

Federal Energy Regulatory Commission

#### eTariff Basics

#### How to create tariffs, revisions and tariff filings

eTariff is work-in-progress. Window appearance, functionality, menu choices and locations may change. If you are not sure where to find something or something has changed, look around the window and try right-click at logical focus points. If not sure, experiment. Experiments should not cause software errors. If they do, please document and notify etariff@ferc.gov.

5/10/2006

RM01-5-000 Electronic Tariff Filings

#### Assumptions

- eTariff is installed and in communication with FERC
  - If a regulated company, registered and received CID
- User familiar with tariffs
- User familiar with FERC tariff filings
- User familiar with FERC procedures

#### **Tariff Data Format**

- Tariffs are a Data Base
- NOT a text document
- Example data set for every tariff section
  - Company name
  - Docket number
  - Proposed effective date
  - Tariff section
  - Filing type

- Tariff section "content"
  - Text area:
    - Accepts most copied text
    - Editable within eTariff
    - Limited format capabilities
    - Accepts many copied formats such as graphics
    - Will not accept pasted files
  - One file attachment per section

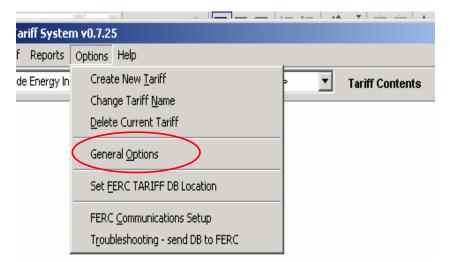
#### **First-time**

- 1<sup>st</sup> time users must establish an empty data base file
  - Retrieve company list
  - Select company
  - Choose file location
  - Enter CID
  - Download and Finish

🖥 ETariff Data Download	and a set
	×
List of Available Companies:	
3E Technologies, Inc. (Electric - FPA Trad and MBR)	<u> </u>
A'Lones Group, Inc. (Electric - Market Base Rates only)	
AC Power Corporation (Electric - FPA Trad and MBR) ACES Power Marketing LLC (Electric - FPA Trad and MBR	1
ACN Power, Inc. (Electric - FPA Trad and MBR)	,
ACN Utility Services, Inc. (Electric - FPA Trad and MBR)	
AEP Generating Company (Electric - FPA Trad and MBR)	<b>-</b>
Datain a Communication	Internet Setup
Retrieve Company Listing	Options
New Company Start	Copy Tariffs
Company. Note: the appropriate PIN Co	de is required.
Destination for Data or Location of Existing Data:	
Destination for Data or Location of Existing Data:	
P:\HKP\FIELD DATA\ CID Code:	
P:\HKP\FIELD DATA\ CID Code: Begin	shed

## Create Tariff

- Create a tariff
  - Drop menu from "Options"
- Name the tariff
- Fill in default Contact
   Info
  - Edit default contact info later from "General Options"



i C	reating	a New FERC Tar	ff	×
(A'L	ones G	roup, Inc.)		
Tarit	ff Title:	Test Tariff		
		Tariff	has previously been on file at FERC	
		C New 1	ariff not previously filed with FERC	
	Defa	ult Contact	;	
		POC Name:	John Doe	
		POC Phone:	123-456-7890	
		POC Email:	John.Doe@xyz.com	
				-
	A	uthorizing Name:	Jane Doe	
	-	Authorizing Title:	123-456-7891	
	А	uthorizing Email:	Jane.Doe@xyz.com	
			Create	
				Close

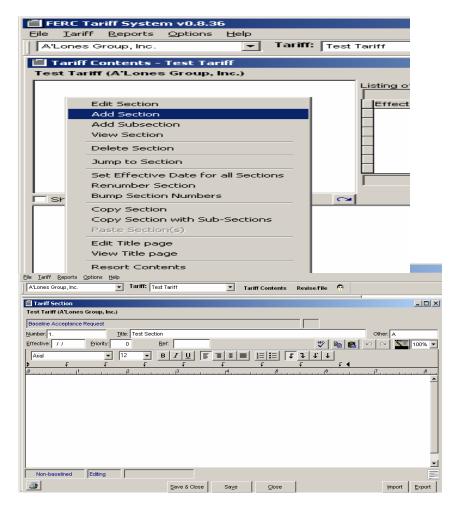
#### Add Content to Tariff

- From the Menu Bar
  - Select Tariff
  - Open "Tariff Contents"

