

**Maricopa County  
Board of Health Meeting Minutes  
Homeless Healthcare Center  
220 S. 12<sup>th</sup> Avenue  
Break Conference Room  
Phoenix, Arizona 85007  
3:00 p.m.  
January 23, 2006**

Ms. Adamic addressed all in attendance to clarify the "Public Comment" and "Current Events" items on the agenda. Under "Current Events" Board of Health members may report on recent events or announcements that they wish to share. Members are not allowed to discuss or take action on announcements.

Under the "Call to the Public" section citizens only have the opportunity to speak to the Board. There are speaker request forms in the back of the room. Please complete a form if you wish to address the Board of Health. According to the "Arizona Open Meeting Laws" members of the Board may only discuss matters that are on the agenda and can not take action or deliberate on any matter addressed during the "Public Comment" section. When you are called upon to speak please come to one of the speaker microphone areas and state your name and address for the minutes.

We welcome all the staff present and encourage you to speak during the "Public Comment" section, if you choose. We may ask staff to answer questions during the meeting.

**Introduction and Welcome:**

Ms. Adamic welcomed everyone to the meeting and thanked the staff members of the Homeless Center for opening their facility to host the January Board of Health meeting and providing a tour of the facility. Ms. Velasquez, and Dr. O' Sullivan welcomed the Board of Health and directed a tour of the facility.

**Role Call:**

**Members Present:**

Audrey Adamic  
James Giangobbe, M.D.  
Zuhdi Jasser, M.D.  
Supervisor Andrew Kunasek, District 3  
Brian McNeil  
Pam Wight  
Maclovia Zepeda  
Ex-Officio: Jacquelynn A. Meeks, DrPH

**Members Excused:**

Susanne Cook, Ph.D., R.N.  
Don Cassano  
Jim Vandeventer

**Members Absent:**

Brian Spicker

Ms. Adamic will direct the meeting today in Dr. Cook's absence.

**Approval of the November 28, 2005 Board of Health Meeting minutes:**

*Ms. Wight made the motion to approve the November 28, 2005 Board of Health Meeting minutes as presented today. Dr. Giangobbe seconded the motion. The motion passed unanimously by seven votes.*

**Syphilis Prevention Policy Extension:**

Dr. Meeks, Executive Director, Department of Public Health explained that the initial syphilis prevention policy was enacted to curb the high incidence of syphilis in the community before she joined the department. Ms. Longo, Maricopa County Attorney, is present today to answer questions regarding the policy extension. Ms. Wight asked why the policy was not a permanent policy? Ms. Longo explained that the County would prefer to enact a temporary type policy and gauge results to determine on a yearly basis the need for a policy. Dr. Giangobbe asked if the policy was picking up cases? Dr. Meeks said the policy was successful in detecting cases of syphilis with hospitals in the community providing continual incident reporting to the department. The syphilis incident rate in Maricopa County is still very high.

*Supervisor Kunasek made the motion to extend the "Syphilis Prevention Policy" as submitted today through October 31, 2006 with Ms. Wight seconding the motion. The motion passed unanimously by seven votes.*

**Society of St. Vincent de Paul Fee Waiver Request:**

Ms. Minichiello, Program Manager, Environmental Services, offered to answer any questions regarding the fee waiver request presented today by the Society of St. Vincent de Paul. The department recommends approval for this request with the submission meeting all the requirements for a fee waiver.

*Mr. McNeil made the motion to approve the fee waiver request by St. Vincent de Paul with Dr. Giangobbe seconding the motion. The motion passed unanimously by seven votes.*

**DISCUSSION ITEMS:**

**Update - Office of Family Health:**

Ms. Cox, Administrator, Office of Family Health, Department of Public Health, provided an overview for the multiple programs within this division. The Mission encompasses family health partnerships: "To improve the quality, effectiveness, capacity, coordination, and accessibility, of maternal/child health programs by creating sustainable partnerships with communities, providers, and agencies in Maricopa County." Each program addresses the needs of women and children

working together to leverage resources. Included is yearly data assessment which is circulated to agencies and community partners providing data covering demographics used for developing policies and programs for the community.

#### **Department of Public Health Budget Update:**

Dr. Meeks introduced Mr. Porter, Financial Officer for the Department of Public Health. Mr. Porter has been a member of the department since December 2005. Mr. Porter left the private sector as a financial officer for a graphics firm.

