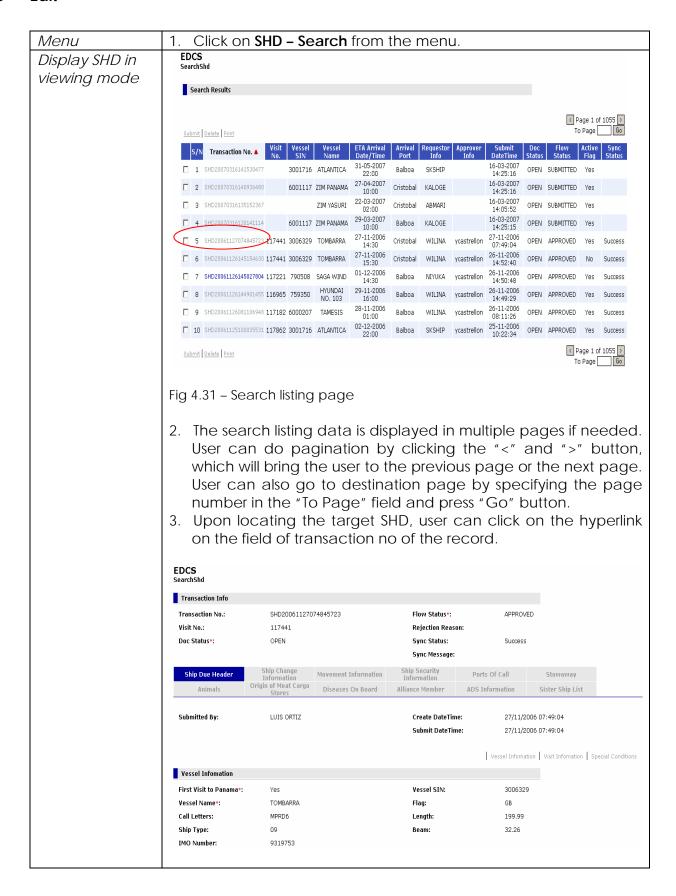


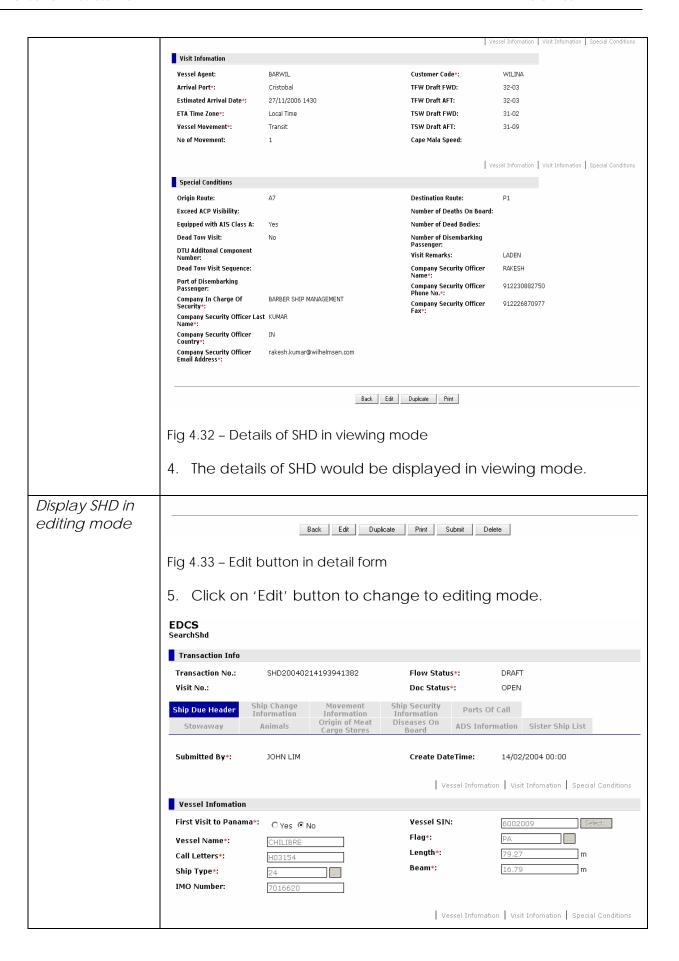
#### 4.5 Search

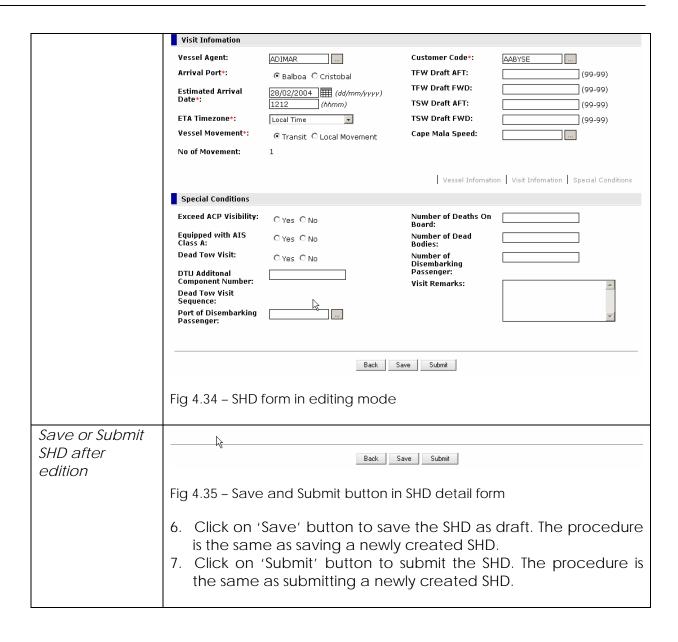




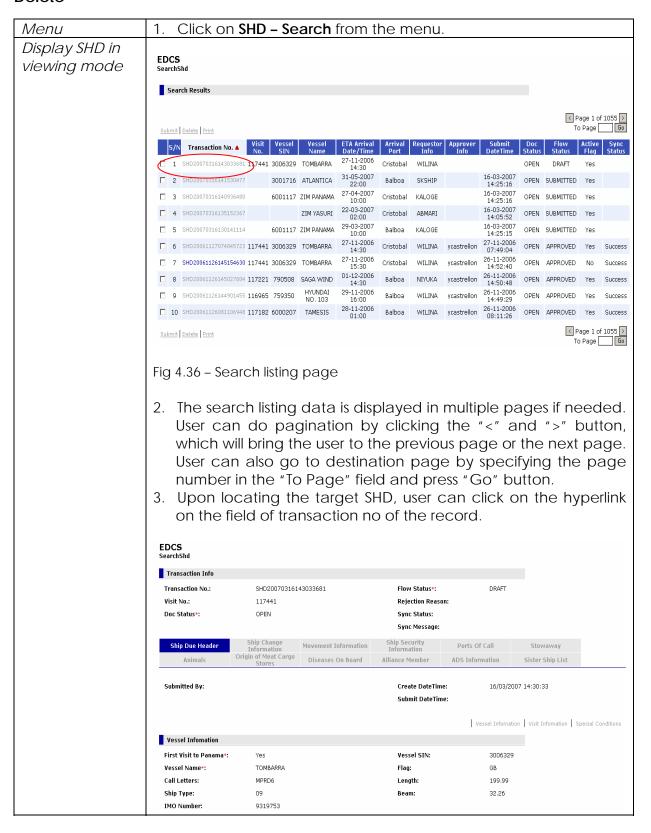
#### 4.6 Edit

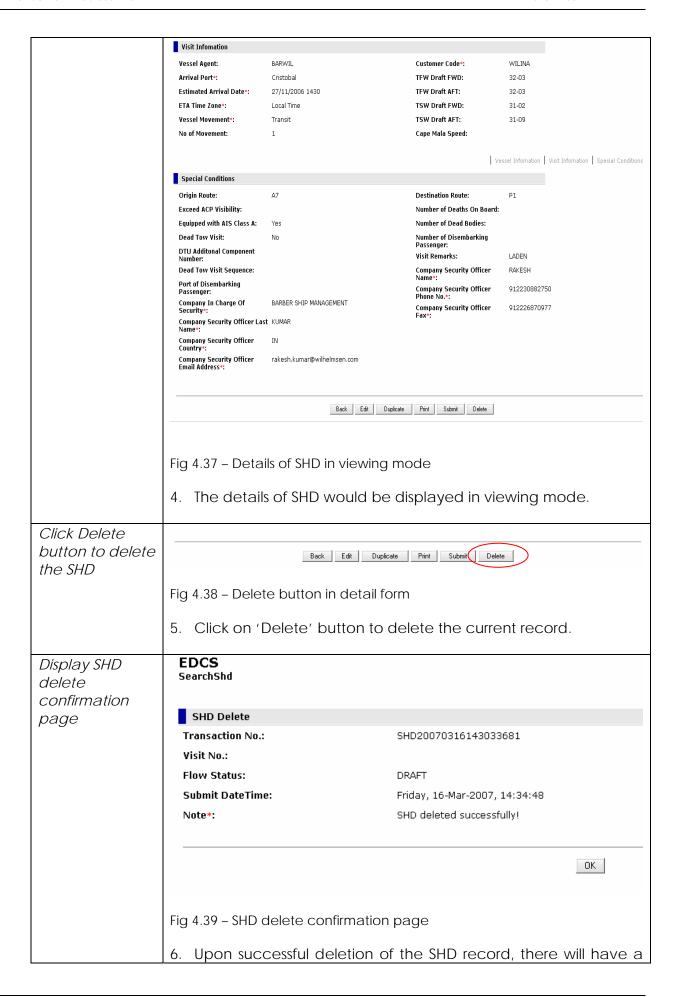






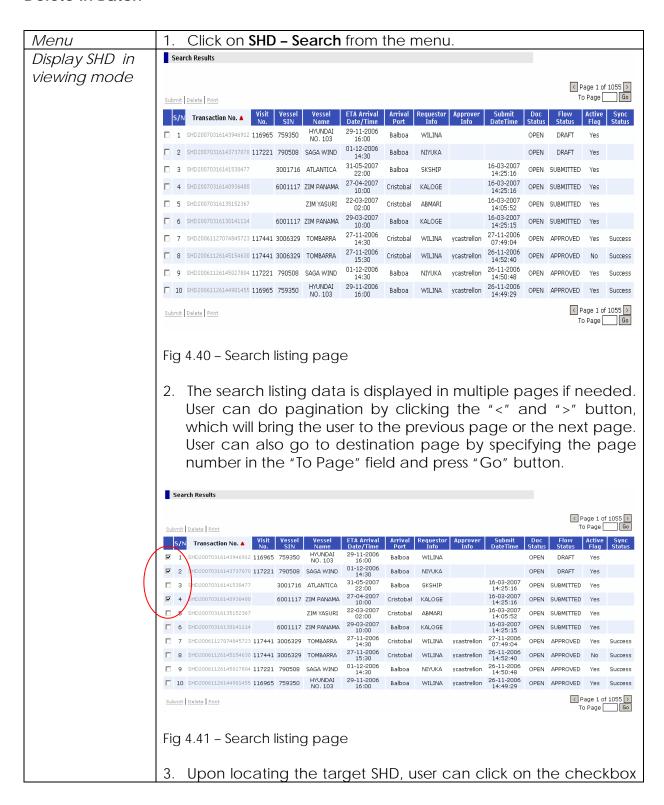
#### 4.7 Delete

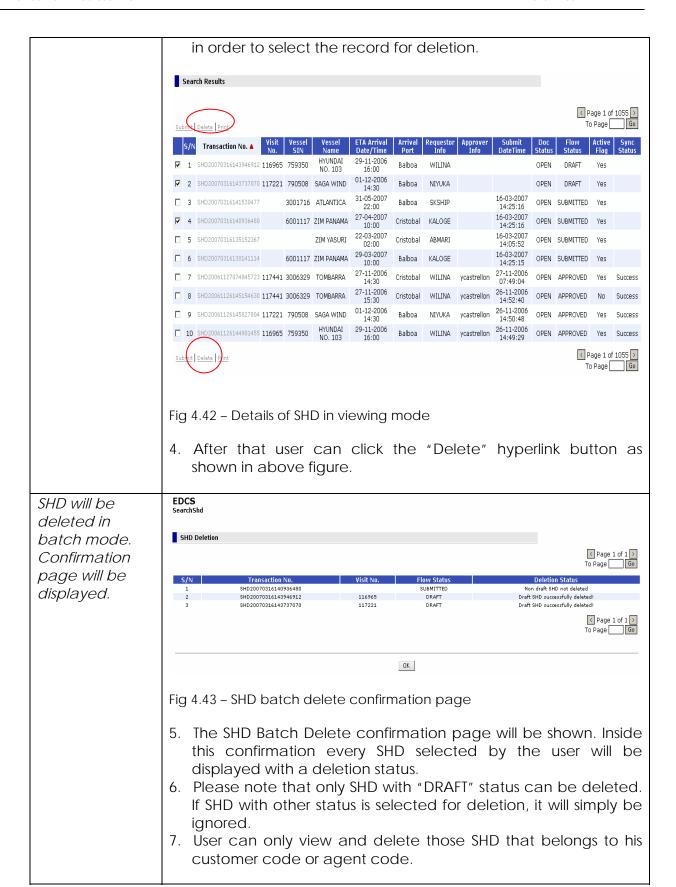




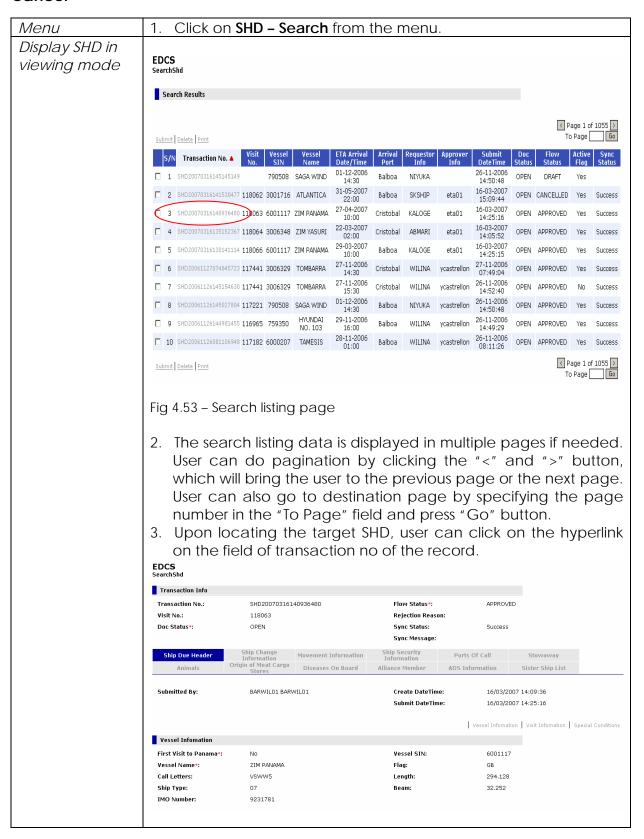
- deletion confirmation page displayed to user.
- 7. Please note that only "DRAFT" SHD can be deleted from the system. In other word, the system has added in control such that the "Delete" button is only available to those SHD with "DRAFT" status.

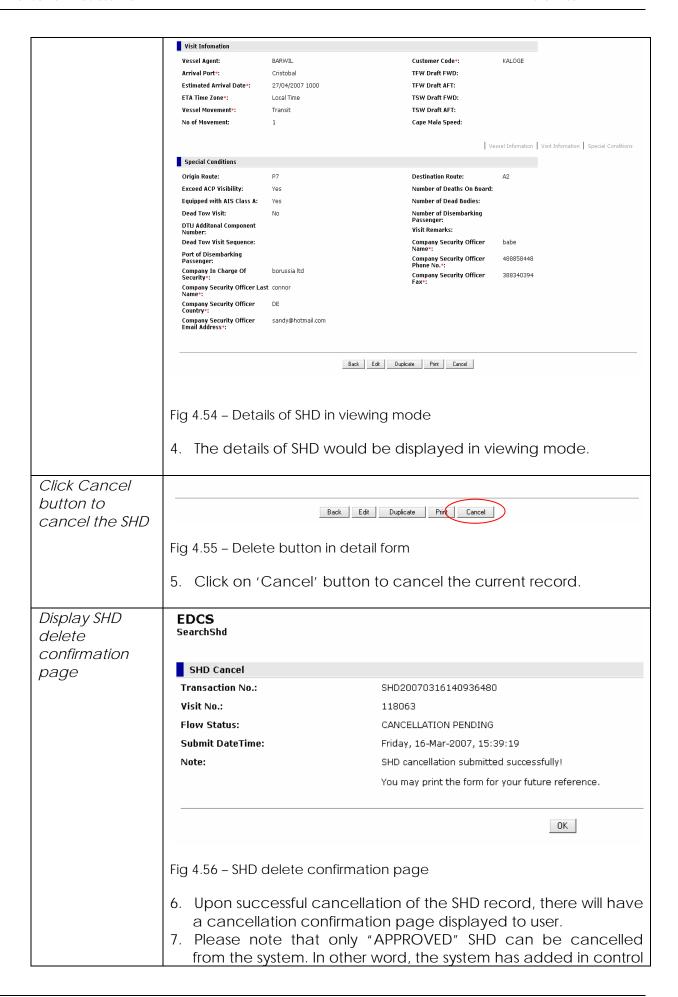
#### 4.8 Delete In Batch





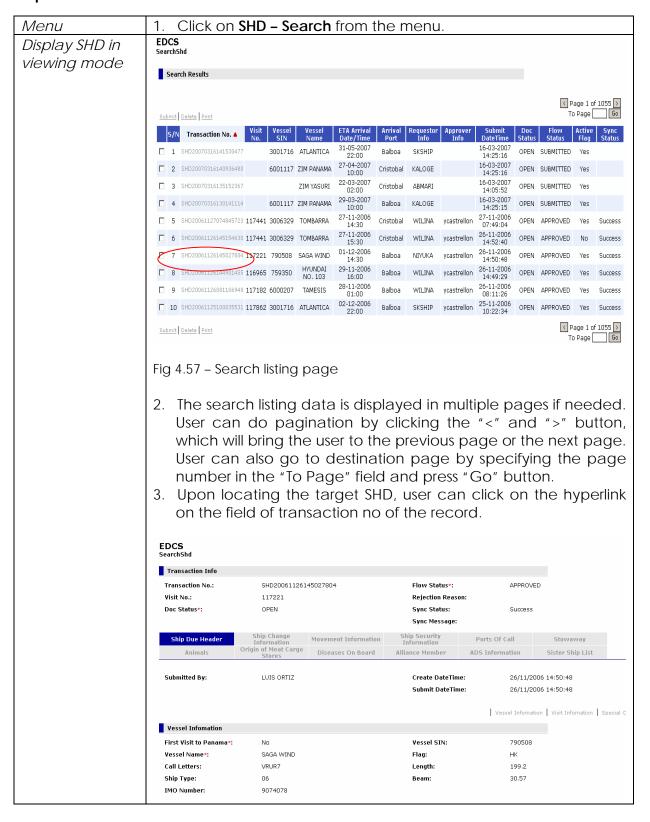
#### 4.9 Cancel

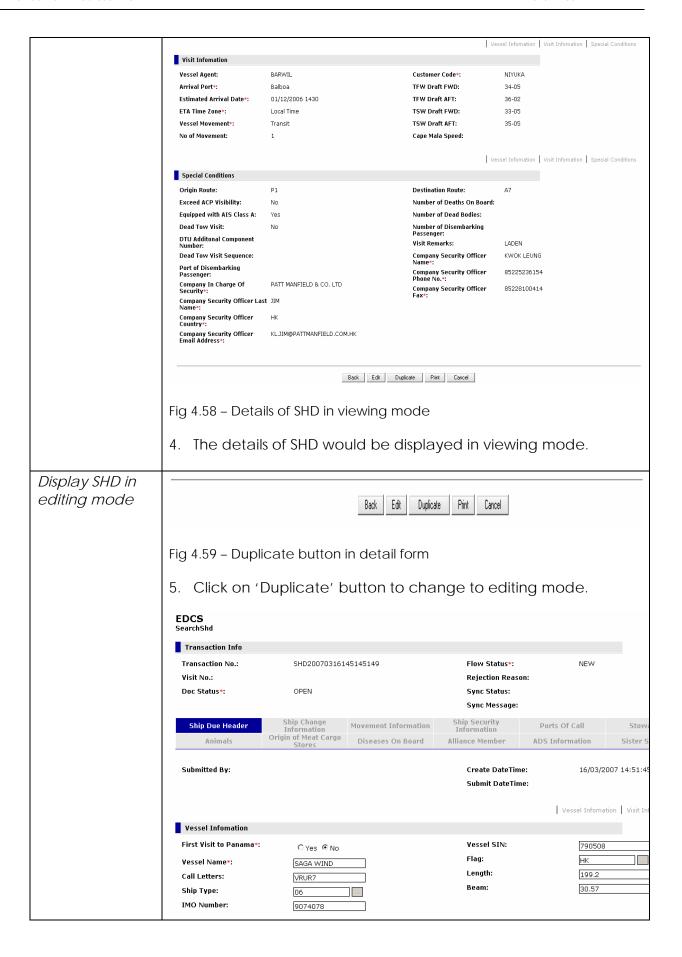


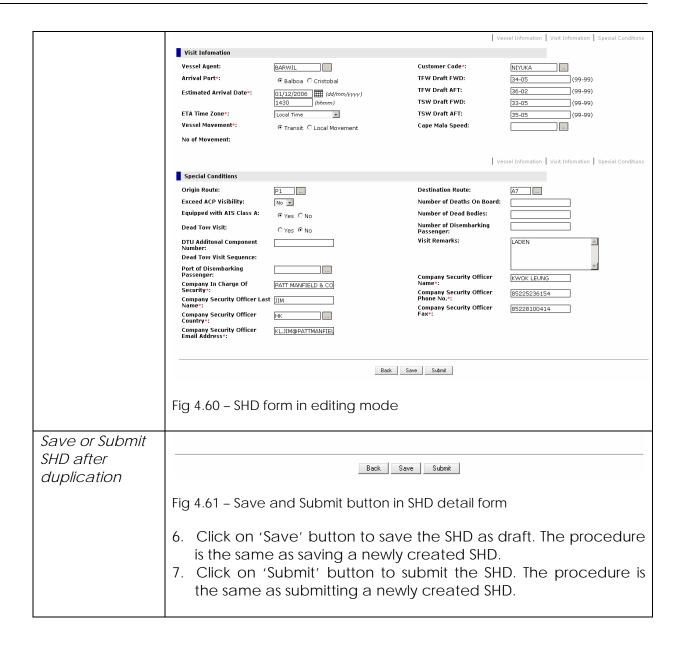


- such that the "Cancel" button is only available to those SHD with "APPROVED" status.
- 8. Upon successful cancellation submission, the SHD status will be change from "APPROVED" to "CANCELLATION PENDING". SHD with such status can either be approved or rejected. If approved by ETA Clerk, the status will be changed to "CANCELLED". If rejected, the status will be changed back to "APPROVED".
- 9. Please note that Agent and Customer can submit cancellation submission. If the cancellation submission is done by ETA Clerk on the behalf of Agent or Customer, the SHD will be cancelled automatically. Synchronization with backend regarding this SHD cancellation will also happen which is to update the backend EVTMS database.

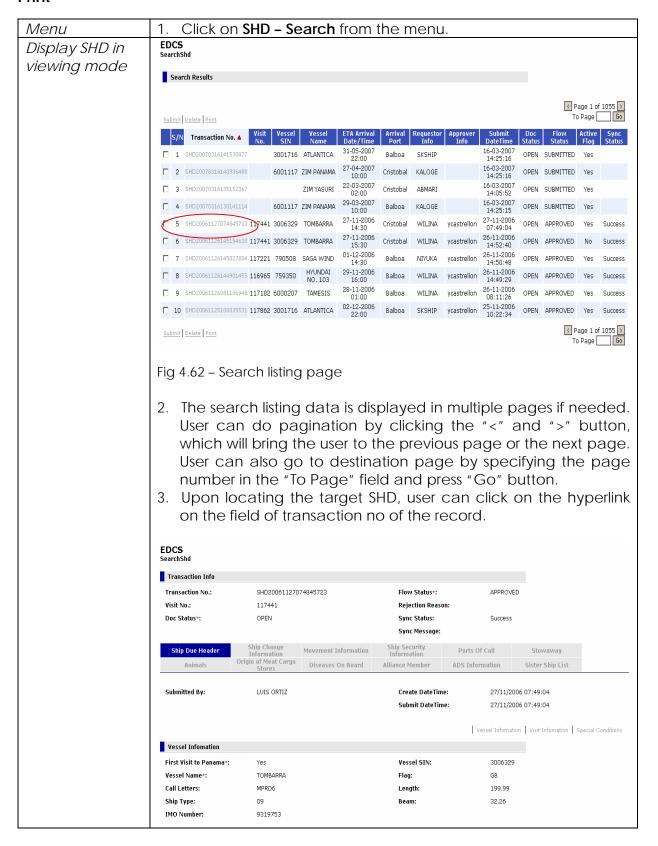
### 4.10 Duplicate

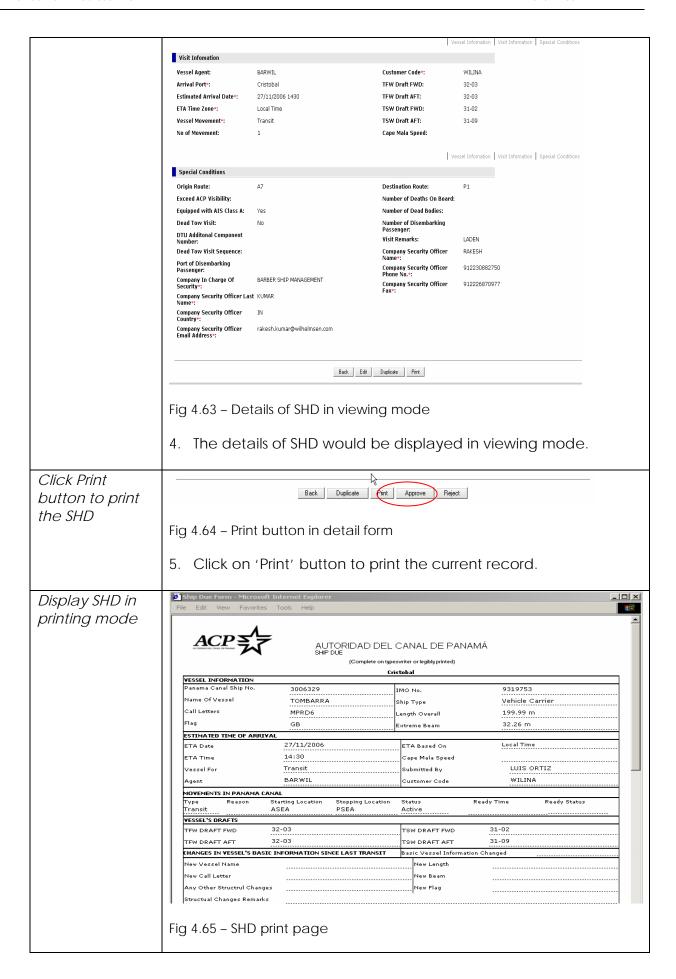






#### 4.11 Print





- 6. Upon user click the "Print" button, there will have a popup window which display the SHD in printing mode. Inside this popup window, all the data is formatted according to the layout required by the user.
- 7. User can then select from the menu to print the document. Please note that the paging is controlled by the browser as well as the printer at printing time.

#### 4.12 Print In Batch

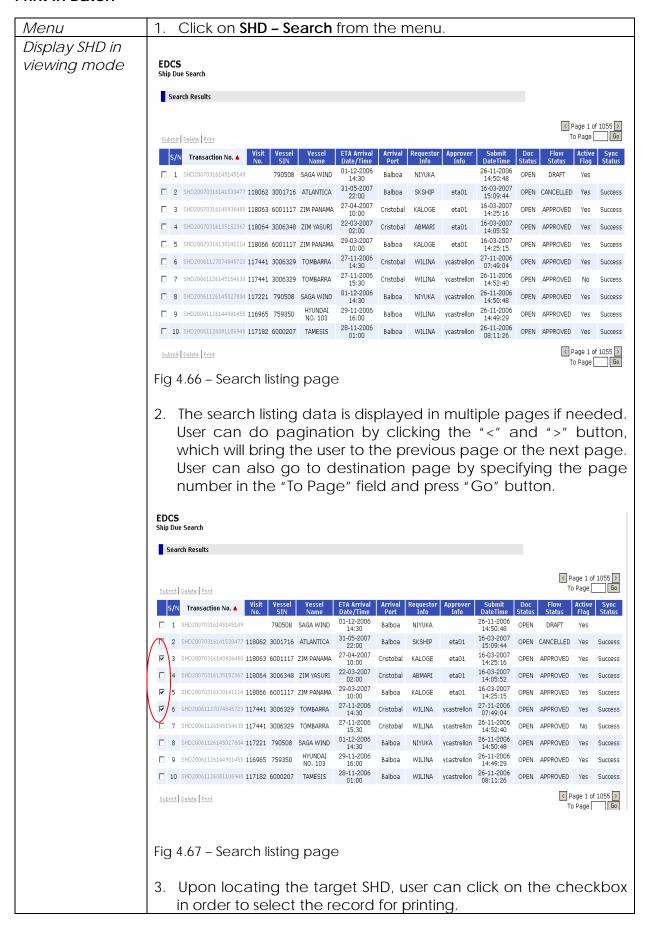




Fig 4.68 - Details of SHD in viewing mode

4. After that user can click the "Print" hyperlink button as shown in above figure.

SHD will be printed in batch mode.
Confirmation page will be displayed.



AUTORIDAD DEL CANAL DE PANAMÁ

(Complete on typeswriter or legibly printed)

		Balboa		
ON				
No. 600111	١7	IMO No.	923178	31
ZIM PA	NAMA	Ship Type	Full Co	ntainer Ship
VSWW	5	Length Overall	294.12	8 m
GB		Extreme Beam	32.252	m
F ARRIVAL				
29/03/20	107	ETA Based On	Local Ti	me
10:00		Cape Mala Speed		
Transit		Submitted By	BAR	WIL01 BARWIL01
BARWIL		Customer Code	KALO	DGE
IAMA CANAL		'		
on Starting Locat	ion Stopping Locatio	on Status	Ready Time	Ready Status
PSEA	ASEA	Active		
		TSW DRAFT FWD		
		TSW DRAFT AFT		
'S BASIC INFORMATIO	N SINCE LAST TRANSIT	Basic Vessel Inform	nation Changed	
		New Length		
	ZIM PA VSWW GB FARRIYAL 29/03/20 10:00 Transit BARWIL NAMA CANAL On Starting Locat PSEA	No. 6001117  ZIM PANAMA  VSWW5  GB  F ARRIYAL  29/03/2007  10:00  Transit  BARWIL  VAMA CANAL  ON Starting Location Stopping Location PSEA ASEA	No.   6001117	No.