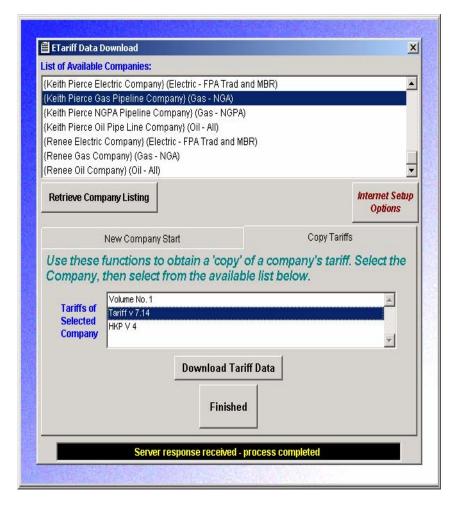
🗃 FERC Tariff System v0.8.36			
<u>File Tariff Reports Options Help</u>			
A'Lones Group, Inc.  Tariff:	Test Tariff 📃 💌	Tariff Contents Rev	vise/File 🧖
🗐 Tariff Contents - Test Tariff			_ 🗆 ×
Test Tariff (A'Lones Group, Inc.)			
	Listing of Section Changes		2
	Effective Superceded	Status Priorit	yReference
Show Company Specified Section Numbers	<u>α</u>		
			<u>C</u> lose

# **Create Tariff Section - Direct**

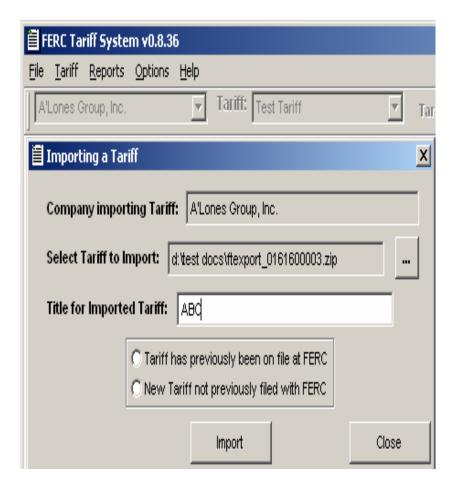
- Right Click
   "Add Section"
- Small window pop up
  - Fill in Section Title, Company Tariff Section Numbering if any
  - Save
- Paste in, type or import tariff text
  - Save & Close



- If a tariff already exists in the FERC public data base [or your own], copy it
- Find company, choose tariff, Download, and Finish. Note downloaded file name and location.

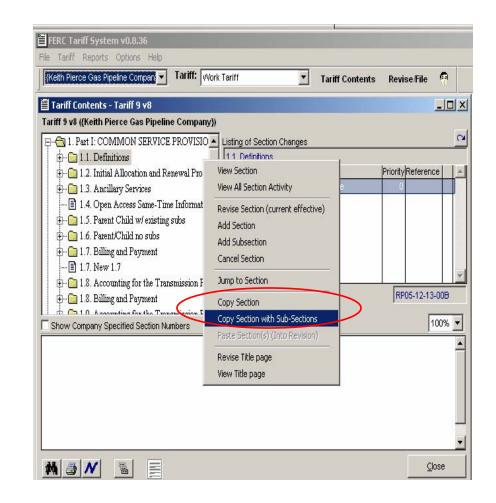


- From File, select Import, find imported file and rename
- Copied tariff now available from menu bar



• Target section(s)

- Right click
  - Copy Section (with Sub-Sections) as appropriate



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- Target paste location, right click, select Paste Section(s)
- Choose section level, and paste

(Keith Pierce Gas Pipeline Company 🔽 Tariff: 🕅	/ork Tariff	▼ Tariff Co	ntents Revi	se/File	)
Tariff Contents - Work Tariff				-	
Vork Tariff ({Keith Pierce Gas Pipeline Compa ⊕ 10. Statement of Rates and Charges	Iny)) Listing of Section Cha	00000			
⊕	13. Statement of Rat	-			_
±	1.	rceded Status	Priority	Reference	
	12/06/2005 / /	Non-baselir			Ť
目 Pasting Sections		X			
Work Tariff ((Keith Pierce Gas Pipeline Con	กกลกงไ)				
Pesting: 1.1. Definitions		1			
Paste will include Sub	sections				
Target: 13. Statement of Rates and Char	ges			<u> </u>	_
Paste at Same Level	<b>V</b>		,	_	
Paste at Same Level				100	%
Paste as Sub-section of Target					

- Copied sections now pasted in
- Hint: if copying from multiple sources or creating multilevel section revisions, create a working "Tariff", then copy product into Baseline or Revision

