

**Los Alamos National Security, LLC
PREQUALIFICATION CRITERIA
Prequalification No. 75496-PRQ-09**

**Title: Los Alamos National Laboratory (LANL) Protective Force Services Subcontract (PFSS)
Procurement Representative: PJ Timmerman
Due Date: May 8, 2009**

Los Alamos National Security, LLC (LANS) intends to issue a Request for Proposal (RFP) for award of a Subcontract to provide services/goods generally described below to prequalified offerors only.

To be deemed prequalified to receive the RFP, a potential offeror must provide documentation necessary to demonstrate its ability to meet each element of the Prequalification Criteria set forth below. Submitted information must be organized in such a manner that reviewers can easily locate responses to questions and requirements. Information submitted that does not directly address the Prequalification Criteria below will not be considered. Failure to clearly state how the criteria are met or failure to respond by the stipulated time may result in a potential offeror not receiving the RFP.

To support the prequalification evaluation process, provide the following potential offeror information:

Potential Offeror Name:	
Business Size Classification:	
Address:	
Contact Name:	
Phone Number:	
Fax Number:	
Email Address:	
DUNS No.:	

Potential Offeror/Teaming Partners/Lower-Tier Subcontractors:

While all aspects of subcontract performance may be accomplished by a single company, the potential offeror may elect to utilize teaming partner(s), including lower-tier subcontractor(s). Potential offeror prequalification will be based upon the experience and capabilities of all the potential offeror's teaming partner(s), including lower-tier subcontractor(s). Any change in the composition of the potential offeror's prequalified team (including business unit changes) will void the potential offeror's prequalification. Potential offerors that change their team composition must provide a new prequalification submission and receive prequalification from LANS before their proposal, in response to the RFP, will be accepted. A detailed description must be provided of how the potential offeror team will be comprised, including each company, teaming partner, and lower-tier subcontractor that would perform any portion of the on-site work and meet any of the specified Prequalification Criteria below.

In addressing each of the Prequalification Criteria, the potential offeror must clearly identify which teaming partner's experience is being cited, consistent with potential offeror's planned structure for its bid proposal and how the team will operate as a business entity should it receive the contract award.

Experience of the potential offeror and teaming partner(s) shall be limited to their own specific corporate experience. Experience of parent companies, subsidiaries, or other corporate affiliates will not be considered unless those corporate entities are also a part of the potential offeror's team and meet all applicable requirements of the Prequalification Criteria below.

Key Personnel:

Each potential offeror that receives the RFP and submits a proposal will be required to identify Key Personnel. Key Personnel identified in a proposal shall be required to submit a written two-year commitment to perform under the Subcontract should the potential offeror receive the award. Concerning Key Personnel, LANS will only consider current employees or potential employees from whom written commitment to participate in any resultant agreement with the potential offeror has been documented.

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The Subcontract contemplated may include, but not necessarily be limited to, the following work:

Summary Scope of Work:

LANS requires Protective Force Services in support of its Management & Operating Contract for the Los Alamos National Laboratory (LANL) with DOE/NNSA, Contract No. DE-AC52-06NA25396. The Protective Force Services Subcontractor shall support LANL's Security mission.

Work Included:

Protective Force operations, including: staffing of posts and patrols; entry controls; response to alarms; and vehicle and personnel inspections for property, classified matter, and SNM.

SRT operations, including: close quarters battle; sniper/observer teams; breaching; automatic weapons employment; and recapture/recovery of materials.

Support of Protective Force operations, including: training; planning/post orders; logistical support; human resources; labor relations (Collective Bargaining Agreement); finances; and operation and maintenance of Live Fire Ranges.

Work Not Included:

Program direction for LANL physical security; classified matter protections control; security systems; personnel security; badging; computer security; Technical Surveillance Countermeasures (TSCM); Tempest; OPSEC; canine; and law enforcement (other than as stated in DOE directives).

