



Center for Sponsored Coastal Ocean Research Coastal Ocean Program



Grants Management

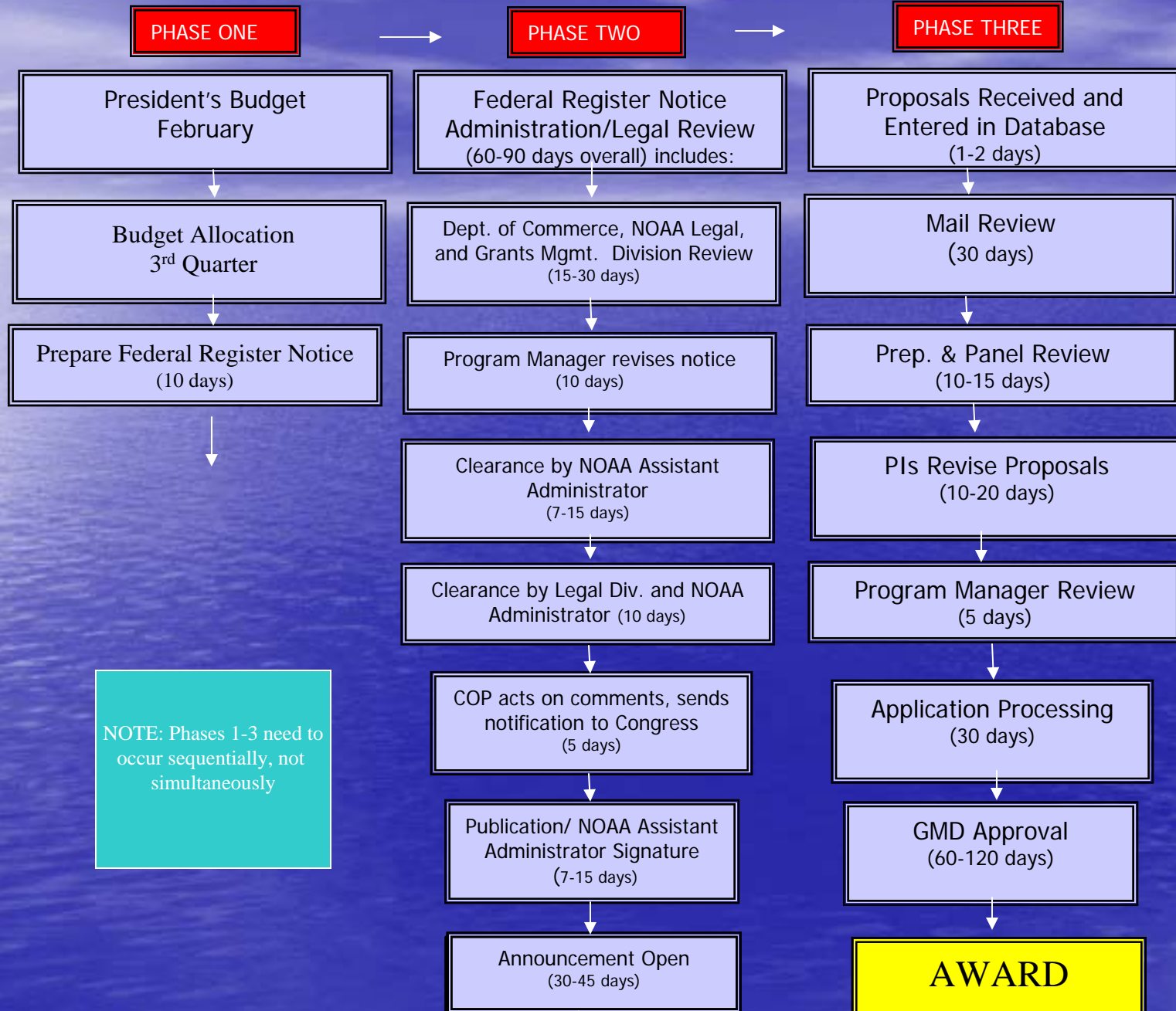
Coral Reef PI Meeting

June 10-11, 2003

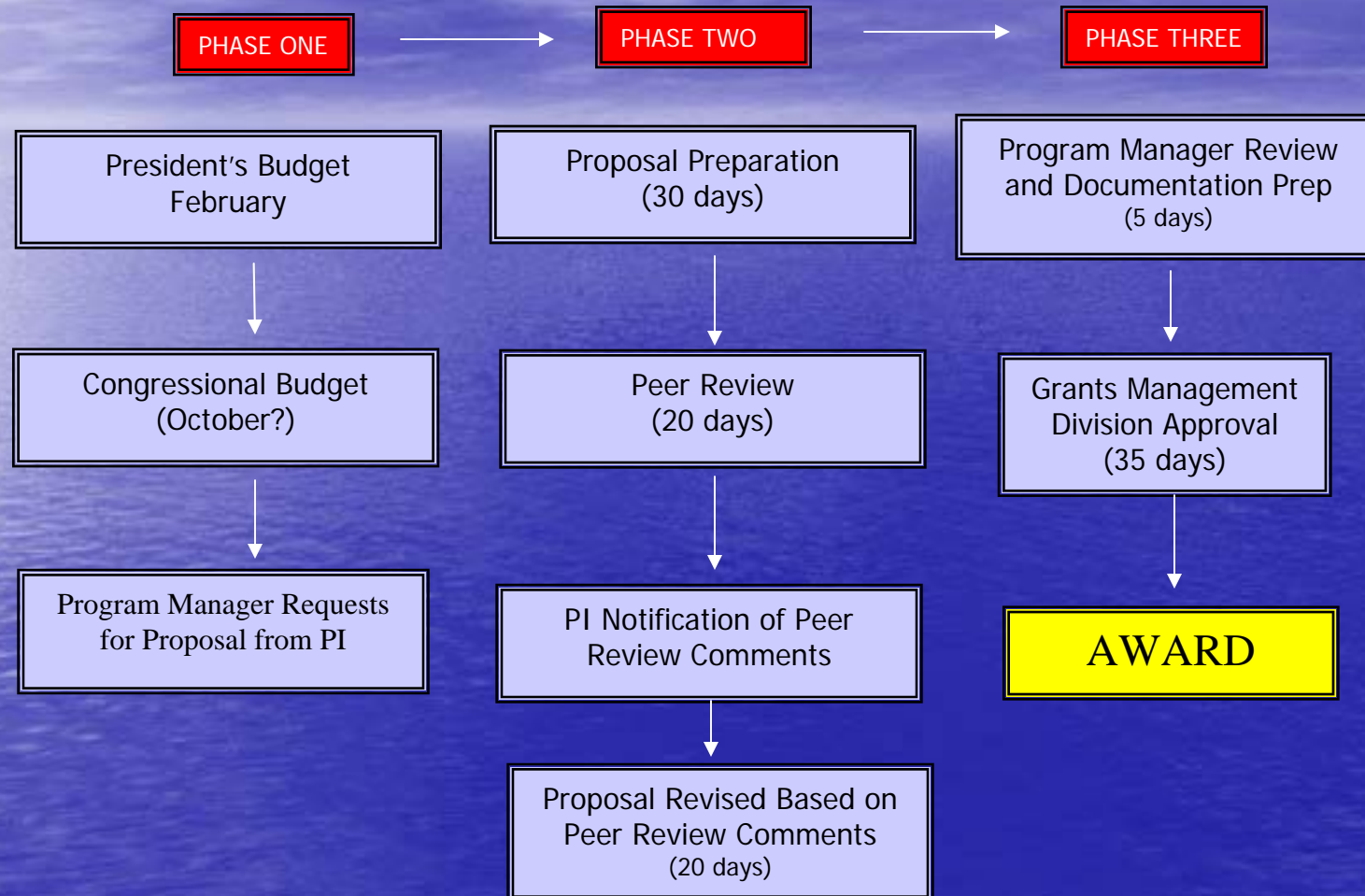
La Parguera, Puerto Rico

<http://www.cop.noaa.gov>

Financial Assistance Competitive Award Process



Financial Assistance Non-Competitive Award Process



Required Forms

- *Required COP Forms*
 - Summary Proposal Budget
 - Project Summary Abstract
- *Required Standard NOAA Forms*
 - SF-424: Application for Federal Assistance
 - SF-424A: *Budget Information for Non-Construction Programs*
 - Budget Justification
 - SF-424B: *Assurances - Non-Construction Programs*
 - CD-511: *Certifications Regarding Debarment, Suspension, and Other Responsibility Matters, Drug-Free Workplace Requirements, and Lobbying*
 - CD-512: *Certifications Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion - Lower-Tier Covered Transactions (Remains with Recipient)*
 - SF-LLL: *Disclosure of Lobbying Activities (If Applicable)*

Common Mistakes

- Missing Forms
- Missing Indirect Rate Agreement (IRA), IRA not matching budget, incorrect calculations of IRA
- Incorrect Catalog of Federal Domestic Assistance (CFDA) # on SF-424
 - 11.426 for HCRI, NCRI and PRCRMP
 - 11.478 for CRES
- Budget Miscalculations
- Incomplete Budget Narrative
- Missing Subcontract Budgets

Grants Management Issues

- No-cost extensions not granted if request not received 10 days prior to expiration of award (30 Days for PRCRMP)
- No carryover of funds if application is not in to Grants Management Division on time
- Milestone schedules for all grant offices
- Earlier deadlines

Current Initiatives

- Grants Online
 - Work with Federal Government wide E-Grants initiative (Oct. 2003?) as NOAA “back office”
 - Iterative (phased in) process, full launch by Dec. 2004?
 - Contract bids solicited, contractor expected to be on board this month
- Streamlining – “Omnibus Federal Register Notice”, Milestone Schedules, Budget Allocations