

# H TLINE

A Bulletin of Career, Educational, & Reentry Information & Opportunities for RPCVs

## HOT RESOURCES

If you're thinking about applying to graduate school:

*Peterson's Annual Guides to Graduate Study* (Princeton, NJ, Peterson's Guides) is a six-volume comprehensive reference tool for gathering preliminary information about graduate schools.

Information about the Peace Corps Fellows/USA program can be found at [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows) or by calling 800.424.8580, ext. 1440.

The *Graduate School Guide*, published by Returned Volunteer Services, is a comprehensive resource that offers advice about applying to graduate school. Access it online at [www.peacecorps.gov/index.cfm?shell=resources.former.carres.gsguide](http://www.peacecorps.gov/index.cfm?shell=resources.former.carres.gsguide)

These websites offer more information about graduate entrance exams:

[www.gre.org](http://www.gre.org)  
[www.lsatsat.org](http://www.lsatsat.org)  
[www.aamc.org](http://www.aamc.org)  
[www.gmat.org](http://www.gmat.org)  
[www.tpcweb.com/mat](http://www.tpcweb.com/mat)

For a copy of Free Application for Federal Student Aid (FAFSA), visit [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

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For information on how to place job announcements, contact:  
 Peace Corps  
 Returned Volunteer Services  
 Phone: 202.692.1430 or  
 800.424.8580, ext. 1430  
 E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
 Fax: 202.692.1431 or 1421  
 Website:  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)

## Help Others and Earn a Graduate Degree Through Fellows/USA

by Gina Wynn (RPCV Russia Far East)  
 Marketing Specialist, Peace Corps Fellows/USA

Not long ago, Becca Cornfeld traveled halfway around the world to serve others. As a Peace Corps Volunteer in Uzbekistan from 1999 to 2001, she worked through cultural differences to lead classes in self-esteem and team-building and to teach elementary English to teenage girls.

Now, thanks to her Peace Corps experience, she continues to serve others much closer to home while earning a master's degree through Peace Corps Fellows/USA.

### Reduced-Cost Graduate Study/U.S. Internships

Peace Corps Fellows/USA provides opportunities for reduced-cost graduate study to returned Volunteers who agree to undertake internships in underserved U.S. communities.

Cornfeld, of Rockville, Maryland, is a Peace Corps Fellow with the Shriver Peaceworker Program at the University of Maryland, Baltimore County. In addition to taking courses toward her social work degree, for the past year she has been an intern at Family Connections in Baltimore, where she has counseled and advocated for inner-city families in need.

Although Fellows/USA internships are a requirement, most Peace Corps Fellows do not need external motivation to help others. For example, Cornfeld learned about giving back to her community from her parents, who instilled in their children the values of volunteerism. Her brother was a Peace Corps Volunteer in Namibia.

"Service will always be a part of my life," said Cornfeld. "Seeing the inequalities present in America is very

disturbing to me. Having the education and being able to do something about it pushes me. Rather than accept the way things are, I can advocate for change in some form."

### Wide Range of Fields

Although dedication to service is a common motivation for Peace Corps Fellows, the degrees they pursue and their internships vary. Peace Corps fellowships are available in a wide range of fields, including business, community and economic development, health, environmental studies, and teacher education.

Fellows internships not only provide a service to needy communities, they also sharpen the skills former Volunteers gained overseas and provide them with valuable on-the-job experience.

Jim Burkett, of Clyde, Ohio, served from 1962 to 1964—among the first Peace Corps Volunteers. In Ecuador, he helped improve the local agricultural economy and taught English in the evenings. Nearly 40 years later, he became a Peace Corps Fellow at the University of Texas at El Paso and uses the skills he acquired as a Volunteer to teach high school biology and chemistry to at-risk youth.

His knowledge of Spanish from his experience in Ecuador helps him understand and communicate with his mostly Latino students. Burkett, who recently completed his teacher certification, is also working toward a master's in geochemistry environmental science, with a focus on nuclear waste disposal.

Debra Pinkney of Brandywine, Maryland, is a Peace Corps Fellow

at the University of Arizona, pursuing her master's degree in public health with a concentration in health education and behavioral sciences. As an intern with United Communities Health Centers (UCHC), a community-based clinic in rural Arizona, Pinkney benefits from the practical experience she gained as a nutrition extension Volunteer in Niger from 1998 to 2000.

At UCHC, her main responsibility is assisting with long-term strategic planning. She also organizes focus groups to provide community members living in rural and hard-to-access areas with opportunities to voice their health care concerns and to discuss possible health disparities in the community.

### Over 30 University Partners

Fellows/USA is a collaboration of universities, public school systems, community agencies, the Peace Corps, and various funders. Since the program's inception in 1985, more than 1,800 former Peace Corps Volunteers have participated in Fellows/USA, benefiting thousands of people throughout the United States.

Currently, there are more than 300 Peace Corps Fellows across the United States who are committed to completing service-oriented internships before graduating with master's or doctoral degrees. Fellows/USA has partnerships with more than 30 universities nationwide.

For a complete list of Fellows/USA programs, call 800.424.8580, ext. 1440; write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov); or visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows).

*Opportunities are usually disguised as hard work, so most people don't recognize them. — Ann Landers*

## PUBLIC SECTOR

### CAMPUS RECRUITER · Columbia, MO

Position available at the University of Missouri (MU). Duties: develops/implements a program to increase awareness of Peace Corps at Columbia and MU; coordinates Peace Corps-related activities; organizes/facilitates regular meetings with area schools, student clubs, and organizations on campus; evaluates applications and interviews potential volunteers; interacts with local RPCV group. 20 hours/week throughout the year. Qualifications: RPCV with acceptance for graduate studies at MU College of Agriculture, Food, and Natural Resources; excellent communication skills with ability to work with minimal supervision. Send letter and résumé to Don Spiers, 114 ASRC, University of Missouri, Columbia, MO 65211; phone: 573.882.6131; e-mail: spiersd@missouri.edu.

### VEGETATION MGMT. SPEC. · San Jacinto, CA

Position available with San Jacinto District of San Bernardino National Forest. Duties: establishes timber sale program and production goals, setting priorities and laying out work schedules; develops annual program of work; prepares project work plans; develops long- and short-term budget needs; documents work progress and accountability of the timber program activity. Qualifications: B.A./B.S. in forestry or related field, including 54 semester hours in forestry, biological, physical, engineering, and mathematical sciences; equivalent combination of education and field experience considered. Salary: \$50,587. For more information on duties or qualifications, contact Laurie Rosenthal at e-mail: lrosenthal@fs.fed.us, or Janey Espinoza at phone: 990.382.2941.

## PRIVATE SECTOR

### FACULTY ADVISORS · Washington, DC

Positions available with the National Youth Leadership Forum (NYLF). Duties: serve as faculty advisors for NYLF's series of six-day intensive programs in Washington, DC. Qualifications: dynamic; energetic; experience in mentoring, student affairs, and/or teaching; ability to work a demanding schedule and reside on site. Deadline for applications: 01/09/04. To apply, visit website: [www.nylf.org/jobs.html](http://www.nylf.org/jobs.html).

