

**Maricopa County Board of Health
Meeting Minutes
Administration Building
301 W. Jefferson Street, 10th Floor
Board of Supervisors Conference Room
Phoenix, Arizona 85003
2:00 PM
August 27, 2007**

Ms. Adamic called the meeting to order at 2:15 PM.

ROLL CALL:

Members Present:

Audrey Adamic
Susanne Cook, RN, PhD
Dr. Jasser*
Brian Spicker*
Pam Wight

Don Cassano
Dr. Giangobbe
Supervisor Kunasek
Jim Vandeventer*

Ex-Officio: Bob England, M.D., M.P.H.

CALL TO THE PUBLIC:

If members of the public do attend the August 27, 2007 Board of Health meeting they will have an opportunity to address the Board of Health after filling out a request form.

ACTION ITEMS:

Approval of the June 25, 2007 Board of Health Meeting Minutes:

Mr. Cassano made the motion to approve the June 25, 2007 Board of Health Meeting minutes; Supervisor Kunasek seconded the motion. The motion passed unanimously by six votes.

Election of Officers:

Mr. Cassano made the motion to nominate Ms. Adamic for President of the Board of Health; the motion was seconded by Ms. Wight.

Ms. Adamic made the motion to nominate Mr. Cassano as Vice-President-Finance; Supervisor Kunasek seconded the motion.

With no further calls to nominate for either position the motions passed unanimously by six votes.

Ms. Mangiapane, County Counsel, advised the Board of Health that the Board of Supervisors had already selected a Physician Representative.

Board Membership:

Mr. Cassano made the motion to recognize Board of Health member, Ms. Maclovia Zepeda, as resigned for failure to attend three consecutive board meetings, and to request the Board of Supervisors to appoint a new Board member. Dr. Giangobbe seconded the motion. The motion passed unanimously by six votes.

Resignation:

Mr. Cassano made the motion to accept the resignation of Board of Health member, Mr. Brian McNeil, with Dr. Giangobbe seconding the motion. The motion passed unanimously by six votes.

Dr. England asked the Board members to recognize Mr. McNeil's participation on the Board of Health and his willingness to step aside after being assigned to Active Military Duty. Mr. McNeil did not want to jeopardize a possible quorum.

Confirmation of the Board of Health Meeting Schedule through July 2008:

Mr. Cassano made the motion to confirm the fourth Monday of the month meeting schedule with two exceptions: members will not meet in December and the May 2008 meeting is rescheduled to the third Monday in lieu of the Memorial Day Holiday on May 19, 2008. Dr. Giangobbe seconded the motion. The motion passed unanimously by six votes.

Determine the Annual Retreat Date:

Dr. Giangobbe made the motion to hold the Annual Retreat on Monday, May 19, 2008 with specific time frame to be determined closer to the date. Dr. Jasser seconded the motion. The motion passed unanimously by six votes.

DISCUSSION ITEMS:

Duties and Roles of the Board of Health, i.e. Legal and Policy Roles:

Ms. Mangiapane, County Counsel, provided handouts to the Board members as an overview for the presentation she was providing on the Duties and Roles of the Board of Health.

Dr. Jasser arrived

The Board of Health's role is to advise in many capacities on any of Dr. England's responsibilities for the Department. The Board of Health can request comments, ask questions, or elect to set a priority for the Department. The Director of the County Health Department is equal in authority to the director of ADHS.

Mr. Spicker arrived

Dr. England mentioned the prior history of Environmental Services, Animal Care & Control and Air Quality, (formerly under Environmental Services) reporting to the Board of Health. Does the statutory authority for the Director of Public Health transfer to other entities for health issues? Who is overseeing the Health of the public for these departments? In further discussion Ms. Mangiapane suggested those departments in question submit status reports on areas that may impact public health. Supervisor Kunasek asked that the Board of Health consider the impact to the community on fee requests from Animal Care & Control, Air Quality, and Environmental Services departments.

Ms. Mangiapane explained the Board of Supervisors have two options to consider to provide local county health service: 1) is to create a county health department; or 2) to create a public health services district which is a special tax district under Title 48. The statutes do not dictate that the Department of Public Health make rules, however, those authorities are necessarily applied and through case law they are necessarily granted. When it comes to fees the statutes state the County Board of Health may adopt a schedule of reasonable fees to be collected by the Department for issuing and renewal of licenses or permits or for other services as are authorized by of the director of Health Services or the director of Environmental Quality.

Dr. England asked Ms. Mangiapane is it the responsibility of the Board of Health to review all fee increases before they are submitted to the Board of Supervisors for final approval. Ms. Mangiapane said all fee increases typically go through the Board of Health.

Mr. Vandeventer arrived

Ms. Mangiapane explained there are two methods to form a Public Health District: 1) by a unanimous vote of the Board of Supervisors, or 2) by a majority vote of the electorate of Maricopa County. A district is a special taxing entity, with funding generated as a transaction privilege tax, provided by every business in the County or by the Board of Supervisors by levying a public health services tax. Under this form of organization the director of the department reports to the board of directors and they in turn report to the Board of Supervisors.

Annual Health Status Report:

Ms. Santana, Director of Epidemiology, said the report provided this year is a streamlined five-year report supplemented by a detailed yearly report. The growth for Maricopa County over the last few years can only be described as explosive, with overwhelming needs, requiring us to make choices to provide services. The rates for diseases have stayed steady versus population growth. Sources for disease data are physicians, laboratories, schools and the Medical Examiners Office. Disease reports have increased from 6,000 to almost 19,000 reports since 2001. The 19,000 disease reports do not include cases involving HIV, TB or STDs. A slide presentation was presented highlighting specific epidemiology data for Maricopa County.

Director's Report:

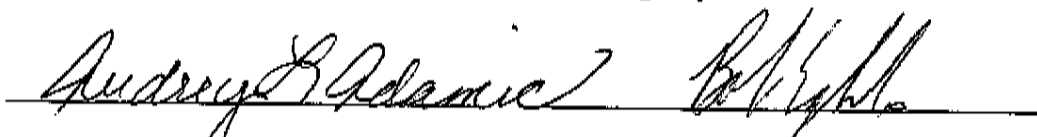
Dr. England, Director, Department of Public Health, explained that Public Health is a science based profession. We have been very successful in the past in many areas. We know how immunizations can impact the population. We know how to explore the science behind specific diseases and make changes. Public Health has a core of good, dedicated, and effective staff. We also have a good relationship with many partners in our community. Maricopa County is the third largest local health jurisdiction in the country following LA county as number 2 and New York in 1st place. And we are the biggest community in the country by far to have a single clinic site.

Updates Continued:

- Great success with first adjunct faculty member – actively recruiting
- We are trying to broaden the uses allowed for Block Grant Funding
- Partnering with City of Mesa to co-locate services
- Partnering with St. Mary's Food Bank for co-location of services
- Partnering with the Maryvale YMCA for co-location of services
- Improved communications – new website/phone tree for general number
- Investigating the benefits of a Public Health District versus a Local Health Department

Ms. Adamic requested an updated organization chart with an overlay including a wish list of positions the Department would need in a perfect world.

The August 27, 2007 Board of Health meeting adjourned at 5:09 PM.



Audrey Adamic, President

Bob England, MD, MPH, Director

The minutes were transcribed and edited by Susan Attiah.