

Maricopa County
Board of Health Meeting Minutes
Admin Building
301 W. Jefferson Street, 10th Floor
Board of Supervisors Conference Room
Phoenix, Arizona 85003
3:00 p.m.
February 27, 2006

Dr. Cook called the meeting to order at 3:00 p.m.

ROLE CALL:

Members Present:

Audrey Adamic
Don Cassano
Susanne Cook, Ph.D., R.N.
James Giangobbe, M.D.
Supervisor Andrew Kunasek, District 3
Pam Wight

Members Excused:

Brian McNeil
Jim Vandeventer

Member Absent:

Maclovia Zepeda

Dr. Cook welcomed everyone to the February 27, 2006 Board of Health meeting. Dr. Cook explained the only "Action Item" on the Agenda today is approval of the January 23, 2006 Board of Health Meeting Minutes. "Call to the Public" forms are available to anyone wishing to address the Board of Health. No response will be provided to any comment addressed to the Board. Under the "Current Events" section Board of Health members may make announcements although no action can be directed to comments.

Approval of the January 23, 2006 Board of Health Meeting minutes:

Ms. Adamic made the motion to approve the January 23, 2006 Board of Health Meeting minutes as presented today. Mr. Cassano seconded the motion. The motion passed unanimously by six votes.

DISCUSSION ITEMS:

Submittal of Public Health Budget:

Ms. Wilson, Deputy County Manager, Maricopa County and Mr. Bradley, Deputy Budget Director, Maricopa County, provided background on the County budget process. Ms. Wilson explained the general fund outlook is supported by strong growth in Maricopa County, a strong fund balance, formula-driven increases, and employee compensation increases. With these tallies it is expected that approximately 1.9 million dollars in requests will not be funded. The risks for

these circumstances center mainly with possible changes by the legislature still in session, the situation with the Regional Schools, and increasing demands for criminal justice.

Mr. Bradley is the recipient of the budget submittal by The Department of Public Health. This submittal is reviewed as well as possible Results Initiative Requests. Requests for funding are selected as methods which will provide results to accomplish the Managing for Results initiatives set forth by the Board of Supervisors.

Ms. Wilson explained that at the beginning of the process for each budget year the Board of Supervisors identify items they are willing to consider for funding. Mandated services and bio-terrorism related issues were two services OMB was asked to review for the submittal related to The Department of Public Health.

Mr. Bradley is currently reviewing the budget submittal for the Department. Time is allotted for meetings with departments to discuss issues with a tentative budget approval normally expected in May. Approximately 30 days is provided before final adoption to allow the Public to identify and respond to any concerns. Final budget adoption is normally in late June of each year.

Dr. Jasser arrived.

Mr. Porter, Financial Officer, Department of Public Health, explained the Department is under budget in all funds. Salary vacancies waiting to be filled have contributed to some of the savings. Revamping of administration has also supported the delay in advertising for some of the open positions. The Department is also anticipating some annual late revenue in the form of pass through funds for pharmacy drugs.

Other avenues being revisited for possible changes are: the revision of clinic and lab fees, having been three years since this issue was last aligned with actual expenses involved to provide the service. Looking at ACCCHS eligibility/reimbursement for services within the clinic; utilizing insurance reimbursement for some services when patrons prefer to be screened for communicable diseases at the clinic versus their personal physician. A Request for Proposal is also being submitted as part of the ADAP services for pharmacy needs as part of the Ryan White Program. If this service can be provided by another provider who will provide more hours of service to the community, this can be another approach to providing services. Recruitment for Public Health nurses in the field of tuberculosis is very difficult because no one else provides the service in the County. Nursing salary issues with high sign on bonuses and below industry salaries add to the difficulty in recruiting staff. An end result might be to provide the training for tuberculosis staff once hired.

Brian Spicker arrived.