Location of the Work:

Los Alamos National Laboratory, Los Alamos, New Mexico

Subcontract Type:

Cost reimbursable, with performance-based award fee and award term requirements

Period of Performance:

October 1, 2010 through September 30, 2015, with 5 potential years award term based on performance

Socio-Economic Set-Aside:

Unlikely

Labor Standard Determination:

Service Contract Act

Classified Work is included:

Yes

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PREQUALIFICATION CRITERIA

Answer the following questions in the affirmative only if the potential offeror can demonstrate at least 24 months of continuous successful performance within the past five years. The potential offeror, its teaming partners, including lower-tier subcontractors, as appropriate, must be able to answer "yes" and provide adequate support for each of criterion listed below to be considered prequalified to receive the RFP issued as a result of this Prequalification Request. If the potential offeror and its teaming partners base any of their qualifications on "equivalent" non-DOE experience, supporting documentation shall clearly crosswalk that experience to the specific DOE guidance or requirements contained in the documents cited in the criterion below.

LANS may elect not to prequalify a potential offeror that has relied too heavily on subcontractors to satisfy all Prequalification Criteria.

Technical Criteria: Does the potential offeror have demonstrated experience:

1. Providing protection for Category I Special Nuclear Material (SNM)?

Yes No

2. Handling and providing protection for classified matter, up to and including the DOE designation of "Top Secret Restricted Data?"

Yes No

3. Managing and operating, within the confines of a Collective Bargaining Agreement, a protective force of at least 200 uniformed officers – including unarmed Security Officers, and armed Security Police Officers II and III, as described in DOE Manual 470.4-3, "Protective Force?"

Yes No

4. Safely transporting, handling, using and storing firearms/weapons (including fully-automatic), live ammunition, blank ammunition, pyrotechnic devices, chemical agents, explosives, and an Engagement Simulation System (ESS)?

Yes No

5. Developing, implementing and administering a comprehensive training program equivalent to DOE Manual 470.4-3, "Protective Force" and DOE Training Approval Program (TAP) guidance equivalent to DOE Manual 470.4-1, "Safeguards and Security Program Planning and Management?"

Yes No

6. Operating a performance testing program equivalent to the requirements of the Performance Assurance Program as defined in DOE Manual 470.4-3, "Protective Force?"

Yes No

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7. Operating a Quality Assurance Program in compliance with all applicable laws and equivalent to the requirements of the DOE orders?

Yes No

8. Operating an Environment, Safety & Health Program in compliance with all applicable laws and equivalent to the requirements of the DOE orders?

Yes No

Please complete the attached Environment, Safety and Health Worksheet separately for each company, teaming partner, and lower-tier subcontractor that would perform any portion of the on-site scope of work.

The following questions pertain to the current and future capabilities of the potential offeror and its teaming partners. Please provide a full explanation/documentation of the basis for each answer.

9. Are the members of the potential offeror's proposed management team for this Subcontract capable of obtaining and maintaining DOE "Q" level clearances?

Yes No

10. Are the members of the potential offeror's proposed management team for this Subcontract capable of meeting the requirements for the DOE Human Reliability Program (HRP) certification?

Yes No

11. Does the potential offeror have the capability to obtain a DOE Top Secret Facility Clearance?

Yes No

Supporting Documentation Required: For each company prequalifying, include a copy of the Federal Agency providing the approval (e.g. DOE letter indicating a favorable FOCI Determination has been granted, DOD Cage Code, etc.).

Documentation of Direct Relevant Experience:

Provide a reference list of example contracts/projects that demonstrate the directly relevant contract/project experience to support each of the foregoing Prequalification Criteria. Example contracts/projects should be detailed as to both the technical scope of the contract/project and the potential offeror's participation therein. In the case of a teaming arrangement, or where lower-tier subcontractors would play a significant role in the performance of this subcontract, a separate list will be submitted for each entity, as applicable, to document such experience. Each reference will include an explanation of relevance and a crosswalk to the specific Prequalification Criteria being addressed by that contract/project.

