



Hot Resources

Highlights

Mark your calendars! Next RPCV Career Event is December 3-5, 2007 For more information, see page 15

Free online passwords to job bulletins. For more information, see page 14

Peace Corps Hotline

Robert Michon Editor Manager, Returned Volunteer Services

Heather Groome Graphic Designer Admin, Ass't, Returned Volunteer Services

> To place job announcements, visit www.peacecorps.gov/rpcv/hotline or contact

Peace Corps Returned Volunteer Services Phone: 202.692.1430 or 800.424.8580, ext. 1430 E-mail: hotline@peacecorps.gov Fax: 202.692.1421

Inside

Public Sector Private Sector International Sector Intern/Volunteer Education AmeriCorps/VISTA Fellows/USA Crisis Corps

Take Advantage of ALL your resources, RPCVs! By: Jodi Hammer, RPCV (Ecuador '94-'97), Career Center Coordinator



remember all too well my final months of Peace Corps service, my COS conference and preparing to return to the States after serving as a Rural Health Volunteer in Ecuador for three years. Wrapping up those transformative years of my life-most of which were spent living and working in a small village community within the Andes Mountains-was no small task! The numerous despedidas (goodbye parties) were most difficult, especially given that I had to down (or at least "enthusiastically nibble" on) an entire roasted guinea pig-on-aspit, served to me atop a plate of mote as the traditional honor plate, typical for the highlands region of Ecuador where I had lived. And yet I managed to do so-several times-when eight of the 12 communities I collaborated with throughout my service presented this "interesting" honor plate to me at my goodbye feast. The gesture was moving, but the food was grueling-thank God at least I never owned a guinea pig as a

Saying goodbye to the kids, moms, and other community members was difficult. In fact, I really thought that would be the most difficult part of my leaving and returning to the States. I was fairly confident I would readjust quickly, once I returned to the States, especially given I myself had not had much of any cross-cultural shock to speak of when I first arrived in Ecuador three years prior (in spite of all the warnings Peace Corps provided us). And, besides, this time I was simply going back to the U.S. culture I'd lived and breathed for the majority of my 29 years so I was sure it wouldn't be any big deal.

Boy, was I wrong! I had no idea the amount of reverse cross culture shock I would experience coming back to the States, or how difficult it would be to even enter a standard grocery store and select from the masses of options: everything, it seemed, now was offered in full-fat (original), low fat and non-fat, not to mention the 20+ brands for any item! It was overwhelming. I felt lost and confused, and often longed for the simplicity of the corner tienda store where I had faithfully bought my basic supplies in Ecuador. And, from what

I've heard from similar stories recounted to me both in my new position as the Career Center Coordinator for Peace Corps and in my former role as a board member for the largest RPCV group in the States; I'm definitely not alone. I've heard about that same struggle, the same difficulty in readjusting, time and again from other RP-CVs too, who also experienced this greater-than-anticipated reverse culture shock that caught them off guard.1

But fear not, there is an abundance of resources and assistance available to you as an RPCV to assist with your post-Peace Corps readjustment. In fact, there is an entire department within the Peace Corps specifically dedicated to helping RPCVs successfully transition into life and work after Peace Corps service. Whether you are recently returned and in the midst of dealing with the many cross-cultural issues, or you've been back for some time, finishing graduate school or transitioning into a new career, Peace Corps' Returned Volunteer Services (RVS) is here

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Public Sector

MANAGEMENT ANALYST • DC: Riverdale, MD

Position available with U.S. Department of Agriculture and the Career Intern Program. Duties: serves as a management analyst responsible for conducting studies and evaluations; makes recommendations; resolves issues and problems critical to international services. Qualifications: one year specialized experience equivalent in level of difficulty and responsibility to the next lower level in the federal service. Salary: \$46,041-\$59,852. Deadline: 11/29/2007. For more information and to apply, visit http:// www.usda.gov/da/employ/CareerInternPositions.htm; phone: 301.734.8525; e-mail: Lynna. C.Bell@aphis.usda.gov.

AREA EXTENSION EDUCATOR FOR SMALL FARMS • Puyallup, WA

Position available with Washington State University Extension. Duties: works with the small farms program director to develop and implement a statewide small farms education and research program. Qualifications: strong outreach and communication skills; research skills; grant-writing experience; MA or equivalent in sustainable agriculture, organic agriculture, horticulture, agronomy, agricultural marketing, or related field; demonstrated ability to communicate effectively orally and in writing with di-

verse audiences; proficient in computer technology, including word processing, spreadsheets, electronic slide presentations, email, and distance-bridging technologies to expand learning opportunities. Deadline: 11/29/2007. For more information and to apply, visit position number "4816" at http://www.hrs.wsu.edu/employment/fapvacancies.aspx; phone: 509.335.2822; e-mail: eeocoord@wsu.edu; website: http://ext. wsu.edu.

