

General Information (Cover Sheet)

Date: __ / __ / __

If your company operates more than one mine, there must be one plan for each mine and mine ID number. Independent contractors should list their three-digit contractor ID number if they have one. Independent contractors do not need a contractor ID number in order for their plan to be approved.

Item 1. Company and Mine names [Section 46.3(b)(1)]

MSHA ID # [_ - _ _ _ _] or [_ _ _]

Company Name: [_____]

Address: [_____]

Address: [_____]

City, State & Code: [_____]

Mine Name: [_____]

The individual responsible for safety and health training at the mine is the person MSHA should contact regarding training related matters.

Item 2. Person responsible for health and safety training at the mine (Name and Position) [Section 46.3(b)(2)]

Name: [_____]

Position/Title: [_____]

Optional Information

Phone Number: (_ _ _) _ _ _ - _ _ _ _

E-Mail: [_____]

New Miner Training Program

Mine ID # __ - _____ Contractor ID _____

New Miner Training Program (Section 46.5)

Date: __ / __ / __

Each new miner must receive no less than 24 hours of training [[Section 46.5\(a\)](#)]. Miners who have not received the full 24 hours of new miner training must work under the observation of an experienced miner.

A. Each new miner must receive the following training before the miner begins work. This training must be no less than 4 hours and must also address site-specific hazards [[Section 46.5\(b\)](#)]:

1. Introduction to work environment [[Section 46.5\(b\)\(1\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	site tour
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	applicable regulations
company	other
vendor/manufacturere	

Evaluation Procedures:

oral feedback	<input type="checkbox"/> observation
written feedback	other _____

New Miner Training Program

2. Recognition and avoidance of electrical hazards and other hazards, such as traffic patterns and control, mobile equipment, and ground conditions [Section 46.5(b)(2)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|-----------|
| lecture | site tour |
| discussion | other |
| audiovisual | |

Course Training Materials:

- | | |
|---------------------|------------------------|
| MSHA | applicable regulations |
| company | other |
| vendor/manufacturer | |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other _____ |

3. Emergency medical procedures; escape and emergency evacuation plans; firewarning signals and firefighting procedures [Section 46.5(b)(3)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other |

Course Training Materials:

- | | |
|----------------------|-------------------------|
| MSHA | firewarning signals and |
| company | firefighting procedures |
| vendor/manufacturer | applicable regulations |
| escape and emergency | other |
| evacuation plans | |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

New Miner Training Program

4. Health and safety aspects of the tasks to be assigned [Section 46.5(b)(4)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|----------------------------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other _____ |
| practice under close observation | |

Course Training Materials:

- | | |
|----------------------|------------------------|
| MSHA | safe work procedures |
| company | applicable regulations |
| vendor/manufacturere | other |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

5. Statutory rights of miners and their representatives [Section 46.5(b)(5)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|----------|
| lecture | computer |
| discussion | other |
| audiovisual | |

Course Training Materials:

- | | |
|---------------|------------------------|
| MSHA | company rules |
| company | applicable regulations |
| 1977 Mine Act | other |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other _____ |

New Miner Training Program

6. Authority and responsibilities of supervisors and miners' representatives
[Section 46.5(b)(6)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other _____

Evaluation Procedures:

oral feedback	observation
written feedback	other

7. Introduction to rules and procedures for reporting hazards [Section 46.5(b)(7)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	mine communication system
company	applicable regulations
1977 Mine Act	other
company rules	

Evaluation Procedures:

oral feedback	observation
written feedback	other

New Miner Training Program

B. After each new miner begins work, the miner must receive the following training within 60 days [Section 46.5(c)].

1. Self-rescue and respiratory devices [Section 46.5(c)(1)]

This subject is: applicable not applicable

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|---------------|
| lecture | demonstration |
| discussion | other |
| audiovisual | |

Course Training Materials:

- | | |
|----------------------|------------------------|
| MSHA | training devices |
| company | applicable regulations |
| vendor/manufacturere | other |

Evaluation Procedures:

- | | |
|------------------|----------|
| oral feedback | fit test |
| written feedback | other |
| observation | |

2. First aid [Section 46.5(c)(2)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|---------------|
| lecture | demonstration |
| discussion | other |
| audiovisual | |

Course Training Materials:

- | | |
|----------------------|------------------------|
| MSHA | first aid supplies |
| company | applicable regulations |
| vendor/manufacturere | other |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

New Miner Training Program

C. After each new miner begins work, the miner must receive the balance, if any, of the 24 hours of training on any other subjects that promote occupational health and safety for miners at the mine within 90 days [*Section 46.5(d)*].