Include the following information on each contract/project, as a minimum:

- Entity seeking Prequalification:
- Expected Role in this Subcontract:
- Client Name, Address, Contact and Telephone Number:
- Work Description:

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- Value:
- Location:
- Commence/Complete:

PREQUALIFICATION SUBMITTAL

Note: All information submitted in response to this Prequalification must be submitted by the potential offeror.

The potential offeror's Prequalification documentation submittal is to be on CD-ROM accompanied by hard copy (3 copies of each), to the Procurement Representative not later than 3:00 p.m. Mountain Time, May 8, 2009. The CD-ROMs shall be in searchable electronic format. The Prequalification documentation may be sent via U.S. Postal Service or other delivery service (e.g., Fed-Ex, UPS, DHL, etc.), but must be received by the due date to be considered.

Submittals sent via U.S. Postal Service should be addressed as follows:

Los Alamos National Security, LLC
Attention: PJ Timmerman, Procurement Representative
P.O. Box 1663, MS D442
Los Alamos, NM 87545

Submittals sent via other delivery services should be addressed as follows:

Los Alamos National Security, LLC
Attention: PJ Timmerman, Procurement Representative, MS D442
Bldg. SM-30 Bikini Atoll Road
Los Alamos, NM 87545

Submittals that are hand-carried should only be delivered to:

Los Alamos National Security, LLC
Attention: PJ Timmerman, Procurement Representative
125 Central Park Square (Across 15th Street from the YMCA)
Los Alamos, NM 87545

Questions may be addressed to the responsible Procurement Representative at:

E-mail: peej@lanl.gov
Phone: 505-606-1671
Fax: 505-667-8641

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Attachment F3-1

Safety Performance Eligibility Requirements

It is the policy of LANS that all work performed at LANL shall be conducted in a manner that protects workers, the public, and the environment. The objective of this policy is to establish a consistent site-wide approach to worker protection by incorporating safety and health into daily activities. To support the effective implementation of this policy, firms should have a demonstrated safety performance equal to or lower than the following standards:

Statistical Standards		
Experience Modification Rate	The "EMR" is a number that is assigned to your company based on the insurance premium you pay and your loss statistics. Contact your insurance company for these numbers.	Maximum Allowable Average: 1.00
Total Recordable Injury/Illness Case Rate (from Company OSHA 300 log)	Rate = $\frac{\text{Total Recordable Injuries/Illnesses} \times 200,000}{\text{Total Employee Hours Worked}}$	Maximum Allowable Average: 3.2
DART Case Rate (Days Away From Work, Restriction, or Job Transfer) (from Company OSHA 300 log)	Rate = $\frac{\text{Total Days Away/Restricted/Transferred Work Day Cases} \times 200,000}{\text{Total Employee Hours Worked}}$	Maximum Allowable Average: 1.4

Firms must submit a properly executed Environment, Safety, and Health Worksheet (Attachment F3-2) along with a letter from their Workman's Compensation Insurance Carrier to certify the Experience Modification Rate (EMR) performance. If any of the above maximum allowable averages is exceeded, the firm shall provide information that clearly explains the excessive rate and that the anomaly causing that excess was not easily preventable using sound safety practice.

If a firm is a joint venture, association, consortia, or partnership that has fewer than three years of demonstrated safety and/or environmental performance, each entity comprising the joint venture, association, consortia, or partnership must submit a properly executed Environment, Safety, and Health Worksheet (Attachment F3-2) along with a letter from their Workman's Compensation Insurance Carrier to certify the Experience Modification Rate (EMR) performance.

Any response received from a firm which does not provide the ES&H Worksheet(s), which exceeds any of the stated maximum allowable averages, or which has fewer than three years of demonstrated safety and/or environmental performance may, at LANS' sole discretion, be considered unacceptable.