### AUTORIDAD DEL CANAL DE PANAMÁ

(Complete on typeswriter or legibly printed)

		Cri	istobal			
VESSEL INFORMATION						
Panama Canal Ship No.	6001117		IMO No		923178	1
Name Of Vessel	ZIM PANAM	A	Ship Ty	oe .	Full Cor	ntainer Ship
Call Letters	VSWW5		Length (	Overall	294.128	3 m
Flag	GB E		Extreme	Beam	32.252	m
ESTIMATED TIME OF AR	RIVAL					
ETA Date	27/04/2007		ETA B	ased On	Local Tir	ne
ETA Time	10:00		Cape	Mala Speed		
Vessel For	Transit		Submi	tted By	BARWIL01 BARWIL01	
Agent	BARWIL		Custo	mer Code	KALOGE	
MOVEMENTS IN PANAMA	CANAL					
Type Reason Transit	Starting Location ASEA	Stopping Location PSEA	Status Active		Ready Time	Ready Status
VESSEL'S DRAFTS						
TFW DRAFT FWD			TSW E	RAFT FWD		
TFW DRAFT AFT			TSW [	RAFT AFT		
CHANGES IN VESSEL'S B.	ASIC INFORMATION SIN	ICE LAST TRANSIT	Basic	Vessel Inform	ation Changed	
New Vessel Name			N-	ew Length		
New Call Letter			N	ew Beam		
Any Other Structrul Cha	nges		N	ew Flag		



# AUTORIDAD DEL CANAL DE PANAMÁ SHIP DUE

(Complete on typeswriter or legibly printed)

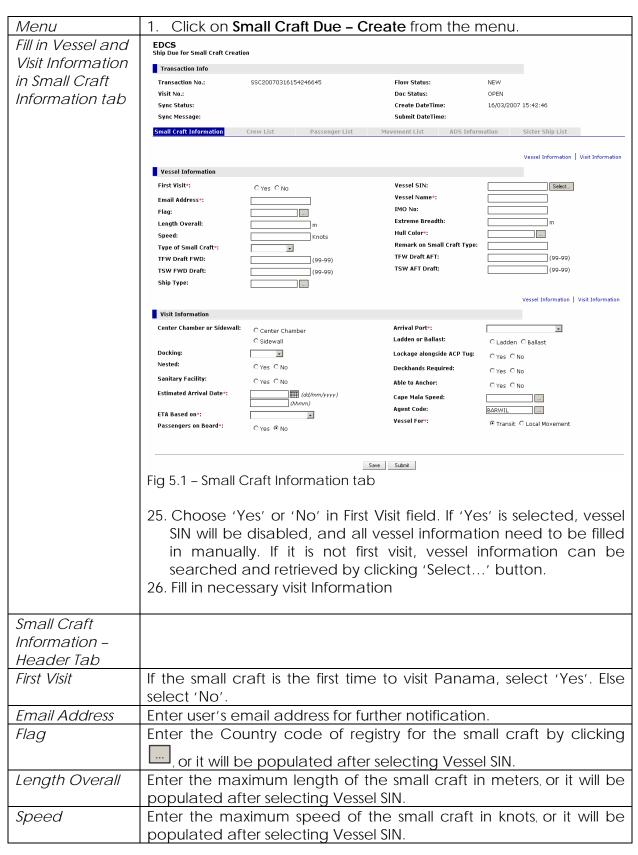
		Cri	istobal		
YESSEL INFORMATION					
Panama Canal Ship No.	3006329		IMO No.	931975	33
Name Of Vessel	TOMBARRA		Ship Type	Vehicle	Carrier
Call Letters	MPRD6		Length Overall	199.99	m
Flag	GB E		Extreme Beam	<sub>m</sub> 32.26 m	
ESTIMATED TIME OF AR	RIVAL				
ETA Date	27/11/2006		ETA Based On	Local Ti	me
ETA Time	14:30		Cape Mala Speed		
Vessel For	Transit		Submitted By	LUIS	ORTIZ
Agent	BARWIL		Customer Code	WILINA	
MOVEMENTS IN PANAMA	CANAL		•		
Type Reason Transit	Starting Location ASEA	Stopping Location PSEA	Status Active	Ready Time	Ready Status
VESSEL'S DRAFTS					
TFW DRAFT FWD	32-03		TSW DRAFT FWD	31-02	
TFW DRAFT AFT	32-03		TSW DRAFT AFT	31-09	
CHANGES IN VESSEL'S B	ASIC INFORMATION SIN	CE LAST TRANSIT	Basic Vessel Inform	ation Changed	
New Vessel Name			New Length		
New Call Letter			New Beam		

Fig 4.69 – SHD batch print display page

- 5. Upon user click the "Print" hyperlink button, there will have a popup window which display the SHD in printing mode. Inside this popup window, all the data is formatted according to the layout required by the user.
- 6. User can then select from the menu to print the document. Please note that the paging is controlled by the browser as well as the printer at printing time.

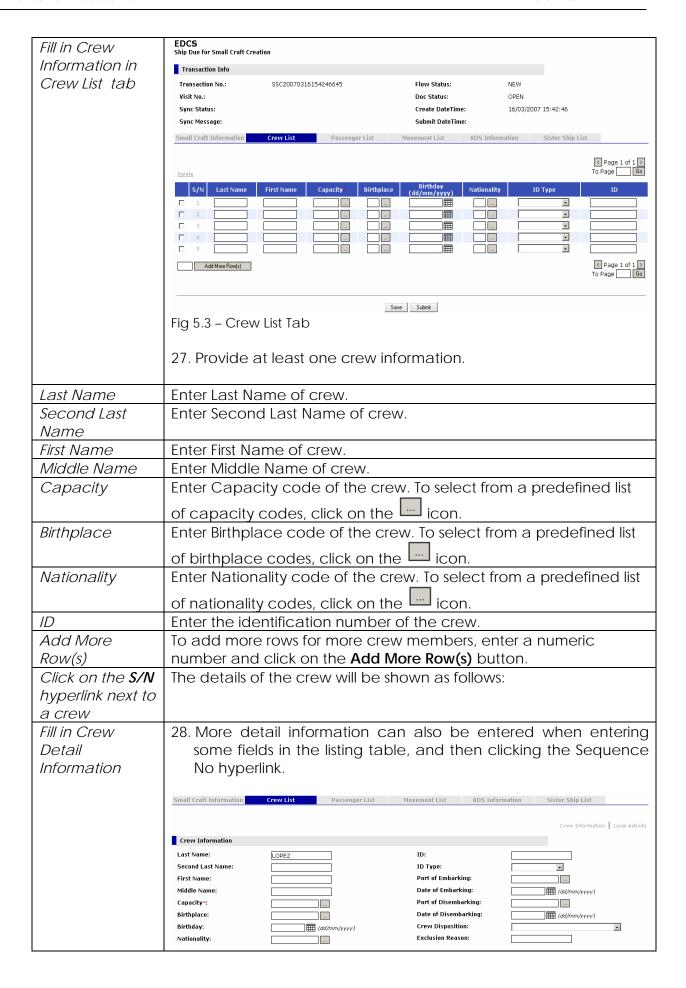
# 5 Ship Due for Small Crafts (SSC)

#### 5.1 Create



Type of Small	Choose the Type of the small craft from drop down list, or it will be			
Craft	populated after selecting Vessel SIN.			
TFW Draft FWD	Enter the Forward Tropical Fresh water Draft measurement of the			
TELAY Dure 64 A ET	small craft, which format is 99-99.			
TFW Draft AFT	Enter the After Tropical Fresh water Draft measurement of the small craft, which format is 99-99.			
TSW FWD Draft	Enter the Forward Tropical Salt water Draft measurement of the small craft, which format is 99-99.			
TSW AFT Draft	Enter the After Tropical Salt water Draft measurement of the small			
Chin Tuno	craft, which format is 99-99.			
Ship Type	The default value is 21, or user can select other Ship Type by			
Vessel SIN	clicking			
V ESSET SITY	Enter the Vessel SIN of the small craft manually, or clicking button, a Vessel SIN search window will be popped up.			
	EDCS Web Web Page Dialog			
	Search Results			
	<pre></pre>			
	Select S/N Vessel Vessel Name Flag IMO No Length Breadth Speed Hull Color Type Remark Ship Email Address			
	C 1 6001370 SHANTI CA 14.55 3.73 21			
	C 2 3003728 SHANTI PA 14.24 4.62 24 21			
	O 3 773654 AMER CY 7359929 171.09 23.86 14 01			
	C 4 737437 SHANTI US 19.02 5.43 8 16			
	O 5 378411 ASHANTI GB 10.61 3.1 6 21			
	<pre>&lt; Page 1 of 1 &gt; To Page Go</pre>			
	Ok Cancel			
	Vessel Sin Search Criteria			
	Vessel SIN: Vessel Name: SHANTI			
	Search Cancel			
	Fig 5.2 - Vessel SIN search window  User can retrieve vessel basic information: Vessel SIN, Vessel Name, Flag, IMO No., Length, Breadth, Speed, Small Craft Type, and Email, by specifying Vessel SIN, Vessel Name as search criteria, clicking 'Search' button. Select the radio of the target record from			
	the return result list. And then clicking 'Ok' button.			
Vessel Name	Enter Vessel Name of the small craft manually, or it will be			
	populated after selecting Vessel SIN.			
IMO Number	Enter the International Maritime Organization No. of the small craft manually, or it will be populated after selecting Vessel SIN.			
Extreme Breadth				
	· ·			

	populated after selecting Vessel SIN.
Hull Color	Enter hull color of the small craft by clicking.
Remark on Small Craft Type	Enter remark on Small Craft Type if necessary.
Center	If the small craft will transit in the center of the chamber, select
Chamber or Sidewall	'Center Chamber'. If it will transit alongside of the chamber, select 'Sidewall'.
Docking	If the small craft will go to dock, select the docking port.
Nested	If the small craft will transit nested with other small craft, select 'Yes'. Else select 'No'.
Sanitary Facility	If sanitary facility is available and working in small craft, select 'Yes'. Else select 'No'.
Estimated Arrival Date	Enter the estimated arrival date and time in dd/mm/yyyy hhmm format.
ETA based on	Choose the time zone the estimated arrival date time based on from drop down list.
Passengers on Board	If there is at least one passenger on the small craft, select 'Yes'. Else select 'No'.
Arrival Port	Choose Arrival Port of the small craft from drop down list.
Ladden or Ballast	Select Ladden, or Ballast for the small craft accordingly.
Lockage alongside ACP tug	If the small craft will transit alongside an ACP tug, select 'Yes'. Else select 'No'.
Deckhands required	If the small craft will require an ACP deckhand for transit, select 'Yes'. Else 'select 'No'.
Able to Anchor	If the small craft is available to anchor, select 'Yes'. Else select 'No'.
Cape Mala Speed	Enter Cape Mala Speed of the small craft in Knots manually, or clicking
Agent Code	Default value of Agent Code is the account Id of the Agency. And user also can select an agent code by clicking
Vessel for	Select the operation to be realized at ACP water, Transit or Local Movement.
Rejection Reason	The rejection reason assigned by ACP will be displayed if the Small Craft Due is rejected by ACP.

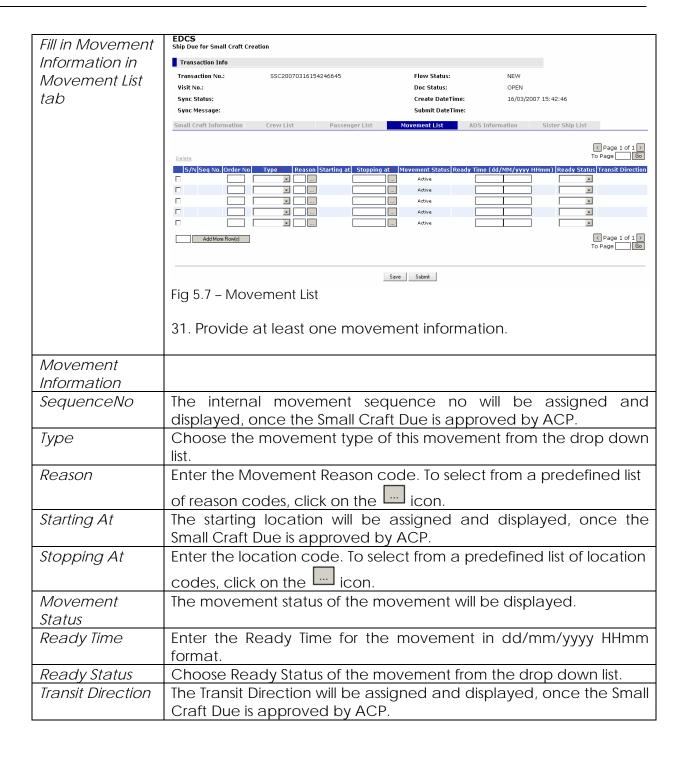


Local Activity    Local Activity   Crew Information   Local Activity	rity			
Dalete  S/N Port of Embarking Date of Embarking Port of Disembarking Date of Disembarking  1				
Delete       S/N     Port of Embarking     Date of Embarking     Port of Disembarking     Date of Disembarking       □     1				
	Go			
· · · · · · · · · · · · · · · · · · ·				
Add More Row(s)				
To Page	Go			
Next Previous Back				
Fig 5.4 – Crew Detail				
Crew				
Information				
Last Name Enter Last Name of crew.				
Second Last Name of crew.				
Name				
First Name Enter First Name of crew.				
Middle Name				
Capacity Enter Capacity code of the crew. To select from a predefined list	Enter Capacity code of the crew. To select from a predefined list			
of capacity codes, click on the icon.	of capacity codes, click on the icon.			
Birthplace Enter Birthplace code of the crew. To select from a predefined lis	Enter Birthplace code of the crew. To select from a predefined list			
of hirthplace codes click on the injury	of birthplace codes, click on the icon.			
Birthday Enter the Birthday of the crew in dd/mm/yyyy format or click on				
the icon to select a date from the popup calendar. Note that	the icon to select a date from the popup calendar. Note that			
the birthday must be earlier that the current date.				
Nationality Enter Nationality code of the crew. To select from a predefined li	Enter Nationality code of the crew. To select from a predefined list			
of nationality codes, click on the icon.				
ID Enter the identification number of the crew.				
ID Type Enter the identification type by selecting from the drop-down list.				
Port of Enter the Port of Embarking code. To select from a predefined list				
<i>Embarking</i> of port codes, click on the icon.				
Date of Enter the Date of Embarking in dd/mm/yyyy format or click on th	e			
icon to select from the popup calendar.				
Port of Enter the Port of Disembarking code. To select from a predefined				
ist of port codes, click off the — icon.				
	Enter the Date of Disembarking in dd/mm/yyyy format or click on			
Disembarking the icon to select from the popup calendar.	the icon to select from the popup calendar.			
Crew Disposition   Enter the Crew Disposition by selecting from the drop-down list.				
Exclusion Enter the exclusion reason.				
Reason				
Local Activity				
Port of Enter the Port of local Embarking code. To select from a				

Embarking	predefined list of port codes, click on the icon.			
Date of	Enter the Date of local Embarking in dd/mm/yyyy format or click			
Embarking	on the icon to select from the popup calendar.			
	on the "icon to select from the popup calendar.			
Port of	Enter the Port of local Disembarking code. To select from a			
Disembarking	predefined list of port codes, click on the icon.			
Date of	Enter the Date of local Disembarking in dd/mm/yyyy format or			
Disembarking	click on the icon to select from the popup calendar.			
Add More	To add more rows for more local activity, enter a numeric number			
Row(s)	and click on the <b>Add More Row(s)</b> button.			
Click on the	This will show the details page of the next crew member entered in			
Next button	the table in Figure 11.4.			
Click on the	This will show the details page of the previous crew member			
<b>Previous</b> button	entered in the table in Figure 11.4.			
Click on the	This will show the details page of the crew listing table Figure 5.3.			
Back button	FDGG			
Fill in Passenger	EDCS Ship Due for Small Craft Creation			
Information in	Transaction Info			
Passenger List	Transaction No.:         SSC20070316154246645         Flow Status:         NEW			
tab	Visit No.:         Doc Status:         OPEN           Sync Status:         Create DateTime:         16/03/2007 15:42:46			
	Sync Message: Submit DateTime:			
	Small Craft Information Crew List Passenger List Movement List ADS Information Sister Ship List			
	Page 1 of 1 > To Page 6 of 1 > To Page 6 of 1 > To Page 7 of 1 > To Page 1			
	S/N Last Name First Name Birthplace (dd/mm/yyyy) Nationality State ID Type ID			
	Add More Row(s) < Page 1 of 1 > Tables   Co.			
	To Page Go			
	Save Submit			
	Fig 5.5 – Passenger List Tab			
	29. If Passenger on board in first tab is Yes, at least one Passenger			
	information is required.			
	30. More detail information can also be entered when entering			
	some fields in the listing table, and then clicking the Sequence No hyperlink.			
	то пурсиих.			
Passenger				
•				
Information Tab				
Details				
	Enter Last Name of passenger.			
Details Last Name Second Last	Enter Last Name of passenger. Enter Second Last Name of passenger.			
Details Last Name	·			

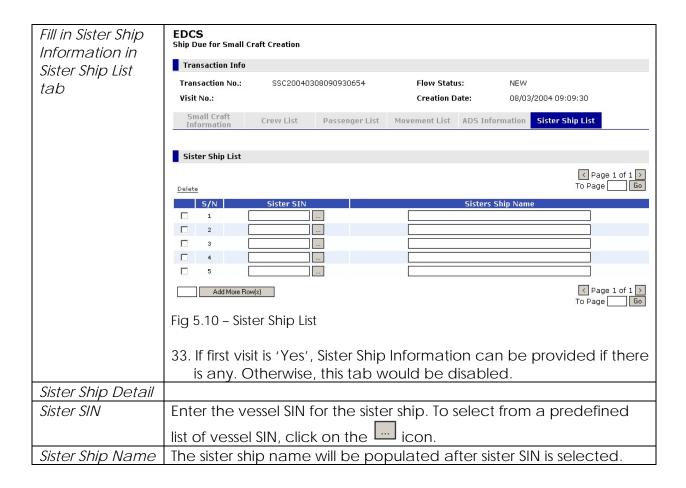
Middle Name	Enter Middle Name of passenger.			
Birthplace	Enter Birthplace code of the passenger. To select from a			
, , , , , , , ,				
Birthday	predefined list of birthplace codes, click on the icon.  Enter the Birthday of the passenger in dd/mm/yyyy format or click			
Dirtitiday		3333		
	on the icon to select a date from the popup calendar. Note			
	that the birthday must be earlier that the current date.			
Nationality	Enter Nationality code of the passen	ger. To select from a		
	predefined list of nationality codes, c	click on the Lind icon.		
ID	Enter the identification number of the passenger.			
Add More	To add more rows for more passenge	er members, enter a numeric		
Row(s)	number and click on the Add More R	Row(s) button.		
Click on the <b>S/N</b>	The details of the passenger will be st	hown as follows:		
hyperlink next to				
a crew	EDCS			
Passenger	Ship Due for Small Craft Creation			
Detail   Information	Transaction No.: SSC20070316154246645 Flow	r Status: NEW		
IIIIOIIIIalioii	Visit No.: Doc S	Status: OPEN		
		te DateTime: 16/03/2007 15:42:46 nit DateTime:		
	Small Craft Information Crew List Passenger List Movement	nt List ADS Information Sister Ship List		
		Passenger Information   Local Activity		
	Passenger Information			
		ond Last Name:		
	First Name:   Middle Name:			
		of Embarking:		
		of Disembarking:		
	io.	of Disembarking:		
	Local Activity			
		⟨ Page 1 of 1 ⟩ To Page   Go		
	Delete   S/N   Port of Embarking   Date of Embarking	Port of Disembarking Date of Disembarking		
	□ 3			
	5			
	Add More Row(s)			
		To Page Go		
	Next Previous	Back		
	Fig 5.6 – Passenger Detail			
Dancar				
Passenger Information				
Last Name	Enter Last Name of passenger.	Enter Last Name of passanger		
Second Last	Enter Second Last Name of passenger.  Enter Second Last Name of passenger.			
Name	Litter second tast warne or passenger.			
First Name	Enter First Name of passenger.			
Middle Name	Enter Middle Name of passenger.			
<i>Birthplace</i>		Enter Birthplace code of the passenger. To select from a		
,				
	predefined list of birthplace codes, c	click on the 🗀 icon.		

Birthday	Enter the Birthday of the passenger in dd/mm/yyyy format or click
	on the icon to select a date from the popup calendar. Note
	that the birthday must be earlier that the current date.
Nationality	Enter Nationality code of the passenger. To select from a
	predefined list of nationality codes, click on the icon.
ID	Enter the identification number of the passenger.
Port of	Enter the Port of Embarking code. To select from a predefined list
Embarking	of port codes, click on the icon.
Date of	
Embarking	Enter the Date of Embarking in dd/mm/yyyy format or click on the
Embarking	icon to select from the popup calendar.
Port of	Enter the Port of Disembarking code. To select from a predefined
Disembarking	list of port codes, click on the icon.
Date of	Enter the Date of Disembarking in dd/mm/yyyy format or click on
Disembarking	the icon to select from the popup calendar.
Local Activity	the — icon to select from the popup calendar.
Port of	Enter the Port of local Embarking code. To select from a
Embarking	
	predefined list of port codes, click on the icon.
Date of	Enter the Date of local Embarking in dd/mm/yyyy format or click
Embarking	on the icon to select from the popup calendar.
D / C	
Port of	Enter the Port of local Disembarking code. To select from a
Disembarking	predefined list of port codes, click on the Lind icon.
Date of	Enter the Date of local Disembarking in dd/mm/yyyy format or
Disembarking	click on the icon to select from the popup calendar.
Add More	To add more rows for more local activity, enter a numeric number
Row(s)	and click on the Add More Row(s) button.
Click on the	This will show the details page of the next passenger member
Next button	entered in the table in Figure 12.4.
Click on the <b>Previous</b> button	This will show the details page of the previous passenger member entered in the table in Figure 11.4.
Click on the	This will show the details page of the passenger listing table in
Back button	Figure 5.5.
230K Sattori	1.194.0 0.0.

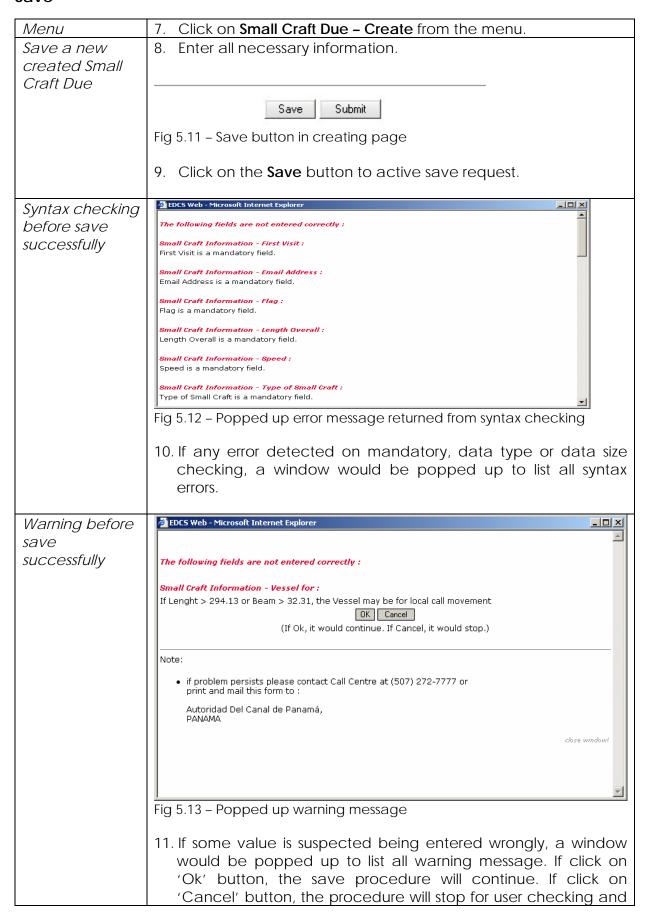


Fill in ADS	EDCS Ship Due for Small Craft Cre	eation			
Preliminary					
Information and	Transaction Info  Transaction No.: SS	6C20040308090930654	Flow Status:	NEW	
Stowage Plans	Visit No.:	0020040306090930034	Creation Date:	08/03/2004 09:09:30	
in ADS	Small Craft	. List Documentist	Manager Link ADC Inform		
Information tab	Information Crew	List Passenger List	Movement List ADS Infor	mation Sister Ship List	
	ADS Preliminary Information   Stowage Pla				
	ADS Preliminary Informat	tion	,,,,,	Troilliniary Information   Growing Francis	
	Suez Gross:		Call Letters:		
	Suez Net:		Vessel PRE-SIN:		
	ITC-69 Length:	m	ITC-69 Gross Tonnage	::	
	ITC-69 Depth:	m	ITC-69 Net Tonnage:		
	Year Build*: Hull Number*:		ITC-69 Beam: Passenger Capacity*:	m	
	Summer Loaded	mts	Builder*:		
	Draft*: Summer Loaded		Hull Type*:		
	Deadweight*: No of Propellers*:		Timber Summer Loaded Draft*:	mts	
	No of Engines*:		Summer Loaded Displacement*:		
	Main Engine HP Type:		Propeller Type:		
	DeadRise*:	mm	Engine Type:		
	Tons per Centimeters immersion*:	per cm	Main Engine HP:		
	Ship's Email:		Bilge Keel Radius*: INMARSAT C Number:	cm	
	MMSI No.*:		Crews safe manning		
	Former Vessel Name:		quantity*:		
	ADS Preliminary Information   Stowage Plans				
	Stowage Plans				
	Empil to submit the stowage	plane to ACD Diagon use a 1	PEG image less than 150 KB in si	70	
	3.50		rco illage less diali 150 kb ili si	26.	
	Fig 5.8 – ADS Infoi	rmation			
	32 If first visit is	'Ves' ADS Info	rmation is also re	equired. Otherwise, it	
	would be dis			equired. Otherwise, it	
	Would be die	345.64.			
ADS Information					
Detail					
Suez Gross	Enter certificate	SUEZ Gross Tor	nnage of the sma	all craft.	
Suez Net	Enter SUEZ certificate Tonnage of the small craft.				
Call Letters	Enter the radio call letters of the small craft.				
Vessel PRE-SIN	Enter the preliminary identifier for the small craft assigned by ACP.				
ITC-69-Length	Enter length as of ITC-69 certificate of the small craft in meters.				
ITC-69-Depth	Enter depth as of ITC-69 certificate of the small craft in meters.				
ITC-69-Gross	Enter ITC-69 gro	ss tonnage of t	he small craft.		
Tonnage					
ITC-69-Net	Enter net tonna	ge as of ITC-69	certificate of the	e small craft.	
Tonnage					
ITC-69 Beam	Enter beam as o	of ITC-69 certific	cate of the small	craft in meters.	
Year Build	Enter the year v				
Hull Number	Enter the no ass	signed to the sr	nall craft's hull w	hen in construction.	
Passenger	Enter passenge	r total capacity	y of the small cra	ft.	
Capacity					
Summer	Enter the vertica	al distance in n	neters and millim	eters from the lowest	

Loaded Draft	point of the hull to the summer load line of the small craft.			
Summer	Enter the carrying capacity in metric tons of a vessel when loaded			
Loaded	to its maximum summer load line.			
Deadweight				
Builder	Enter the builder code. To select from a predefined list of builder			
	codes, click on the icon.			
Hull Type	Enter the hull type code. To select from a predefined list of hull			
	type codes, click on the icon.			
Timber Summer	Enter the vertical distance in meters and millimeters from the lowest			
Loaded Draft	point of the hull to the timber summer load line.			
Summer	Enter the weight of the vessel and its contents in metric tons when			
Loaded	loaded to its maximum authorized summer load line mark (Plimsoll			
Displacement	mark).			
No of Propellers	Enter the number of propellers in the small craft.			
No of Engines	Enter the number of small craft's motors.			
Main Engine HP	Enter the code of engine horse power rate type. To select from a			
Туре	predefined list of HP type codes, click on the icon.			
Propeller Type	Enter the code of propeller type. To select from a predefined list of			
, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	propeller type code, click on the icon.			
Engine Type	Enter the type of main propulsion engine(s). To select from a			
	predefined list of engine type code, click on the icon.			
Main Engine HP	Enter the engine horse power of the small craft.			
DeadRise	Enter the distance measured perpendicular to the molded base			
	line at the side of the vessel, from the molded base line to the line			
	of bottom.			
Tons per	Enter the weight of salt water displaced by the ship when sinking			
Centimeters	one centimeter on a level plane.			
Immersion	·			
Ship's Email	Enter the email address of the small craft.			
MMSI No.	Enter the vessel identification based on the ITU table.			
Former Vessel	Enter the prior vessel name of the small craft.			
Name				
Bilge Keel	Enter the radius of the curvature of the bottom side corner of the			
Radius	hull at the mid ship.			
INMARSAT C	Enter the International Maritime Satellite C no of the small craft.			
Number				
Crew safe	Enter the minimum quantity of crews – safe manning certificate.			
manning				
quantity				
Stowage Plan	Click 'Email' hyperlink to send the plans of the ship that shows the			
	location of each tank.			
	Stowage Plans			
	Email to submit the stowage plans to ACP. Please use a JPEG image less than 150 KB in size.			
	Fig 5.9 – Stowage Plans			

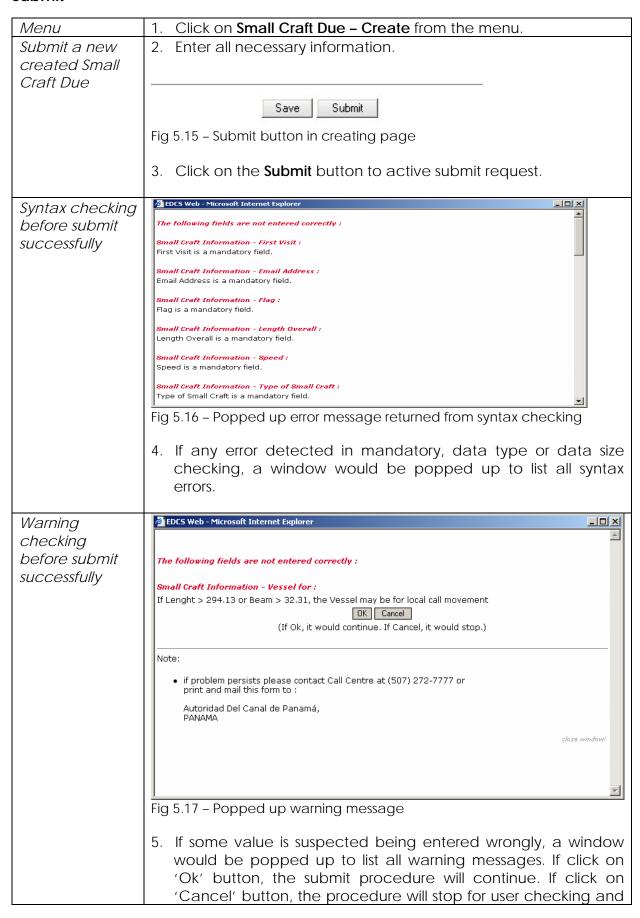


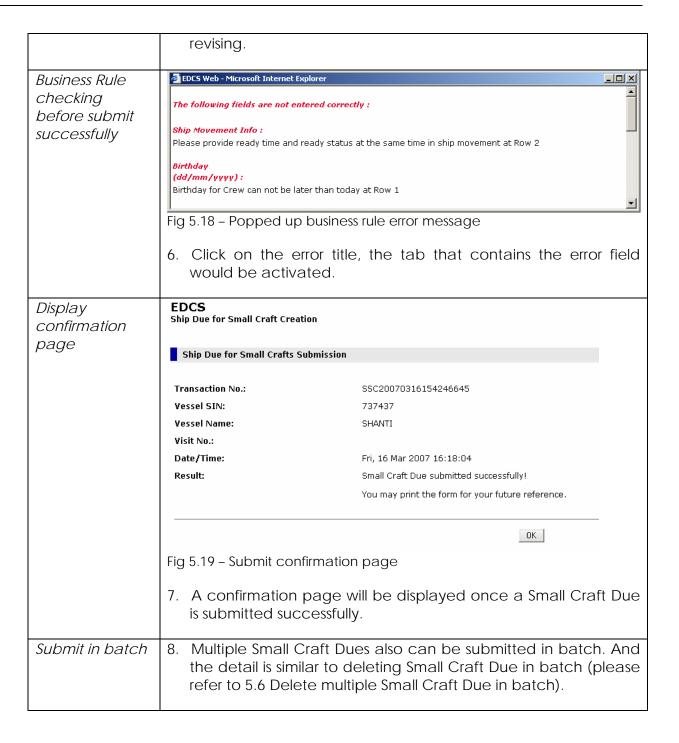
#### 5.2 Save



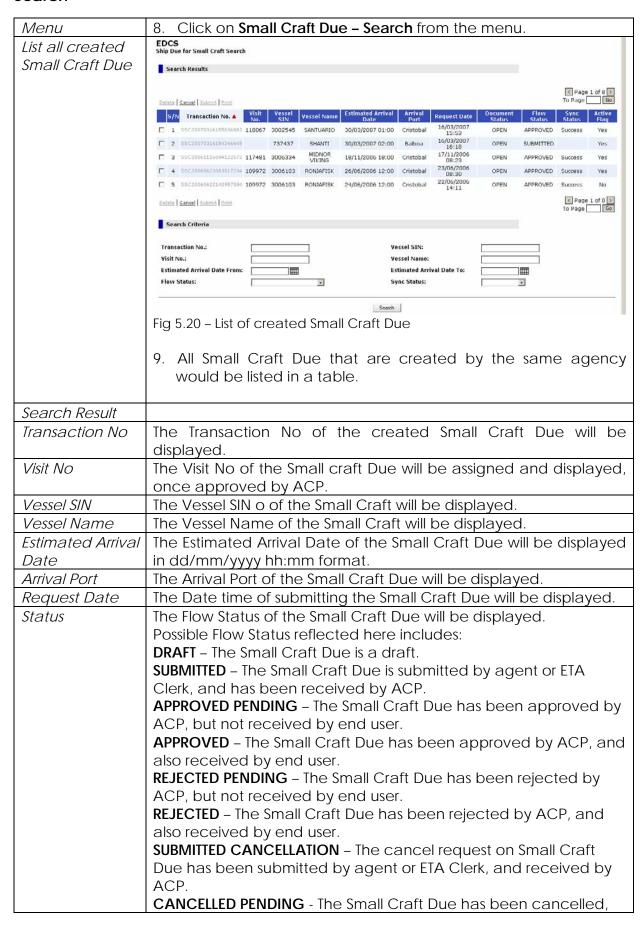
	revising.	
Display confirmation page	EDCS Ship Due for Small Crafts Deta Ship Due for Small Crafts C	
	Transaction No.:	SSC20070316162020326
	Vessel SIN:	3002545
	Vessel Name:	SANTUARIO
	Date/Time:	Friday, 16-Mar-2007, 16:20:57
	Result:	Small Craft Due saved successfully!
		Please note that all transactions in draft status are going to be deleted within 10 days from the last modified datetime.
		You may print the form for your future reference.
		OK
	Fig 5.14 - Save confirm	nation page
	12. A confirmation pris saved successf	page will be displayed once a Small Craft Due fully.