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

Yes

No

New Miner Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _ _

Section 46.5

C. Other Subject(s)

Subject Title:
[Section 46.5(d)]

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

- | | |
|-------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other |

Course Training Materials:

- | | |
|---------------------|------------------------|
| MSHA | applicable regulations |
| company | other |
| vendor/manufacturer | |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

Newly-Hired Experienced Miner Training Program

Mine ID # __ - ____ Contractor ID ____

Newly-Hired Experienced Miner Training Program
(Section 46.6)

Date: __/__/__

Each newly-hired experienced miner must receive the following training [[Section 46.6\(a\)](#)]. As specified below, some of the training will be given before the miner begins work; while the balance of the required training must be given no later than 60 days after work begins.

A. Each newly-hired experienced miner must receive the following training before the miner begins work. This training must also address site-specific hazards [[Section 46.6\(b\)](#)]:

1. Introduction to work environment [[Section 46.6\(b\)\(1\)](#)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	site tour
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	applicable regulations
company	other _____
vendor/manufacturer	

Evaluation Procedures:

oral feedback	observation
written feedback	other

Newly-Hired Experienced Miner Training Program

2. Recognition and avoidance of electrical hazards and other hazards, such as traffic patterns and control, mobile equipment, and ground conditions [Section 46.6(b)(2)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	site tour
discussion	other
audiovisual	

Course Training Materials:

MSHA	lockout devices
company	applicable regulations
vendor/manufacturere	other

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

3. Emergency medical procedures; escape and emergency evacuation plans; firewarning signals and firefighting procedures [Section 46.6(b)(3)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other _____

Course Training Materials:

MSHA	firewarning signals and
company	firefighting procedures
vendor/manufacturere	applicable regulations
escape and emergency evacuation plans	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

Newly-Hired Experienced Miner Training Program

4. Health and safety aspects of the tasks to be assigned [Section 46.6(b)(4)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other
practice under close observation	

Course Training Materials:

MSHA	safe work procedures
company	applicable regulations
vendor/manufacturere	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

5. Statutory rights of miners and their representatives [Section 46.6(b)(5)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other _____

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

Newly-Hired Experienced Miner Training Program

6. Authority and responsibilities of supervisors and miners' representatives [Section 46.6(b)(6)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	company rules
company	applicable regulations
1977 Mine Act	other

Evaluation Procedures:

oral feedback	observation
written feedback	other

7. Introduction to rules and procedures for reporting hazards [Section 46.6(b)(7)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	computer
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	mine communication system
company	applicable regulations
1977 Mine Act	other _____
company rules	

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

Newly-Hired Experienced Miner Training Program

B. After each newly-hired experienced miner begins work, the miner must receive the following training within 60 days [Section 46.6(c)].

1. Self-rescue and respiratory devices [Section 46.6(c)(1)]

This subject is: applicable not applicable

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	training devices
company	applicable regulations
vendor/manufacture	other

Evaluation Procedures:

oral feedback	fit test
written feedback	other _____
observation	

C. Training may address any other subjects that promote occupational health and safety for miners [Section 46.6(e)].

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

Yes No

Newly-Hired Experienced Miner Training Program

B. After each newly-hired experienced miner begins work, the miner must receive the following training within 60 days [Section 46.6(c)].

1. Self-rescue and respiratory devices [Section 46.6(c)(1)]

This subject is: applicable not applicable

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	other _____
audiovisual	

Course Training Materials:

MSHA	training devices
company	applicable regulations
vendor/manufacturer	other

Evaluation Procedures:

oral feedback	fit test
written feedback	other _____
observation	

C. Training may address any other subjects that promote occupational health and safety for miners [Section 46.6(e)].

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

Yes No

Newly-Hired Experienced Miner Training Program

D. When a newly-hired experienced miner returns to the same mine following an absence of 12 months or less, the miner must receive training on any changes at the mine that occurred during the miner's absence that could adversely affect the miner's health or safety. This training must be given before the miner begins work at the mine. If the miner missed any part of annual refresher training under Section 46.8 during the absence, the missed training must be given within 90 days after the miner begins work at the mine [Section 46.6(f)].

