



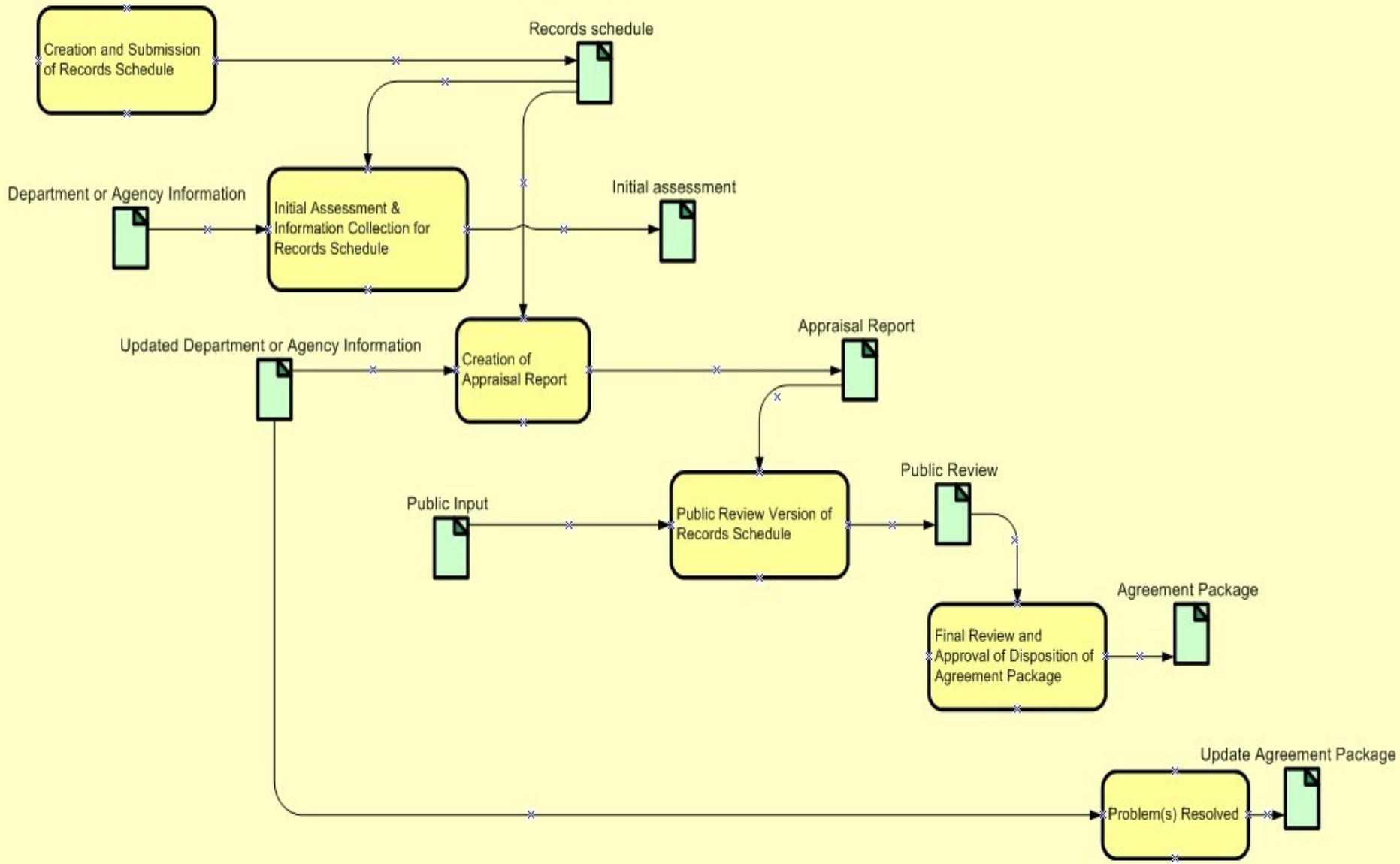
# Forest Service use of EAR

To determine records retention of  
electronic data

# Topics to be covered

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- Short explanation of Enterprise Architecture
- Attachments to Call Letter
- Examples from the Survey
- EAR support to help evaluate the surveys



# Sample Question

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17. Based on the definitions at the beginning of this questionnaire, would you recommend these records for permanent or temporary retention?