#### 5.3 Submit



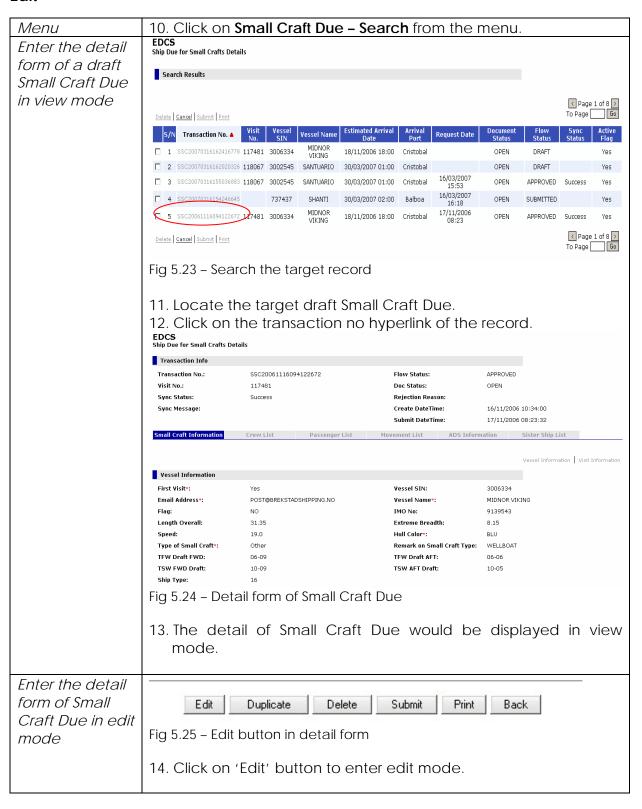


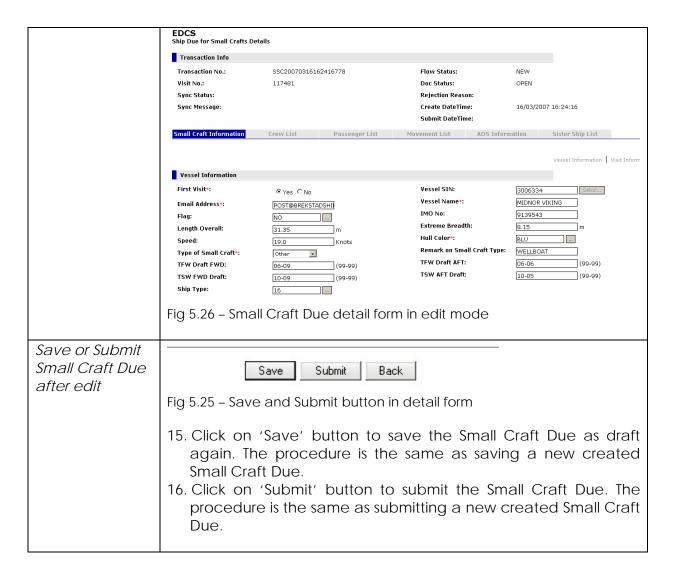
#### 5.4 Search



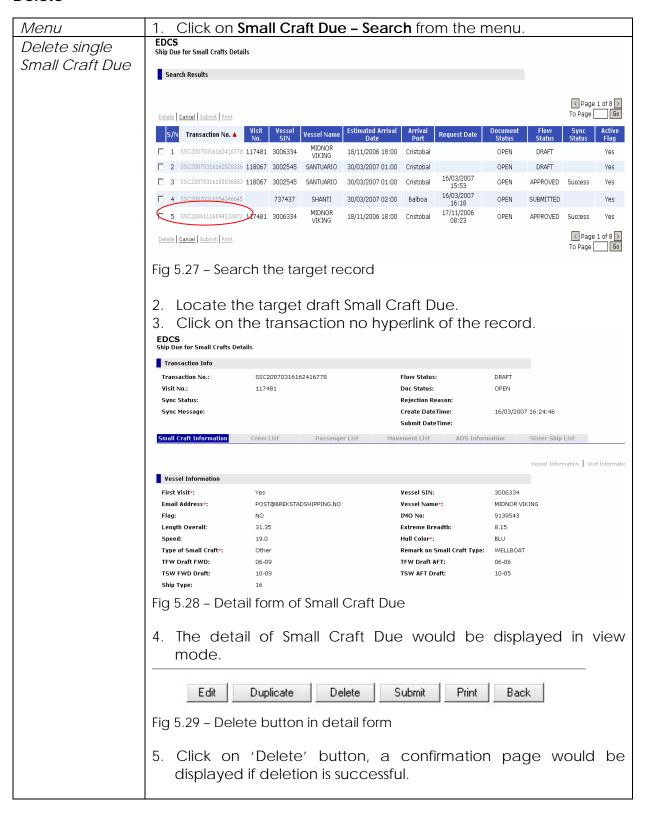
	but not received by end user.
	CANCELLED - The Small Craft Due has been cancelled.
Order the list of Small Craft Due	10. The Small Craft Due is ordered based on Transaction No. by default.
	Delete   Cancel   Submit   Print   To Page   Go
	S/N   Transaction No.   No.   Visit   Vessel Name   No.   Visit   Vessel Name   No.   Visit   No.
	Fig 5.21 – Order by ETA Date
	11. User can specify the order sequence by clicking the target field.
Specify search	Search Criteria
criteria	
	Transaction No.:  Vessel SIN:  Visit No.:  Vessel Name:
	Estimated Arrival Date From: Estimated Arrival Date To:
	Flow Status:
	Search
	Fig 5.22 – Search Criteria for Small Craft Due
	<ul><li>12. User can search for Small Craft Due by specifying any fields in Search Criteria section.</li><li>13. Click on 'Search' button, the result Small Craft Due would be listed in the table.</li></ul>
Search Criteria	
Transaction No	Enter the Transaction No of the Small Craft Due to search.
Visit No	Enter the visit No of the Small Craft Due to search.
Vessel SIN	Enter the Vessel SIN of the Small Craft to search.
Vessel Name	Enter the Vessel Name of the Small Craft to search.
Estimated Arrival Date From	Enter the Estimated Arrival Start Date in dd/mm/yyyy format to search.
Estimated Arrival	Enter the Estimated Arrival End Date in dd/mm/yyyy format to
Date To	search.
Flow Status	Enter the Flow Status of the Small Craft Due to search.
Click on the	If a match is found, the results will be displayed in the same
Search button	screen, else <b>No Record Found</b> will be shown.

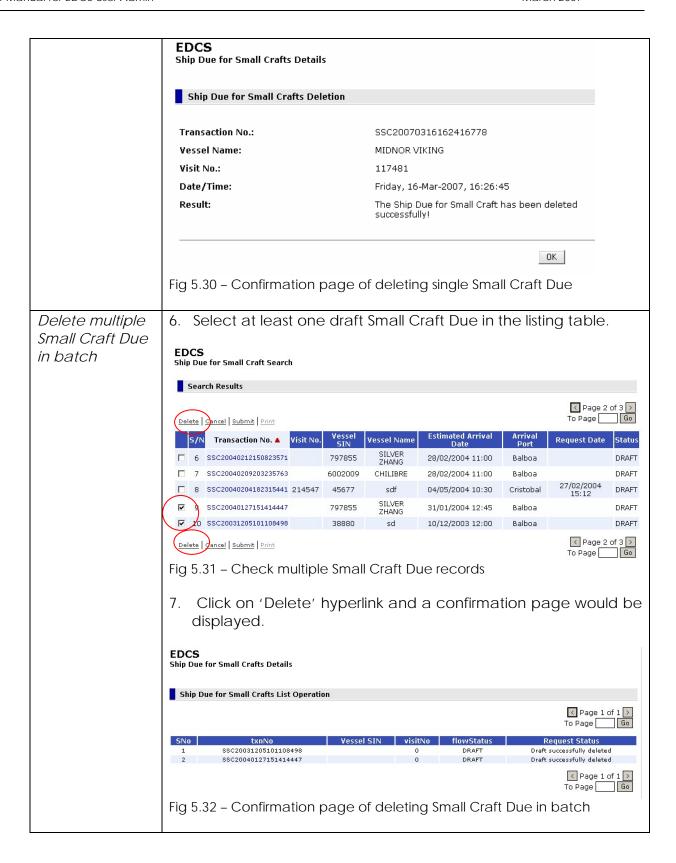
#### **5.5** Edit



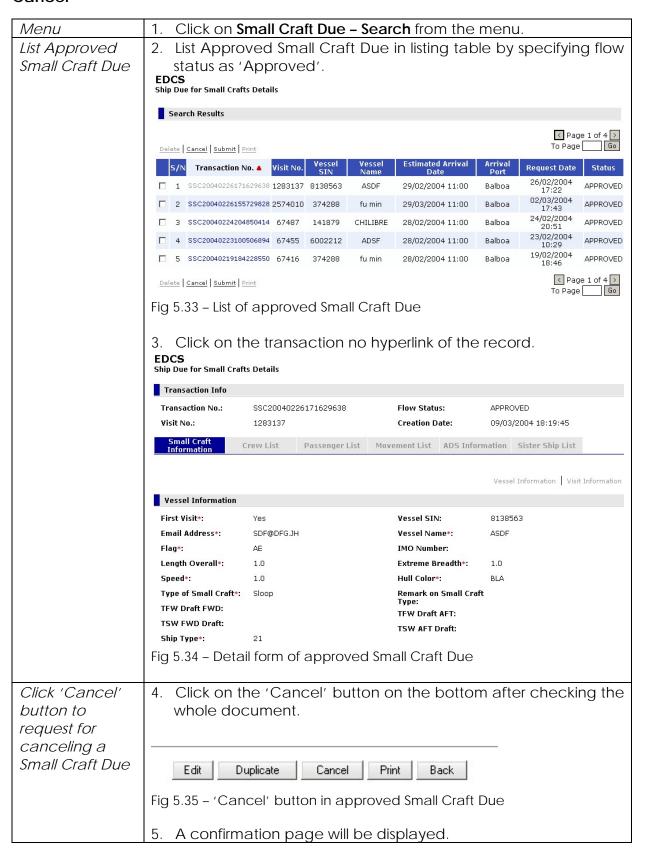


#### 5.6 Delete



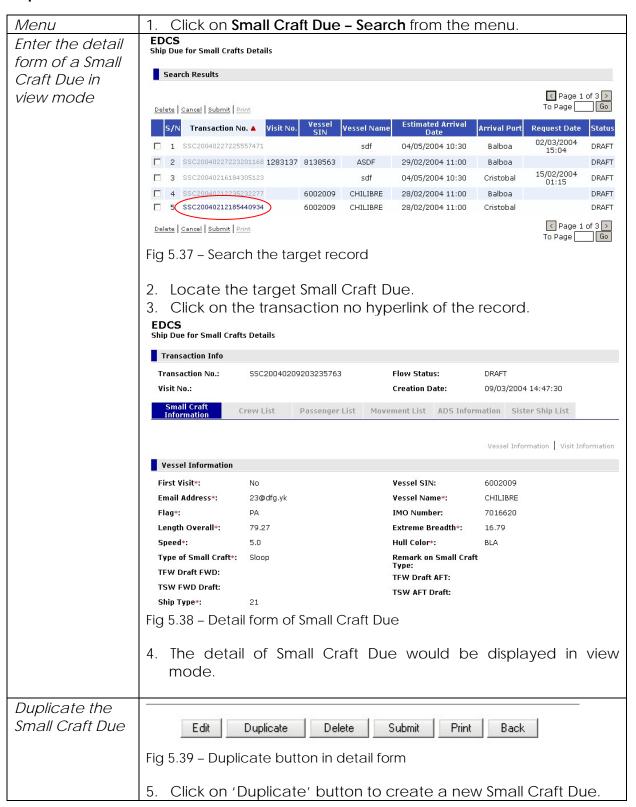


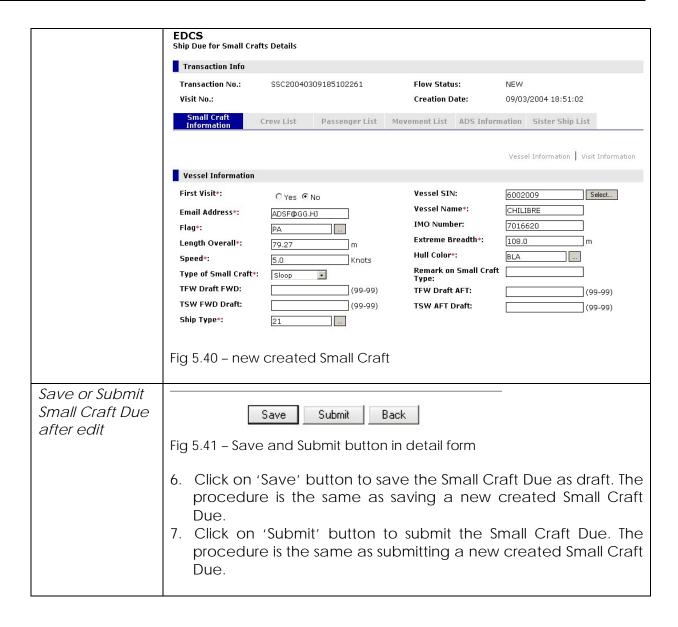
#### 5.7 Cancel



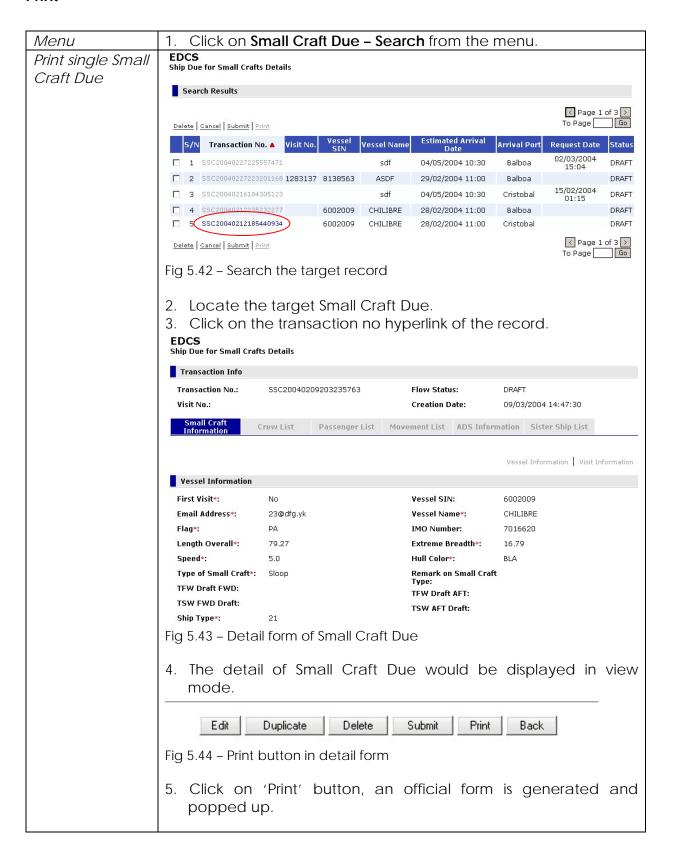
#### **EDCS** Ship Due for Small Crafts Details Ship Due for Small Crafts Cancellation The Cancel requestion on this Ship Due for Small Crafts is submitted successfully! Status: Transaction No.: SSC20040226171629638 Vessel SIN: 8138563 Vessel Name: ASDF Visit No: 1283137 Date/Time of Cancellation: Tuesday, 09-Mar-2004, 18:26:02 OK

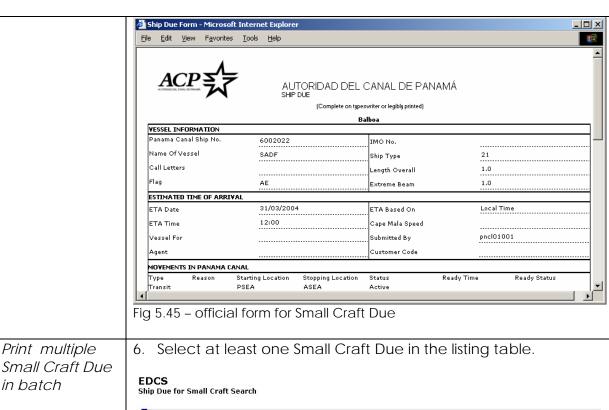
#### 5.8 Duplicate





#### 5.9 Print





Small Craft Due in batch

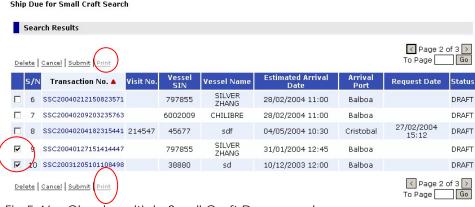


Fig 5.46 - Check multiple Small Craft Due records

7. Click on 'Print' hyperlink and a set of Small Craft Due official forms is generated and displayed in a popped up window.

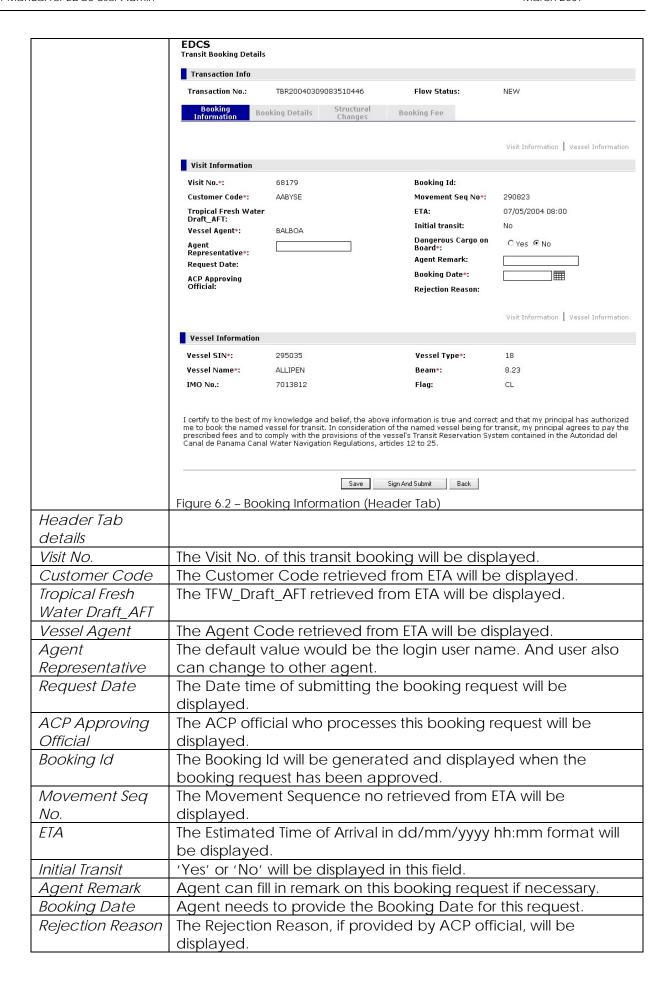


Fig 5.47 – A set of Small Craft Due official forms

## 6 Transit Booking Request (TBR)

#### 6.1 Create

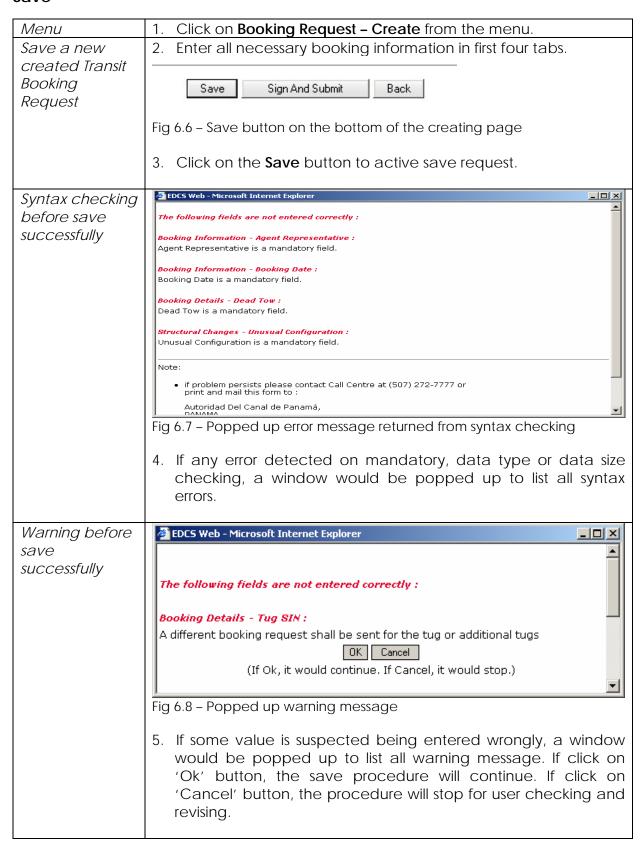
Menu	Click on <b>Booking Request - Create</b> from the menu.
Visit Selection Screen	EDCS Transit Booking Creation
3016611	Search Results
	✓ Page 1 of 3 >
	To Page Go
	S/N Visit No ▲ Vessel SIN Vessel Name ETA Date Time Movement No Transit direction Location Location
	1 68179 295035 ALLIPEN 07-May-2004 290823 North PSEA ASEA 08:00
	2 68177 3000033 MAERSK DEFENDER 01-Jul-2004 01:00 290821 ASEA PSEA
	3 68176 15938 MORNING LIGHT 14-Mar-2004 23:42 290820 North PSEA ASEA 4 68175 14923 NASUGBU 27-Mar-2004 12:12 290819 North PSEA ASEA
	5 68172 6002021 FF 27-Mar-2004 12:12 290815 North PSEA ASEA
	⟨ Page 1 of 3 ⟩     To Page
	Search Criteria
	Visit No.: Vessel SIN:
	Movement No.: Vessel Name:
	Search
	Figure 6.1 – Visit Selection Screen
Search Results	rigure 0.1 Visit selection selecti
Visit No.	The Visit No. that the user has will be displayed.
Vessel SIN	The Vessel SIN for the Visit No. will be displayed.
Vessel Name	The Vessel Name for the Visit No. will be displayed.
ETA Date Time	The Estimated Time of Arrival in dd/mm/yyyy hh:mm format will
	be displayed.
Movement No	The Movement Sequence No retrieved from ETA will be
	displayed.
Transit Direction	The Transit Direction of the movement will be displayed.
Begin Location	The Begin Location of the movement will be displayed.
Stop Location	The Stop Location of the movement will be displayed.
Search Criteria	
Visit No.	Enter the Visit No. to search, which type is Numeric (7).
Vessel Name	Enter the Vessel Name to search, which type is Alphanumeric
	(50).
Vessel SIN	Enter the Vessel SIN to search, which type is Numeric (7).
Movement No	Enter the Movement Sequence No to search, which type is
	Numeric (7).
Click on the	If a match is found, the results will be displayed in the same
Search button	screen, else No Record Found will be shown
Click on the	The Transit Booking Details will be shown as follows to allow you
hyperlink of a	to enter details of the Transit Booking Request.
Visit No.	
Booking	
Information -	
Header Tab	

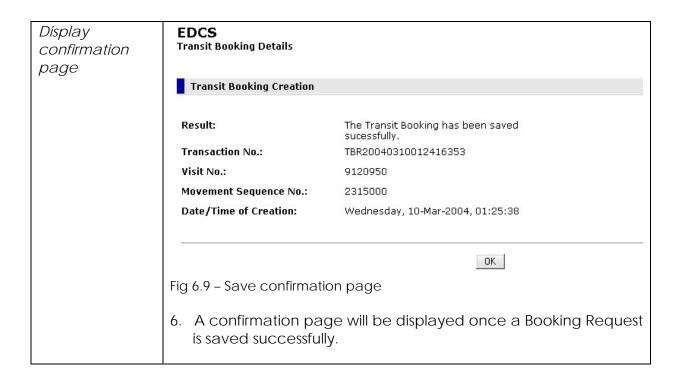


Vessel SIN	The Vessel SIN retrieved from ETA will be displayed.
Vessel Name	The Vessel Name retrieved from ETA will be displayed.
IMO No.	The IMO No. retrieved from ETA will be displayed.
Vessel Type	The Vessel Type retrieved from ETA will be displayed.
Beam	The Beam retrieved from ETA will be displayed.
Flag	The Flag retrieved from ETA will be displayed.
riay	Click on the <b>Booking Details</b> Tab to display the following screen.
	Enter more details of the booking request.
Booking Details	EDCS Transit Booking Details
Tab	Transaction Info
	Transaction No.: TBR20040309083510446 Flow Status: NEW
	Booking Information  Booking Details  Structural Changes  Booking Fee
	anormation changes
	Dead Tow   Transit Direction
	Dead Tow
	Dead Tow*: CYes CNo
	Tug SIN:
	Tug Name:
	Dead Tow Transit Direction
	Transit Direction
	Transit Direction*: Northbound
	Figure 6.3 – Booking Details tab
Booking Details	
Tab Details	
Dead Tow	If the booking request is for a component in a dead tow, select 'Yes'. Else select 'No'.
Tug SIN	If Dead Tow is 'Yes' and Vessel Type is not Tug, provide Tug SIN
	by clicking on the icon.
Tug Name	Tug Name will be populated if Tug SIN is selected.
Transit Direction	The Transit Direction retrieved from ETA will be displayed.
THATISH BILCOHOTT	Click on the <b>Structural Changes</b> Tab to display the following
	screen. Enter more details of the booking request.
Structural	EDCS
Changes Tab	Transit Booking Details
Ghanges rab	Transaction Info
	Transaction No.: TBR20040309083510446 Flow Status: NEW
	Booking Booking Details  Structural Changes  Booking Fee
	Does the vessel have any other characteristics, e.g., unusual configuration, etc., which under the Panama Canal regulations would require that it transit under restriction, e.g., clear-cut, daylight in the cut, full daylight transit, etc.?
	Universal Confliction Market
	Unusual Configuration*: C Yes C No
	Configuration Description:
	Figure 6.4 - Structural Changes tab
Structural	
Changes Tab	
Details	
Unusual	If there is any change in configuration that may affect the
Configuration	vessel's restrictions, select 'Yes'.
Configuration	If Unusual Configuration is 'Yes', provide more detail description
Description	on the change.

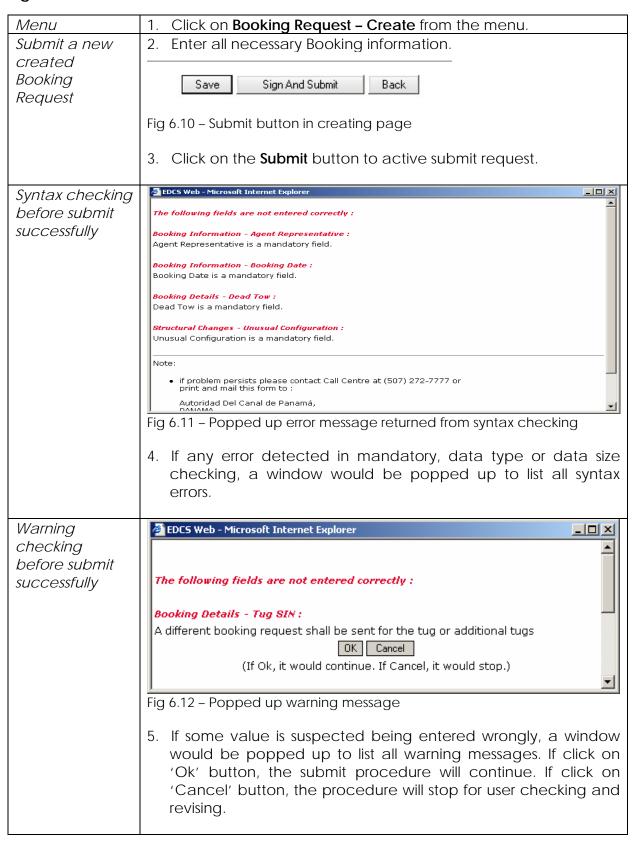
	Click on the <b>Booking Fee</b> Tab to display the following screen. The
Booking Fee Tag	information of Booking Fee provided by ACP will be displayed.  EDCS Transit Booking Details
	Transaction Info
	Transaction No.: TBR20040309083510446 Flow Status: NEW
	Booking Booking Details Structural Booking Fee Changes
	Regular Booking Fee:
	Required Arrival Time:
	Booking Period:
	PCUMS Net Tons:
	y-Job Message:  Restriction:
	High Mast Lighting Restriction:
	Booking Condition:
	Figure 6.5 – Booking Fee tab
Booking Fee Tab Details	
Regular Booking	The Booking Fee assigned by ACP will be displayed once the
Fee	booking request is approved.
Required Arrival	The Required Arrival Time assigned by ACP will be displayed
Time	once the booking request is approved.
Booking Period	The Booking <i>Period</i> assigned by ACP will be displayed once the
DOLLAC NET TERE	booking request is approved.
PCUMS Net Tons	The PCUMS Net Tons assigned by ACP will be displayed once the
y Joh Mossago	booking request is approved.  The <i>y-Job Message</i> assigned by ACP will be displayed once the
y-Job Message	booking request is approved.
Restriction	The Restriction assigned by ACP will be displayed once the
	booking request is approved.
High Mast	The High Mast Lighting Restriction assigned by ACP will be
Lighting	displayed once the booking request is approved.
Restriction	The Dealth of Constitute and the ACC 1997
Booking	The Booking Condition assigned by ACP will be displayed once
Condition	the booking request is approved.