# HOT! OPPORTUNITIES

### PDM TRAINERS · Various locations

Positions available for qualified Project Design and Management (PDM) trainers with the Peace Corps Short-Term Assistance Unit. Qualifications: experience in facilitating grassroots/community development projects and training in community project design and PDM; previous Peace Corps training experience, use of newer assets-based approach to PDM, recent international development experience, and fluency in French, Spanish or Russian preferred. Send cover letter, résumé, and salary history (with HOTLINE-PDM Trainer in subject) to e-mail: [stau@peacecorps.gov](mailto:stau@peacecorps.gov). For a listing of other contracting positions, visit website: [www.peacecorps.gov/employment/overseas/contract](http://www.peacecorps.gov/employment/overseas/contract).

### TRAINING ASSISTANTS · Washington, DC

Temporary full-time positions available at Peace Corps Headquarters with Center for Field Assistance and Applied Research. Duties: assist with Overseas Staff Training of new field staff; assist facilitators in all aspects of conference logistics; liaise between training facilitators, new field staff, and headquarters staff; perform general office work. Position runs from 01/05/04 to 02/20/04. Salary: about \$15/hr. Qualifications: ability to execute conference logistical needs, including setting up audiovisual equipment and conference rooms; ability to troubleshoot under pressure; strong interpersonal skills; proficiency in Word/PC platform. Deadline for applications: 12/08/03. Send résumé, brief cover letter, salary history, and SSN to fax: 202.692.2651; e-mail: [kcarmichael@peacecorps.gov](mailto:kcarmichael@peacecorps.gov).

### PROPOSAL EDITOR · Washington, DC

Part-time position available with Citizens Development Corps. Duties: revises technical text without changing meaning; helps define a pre-determined proposal style/format; checks that facts are up-to-date/relevant; verifies that proposal is consistent with strategic objectives; conducts quick research to fill "holes/gaps;" reformats résumés/project summaries; proofreads. Qualifications: B.A./B.S. or in college; experience in communications, or international relations or development; MS Word/Excel/Outlook, outstanding communication, and teamwork skills; international experiences with USAID RFPs/RFAs and/or understanding of USAID requirements, policies, and procedures preferred. Send a cover letter and résumé to Citizens Development Corps, 1726 M Street, NW, Suite 1100, Washington, DC 20036; e-mail: [scassidy@cdc.org](mailto:scassidy@cdc.org).

### IMMIGRANT COMMUNITY ORGANIZERS · FL

Two positions available immediately through the DART Center with local, congregation-based, grassroots, community organizations committed to social justice. Duties: identify, train, and challenge local leaders to surface community issues and build strategic, winnable campaigns on issues of injustice; build the organization by reaching out to prospective churches and neighborhood groups; develop funding as needed. Qualifications: B.A./B.S. in the social sciences; interest in social justice issues; bilingual fluency in Spanish and English. Salary: \$26-30K. Deadline for applications: 12/15/03. Send résumé to Ben MacConnell, 820 New York, Lawrence, KS 66044; phone: 785.841.2680; e-mail: [ben@thedartcenter.org](mailto:ben@thedartcenter.org); website: [www.thedartcenter.org](http://www.thedartcenter.org).

### MICROENTERPRISE POS. · Washington, DC

Positions available with Making Cents, a small micro and small enterprise development consulting and training firm that works domestically and internationally. Making Cents has four positions available: trainer; youth entrepreneurship program coordinator; program assistant; unpaid intern. Qualifications: SED/Education background. Deadline for applications: 12/05. For complete job descriptions, contact at e-mail: [hawak@makingcents.com](mailto:hawak@makingcents.com). Send résumé and cover letter to Recruit, Making Cents, 1424 L Street NW, Suite 300, Washington, DC 20005; e-mail: [info@makingcents.com](mailto:info@makingcents.com).

### COMMUNITY SCHOOL COORD. · Chicago, IL

Position available immediately in a fast-paced dynamic Chicago Public Elementary School setting. Duties: implements a community school initiative in partnership with a leading nonprofit agency; oversees the student and parent programs that will complement the regular school day. Qualifications: innovative and creative; proficiency in Spanish preferred. Send a cover letter and résumé to Dr. Les Inch at fax: 847.866.8581; e-mail: [linch@rcc.chasi.org](mailto:linch@rcc.chasi.org).

### FIN. PLANNING/ANALYSIS SPEC. · Westport, CT

Position available with Save the Children. Duties: analyzes, reviews, and understands submitted proposed budgets and revision requests; analyzes budget versus actual variances on monthly basis; processes field office finance reports; oversees grants assigned to field offices, including donor reports and grant closeouts. Qualifications: B.A./B.S. in accounting and/or finance; at least three years' budgeting, accounting, and finance experience; CPA certification and/or nonprofit accounting experience preferred; strong problem solving, analytical, and organizational skills; proficient in Excel, Word, Access, and PowerPoint; familiarity with SUN systems preferred; willingness to travel to field offices. Send résumé and salary requirements to fax: 203.221.4077; e-mail: [jmcguane@savechildren.org](mailto:jmcguane@savechildren.org).

### PROGRAM MANAGER · Brighton, MA

Position available with Allston-Brighton Healthy Boston Coalition. Duties: teaches intermediate ESOL training classes one to two evenings per week; integrates community organizing and leadership training into curriculum; recruits participants/mentors; conducts participant/mentor information sessions; coordinates LINC Advisory Board; collaborates with other local providers; evaluates program; produces publications; contacts media about events/projects; produces written reports. Qualifications: M.A. or equivalent (in teaching/training, program management, resource development, leadership, and intercultural communication); experience with non-native English-speakers in designing/implementing programs, and public speaking; written/oral communication skills; experience with Allston-Brighton preferred. Deadline for applications: 12/05/03. Send résumé and cover letter to Allston-Brighton Healthy Boston Coalition, 159 Washington Street, Brighton, MA 02135; e-mail: [juliebarton@abhealthyboston.org](mailto:juliebarton@abhealthyboston.org).

### DIR. OF PROGRAMS · West Palm Beach, FL

Position available with the Farmworker Council of Palm Beach County. Duties: supervises and coordinates social services to migrant farm workers. Qualifications: bilingual in English and Spanish; B.A./B.S.; computer experience. Deadline for applications: 12/18/03. Send résumé to fax: 561.533.6099.

### ADMIN. ASSOCIATE · Washington, DC

Position available with American Institutes for Research. Duties: works on projects/proposals for USAID; creates/updates budgets; maintains financial records; prepares reports/pipelines; supports project staff abroad; liaises with staff, other firms, and corporate business office; travels occasionally. Qualifications: excellent communication, organizational, and written skills; ability to deal with confidential information; experience with budgets; Excel proficiency; relevant B.A./B.S.; knowledge of USAID regulations and/or foreign language skills preferred. Send résumé, cover letter, and salary requirements to Human Resources/Admin/IP, American Institutes for

Research, International Program, 1000 Thomas Jefferson Street, NW, Washington, DC 20007; fax: 202.944.5454; e-mail: [résumés@air.org](mailto:résumés@air.org) ("Admin-IP" in subject line); website: [www.air.org](http://www.air.org).

