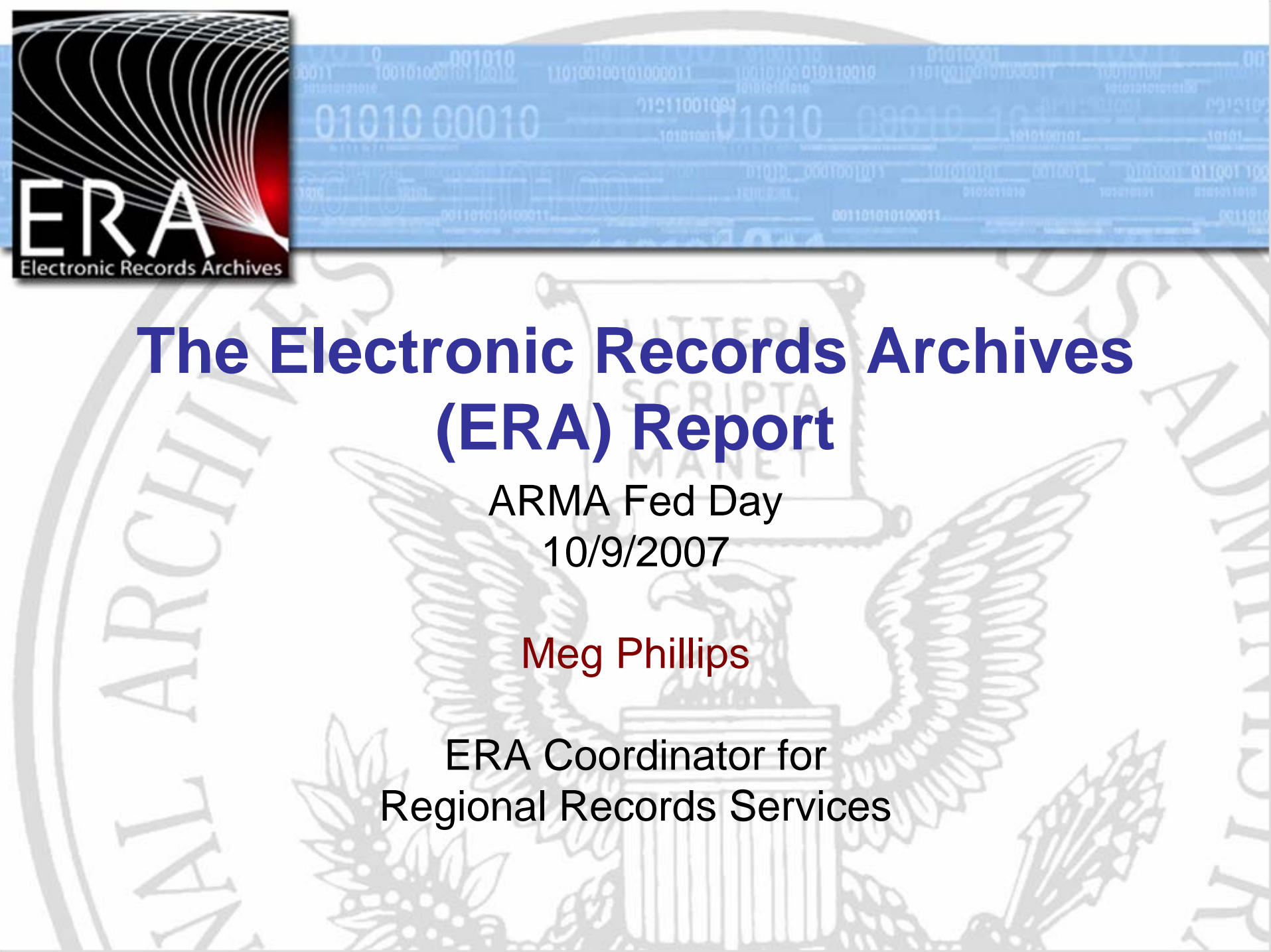# The Electronic Records Archives (ERA) Report