#### 6.2 Save





#### 6.3 Sign And Submit



Business Rule checking before submit successfully

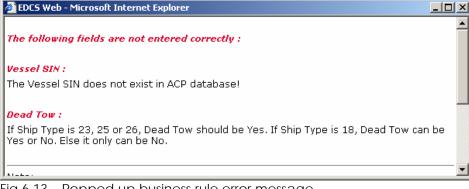


Fig 6.13 – Popped up business rule error message

6. Click on the error name, the tab that contains the error field would be activated.

#### Digital signing on Booking information

7. If it is the first time for the browser to sign a document, a security warning will be popped up.



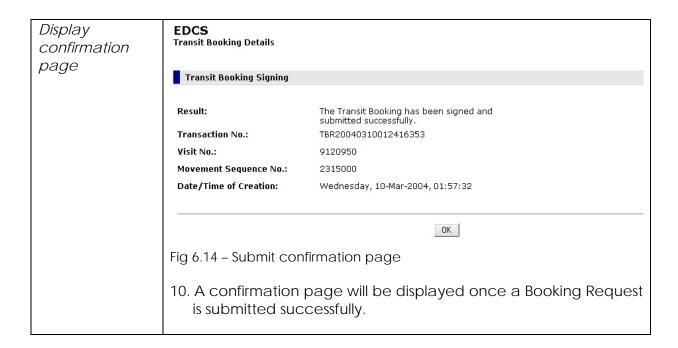
Fig 6.14 - Security warning message

8. Click on 'Yes' button and a dialog is popped up for entering personal password.



Fig 6.15 - Dialog for entering password

9. Enter password, and click 'Ok' button.

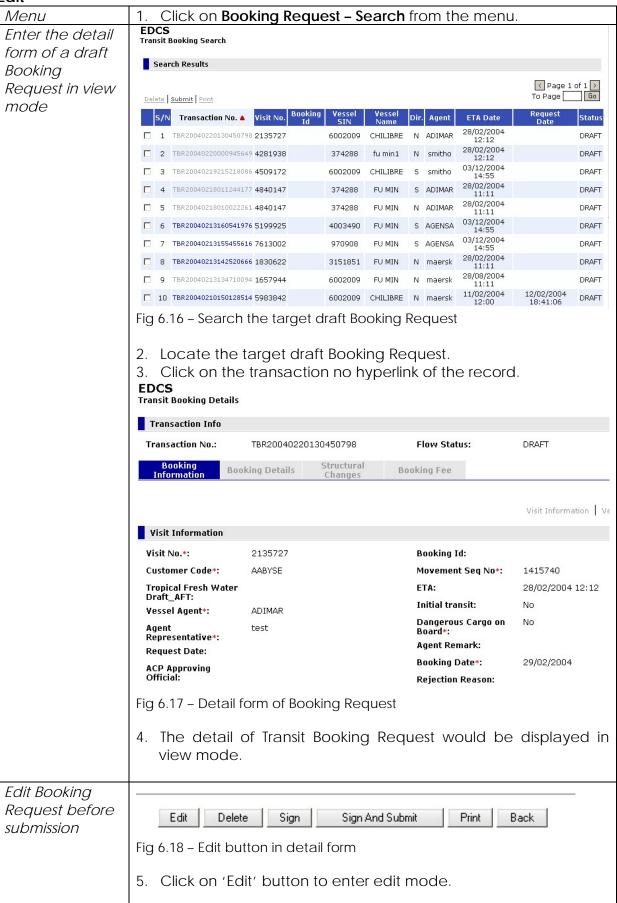


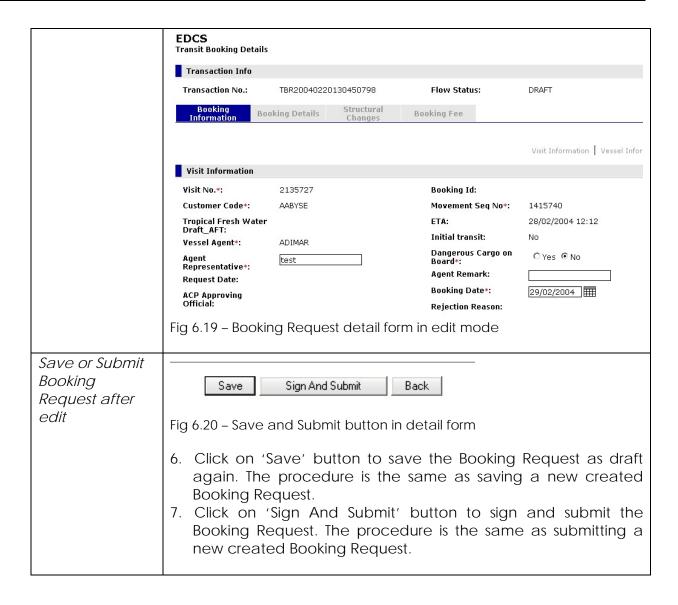
#### 6.4 Search

Menu	Click on <b>Booking Request - Search</b> from the menu.
Search Listing	The list of Transit Booking Requst transactions will be listed as
Screen	shown:
	EDCS Transit Booking Search
	Search Results
	Delete   Submit   Print   Co
	S/N Transaction No. A Visit No. Booking Vessel Vessel Name Dir. Agent ETA Date Request Date
	☐ 1 TBR20040310012416353 9120950 6002009 THUNDERSTORM N maersk 11:00 01:57:30 PENDING
	☐ 2 TBR20040301105709530 9601467 6002009 CHILIBRE N ADIMAR 28/03/2004 10:58:06 SUBMITTED
	3 TBR20040225175744051 8898374 6002009 CHILIBRE N ADIMAR 28/03/2004 25/02/2004 REJECTED 12:12 17:59:00 REJECTED
	□ 4 TBR20040225174041255 844155 213512 6002009 CHILIBRE N ADIMAR 12/12/2004 25/02/2004 ADDRON/ED
	12:30 17:40:36 AFFROVED
	7 TBR20040220134415775 67367 6002009 CHILIBRE N ADIMAR 28/02/2004 25/02/2004 SUBMITTED
	□ 8 TBR20040220134321135 1721087 467877 374288 fu min N smitho 12:12 14:51:43 48:14:151:43 48:151:43 4
	9 TBR20040220131502195 287403 783245 6002009 CHILIBRE N smitho 12:12 20:40:31 CANCELLED
	□ 10 TBR20040220130504334 1657944 345577 6002009 FU MIN N maersk 28/08/2004 23/02/2004 18:32:43 CANCELLED
	Delete Submit Print Print Page 1 of 6 > To Page Go
	Search Criteria
	Transaction No.: Visit No:
	Vessel SIN:  Booking ID:  Flow Status:
	Booking Date: Flow Status:
	Figure 4.1E Coored Listing Coroon
Search Results	Figure 6.15 – Search Listing Screen
Transaction No.	The Transaction No. of the created Booking Request will be
	displayed.
Visit No.	The Visit No. of the Booking Request will be displayed.
Booking Id	The Booking Id assigned by ACP will be displayed once the
Vessel SIN	Booking Request has been approved.  The Vessel SIN for the Booking Request will be displayed.
V E33E1 311V	The vessel shift for the booking request will be displayed.
Vessel Name	The Vessel Name for the Booking Request will be displayed.
Dir.	The Transit Direction for the Booking Request will be displayed.
Agent	The Agent code for the Booking Request will be displayed.
ETA	The Estimated Time of Arrival in dd/mm/yyyy hh:mm format will
	be displayed.
Request Date	The Date Time of submitting the Booking Request will be displayed.
Flow Status	The Flow Status of the Booking Request will be displayed.
<del>-</del>	Possible Flow Status reflected here includes:
	DRAFT - The Booking Request is a draft, but not signed.

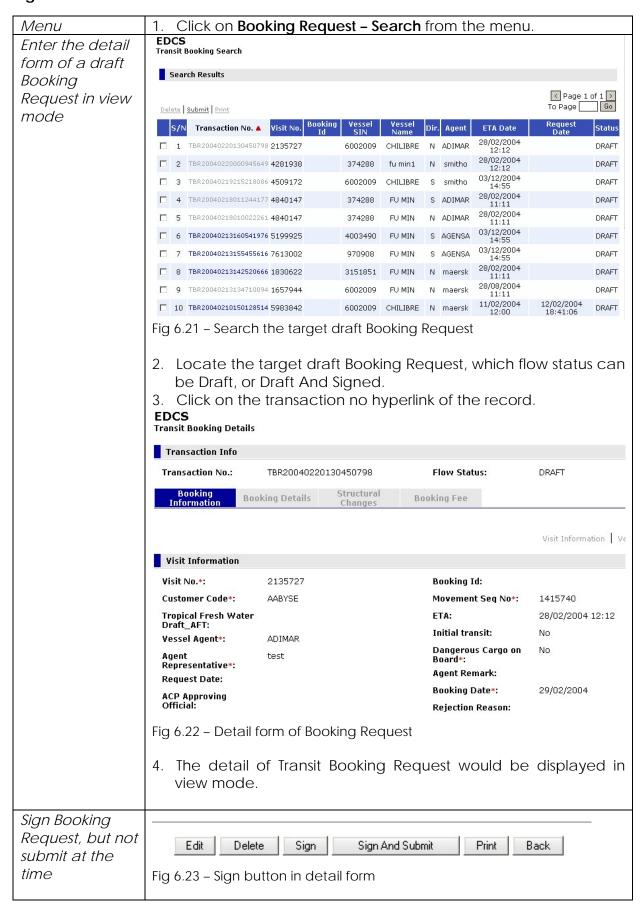
DRAFT AND SIGNED – The Booking Request is a draft, and has been signed.  SUBMIT PENDING – The Booking Request is submitted by agent, but not received by ACP yet.  SUBMITTED – The Booking Request is submitted by agent, and has been received by ACP.  APPROVED PENDING SIGNING – The Booking Request has been approved, but not signed by ACP.  APPROVED PENDING – The Booking Request has been approved and signed by ACP, but not received by agent.  APPROVED – The Booking Request has been approved and signed by ACP, and also received by agent.  REJECTED PENDING SIGNING – The Booking Request has been rejected, but not signed by ACP.  REJECTED PENDING – The Booking Request has been rejected and signed by ACP, but not received by agent.  REJECTED – The Booking Request has been rejected and signed by ACP, and also received by agent.  REJECTED – The Booking Request has been cancelled.  Search Criteria  Transaction No.  Enter the Transaction No. to search.  Vessel SIN  Enter the Vessel SIN to search.  Booking Id  Enter the Booking Id to search.  Flow Status  Click on the  Search button  If a match is found, the results will be displayed in the same screen, else No Record Found will be shown.		
SUBMIT PENDING – The Booking Request is submitted by agent, but not received by ACP yet.  SUBMITTED – The Booking Request is submitted by agent, and has been received by ACP.  APPROVED PENDING SIGNING – The Booking Request has been approved, but not signed by ACP.  APPROVED PENDING – The Booking Request has been approved and signed by ACP, but not received by agent.  APPROVED – The Booking Request has been approved and signed by ACP, and also received by agent.  REJECTED PENDING SIGNING – The Booking Request has been rejected, but not signed by ACP.  REJECTED PENDING – The Booking Request has been rejected and signed by ACP, but not received by agent.  REJECTED – The Booking Request has been rejected and signed by ACP, and also received by agent.  CANCELLED – The Booking Request has been cancelled.  Search Criteria  Transaction No.  Enter the Transaction No. to search.  Visit No.  Enter the Visit No. to search.  Vessel SIN  Enter the Booking Id to search.  Booking Date  Enter the Booking Date to search.  Flow Status  Enter the Flow Status to search.  If a match is found, the results will be displayed in the same		9 1
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Visit No.Enter the Visit No. to search.Vessel SINEnter the Vessel SIN to search.Booking IdEnter the Booking Id to search.Booking DateEnter the Booking Date to search.Flow StatusEnter the Flow Status to search.Click on theIf a match is found, the results will be displayed in the same	Search Criteria	
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Booking IdEnter the Booking Id to search.Booking DateEnter the Booking Date to search.Flow StatusEnter the Flow Status to search.Click on theIf a match is found, the results will be displayed in the same	Visit No.	Enter the Visit No. to search.
Booking DateEnter the Booking Date to search.Flow StatusEnter the Flow Status to search.Click on theIf a match is found, the results will be displayed in the same	Vessel SIN	Enter the Vessel SIN to search.
Flow StatusEnter the Flow Status to search.Click on theIf a match is found, the results will be displayed in the same	Booking Id	Enter the Booking Id to search.
Click on the If a match is found, the results will be displayed in the same	Booking Date	Enter the Booking Date to search.
, ,	Flow Status	Enter the Flow Status to search.
Search button screen, else No Record Found will be shown.	Click on the	If a match is found, the results will be displayed in the same
	Search button	screen, else <b>No Record Found</b> will be shown.

#### 6.5 Edit





#### 6.6 Sign



5. Click on 'Sign' button to invoke digital signing. If it is the first time for the browser to sign, a security warning dialog will be popped up



Fig 6.24 - Security warning message

6. Click on 'Yes' button and a dialog is popped up for entering personal password.



Fig 6.25 – Dialog for entering password

7. Enter password, and click 'Ok' button.

# Display signing confirmation page

# EDCS Transit Booking Details Transit Booking Signing

Result:

The Transit Booking has been signed successfully.

**Transaction No.:** TBR20040310012416353

 Visit No.:
 9120950

 Movement Sequence No.:
 2315000

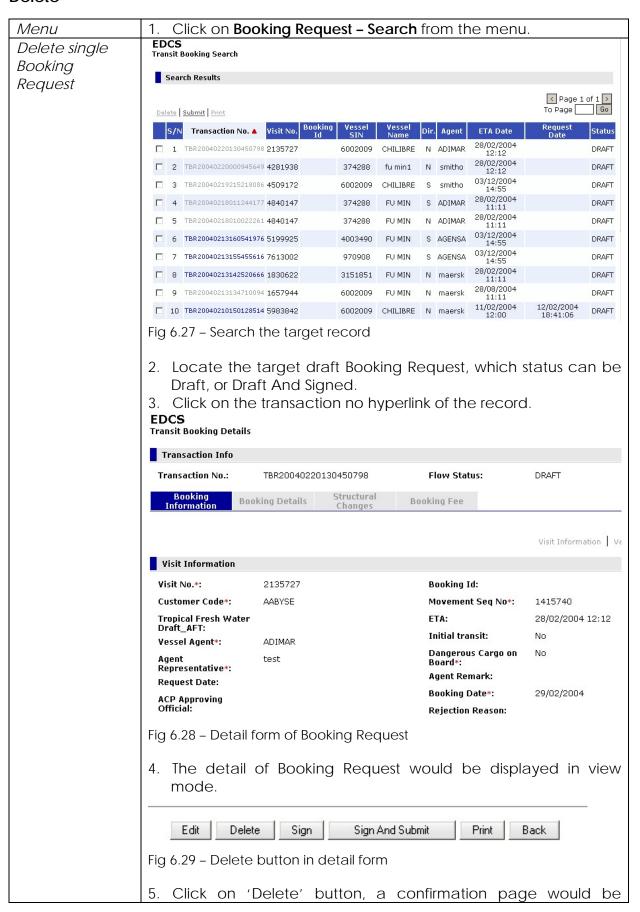
Date/Time of Creation: Wednesday, 10-Mar-2004, 01:55:52

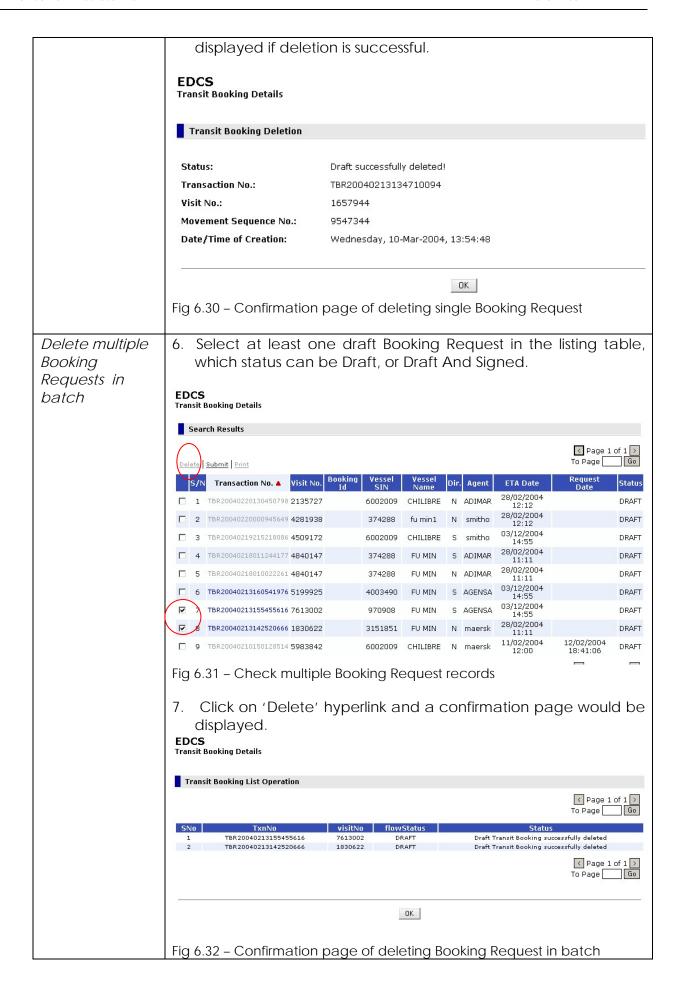
Fig 6.26 - Sign confirmation page

8. A confirmation page will be displayed once a Booking Request is signed successfully.

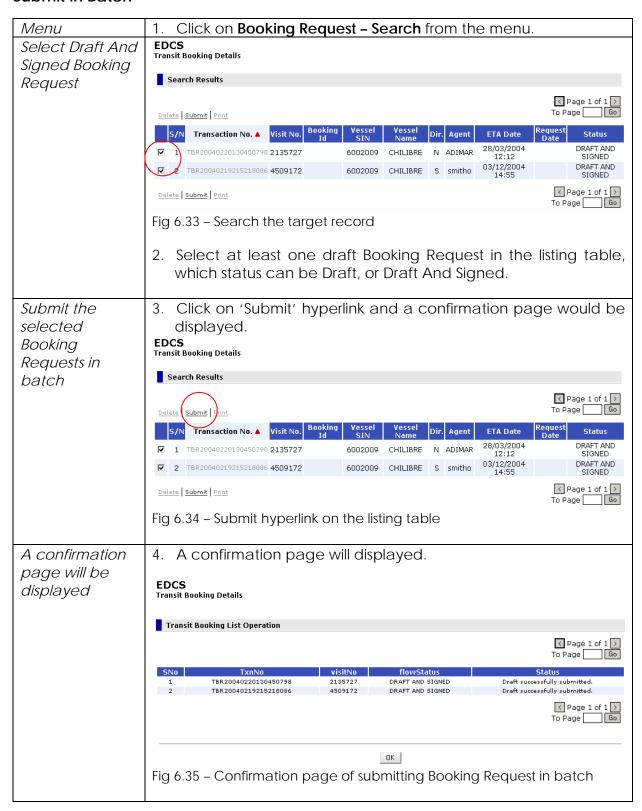
OK

#### 6.7 Delete

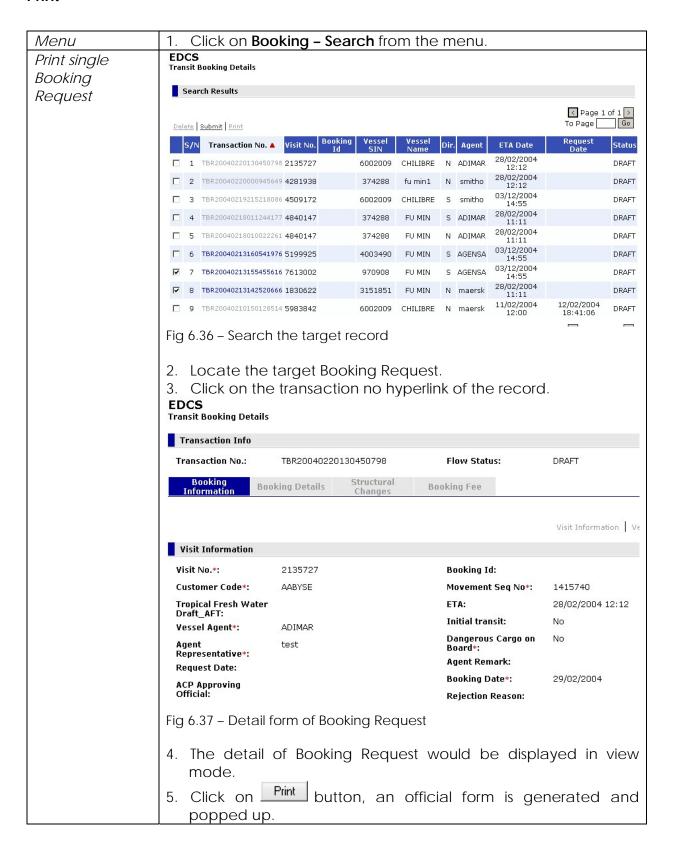


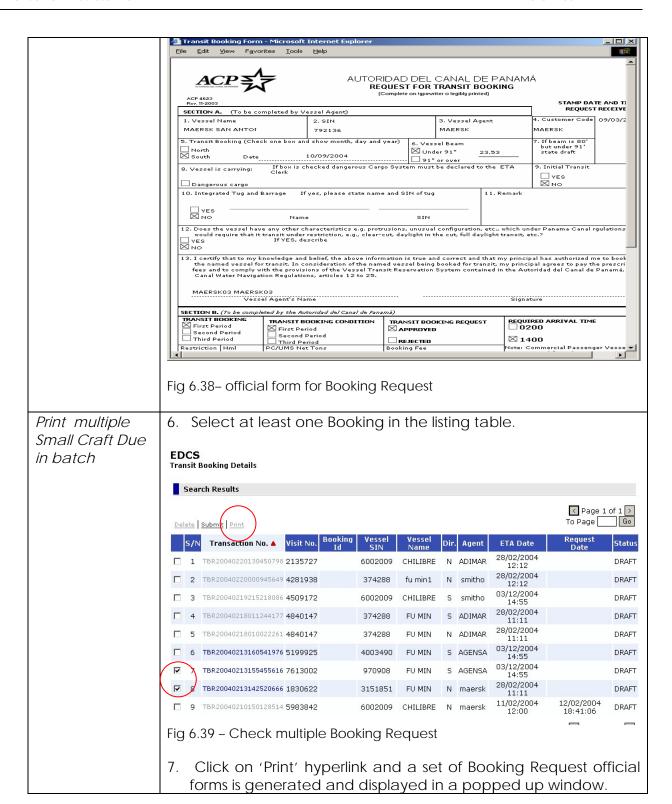


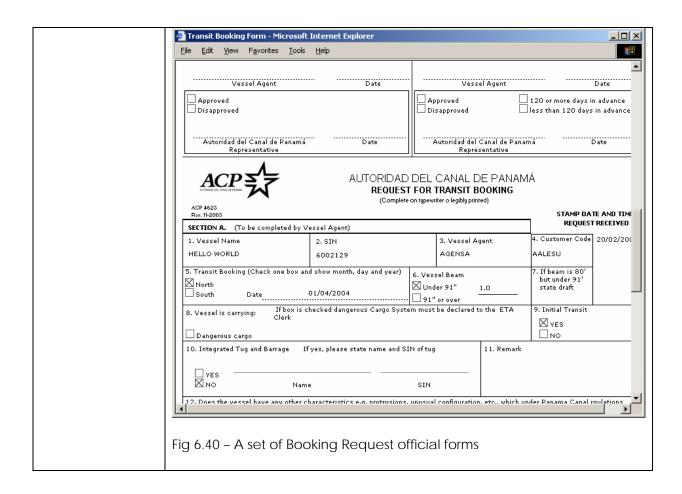
#### 6.8 Submit in Batch



#### 6.9 Print







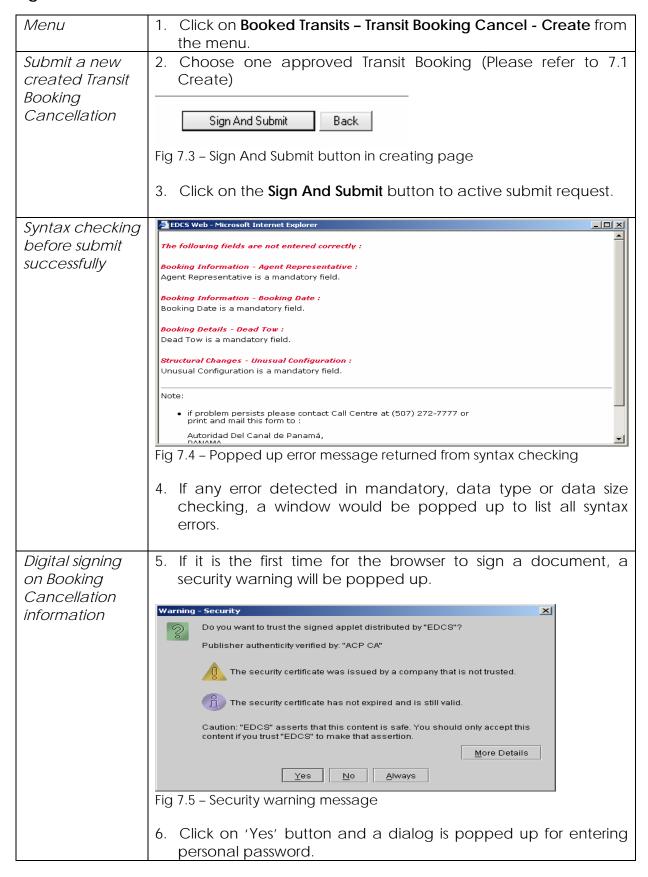
## 7 Transit Booking Cancellation (TBC)

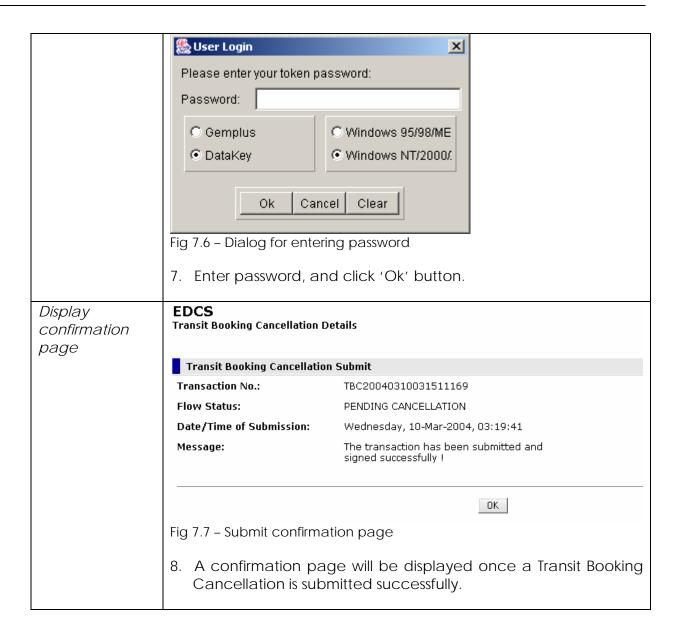
#### 7.1 Create

Click on <b>Booked Transits - Transit Booking Cancel - Create</b> from
the menu.
EDCS Transit Booking Cancellation Creation
Search Results
S/N       Transaction No ▲       Visit No       Booking ID       Booking Date       Vessel SIN       Vessel Name       Transit Direction         1       TBR20040225174041086       844155       6242827       10/10/2004       6002009       CHILIBRE       Northbound
1 TBR20040225174041086 844155 6242827 10/10/2004 6002009 CHILIBRE Northbound 2 TBR20040214011449999 6763154 28/03/2004 6002009 CHILIBRE Northbound  4 Page 1 of 1 To Page 6
Search Criteria
Visit No: Vessel SIN:  Transaction No.: Booking Date: (dd/mm/yyyy)
Figure 7.1 – Approved Transit Booking Selection Screen
The Transaction No for the approved Transit Booking will be displayed.
The Visit No. for the approved Transit Booking will be displayed.
The Booking Id for the approved Transit Booking will be displayed.
The Booking Date for the approved Transit Booking will be displayed.
The Vessel SIN for the approved Transit Booking will be displayed.
The Vessel Name for the approved Transit Booking will be displayed.
The <i>Transit Direction</i> for the approved Transit Booking will be displayed.
Enter the Visit No. to search, which type is Numeric (7).
Enter the Vessel SIN to search, which type is Numeric (7).
Enter the Transaction No of Transit Booking to search.
Enter the Booking Date of Transit Booking to search.
If a match is found, the results will be displayed in the same
screen, else <b>No Record Found</b> will be shown
The Transit Booking Cancellation Details will be shown as follows
to allow you to enter details of the Transit Booking Cancellation.

Transit Booking Cancellation	EDCS Transit Booking Cance	ellation Details					
	Transaction Info						
Information	Transaction No.:	TBC20040310155317742	Flow Status:				
	Vessel Information						
	SIN:	6002009	Vessel Name:	CHILIBRE			
	Visit Information						
	Visit No:	844155	Booking Cancellation	10/03/2004 15:53			
	Vessel Agent :	agent name	Date: Transit Direction:	North			
	Booking Id:	6242827	Booking Date :	10/10/2004			
	I understand that the charges, under terms same.	re is a cancellation charge, in accorda and conditions of the Panama Canal	ance with booking cancellation Vessel Transit Reservation Sys	fee regulations. I hereby agree to such stem, and authorize payment of the			
	Sign And Submit Back						
	Figure 7.2 – Booking Cancellation Information						
Details							
Transaction No.	A new <i>Transaction No.</i> of this transit booking cancellation will be generated and displayed.						
Flow Status	The Flow Status of the Transit Booking Cancellation will be						
	assigned and displayed.						
SIN	The Vessel SIN of this Transit Booking Cancellation will be displayed.						
Vessel Name	The Vessel Name of this Transit Booking Cancellation will be displayed.						
Visit No		of this Transit Book	ing Cancellatio	on will be displayed.			
Booking Cancellation Date	The Date time of submitting the Transit Booking Cancellation will be displayed.						
Vessel Agent	The Agent Code of this Transit Booking Cancellation will be displayed.						
Transit Direction	The <i>Transit Direction</i> of this Transit Booking Cancellation will be displayed.						
Booking Id	The <i>Booking Id</i> of this Transit Booking Cancellation will be displayed.						
Booking Date	The <i>Booking Date</i> of this Transit Booking Cancellation will be displayed.						