PHILLIPS-ROOKS DISTRICT **EXTENSION AGENT • Phillipsburg, KS**

Position available with Kansas-State Research and Extension. Duties: provides primary leadership in the development, dissemination, and implementation of research-based information and educational programs for agriculturally related issues. Qualifications: BA with major course work, professional development, and experience in related field; MA preferred. Deadline: 11/26/2007. For more information and to apply, visit www.oznet.ksu.edu; phone: 785.532.5790; e-mail: swarner@ksu.edu.

Private Sector

SENIOR WEB PROGRAMMER • Alexandria, VA

Position available with Forum One Communication Corporation. Duties: oversees the application of cutting edge communication technologies to support the important missions of policyfocused clients; provides objective evaluation, oversight, and leadership; engages in hands on programming tasks with the team to ensure that the final deliverable helps clients meet business objectives. Qualifications: vested interest in the missions of the company's clients; interested in working with open source software and in the areas of international development, health policy, and environmental policy within the non profit sectors to apply. For more information and to apply, visit www.forumone.com; phone: 703.548.1855; e-mail: bbianco@forumone.

ASSOCIATE MARKET RESEARCH ANALYST • Bethesda, MD

Position available with DAI. Duties: carries out research, data collection, and analysis to gather information needed for better strategic decision making; keeps client and competitor information on key countries up-to-date, using both internal and external sources. Qualifications: BA in relevant field; two to four years' professional experience; general understanding of the development industry; excellent communication, research, and interpersonal skills required. Deadline: 11/28/2007. For more information and to apply, e-mail jobs@dai.com; website: www.dai.

PRICING ANALYST • Bethesda, MD

Position available with DAI. Duties: reports to the manager of pricing and works closely with program managers and the business development, operations support, and finance groups; accountable for the accuracy, completeness, and compliance of the cost and price and proposal/volume. Qualifications: BA in economics, finance, other business, or related field; USAID or other international experience; experience in all types of contracts and cost and price analysis; demonstrated knowledge of the FAR; advanced proficiency with spreadsheets and other MS Office applications. Deadline: 12/02/2007. For more information and to apply, e-mail jobs@ dai.com; website: www.dai.com.

PROJECT MANAGER, PANDEMIC FLU PREPAREDNESS PROJECT • DC

Position available with CORE Group. Duties: provides technical and management support to CORE and pandemic flu preparedness (PIP) staff and country-based staff and programs; program planning; budgeting; monitoring/ evaluation; provide country backstopping for CORE programs funded through the project; some travel required. Qualifications: MPH or equivalent and/or related experience in the management of USAID or grant-funded activities;

HOT! OPPORTUNITIES

ENTREPRENEUR FELLOWSHIP • Indianapolis

The Mind Trust's Education Entrepreneur Fellowship allows entrepreneurs to develop and launch initiatives with great potential to transform public education in Indianapolis and beyond. Fellows receive a two-year competitive salary and customized support. Salary \$90K/ year. Deadline: 1/15/2008. For more information and to apply, visit www.themindtrust.org; phone: 317.822.8102; e-mail: fellowship@themindtrust.org.

TRAINING DIRECTOR • Belize

Position available with Peace Corps Belize. This is a twelve-month contract with one additional option year based on availability of funding. Duties: develops and delivers community-based training program integrating technical, language, cross-cultural, and core topics; guides staff in design, evaluation, and monitoring of competencies preparing trainees and Volunteers for two years of service; develops and monitors budget. Qualifications: degree in adult education, community development, or related field required; five years' experience in adult, non-formal education may be substituted for degree; language skills in Spanish preferred; proficient in MS Office; licensed to operate a standard, 4WD vehicle. No relocation assistance provided. Deadline: 12/7/2007. E-mail résumé and three references to EDeLaTorre@bz.peacecorps.gov.

overseas work experience in developing country; demonstrated knowledge and experience in grants management and budget preparation; experience in program planning, budgeting, and evaluation. Deadline: 11/30/2007. For more information and to apply, visit http://www.coregroup.org/jobs/jobs.cfm; e-mail: contact@coregroup.org. No phone calls.