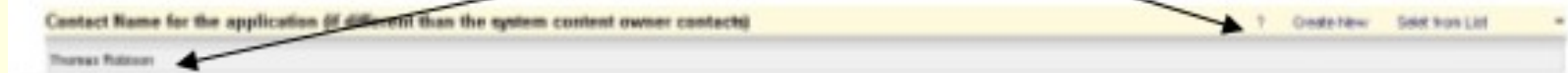
- *The answer to this question will be either permanent or temporary.*

# Survey Help Instructions

## How to find Help.

### Where can I see my answers?

Help information can be found for any question by clicking on the question mark on the right-hand side of the question box. To the right of the question mark are the choices for answering each question. As mentioned before, information from previous data calls has been used to pre-fill information for this survey. This information, and the information you will enter to answer the survey, will show just below the question.



Contact Name for the application (if different than the system content owner contacts)

? Create New Select from List

Thomas Robison

# Blank Answers

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- 18. How long should these records be retained by the Forest Service to meet its needs?
- *If the answer to question 17 is permanent leave blank. If the answer to question 17 is temporary, enter proposed record retention requirements.*

# Business Reference Model (BRM)

Modify Classification for: *R2 Veg*

Save Changes Cancel

## Classification Schema

- FEA BRM Classification
  - Services for Citizens Business Area
    - (101) Community and Social Services
    - (102) Correctional Activities
    - (103) Defense and National Security
    - (104) Disaster Management
    - (105) Economic Development
    - (106) Education
    - (107) Energy
    - (108) Environmental Management
    - (109) General Science and Innovation
    - (110) Health
    - (111) Homeland Security
    - (112) Income Security
    - (113) Intelligence Operations
    - (114) International Affairs and Commerce
    - (115) Law Enforcement
    - (116) Litigation and Judicial Activities
    - (117) Natural Resources
      - 056: Water Resource Management
      - 057: Conservation, Marine and Land Management
      - 058: Recreational Resource Management and Tourism
      - 059: Agricultural Innovation and Services
    - (118) Transportation
    - (119) Workforce Management
  - Mode of Delivery Business Area
  - Support Delivery of Services Business Area
  - Management of Government Resources Business Area

# List of Tables

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14. What is the database type? What are the fundamental tables used in the application? What data is contained in the tables?

Name
FACTS_AU_ASU_MV
FACTS_DB_INSTANCE_ORGS
FACTS_FUELS_MGMT_OBJJS
FACTS_GIS_LINKS
FACTS_INSTANCE_RFD
FACTS_INVAS_SPC_CODES
FACTS_NFP_FUND_CODE
FACTS_PALS_NEPA_APP_MV
FACTS_PALS_NEPA_DIST_MV
FACTS_PALS_NEPA_MV
FACTS_REF_CODES
FACTS_SUID_LIST
FACTS_TO_NFP_CODES
FACTS_TO_NFPORS_MV



# Application Survey – Questions 1-4

FS/NARA Application Survey Forest Service Activity Tracking System (FACTS) Survey

**1 and 2. What is the name (and acronym, if any) and purpose of the Application? For what FS organizational unit were the data collected/compiled?** ? -

Name	Description
<input style="width: 95%;" type="text" value="Forest Service Activity Tracking System (FACTS)"/> <span style="float: right; border: 1px solid gray; padding: 2px 5px;">Update</span>	<div style="border: 1px solid gray; padding: 2px;">                     TIM-FACTS supports the delivery of the Forest Service vegetation management program by providing a business process                 </div> <span style="float: right; border: 1px solid gray; padding: 2px 5px;">Update</span>

