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MEMORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE
PUBLIC HEALTH SERVICE
HEALTH RESOURCES ADMINISTRATION
BUREAU OF HEALTH RESOURCES DEVELOPMENT

TO : HRP Executive Staff

DATE: August 22, 1974

FROM : Deputy Director
Division of Comprehensive Health Planning

SUBJECT: Proposed Agenda
Regional Orientation Sessions on Health Resources Planning

As a follow-up to the request of the Executive Staff, I have prepared a very preliminary draft agenda for the three sessions. The format presents the topic for discussion, goal to be achieved in addressing the topic, and time for considering the topic.

In light of the very fluid nature of the legislation, it is imperative that substantial discussion be given to the agenda and the way that we can be prepared to face the legislative situation which may exist at the time of the sessions, i.e., no bills out of full committees, bill out of one side and not the other, etc.

We should probably also spend time talking about background materials to provide the participants with. Preliminary thoughts center on items such as 16204, the summary of 16204, or a revised summary based on work done by the full House Committee. Please be prepared to make suggestions on this topic.

I should also point out that while time for discussion and questions and answers is a given, it has not been formally programmed in the draft agenda.

I look forward to receiving your initial suggestions on this material.



Colin C. Rorrie, Jr., Ph.D.

REGIONAL ORIENTATION SESSIONS ON
HEALTH RESOURCES PLANNING

<u>Topic</u>	<u>Goal</u>	<u>Time</u>
<u>DAY 1</u>		
Introduction	Explain purpose of meeting and what is to be accomplished	15 minutes
Legislative Background on HRP	Discuss rationale for HRP and the reasons for the form it has taken	45 minutes
Current Components of HRP	Discuss main provisions of HRP	1-1/2 hours
Plans for Implementation of HRP	Discuss Federal plans for implementation, i.e., Bureau; program transition and discussion of how key provisions to be dealt with, i.e., area designation, health systems agencies	1-1/2 hours
Current Program Status Reports	Presentations by participating Federal programs on current issues of concern to State and regional agencies including transition	2 hours
Federal Efforts in Technical Assistance and Planning Technology	Provide an analysis of current and projected efforts and their relationships to HRP	1 hour
<u>DAY 2</u>		
<u>Small Group Discussions on Key HRP Provisions</u>	Through mutual dialogue provide substantive assistance to effective implementation of these activities	3 hours
<ol style="list-style-type: none">1. Essence of a Comprehensive Health Plan2. R&C Process - Strength and Weaknesses3. Area Designation Process for HRP4. Data for Planning - Essential Components of Relationships to Other Resources		

DAY 2 (CONTINUED)

<u>Topic</u>	<u>Goal</u>	<u>Time</u>
<u>Reports on Results of Small Group Discussion</u>	Provide total group with highlights of small group sessions	1 hour
HRP Implementation on State Basis	Permit attendees by States to address steps that can be taken to implement HRP at State and local level.	2 hours
<u>SUMMARY</u>	Final questions, thoughts on future directions	1 hour