If a firm intends to use lower-tier subcontractors to perform elements of the subcontracted Scope of Work, such lower-tier subcontractors shall also meet the maximum allowable averages specified above. The firm to whom a subcontract is awarded (i.e., Subcontractor) shall be responsible for ensuring that all its lower-tier subcontractors meet the maximum allowable average safety performance eligibility requirements. When requested, Subcontractor must demonstrate to LANS' satisfaction that its lower-tier subcontractors meet the maximum allowable average safety performance eligibility requirements. Any lower-tier subcontractor that does not meet one or more of the maximum allowable average safety performance eligibility requirements must be evaluated and approved by the Subcontractor and LANS.

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Attachment F3-2

ENVIRONMENT, SAFETY AND HEALTH WORKSHEET

Subcontractor Name:

Worksheet completed by:

Date:

LANS Proposed Subcontract/Prequalification Number: 75496-PRQ-09

1. Experience Modification Rate (EMR)		
List your firm's Interstate EMR for the past three (3) years and total hours worked.		
Year:	EMR:	Hours Worked:
Year:	EMR:	Hours Worked:
Year:	EMR:	Hours Worked:
3-year average:		
If the state where the jobsite is located has an EMR rating system, provide the state EMR for the past three (3) years and the total hours worked.		
Year:	EMR:	Hours Worked:
Year:	EMR:	Hours Worked:
Year:	EMR:	Hours Worked:
3-year average:		
2. Total Recordable Case (TRC) and Days Away/Restricted/Transferred Case (DART) Rates		
List the cumulative injury statistics rates for the past three (3) years using the BLS formula to determine recordability.		
Year:	TRC: DART:	Hours Worked:
Year:	TRC: DART:	Hours Worked:
Year:	TRC: DART:	Hours Worked:
3-year average TRC: DART:		
Attach copies of the OSHA Annual Summary Logs (OSHA's Form 300A) for the three most recent years and a current year OSHA 300 Log for the months during the period since the last annual report.		
Any OSHA fine(s) over the past three (3) years? If yes, provide a written explanation on an attachment to this form.		

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3.	Fatalities																				
Any fatalities within the last three (3) years? If Yes, list total number of fatalities: , and provide a written explanation for each fatality on an attachment to this form.																					
4.	Bureau of Alcohol, Tobacco, and Firearms violations																				
Any Bureau of Alcohol, Tobacco, and Firearms violations within the last three (3) years? If Yes, list the number: , and type of violations: .																					
5.	For companies exempt from record keeping requirements per 29 CFR 1904.1 (ten or fewer employees), complete items 1 and 3 above and summarize the cause of the injuries/illnesses for the past three (3) years, including the current year, on a separate attachment to this form. Additionally, include corrective actions taken to prevent re-occurrence.																				
6.	Check your type of work for the most recent 3 year period: <input type="checkbox"/> Non-Residential Building, include dates: <input type="checkbox"/> Heavy (Non-Highway) Construction, include dates: <input type="checkbox"/> Mechanical, include dates: <input type="checkbox"/> Electrical, include dates: <input type="checkbox"/> Other (State type and date):																				
7.	List key Safety and Health personnel planned for this project. Please list name, expected position and safety performance on last three projects (Total Recordable Case and Days Away Restricted Transferred (DART) rates). Provide a resume if required by the Request For Proposal.																				
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">NAME</th> <th style="width: 20%;">POSITION</th> <th style="width: 20%;">PROJECT</th> <th style="width: 10%;">TRC</th> <th style="width: 10%;">DART</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	NAME	POSITION	PROJECT	TRC	DART															
NAME	POSITION	PROJECT	TRC	DART																	
9.	Environmental Record																				
Has your firm been subject to any environmental enforcement proceedings before a federal or state agency within the last five (5) years? If Yes, for each proceeding: provide the name of the agency, the nature of the proceeding, the charge(s), and the result on an attachment to this form.																					
Has your firm violated or exceeded any federal or state environmental standard, requirement, regulation or statute within the last three (3) years? If Yes, for each violation give a brief description of the nature of the violation on an attachment to this form.																					

NOTE: This form is for evaluation purposes only and will not be a part of a Subcontract.

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