

**Maricopa County Board of Health  
Meeting Minutes  
Administration Building  
301 W. Jefferson Street, 10<sup>th</sup> Floor  
Board of Supervisors Conference Room  
Phoenix, Arizona 85003  
3:00 PM  
June 25, 2007**

Ms. Adamic called the meeting to order at 3:05 PM.

**ROLL CALL:**

**Members Present:**

Audrey Adamic  
Don Cassano  
Supervisor Andrew Kunasek  
Brian McNeil  
Brian F. Spicker\*  
Jim Vandeventer  
Pam Wight

**Members Excused:**

James Giangobbe, M. D.  
Zhudi Jasser, M.D.  
Maclovia Zepeda

**Member Absent:**

Susanne Cook, R.N., Ph.D.

Ex-Officio: Bob England, M.D., M.P.H., Director

**ACTION ITEMS:**

**March 26, 2007 Board of Health Meeting Minutes:**

*Mr. Vandeventer made the motion to approve the March 26, 2007 Board of Health Meeting minutes; Mr. Cassano seconded the motion. The motion passed unanimously by six votes.*

**Fee Waiver Requests for: Cheers, Inc., NOVA Safe Haven, Streets of Joy, and Valley View Community Food Bank**

*Mr. Vandeventer made the motion to approve the fee waivers as presented with one exclusion - the Expedited Plan Review Fee for \$615.00 requested by NOVA Safe Haven was not approved. Mr. Cassano seconded the motion. The motion passed unanimously by six votes.*

Mr. Spicker arrived.

**Immunization Fee Schedule:**

*Mr. Spicker made the motion to approve the Immunization Fee Increase Schedule as presented with Ms. Wight seconding the motion. The motion passed unanimously by seven votes.*

**Topics for Future Meetings:**

Dr. England, Director, Department of Public Health, distributed a handout he prepared listing possible topics for future Board meetings.

Ms. Adamic requested a presentation on Air Quality.

Dr. England suggested a methamphetamine presentation.

Supervisor Kunasek made the request for a presentation on disaster preparedness and biodefense. Supervisor Kunasek also stressed that this Board serve as a resource for the Board of Supervisors tackling those difficult areas and providing knowledgeable feedback to the Board of Supervisors.

Ms. Adamic said two members of the Board of Health are leaving the meeting early today. Ms. Adamic asked County Counsel if the discussion could continue without a quorum? Ms. Mangiapane, County Counsel, advised six voting members (a quorum) must be present to conduct a meeting.

Mr. Spicker suggested the following topics for discussion: comparing the Department at present to eighteen months ago. Mr. Spicker volunteered to serve as a contact between the ASU downtown vitalization project for Dr. England if Dr. England was not already involved in this project.

Mr. McNeil asked for an update from the County's Tobacco Program in terms of effectiveness, how it is viewed, and what the program provides at this time. Other topics suggested by Mr. McNeil include: how does the Department set priorities, and will the Annual Health Status Report serve as an indicator and direction for the Department.

Mr. Cassano asked for a review of the Board duties followed by the Annual Health Status Report.

Ms. Adamic asked for presentations at the July Board of Health Meeting to cover:

Roles/duties (both legal and policy aspects) of the Board of Health  
General direction of the Department / previous to present –  
highlighting success characteristics  
Insight on how the Department determines priorities

Mr. Spicker asked if the July meeting could start at 2:00 p.m. to allow for more presentation time.

**DISCUSSION ITEMS:**

Dr. England, Director, Department of Public Health provided the following updates for the Board of Health members:

Disease Control candidate hired but declined the position

Infrastructure issues:

- a. Glendale WIC receiving \$500,000 for fix-up from USDA – MIHS is in agreement with co-locating at their site
- b. Thomas Road WIC – working with the St. Mary's Food Bank to co-locate at their new facility

Dr. Luz Sanchez, Pharmacist Professor, Midwestern University accepted the first adjunct position with the Department half-time on a pro bono basis.

Continually working on integrating emergency management activities into the role of the entire department for response training.

Dr. England is participating on Super Bowl planning subcommittees.

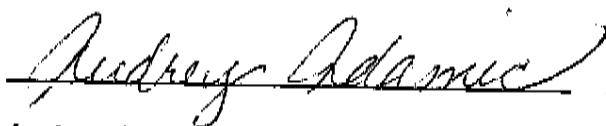
The Department hopes to fill several critical epidemiology vacancies.

The TB issue in the news will continue to be a prominent news item

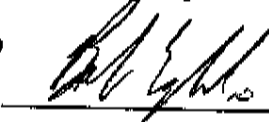
We have confirmed the first human case of West Nile Virus this season

Heat Warnings / Advisories are currently in effect for Maricopa County

The meeting June 25, 2007 Board of Health meeting adjourned at 4:15 PM.



Audrey Adamic, President



Bob England, MD, MPH, Director

The minutes were transcribed and edited by Susan Attiah.