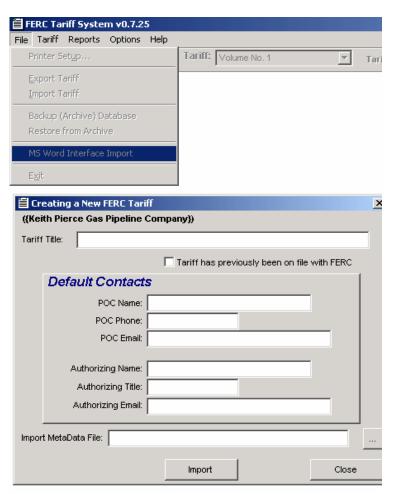
FERC Tariff System v0.8.36					
<u>ile Tariff R</u> eports <u>O</u> ptions <u>H</u> elp					
Keith Pierce Gas Pipeline Company Tariff: Wo	rk Tariff	•	Tariff Contents	Revise/File	<b>9</b>
Tariff Contents - Work Tariff					_ 🗆 ×
Work Tariff ({Keith Pierce Gas Pipeline Compan	y})				
⊕ 🔂 1.1. Definitions	Listing of Section	on Changes			Q
🗄 🛅 10. Statement of Rates and Charges	1.1.2. Target /	Amend			
🗄 🛅 12. Statement of Rates and Charges	_	Superceded		Priority Referenc	e 🔺
🗄 🦳 13. Statement of Rates and Charges	▶ <mark>02/26/2006</mark>	11	Non-baselined	0	
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	F				
					v
	1.2		I		
	,			,	
Show Company Specified Section Numbers	×			1	00% 💌
The total annual cost of the Transmi	ssion Systen	ı for purp	oses of Netwo	rk Integratio	n 🔺
Transmission Service shall be the am				~	
the Transmission Provider or modifie	•				

#### Create Tariff Section – Import Data Base

 Use an extraction macro to create an importable data base. Guidance at http://www.ferc.gov/docs-

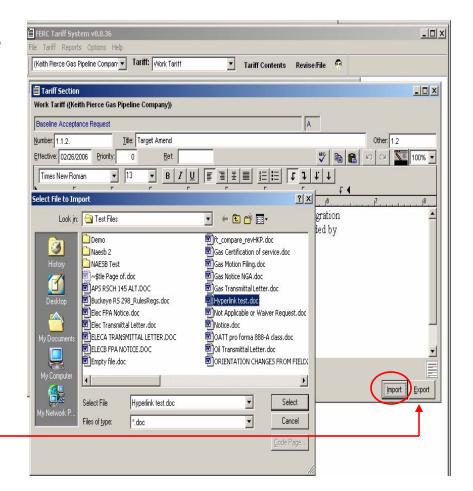
filing/etariff/conversion-guide.pdf.

• From File, click "MS Word ....Import"



# Create Tariff Section – Import

- Import a MS Word file text directly into a section
  - Good for heavily edited/large sections
  - Careful import completely replaces section
- Export section text into a file

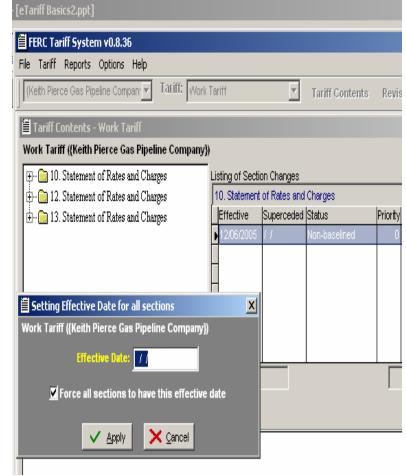


#### Baseline Tariff

- Baseline filings are a special case
  - Establishes and initializes company's tariff data base
  - Commission can only accept or reject whole filing
  - No revisions can be made or filed until accepted by the Commission

## **Baseline Tariff**

- Special Case
  - Set effective date
    - Right click ToC
    - Enter effective date
       prospective
    - Recommend one effective date for all sections
  - Right Click is only
     location that <u>Baseline</u>
     filing effective date can
     be set



#### Make a Tariff/Rate Filing

- Now that the proposed Baseline Tariff is complete, need to file with the Commission
- Open <u>Revise/File</u>

[eTariff Basics2.ppt]					
FERC Tariff System v0.8.36					
File Tariff Reports Options Help					
Keith Pierce Gas Pipeline Company Tariff:	Vork Tariff	Tariff Co	ntents Revise/Fil	le 🗖	
🔚 Tariff Contents - Work Tariff					×
Work Tariff ({Keith Pierce Gas Pipeline Co	mpany})				
🖭 💼 10. Statement of Rates and Charges			of Section Changes		2
i ⊡… 🧰 12. Statement of Rates and Charges			Statement of Rates and		
			ective Superceded	Non-baselined	Priority Reference
Tariff Filings - Work Tariff					
Work Tariff ({Keith Pierce Gas Pipeline Con	ipany})				
Filing List Boctions	Filing	Attachments	Submit to FE	RC	FERC Status
New ReDefine Delete			Filter: 7	AII 🗾	
Filing # Title/Description	Status	Submitted	FERC Docket		<u></u>
Baseline Acceptance Request	Not Filed	77 :: AM	<u>.</u>		
Filing Type: Sect. 154.202 Refile Complete Tar	iff				
Point of Contact: f	fg				
Authorizing Person: 1g	g	g			
					-

