THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

JAN 12 2004

MEMORANDUM FOR ASSISTANT SECRETARY OF NAVY
(INSTALLATIONS AND ENVIRONMENT)

SUBJECT: Alternate Membership to the Infrastructure Steering Group (ISG)

Thank you for the opportunity to respond to your request to designate additional alternates for all Department of the Navy positions on the ISG. I recognize the demand the Base Realignment and Closure (BRAC) process places on the Department's senior leadership. However, I believe that maintaining the continuity in senior leadership participation across the Department to guide BRAC requires we maintain the current policy.

We will continue to make every effort to schedule ISG meetings far enough in advance to mitigate scheduling conflicts. If the primary ISG member or their alternate is not able to attend, please notify my staff of the individual who will represent their interests as a general audience attendee.

Michael W. Wynne
Acting

Deliberative Document – For Discussion Purposes Only – Do Not Release Under FOIA

THE UNDER SECRETARY OF DEFENSE

3010 DEFENSE PENTAGON
WASHINGTON, DC 20301-3010

ACQUISITION,
TECHNOLOGY
AND LOGISTICS

JAN 12 2004

MEMORANDUM FOR VICE CHIEF OF STAFF, ARMY

SUBJECT: Alternate Membership to the Infrastructure Steering Group (ISG)

Thank you for the opportunity to respond to your request to designate additional alternates for the Vice Chief of Staff of the Army position on the ISG. I recognize the demand the Base Realignment and Closure (BRAC) process places on the Department's senior leadership. However, I believe that maintaining the continuity in senior leadership participation across the Department to guide BRAC requires we maintain the current policy.

We will continue to make every effort to schedule ISG meetings far enough in advance to mitigate scheduling conflicts. If either you or your alternate is not able to attend, please notify my staff of the individual who will represent your interests as a general audience attendee.

Michael W. Wynne
Acting

Deliberative Document – For Discussion Purposes Only – Do Not Release Under FOIA