#### **PROGRAM ASSISTANT · Washington, DC**

Position available with International Foundation for Election Systems (IFES) with its Central Asia Projects (Kazakhstan and Tajikistan). Duties: works under the supervision of the Senior Program Officer and assisting Program Officer in administrative and programmatic support. Qualifications: at least B.A./B.S. in international affairs or related field; excellent writing skills; well-organized; ability to handle and prioritize multiple tasks; attention to detail; team-oriented; ability to communicate effectively; familiarity with USAID policies and procedures; knowledge of and interest in the Central Asian Republics. Deadline for applications: 12/13/03. Send cover letter and résumé (with PA-CAR in subject line) to e-mail: [jobs@ifes.org](mailto:jobs@ifes.org); website: [www.ifes.org](http://www.ifes.org).

#### **REGIONAL URBAN FORESTER · TX**

Position available with Texas Forest Service. Duties: conducts the urban forestry program in the South Texas region; provides technical assistance to local governments and nonprofits; promotes volunteerism and assists local cooperators with volunteer recruitment/training; monitors grant projects; promotes urban forestry on local level; responds to general public's requests for information. Qualifications: B.S. in forestry with an emphasis on urban forestry; at least one year of experience with field urban forestry; Spanish language, GIS/GPS, and/or arboriculture skills preferred. Salary: minimum of \$31K. Contact John P. Giedraitis, Forest Resource Development, J.B. Connally Building, 301 Tarrow, Suite 364, College Station, Texas 77840; website: [texasforestservicetamu.edu/employment/nov.asp?id=239](http://texasforestservicetamu.edu/employment/nov.asp?id=239).

#### **FIELD INSTRUCTORS · Loa, UT**

Positions available for a wilderness therapy field instructor at the Aspen Achievement Academy's year-round therapeutic wilderness program for teens using the medicine of wilderness and relationships. Duties: work eight days on, six days off; read "Shouting at the Sky: Troubled Teens and the Promise of the Wild;" work with a therapist on a team of three instructors; provide a safe, effective therapeutic outdoor experience for six to nine students. Salary: \$90 to \$152 per day plus benefits. Qualifications: WFR/WEMT and a one-year commitment preferred. Send cover letter and résumé to e-mail: [humanresources@theaspenacademy.com](mailto:humanresources@theaspenacademy.com).

#### **PROGRAM COORDINATOR · Ames, IA**

Position available with Iowa State University. Duties: develops, implements, and manages a community-based program to improve food security, health, and incomes in rural Africa; liaises with directors, partners, management team, and faculty; oversees training and budget; assists with promotion and fundraising; travels abroad extensively. Qualifications: M.A.; knowledge of appropriate theory and practice; strong leadership, management, financial, and teamwork skills; three years of international development experience. Deadline for applications: 01/02/04. Send application letter, résumé, official transcripts, contact information, and names of three references to Sustainable Rural Livelihoods Program, 110 Curtiss Hall, Iowa State University, Ames, IA 50011; fax: 515.294.7177; e-mail: [susrl@iastate.edu](mailto:susrl@iastate.edu); website: [www.hrs.iastate.edu/jobs/jobs.html](http://www.hrs.iastate.edu/jobs/jobs.html).

#### **FARM MANAGER · Rutland, VT**

Position available with Spring Lake Ranch, situated 10 miles southeast of Rutland, VT, on 600 acres that support a small herd of beef cattle, chickens, pigs, sheep, turkeys, two barns, pastures, hay fields, and woods. The farm is part of a therapeutic community residence for mentally ill adults. Duties: maintains health of the animals; produces hay; oversees farm machinery and buildings; involves staff and residents in the farm operation. Qualifications: strong interpersonal and organizational skills; an interest in living and working in a therapeutic community. Contact Lynn McDermott at Spring Lake Farm, P.O. Box 310, Cuttingsville, VT 05738; phone: 802.492.3322.

#### **NURSE · Richmond/Lexington, KY**

Position available with Bluegrass Farmworker Health Center. Duties: provides nursing care including triage, immunizations, and family planning; performs testing, including clia waved tests, ECG, and visual acuity; assists in CQI such as maintenance of PAP, mammogram, and culture logs; participates in outreach activities; assists providers as necessary; provides education. Qualifications: registered nurse; fluency in Spanish. To apply, go to website and look under "employment." Contact Debra Hatchett with questions or problems at: phone: 859.661.1997; website: [www.eku.edu](http://www.eku.edu).

#### **DIRECTOR · Arlington, VA**

Position available with the Ethiopian Community Development Council. Duties: directs the Health Promotion and Education Division; oversees administration and implementation of national and local health projects/services; supervises staff; develops and writes proposals for program development and expansion. Qualifications: M.A. in health, program management, or related discipline; demonstrated success and experience in proposal writing, program development and management, and health-related programs focused on refugee and immigrant communities; excellent communication skills; interest in African refugee/immigrant issues. Send cover letter, salary requirement, writing sample, and résumé to ECDC, Human Resources, 1038 S. Highland St., Arlington, VA 22204; fax: 703.685.0529; e-mail: [info@eccdinternational.org](mailto:info@eccdinternational.org); website: [www.eccdinternational.org](http://www.eccdinternational.org).

#### **\*COMMUNITY ORGANIZERS · Nationwide**

Positions available with PICO, a national network of congregation/community-based organizations. Duties: train people to become leaders in democratic tradition; help organizations develop power to forge policy and develop resources to help their communities; tap values and strengths of faith-driven people. Issues include housing, health care access, education, safety. Qualifications: desire to make a difference; organizing experience; bachelor's degree; Spanish desirable. Send résumé to Jim Keddy, PICO California Project, 930 Alhambra Boulevard, Suite 200, Sacramento, CA 95816; phone: 916.447.7959; fax: 916.447.7955; e-mail: [PICOcalifornia@aol.com](mailto:PICOcalifornia@aol.com).

#### **CREW LEADERS · MN**

Positions available with the Minnesota Conservation Corps, a nonprofit summer work program for high school-aged youth. Duties: supervise and lead teams of six to eight youth in the work, education, and recreational components of the program; work in remote wilderness settings and other Minnesota public lands. Program runs 06/07/04 to 08/18/04. Qualifications: conservation, outdoor, and wilderness camping

experience; ability to lead, council, and motivate youth. Salary: up to \$360/week with room and board. For application or information, contact Pete Bonk, MCC Youth Program Manager, at phone: 651.772.7985; e-mail: [Pete.Bonk@conservationcorps.org](mailto:Pete.Bonk@conservationcorps.org); website: [www.conservationcorps.org/summerstaff/benefits.lasso](http://www.conservationcorps.org/summerstaff/benefits.lasso).

#### **INSTRUCTORS · New York, NY**

Positions available with Literacy Partners, Inc. Duties: teach adult students to read and write. Instructor for High School Equivalency: provides adult students with the skills to write and speak proficiently, to compute and solve problems, to use technology, and to become life-long learners. Instructor for English as a Second Language: provides direct services to help students learn English-language skills so that they will be able to read, write, and speak proficiently. Qualifications: current NYS teacher certification, experience teaching adults and relevant experience. Deadline: 12/31/03. To apply for Instructor for High School Equivalency/Basic Skills, refer to job search #2. For Instructor for English as a Second Language, refer to job search #3. Contact: Literacy Partners, Inc., 30 E 33rd Street, 6th Floor, New York, NY 10016; e-mail: [Jobsearch@literacypartners.org](mailto:Jobsearch@literacypartners.org).

