



PERSONNEL AND  
READINESS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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WASHINGTON, D.C. 20301-4000



MAY 29 2003

MEMORANDUM FOR Assistant Secretary of the Air Force (MR)  
Chief Naval Pers, N1  
Army Assistant DCS Operations, G-3  
Director, TECOM  
JCS J-7

SUBJECT: Education and Training Joint Cross Service Group Functional Area  
Guidance

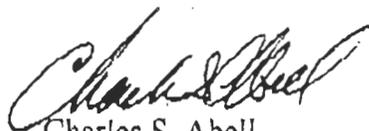
The Infrastructure Steering Group (ISG) has for review my March 31, 2003, initial report of the E&T JCSG that included our guiding principles, functions to be analyzed, and organizational structure. While awaiting subsequent ISG direction, we should proceed in establishing the functional area subgroups that will be tasked to conduct analyses IAW the BRAC 2005 process. I would like for you to designate functional area experts who will participate as members of each subgroup. Service/organization leadership has been specified below for each of the four E&T JCSG subgroups. Please provide names and e-mail addresses of your subgroup participants to Ms. Cheryl Black, my Confidential Assistant at [black.cheryl@osd.mil](mailto:black.cheryl@osd.mil).

- Specialized Skill Training subgroup [Air Force lead]
- Professional Development Education subgroup [J7 and Army lead]
- Flight Training subgroup [Navy lead]
- Collective Training subgroup [DUSD(R) and USMC lead]

Also attached is a copy of USD(AT&L) memorandum dated May 23, 2003, which requests E&T JCSG suggestions regarding transformational options and nominations of private and public organizations that may provide additional ideas within our functional area. To respond to the ISG, within the next several days you should convene your respective subgroup to discuss potential responses to the AT&L memo. This meeting can also serve as an initial meeting for securing nondisclosure agreements for new participants and establishing subgroup structure and roles.

Deliberative Document  
FOUO -- Do NOT

I intend to schedule a meeting of our E&T JCSG during the second week of June 2003 to discuss our possible responses to the AT&L memo. Please be prepared to offer recommendations that time.



Charles S. Abell  
Principal Deputy  
Chairman, Education and Training JCSG

Attachment:  
As stated

cc:  
ASD, RA  
DUSD(Readiness)  
DUSD(MC&FP)  
ADUSD(MPP)  
E&T JCSG Members