CAMPAIGN DIRECTOR •

Various locations

Position available with CCS Fund Raising, a leading fund-raising consulting and management firm. Qualifications: campaign or major gifts experience; transferable consulting, communications, marketing, and strategic planning experience; ability to travel and relocate required. E-mail résumé and salary history to careers@ccsfundraising.com with "Peace Corp" in the subject line; website: www.ccsfundraising.com.

NATIONAL DIRECTOR OF CAMPUS RE-CRUITMENT • Boston

Position available with Citizen Schools. Duties: leads a team of professionals dedicated to recruiting the team leaders and teaching fellows who deliver Citizen Schools programming; designs and coordinates the strategies and systems required to source team leaders across the country; manages three full-time team members and works extensively and collaboratively with other recruitment staff, campuses, and state offices. Qualifications: demonstrated leadership skills; passion for education and community; effective collaboration skills; experience recruiting and engaging staff; experience building and managing strategic partnerships; two or more years' management experience in a team-based and/or matrix environment; ability to engage and adapt communication effectively for a variety of different audiences. Deadline: 11/29/2007. For more information and to apply, visit www.citizenschools.org/careers; phone: 617.695.2300; e-mail: kristinbrennan@citizenschools.org.

PROJECT MANAGER • DC

Position available with Microfinance Opportunities. Duties: promotes the use of technology-based financial services (e.g., cell phones and cards) among low-income households in developing countries; identifies appropriate delivery channels and adapt educational messages to local context; manages the design and delivery of financial education training of trainers workshops. Qualifications: MA in international development, public policy, finance, marketing, communications or related field; three to five years' work experience in marketing, communications, media and/or training; willingness

to travel 20–40 percent of the time overseas; knowledge of microfinance; creative and innovative thinker. Deadline: 11/26/2007. E-mail cover letter and résumé to info@mfopps.org; website: www.microfinanceopportunities.org.

TRAINING OFFICER • DC

Position available with Microfinance Opportunities. Duties: disseminate the global financial education program's financial education curriculum through international Training of Trainers (ToT) workshops; adapts existing curricula to local context based on results of field work; coordinates ToTs, including selecting and assessing needs of participants, contracting trainers, and translators; organizes logistics and tracking expenses. Qualifications: technical expertise in learner-centered, participatory training, and curriculum design; MA in international development or related field; three to five years' experience working in international development, training, and curriculum design; experience training adults and/or youth in developing countries; ability to communicate and train in Spanish and/or French and English. Deadline 11/26/2007. E-mail cover letter and résumé to info@mfopps.org; website www.microfinanceopportunities.org.

COMMUNITY ORGANIZER • Billings, MT

Position available with Northern Plains Resource Council. Duties: works with Northern Plains' locally-based affiliate groups and with issue task forces; overnight travel averaging two to three times a month. Qualifications: commitment to Northern Plains' issues and values; able to work with people from diverse backgrounds; strong speaking and writing skills; willing to work long hours when needed; experience working for social change or on environmental issues; familiarity with legislative bodies and agencies; experience with the media and fundraising. Deadline: 11/30/2007. For more information and to apply, visit www.northernplains. org; phone: 406.248.1154; e-mail: steve@northernplains.org.

CASE MANAGER FOR YOUTH • Portland, OR

Position available with Outside In and the Employment and Education Resource Center (ERC). Duties: responsible for youth placements into training, post-secondary education, career exposures, work experiences and jobs; acts as liaison for higher education. Qualifications: training and expertise in youth development, assessment, individual youth case planning, monitoring progress, problem solving, and documentation required; knowledge of employment

trends; demonstrate initiative, follow-through, accountability, excellent communication, superior organizational skills, and self-management. Salary: \$29K with benefits. For more information and to apply, e-mail apply@outsidein.org; website: www.outsidein.org.

ASSISTANT DIRECTOR OF DEVELOPMENT • DC

Position available with N Street Village. Duties: reports to the director of development and communications; manages the development office annual fund, special events, and daily operations to include the development and implementation of cultivation and solicitation strategies of gifts; designs an effective stewardship system for current and past donors. Qualifications: BA and minimum three years' direct experience in fundraising; proven nonprofit fundraising and development track record, including the ability to build relationships and secure philanthropic support from individuals. For more information and to apply, e-mail jane@jpsconsulting.net; website: www.nstreetvillage.org.