Newly-Hired Experienced Miner Training Program

Mine ID # ___ - _____ Contractor ID ___

Section 46.6

C. Other Subject(s)

Subject Title:
[*Section 46.6(e)*]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	demonstration
discussion	site tour
audiovisual	other _____

Course Training Materials:

MSHA	applicable regulations
company	other _____
vendor/manufacturer	

Evaluation Procedures:

oral feedback	observation
written feedback	other _____

New Task Training Program

Mine ID # ___ - _____ Contractor ID ____

New Task Training Program (Section 46.7)

Date: __/__/__

Each miner who is assigned to a new task in which he or she has no previous work experience must be trained in the health and safety aspects and safe work procedures specific to that new task. This training must be provided before the miner performs the new task. If a change occurs in a miner's assigned task that affects the health and safety risks encountered by the miner, the miner must be given training that addresses the change. Practice under close observation of a competent person may be used to fulfill the requirement for task training under this section [[Section 46.7\(d\)](#)].

Each task that will require training is specified below. The competent person who will provide the training is listed in Item 3 of the General Information section.

1. Health and safety aspects and safe work procedures of the new task

Specify the task: [_____]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|----------------------------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other |
| practice under close observation | |

Course Training Materials:

- | | |
|--------------------|------------------------|
| MSHA | JSAs |
| company | safe work procedures |
| vendor/manufacture | applicable regulations |
| operating manuals | other |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

New Task Training Program

If other tasks require training at the mine, the “Yes” box should be checked and a completed “Other Task(s)” page for each attached.

Yes

No

B. When changes occur in a miner's assigned task that affect the health and safety risks encountered by the miner, the miner must receive training that addresses the change(s) [[Section 46.7\(b\)](#)].

New Task Training Program

Mine ID # _ _ - _ _ _ _ _ Contractor ID _ _ _ _

Section 46.7

A. Other Task(s)

Health and safety aspects and safe work procedures of the new task

Specify the task:

Approximate Time(s): _ _ hours _ _ minutes to _ _ hours _ _ minutes

Teaching Methods:

- | | |
|----------------------------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other |
| practice under close observation | |

Course Training Materials:

- | | |
|--------------------|------------------------|
| MSHA | JSAs |
| company | safe work procedures |
| vendor/manufacture | applicable regulations |
| operating manuals | other |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

Annual Refresher Training Program

Mine ID # __ - ____ Contractor ID

Annual Refresher Training Program (Section 46.8)

Date: __ / __ / __

Each miner must receive a minimum of 8 hours of annual refresher training at least once every 12 months. The training must include instruction on changes at the mine that could adversely affect the miner's health or safety. The refresher training must also address other health and safety subjects relevant to the mine.

A. Each miner must receive the following training [Section 46.8(b)]

1. Changes at the mine that affect the miner's health or safety

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

lecture	site tour
discussion	other
audiovisual	

Course Training Materials:

MSHA	applicable regulations
company	other
vendor/manufacturere	

Evaluation Procedures:

oral feedback	observation
written feedback	other

B. Miners will also receive training in the following recommended subjects and for hazards that have accounted for the most fatalities and injuries at the mine, where appropriate [Section 46.8(c)]

If any of the **recommended subjects** will be taught at the mine, the "Yes" box is checked and a completed "Recommended Subject(s)" page for each is attached.

Yes No

If other subjects will be taught based on circumstances or conditions at the mine, the "Yes" box should be checked and a completed "Other Subject(s)" page for each attached.