**3. Which program or functional area(s) does the application support?** ? Answer -

FEA BRM Classification	
Primary Line of Business	Natural Resources
Services for Citizens Business Area	057: Conservation, Marine and Land Management

**4. Contact Name for the application (if different than the system content owner contacts)** ? Create New Select from List -

Name	Description
Duane Fisher	<input style="width: 95%;" type="text" value="Forest Service"/> <span style="float: right; border: 1px solid gray; padding: 2px 5px;">Update</span>
Michael Potts	<input style="width: 95%;" type="text"/> <span style="float: right; border: 1px solid gray; padding: 2px 5px;">Update</span>
Sue Preece	<input style="width: 95%;" type="text"/> <span style="float: right; border: 1px solid gray; padding: 2px 5px;">Update</span>
Teresa Wurschmidt	<input style="width: 95%;" type="text" value="Forest Service"/> <span style="float: right; border: 1px solid gray; padding: 2px 5px;">Update</span>

# Application Survey – Questions 5-12

## 5. Data Dates (YYYY or Current)

Blank

### a. Earliest Date of data (matches B unless entered data collected before application existed)

? Earliest Date

Blank

### b. Earliest Date of electronic data (usually year first version of the application was released)

? Earliest Date(Electronic Data)

Blank

### c. Latest Date of electronic data (Current, or year stopped adding data)

? Latest Date(Electronic Data)

Blank

## 6. Is this application system of record? Is the information duplicated in another application elsewhere?

? Answer

Blank

The following 4 questions may have brief answers. If you feel you need to give lengthy answers it may be done as an attachment to question 15. If your answer uses an attachment, enter the name of the attachment as your answer to the following questions

Blank

## 7. Who has access rights to the database? What is the position of the person(s) who administer the access rights? How are the rights administered?

? Answer

Blank

## 8. Describe any rules, guidelines or standard operating procedures that govern the addition, migration, quality assurance, retention, restoration, deletion or alteration of the data

? Answer

Blank

## 9. Provide the name(s) of legacy applications whose data was migrated to this application

? Answer

Blank

## 10. Describe the content of the data from the legacy application as it existed prior to the migration. If there have been multiple migrations, describe this history as best as you can

? Answer

Blank

## 11. What are the source(s) of input for this application, including restriction on its use?

? Agency Other Source

Blank

## 12. What commercial and/or FS-developed software products, packages does this application depend on?

? Create New Select from List

AIX 5.1

ArcGIS

ArcInfo UNIX

ArcSDE

ArcVIEW

ArcVIEW UNIX

Oracle Client 3

Oracle Database Services

# Application Questions 13-18

13. What kinds of outputs come from this application?

? Create New Select from List

Blank

14. What is the database type? What are the fundamental tables used in the application? What data is contained in the tables?

? Create New Select from List

Name

FACTS\_AU\_ASU\_MV

FACTS\_DB\_INSTANCE\_ORGS

FACTS\_FUELS\_MGMT\_OBJIS

FACTS\_GIS\_LINKS

FACTS\_INSTANCE\_RFD

FACTS\_INVAS\_SPC\_CODES

FACTS\_NFP\_FUND\_CODE

FACTS\_PALS\_NEPA\_APP\_MV

FACTS\_PALS\_NEPA\_DIST\_MV

FACTS\_PALS\_NEPA\_MV

FACTS\_REF\_CODES

FACTS\_SUID\_LIST

FACTS\_TO\_NFP\_CODES

FACTS\_TO\_NFPORS\_MV

15. Describe the format(s) in which the data can be produced. If this is not a standard format, describe any proprietary software that is needed to read the format

? Answer

Blank

16. What technical and/or system documentation is available for this application? Is this application data complete in itself or are there other components (paper or hard-copy components or electronic files) needed to complete or supplement the data?