ADMINISTRATIVE COORDINATOR • Arlington, VA

Position available with Management Sciences for Health. Duties: provides overall administrative support within the finance and contract team and assists in the financial management and administration of projects; assists with routine data gathering and analysis tasks, as well as record-keeping and administrative systems maintenance. Qualifications: BA in finance or related field; intermediate skills in MS Office; strong spreadsheet skills in Excel and proficient in database applications required; attention to detail; highly confidential environment; fluent in English required; proficient in French, Spanish, or Portuguese preferred; ability and willingness to travel internationally and domestically required; international work experience preferred; experience working with USAID or other U.S. government funding preferred. For more information and to apply, visit www.jobsmsh.icims.com.

TECHNICAL ASSISTANCE COORDINATOR • Arlington, VA

Temporary position available with Management Sciences for Health. Duties: works under the supervision of the technical assistance manager as part of the technical assistance unit within the country programs and partnership department; works with staff to ensure that timely high quality technical assistance is provided to country programs and related contractual and project requirements are met. Qualifications: BA/BS in international relations, public health, or re-

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PEACE CORPS Fellows/USA

Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.



Carnegie Mellon University

Pittsburgh, PA

Public policy/management, arts management, or

healthcare policy management. Contact: Renee Hairston Phone: 412.268.1909

E-mail: hairston@andrew.cmu.edu

Columbia University, Teachers College

New York, NY

Urban education, including bilingual education, teaching math or science, ESOL, special education,

reading specialist. Contact: Shelly Chin Phone: 212.678.4080 E-mail: PCFellows@tc.edu

Cornell University

Ithaca, NY

In Development: City and regional planning (MS)

Contact: Tina M. Nelson Phone: 607.255.6848 E-mail: tmn2@cornell.edu

DePaul University

Chicago, IL

Program temporarily suspended.

Elementary and high school special education

certification.

Contact: Justin Speer Phone: 773.325.7170 E-mail: jspeer@depaul.edu

Duke University

Durham, NC

Fuqua School of Business

Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. There are also Certificates of Excellence offered in finance and marketing as well as a certificate program in health sector management. Jointdegrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.

Contact: Matthew T.A. Nash Phone: 919.660.7791 Fax: 919.660.1096 E-mail: mnash@duke.edu

Program in International Development Policy (PIDP)

with several concentration options. Contact: Stephanie Alt Lamm Phone: 919.613.9218 E-mail: pidpinfo@duke.edu

Sanford Institute of Public Policy

Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.

Contact: Duke MPP Admissions Office Phone: 919.613.9205

E-mail: MPPadmit@duke.edu

Duquesne University

Pittsburgh, PA

Center for Environmental Research and Education Environmental science, environmental management, environmental policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.

Contact: Dr. Stanley J. Kabala Phone: 412.396.4233 E-mail: kabala@duq.edu

Graduate Center for Social and Public Policy MA: policy analysis and administration, conflict

resolution and peace studies. Contact: Dr. Evan Stoddard Phone: 412.396.5179 E-mail: stoddard@duq.edu

Graduate School of Business Administration MBA/MS/MAcc: sustainable enterprise, information systems management, taxation, accountancy.

Contact: Patricia Moore Phone: 412.396.5529 Email: moorep@duq.edu

Florida Institute of Technology

Melbourne, FL

Environmental science, engineering, management, teaching, and other areas of education (science, math-

ematics, computer).

Contact: Dr. Tom Marcinkowski Phone: 321.674.8946 E-mail: marcinko@fit.edu

Fordham University

Bronx, NY

MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.

Contact: Dr. Henry Schwalbenberg

Phone: 718.817.4064 E-mail: iped@fordham.edu

George Mason University

Fairfax, VA

Elementary education and English as a second

language master's programs. Contact: Lynn Walker Levy Phone: 703.993.3602 E-mail: lwalker3@gmu.edu

George Washington University

Washington, DC

Transition special education, secondary education.

Contact: Dr. Jeanne Embich Phone: 202.973.1061 E-mail: jembich@gwu.edu

Georgia College & State University

Milledgeville, GA

Various education degrees, creative writing. Teaching

assistants, tutors, special education teacher training, community creative writing program. Benefits

include tuition waiver, stipend. Contact: Dr. Roy Moore Phone: 478.445.6848 E-mail: roy.moore@gcsu.edu

Humboldt State University

Arcata, CA

Secondary education program with placement at Academy of the Redwoods—an early college high

chool.

Contact: Keri Gelenian Phone: 707.476.4577

E-mail: keri-gelenian@redwoods.edu

Illinois State University

Normal, IL

Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid professional internship. Benefits include assistantship with stipend and 2-year full tuition waiver.