ARMA Fed Day
10/9/2007

Meg Phillips
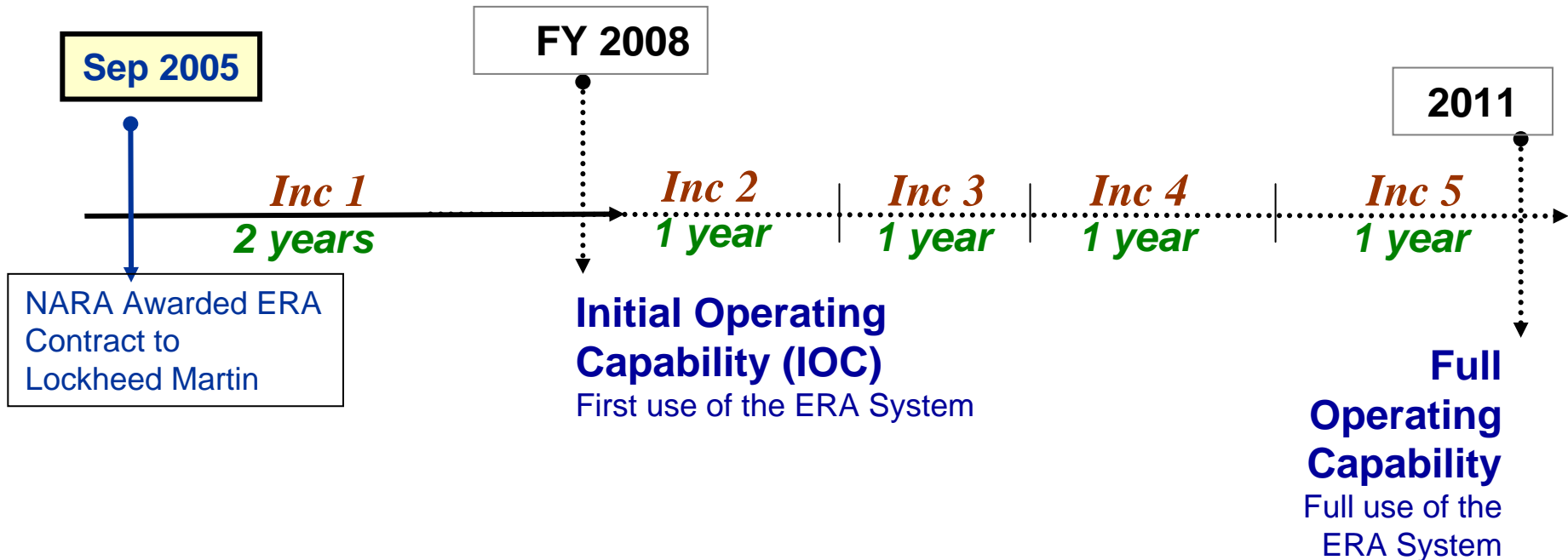
ERA Coordinator for
Regional Records Services

The ERA System Timeline

ERA will be developed and deployed in five phases, (or increments) spanning from FY2005 - FY2011:

Sep 2005

FY 2008

2011

Inc 1
2 years

Inc 2
1 year

Inc 3
1 year

Inc 4
1 year

Inc 5
1 year

NARA Awarded ERA Contract to Lockheed Martin

Initial Operating Capability (IOC)
First use of the ERA System

Full Operating Capability
Full use of the ERA System

National Archives and Records Administration
Electronic Records Archives (ERA) Program

- Focus is on <u>satisfying ERA requirements</u> and ensuring that the system <u>meets the needs</u> of those who will use it

- A **gradual** approach to reaching IOC: Sep 07 – Mar 08

- A **six-month Pilot** in three Drops – **<u>Testing activities</u>** only

  - ✓ <u>Drop 1</u>: Oct - Nov
  - ✓ <u>Drop 2</u>: Dec - Feb
  - ✓ <u>Drop 3</u>: Jan - March

