## **ITA Vacancy Announcements**

All ITA vacancy announcements are posted on USAJOBS. If you are interested in receiving automatic notifications on job opportunities within ITA, you can sign up to receive email notifications directly from USAJOBShttp://www.ita.doc.gov/hrm/documents/email notification usajobs.pdf. To do this:

- Go to:
  - https://my.usajobs.gov/login.aspx?redirect=https%3a%2f%2fmy.usajobs.gov%2fhome.aspx%3f WT.svl%3dnavmy
- Click on "Create Account"
- Complete the Registration information

The Automated Job Search Agent will do all the searching for you. Just enter the type of job you're looking for, or grade, and the Agent will search around the clock, delivering results to the email address you designate as your in box.

OR

You can also easily check USAJOBS to look for only ITA jobs. "ITA on USAJOBS" is located on the home page of the trade.gov under "Find a job at ITA".





View a video about Finding and Applying for Jobs in the Federal Government <u>click here</u>