### 7.2 Sign And Submit





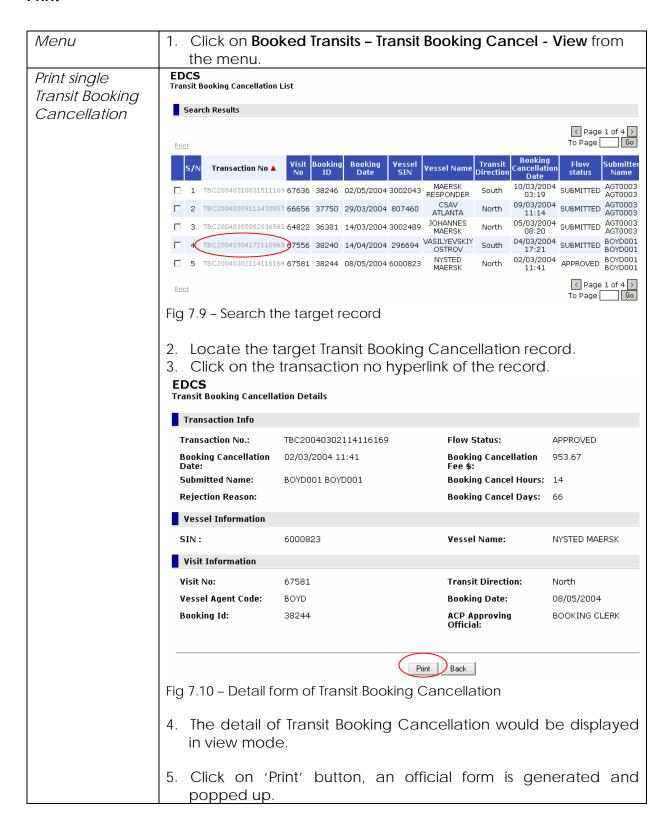
### 7.3 View

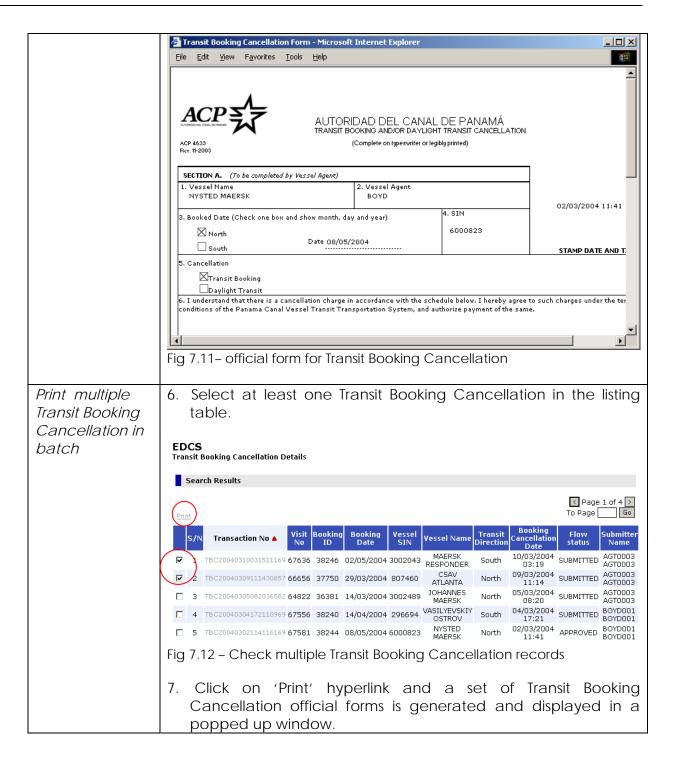
<u>View</u> <i>Menu</i>	Click on Booked Transits - Transit Booking Cancel - View from				
	the menu.				
Search Listing Screen	The list of Transit Booking Cancellation transactions will be listed as shown:  EDCS  Transit Booking Cancellation List				
	Search Results				
	✓ Page 1 of 4 >         Print       To Page				
	S/N Transaction No A Visit Booking Booking Vessel Vessel Name Transit Direction Cancellation Status Name				
	□ 1 TBC20040310031511169 67636 38246 02/05/2004 3002043 RESPONDER South 03:19 SUBMITTED AGT00003 AGT00003				
	CSAV ATLANTA North 09/03/2004 SUBMITTED AGT0003 AGT0003				
	3 TBC20040305082036582 64822 36381 14/03/2004 3002489 JOHANNES MAERSK North 05/03/2004 SUBMITTED AGT0003 AGT0003				
	To 4 TBC20040304172110969 67556 38240 14/04/2004 296694 VASILYEVSKIY OSTROV South 04/03/2004 17:21 BOYD001				
	5 TBC20040302114116169 67581 38244 08/05/2004 6000823 NYSTED MAERSK North 02/03/2004 APPROVED BOYD001 BOYD001				
	Print ( Page 1 of 4 ) To Page ( Go				
	Search Criteria				
	Transaction No.: Vessel SIN:				
	Visit No: Booking Date: IIII (dd/mm/yyyy)				
	Booking ID: Flow Status:				
	Search				
	Figure 7.8 - Search Listing Screen				
Search Results	rigule 7.0 - Sealen Esting Screen				
Transaction No.	The Transaction No. of the created Transit Booking Cancellation will be displayed.				
Visit No.	The Visit No. of the Transit Booking Cancellation will be displayed.				
Booking Id	The Booking Id of the Transit Booking Cancellation will be displayed.				
Booking Date	The Booking <i>Date</i> of the Transit Booking Cancellation will be displayed.				
Vessel SIN	The Vessel SIN for the Transit Booking Cancellation will be displayed.				
Vessel Name	The Vessel Name for the Transit Booking Cancellation will be displayed.				
Transit Direction	The Transit Direction for the Transit Booking Cancellation will be displayed.				
Booking	The Booking Cancellation Date of submitting the booking				
Cancellation Date	cancellation will be displayed in dd/mm/yyyy hh:mm format.				
Flow Status	The Flow Status of the Transit Booking Cancellation will be				
	displayed.				
	Possible Flow Status reflected here includes:				
	<b>PENDING</b> – The Transit Booking Cancellation is submitted by				
	agent, but not received by ACP yet.  SUBMITTED – The Transit Booking Cancellation is submitted by				
	agent, and has been received by ACP.				
	agong and has boom too woo by nor.				

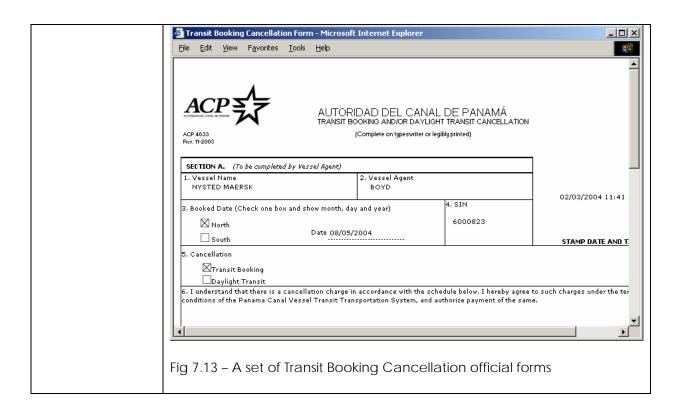
	has been appr APPROVED PEN been approved APPROVED - The approved and REJECTED PEND has been reject REJECTED PEND rejected and si REJECTED - The	IDING SIGNING – The oved, but not signed IDING – The Transit Bod and signed by AC asigned by ACP, and ITAL SIGNING – The Ited, but not signed by ACP, but not Transit Bod igned by ACP, but not Transit Bod igned by ACP, but not ACP, and also received.	d by ACP.  booking Cancella P, but not receivencellation has be I also received be Iransit Booking C by ACP.  boking Cancellation ot received by a accellation has be	tion has ed by agent. een by agent. cancellation on has been agent.
Submitter Name	The Submitter I displayed.	<i>Vame</i> for the Transit	Booking Cancell	ation will be
Search Criteria	alopiayou			
Transaction No.	Enter the Trans	action No. to search		
Visit No.	Enter the Visit N		•	
Vessel SIN	Enter the Vesse			
	+			
Booking Id		ng ld to search.		
Booking Date		ng Date to search.		
Flow Status	+	Status to search.		
Click on the		und, the results will b	, ,	ie same
Search button	· ·	Record Found will be		.l.a. a.
		ansaction No hyperli		ang
Detail form of Transit Booking Cancellation	Cancellation, view the detail information.  EDCS Transit Booking Cancellation Details  Transaction Info  Transaction No.: TBC20040302114116169 Flow Status: APPROVED			
	Booking Cancellation		Booking Cancellation	
	Date: Submitted Name:	BOYD001 BOYD001	Fee \$: Booking Cancel Hours	. 14
	Rejection Reason:	BOYDOOT BOYDOOT	Booking Cancel Days:	
	_		booking cancer bays.	
	Vessel Information			
	SIN:	6000823	Vessel Name:	NYSTED MAERSK
	Visit Information			
	Visit No:	67581	Transit Direction:	North
	Vessel Agent Code:	BOYD	Booking Date:	08/05/2004
	Booking Id:	38244	ACP Approving Official:	BOOKING CLERK
		F	rint Back	
	Figure 7.0 - Detail	— form of Transit Booking C		
Detail	riguic 7.7 - Detail	Tom or harbit booking C	ancollation	
Transaction No.	The <i>Transaction</i> displayed.	n No. of this transit bo	ooking cancellat	ion will be
Booking Cancellation		of submitting the Tra	nsit Booking Car	cellation will
Date Control No read	The or Contract the	Managa of Hala tagan 11.1		- +1
Submitted Name	Ine Submitted	Name of this transit	oooking cancella	ation will be

	generated and displayed.
Rejection Reason	The <i>Rejection Reason</i> of the Transit Booking Cancellation will be assigned and displayed, once the Cancellation is rejected by ACP.
Flow Status	The Flow Status of the Transit Booking Cancellation will be displayed.
Booking Cancellation Fee	The <i>Booking Cancellation Fee</i> of the Transit Booking Cancellation will be assigned and displayed, once the Cancellation is approved by ACP.
Booking Cancel Hours	The <i>Booking Cancel Hours</i> of the Transit Booking Cancellation will be assigned and displayed, once the Cancellation is approved by ACP.
Booking Cancel Days	The <i>Booking Cancel Days</i> of the Transit Booking Cancellation will be assigned and displayed, once the Cancellation is approved by ACP.
SIN	The Vessel SIN of this Transit Booking Cancellation will be displayed.
Vessel Name	The Vessel Name of this Transit Booking Cancellation will be displayed.
Visit No	The Visit No of this Transit Booking Cancellation will be displayed.
Vessel Agent Code	The Agent Code of this Transit Booking Cancellation will be displayed.
Booking Id	The <i>Booking Id</i> of this Transit Booking Cancellation will be displayed.
Transit Direction	The <i>Transit Direction</i> of this Transit Booking Cancellation will be displayed.
Booking Date	The <i>Booking Date</i> of this Transit Booking Cancellation will be displayed.
ACP Approving Official	The ACP official who approves/rejects this Transit Booking Cancellation will be displayed.

#### 7.4 Print

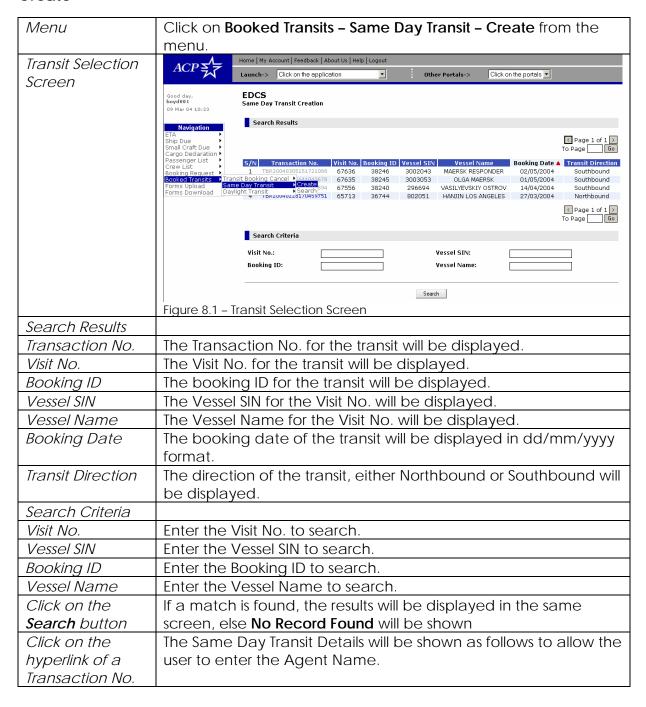


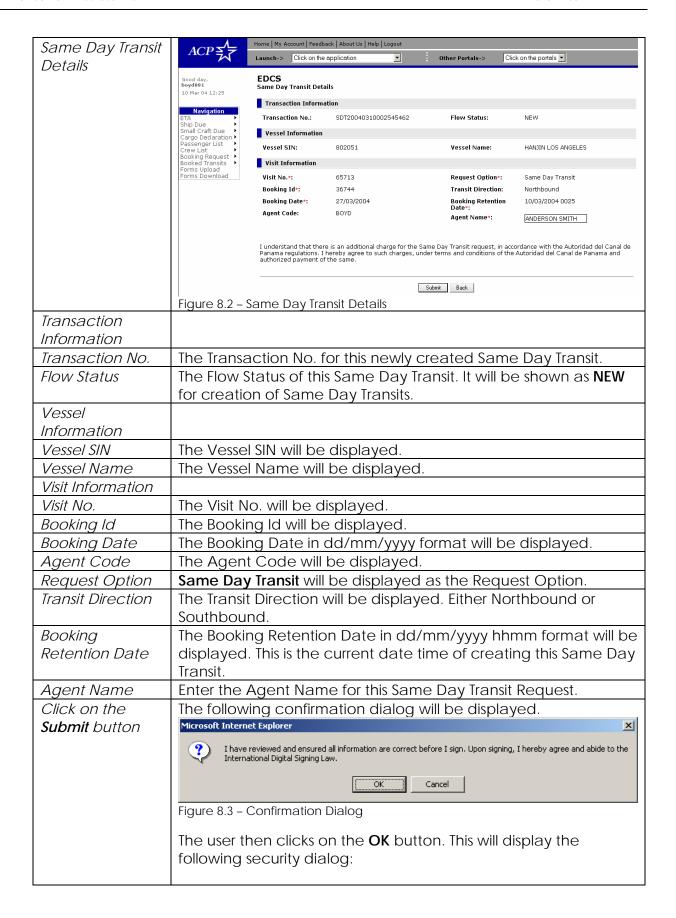




## 8 Request for Same Day Transit (SDT)

### 8.1 Create





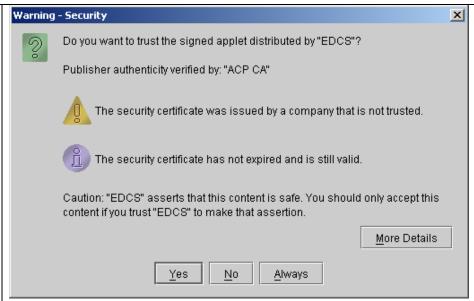


Figure 8.4 - Security Dialog

Click on **Yes** button to proceed and the following dialog will be shown to prompt for the token password:



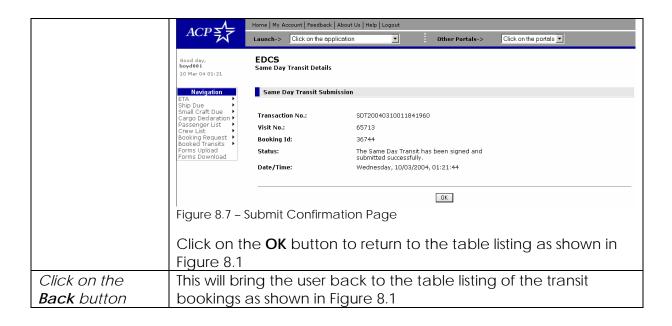
Figure 8.5 - Token Password Dialog

If an invalid password is entered, the following dialog will be shown:

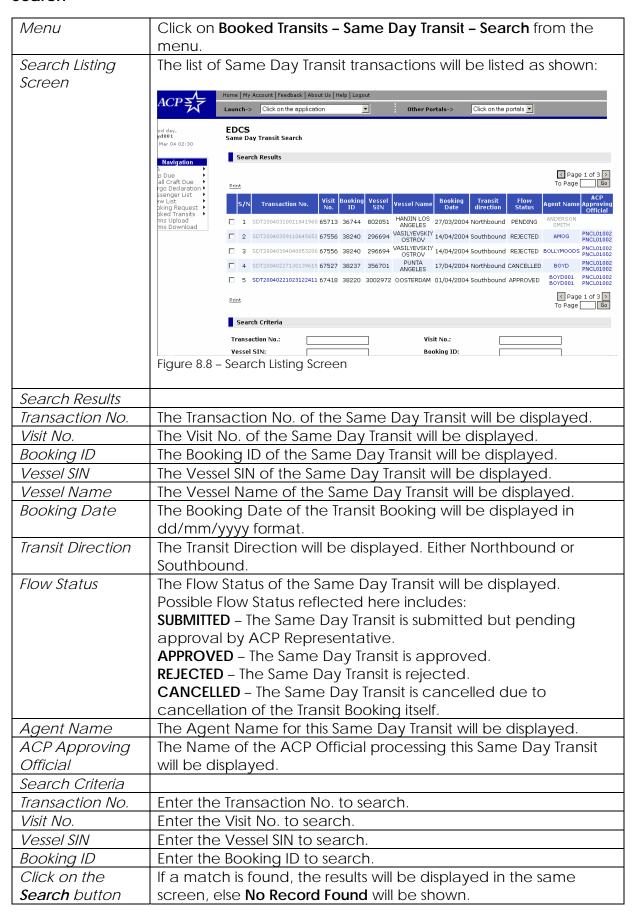


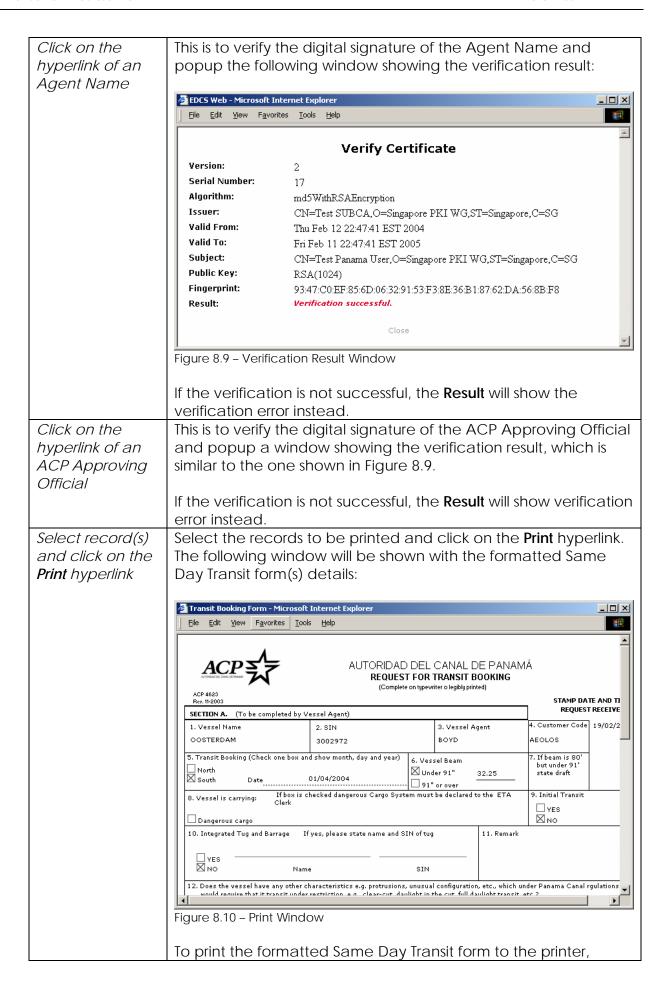
Figure 8.6 - Wrong Password Dialog

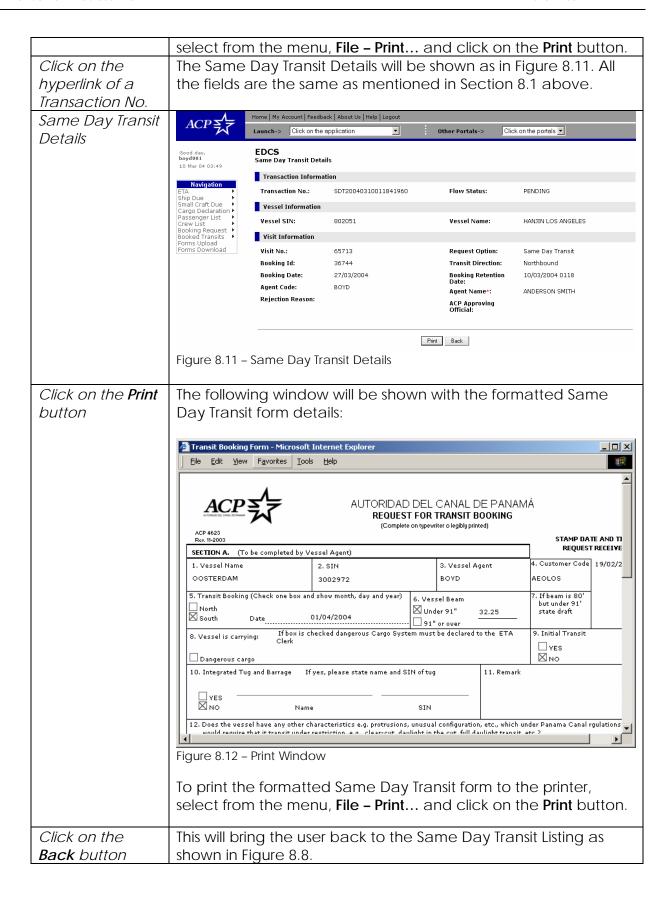
Ensure that your digital token is inserted into your computer correctly. After that, enter the password and click on the **Ok** button to digitally sign the submission. When this is successfully completed, the following submission confirmation page will be displayed:



#### 8.2 Search







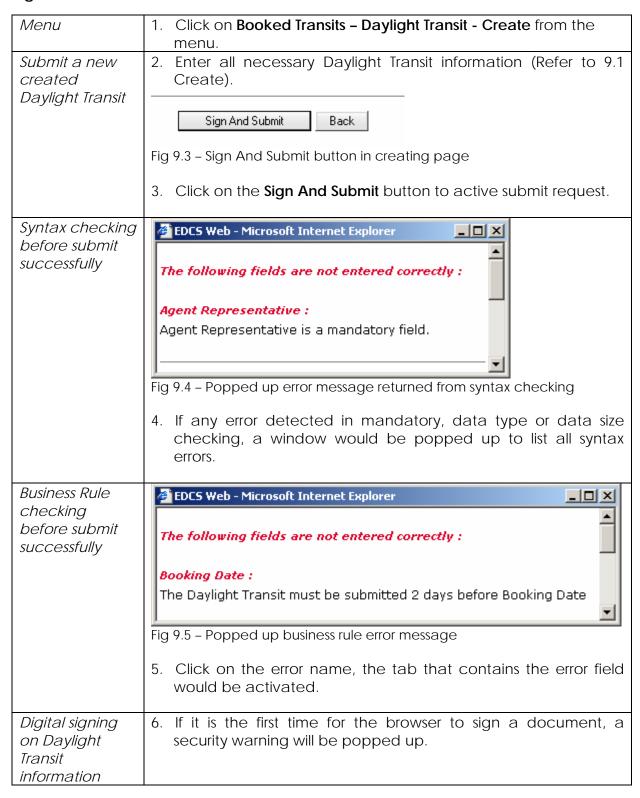
# 9 Daylight Transit (DLT)

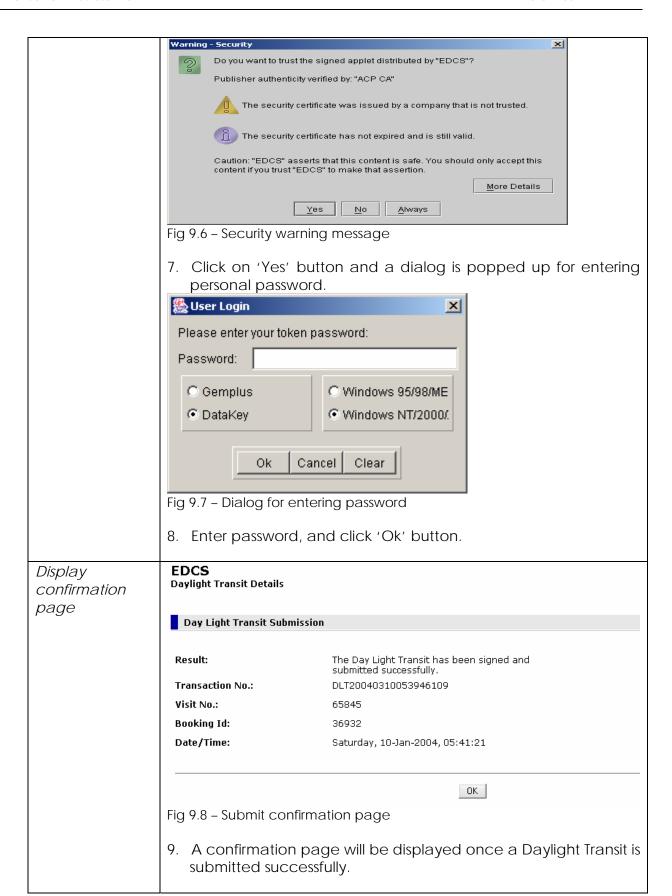
# 9.1 Create

Menu	Click on <b>Booked Transits - Daylight Transit - Create</b> from the		
	menu.		
Visit Selection Screen	EDCS Daylight Transit Creation		
00.00	Search Results		
	<pre>&lt; Page 1 of 2 &gt; To Page</pre>		
	S/N         Transaction No         Visit No         Booking ID         Vessel SIN         Vessel Name         Booking Date ▲         TransitDirection           1         TBR20040220323637472         67352         38226         6002129         HELLO WORLD         01/04/2004         North           2         TBR20040228170504690         65856         37750         807460         CSAV ATLANTA         29/03/2004         North           3         TBR20040228170504690         65824         36829         6001433         P8.0 NEDLLOYD MAIRANGI         28/03/2004         North           4         TBR20040228170453600         65845         36932         6001426         P8.0 NEDLLOYD PALLISER         14/03/2004         North           5         TBR20040228170516680         64800         36049         3003290         OLIVIA MAERSK         07/03/2004         North           ✓ Page 1 of 2         To Page         Go         Go <t< td=""></t<>		
	Search Criteria		
	Transaction No.:  Booking ID:  Booking Date:  Visit No:  Vessel SIN:  Vessel Name:		
	Figure 9.1 – Visit Selection Screen		
Search Results	rigule 9.1 - Visit Selection Screen		
Transaction No	The Transaction No of approved Transit Booking will be		
	displayed.		
Visit No.	The Visit No. that the user has will be displayed.		
Booking Id	The <i>Booking Id</i> of approved Transit Booking will be displayed.		
Vessel SIN	The Vessel SIN of approved Transit Booking will be displayed.		
Vessel Name	The Vessel Name of approved Transit Booking will be displayed.		
Booking Date	The Booking Date of approved Transit Booking will be displayed in dd/mm/yyyy hh:mm format.		
Transit Direction	The Transit Direction of the movement will be displayed.		
Search Criteria			
Transaction No	Enter the Transaction No of the approved Transit Booking to search.		
Booking Id	Enter the Booking Id of the approved Transit Booking to search.		
Visit No.	Enter the Visit No. to search, which type is Numeric (7).		
Vessel Name	Enter the Vessel Name to search, which type is Alphanumeric (50).		
Vessel SIN	Enter the Vessel SIN to search, which type is Numeric (7).		
Booking Date	Enter the <i>Booking Date</i> to search, which type is Numeric (7).		
Click on the	If a match is found, the results will be displayed in the same		
Search button	screen, else <b>No Record Found</b> will be shown		
Click on the	The Daylight Transit Details will be shown as follows to allow you		
hyperlink of a	to enter details of the Transit Booking Request.		
Transaction No.			

Daylight Transit	EDCS Daylight Transit Details				
Form	Transaction Info				
	Transaction No.*:	DLT20040310042223604	Flow Status:	NEW	
	Vessel Information				
	Vessel SIN:	6002129	Vessel Name:	HELLO WORLD	
	Visit Information				
	Visit No.*:	67352	Daylight Transit	10/03/2004 04:22	
	Booking ID*:	38226	Request Date: Daylight Transit		
	Booking Date:	01/04/2004	Cancellation Date: Request Option*:	Daylight Transit	
	Agent Representative*:		Agent Code:	AGENSA	
	ACP Approving Official:		Transit Direction*:	North	
	Reject Reason:		Daylight Transit Cancellation Fee:		
	I understand that there is an additional charge for Daylight Transit, in accordance with the Autoridad del Canal de Panama regulations. I hereby agree to such charges, under terms and conditions of the Autoridad del Canal de Panama and authorized payment of the same.				
		Sign And S	Submit Back		
Dotoilo	Figure 9.2 – Day	light Transit Detail			
Details Transaction No.	The Transcett	on No of this Daylis	abt Tropoit will	be generated and	
Transaction No	The Transaction No of this Daylight Transit will be generated and displayed.				
Flow Status	The Flow Status of this Daylight Transit will be generated and				
Vessel SIN	displayed.	V rotriouad from ET	A will be displi	avod	
Vessel Name	The Vessel SIN retrieved from ETA will be displayed.  The Vessel Name retrieved from ETA will be displayed.				
Visit No.	The Visit No. of this transit booking will be displayed.				
	The Booking Id of this Daylight Transit will be displayed.				
Booking Id	The Booking Id of this Daylight Transit will be displayed.  The Booking Date of this Daylight Transit will be displayed.				
Booking Date	The default value would be the login user name. And user also				
Agent			login user na	me. And user also	
Representative		to other agent.	5	- 11 111 1	
ACP Approving Official	The ACP official who processes this Daylight Transit will be displayed.				
Rejection Reason	The Rejection Reason, if provided by ACP official, will be displayed.				
Daylight Transit		e of submitting the	Daylight Tran	sit request will be	
Request Date	The Date time of submitting the Daylight Transit request will be displayed.				
Daylight Transit	The Date time of submitting the Daylight Transit Cancellation will				
Cancellation	be displayed.				
Date	De displayed.				
Request Option	The Request	Ontion which indi	cates the inh	is Davlight Transit or	
, ,	The Request Option, which indicates the job is Daylight Transit, or Daylight Transit Cancellation, will be displayed.				
Agent Code	The Agent Co	ode retrieved from	ETA will be di	splayed.	
Transit Direction	The <i>Transit Di</i>	<i>irection</i> of this Dayli	ght Transit wil	l be displayed.	
Daylight Transit	The <i>Daylight</i>	Transit Cancellatio	<i>n Fee</i> would k	oe assigned and	
Cancellation Fee	displayed, or	nce the Daylight Tra	ansit Cancella	ation has been	
	approved by	ACP.			