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#### **Baseline/Revision Filings**

• Tabs of Tariff Revision window basically in order of tariff filing process:

Define|Tariff Sections|Req'd Docs|File|Status

[eTariff Basics2.ppt]				
FERC Tariff System v0.8.36				
File Tariff Reports Options Help				
Keith Pierce Gas Pipeline Compan - Tariff:	Work Tariff	Tariff C	ontents Revise/File	<b>9</b>
Tariff Contents - Work Tariff				
Work Tariff (Keith Pierce Gas Pipeline Co	mpany})			
🖽 🗠 🧰 10. Statement of Rates and Charges		Listir	ng of Section Changes	C
🛓 🖂 12. Statement of Rates and Charges			Statement of Rates and Charg	
i → ─ 🚞 13. Statement of Rates and Charges			fective Superceded Statu	
			2/06/2005 / / Non-	baselined 0
🗐 Tariff Filings - Work Tariff		The second s		
Work Tariff ((Keith Pierce Gas Pipeline Con	(pany))			
Filing List Bootions	Filir	ig Attachments 🛛 🕇	Submit to FERC	FERC Status
New ReDefine Delete			Filter: All	
Filing # Title/Description	Status	Submitted	FERC Docket	<u></u>
Baseline Acceptance Request	Not Filed	// ct AM		
			_	-
Filing Type: Sect. 154.202 Refile Complete Tar	Iff			
Point of Contact: f	fg	8		
Authorizing Person: 1g				
Additionizing Ferson. [1g	g	g		
A				
+				-

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# **Baseline Filing**

- Baseline Tariff Filings Special Case
  - No choice of filing types default choice
  - No option to edit tariff sections (go back to Tariff Contents window if need further edits)

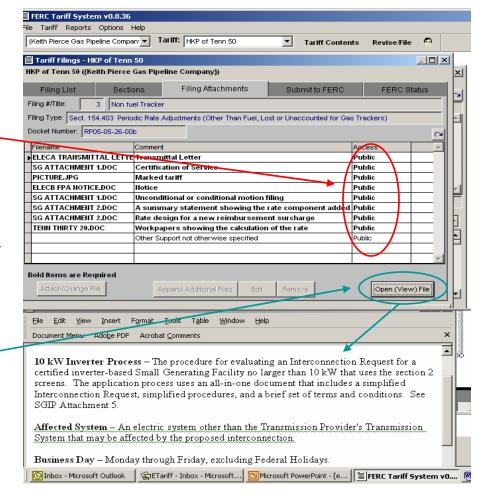
## **Baseline and Revision Filings**

- For every filing type, required documents are in **bold**, optional in standard font
- If NA or waiver, use quick attach

FERC Tariff System v0.7.25		
<u>File Iariff Reports Options Help</u>		
Keith Pierce Electric Company Tariff: Impo	rt Extraction Example 🔄 Tariff Contents Revise/File 🖗	
Tariff Contents - Import Extraction Example		
Import Extraction Example ({Keith Pierce Electric	Company))	
🗄 - 🛅 22. Changes in Service Specifications		
🗄 – 🧰 23. Sale or Assignment of Transmission Se	Tariff Revisions - Import Extraction Example	_ 🗆 X
	Import Extraction Example ({Keith Pierce Electric Company})	
- 🖹 25. Compensation for Transmission Servic		
🖹 26. Stranded Cost Recovery	Revision List Sections Revision Attachments Submit to FERC	FERC Status
- 🖹 27. Compensation for New Facilities and F	Revision #/Title: 1 Baseline Acceptance Request	
🗄 – 🦲 28. Nature of Network Integration Transm	Filing Type: Sect. 35.12 - Initial Rate Schedules (Initial Tariff Baseline)	
🕀 – 🧰 29. Initiating Service	Docket Number:	
er 🔁 20. Network Resources		
1. Designation of Network Load	Filename Comment	Access
D - 22. Additional Study Procedures For Netw 33. Load Shedding and Curtailments	ELEC TRANSMITTAL LETTER Transmittal Letter	Public
⊕- , 33. Loan Snending and Curtaiments	ELEC FPA NOTICE.DOC A form of notice suitable for publication in the Federal Regi Flactric Uniting Department Cost of Service, Total And As All	Public
E- 35. Operating Arrangements	Attach/Change File Information	Public
🖸 🔤 55. spering minugenenis	Append Additional Items calculations and narrative.	Public
View Title Page View Section	Edit Description uirement Comparison	Public
	Open (View) File of the rate schedule rates with the utility's ot	Public
<u> </u>	h and single line diagram showing the additio	
	all cost computations	Public
		Public
	Create Waiver Request	Public 💌
	Bold Items are Required	
	Attach/Change File Append Additional Files Edit Remove	Open (View) File
		Close

