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ACQUISITION,
TECHNOLOGY
AND LOGISTICS

OCT 22 2003

MEMORANDUM FOR CHAIRMAN, TECHNICAL JOINT CROSS-SERVICE GROUP

SUBJECT: Follow-up to Capacity Analysis Briefing

Thank you for briefing the Infrastructure Steering Group (ISG) on your approach to capacity analysis. The ISG appreciates the work that you and the members of your group are devoting to the base realignment and closure effort. The ISG agreed with your report and overall approach, and believes the Technical JCSG is on the right track as it proceeds.

Please provide your final report for the ISG's approval by October 28th. Your report should contain a comprehensive set of common definitions for your functions, common metrics to measure throughput capacity and your methodology for determining surge requirements. In particular, your report should demonstrate how your analysis will answer the three questions contained in my July 16, 2003 memo regarding the inventory of facilities performing your functions, the percentage of the throughput capacity for current and surge workloads, and the percentage, if any, of capacity excess to current workload plus surge requirements. Additionally, your final report should include your data call questions.

My BRAC team stands ready to assist you in this effort. Please do not hesitate to seek their advice.

Michael W. Wynne
Acting USD (Acquisition, Technology & Logistics)
Chairman, Infrastructure Steering Group