#### **DIR. OF MONITORING · Washington, DC**

Position available with the Fair Labor Association. Duties: helps to ensure efficient, effective, and successful implementation of monitoring methodology; oversees internal monitoring programs of participating companies; accredits independent external monitors; organizes and checks quality control of independent external monitoring; provides training and advice to constituents. Position requires travel. Qualifications: ten years' (or equivalent) experience in international labor rights/relations; demonstrated skills in managing programs of global nature; familiarity with factory conditions in developing countries; ability to work with diverse constituents; good interpersonal skills under pressure; sound judgment in complex cases. Send cover letter, résumé, and list of references to e-mail: [info@fairlabor.org](mailto:info@fairlabor.org); website: [www.fairlabor.org/all/monitor/index.html](http://www.fairlabor.org/all/monitor/index.html).

#### **BUSINESS SPECIALIST · Miami, FL**

Position available with Church World Service. Duties: assists clients, refugees, and asylees in tasks related to opening a new or expanding a current micro enterprise; recruits and enrolls clients. Qualifications: B.A./B.S. in relevant field; advanced Spanish conversational skills; computer literacy (word processing and spreadsheet software); excellent negotiation, marketing, and presentation skills; familiarity with U.S. immigration terminology and documentation related to refugees, Cuban/Haitian entrants, and asylees. Salary: \$23-\$30K. Deadline for applications: 12/05. Send cover letter and résumé to Church World Service, Office of Human Resources, P.O. Box 968, Elkhart, IN 46515; fax: 574.266.0087; e-mail: [cwshr@churchworldservice.org](mailto:cwshr@churchworldservice.org).

#### **PROGRAM MANAGER · New York, NY**

Position available with Doctors of the World - USA in domestic programs providing assistance to torture survivors seeking asylum and medical advocacy services. Duties: recruits/trains volunteers; prepares funding proposals/reports; designs projects; represents, develops, and manages partner relations. Qualifications: experience in program management/development, grant writing, fiscal oversight, and public speaking; excellent written and oral English skills; IT proficiency (Word,

# PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. See below for a partial list of universities and subject areas. For the complete list, visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows), call 800.424.8580, ext. 1440, or write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).

**Carnegie Mellon University** • Pittsburgh, PA  
Public policy/management, arts management, or health care policy management. Martha Chavez McGivney, phone: 412.268.1909; e-mail: [mcgivney@andrew.cmu.edu](mailto:mcgivney@andrew.cmu.edu).

**DePaul University** • Chicago, IL  
Elementary and high school special education certification. Dr. Barbara Radner, phone: 773.325.7171; e-mail: [bradner@depaul.edu](mailto:bradner@depaul.edu).

**Duquesne University** • Pittsburgh, PA  
Social and public policy, business administration, conflict resolution, peace studies. Dr. Evan Stoddard, phone: 412.396.5179; e-mail: [stoddard@duq.edu](mailto:stoddard@duq.edu).

**Florida Institute of Technology** • Melbourne, FL  
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer). Dr. Tom Marcinkowski, phone: 321.674.8946; e-mail: [marcinko@fit.edu](mailto:marcinko@fit.edu).

**George Mason University** • Fairfax, VA  
Elementary education with multilingual/international focus, ESL. Dr. Jack Levy, phone: 703.993.3689; e-mail: [jlevy@gmu.edu](mailto:jlevy@gmu.edu). Lynn Walker Levy, phone: 703.993.3602; e-mail: [lwalker3@gmu.edu](mailto:lwalker3@gmu.edu).

**George Washington University** • Washington, DC  
Transition special education, secondary education. Dr. Jeanne Embich, phone: 202.973.1061; e-mail: [jembich@gwu.edu](mailto:jembich@gwu.edu).

Excel); knowledge of immigration and criminal justice, experience in public health and health-related advocacy, and/or M.P.H. or J.D. preferred. Deadline for applications: 12/31/03. Send (with "US PM Search" as subject) a curriculum vitae and cover letter at fax: 212.226.7026; e-mail: [humanresources@dowusa.org](mailto:humanresources@dowusa.org).

**SENIOR PROGRAM OFFICER** • New York, NY  
Position available with the United Methodist Committee on Relief. Duties: supports all aspects of field programs in Africa; evaluates programs and donor relationships; tracks grants. International travel required. Qualifications: M.A. in relevant field with at least three years of experience; three to five years of progressive work experience with international humanitarian assistance programs; field work experience in related developing countries preferred; ability to manage variety of internal/external relationships; financial administration experience; proficiency in MS Word, Excel, and e-mail/Internet. Deadline for applications: 12/15. Send résumé, cover letter, and salary requirements (with job code: SPO) to fax: 212.870.3508; e-mail: [umcor\\_jobs@umcor.org](mailto:umcor_jobs@umcor.org); website: [www.umcor-ngo.org](http://www.umcor-ngo.org).

**DATABASE SPECIALIST** • Silver Spring, MD  
Position available with LTS Corporation. Duties: performs duties of a database/applications development specialist with interactive database applica-

**Illinois State University** • Normal, IL  
Applied economics, political science, sociology with sequences in applied community and economic development. Phone: 309.438.7090; e-mail: [stevensoncenter@ilstu.edu](mailto:stevensoncenter@ilstu.edu). Jim Nelson, phone: 309.438.8685; e-mail: [jlnelso3@ilstu.edu](mailto:jlnelso3@ilstu.edu).

**Johns Hopkins University** • Baltimore, MD  
Nursing, public health. Mary O'Rourke, phone: 410.955.7548; e-mail: [orourke@son.jhmi.edu](mailto:orourke@son.jhmi.edu).

**Marquette University** • Milwaukee, WI  
Business, engineering, communication, English, economics, history, international affairs, philosophy, political science, public service. Carole Ferrara, phone: 414.288.5861; e-mail: [carole.ferrara@marquette.edu](mailto:carole.ferrara@marquette.edu).

**Michigan Technological University** • Houghton, MI  
Environmental policy. Dr. Kathleen Halvorsen, phone: 906.487.2824; e-mail: [kehalvor@mtu.edu](mailto:kehalvor@mtu.edu).

**New Mexico State University** • Las Cruces, NM  
Public health, border health, health education, social work, nursing. Dr. Sue Forster-Cox, phone: 505.646.2183; e-mail: [sforster@nmsu.edu](mailto:sforster@nmsu.edu). Daryl T. Smith, phone: 505.646.3429, ext. 11; e-mail: [darysmitt@nmsu.edu](mailto:darysmitt@nmsu.edu).

**New School University** • New York, NY  
Urban policy analysis/management, health services management and policy, human resources management, organizational change manage-

ments. Qualifications: strong database application development skills, especially using Delphi, MS Access, and SQL Server; skilled in developing report formats (standard and on-demand ad-hoc); SQL Server database administration certificate; familiarity with USAID and international development. Send résumé and salary requirements (in Word format) to LTS Corporation, 7250 Woodmost Avenue, Suite 340, Bethesda, MD 20814; fax: 301.951.9624; e-mail: [hr@LTSCorporation.com](mailto:hr@LTSCorporation.com); website: [www.ltscorporation.com](http://www.ltscorporation.com).

