THE UNDER SECRETARY OF DEFENSE
3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

ACQUISITION, TECHNOLOGY AND LOGISTICS

SEP 5 2003

MEMORANDUM FOR CHAIRMEN, JOINT CROSS-SERVICE GROUPS

SUBJECT: Amendment to Template for Joint Cross-Service Group (JCSG) Report and Briefing

In memoranda issued July 16, 2003, and August 6, 2003, to each JCSG, I outlined the capacity analysis reporting and briefing requirements for your presentation to the Infrastructure Steering Group (ISG). In addition to the requirements contained in these memoranda, I would appreciate it if each JCSG brief the ISG on its overall approach to developing BRAC recommendations using the attached slide adapted to your individual group. The attached slide was used by the Medical Group in its briefing to the ISG and it proved useful as a catalyst for discussion on how the capacity analysis establishes the foundation for the other steps of the BRAC process and how the demands placed upon your capacity are considered within your analysis. Specifically, this slide illustrates that while DoD's medical capability may begin with a military requirement based upon force sizing, it must also address overall healthcare demands, which will translate into a broader military value analysis.

Please let me underscore the importance of the requirement for you to provide your report not later than one week prior to the scheduled briefing. The ISG members need time to prepare for your presentation and your report will serve as their read ahead. You will have the opportunity to make necessary amendments prior to the actual briefing.

If you have any questions, please contact Peter Potochney, Director of the Base Realignment and Closure Office at (703) 614-5356.

Michael W. Wynne
Acting USD (Acquisition, Technology & Logistics)
Chairman, Infrastructure Steering Group

Attachment
As stated

Battle Plan

Deliberative Document - For Discussion Purposes Only - Do Not Release Under FOIA