Contact: Beverly Beyer Phone: 309.438.7090

E-mail: StevensonCenter@ilstu.edu

Indiana University

Bloomington, IN

Master of Public Affairs (MPA) with choice of nine concentrations, including comparative and international affairs, environmental policy and natural resource management, policy analysis; and nonprofit management. Master of Science in environmental science (MSES) programs in applied ecology, environmental chemistry, and water resources. Joint master degree (MPA-MSES) and combined master degree with other programs also available.

Contact: Jennifer Forney Phone: 812.855.2840 E-mail: spea@indiana.edu

Johns Hopkins University

Baltimore, MD Nursing, public health. Contact: Mary O'Rourke Phone: 410.955.7548 E-mail: orourke@son.jhmi.edu

Kennesaw State University

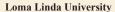
Kennesaw, GA (Metro-Atlanta)

Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits

include tuition waiver and stipend. Contact: Dr. Sheb True Phone: 770.423.6087

E-mail: strue@kennesaw.edu

PEACE CORPS Fellows/USA



Loma Linda, CA

Public health, including global health, humanitarian

assistance, and reproductive health.

Contact: Nikki Gray Phone: 909.558.4902 E-mail: sphpcinfo@llu.edu

Marquette University

Milwaukee, WI

Business, engineering, communication, educational policy and leadership, English, economics, history, international affairs, philosophy, political science, public service, theology. Benefits: full tuition scholarship and monthly stipend.

Contact: Carole Ferrara Phone: 414.288.5861

E-mail: carole.ferrara@marquette.edu

New Mexico State University

Las Cruces, NM

Degrees in public health, social work, and nursing, plus joint public health and social work degree.

Contact: Dr. Sue Forster-Cox Phone: 505.646.2183 E-mail: sforster@nmsu.edu

The New School

New York, NY

Urban policy analysis/management, health services management and policy, human resources management, organizational change management.

Contact: Admissions Office Phone: 212.229.5400, ext. 1130

E-mail: milanoadmissions@newschool.edu

Northern Arizona University

Flagstaff, AZ

Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson Phone: 928.523.7387 E-mail: mba@nau.edu

Rutgers University

Camden, NJ

Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP

Contact: Sandra Cheesman-Cattefesta

Phone: 856.225.6860

E-mail: scheesma@camden.rutgers.edu

Seton Hill University

Greensburg, PA

Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing. Benefits: 50% tuition discount.

Contact: Dane Zimmer Phone: 724.838.4209 E-mail: zimmer@setonhill.edu

Southern New Hampshire University

Manchester, NH

Community economic development, international

community economic development, business, Na-

tional Weekend Program. Contact: Chuck Hotchkiss Phone: 603.644.3103 E-mail: c.hotchkiss@snhu.edu

University of Arizona

Tucson AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and

more

Contact: Georgia Ehlers
Phone: 520.621.9103

E. mail: rpof@grad.arizana

E-mail: rpcf@grad.arizona.edu

University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning,

physical planning, urban design. Contact: Christopher Auffrey Phone: 513.556.0579 E-mail: chris.auffrey@uc.edu

University of Colorado at Denver

Denver, CO

School of Public Affairs

Master of Public Administration, Master of Criminal Justice, PhD in Public Affairs. Benefits include paid internships and \$3,000 scholarship renewable for two

Contact: Dr. Christine Martell Phone: 303.315.2716

E-mail: Christine.martell@cudenver.edu

University of Denver

Denver, CO

Graduate School of International Studies International administration, international development, international human rights, international studies, international security, global finance, trade, and

economic integration. Contact: Nicole Vilegi Phone: 303.871.3838 E-mail: Nicole.vilegi@du.edu

Graduate School of Social Work

Master of Social Work (MSW) degree with concentration in either clinical or community practice; specialized certificates available in social work with Latinos/as, trauma response and recovery, couples and family therapy, animal-assisted social work and Jewish communal service. Benefits include specialized programming for RPCVs and financial assistance. All applicants to the MSW program are considered for merit scholarships, which range from \$6,000 to \$12,000 per year for full-time students. The MSW application fee is waived. Need-based awards are also available. Those selected for the Peace Corp Fellows/USA program will receive an additional \$5,000 scholarship.

Contact: Dr. Julie Laser Phone: 303.871.2841 E-mail: julie.laser@du.edu

School of Communication

International and intercultural communication.