**COMM./TECH. SPECIALIST** • Washington, DC  
Position available with Academy for Educational Development. Duties: tracks and captures information and developing tools to communicate findings and status of metrics activities. Qualifications: B.A./B.S. in business, education, information services, public administration, statistics, or relevant field; at least three years' experience with Internet/computerized information services; experience with website development/management, HTML/web authoring tools, and graphics preparation packages; knowledge of software for tracking/analyzing indicators of organizational performance and statistics/data systems; knowledge of organization/operation of USAID/international development preferred. Send résumé and cover letter (referencing #KN3298pc) to AED/HR, 1825 Connecticut Avenue, NW,

ment; Ph.D. public policy. Joseph Encarnacion, phone: 212.229.5311, ext. 1110; e-mail: [encarnaj@newschool.edu](mailto:encarnaj@newschool.edu).

**Northern Arizona University** • Flagstaff, AZ  
Elementary and secondary education, special education. Bill Buckreis, phone: 928.523.1026; e-mail: [William.Buckreis@nau.edu](mailto:William.Buckreis@nau.edu).

**Northern Arizona University** • Flagstaff, AZ  
Business. Dr. Joseph S. Anderson, phone: 928.523.1389; e-mail: [joseph.anderson@nau.edu](mailto:joseph.anderson@nau.edu) or [mha@nau.edu](mailto:mha@nau.edu).

**Southern New Hampshire University** • Manchester, NH  
Community economic development, international community economic development, business, National Weekend Program. William O. Maddocks, phone: 603.644.3124; e-mail: [ced@snhu.edu](mailto:ced@snhu.edu) or [w.maddocks@snhu.edu](mailto:w.maddocks@snhu.edu).

**University of Maryland, Baltimore County Shriver Peaceworker Program** • Baltimore, MD  
Education, policy, sociology, social work, modern languages, intercultural communication, psychology, publication design, emergency health services, social change and development, urban studies, nonprofit management. Joby Taylor, phone: 410.455.1343; e-mail: [jobetay@hotmail.com](mailto:jobetay@hotmail.com)

Washington, DC 20009; fax: 202.884.8413; e-mail: [employ@aed.org](mailto:employ@aed.org); website: [www.aed.org](http://www.aed.org).

**INSTRUCTORS** • Washington, DC  
Leadership education positions available with Congressional Youth Leadership Council, a nonprofit educational organization. Duties: work with middle school student leaders in a campus setting in Washington, DC. Since it is a full-time residential position, instructors must be available days, evenings, and weekends. Positions run 01/24/04 through 03/25/04. Qualifications: background in leadership development, education and/or American history preferred; enthusiastic, energetic team player with strong communication skills. Deadline for applications: 01/01/04. Send cover letter and résumé to CYLC, JrNYLC Jobs, 1110 Vermont Avenue, Suite 320, NW, Washington, DC 20005; fax: 202.777.4151; e-mail: [JrNYLCJobs@cylc.org](mailto:JrNYLCJobs@cylc.org); website: [www.cylc.org](http://www.cylc.org).

## INTERNATIONAL

**TEACHERS** • China  
Positions available with American Educational Services of China in Dalian, Jinzhou, Jinan, Chang Chun, Shenyang, DanDong, or Xi'an. Qualifications: at least a B.A./B.S.; at least 21 years old; native speaker of English; teaching experience (or a training period at the

school). Contact at website: [www.aesincorp.com](http://www.aesincorp.com) for more information regarding salary, conditions of the contract (for winter session or one year), and benefits. Send résumé as text (not an attachment) to Linda at e-mail: [aesdalian@online.in.cn](mailto:aesdalian@online.in.cn). Indicate in subject line whether you are applying for a winter-intensive or a one-year contract.

**DEMOC. SUPP. • Europe, Balkans, Central Asia**  
Positions available with PAE Government Services, Inc. for long- and short-term overseas assignments in support of European, Balkan, and Central Asian democratization projects for the Organization for Security and Cooperation in Europe. Positions involve many disciplines, including rule of law, border monitoring, election monitoring, media development, democratization, human rights, economic and environmental affairs, and political institution building. Qualifications: U.S. citizenship; international expertise in the above disciplines preferred; area language ability may be required. Apply online at website: [www.pae-react.com](http://www.pae-react.com). For general employment information, contact Leslie Smith in the Recruiting Office at phone: 703.248.1674 or 800.405.7593.

**POPULATION FELLOWS • Worldwide**  
Positions available with the Population Fellows Programs. Population Fellows duties: work with organizations to improve family planning and reproductive health programs in the developing world. Population-Environment Fellows duties: work on projects that combine assistance for threatened environments with attention to the population dynamics and reproductive health needs of the communities living within them. Qualifications: recent graduate degree and experience in population/reproductive health or population-environment. Fellowships are for two years. Fellows receive a professional-level stipend and benefits. Contact the Population Fellows Programs, University of Michigan, 1214 South University, 2nd Floor, Ann Arbor, MI 48104-2548; phone: 734.763.9456; fax: 734.647.0643; e-mail: [michiganfellows@umich.edu](mailto:michiganfellows@umich.edu); website: [www.sph.umich.edu/pfps](http://www.sph.umich.edu/pfps).

**ENGLISH TEACHERS • Guatemala**  
Positions available with Colegio Decroly Americano, a private, co-educational, bilingual (Spanish-English) and non-sectarian educational institution for the next school year. Teachers sign a contract for one school year, either from January to early November or from July to June of the following year. Qualifications: B.A./B.S.; ability to interact within a different culture and adapt to the conditions of the country and the school; Spanish not required. A copy of transcripts, two character reference letters, police records, birth certificate, and visa stamped on passport are necessary. For more information, contact at phone: 502.435.6884; website: [www.decrolyamericano.com](http://www.decrolyamericano.com).

**TOUR ESCORT/GUIDES • Various locations**  
Positions available with Generations Touring Company. Duties: escort small intergenerational groups, focusing on developing cultural awareness and family togetherness. Qualifications: previous teaching with children between eight and 17 years old; CPR/WFA/WFR preferred. Deadline for applications: 12/31/03. Apply online or contact at phone: 888.415.9100; website: [www.generationstouringcompany.com](http://www.generationstouringcompany.com).

**FIELD DIRECTOR • Hunan Province, China**  
Position available with WorldTeach. Duties: works

closely with provincial education officials and schools to place, train, and support volunteer teachers for one-year assignments; oversees the Summer Program in China. Qualifications: dynamic leaders interested in an exciting opportunity to build program management experience in the field of international education and exchange. Deadline for applications: 12/08/03. For a full job description, visit the website. Send cover letter and résumé to Harriet Wong, Program Manager, at fax: 617.495.1599; e-mail: [hiwong@worldteach.org](mailto:hiwong@worldteach.org); website: [www.worldteach.org/jobs.html](http://www.worldteach.org/jobs.html).