Yes No

Annual Refresher Training Program

Mine ID # ___ - _____ Contractor ID ___

Section 46.8

Recommended Subject(s)

(Check one subject from the following:)

- Applicable health and safety requirements, including mandatory standards
- Transportation controls and communication systems
- Escape and emergency evacuation plans; firewarning and firefighting
- Ground conditions and control
- Working in areas of highwalls
- Water hazards, pits, and spoil banks
- First aid
- Prevention of accidents
- Explosives
- Mobile equipment; conveyor systems; cranes; crushers; excavators; and dredges
- Maintenance and repair; material handling; fall prevention and protection; and working around moving objects
- Traffic patterns and control
- Illumination and night work
- Electrical hazards
- Health
- Respiratory devices

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- lecture demonstration
- discussion site tour
- audiovisual other

Course Training Materials:

- MSHA applicable regulations
- company other
- vendor/manufacturer

Evaluation Procedures:

- oral feedback observation
- written feedback other _____

Annual Refresher Training Program

Mine ID # __ - ____ Contractor ID ____

**Section 46.8
Other Subject(s)**

Subject Title:
[Section 46.8(c)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|--|
| lecture | <input type="checkbox"/> demonstration |
| discussion | site tour |
| audiovisual | other |

Course Training Materials:

- | | |
|--------------------|------------------------|
| MSHA | applicable regulations |
| company | other _____ |
| vendor/manufacture | |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

Hazard Awareness Training Program

Mine ID # ___ - _____ Contractor ID ____

Date: __ / __ / __

Site-specific hazard awareness training must be given before any person specified under this section is exposed to mine hazards [[Section 46.11\(a\)](#)].

This training must be given to any person who is not a miner as defined by Section 46.2 but is present at the mine site. Such persons may include, but are not limited to, office personnel, delivery workers, and customers [[Section 46.11\(b\)](#)]. This training must also be provided to miners, such as drillers or blasters, who move from one mine to another mine while remaining employed by the same production-operator or independent contractor [[Section 46.11\(c\)](#)].

Site-specific hazard awareness training is not required for any person who is accompanied at all times by an experienced miner who is familiar with hazards specific to the mine [[Section 46.11\(f\)](#)].

The production-operator has primary responsibility for ensuring that hazard awareness training is given to employees of independent contractors who are required to receive that training. The production-operator must provide information to each independent contractor who employs a person at the mine on site-specific mine hazards [[Section 46.12\(a\)](#)]. Also, the independent contractor must inform the production-operator of any hazards they may create while working at the mine [[Section 46.12\(b\)\(2\)](#)].

Each independent contractor who employs a miner (as defined in Section 46.2) at the mine has primary responsibility for providing new miner training, newly-hired experienced miner training, new task training, and annual refresher training. Independent contractors will inform the production-operator of any hazards contractors may create by the performance of their work at the mine [[Section 46.12\(b\)](#)].

Hazard Awareness Training Program

A. Training must address site-specific health and safety risks. The training will include the following subjects or other special safety procedures, where appropriate [Section 46.11(d)].

Independent contractors who will be receiving hazard awareness training from the production-operator and will not need to provide this training to their own employees or employees of other independent contractors are not required to complete this part of the training plan.

Contractors may check here when this part is: not applicable.

1. Hazards a miner may be exposed to while at the mine, including applicable emergency procedures

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|---|--|
| <input type="checkbox"/> lecture | <input type="checkbox"/> demonstration |
| <input type="checkbox"/> discussion | <input type="checkbox"/> site tour |
| <input type="checkbox"/> audiovisual | other _____ |
| <input type="checkbox"/> written warnings | |

Course Training Materials:

- | | |
|---|---------------------------|
| <input type="checkbox"/> MSHA | checklist(s) |
| <input type="checkbox"/> company | signs and posted warnings |
| <input type="checkbox"/> vendor/manufacture | applicable regulations |
| <input type="checkbox"/> company rules/policies | other |

Evaluation Procedures:

- | | |
|---|-------------|
| <input type="checkbox"/> oral feedback | observation |
| <input type="checkbox"/> written feedback | other |

If other subjects will be taught to cover **site-specific health and safety risks** at the mine, the “Yes” box is checked and a completed “Health and Safety Subject(s)” page for each is attached.

- Yes No

If other subjects will be taught based on circumstances or conditions at the mine, the “Yes” box should be checked and a completed “Other Subject(s)” page for each attached.