#### **Baseline and Revision Filings**

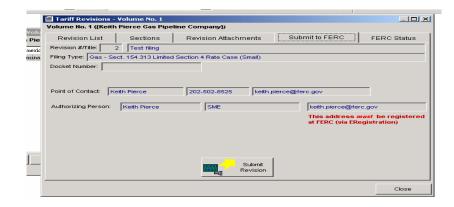
- Set document security level for public viewing –
  - Attach redacted in required fields, complete as another attachment
- View and edit attachments

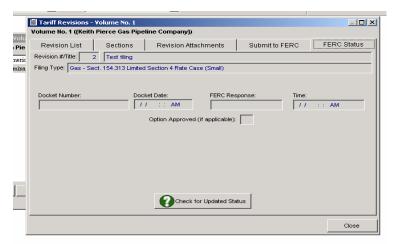


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#### **Baseline and Revision Filings**

- Submit to FERC
  - Error messages will identify errors that would prevent FERC's Secretary from accepting filing
- Check FERC Status
  - Revision specific





# **Revision Filings**

- Unlimited revisions as work in progress
- Each revision is a separate "folder" until filed with FERC – not integrated with effective tariff database
- Any filing that effects a tariff section status must be made as a "revision" to the tariff
  - Initial proposals under NGA § 4, FPA § 204, ICA § 6, NPGA § 311, PA pursuant to Parts 35/300
  - Amendments and compliance filings
  - Withdraws
  - Motions to move into effect or delay effect
- All updates and additional material

#### **Revision Filings**

- Must define proposed filing before inputting edited tariff sections
- Click "New" and select filing type from drop-down menu

FERC Tariff System v0.7.25			
Tariff Reports Options Help			
Keith Pierce Gas Pipeline Compan 🔽 🛛 Tari	ff: Volume No. 1	Tariff Contents	Revise/File
Tariff Revisions - Volume No. 1			_ 🗆 ×
Volume No. 1 (Keith Pierce Gas Pipe	line Company3)		
Revision List Sections	Revision Attachments	Submit to FERC	FERC Status
New ReDefine De	lete	Display Revisions: All	•
Rev # Title/Description	Status		RC Docket 🔺
Baseline Acceptance Requi	est Baseline Accepted	11/29/2004 03:38:11 PM 5	
Creating a New Revision		×	
Volume No. 1 ({Keith Pierce Gas Pipel	ine Company})		
Type of Submission:			
			<b>v</b>
Gas - Sect. 154.313 Limited Section 4 F	Rate Case (Small)		
Gas - Update Filings: Sect. 154.312()(2	· ·	3154.312 and .313 pursuant t	o 154.311 and .313(d)
Sect. 154.203 Compliance Filings			
Sect. 154.205 and 385.216 Withdraws			
Sect. 154.206 Motion Filing			
Sect. 154.402 Annual Charge Adjustm			、
Sect. 154.403 Periodic Rate Adjustmer	its (Other Than Fuel, Lost or L	inaccounted for Gas Trackers	) 
Revision Point of Contact Name:	Keith Pierce		
POC Phone:		-	Close
POC Email:	keith.pierce@ferc.gov	b	
	1		
Name of Authorizing Person:	Keith Pierce		
Title of Authorizing Person:	SME		
Authorizing Email (Registered at FERC):	keith.pierce@ferc.gov		
2 . 2	1 1 0 50		
Creat	e Close		
Creat			

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#### **Create Revision Filing**

- After selecting filing type, check other fields:
  - Gas program initial filings must indicate motion condition
  - Name the filing
  - Intra-company comments
  - Check for missing data —
- When finished, click "Create"