? Attach File Attach URL Link

Blank

17. Based on the definitions at the beginning of this questionnaire, would you recommend these records for permanent or temporary retention?

? Answer


Blank

18. How long should these records be retained by the Forest Service to meet its needs?

? Answer

Blank

# Systems Survey – Questions 1-8

 FS/NARA Systems Survey

**1 and 2. What is the name (and acronym, if any) and purpose of the system?** ? -

Name	Description
<input type="text" value="Natural Resource Manager"/> <input type="button" value="Update"/>	<input type="text"/> <input type="button" value="Update"/>

**3. Which program or functional area(s) does the system support?** ? Answer -

FEA BRM Classification
Services for Citizens Business Area      057: Conservation, Marine and Land Management

**4. What are the applications in the system?** ? Create New Select from List -

NRIS Aquatic Surveys
NRIS Task Assistant/Task Manager
NRIS Taxa
NRIS Threatened, Endangered and Sensitive Plants (TESP)
NRIS Watershed Improvement
NRIS Water Uses and Rights

**5. What is the legal authority and/or program area under which this system was created?** ? Create New Select from List

Blank
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**6. This system is used at what organization level?** ? Answer

Blank
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**7. Which agency(s) if this is an interagency system?** ? Answer

Blank
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**8. Who is the lead agency? Fill in only if the lead agency is not the Forest Service or USDA.** ? Answer

Blank
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# Systems Survey – Questions 9-13

## 9. Who is technically responsible for the system?

? Create New Select from List

Name	Description
Bill Wettengel	<input type="text" value="Forest Service"/> <input type="button" value="Update"/>
Lisa McBride	<input type="text" value="Forest Service"/> <input type="button" value="Update"/>
Steve Sun	<input type="text"/> <input type="button" value="Update"/>

## 10. Who is/are the content owner(s) (i.e., the managers of the content within the system)?

? Create New Select from List

Name	Description
Ann Kronenberger	<input type="text" value="Forest Service"/> <input type="button" value="Update"/>
Cathy Askren	<input type="text" value="Forest Service"/> <input type="button" value="Update"/>
Sue Preece	<input type="text"/> <input type="button" value="Update"/>

## 11. If this system contains Privacy Act Information, please attach a copy of the Privacy Act Notice(s)

? Attach File Attach URL Link

Blank

## 12. Please give an explanation if the records in the system are necessary to protect the rights or interests of the Government or individuals affected by the Government? Otherwise leave blank

? Answer

Blank

## 13. Cite the authority if there are any restrictions on the release of this data for public use. Otherwise leave blank.

? Answer

Blank

# Report from EAR

FEA BRM Classification / USDA Organization	--- National Forest	--- National	--- Station	--- Regional	--- Washington Office	Totals
<u>(117)</u> Natural Resources	<u>70</u>	<u>72</u>	<u>25</u>	<u>33</u>	<u>8</u>	<u>210</u>
-- <u>057:</u> Conservation, Marine and Land Management	<u>62</u>	<u>67</u>	<u>25</u>	<u>33</u>	<u>8</u>	<u>196</u>
-- <u>056:</u> Water Resource Management	<u>7</u>	<u>4</u>				<u>11</u>
-- <u>058:</u> Recreational Resource Management and Tourism	<u>2</u>	<u>1</u>				<u>4</u>
- <u>(104)</u> Disaster Management	<u>3</u>	<u>36</u>	<u>10</u>	<u>5</u>		<u>62</u>
-- <u>007:</u> Disaster Monitoring and Prediction	<u>2</u>	<u>13</u>	<u>8</u>			<u>24</u>
-- <u>008:</u> Disaster Preparedness and Planning		<u>13</u>	<u>1</u>			<u>20</u>
-- <u>009:</u> Disaster Repair and Restore			<u>1</u>			<u>1</u>
-- <u>010:</u> Emergency Response	<u>1</u>	<u>11</u>		<u>4</u>		<u>17</u>



# Questions