**NATIONAL DIRECTOR • Accra, Ghana**  
Position available with Habitat For Humanity International (HFHI). Duties: develops capacity of HFHI Ghana and board of directors; ensures core values and Christian principles permeate all levels; ensures organizational sustainability by building board to uphold mission; develops/deploy staff training programs and human resources systems; oversees program planning, management, and evaluation through new affiliate development, innovative partnerships, and construction/technology control systems. Qualifications: B.A./B.S., preferably in relevant field; graduate study preferred; at least three years' management experience, preferably in nonprofit and Africa; commitment to core values; cross-cultural sensitivity, diplomacy, adaptability, and financial/accounting skills; experience serving/developing nonprofit boards of directors, resource development, and construction preferred. For details about opening, contact or send curriculum vitae to Hilary Culbert at e-mail: [hilaryc@habitatame.org.za](mailto:hilaryc@habitatame.org.za).

## EDUCATION

**UNIVERSITY OF THE PACIFIC • Stockton, CA**  
The School of International Studies, in conjunction with the Intercultural Communication Institute of Portland, Oregon, offers a master's in intercultural relations (MAIR). This limited-residency program is designed for working professionals who wish to obtain an advanced degree while maintaining employment or other commitments. The program takes two-and-one-half to three years to complete. Students complete the core courses in 18 months through attendance in three two-week residencies held in the Portland area. Assignments for the core courses are completed at home. RPCVs receive special consideration for admission. Contact at phone: 209.946.2836; e-mail: [kjaggears@uop.edu](mailto:kjaggears@uop.edu); website: [www3.uop.edu/sis/mair/ma.htm](http://www3.uop.edu/sis/mair/ma.htm).

**BOSTON UNIVERSITY • Boston, MA**  
Boston University School of Public Health, Department of International Health, offers two 50% tuition scholarships for its Managing Disasters and Complex Humanitarian Emergencies certificate course. The scholarships are for RPCVs to put toward the 12-week course, which runs 02/09/04 through 04/30/04. This graduate program offers one-third of the credits required for the Master of Public Health degree. Deadline for applications: 01/12/04. Send a COS statement, completed application form, and personal statement to Sarah Petty, Dept. of International Health, 715 Albany Street, T4W, Boston, MA 02118; phone: 617.638.5234; website: [www.international-health.org](http://www.international-health.org).

**\*INDIANA UNIVERSITY • Bloomington, IN**  
The two-year graduate programs at Indiana University prepare RPCVs for challenging and rewarding work in the fields of city and local government; comparative and international affairs; economic development; environmental policy and natural resource management; information systems; policy analysis; public financial administration; public and nonprofit management; applied ecology; environmental chemistry, toxicology and risk assessment and water resources. RPCVs receive six graduate credit hours for their experiences. Additional merit-aid is available. Contact the School of Public and Environmental Affairs, SPEA 260, Indiana University, Bloomington, IN 47405; phone: 800.765.7755; e-mail: [speainfo@indiana.edu](mailto:speainfo@indiana.edu); website: [www.spea.indiana.edu](http://www.spea.indiana.edu).

**\*MONTEREY INSTITUTE • Monterey, CA**  
Scholarships ranging up to \$10K are available at the Monterey Institute of International Studies for qualified RPCVs interested in the following internationally focused graduate programs: M.B.A. in International and Environmental Policy Studies, Public Administration, Translation and Interpretation, or TESOL, and Teaching Foreign Languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. The Monterey Institute offers the Peace Corps Master's International program in the M.B.A. and TESOL. Contact at phone: 831.647.4123 or 800.824.7235; e-mail: [admit@miis.edu](mailto:admit@miis.edu); website: [www.miis.edu](http://www.miis.edu).

**HUMBOLDT STATE UNIV. • Arcata, CA**  
The Environmental Systems Master's of Science Degree in International Development Technology is designed for those who, like RPCVs, have international experience and wish to focus in their Master's project on a particular application of a community-based, environmentally sustainable approach to energy, water, fisheries, forestry or agriculture. Graduates now work for the Nature Conservancy, World Wildlife Fund, Sister Cities International, International Rescue Committee, and Global Exchange. Limited waivers of out-of-state tuition are available. Deadline for applications: 03/15/04. Contact Dr. Daniel Ihara at phone: 707.826.3220; e-mail: [dmi1@humboldt.edu](mailto:dmi1@humboldt.edu); website: [sorrel.humboldt.edu/%7Ecatalog/programs/envsys.html](http://sorrel.humboldt.edu/%7Ecatalog/programs/envsys.html). For applications, contact the graduate secretary at phone: 707/826.3256; e-mail: [thiesfel@humboldt.edu](mailto:thiesfel@humboldt.edu).

**MIDWEST TEACHER TRNG. PROG. • Madison, WI**  
Earn a TEFL certificate in a five-week intensive on-site teacher training program that prepares trainees to teach English in classrooms overseas. RPCVs receive a 10% tuition discount with proof of service. The program offers a hands-on approach to teaching. Practice teaching, observe classrooms, and receive job placement assistance. Midwest is part of an ESL school, giving you opportunities to interact with professional teachers and international students. No teaching experience required. Contact Midwest Teacher Training Program, 19 North Pinckney Street, Madison, WI 53703; phone: 800.765.8577; e-mail: [info@mttp.com](mailto:info@mttp.com); website: [www.mttp.com](http://www.mttp.com).

**CLARK UNIVERSITY • Worcester, MA**  
At least one full-tuition fellowship is available to RPCVs through the graduate programs in International Development, Community, and Environment (IDCE). This fellowship can be applied towards an M.A. in international development, geographic information sciences for development and environment, community development and planning, or environmental science

and policy. Programs are designed for those interested in careers in conflict and development, gender and development, community-based development, environmental impact assessment, or natural resource management. Deadline for applications: 01/15. Contact Admissions, IDCE Programs, Clark University, Worcester, MA 01610; phone: 508.793.7201; fax: 508.793.8820; e-mail: [idce@clarku.edu](mailto:idce@clarku.edu); website: [www.clarku.edu/departments/idce](http://www.clarku.edu/departments/idce).

**OHIO UNIVERSITY · Athens, OH**

Ohio University's Center for International Studies offers an interdisciplinary Master of Arts in International Affairs degree in African, Southeast Asian, Latin American, International Development, or Communication and Development Studies. Qualified RPCVs have a competitive advantage for scholarships and assistantships. Foreign Language Area Studies (FLAS) scholarships are available to study African languages while earning a master's degree. Deadline: 01/01. Contact at phone: 740.593.1840; fax: 740.593.1837; e-mail: [international.studies@ohiou.edu](mailto:international.studies@ohiou.edu); website: [www.ohio.edu/internationalstudies](http://www.ohio.edu/internationalstudies).

**UNIVERSITY OF NEW MEXICO · Gallup, NM**

The Graduate Education Programs at the University of New Mexico-Gallup Campus emphasize collaborative inquiry, reflective practice, veteran mentor teacher support, multicultural education, portfolio development, TESOL Endorsement, and core courses focusing on classroom management, practices for teaching, literacy approaches, and differentiated instruction. The programs lead to a New Mexico Teacher Licensure or a Master's Degree in Education. Programs utilize a diverse cohort model, in which participants enroll in coursework and field experiences together, to provide mutual support. Master's degree cohort participants receive scholarships for tuition/fees. Contact Dr. Bruce Payette at Upper Division Teacher Education, UNM-Gallup, 200 College Road, Gallup, NM 87301; phone: 505.863.7612 or 505.863.7618.