Director's Report:

Ms. Wilson asked Dr. England, Medical Director, Department of Public Health, to provide the Director's Report today. Projects are in process and continue to move forward in this time of flux. Several key individuals have recently left the Department. Dr. French, Emergency Physician, Public Health Emergency Management, has accepted a position at St. Joseph's Hospital and will continue on a limited part-time basis to assist with this vacancy. Dr. Castro, Director, Public Health Clinical Services, just recently announced she has accepted a position with MedPro although she will continue to work on a limited basis through MedPro with staff at Public Health. Dr. Marci Moffitt has been providing her expertise in the field of tuberculosis as part of the Health Care Mandates entity which Public Health has benefited under full-time. This will transition to part-time and it will be necessary to recruit a full-time individual to continue to provide the necessary services. A 10 year veteran nurse practitioner is retiring and our pharmacist is leaving in a few weeks. The clinic as a whole continues to function because we are one large entity working as units.

The first positive bird has been confirmed for West Nile Virus in California. We can not predict what this means for our season.

Public Health Emergency Management will continue to grow with a site visit planned in the next few months. We are pulling out all stops and kicking up the training in preparation for a review on our deliverables. We are working closely with ADHS in preparation for this visit.

CALL TO THE PUBLIC:

No one from the public was present.


CURRENT EVENTS SUMMARY:

Dr. Cook explained that Mr. McNeil is on "Active Duty" with the National Guard in North Carolina.

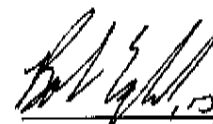
Dr. Cook asked members to forward agenda items for the next meeting on March 27th as soon as possible.

The Board of Health Annual Retreat will be held on Saturday, April 22nd at 4041 N. Central Avenue, 14th Floor. Materials for the retreat will be provided in the near future.

The meeting adjourned at 4:00 p.m.



Susanne Cook, Ph.D., R.N., President



Bob England, M.D., M.P.H., Medical Director
Acting Executive Director

The minutes were transcribed and edited by Susan Attiah.

**Maricopa County
Board of Health
Finance Committee Meeting Minutes
February 27, 2006
301 W. Jefferson Street, 10th Floor
Board of Supervisors Conference Room
Phoenix, Arizona 85003
2:15 p.m.**

The meeting was called to order by Ms. Adamic at 2:18 p.m.

Members Present:

Audrey Adamic
Susanne Cook, R.N., Ph.D.
Pam Wight

Member Excused:

Jim Vandeventer

Member Absent:

Don Cassano

ACTION ITEM:

Approval of the November 28, 2005 Finance Committee Meeting minutes:

Ms. Wight made the motion to approve the November 28, 2005 Finance Committee Meeting minutes as presented with Ms. Cook seconding the motion. The motion passed unanimously by three votes.

DISCUSSION:

Department of Public Health Finance Report:

Mr. Porter, Financial Officer, Department of Public Health, said all three fund balances are under budget. The general fund balance is a result of salary vacancies and savings related to the tuberculosis program from unfilled positions.

Environmental Services Finance Report:

Mr. Luder, Finance Manager, Environmental Services, explained revenues are ahead of calendar budget with the department expected to end the budget year on target. Once reconciled the general fund is approximately 5% under budget. The department is not receiving grant funding at this time. Revenues are 11.5% under expenditures and approximately \$695,000 ahead of budget; larger than expected salary savings play a role.

Ms. Adamic asked if Environmental Services' capitalizes improvements? Mr. Luder explained improvements are capitalized for those improvements made in the same fiscal year.

Ms. Adamic asked for information under Agency 880 concerning the Storm Water Program. Mr. Luder explained that this is the only program in place for the entire County which controls storm water retention areas. The program was part of Flood Control until recently moved under Environmental Services in this last budget cycle. One individual runs this program. We expect to hire a consultant in the next fiscal year to work with that individual.

Dr. Cook asked if there is a relationship between the under budget areas and services provided. Mr. Porter explained that there has not been a change in the services provided.

The February 27, 2006 Finance Committee meeting adjourned at 2:29 p.m.

The minutes were transcribed and edited by Susan Attiah.