Volume No. 1 ({Keith Pierce Gas Pipeline Company})         Type of Submission:         Gas - Sect. 154.313 Limited Section 4 Rate Case (Small)         Do Suspended Sections Automatically go into effect:         Yes         Revision Title:         Test filing         No         Revision Comments:         These comments are for company use. This field is not sent to the Commission.         Revision Point of Contact Name:         POC Phone:         POC Email:         keith pierce@ferc.gov         Name of Authorizing Person:         Keith Pierce         Title of Authorizing Person:         SME         Authorizing Email (Registered at FERC):         keith.pierce@ferc.gov		📋 Creating a New Revision
Gas - Sect. 154.313 Limited Section 4 Rate Case (Small)         Do Suspended Sections Automatically go into effect:         Yes         Revision Title:         Test filing         No         Revision Comments:         These comments are for company use. This field is not sent to the Commission.         Revision Point of Contact Name:         POC Phone:         POC Email:         keith.pierce@ferc.gov         Name of Authorizing Person:         Title of Authorizing Person:         SME		
Do Suspended Sections Automatically go into effect: Yes Yes Revision Title: Test filing Revision Comments: These comments are for company use. This field is not sent to the Commission. Revision Point of Contact Name: POC Phone: POC Email: keith.pierce@ferc.gov Name of Authorizing Person: Keith Pierce Title of Authorizing Person: SME		Type of Submission:
Yes         No         Revision Title:       Test filing         Revision Comments:       These comments are for company use. This field is not sent to the Commission.         Revision Point of Contact Name:       Keith Pierce         POC Phone:       POC Phone:         POC Email:       keith.pierce@ferc.gov         Name of Authorizing Person:       Keith Pierce         Title of Authorizing Person:       SME		Gas - Sect. 154.313 Limited Section 4 Rate Case (Small)
Revision Title:       Test filing       No         Revision Comments:       These comments are for company use. This field is not sent to the Commission.         Revision Point of Contact Name:       Keith Pierce         POC Phone:       POC Phone:         POC Email:       keith.pierce@ferc.gov         Name of Authorizing Person:       Keith Pierce         Title of Authorizing Person:       SME		
the Commission.         Revision Point of Contact Name:         POC Phone:         POC Email:         keith.pierce@ferc.gov         Name of Authorizing Person:         Title of Authorizing Person:         SME		Revision Title: Test filing No
POC Phone: POC Email: keith.pierce@ferc.gov Name of Authorizing Person: Keith Pierce Title of Authorizing Person: SME		Revision Comments: These comments are for company use. This field is not sent to the Commission.
POC Phone: POC Email: keith.pierce@ferc.gov Name of Authorizing Person: Keith Pierce Title of Authorizing Person: SME		Revision Point of Contact Name: Keith Pierce
Name of Authorizing Person: Keith Pierce Title of Authorizing Person: SME		POC Phone:
Name of Authorizing Person: Keith Pierce Title of Authorizing Person: SME		POC Email: keith pierce@ferc.gov
Title of Authorizing Person: SME		
		Name of Authorizing Person: Keith Pierce
Authorizing Email (Registered at FERC): keith.pierce@ferc.gov		Title of Authorizing Person: SME
		Authorizing Email (Registered at FERC): keith.pierce@ferc.gov
	Ì	
		Create Close

#### **Create Revision Filing**

 Many revisions can be work-in-progress

 Alternative section proposals for targeted revision enabled here

Tariff: Volume No. 1       Tariff Contents       Revise/File         Image: Tariff Revisions - Volume No. 1       Tariff Contents       Revise/File         Volume No. 1       Image: Tariff Revisions - Volume No. 1       Image: Tariff Contents       Revise/File         Volume No. 1       Image: Tariff Revisions - Volume No. 1       Image: Tariff Contents       Revise/File         Volume No. 1 ((Keith Pierce Gas Pipeline Company))       Revision List       Sections       Revision Attachments       Submit to FERC       FERC S         New       ReDefine       Delete       Display Revisions:       All         Rev #       Title/Description       Status       Submitted       FERC Docket         1       Baseline Accepted       11/29/2004 03:38:11 PM 5       Not Filed       / / :: AM         3/ACA charge       Not Filed       / / :: AM       Not Filed       / / :: AM	
New         Redefine         Delete         Display Revisions:         All           Rev #         Title/Description         Status         Submitted         FERC Docket           1         Baseline Acceptance Reguest         Baseline Accepted         11/29/2004 03:38:11 PM 5         2	le 🖗
Revision List         Sections         Revision Attachments         Submit to FERC         FERC S           New         ReDefine         Delete         Display Revisions:         All           Rev #         Title/Description         Status         Submitted         FERC Docket           1         Baseline Acceptance Reguest         Baseline Accepted         11/29/2004 03:38:11 PM 5         7           2         Test filling         Not Filed         1/1/21:40         AM         1/1/21:40	
New         ReDefine         Delete         Display Revisions:         All           Rev #         Title/Description         Status         Submitted         FERC Docket           1         Baseline Acceptance Reguest         Baseline Accepted         11/29/2004 03:38:11 PM 5           2         Test filling         Not Filed         / / :: : AM	
Rev #         Title/Description         Status         Submitted         FERC Docket           1         Baseline Acceptance Reguest         Baseline Accepted         11/29/2004 03:38:11 PM 5           2         Test filling         Not Filed         / / :: : AM	Status
1         Baseline Acceptance Request         Baseline Accepted         11/29/2004 03:38:11 PM 5           2         Test filing         / / :: AM	•
1         Baseline Acceptance Request         Baseline Accepted         11/29/2004 03:38:11 PM 5           2         Test filing         / / / :: AM	<b></b>
3 ACA charge Not Field ( / · · AM	
4 Gas Tracker Not Filed / / :: AM	
▶ 5 SA change Not Filed / / :: AM	
	-
Filing Type: Sect. 154.601 Change In Executed Service Agreement	
Point of Contact: Keith Pierce 202-502-8525 keith.pierce@ferc.gov	
Authorizing Person: Keith Pierce SME keith.pierce@ferc.gov	
AB.CDEF.OHJ	*
	Close