**MISSISSIPPI TEACHER CORPS · MS**

Position available with Mississippi Teacher Corps. In exchange for a two-year commitment to teach in Mississippi, RPCVs receive a full scholarship for a Master's in Education from the University of Mississippi, stipend for books, housing and stipend during the initial summer training, full pay and benefits, and continuous field support. The M.A. will be completed during the two years. No previous education coursework or experience required. The program is administered by an RPCV and RPCVs are the number one recruiting target. Download an application at the website: [www.olemiss.edu/programs/mtc/application.htm](http://www.olemiss.edu/programs/mtc/application.htm). Contact the MTC office at phone: 800.884.7606; e-mail: [mtc@olemiss.edu](mailto:mtc@olemiss.edu); website: [www.mtcorps.net](http://www.mtcorps.net).

**UNIVERSITY OF FLORIDA · Gainesville, FL**

University of Florida's Working Forests in the Tropics Program, with funding from the National Science Foundation, offers doctoral fellowships for training/research focused on tradeoffs among economic uses, ecological conservation, and regional development in Latin America's tropical forests. Curriculum includes interdisciplinary theory, field courses, practicum experiences, and leadership/communication skills. Research themes include capacity building, ecological dynamics, and forest management systems. Fellows combine cross-cultural experience, academic excellence, and leadership potential and are expected to collaborate with one of the Latin American universities, government agencies, and NGOs participating as research/training partners. Awards include tuition waivers, NSF-IGERT fellowships, and some travel and supply funds. Deadline for applications: 01/15/04. For application guidelines, visit website: [www.tropicalforests.ufl.edu/wft](http://www.tropicalforests.ufl.edu/wft).

**ANTIOCH UNIVERSITY SEATTLE · Seattle, WA**

Master of Arts degree in Environment and Community available for those working, or wanting to

work, in environmental or community-development fields with organizations, businesses, or public agencies. The program focuses on the relationships between the natural environment and human communities by emphasizing social science perspectives and natural science literacy. Regional, national, and international students pursue place-based studies and routinely meet in Seattle for course intensives over two years. For information, contact at e-mail: [admissions@antiochsea.edu](mailto:admissions@antiochsea.edu); website: [www.antiochsea.edu/ec](http://www.antiochsea.edu/ec).

**BEN-GURION UNIVERSITY · Beersheva, Israel**

In collaboration with Columbia University's Health Sciences Division, the medical school at Ben-Gurion University of the Negev offers a four-year medical degree program in international health and medicine. The program is taught in English and enrolls students seeking a medical degree with special skills in cross-cultural, community, and preventive medicine. Students take the U.S. Medical Licensing Exam and are expected to complete residencies in the United States. The program is approved by the U.S. Department of Education for participation in federally funded student loan programs. Contact at 630 West 168th Street, PH15E-1512, New York, NY 10032; phone: 212.305.9587; e-mail: [bgcu-md@columbia.edu](mailto:bgcu-md@columbia.edu); website: [cpmnet.columbia.edu/dept/bgcu-md](http://cpmnet.columbia.edu/dept/bgcu-md).

**INTERN/VOLUNTEER**

**ORGANIC AG. INTERN · Granby, CT**

Position available with Hartford Food System at Holcomb Farm, a 20-acre diversified, mechanized, organic, nonprofit produce farm serving households and community organizations. Duties: assists with all aspects of production and distribution through the Community Supported Agriculture program. Full season interns (April through October) assume

**Peace Corps Week March 1 – March 7, 2004**

Sign up to participate from March 1-7. Respondents receive a free Peace Corps Week presentation kit, which includes audience souvenirs, a poster, and other materials to help prepare for and promote the week.



Register:  
**Online at: [www.peacecorps.gov/rpcv/peacecorpsday](http://www.peacecorps.gov/rpcv/peacecorpsday)**  
**Or by fax at: 202.692.1421**

To register by mail, please reply by January 15 to:

**Peace Corps Week**  
**Paul D. Coverdell Peace Corps Headquarters**  
**1111 20<sup>th</sup> Street, NW**  
**Washington, DC 20526**

If you have any questions, please contact us at [pcday@peacecorps.gov](mailto:pcday@peacecorps.gov) or call 800.424.8580, press 2, then ext. 1961.

Name: \_\_\_\_\_

Former name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Is this a change of address? Please check: Yes \_\_\_\_\_ No \_\_\_\_\_

E-mail address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Country of service: \_\_\_\_\_

Dates of service: \_\_\_\_\_

PRIVACY ACT NOTICE: The collection of this information is authorized by the provisions of the Peace Corps Act (22 USC 2501 et seq.). Information will be used to involve former Volunteers in agency affairs and may be released to returned Peace Corps Volunteer groups, the media, and others for use in the recruitment process. Providing this information is voluntary.

significant responsibility and receive a hands-on education in the basics of organic farming. Salary: \$700 per month plus housing. Qualifications: farm experience preferred. Deadline: 12/31. Send résumé, letter of interest, and three references to Sam Hammer, Holcomb Farm CSA, 111 Simsbury Road, Granby, CT 06090; phone: 860.653.5554; e-mail: csamanager@hartfordfood.org; website: www.hartfordfood.org.

**IRVINE NATURE CENTER · Stevenson, MD**  
Position available with the Irvine Nature center to conduct environmental education programs for children and adults. Internships and volunteer positions available to lead nature activities at Baltimore schools and on-site nature walks for kids. Get hands-on experience and learn about nature. Positions begin February. Stipends available. Contact Kristy Streett at phone: 410.484.2413, ext.15; e-mail: streettk@explorenature.org.

**VIDEO INTERN · Washington, DC**  
Intern position available with ACIDI/VOCA. Duties: reviews/catalogues existing video footage; organizes video files; researches subjects of existing video footage and edits it, adding effects, transitions, voiceover, and other audio, to produce a 10- to 12-minute general information video about ACIDI/VOCA and/or other project-/program-specific videos; consults on camera, sound, and editing equipment needs and utility;

## Crisis Corps Recruiting Short-Term Volunteers

### Guinea

World Food Program is seeking one Food Aid Monitor to monitor and improve the food distribution process, build the capacity of local staff to perform objective data collection and analysis, and assess beneficiaries' use of the WFP food and coping mechanisms to access additional food resources. This six-month position requires a West Africa RPCV with a degree in health, education, or similar field, knowledge of the hearth model, experience in data analysis and monitoring and evaluation, and strong computer skills, and good spoken French. Local language skills desired.

### Cameroon

Orphans and Vulnerable Children (OVC) Program Developer/Trainer of Caregivers: Saint Martin de Porres Hospital is seeking a Developer/Trainer of Caregivers for the Orphans and Vulnerable Children Program. Duties: design and facilitate training for volunteers, caregivers, and orphans; collaborate and provide training in HIV/AIDS education and support. Qualifications: Africa RPCV with experience working on/developing projects with OVCs and HIV; skill in training trainers; intermediate French speaking ability; experience writing grants; ability to deal with frustrating situations, human suffering, and AIDS pandemic environment; and willingness to live/work in a Catholic mission institution.