### 9.2 Sign And Submit



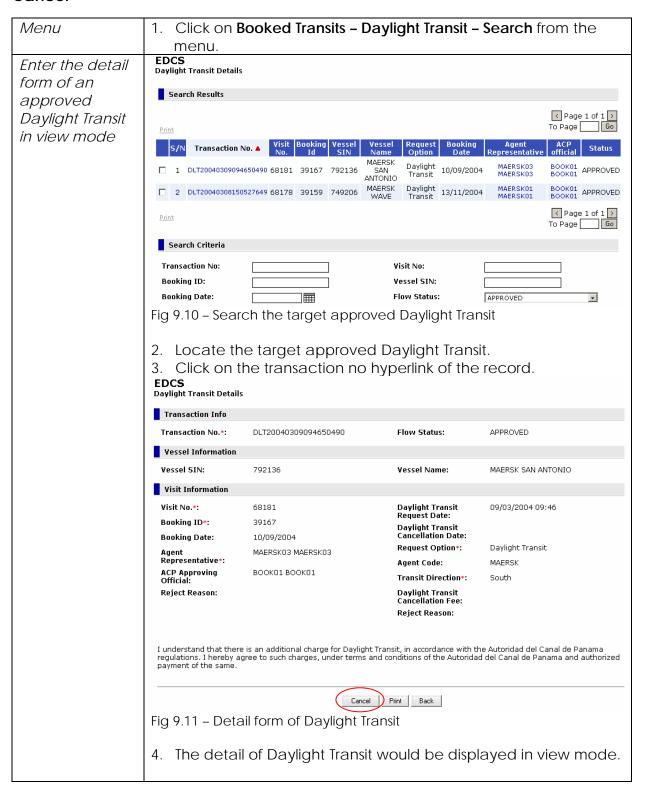


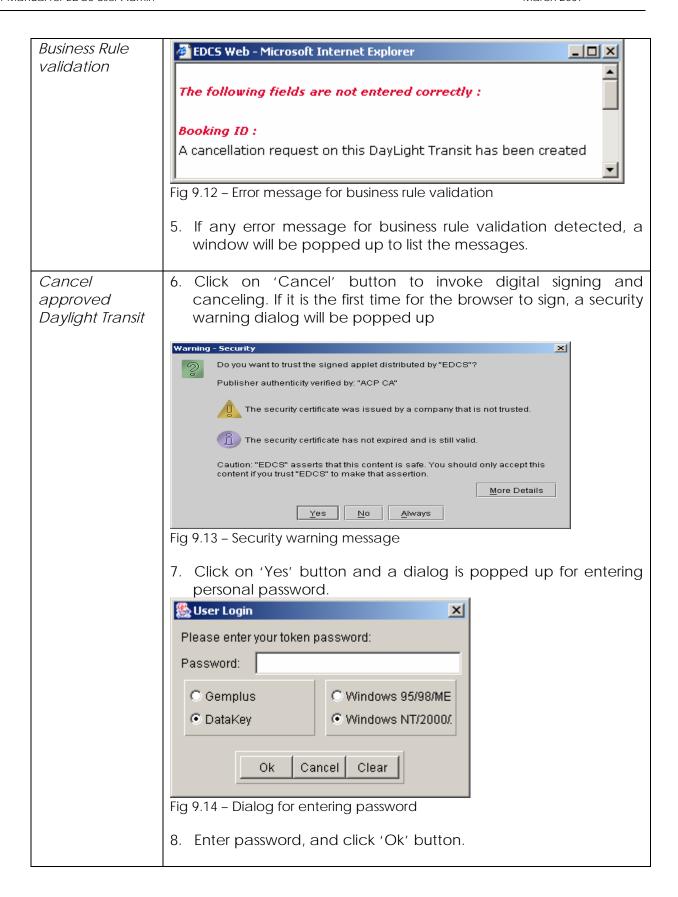
### 9.3 Search

Menu	Click on <b>Booked Transits - Daylight Transit - Search</b> from the					
	menu.					
Search Listing Screen	The list of Daylight Transit transactions will be listed as shown:  EDCS  Daylight Transit List					
	Search Results					
	Y Page 1 of 5 >> Print To Page Go					
	S/N Transaction No. A Visit Booking Vessel Vessel Request Booking Agent ACP No. 1d SIN Name Option Date Representative official					
	P&O  1 DLT20040310053946109 65845 36932 6001426 NBULOYD PALLISER PALLISER PALLISER					
	2 DLT20040309111522797 64822 36381 3002489 JOHANNES Daylight 14/03/2004 TEST SUBMITTED MARRSK Transit					
	3 DLT20040305152232376 67636 38246 3002043 RESPONDER Transit 02/05/2004 BOYD001 SUBMITTED					
	□ 4 DLT20040305142836467 67635 38245 3003053 OLGA MAERSK Transit 01/05/2004 BOYD001 SUBMITTED					
	5 DLT20040304150136005 65713 36744 802051 HANJIN LOS Daylight 27/03/2004 BOYD001 SUBMIT PENDING					
	Print < Page 1 of 5 > To Page					
	Search Criteria					
	Transaction No:					
	Booking ID: Vessel SIN:					
	Booking Date: Flow Status:					
	Search					
	Figure 9.9 – Search Listing Screen					
Search Results	y y					
Transaction No.	The Transaction No. of the created Daylight Transit or Daylight Transit Cancellation will be displayed.					
Visit No.	The Visit No. of the Daylight Transit or Daylight Transit Cancellation will be displayed.					
Booking Id	The Booking Id of the Daylight Transit or Daylight Transit Cancellation will be.					
Vessel SIN	The Vessel SIN for the Daylight Transit or Daylight Transit Cancellation will be displayed.					
Vessel Name	The Vessel Name for Daylight Transit or Daylight Transit Cancellation will be displayed.					
Request Option	The Request Option, which indicate it is Daylight Transit, or					
· 	Daylight Transit Cancellation, will be displayed.					
Agent	The Agent Representative for the Daylight Transit or Daylight					
Representative	Transit Cancellation will be displayed.					
ACP Official	The ACP official who approves or rejects this Daylight Transit or Daylight Transit Cancellation will be displayed.					
Flow Status	The Flow Status of the Daylight Transit will be displayed.					
	Possible Flow Status reflected here includes:					
	<b>SUBMIT PENDING</b> – The Daylight Transit is submitted by agent, but					
	not received by ACP yet.					
	SUBMITTED - The Daylight Transit or Daylight Transit Cancellation					
	is submitted by agent, and has been received by ACP.					
	APPROVED PENDING SIGNING – The Daylight Transit or Daylight					
	Transit Cancellation has been approved, but not signed by ACP.					

	APPROVED PENDING – The Daylight Transit or Daylight Transit Cancellation has been approved and signed by ACP, but not received by agent.  APPROVED – The Daylight Transit or Daylight Transit Cancellation has been approved and signed by ACP, and also received by agent.  REJECTED PENDING SIGNING – The Daylight Transit or Daylight Transit Cancellation has been rejected, but not signed by ACP.  REJECTED PENDING – The Daylight Transit or Daylight Transit Cancellation has been rejected and signed by ACP, but not received by agent.  REJECTED – The Daylight Transit or Daylight Transit Cancellation has been rejected and signed by ACP, and also received by agent.  CANCELLED PENDING - The Daylight Transit Cancellation is submitted by agent, but not received by ACP yet.  CANCELLED – The Booking Request has been cancelled.
Search Criteria	
Transaction No.	Enter the Transaction No. to search.
Visit No.	Enter the Visit No. to search.
Vessel SIN	Enter the Vessel SIN to search.
Booking Id	Enter the Booking Id to search.
Booking Date	Enter the Booking Date to search.
Flow Status	Enter the Flow Status to search.
Click on the	If a match is found, the results will be displayed in the same
Search button	screen, else <b>No Record Found</b> will be shown.

### 9.4 Cancel





# Display signing confirmation page

### **EDCS**

**Daylight Transit Details** 

### Day Light Transit / Day Light Transit Cancellation

A new Daylight Transit Cancellation on this Booking has been signed and submitted Result:

successfully.

Transaction No.: DLT20040311130840455

Visit No.: 1721087 **Booking Id:** 467877

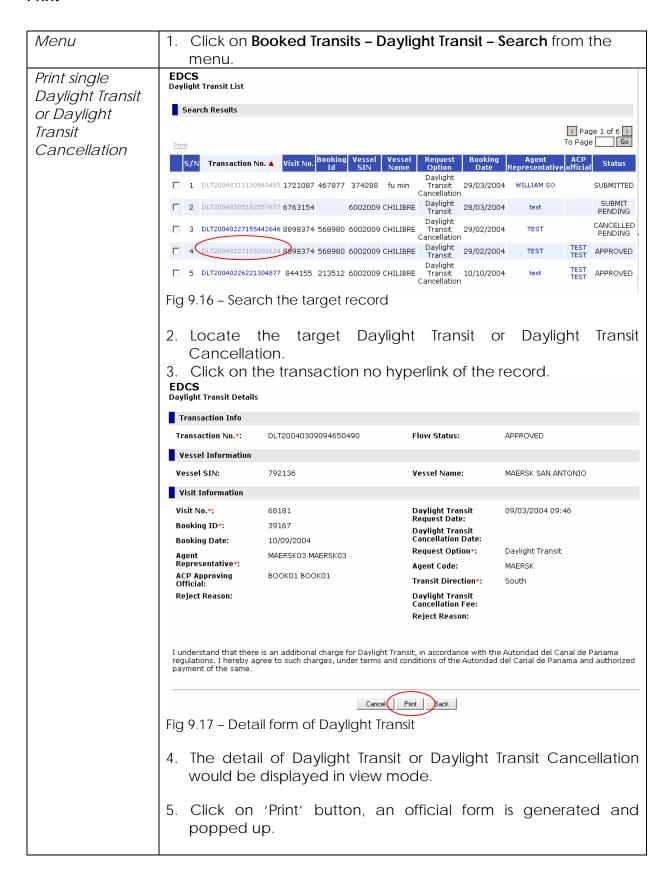
Date/Time: Sunday, 11-Jan-2004, 13:09:04

OK

Fig 9.15- Cancel confirmation page

9. A confirmation page will be displayed once a Daylight Transit Cancellation is signed and submitted successfully.

### 9.5 Print



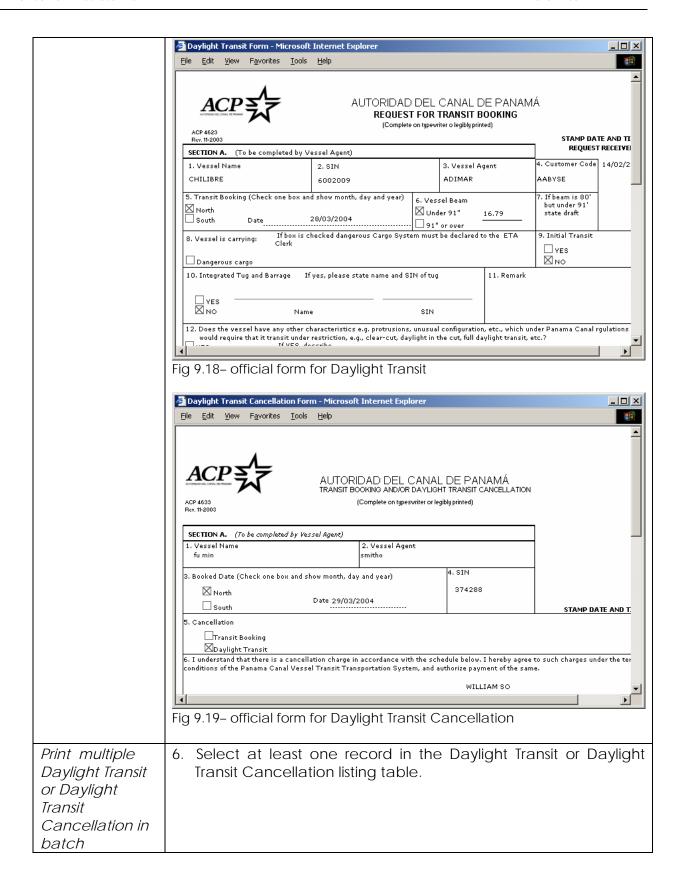




Fig 9.20 – Check multiple Daylight Transit or Daylight Transit Cancellation records

 Click on 'Print' hyperlink and a set of Daylight Transit or Daylight Transit Cancellation official forms is generated and displayed in a popped up window.

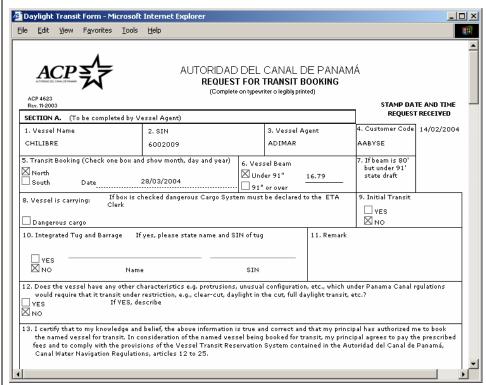
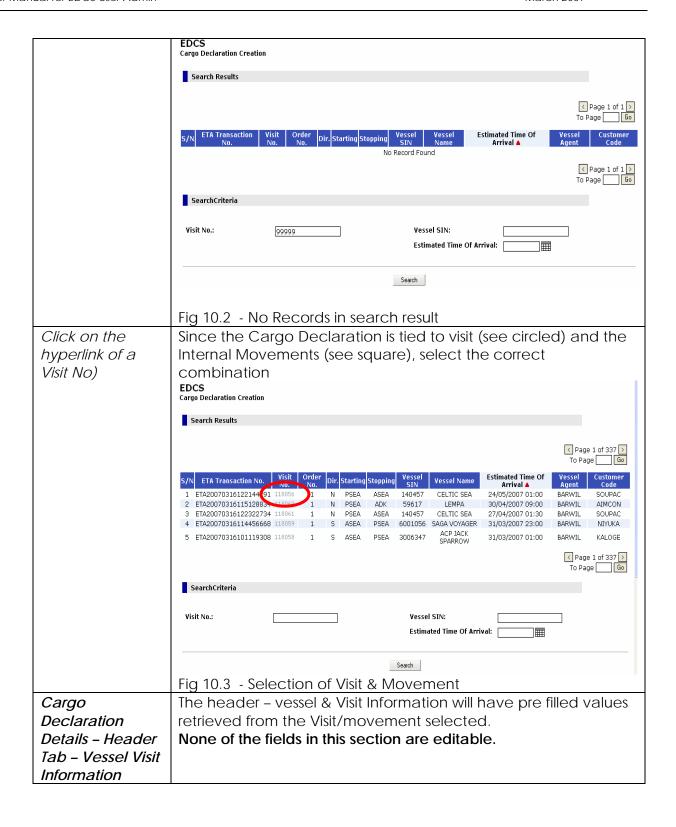


Fig 9.21 – A set of Daylight Transit or Daylight Transit Cancellation official forms

# 10 Cargo Declaration (CAD)

# 10.1 Create

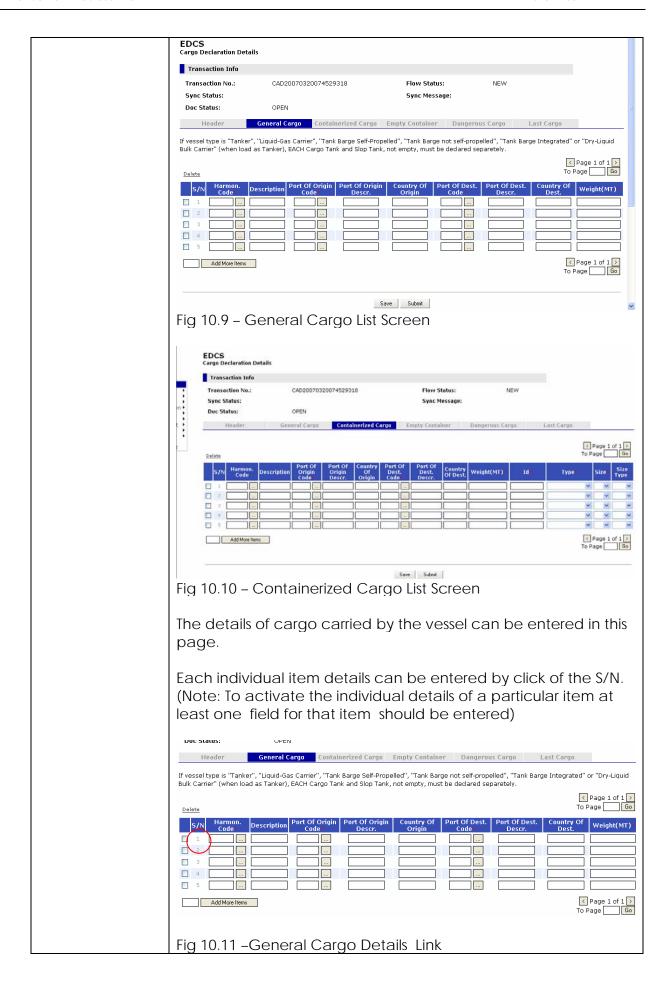
Menu	Click on Cargo Declaration - Create from the menu.		
Visit/Movement	Address   Ntp://edos-test.pancanal.com/advweb/control/NainServletPatchon=CreaterCad  Mome   My Account   Feedback   About Us   Help   Logout		
Selection Screen	ACP Launch-> Click on the application   Other Portals-> Click on the portals   Click on the portals		
	Good day, EDCS barwlet Cargo Declaration Creation		
	20 May 07 07:91  Search Results		
	ETA Ship Due Small Craft Due C Page 1 of 337 >		
	Cargo Deduration I Ass Operator Cleake Passenger List As Alliance Member Search Crew List As Alliance Member Search		
	Sociating Request   S/N   ETA Transaction No.		
	Forms Download 3 ETA20070316122322734 118061 1 N PSEA ASEA 140457 CELTIC SEA 27/04/2007 01:30 BARWIL SOUPAC 4 ETA20070316114456668 118059 1 S ASEA PSEA 6001056 SAGA VOYAGER 31/03/2007 23:00 BARWIL NIYUKA		
	5 ETA20070316101119308 118080 1 S ASEA PSEA 3006347 SPAROW 31/03/2007 01:00 BARWIL KALOGE		
	SearchCriteria		
	Visit No.: Vessel SIN:  Estimated Time Of Arrival:		
	Estiliated Time of Alliton.		
	Search Se		
Search Results	Figure 10.1 – Visit & Movement Selection Screen		
ETA Transaction	The transaction no of the Estimated time of arrival		
No.	The transaction no or the Estimated time of anivar		
Visit No.	The Visit No. provided by ACP		
Internal	The Internal movement sequence number provided by ACP for		
Movement	each movement within the canal		
Sequence			
Vessel Name	The Vessel Name		
IMO number	International Maritime Organization Number		
IMO No	The IMO No. of the vessel if any will be displayed.		
ETA	The Estimated Time of Arrival in dd/mm/yyyy hh :mm format will		
	be displayed.		
Customer Code	The Customer Code associated with the visit will be displayed.		
Vessel Agent	The Agent Name associated with the visit will be displayed.		
Code			
Search Criteria			
Visit No.	Enter the Visit No. to search.		
Internal	Enter Internal Movement Sequence		
Movement			
Sequence			
Vessel SIN	Enter the Vessel SIN to search.		
Estimated Time	Enter the ETA in dd/mm/yyyy format or click on the icon to		
Of Arrival	select from the popup calendar.		
Click on the	If a match is found, the results will be displayed in the same		
Search button	screen, else <b>No Record Found</b> will be shown		



	Good day, barwill 1 20 Mar 07 07:45    Navigation   ETA   Shall Craft Due   Shall Cr	EDCS Cargo Declaration Details Transaction Info Transaction No.: Sync Status: Doc Status: Header Vessel & Visit Informat Estimated Time Of Arriv Visit No.*: Internal Movement Sequence: Seq No.*: Ship Type: Complementary Vessel	CAD20070320074529318  OPEN  Containerized Cargo  Co	Flow Status: Sync Message:  Empty Container Dangeror  Vessel Name*: Vessel SIN*: Vessel Agent: Customer Code*: IMO No: Member Customer Code:	CELTIC SEA 140457 BARWIL SOUPAC 7000190
		Service Code: Voyage No:		Service Name: Voyage Type:	<u> </u>
		Alliance:		Voyage Type(if others): Carrier:	
	Fig 10.4 –	Header Tab	- Vessel and Vis	it Information	
Visit No	Visit numb	per			
Internal Movement Sequence	Internal m	novement se	equence assigne	d by ACP	
Sequence No	Movement Sequence generated by ETA module for each movement				
Vessel Sin	SIN (Ship Identification Number) -Official and unique number assigned to the vessel				
Vessel's Name	Official Actual Name of the Vessel				
IMO Number	International Maritime Organization Number				
Estimated Time of Arrival	Estimated Time of arrival to the Panama canal				
Vessel Agent	Account	Code provi	de for Vessel Age	ent	
Customer Code	Account	Code provi	de for Customer		
	If need to declared informatio displaying visit radio and popu visit inform	reselect the conservation. The availal button and late the ne nation of the	e visit or moveme	the vessel and popup winco verse to select the post information	d Visit dow ect the new pup window in the vessel

	EDCS Web Web Page Dialog			
	Search Visit Result			
	Select S/N ETA Transaction No. Visit No. Visit No. Vessel Nome No. Vessel No.			
	C 1 ETA20040305085040148 68176 290820 15938 MORNING 14/03/2004 AGENSA 2342			
	© 2 ETA20040218224340558 68068 290705 6000071 GREETSIEL 9208693 28/02/2004 AGENSA			
	Ok Cancel			
	Search Criteria			
	Visit No.: Vessel SIN:			
	Internal Movement Estimated Time Of  (dd/mm Arrival:			
	Fig 10.5 – Popup Window for Reselect of visit			
Cargo	Visit No.*:         118056         Select         Vessel SIN*:         140457           Internal Movement         456448         Vessel Agent :         BARWIL			
Declaration	Sequence:  Seq No.*: 2  Customer Code*: SOUPAC			
Details - Header	Ship Type: 02 IMO No: 7000190			
Tab -	Member Customer Code:			
Complimentary	Service Code: Service Name:			
Vessel	Voyage No:			
Information	Alliance: Voyage Type(if others):  Carrier:			
	Cargo Information			
	Carrying General or Containerized Cargo?*:  Major Cargo Type:  Major Deck Cargo Type:			
	Empty Tank?: OYes ONO Deck Cargo Remark:			
	Cargo in Bulk On Board ?*:			
	Package On Board ?*: Yes ONo			
	Save Submit			
Service Code	Fig 10.6 - Header Tab - Complimentary Vessel Information			
Service Code Service Name	Any particular code for the Service the vessel provides  The defined, regular pattern of calls made by a carrier in the			
Service Name	pick-up and discharge of cargo			
Voyage No.	Reference number assigned by the carrier or his agent to the			
, ,	vessel			
Voyage Type	Type of voyage for this transit (use the drop down list)			
Other Voyage	If "Others" selected in the Voyage Type, specify here.			
Туре				
Alliance	Strategic agreement among shipping lines			
Carrier	Any person or entity who, in a contract of carriage, undertakes			
	to perform or to procure the performance of carriage			
Major Cargo	To select from a predefined list of cargo type codes, click on the			
Туре	icon.			
Carriying	Select Yes - if the vessel has general or Containeried carg, else			
General or	No			

Containerized				
Cargo				
Empty Tank ?	If Vessel is an	empty tank choose	e Yes .else No	
Cargo	Visit No.*:	118056 Select	Vessel SIN*:	140457
Declaration	Internal Movement Sequence:	456448	Vessel Agent :	BARWIL
	Seq No.*:	2	Customer Code*: IMO No:	SOUPAC 7000190
Details - Header	Ship Type:	02	Member Customer Code:	7000190
Tab – Cargo	Complementary Vessel In	formation		
Information	Service Code:		Service Name:	
	Voyage No:		Voyage Type:	<u> </u>
	Alliance:		Voyage Type(if others):	
			Carrier:	
	Cargo Information			
	Carrying General or Containerized Cargo?*:	O Yes O No	Major Cargo Type:	
	Empty Tank?:	○Yes ○No	Major Deck Cargo Type: Deck Cargo Remark:	
	Explosives Or Dangerous Cargo in Bulk On Board ?*:	OYes ONo	Deck Cargo Remark.	
	Dangerous Cargo in Package On Board ?*:	OYes ONo		
	ruckage Oil Buara : 1.			
		Save	Submit	
	Fig 10.7 H	leader Tab - Cargo I	Information	
Major deck	To select from	n a predefined list of	f cargo type c	odes, click on the
Cargo Type		•	31	
3,1	icon.			
Deck Cargo	Remarks on t	he deck cargo.		
Remarks				
Explosives or	Select Yes - if	Explosives or Dange	erous Cargo ii	n Bulk On Board
Dangerous	else No			
Cargo in Bulk On				
Board				
Dangerous	Select Yes - if	Dangerous Cargo i	in Packs on Bo	ard On Roard else
Cargo in Packs	No	Dangerous oarger	ITT GCR3 OTT DO	ara orr boara cisc
on Board	700			
	Ollis II. Olis Osa		-! D-+-! - T-	l- 44
Cargo		neral Cargo orConta	ainer Details 1a	ib to enter cargo
/Container	Details			
Details	EDCS Cargo Declaration Details	•		
	Transaction Info			
	Transaction No.:	CAD20070320074529318	Flow Status:	NEW
	Sync Status:		Sync Message:	
	Doc Status:	OPEN	_	
	Header	General Cargo Containerized Cargo	Empty Container Dange	rous Cargo Last Cargo
	Vessel & Visit Informat	tion		
	Estimated Time Of Arriv		Vessel Name*:	CELTIC SEA
	Visit No.*:	118056 Select	Vessel SIN*:	140457
			Vessel Agent :	BARWIL
	Internal Movement	456448		
		456448 2	Customer Code*:	SOUPAC
	Internal Movement Sequence:		Customer Code*: IMO No:	7000190
	Internal Movement Sequence: Seq No.*:	2	Customer Code*:	7000190
	Internal Movement Sequence: Seq No.*: Ship Type:	2 02	Customer Code*: IMO No: Member Customer Co	7000190
	Internal Movement Sequence: Seq No.*: Ship Type:	2	Customer Code*: IMO No: Member Customer Co	7000190

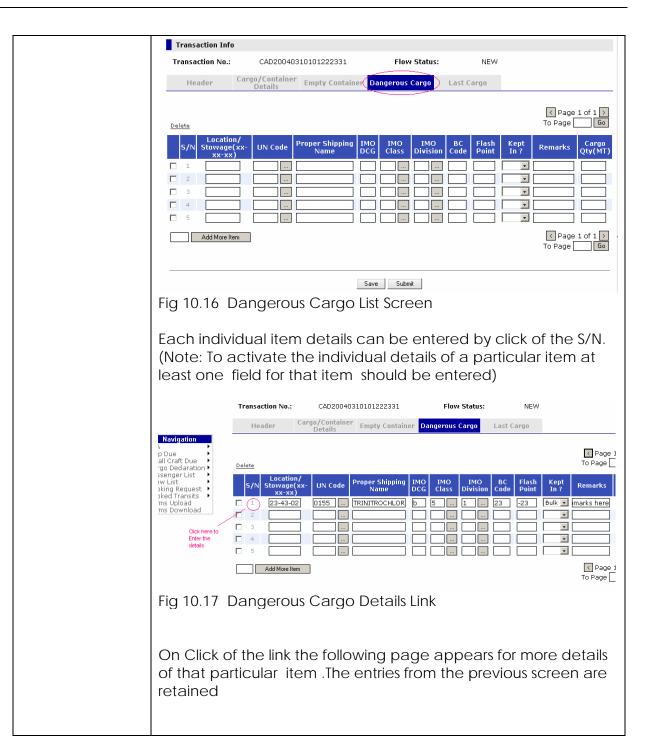


On Click of the link the following page appears for more details of that particular item . The entries from the previous screen are retained **EDCS** Cargo Declaration Details Transaction Info Transaction No.: CAD20070320074529318 Flow Status: NEW Sync Status: Sync Message: Doc Status: OPEN General Cargo Containerized Cargo Empty Container Dangerous Cargo Header General Cargo Details Harmon. Code\*: Description: 730820 ... TOWERS AND LATTICE MA Port Of Origin Code\*: Port Of Dest. Code\*: AEAMU ... USLAX ... Port Of Origin Descr.: Port Of Dest. Descr.: ABU MUSA LOS ANGELES Country Of Dest.: Country Of Origin: UNITED ARAB EMIRATES UNITED STATES Weight(MT)\*: 20.2 Volume(CM): Next Previous Back Fig 10.12 – General Cargo Item Details Screen If you have already entered more than one item in the List screen use the Next button to go the next item details screen or previous button to go the previous item details screen. If there are no previous or next items then on click of the Next or Previous button the current item itself is show. Use the Back button to return to the List Screen Next Previous Back Fig 10.13 –Navigation to next /previous item or the list page The same features for Containerized Cargo Details, but with other fields must be entered. General Cargo Containerized Cargo Empty Container Dangerous Cargo Last Cargo ✓ Page 1 of 1 > **v** 4 ✓ Page 1 of 1 >
To Page Go Add More Items

Fig 10.14 - Containerized Cargo Details Link

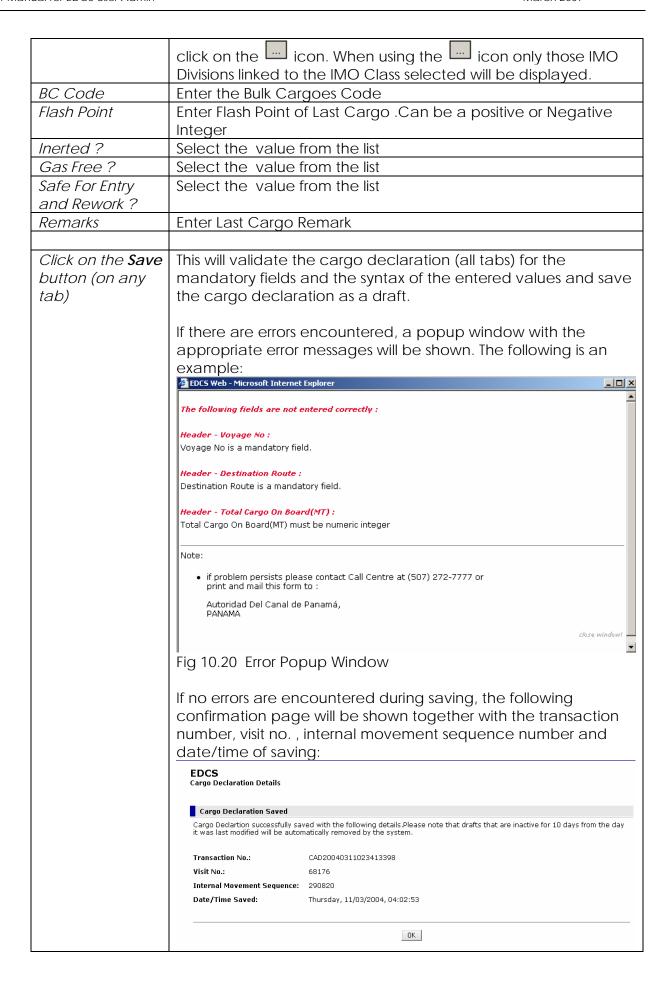
	Fig 10.15 – Containerized Cargo Item Details Screen  If there are more than 5 items to be entered return to the Cargo /Container List Screen and enter the number of additional items and click on the Add More Items button . Additional blank rows will be created in the next List Page.    4     512300020
	To Page 2 Go  Fig 10.16 –Page navigator
Container ID	Enter the numeric Container Identifier
Container Size	Select the value from the list
Container Size Type	Select the value from the list
Container Type	Select the value from the list
Container Weight(MT)	Enter container weight in Metric Tones
Container	Enter the Container Location . Should be of exactly format xx-xx-
Location	xx where x is a numeric value
Container Deck Location	Select the value from the list
Cargo Port Of Origin Code	To select from a predefined list of port codes, click on the icon .On Select of the code the Cargo Port Of Origin Description, Cargo Country Of Origin are auto populated
Cargo Port Of Origin Description	This field cannot be edited ,use the Of Origin field to fill in these values
Cargo Country Of Origin	This field cannot be edited ,use the icon in the Cargo Port Of Origin field to fill in these values
Harmonized Code	To select from a predefined list of Harmonized codes, click on the icon.
Harmonized Description	This field cannot be edited ,use the icon in the Harmonized Code field to fill in these values

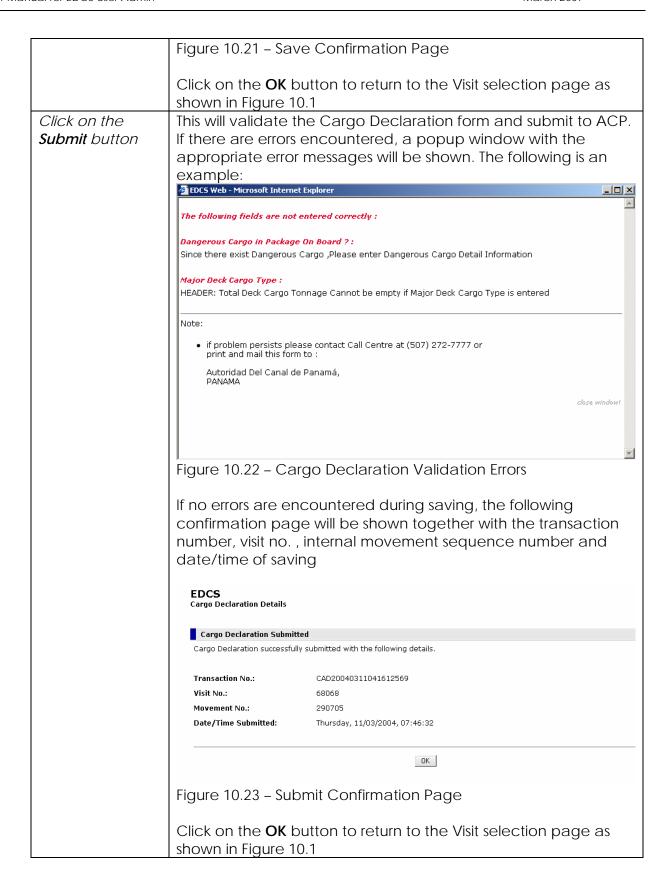
Cargo Quantity	Enter Cargo Quantity in Metric Tones
in( MT) Cargo Volume in (CM)	Enter Cargo volume in Cubic meters
Discharge Cargo Quantity (MT)	Discharge Cargo Quantity in Metric Tones to port of destination
Cargo Port Of Destination Code	To select from a predefined list of port codes, click on the icon .On Select of the code the Cargo Port Of Destination Description, Cargo Country Of Destination are auto populated
Cargo Port Of Destination Description	This field cannot be edited ,use the icon in the Cargo Port Of Destination field to fill in these values
Cargo Country Of Destination	This field cannot be edited ,use the icon in the Cargo Port Of Destination field to fill in these values
Empty Container Tab	Click On Empty Container Tab to Enter the empty container Information.  Note there are no hyperlinks for S/N of individual items in the list.
	EDCS Cargo Declaration Details  Transaction Info  Transaction No.: CAD20040309122910851 Flow Status: NEW  Header Cargo/Container Details  Empty Container Dangerous Cargo Last Cargo  CPage 1 of 1 > To Page 60  S/N Deck Location Type Size Size Type Qty Of Empty Containers Empty Container Weight (MT)  1 Above Deck General Cargo 20 STD 23 120  2 Above Deck General Cargo 40 HC 23 120  3 Below Deck General Cargo 20 Y HC 4 120  4 Below Deck Specialized 45 Y HC 23 120  5 Above Deck Reefer Cargo 45 STD 16 120  AddMorellem  Save Submit  Fig 10.15 Empty Container List Screen
Deck Location	Select the value from the list
Туре	Select the value from the list
Size	Select the value from the list
Size Type	Select the value from the list
Oty Of Empty Containers	Enter the quantity of empty container only numeric integers
Empty Container Weight(MT)	Empty Container Weight in Metric Tons
Dangerous Cargo Tab	Click On Dangerous Cargo Tab to Enter the dangerous Cargo Information.