Mr. Porter explained that the Departmental budget was submitted to OMB on time as a preliminary budget awaiting approval. Once approved, full copies will be circulated to each Board of Health member. All programs are at or under budget. The Department is in the process of centralizing services which involves finance, procurement, grant submission and Human Resources as a cost reduction.

#### **Presentation of New Maricopa County Animal Care & Control Logo:**

Dr. Silva, Director, Animal Care and Control, welcomed the opportunity to share with the Board of Health members the new synonymous logo for Animal Care & Control. The logo highlighted today will be used as an image easily recognized by the community for events to increase adoptions, reinforce public safety issues, and as a community building image securing the southwestern heritage. The same colors in the County seal were selected to provide a dynamic image of compassion, service, and enforcement.

This logo presented today will not be used for formal documentation, uniforms, vehicles, signage, or community information. The new logo is provided with no cost associated to the County; all funding was donated.

#### **Director's Report:**

Dr. Meeks, Executive Director, Department of Public Health, explained that one third of the Public Health staff is eligible for retirement. We have not really attracted new hires for the department in the last decade. We are actively working with nursing schools and junior colleges to help fill the gaps and looking for ways to be more competitive. Dr. Meeks' expects to make an offer to hire the Emergency Management Manager in the next week or two.

Dr. Gerberding from the Centers for Disease Control and Homeland Security is in the process of providing information through their website on how to treat the flu, highlighting the advisories, with a greater emphasis on public relations to establish how to treat the flu.

There have been 2,651 confirmed cases of flu in Maricopa County from 3.5 million individuals. The flu season actually peaked during the Holiday season. Supervisor Kunasek requested an extrapolation on the flu season this year.


The next scheduled Board of Health meeting is Monday, February 27<sup>th</sup>.

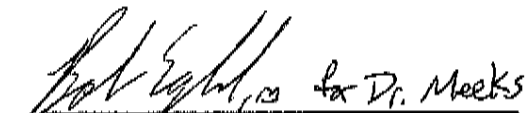
**Call to the Public:**

No one from the public was present.

**Current Events Summary:**

The meeting adjourned at 4:29 p.m.

  
Audrey Adamic, Vice-President, Finance

  
Jacquelyn A. Meeks, DrPH Secretary

The minutes were transcribed and edited by Susan Attiah.

**Maricopa County  
Board of Health  
Finance Committee Meeting Minutes  
November 28, 2005  
4041 N. Central Avenue, 15<sup>th</sup> Floor  
Joshua Conference Room  
Phoenix, Arizona 85012  
2:15 p.m.**

**Role Call:**

The meeting was called to order by Dr. Cook, in Ms. Adamic's absence, at 2:20 p.m.

**Members Present:**

Susanne Cook, R.N., Ph.D.  
Jim Vandeventer  
Pam Wight

**Members Excused:**

Audrey Adamic  
Don Cassano

**Action Item:**

**Approval of the October 24, 2005 Finance Committee Meeting minutes:**

*Mr. Vandeventer made the motion to approve the September 26, 2005 Finance Committee Meeting minutes as presented with Ms. Wight seconding the motion. The motion passed unanimously by three votes.*

**Discussion:**

**Public Health Finance Report:**

Mr. Ahl, Financial Officer, Department of Public Health, said all three funds have a positive balance. Many reasons contribute to the positive balances including vacancy savings from unfilled positions, as well as variances applied from the last fiscal year. Dr. Cook asked if Mr. Ahl noted a difference in funding strategy for the next budget year? Mr. Ahl expects a shift in funding toward specific services as reflected in the mission for Maricopa County.

Ms. Wight asked where does the funding come from for smoking cessation classes? Mr. Ahl explained these classes are provided by funding through the tobacco tax.

## **Environmental Services Finance Report:**

Mr. Luder, Finance Manager, Environmental Services, explained he expects the final tally to reflect 2-4% over budget by year end with a possible budget adjustment in January or February based on in-coming revenue.

The department currently receives zero funding from grants with the transfer of these funds with the Air Quality Program in the last year.

Two services are falling short; the budgeted rent will not cover the projected increase and the vacancy factor was weighted at 8% rather than 3% which creates two issues deterring the services budget from staying on target for this fiscal year. Dr. Cook asked for further explanation about vacancy savings. Mr. Luder explained that the department as a rule never pays 100% of payroll and this creates a vacancy savings from positions not required to pay a particular salary/(salaries) for that payroll period.

The November 28, 2005 Finance Committee meeting adjourned at 2:48 p.m.

The minutes were transcribed and edited by Susan Attiah.