High Impact Acquisitions
Corrective Action Plan
Monthly Progress Report

(Month Ending   )

Contract Title/Description	
Contract Number	
Date of Award	
Name of Investment	

Introduction

This monthly progress report is submitted to the U.S. Department of the Treasury, Office of the Procurement Executive. The report summarizes the status of areas scored as yellow and/or red in Pro-Sight as of the end of   .

Recent Progress and Status

Update the tables below, and provide more in-depth detail on the recent progress and status of the project with emphasis on each of the project areas causing the yellow/red score in ProSight, and the efforts underway to resolve outstanding issues or problems.

Category(s) and Question(s) at issue. *(Select one response for each question from the drop-down menus for the baseline and current month. Responses for the baseline must be the same as those given in ProSight. Overwrite the current month/year with 3-letter/2-digit abbreviation.)*

	ProSight Baseline Reporting (Initial Scorecard results)	Current Monthly Status ( )
EVM*		
Are earned value management clauses in the solicitation/contract, if not, when?		
Was the contract baseline (IBR or IBR (Core)) developed consistent with Treasury's EVM threshold for DME compliance?		
If a baseline change request occurred on the investment, has the contract been modified to incorporate the change?		
Contract Cost, Schedule & Performance		
Is the contract on schedule?		
Is the contract on budget?		
Is the contractor delivering IAW the contract?		
Qualifications		
Does the CO have appropriate acquisition qualifications per OFPP Memo 05-01?		
Does the COTR have appropriate qualifications per DTAR 1001.67?		

Corrective Action Plan Schedule and Milestones *(Fill-in below)*

Activity Completion Schedule *(mm/dd/yyyy)*			Corrective Action Activities
Target Date	Revised Target Date	Actual Date	

Assessed Level of Risk to Investment

	High	Moderate	Low
Baseline *(Check only one box)*	☐ High	☐ Moderate	☐ Low
As of Current Monthly Progress Report *(Check only one box)*	☐ High	☐ Moderate	☐ Low

Narrative detail on recent progress and status