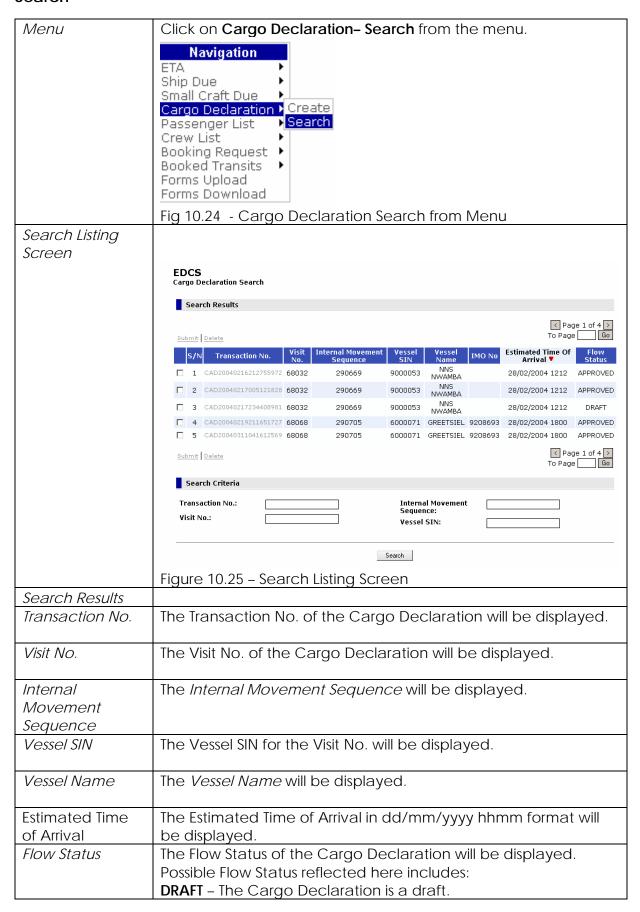
	Header Cargo/Container Empty Container Dangerous Cargo Last Cargo			
	Dangerous Cargo Information			
	Location/ Stowage 23 (xx-xx-xx):	3-43-02 .55 LINITROCHLOR	Cargo Qty(MT): Port Of Origin: Port Of Origin Description: Country Of Origin: Port Of Destination: Port Of Destination Description: Country Of Destination: Remarks:	343
		Next Prev	rious Back	
	Fig 10.18 Danger	rous Cargo Individu	ual Item Deta	nils
		ne Cargo/Contain different items and argo List Screen		_
Location/Stowag		n Board of danger	_	hould be of
е	format xx-xx-xx where x is numeric integer			
UN Code	list of UN codes, of	r Dangerous goods click on the ico		om a predefined
Proper shipping	Proper shipping name of dangerous goods .This field cannot be			
Name	edited ,use the icon in the <i>UN Code</i> field to fill in this values			
IMO DCG	International Maritime Organization (IMO) Division Compatibility			
	Group. This field of Code field to fill in	cannot be edited , n this values	use the 🛄 i	con in the UN
IMO Class	Enter Internationa	al Maritime Organiz	zation (IMO)	Class To
IN 40 Division		defined list of IMO		
IMO Division		al Maritime Organia		
	select from a pre icon.	defined list of IMO	Division, click	con the Lind
BC Code	Enter Bulk Cargo			
Flash Point	Enter Flash point negative integer	of dangerous mat	erial .This car	n be a positive or
Kept In?		o Kept In Bulk or Pa		
Cargo Qty (MT)	Material	intity in Metric Tone		
Port Of Origin	•	de of the Dangero  Port Code, click o		
Port Of Origin		scription of the Dar		
Description	editable field wh	en clicked on Port		
Country Of	populated.	of the D = :-	NASAS SISTEMATICAL TILL	. la mana114   1   1
Country Of	Country of Origin	of the Dangerous	iviaterial. This	s is non editable

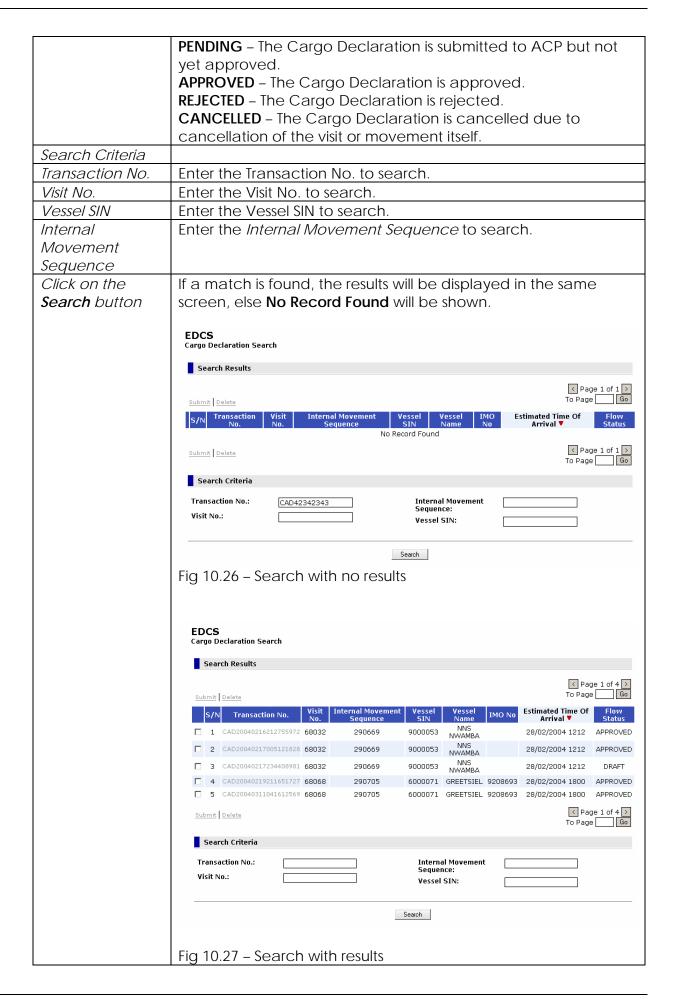
Origin	field when clicked on Port Code icon this field is populated.
Port Of Destination	Port of Destination Code of the Dangerous Material. To select from a predefined list of Port Code, click on the icon.
Port Of Destination Description	Port of Destination Description of the Dangerous Material. This is non editable field when clicked on Port Code icon this field is populated.
Country Of Destination	Country of Destination of the Dangerous Material. This is non editable field when clicked on Port Code icon this field is populated.
Last Cargo Tab	Click On Last Cargo Tab to Enter the last cargo Information.  Note there are no hyperlinks for S/N of individual items in the list.  EDCS Cargo Declaration Details  Transaction No: CAD20040311023413398 Flow Status: NEW  Header Cargo/Container Empty Container Dangerous Cargo Last Cargo  S/N Location/ Dangerous Stowage
Last Cargo Dangerous Location	Enter Last Cargo Dangerous Location . Should be of format xx-xx-xx where x is numeric integer
UN Code	Enter last cargo UN Code for Dangerous Materials. To select from a predefined list of UN Code, click on the icon.
Proper Shipping Name	Proper Shipping Name of the Dangerous Materials. This is non editable field when clicked on UN Code icon this field is populated.
IMO DCG	International Maritime Organization (IMO) Division Compatibility  Group. This field cannot be edited ,use the icon in the UN  Code field to fill in this values
IMO Class	Enter IMO Class. To select from a predefined list of IMO Class, click on the icon.
IMO Division	Enter IMO Division. To select from a predefined list of IMO Class,

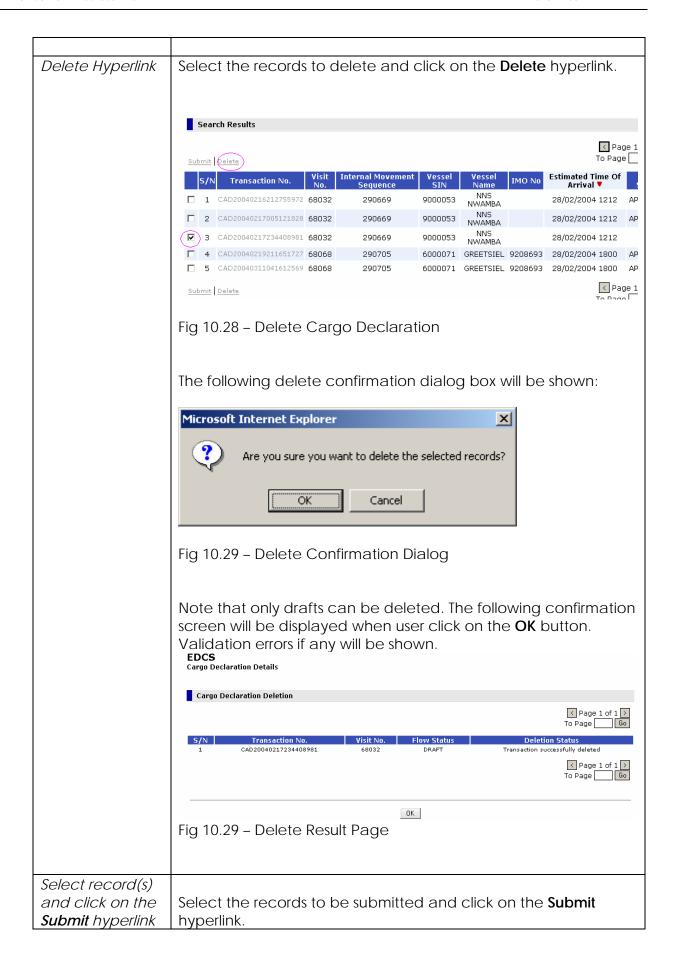


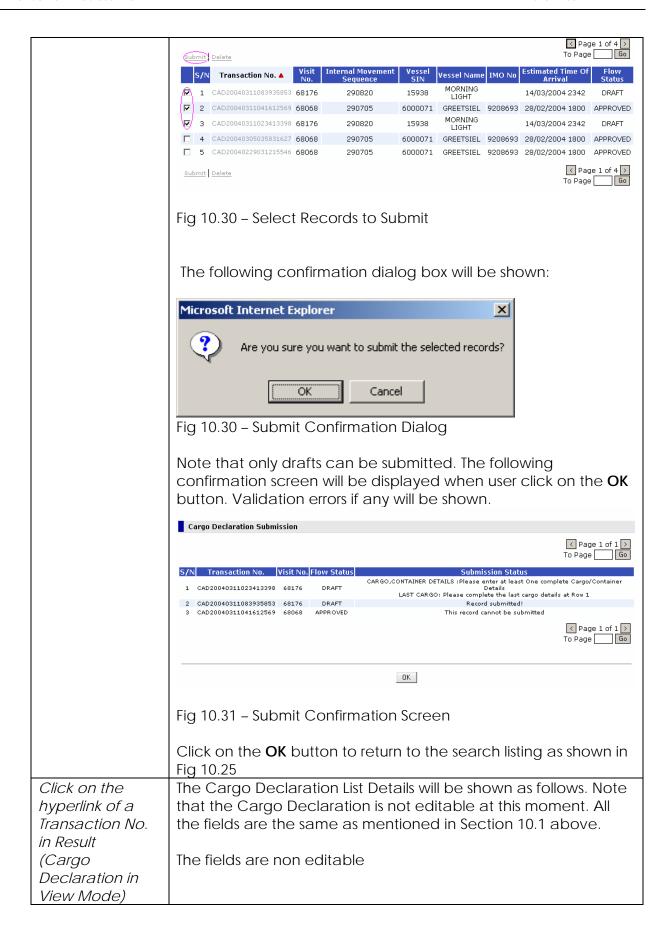


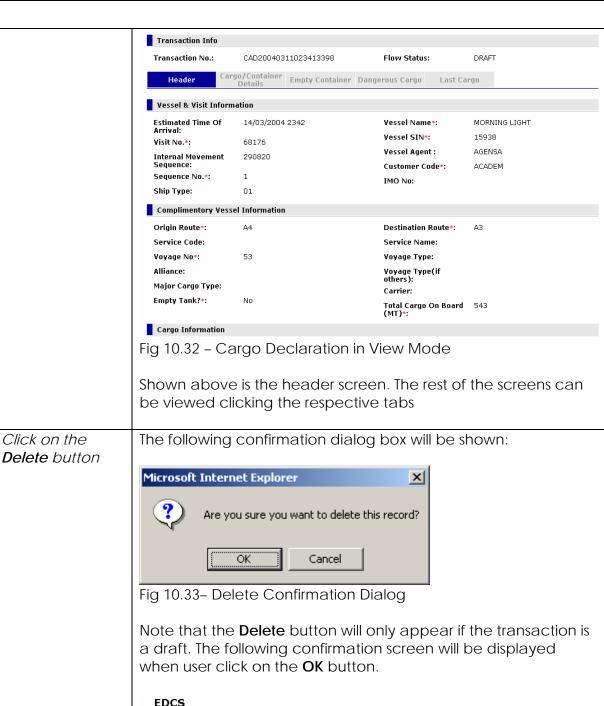
#### 10.2 Search











OK

Thursday, 11/03/2004, 09:40:44

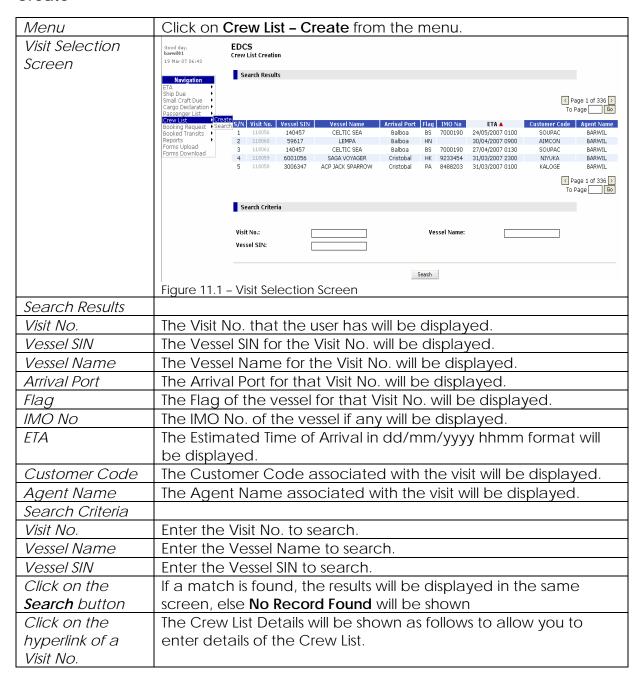
Fig 10.34 - Delete Confirmation Screen

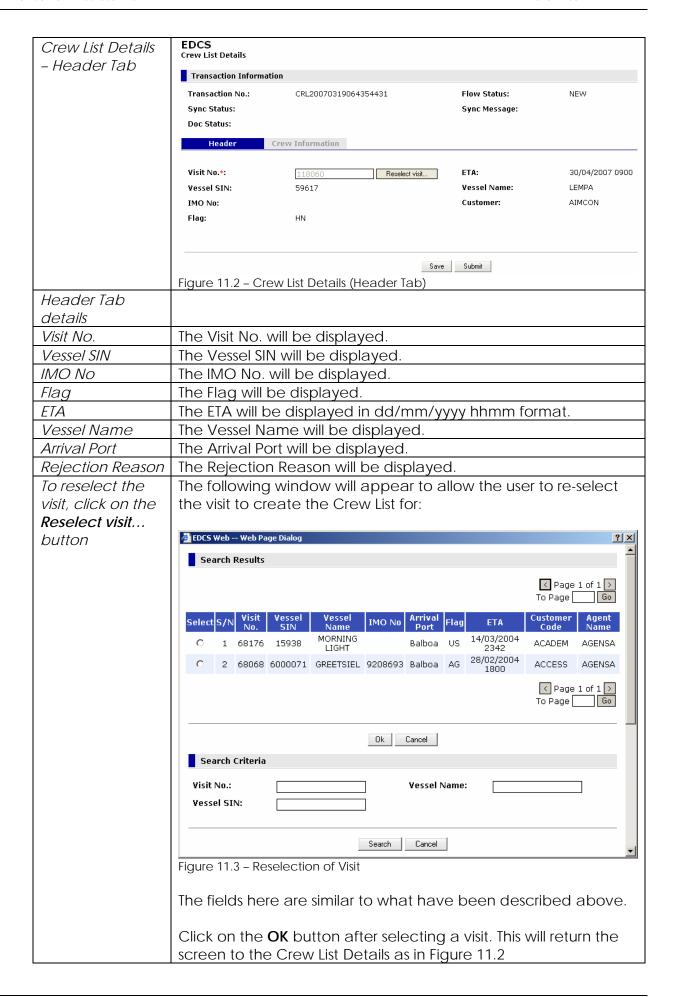
Date/Time Deleted:

	Click on the <b>C</b>	<b>OK</b> button to return t	o the search	listing as shown in
	Figure 10.25			
Click on the <b>Edit</b>	When the user clicks on Edit button in view mode the fields			
button	become non editable as in Fig 10.32 to Fig 10.35			
	Complimentory Vessi	el Information		
	Origin Route*:	A4	Destination Route*:	A4
	Service Code:	P4	Service Name:	P4
	Voyage No*:	53	Voyage Type:	
	Alliance:		Voyage Type(if others):	
	Major Cargo Type:		Carrier:	
	Empty Tank?*:	C Yes ⊙ No	Total Cargo On Board (MT)*:	0
	Cargo Information			
	Major Deck Cargo		Deck Cargo Remark:	
	Type: Total Deck Cargo			
	Tonnage: Explosives Or	<u> </u>		
	Dangerous Cargo in Bulk On Board ?*:	C Yes		
	Dangerous Cargo in Package On Board ?*:	C Yes ⊙ No		
	_		itable	
	Fig 10.35 - Ca	irgo declaration edi	itable	
	Note when a	draft cargo declara	ation is edited	d the Transaction
		changed, whereas		
		aration is edited a r		
	created		.ovaoao.	
Click on the		er clicks on Duplicate	- button in v	iew mode all the
<b>Duplicate</b> button		the vessel and visit in		
	Vessel & Visit Informa			
	Estimated Time Of		Vessel Name*:	
	Arrival:		Vessel SIN*:	
	Visit No.*: Internal Movement	Select	Vessel Agent :	
	Sequence:		Customer Code*:	
	Sequence No.*: Ship Type:		IMO No:	
	Complimentory Vesse	l Information		
	Origin Route*:	A4	Destination Route*:	A4
	Service Code:	AT JES	Service Name:	87
	Voyage No*:	53	Voyage Type:	
	Alliance:		Voyage Type(if others):	
	Major Cargo Type:		Carrier:	
	Empty Tank?*:	C Yes ⊙ No	Total Cargo On Board (MT)*:	0
			,	
	Fig 10.36 - Ca	rgo Declaration Du	uplicated (Exc	cept Vessel & Visit
	Information)	J	`	•
	<b>_</b>			
	Use the select	t button as explaine	d previously	in Fia 10.4 to
		isit information	1 1 2 1 2 2 3 3 3	
	100000 the visit information			
	The user can	delete , save or sub	mit information	on as explained in
		delete , save or subl ons or can use bac		•
	previous secti	delete , save or sub ons or can use bac ation listing page		•

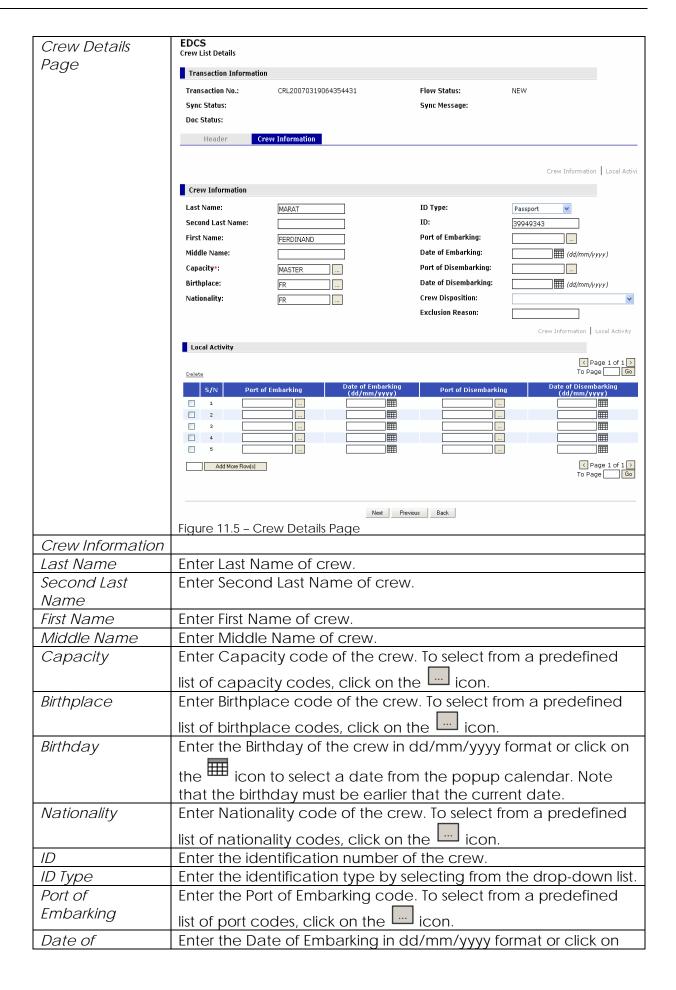
### 11 Crew List (CRL)

#### 11.1 Create

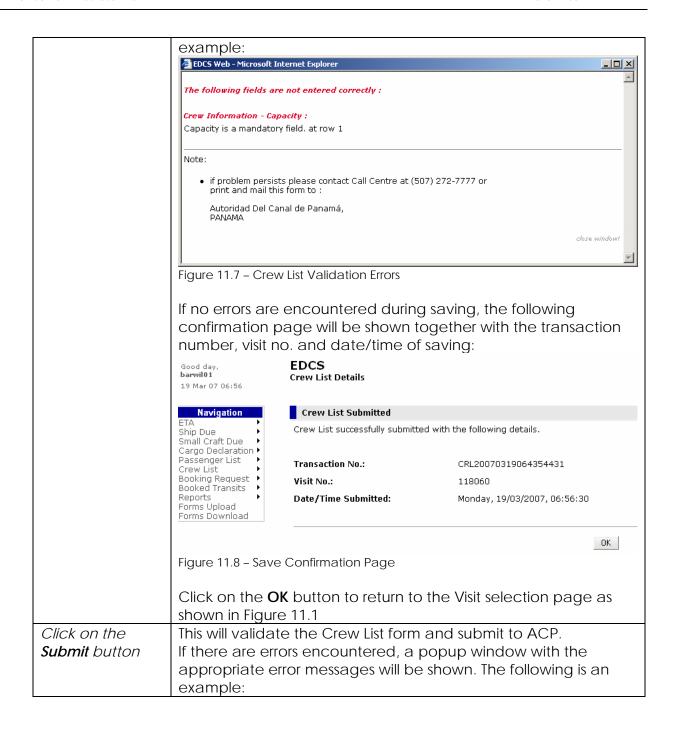


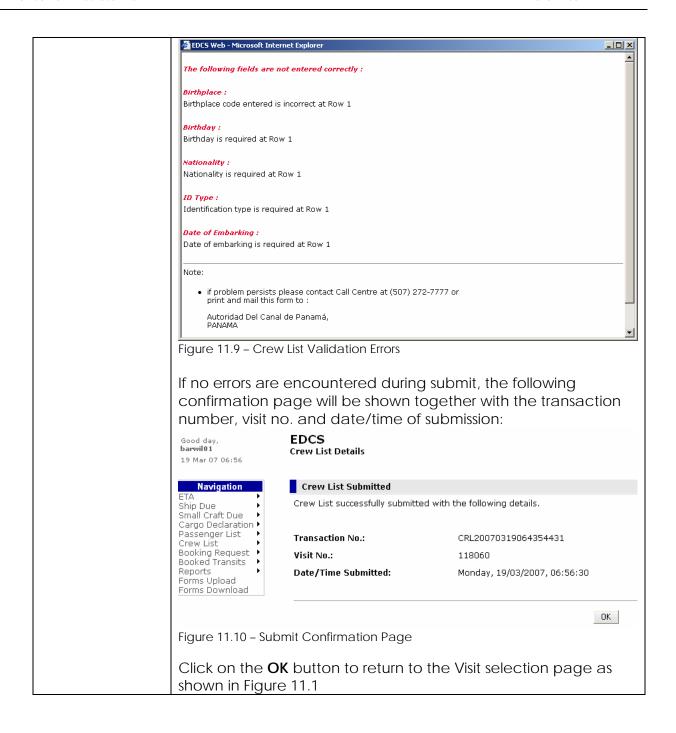


	Click on the <b>Crew Information</b> Tab to display the following
	screen. Enter details of the crew information.
Crew List Details	EDCS Crew List Details
- Crew	Transaction Information
Information Tab	Transaction No.: CRL20070319064354431 Flow Status: NEW Sync Status: Sync Message: Doc Status: Header Crew Information
	S Page 1 of 1 > To Page To Pag
	S/N Last Name First Name Capacity Birthplace (dd/mm/yyyy) Nationality ID Type ID  1
	Save Submit
	Figure 11.4 - Crew List Details (Crew Information Tab)
Crew Information	
Tab Details	
Last Name	Enter Last Name of crew.
First Name	Enter First Name of crew.
Capacity	Enter Capacity code of the crew. To select from a predefined
	list of capacity codes, click on the L icon.
Birthplace	Enter Birthplace code of the crew. To select from a predefined list of birthplace codes, click on the icon.
Birthday	Enter the Birthday of the crew in dd/mm/yyyy format or click on
2	the icon to select a date from the popup calendar. Note that the birthday must be earlier that the current date.
Nationality	Enter Nationality code of the crew. To select from a predefined
	list of nationality codes, click on the icon.
ID Type	Enter the identification type by selecting from the drop-down list.
ID	Enter the identification number of the crew.
Add More Row(s)	To add more rows for more crew members, enter a numeric number and click on the <b>Add More Row(s)</b> button.
Click on the <b>S/N</b> hyperlink next to a crew	The details of the crew will be shown as follows:



Embarking	the icon to select from the popup calendar.
Port of	Enter the Port of Disembarking code. To select from a
Disembarking	predefined list of port codes, click on the Lind icon.
Date of	Enter the Date of Disembarking in dd/mm/yyyy format or click
Disembarking	on the icon to select from the popup calendar.
Crew Disposition	Enter the Crew Disposition by selecting from the drop-down list.
Exclusion Reason	Enter the exclusion reason.
Local Activity	
Port of	Enter the Port of local Embarking code. To select from a
Embarking	predefined list of port codes, click on the icon.
Date of	Enter the Date of local Embarking in dd/mm/yyyy format or click
Embarking	on the icon to select from the popup calendar.
Port of	Enter the Port of local Disembarking code. To select from a
Disembarking	predefined list of port codes, click on the icon.
Date of	Enter the Date of local Disembarking in dd/mm/yyyy format or
Disembarking	
	click on the icon to select from the popup calendar.
Add More Row(s)	To add more rows for more local activity, enter a numeric
. ,	number and click on the Add More Row(s) button.
Click on the <b>Next</b>	This will show the details page of the next crew member entered
button	in the table in Figure 11.4.
Click on the	This will show the details page of the previous crew member
Previous button Click on the	entered in the table in Figure 11.4.  This will bring the user back to the table listing of the crew
Back button	members as shown here once again:  EDCS  Crew List Details
	Transaction Information
	Transaction No.: CRL20070319064354431 Flow Status: NEW
	Sync Status: Sync Message:  Doc Status:
	Header Crew Information
	S (N) Lect Name First Name Canacitus Birthday Nationality ID Tune ID
	□ 1 MARAT FERDINAND MASTER FR 01/01/1950 FR Passport ▼ 39949343
	4
	Add More Row(s)
	To Page Go
	Save Submit
	Figure 11.6 - Crew List Details (Crew Information Tab)
Click on the Save	This will validate the form and save the Crew List as a draft.
button	If there are arrows an accumtored a resource with the terms
	If there are errors encountered, a popup window with the
	appropriate error messages will be shown. The following is an





### 11.2 Search

Menu	Click on Crew List - Search from the menu.			
Search Listing	The list of Crew List transactions will be listed as shown:			
Screen				
	Qood day, EDCS barrell81 Crew List Search 19 Mar 07 06:07 27			
	Nexigation Search Results			
	ETA Ship Due Small Craft Due Carop Dedaration Caro De Dedaration Caro De Caro			
	Passenger List   Gulette Crew List   Greate Booking Request   SyN   Transaction No.   Visit No.   Vessel SIN   Vessel Name   Customer   ETA   Doc Status   Flow Status   Sync Status			
	Booked Transits   1 CR120070319064354431 118060 59617 LEMPA AJMCON 30/04/2007 0900 OPEN APPROVED Success Reports   2 CR120061124111632157 117221 790508 SAGA WIND NIYUKA 01/12/2006 1430 OPEN APPROVED Success			
	Forms Download 3 CRI20061124083452537 117774 723843 TOBA WILINA 29/11/2006 2000 OPEN APPROVED Success  4 CRI20061122091642042 116965 759350 HYUNDAI NO.103 WILINA 29/11/2006 1600 OPEN APPROVED Success			
	5 CR120061125093004629 116931 6003370 EL TORO DELPHI 29/11/2006 1200 OPEN APPROVED Success  Submit I Delete			
	To Page Go			
	Search Criteria			
	Transaction No.:  Vessel SIN:  Vessel Name:  Flow Status:  Sync Status:			
	FIRST Status.			
	Figure 11.11 – Search Listing Screen			
Search Results				
Transaction No.	The Transaction No. of the Crew List will be displayed.			
Visit No.	The Visit No. of the Crew List will be displayed.			
Vessel SIN	The Vessel SIN for the Visit No. will be displayed.			
Vessel Name	The Vessel Name for the Visit No. will be displayed.			
Arrival Port	The Arrival Port for that Visit No. will be displayed.			
ETA	The Estimated Time of Arrival in dd/mm/yyyy hhmm format will			
	be displayed.			
Flow Status	The Flow Status of the Crew List will be displayed.			
	Possible Flow Status reflected here includes:			
	DRAFT – The Crew List is a draft.			
	<b>SUMITTED</b> – The Crew List is submitted to ACP but not yet			
	approved.			
	APPROVED - The Crew List is approved.  REJECTED - The Crew List is rejected.			
	CANCELLED – The Crew List is rejected.  CANCELLED – The Crew List is cancelled due to cancellation of			
	the visit itself.			
Search Criteria				
Transaction No.	Enter the Transaction No. to search.			
Visit No.	Enter the Visit No. to search.			
Vessel SIN	Enter the Vessel SIN to search.			
Vessel Name	Enter the Vessel Name to search.			
Click on the	If a match is found, the results will be displayed in the same			
Search button	screen, else <b>No Record Found</b> will be shown.			
Select record(s)	Select the records to delete and click on the <b>Delete</b> hyperlink.			
and click on the	The following delete confirmation dialog box will be shown:			
<b>Delete</b> hyperlink				

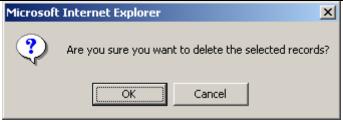


Figure 11.12 - Delete Confirmation Dialog

Note that only drafts can be deleted. The following confirmation screen will be displayed when user click on the **OK** button. Validation errors if any will be shown.

