



# National Archives and Records Administration

8601 Adelphi Road  
College Park, Maryland 20740-6001

## **Certification of Compliance with FOIA's Reading Room Requirements**

### **I. Internal Review of NARA's FOIA Reading Room**

The FOIA Reading Room maintained by the National Archives and Records Administration was reviewed for purposes of determining its compliance with the legal requirements for FOIA Reading Rooms. During our review, we noted that NARA has published, and regularly updates, policy statements, administrative staff manuals that affect the public and frequently requested documents. NARA does not issue final opinions [and] orders. However, to ensure public awareness, we will add language which explains that NARA does not maintain records in that category.

NARA's FOIA reading room is located at <http://www.archives.gov/foia/>.

### **II. Any Reading Room Deficiencies Addressed**

NARA did not locate any deficiencies during our review of the agency FOIA Reading Room.

### **III. Certification**

NARA's FOIA Reading Room is maintained in compliance with the requirements of the FOIA. NARA will continue to evaluate its reading room to ensure ongoing compliance with guidance in this area.

Questions concerning this certification can be addressed to my attention by e-mail at [foia@nara.gov](mailto:foia@nara.gov) or by phone at 301-837-3026.

A handwritten signature in black ink, appearing to read "Gary M. Stern".

GARY M. STERN  
General Counsel & Chief FOIA Officer