- Yes No
-

Hazard Awareness Training Program

Mine ID # ___ - _____ Contractor ID ___

Section 46.11

A. Health and Safety Subject(s)

(Check one subject from the following:)

- Unique geologic or environmental conditions
- Recognition and avoidance of hazards such as electrical hazards
- Powered haulage hazards
- Traffic patterns and control, and restricted areas
- Warning and evacuation signals
- Evacuation and emergency procedures
- Other special safety procedures

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|-------------|---------------|
| lecture | demonstration |
| discussion | site tour |
| audiovisual | other |

Course Training Materials:

- | | |
|---|------------------------|
| <input type="checkbox"/> MSHA | checklist(s) |
| <input type="checkbox"/> company | applicable regulations |
| <input type="checkbox"/> vendor/manufacturer | other |
| <input type="checkbox"/> company rules/policies | |

Evaluation Procedures:

- | | |
|---|--------------------------------------|
| <input type="checkbox"/> oral feedback | <input type="checkbox"/> observation |
| <input type="checkbox"/> written feedback | other |

Hazard Awareness Training Program

Mine ID # ___ - _____ Contractor ID ___

**Section 46.11
Other Subject(s)**

Subject Title:
[Section 46.11(d)]

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|--------------------------------------|------------------------------------|
| <input type="checkbox"/> lecture | demonstration |
| <input type="checkbox"/> discussion | <input type="checkbox"/> site tour |
| <input type="checkbox"/> audiovisual | other _____ |
| <input type="checkbox"/> computer | |

Course Training Materials:

- | | |
|--|------------------------|
| <input type="checkbox"/> MSHA | applicable regulations |
| <input type="checkbox"/> company | other _____ |
| <input type="checkbox"/> vendor/manufacturer | |

Evaluation Procedures:

- | | |
|---|-------------|
| <input type="checkbox"/> oral feedback | observation |
| <input type="checkbox"/> written feedback | other _____ |

Hazard Awareness Training Program

B. Training must be provided to miners, such as drillers or blasters, who move from one mine to another mine while remaining employed by the same production-operator or independent contractor [Section 46.11(c)].

Independent contractors who will be receiving this training from the production-operator and will not be providing this training to employees of other independent contractors are not required to complete this part of the training plan.

Contractors may check here when this part is: not applicable.

1. Hazards a miner may be exposed to while at the mine, including applicable emergency procedures

Approximate Time(s): __ hours __ minutes to __ hours __ minutes

Teaching Methods:

- | | |
|--------------------------------------|---------------|
| <input type="checkbox"/> lecture | demonstration |
| <input type="checkbox"/> discussion | site tour |
| <input type="checkbox"/> audiovisual | other |
| <input type="checkbox"/> computer | |

Course Training Materials:

- | | |
|--|---|
| <input type="checkbox"/> MSHA | <input type="checkbox"/> applicable regulations |
| <input type="checkbox"/> company | other |
| <input type="checkbox"/> vendor/manufacturer | |

Evaluation Procedures:

- | | |
|------------------|-------------|
| oral feedback | observation |
| written feedback | other |

Please allow 4-6 weeks for delivery.

DATE: _____ PURCHASE ORDER NO: _____
NAME: _____ FED TAX ID# or SS#: _____
COMPANY: _____
ADDRESS 1: (Street or Route) _____
ADDRESS 2: (Post Office Box) _____
CITY: _____ STATE: _____ ZIP CODE: _____
TELEPHONE (Including Area Code): _____
STATE GRANTS PARTICIPANT: YES NO

QUANTITY	CATALOG NUMBER	NAME OF ITEM	UNIT PRICE	TOTAL AMOUNT

ORDERS FROM FOREIGN COUNTRIES

Advance payment in U.S. currency is required for ALL orders from foreign countries.

Make checks payable to: MINE SAFETY AND HEALTH ADMINISTRATION
or

Submit a Purchase Order and you will be billed later.

(We now accept credit card orders)

Mail completed form to: National Mine Health and Safety Academy
Department of Instructional Materials
Printing and Property Management Branch
1301 Airport Road
Beaver, West Virginia 25813-9426

You may telephone us at: (304) 256-3257

You may FAX us at: (304) 256-3368

You may e-mail us at: MSHADistributionCenter@dol.gov