Director of Design and Architectural Structuring: The Isabelle de Boismenu Vocational Training Center and the Integrated Development Foundation are seeking a Director of Design and Architectural Structuring to oversee the design of a building for single adolescent mothers who are in pursuit of a better life for themselves and their children. Qualifications: Africa RPCV with architecture or building design degree; experience with construction using appropriate technology; ability to work independently with minimal support and work productively with a range of ethnic groups and people of various educational backgrounds; willingness to live in basic conditions at small village level.

### Malawi

The Malawi Red Cross Society is seeking volunteers for the following positions:

Orphan and Vulnerable Children Technical Assistant volunteer to work on an HIV/AIDS initiative in day-care centers for two- to five-year-old children. Duties: develop sustainable systems of food security and income generating projects; mobilize health centers to carry out routine growth monitoring. Qualifications: B.S. in health or food-related field, M.P.H. preferred; one to two years' experience in food security or natural resource management; experience working with income-generating projects; experience working with community-based volunteers; completion of Peace Corps service in Africa.

Home-Based Care Technical Assistant needed to conduct assessment of client characteristics; develop entry and exit criteria and guidelines for clients enrolled in the program; assess the quality of care provided by staff and design training to address gaps in care. Qualifications: B.S. in health-related field, M.P.H. preferred; strong writing skills; skill in training design and facilitation; knowledge of linking public sector health services with community-based initiatives; experience in research design, administration, and analysis; experience working with community-based volunteers and experience working with home-based care projects.

### Ecuador

Youth Development Volunteer: The Association of Girl Scouts of Ecuador is seeking a volunteer for six months to train a core group of women to be scout leaders. Duties: conducts training on how to maintain interesting, vital programs; updates job descriptions; develops institutional reinforcement; develops training courses for instructors to train trainers. Qualifications: RPCV with regional experience; intermediate written and spoken Spanish language ability; one year of training experience; the ability to work with groups of all ages; current or former Girl Scout preferred.

Youth and Families Volunteer: The Instituto Nacional del Niño y la Familia (INNFA) is seeking a volunteer for a six-month assignment to develop strategies for the implementation of public policy concerning threats and violation of rights for children. Duties: develops strategies for protection of high-risk children; assists in designing of a template for the development of local policies of special protection; designs a method and tools for monitoring these strategies. Qualifications: RPCV with regional experience; bachelor's degree in public policy or related field; fluency in written and oral Spanish; professional experience in policy writing; five years' work experience in organizational development with an emphasis on public policy development, preferably, at least two years with an NGO.

HIV/AIDS Advisor: The Instituto Nacional del Niño y la Familia (INNFA) is seeking a volunteer for a six-month assignment to assist in developing HIV/AIDS prevention programs at the national level, oriented to vulnerable groups such as children, teens, and youth between the ages of 12-17. Duties: formulation of a project proposal for HIV/AIDS prevention that will address the needs of underprivileged children, teens, and youth in marginalized sectors; monitoring and evaluation of this proposal. Qualifications: RPCV with regional experience; bachelor's degree in public health or a related field; one years' experience working on HIV/AIDS projects; fluency in written and oral Spanish; professional experience in policy writing; experience developing monitoring and evaluation tools and methods.

### Upcoming Assignments

We are developing assignments in Ghana and Namibia. The Ghana assignments will be in the area of HIV/AIDS Education Training. The Namibia assignments will be working on projects associated with multipurpose community centers. RPCVs with relevant skills and regional experience are encouraged to apply.

### Current Crisis Corps Countries

Volunteers are currently serving in the Federated States of Micronesia, Guinea, Kenya, Namibia, Malawi, South Africa, Tanzania, and Zambia.

*Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov). An application and additional position information can be downloaded from the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 800.424.8580, ext. 2250.*

# Peace Corps

## Washington, DC 20526

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Postage & Fees paid  
Peace Corps  
Permit No. G 264

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should

not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

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DISCONTINUE  SEND HOTLINE TO NEW ADDRESS (Sorry, *Hotline* cannot be sent overseas.)

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To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to: Database Mgr., Second Fl., Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes cannot be made without this form or over the phone. Please allow four to six weeks for any changes to take effect.

## AMERICORPS/VISTA

### OUTDOOR LEADERS · VT

Positions available with the Vermont Youth Conservation Corps (VYCC). Duties: train and supervise crewmembers in conservation work and education program; build cohesive teams while completing high priority work projects and facilitating educational activities. Projects include state park management, trail construction, and watershed restoration. Salary: \$330 to \$560 per week and other benefits. Seasonal positions begin in April and May. Qualifications: highly motivated; well-organized. Deadline for applications: 05/01/04. To apply, visit website: [www.vycc.org](http://www.vycc.org).

### LEADERS · New York and Rochester, NY

Two VISTA leader positions available with the National Association of Community Health Centers in the Community HealthCorps VISTA program. Duties: support the recruitment, training, and monitoring of members and their projects. Living allowance: \$11,904-\$12,816. Education award of \$4,725 or cash award of \$1,200 upon completion. Deadline: 12/20. Send cover letter, résumé, and two one-page writing samples to the New York Community HealthCorps, Attn: VISTA Leader, 254 West 31st Street, 9th Floor, New York, NY 10001; e-mail: [dklebenov@nache.com](mailto:dklebenov@nache.com); or to Israel Santana, Rochester Primary Care Network, 259 Monroe Avenue, Rochester, NY 14607; e-mail: [is@rpen.org](mailto:is@rpen.org).

### VOLUNTEERS AND LEADERS · FL

VISTA positions available with Communities In Schools focusing on dropout prevention. Duties: coordinate volunteers; develop resources; write grants. Volunteer allowance of about \$700/month, plus cash stipend of \$1,200 after a year of service. Qualifications: strong ethic of service; interest in youth development; experience in grant writing or volunteer mobilization; B.A./B.S. preferred, but relevant experience and skill considered. Deadline for applications: 12/05/03. Apply online or contact Jane Dion at phone: 850.386.3514; e-mail: [DionJ@cisfl.org](mailto:DionJ@cisfl.org); website: [www.americorps.org](http://www.americorps.org).

## January Career Event

### United Nations Career Outreach and Networking Opportunities for Young Professionals

Representatives from the United Nations Association of the United States of America will discuss how to pursue internationally focused careers and how to use the skills developed as a Peace Corps Volunteer.

Information on the United Nations competitive exam will also be discussed.

January 14, 2004  
12 Noon to 1:30 p.m.

Paul D. Coverdell  
Peace Corps Headquarters  
1111 20th Street, NW  
Shriver Conference Room B  
Washington, DC 20526

For more information, please contact  
Elvira May, Returned Volunteer Services,  
at 202.692.1445.

### Career Resources Available to RPCVs

Returned Volunteer Services (RVS) provides passwords to access these online employment bulletins:

*International Career Employment Weekly*  
*Public Health Jobs Worldwide*  
*Environmental Career Opportunities*

E-mail [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov)  
to receive the passwords.

recommends purchase of and installs/maintains software/hardware, as necessary; shoots/catalogues new video/audio. Qualifications: in technical/professional program for B.A. in video, film, communications, or relevant field. Send résumé, cover letter, and salary history to HR/PR-Intern, P.O. Box 77316, Washington, DC 20013; fax: 202.638.7477; e-mail: [openings@acdiovoca.org](mailto:openings@acdiovoca.org); website: [www.acdivoca.org](http://www.acdivoca.org).