Drop 1

| Manage Record Schedules | → | Manage Transfer Plans | → | Manage Transfer Requests | → | Manage Legal Transfer Instruments |

Drop 2

| Create Transfer Shipment | → | Transmit Transfer Shipment (Records) | → | Process Transfer Shipments (Records) | → | Store Transfer Shipments (Records) |

National Archives and Records Administration
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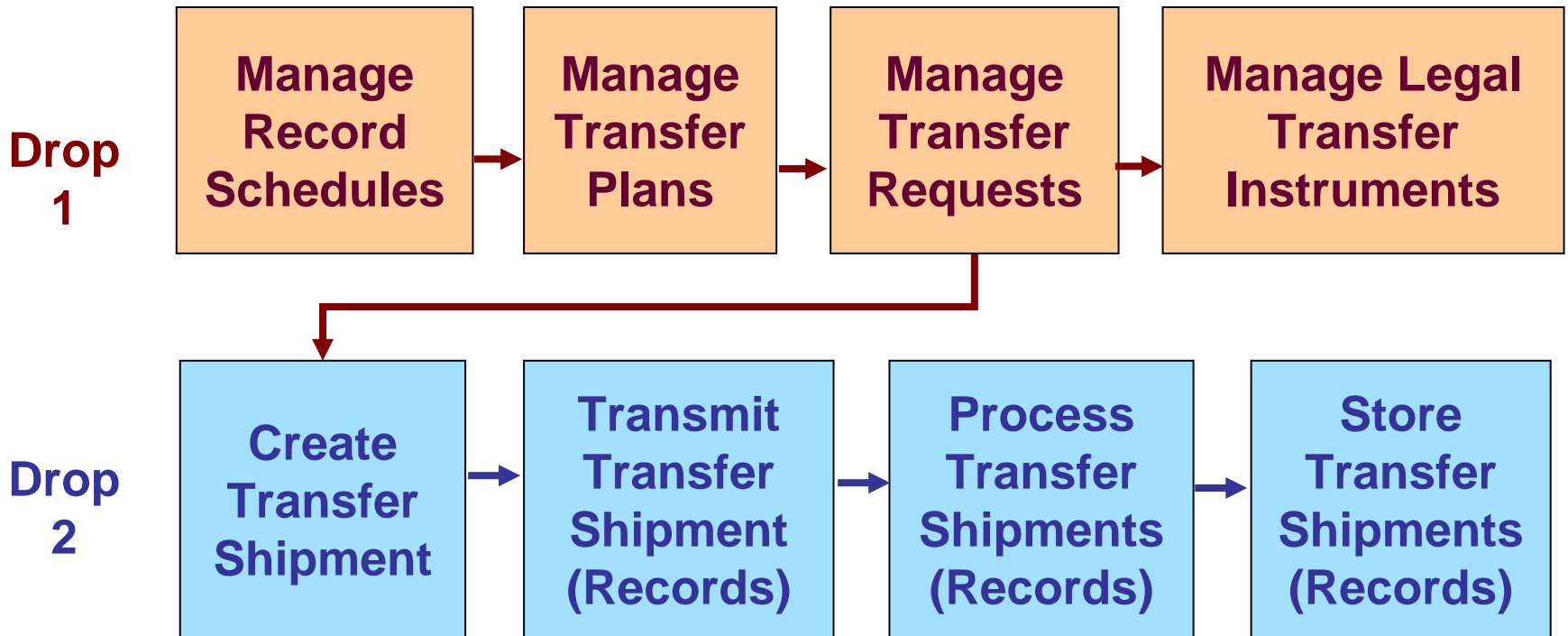
Goals for Testing the Pilot

- Ensure that the system satisfies user **requirements**, **expectations**, and **acceptance**

- Identify **discrepancies and limitations**

- Demonstrate **system capabilities**

- Ensure **security controls** and vulnerabilities

- **Dry Runs** for each Drop

Meg Phillips

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for the Office of Regional Records Services

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