#### Amendment, Compliance, Withdraw and Motion Filings

 Must identify target 📕 Creating a New Revision Volume No. 1 ((Keith Pierce Gas Pipeline Company)) revision filed with Type of Submission: Sect. 154.203 Compliance Filings **FERC** Associated Revision: Select Revision A window of eligible Volume No. 1 ({Keith Pierce Gas Pipeline Company}) Test filing RP05-5-4 filings for the proposed filing type will appear. Select target filing.

Au

Filings

Cancel

Select

X

Choose.

х

#### Amendment, Compliance, Withdraw and Motion Filings

- Must select sections to include in filing
- May select specific sections
- Amendment and Compliance filings may include new sections

	ny ▼ Tariff: Tariff 9 v8	Tariff Conten	ts Revise/File
Tariff Contents - Tariff 9 v			_
nriff 9 v8 ({Keith Pierce Gas F			
	VICE PROVISIONS Listing of Section		
🛅 2. Statement of Rates and		N SERVICE PROVISIONS	PriorityReference
			500
Tariff Filings - Tariff 9 v8			_ [ ] >
Tariff 9 v8 ({Keith Pierce Gas	Pipeline Company})		
Filing List Section	ns Filing Attachments	Submit to FERC	FERC Status
Filing #/Title: 104 Test	Compliance		
Filing Type: Sect. 154.203 Co	pliance Filings		
Docket Number: RP05-12-13-0	DN .		C
Section	Option Effe	ective Priority FERC A	Action Selected
-	Select Section		×
-	Tariff 9 v8 ({Keith Pierce Gas Pipeli	ine Company})	
	Rev: 12, Rev. 11 Amend after Sus 12-	-15	
	1.1.1. Ancillary Services v.1		A 🖻
	1.1.2. Annual Transmission Cost	.s v.1	A
Select Section	1.1.3. Application v.1 2.1. Firm Transportation: FT-A tes	st name v 1	A
	2.2. Firm Transportation: FT-A ED		A
	1.2.1. Initial Allocation of Available	e Transmission Capabilit	yv.1 A
	1.2.2. Reservation Priority For Exis		mers v.1 A

# Adding Revised Tariff Sections to a Tariff Filing

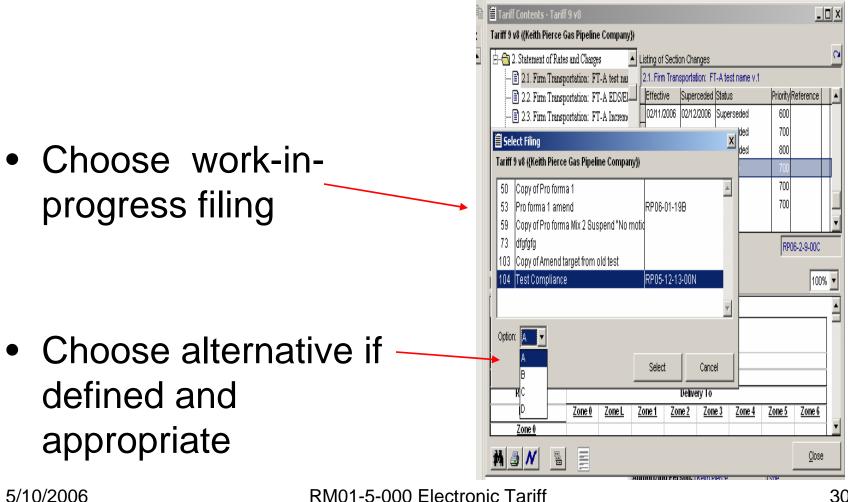
- With defined work-inprogress Tariff Filing(s)
- From Tariff Contents screen
  - Right click select section, Select:
    - Revise
    - Add sections or
    - Add sub-sections
    - Cancel Section

