



## ARTHRITIS

### Events and Preparatory Actions

- March 18-19 -National Coordinators Conference
- March 21-29 -Determine review process
- a) Staff participants
  - b) Technical reviewer selections
  - c) Technical review meeting dates
  - d) Issue letters of invitation to selected technical reviewers
  - e) Issue background reading information to selected staff
- April 1-2 -Arthritis Conference, Chicago, Ill.  
"Components of an Arthritis Center"
- April 4-5 -Develop format for grant reviews
- a) Staff
  - b) Technical
- April (as needed) -Forward Guidelines and instructions to accepting technical reviewers
- April 15-19 -1/2 day orientation on arthritis by outside experts (2 or 3)
- April 22 - May 6 -Schedule staff reviews of incoming grant applications
- May 6 -12 -Review staff comments for completeness, and accuracy
- May 13 -Mail staff reviews to technical reviewers
- May 20-21 -Convene technical review panel
- May 22-29 -Prepare comments for inclusion in mailing to Advisory Council
- Draft report to be made to Council