



Minutes of the NOAA Aviation Safety Board Meeting



June 9, 2008

Minutes of the Aviation Safety Board (ASB) Meeting

Date: Monday, June 9, 2008

Time: 13:30 (EST)

Membership Required by Charter:

Chairperson: NOAA Aviation Safety Program Manager

Voting Members:

- Chairperson
- Aircraft Operations Center (AOC)
- NOAA Safety Office
- NMFS
- NOS
- NWS
- OAR
- NESDIS

Observers:

- NOAA General Counsel (GC)
- NOAA Acquisitions and Grants Office (AGO)
- NOAA Workforce Management Office (WFM)
- NOAA Program Planning and Integration (PPI)

Board Members/Observers present:

- Jim Kelley, Aviation Safety Program Manager (Chairperson)
- Craig Gillis, NOAA Safety Office
- CAPT Michael Gallagher, NMFS
- CAPT (sel) Harris Halverson, OAR

Board Members/Observers in Teleconference:

- Don Aiken, AOC
- Matt Pickett, NMFS
- CDR Mike Weaver, NOS
- Fred Peters, NWS
- Terry Brisbin, NWS
- Glenda Spears, WFM

Board Members/Observers absent:

- NESDIS
- GC
- AGO
- PPI

Additional Non-voting members Present:

- Geoffrey Fuller OMAO SEC
- Ken Langert (Recorder)
- Jon Dixon ALSE Technician, AOC (Teleconference)



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Agenda Items discussed:

1. Jim Kelley welcomed the members and opened the ASB meeting at 13:35 EST with a roll call.
2. First agenda item was to review final edits to the NAO. Section 4, Definitions, had a revision to Transportation which will now read as follows (change in italic):

Transportation: means the use of aircraft for the exclusive purpose of moving individuals from point to point. Any individual that participates in an Over Water Flight or Cold Water operation more than once every four months, on average, or more than three times per year over any given calendar year must complete *the training per the Exhibit to this Order* even if the flight operation is for transportation only.

CAPT Gallagher made a suggestion to remove the Exhibit from the NAO to facilitate updates. The ASB decided to leave it in due to the Note stating the Order as written permits the ASB to update the Exhibit from time to time. The most current information will be posted on the website (<http://www.oma.noaa.gov/aviationsafety>).

An issue raised at the last ASB meeting was current training required in the NAO includes Egress/Dunker training and there is concern people with physical impairments may not be able to complete the training. This was addressed by adding a Note to the Exhibit permitting the practical portion of Classroom & Hands-on training to be observed with a physician declared impairment. Additionally, grammatical changes provided by CAPT (sel) Halverson were made to the NAO and agreed upon.

Finally, Fred Peters mentioned that the definitions of Aeromedical Clearance Notice, and Aeromedical Grounding Notice were not needed. The Board concurred and the definitions will be deleted. Craig Gillis mentioned we may need to provide a detailed summary of the required training called for in the Exhibit. Information is located on the website. The egress training required by British Petroleum will be added to the NOAA approved vendor list upon confirmation. **(Action Item: Jim Kelley-Open)**

The ASB reached consensus to approve the NAO as modified.

3. Next agenda item was ALSE maintenance costs. Fred Peters expressed concern no funding is available to cover these recurring costs as well as training costs. Geof Fuller suggested going to the CFO council to seek funding, similar to the Small Boat Program. Jim Kelley suggested going to the AA's to request funds as a stop gap measure. The approximate annual ALSE maintenance amount is \$5,000, with every third year approx. \$14,000. Jim and Geof explained that costs were originally designed to come from Line Office current program budget. More inputs/suggestions from the ASB members are requested for the next meeting or through calls/emails.
 4. The Health training module was reviewed by Glenda Spears, WFM, and she indicated the content was appropriate. The module is available now on the CLC (AviationHealthMar08) and will be required when the NAO is approved.
 5. Final agenda topic was the current ASB Charter. Specifically, Jim mentioned the need to review training and qualification requirements for ASB members. Jim requested ASB members think about training and requirements to represent the LO for a topic at the next ASB meeting. CAPT (sel) Halverson mentioned PPI may need to approve the Charter as well.
 6. The next ASB meeting is TBD and will be posted on the Aviation Safety website. This meeting was adjourned at 14:45.
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