Tariff 9 v8 ({Keith Pierce Gas Pipel	ine Company})
🗄 📹 2. Statement of Rates and Cha	rges 📃 Listing of Section Cha
<ul> <li>2.1. Firm Transportation</li> <li>2.2. Firm Transportation</li> <li>2.3. Firm Transportation</li> <li>2.4. Firm Transportation</li> <li>2.5. Firm Transportation</li> <li>2.6. Firm Transportation</li> <li>2.7. Firm Transportation</li> <li>2.8. Firm Transportation</li> <li>2.9. Firm Transportation</li> <li>2.10. Interruptible Trans</li> </ul>	View Section         View All Section Activity         Revise Section (current effective)         Add Section         Add Subsection         Cancel Section         Jump to Section         Copy Section
Show Company Specified Section	Copy Section with Sub-Sections Paste Section(s) (Into Revision) Revise Title page View Title page

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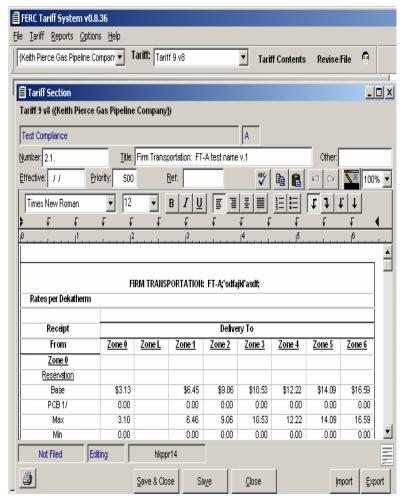
#### Adding Revised Tariff Sections to a Tariff Filing



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# Adding Revised Tariff Sections to a Tariff Filing

- The selected section is added to the revision
- Can be edited now or later within the revision filing



# Adding Revised Tariff Sections to a Tariff Filing

- Sections can be edited from revision number
  - Select section
  - Click "Edit"
  - Edit, Save and Close

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Tariff 9 v8 ({Keith Pie	rce Gas Pipeline Co	)mpany})						
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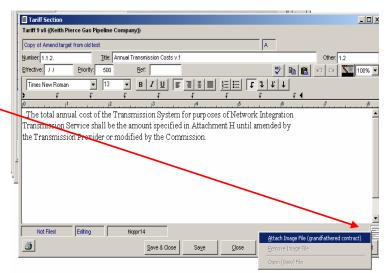
RM01-5-000 Electronic Tariff Filings

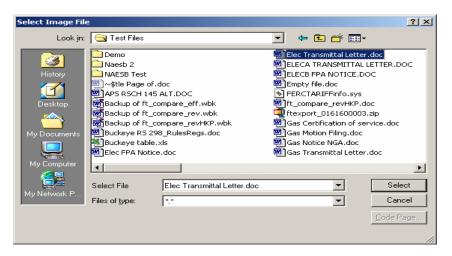
### **Tariff Section File Attachments**

- File attachments as tariff sections only as permitted by the Commission
  - Oil Program mandatory
    - Must be word-searchable PDFs
  - "Grandfathered" contracts
    - FPA and NGA programs
    - Old unconverted and unmodified tariffs
      - Prefer word-searchable PDFs, but accept scans
      - First modification, must convert whole document to eTariff text
  - Certain exceptions such as large graphics, rate maps

#### **Tariff Section File Attachments**

- In the Edit screen, click the grey Paper Clipped Page icon
- Select target file
- Icon will be blue if a file is attached. View the file by clicking the icon





# **Revision Filing**

- Submit revision
  - Program will check for filing errors
    - No effective date(s)
    - Missing required attachments
    - Point of contact info

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	🖥 Tariff Revisions - Volume No. 1							
olu	Volume No. 1 ({Keith Pierce Gas Pipeline Company})							
Pie	Revision List Sections	Revision Attachments	Submit to FERC Status					
eric	Revision #/Title: 2 Test filing							
nina	Filing Type: Gas - Sect. 154.313 Limited Section 4 Rate Case (Small)							
	Docket Number:							
	,							
	Point of Contact: Keith Pierce	202-502-8525 keith.pierce	e@ferc.gov					
	Authorizing Deveop:							
	Authorizing Person: Keith Pierce	SME	keith.pierce@ferc.gov					
			This address <i>must</i> be registered at FERC (via ERegistration)					
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_		Submit						
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# **Closing Comments**

- eTariff includes licensed software components
  - Once/twice a year upgraded components will require eTariff to be uninstalled/reinstalled
- eTariff should be an evolving software
  - Comments on functionality and user interface invited
  - etariff@ferc.gov
    - Explain idea/problem and suggested solution
    - Include screen shots in an attached document to help explain suggestion/problem
  - Most of eTariff upgrades will be automatic