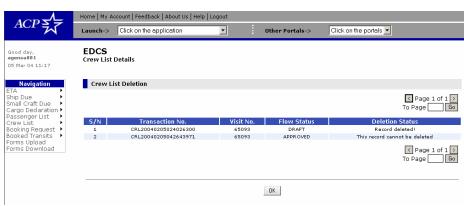


Figure 11.13 - Delete Confirmation Screen

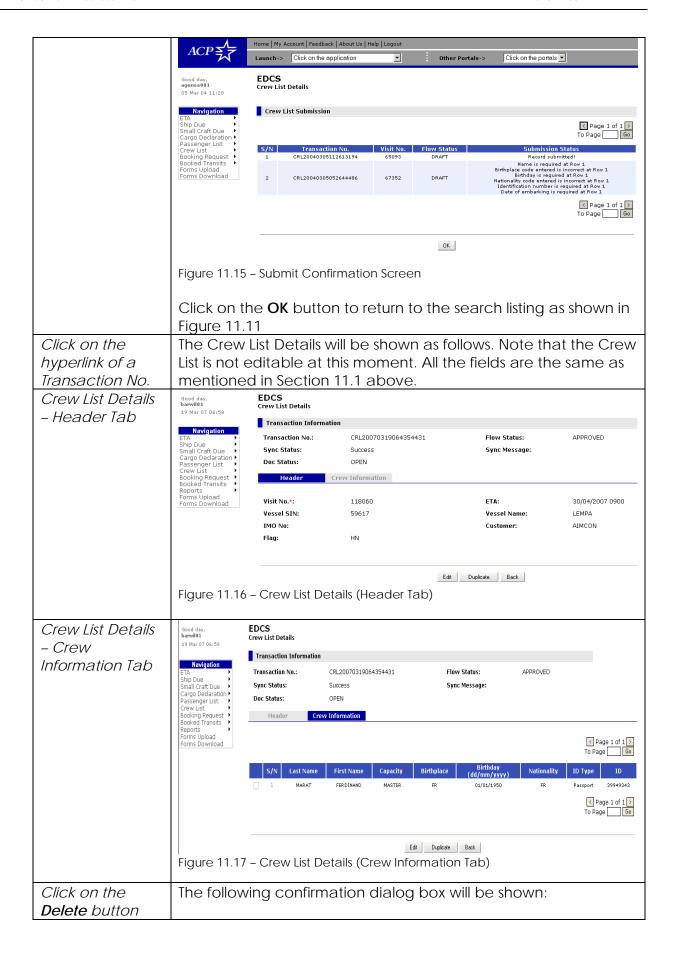
Click on the **OK** button to return to the search listing as shown in Figure 11.11

Select record(s) and click on the Submit hyperlink Select the records to be submitted and click on the **Submit** hyperlink. The following confirmation dialog box will be shown:



Figure 11.14 - Submit Confirmation Dialog

Note that only drafts can be submitted. The following confirmation screen will be displayed when user click on the **OK** button. Validation errors if any will be shown.



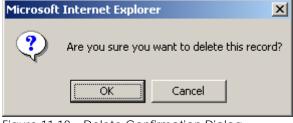


Figure 11.18 - Delete Confirmation Dialog

Note that the **Delete** button will only appear if the transaction is a draft. The following confirmation screen will be displayed when user click on the **OK** button.

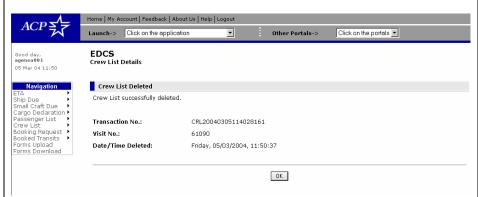
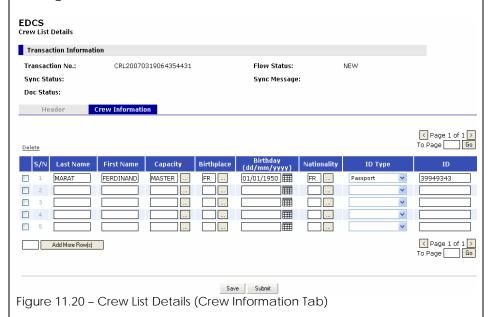


Figure 11.19 - Delete Confirmation Screen

Click on the **OK** button to return to the search listing as shown in Figure 11.11

## Click on the **Edit** button

The **Crew Information** tab becomes editable for the user to change the crew information as shown here:



The user edits the information in the crew list details and then either save it as a draft by clicking the **Save** button or click on the **Submit** button to submit the Crew List to ACP.

The validation and confirmation screens and dialogs displayed

will be similar to those described in Section 11.1.

To return to the Crew List Search Listing page, click on the **Back** button.

# Click on the **Duplicate** button

The **Crew Information** tab becomes editable for the user to change the crew information as shown here:

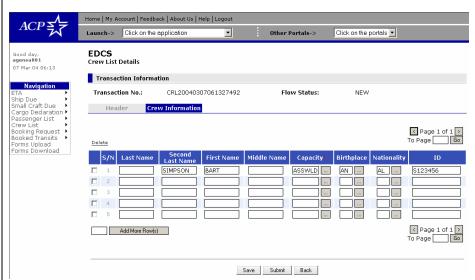


Figure 11.21 - Crew List Details (Crew Information Tab)

In addition, the **Reselect Visit...** button in the **Header** tab will be enabled for the user to select a visit for this duplicated crew list. The following is a sample screen:

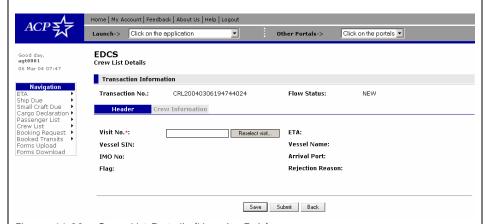


Figure 11.22 - Crew List Details (Header Tab)

The user can click on the **Reselect Visit**... button to select a visit for this Crew List. The same procedure applies as described in Section 11.1.

The user then edits the crew list details in the **Crew Information** tab if necessary and then either save it as a draft by clicking the **Save** button or click on the **Submit** button to submit the Crew List to ACP.

The validation and confirmation screens and dialogs displayed will be similar to those described in Section 11.1.

To return to the Crew List Search Listing page, click on the **Back** button.

## Click on the **Submit** button

The following confirmation dialog box will be shown:



Figure 11.23 - Submit Confirmation Dialog

Note that the **Submit** button will only appear if the transaction is a draft.

Click on the **OK** button. This will validate the Crew List form and submit to ACP. If there are errors encountered, a popup window with the appropriate error messages will be shown. The following is an example:

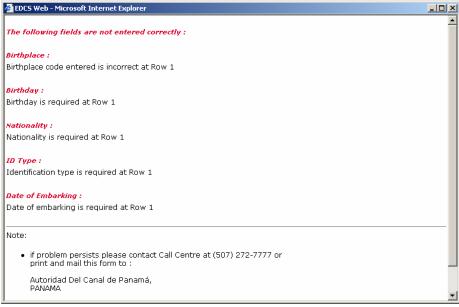
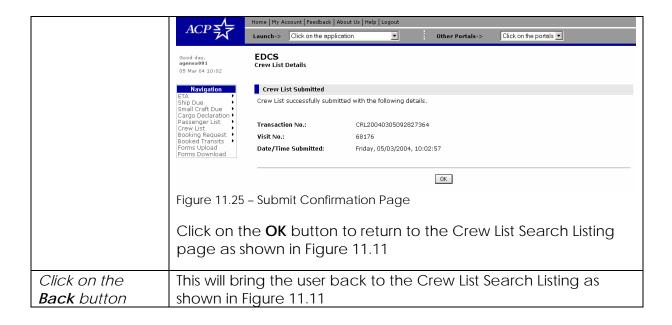


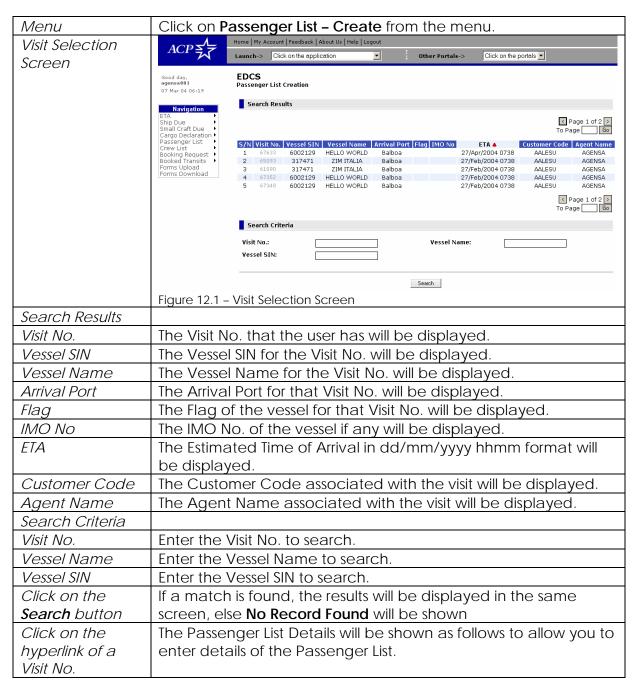
Figure 11.24 - Crew List Validation Errors

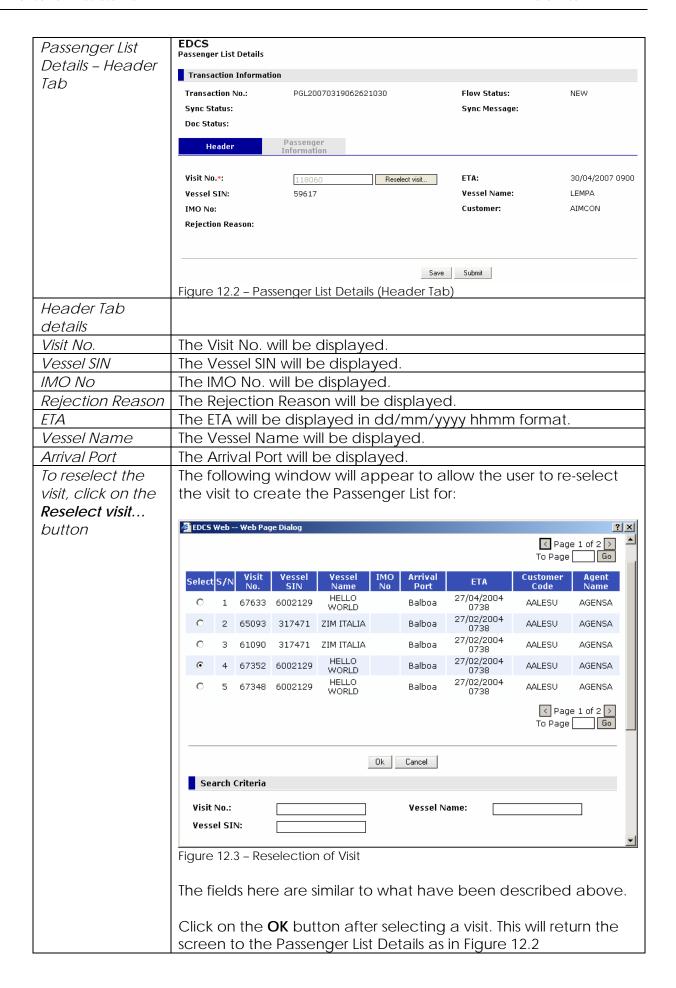
If no errors are encountered during submit, the following confirmation page will be shown together with the transaction number, visit no. and date/time of submission:



### 12 Passenger List (PGL)

#### 12.1 Create

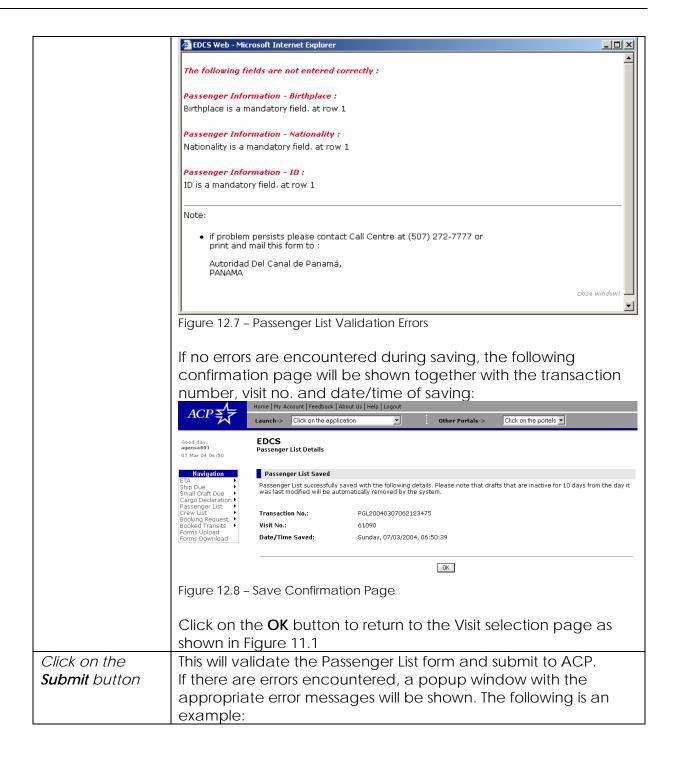


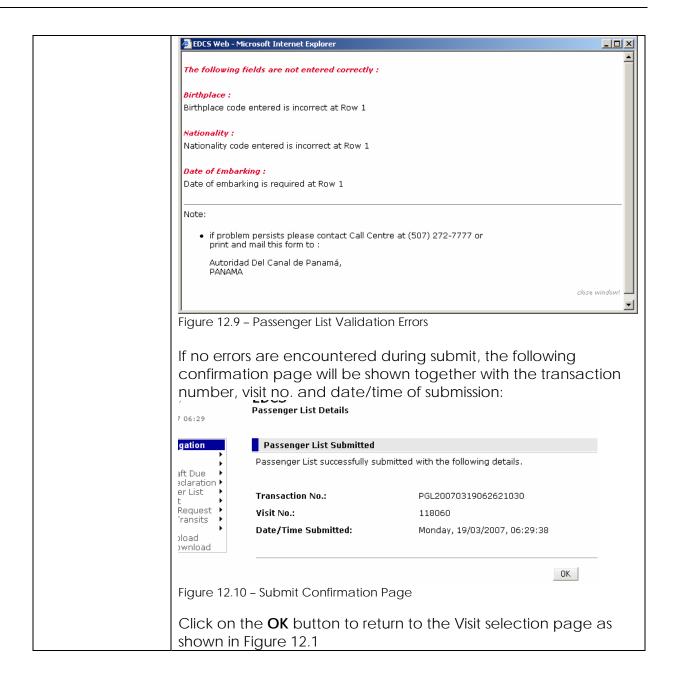


	Click on the <b>Passenger Information</b> Tab to display the following
	screen. Enter details of the passenger information.
Passenger List	EDCS Passenger List Details
Details –	Transaction Information
Passenger	Transaction No.: PGL20070319062621030 Flow Status: NEW
Information Tab	Sync Status: Sync Message:
	Doc Status:
	Header Passenger Information
	<pre>Lelete</pre> <pre>Lelete&lt;</pre>
	S/N Last Name First Name Birthplace Birthday (dd/mm/yyyy) Nationality State ID Type ID
	□ 3
	Add More Row(s)
	To Page Go
	Save Submit
	Figure 12.4 – Passenger List Details (Passenger Information Tab)
Passenger	
Information Tab	
Details	
Last Name	Enter Last Name of passenger.
Second Last	Enter Second Last Name of passenger.
Name	
First Name	Enter First Name of passenger.
Middle Name	Enter Middle Name of passenger.
Birthplace	Enter Birthplace code of the passenger. To select from a
	predefined list of birthplace codes, click on the icon.
Birthday	Enter the Birthday of the passenger in dd/mm/yyyy format or
	click on the icon to select a date from the popup calendar.
	Note that the birthday must be earlier that the current date.
Nationality	Enter Nationality code of the passenger. To select from a
	predefined list of nationality codes, click on the icon.
ID	Enter the identification number of the passenger.
Add More Row(s)	To add more rows for more passenger members, enter a
	numeric number and click on the <b>Add More Row(s)</b> button.
Click on the S/N	The details of the passenger will be shown as follows:
hyperlink next to	2.2.2 3. 4 passaring at 1 20 artornin at 101101101
a crew	

Passenger Details	EDCS Passenger List Details			
Page	Transaction Information			
_	Transaction No.:	PGL20070319062621030	Flow Status:	NEW
	Sync Status: Doc Status:		Sync Message:	
		Passenger		
	Header	Passenger Information		
				Passenger Information   Local Activity
	Passenger Information			
	Last Name: Second Last Name:	LOPEZ	State: ID Type:	
	First Name:	SANDRA	ID:	Passport
	Middle Name:		Port of Embarking:	
	Birthplace*: Birthday*:	PA (dd/mm/yyyy)	Date of Embarking: Port of Disembarking:	(dd/mm/yyyy)
	Nationality*:	PA	Date of Disembarking:	(dd/mm/yyyy)
				Passenger Information   Local Activity
	Local Activity			
	<u>Delete</u>			Page 1 of 1   To Page   Go
	S/N Port of	f Embarking Date of Embarking (dd/mm/yyyy)	Port of Disembarki	ng Date of Disembarking (dd/mm/yyyy)
	1 2			
	3			
	5			
	Add More Row(s)	]		✓ Page 1 of 1 > To Page
				TO Page
		Next Pre	vious Back	
	Figure 12.5 - Par	ssenger Details Page	Vious Back	
Passenger	119410 12.0 14.	sseriger Betails rage		
Information				
Last Name	Enter Last Na	me of passenger.		
Second Last		d Last Name of passe	enger.	
Name		·		
First Name	Enter First Na	me of passenger.		
Middle Name	Enter Middle	Name of passenger	•	
Birthplace	Enter Birthpla	ice code of the pass	senger. To se	lect from a
	predefined li	st of birthplace code	es click on th	ne icon
Birthday		hday of the passence		
2				
	click on the <sup>t</sup>	icon to select a	date from the	e popup calendar.
		e birthday must be e		
Nationality	Enter Nationa	ality code of the pas	ssenger. To se	elect from a
	predefined li	st of nationality code	es, click on th	ne 🛄 icon.
ID		ntification number o		
Port of		t of Embarking code		
Embarking			1	- I- I
)		des, click on the		ormat or allali ar
Date of		te of Embarking in d		
Embarking	the Hicon	to select from the po	opup calend	ar.
Port of	Enter the Por	t of Disembarking co	nde Toiselec	t from a
Disembarking		•		
		st of port codes, clic		icon.
Date of	Enter the Dat	te of Disembarking ir	n dd/mm/yyy	y format or click

Disembarking	on the icon to select from the popup calendar.
Local Activity	
Port of	Enter the Port of local Embarking code. To select from a
Embarking	predefined list of port codes, click on the icon.
Date of	Enter the Date of local Embarking in dd/mm/yyyy format or click
Embarking	
Emeaning	on the icon to select from the popup calendar.
Port of	Enter the Port of local Disembarking code. To select from a
Disembarking	predefined list of port codes, click on the icon.
Date of	Enter the Date of local Disembarking in dd/mm/yyyy format or
Disembarking	click on the icon to select from the popup calendar.
Add More Row(s)	To add more rows for more local activity, enter a numeric number and click on the <b>Add More Row(s)</b> button.
Click on the <b>Next</b>	This will show the details page of the next passenger member
button	entered in the table in Figure 12.4.
Click on the	This will show the details page of the previous passenger
<b>Previous</b> button	member entered in the table in Figure 11.4.
Click on the	This will bring the user back to the table listing of the passenger
Back button	members as shown here once again:  EDCS Passenger List Details
	Transaction Information
	Transaction No.: PGL20070319062621030 Flow Status: NEW Sync Status: Sync Message:
	Doc Status:
	Header Passenger Information
	< Page 1 of 1 >
	Delete To Page Go
	S/N Last Name First Name Birthplace Birthday (dd/mm/yyyy) Nationality State ID Type ID
	1 LOPEZ SANDRA PA 07/02/1960 PA Passport 4454434  2
	5
	Add More Row(s)  C Page 1 of 1 > To Page Go
	Save Submit
	Figure 12.6 – Passenger List Details (Passenger Information Tab)
Click on the Save	This will validate the form and save the Passenger List as a draft.
button	If the one can consider the state of the sta
	If there are errors encountered, a popup window with the
i	appropriate error messages will be shown. The following is an
	example:





### 12.2 Search

Menu	Click on Passenger List - Search from the menu.			
Search Listing	The list of Passenger List transactions will be listed as shown:			
Screen	EDCS			
	Good day,   EDCS			
	Navigation Search Results			
	Ship Due Small Craft Due Small Craft Due P			
	Cargo Declaration   To Page			
	Policy   P			
	Search Criteria			
	Transaction No.:  Vessel SIN:  Vessel Name:  Flow Status:  Vsync Status:			
	Search			
Caranala Danilla	Figure 12.11 - Search Listing Screen			
Search Results	The Transportion No. of the Descender List will be displayed			
Transaction No.	The Transaction No. of the Passenger List will be displayed.			
Visit No.	The Visit No. of the Passenger List will be displayed.			
Vessel SIN	The Vessel SIN for the Visit No. will be displayed.			
Vessel Name	The Vessel Name for the Visit No. will be displayed.			
Arrival Port	The Arrival Port for that Visit No. will be displayed.			
ETA	The Estimated Time of Arrival in dd/mm/yyyy hhmm format will be displayed.			
Flow Status	The Flow Status of the Passenger List will be displayed.			
	Possible Flow Status reflected here includes:			
	<b>DRAFT</b> - The Passenger List is a draft.			
	SUBMITTED – The Passenger List is submitted to ACP but not yet approved.  APPROVED – The Passenger List is approved.			
	REJECTED - The Passenger List is rejected.  CANCELLED - The Passenger List is cancelled due to cancellation			
	of the visit itself.			
Search Criteria	OT THE VISIT ROOM			
Transaction No.	Enter the Transaction No. to search.			
Visit No.	Enter the Visit No. to search.			
Vessel SIN	Enter the Vessel SIN to search.			
Vessel Name	Enter the Vessel Name to search.			
Click on the	If a match is found, the results will be displayed in the same			
Search button	screen, else <b>No Record Found</b> will be shown.			
Select record(s)	Select the records to delete and click on the <b>Delete</b> hyperlink.			

and click on the **Delete** hyperlink

The following delete confirmation dialog box will be shown:



Figure 12.12 - Delete Confirmation Dialog

Note that only drafts can be deleted. The following confirmation screen will be displayed when user click on the **OK** button. Validation errors if any will be shown.



Figure 12.13 - Delete Confirmation Screen

Click on the **OK** button to return to the search listing as shown in Figure 12.11

Select record(s) and click on the **Submit** hyperlink Select the records to be submitted and click on the **Submit** hyperlink. The following confirmation dialog box will be shown:

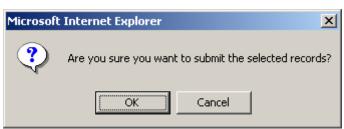
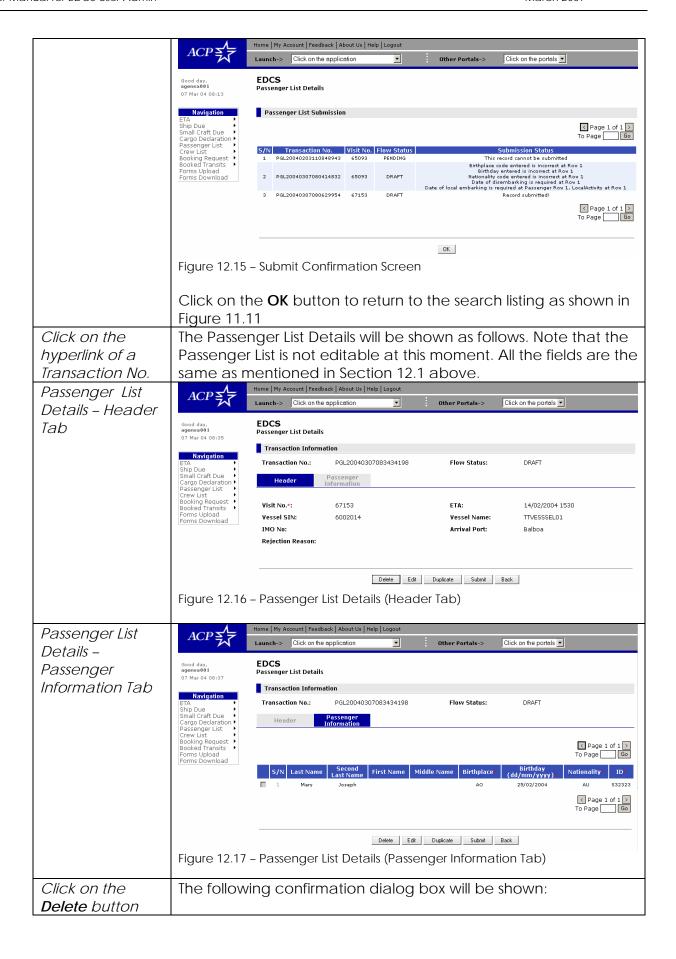


Figure 12.14 - Submit Confirmation Dialog

Note that only drafts can be submitted. The following confirmation screen will be displayed when user click on the **OK** button. Validation errors if any will be shown.



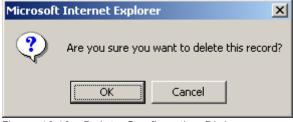


Figure 12.18 - Delete Confirmation Dialog

Note that the **Delete** button will only appear if the transaction is a draft. The following confirmation screen will be displayed when user click on the **OK** button.

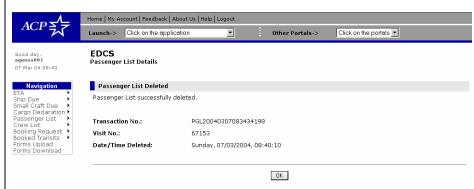


Figure 12.19 - Delete Confirmation Screen

Click on the **OK** button to return to the search listing as shown in Figure 12.11

## Click on the **Edit** button

The **Passenger Information** tab becomes editable for the user to change the passenger information as shown here:

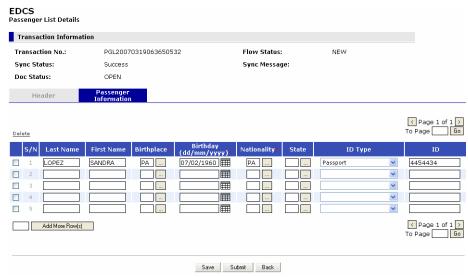


Figure 12.20 - Passenger List Details (Passenger Information Tab)

The user edits the information in the passenger list details and then either save it as a draft by clicking the **Save** button or click on the **Submit** button to submit the Passenger List to ACP.

The validation and confirmation screens and dialogs displayed will be similar to those described in Section 12.1.

To return to the Passenger List Search Listing page, click on the **Back** button.

# Click on the **Duplicate** button

The **Passenger Information** tab becomes editable for the user to change the passenger information as shown here:

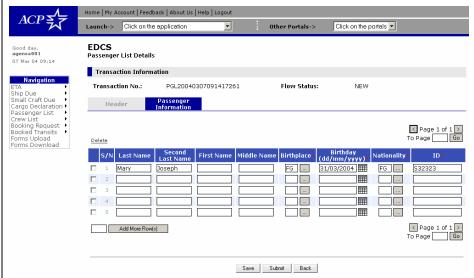


Figure 12.21 – Passenger List Details (Passenger Information Tab)

In addition, the **Reselect Visit...** button in the **Header** tab will be enabled for the user to select a visit for this duplicated crew list. The following is a sample screen:

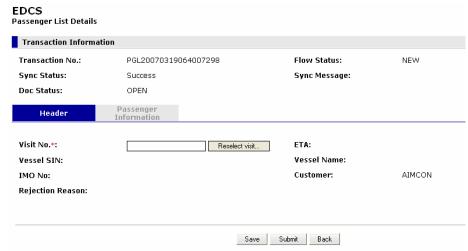


Figure 12.22 - Passenger List Details (Header Tab)

The user can click on the **Reselect Visit**... button to select a visit for this Passenger List. The same procedure applies as described in Section 12.1.

The user then edits the passenger list details in the **Passenger Information** tab if necessary and then either save it as a draft by clicking the **Save** button or click on the **Submit** button to submit the Passenger List to ACP.

The validation and confirmation screens and dialogs displayed

will be similar to those described in Section 12.1.

To return to the Passenger List Search Listing page, click on the **Back** button.

## Click on the **Submit** button

The following confirmation dialog box will be shown:



Figure 12.23 - Submit Confirmation Dialog

Note that the **Submit** button will only appear if the transaction is a draft.

Click on the **OK** button. This will validate the Passenger List form and submit to ACP. If there are errors encountered, a popup window with the appropriate error messages will be shown. The following is an example:

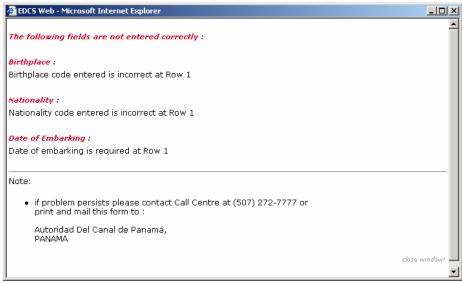


Figure 12.24 - Passenger List Validation Errors

If no errors are encountered during submit, the following confirmation page will be shown together with the transaction number, visit no. and date/time of submission:

