THE UNDER SECRETARY OF DEFENSE
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WASHINGTON, DC 20301-3010

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

FEB 9 2004

MEMORANDUM FOR CHAIRMEN, JOINT CROSS SERVICE GROUPS

SUBJECT: Template for Joint Cross-Service Group (JCSG) Military Value Briefing

In my December 23, 2003, memorandum to you, I described specific reporting requirements regarding your approach to military value analysis to include a report template. The memorandum also indicated that I would provide a schedule and template for briefing the Infrastructure Steering Group (ISG) on your individual approaches to military value. Attachment 1 provides the schedule for briefing the ISG. In keeping with past practice, your principal members are invited to the ISG briefing and if you are unable to attend, you should designate one of your principals to provide the briefing. Additionally, each JCSG Chair is also invited to attend the other JCSGs' military value presentations to the ISG. I ask that if you decide to attend an ISG meeting that you contact the OSD BRAC office so they can ensure appropriate seating.

Because each of you are designing military value scoring plans that will differ, we have provided two briefing format options for your presentation at attachment 2. Please select the format that best conveys your scoring plan to the ISG. Your briefing should trace at least three functions or subfunctions from the weighting of selection criteria, through the assignment of attributes and metrics, and the questions needed to support the metrics. The briefing should also present the assigned weighting for each element of your scoring framework, the rationale for that weighting, and how your JCSG will assign credit for an answer to an individual question. Using these three examples, your briefing will demonstrate how your scoring plans flow from the selection criteria through attributes and metrics to arrive at individual military value scores.

It is critically important that you provide your report and briefing slides to the OSD BRAC Office not later than one week prior to your scheduled briefing. The ISG members need time to prepare for your presentation and your report will serve as their read ahead. You will have the opportunity to make any necessary changes prior to the actual briefing. If you have any questions, please contact, Peter Potochney, Director of Base Realignment and Closure. He can be reached at 614-5356.

Michael W. Wynne
Acting USD (Acquisition, Technology & Logistics)
Chairman, Infrastructure Steering Group

Attachments:
As stated

Military Value Briefing Schedule

February 12	11:00-12:00	Industrial
February 17	14:00-15:00	Technical
February 19	10:00-11:00	Medical
February 20	14:30-15:30	Supply & Storage
February 23	13:00-14:00	Headquarters and Support Activities
February 24	11:00-12:00	Education & Training
March TBD		Intelligence

Attachment 1