THE UNDER SECRETARY OF DEFENSE
3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

DEC 23 2003

MEMORANDUM FOR JOINT CROSS-SERVICE GROUP CHAIRMEN

SUBJECT: Military Value Guidance to Joint Cross-Service Groups (JCSG)

I appreciate your group's efforts in arriving at an appropriate methodology for determining the capacity, existing inventory, and utilization of the facilities supporting the functions for which you are responsible. In the next stage of the process, called military value analysis, your group will design attributes, metrics, a quantitative scoring plan, and data call questions within the framework provided by the selection criteria, to array the relative military value of the infrastructure to support your functions across the Department. This step will establish the analytical basis for adding or subtracting missions/activities to or from facilities and installations. As directed in the authorizing legislation, military value is the primary consideration in making recommendations for the closure or realignment of military installations. Your group is responsible for recommending the appropriate attributes, metrics, quantitative scoring plan, and data call questions, based upon the selection criteria, for the approval of the Infrastructure Steering Group (ISG), to determine the military value of the infrastructure supporting your functions.

Now that your efforts within the capacity analysis stage of the process are well underway, please direct your attention to the military value analysis. You have already received a presentation outlining the framework you will use in approaching your construct for assessing military value. I have attached a template reflecting that guidance and ask that you follow it in providing your report to the ISG. The OSD BRAC Office has personnel with experience in conducting these analyses to assist you in designing your military value analysis. I ask that you be prepared to present your approach to conducting the military value analysis to the ISG for its approval in early February 2004. The specifics of the schedule and format for making presentations to the ISG will be provided in the near future.

The interim selection criteria already provided to you will continue to guide your approach to military value. Please note that criteria 1-4 govern military value. Guidance concerning the remaining criteria will be provided to you later in the process. The interim criteria will eventually be superceded by the final criteria which will be provided to you after March 16, 2004. You will amend your approach to military value to the extent necessary to accommodate differences between the interim and final criteria.

Once your overall approach for conducting your military value analysis is approved by the ISG, the OSD and Military Department BRAC Directors will work with you to ensure your data call questions are consistent with the collection and certification process they have established. Their executive agent for ensuring consistency will be the Data Standardization Team which will review military value questions for consistency in the same way it reviewed your capacity analysis questions. The Military Departments (and Defense Agencies) will be responsible for issuing data calls, collecting the information, certifying the responses back to your group, and obtaining any needed clarifications from respondents. This removes the data call burden from your group and will minimize the data requirement burden on installations. This process will also ensure the questions are standardized, consistent, and that resulting data will meet the statutory data certification requirement.

If you have questions regarding these requirements, please contact Peter Potochney, Director, BRAC, at 614-5356.

Michael W. Wynne
Acting USD (Acquisition, Technology & Logistics)
Chairman, Infrastructure Steering Group

Attachments:
As stated

cc: Infrastructure Steering Group Members
MilDep BRAC DASs

JCSG Military Value Analysis Report Template

Section 1: Introduction

- Provide an overview of how each Joint Cross-Service Group will address military value within its overall approach to the BRAC process
    - Identify key assumptions that guide your analytical approach.

Section 2: Military Value Approach and Scoring Plan

- For each approved function/sub-function within the JCSG portfolio, provide the following:
    - Attributes selected for each Military Value Criterion (Selection Criteria 1 through 4); weighting for each attribute and a rationale for that weighting scheme.
    - Metric(s) for each attribute identified above to be used in measuring the military value of each attribute; weighting for each metric and a rationale for that weighting scheme.
    - Questions for each metric and weighting for that question.
    - Indicate how these weights will be used in producing a scoring plan to arrive at numerical values for each facility/installation where each function/sub-function is performed.
- The weighting should be based on a 0-100 point scale.

Section 3: Data Call

- Provide data call questions required to support metrics in Microsoft Word (questions will also need to be submitted in the Input Question Tool after report is submitted to the ISG)

Section 4: Issues Impacting Analysis

- Define unresolved issues affecting Military Value analysis to include recommended ISG course of action

REPORT OUTLINE FOR FUNCTIONS/SUBFUNCTIONS

Function/Subfunction: provide description.

	Weight	*Rationale*
Criteria 1*: *The current and future mission requirements and the impact on operational readiness of the Department of Defense's total force, including impacts on joint warfighting, training, and readiness.*		
• Attribute: List each with weight and rationale for weight		
o Metric(s): list your metrics under each attribute with weight and rationale for that weight		
▪ Provide the questions and weight for each question needed to support each metric.		
Criteria 2*: *The availability and condition of land, facilities and associated airspace, including training areas suitable for maneuver by ground, naval, or air forces throughout a diversity of climate and terrain areas and staging areas for the use of the Armed Forces in homeland defense missions, at both existing and potential receiving locations.*		
• Attribute: List each with weight and rationale for weight		
o Metric(s): list your metrics under each attribute with weight and rationale for that weight		
▪ Provide the questions and weight for each question needed to support each metric.		

REPEAT FOR CRITERIA 3 and 4

The total weights for the four criteria should add to 100. Similarly, all attributes under each criterion and all metrics under each attribute should add to 100.

* Interim selection criteria issued on June 27, 2003.