Contact: Dr. Margaret Thompson

Phone: 303.871.3947 E-mail: mthompso@du.edu

University of Maryland-Baltimore

Baltimore, MD

Obtain an MSW while doing exciting field work. Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.

Contact: Lane Victorson Phone: 410.706.5316

E-mail: lvictorson@ssw.umaryland.edu

University of Maryland-Baltimore County

Baltimore, MD

Shriver Peaceworker Program

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit

management, etc. Contact: Dr. Joby Taylor Phone: 410.455.6398 E-mail: joby.taylor@umbc.edu

University of Michigan

Ann Arbor, MI

Ford School of Public Policy

Master of Public Policy with 14 dual degree programs. Graduate certificates in science and technology policy also available. Benefits include \$10,000 tuition fellowship for each of two years, application fee waiver.

Contact: Beth Soboleski Phone: 734.765.0453 E-mail: bsobo@umich.edu

School of Natural Resources and Environment Master of Science in Natural Resources and Environment with 8 concentration options; Master of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits

(financial): tuition stipend. Contact: Karen Force Phone: 734.764.6453 E-mail: kforce@umich.edu

University of Missouri-Columbia

Columbia, MO

Geography, public affairs, political science, rural sociology, social work, agricultural economics. Instate tuition, possibility for assistantships, waivers and additional support.

Contact: Donald Spiers Phone: 573.882.6131 E-mail: SpiersD@missouri.edu

University of Missouri-Kansas City

Kansas City, MO

Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include

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wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.

Contact: Robyn Turner Phone: 816.235.5243 E-mail: turnerrob@umkc.edu

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.

Contact: Dr. Marla Nelson Phone: 504.280.3110 E-mail: cupa@uno.edu

University of Oregon

Eugene, OR

Community and regional planning, public adminis-

tration.

Contact: Field Coordinator Phone: 541.346.2879

E-mail: rare@darkwing.uoregon.edu

University of Pennsylvania

Philadelphia, PA *In Development:*

Fels Institute of Government

Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in Nonprofit Administration, Economic Development & Growth, Politics, and Public Finance. Benefits include a minimum of \$6,000 per year award for Fellows and assistance in paid internship placement.

Contact: Michelle Garcia-Navarro Phone: 215.746.6684

E-mail: garciana@sas.upenn.edu

University of South Carolina

Columbia, SC

Center for Child and Family Studies

Multidisciplinary program (written/oral proficiency in Spanish required).

Contact: Teresa Butkus Phone: 803.777.1365 E-mail: teresab@gwm.sc.edu Moore School of Business

International business administration, joint degrees.

Contact: Reena Lichtenfeld Phone: 803.777.6749 E-mail: rlichten@moore.sc.edu

University of Vermont

Burlington, VT

Community and economic development, entrepreneurship; environment, agriculture, applied economics, management, strategic planning, marketing, public policy, healthcare, leadership, international public administration, human resources, budgeting/ finance, organizational development, information technology.

Contact: Edward R. McMahon Phone: 802.656.4565 E-mail: emcmahon@uvm.edu

University of Wisconsin-Milwaukee

Milwaukee, WI

Nonprofit management, urban studies, economics, geography, history, sociology, political science,

English. Contact: Lisa Heuler-Williams Phone: 414.229.6155

E-mail: heuler@uwm.edu

University of Wisconsin-Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett Phone: 715.346.4191 E-mail: tim.ginnett@uwsp.edu

University of Wyoming

Laramie, WY

American studies with concentration in education,

geography, history, or literature. Contact: Dr. Eric Sandeen Phone: 307.766.3898 E-mail: esandeen@uwyo.edu

Western Illinois University

Macomb, IL

Business administration; economics; geography; health sciences; political science; recreation, park,

and tourism administration. Contact: Karen Peitzmeier Phone: 800.526.9943 E-mail: pcf@wiu.edu

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education; counseling; educational leadership, interdisciplinary.

Contact: Dr. Patricia Maguire Phone: 505.722.3389 E-mail: wnmupcf@hotmail.com

Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if

already teacher-certified). Contact: Dr. Judith Hayes Phone: 316.978.6580

E-mail: judith.hayes@wichita.edu

Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education.

Contact: Dr. Renee Akbar Phone: 504.520.5389 E-mail: rvakbar@xula.edu

Yale University

New Haven, CT

International relations MA with concentrations in history, economics & political science, joint degrees available in forestry and environmental studies,

management, law, or public health. Contact: Alice Kustenbauder Phone: 203.432.3418

E-mail: International.relations@yale.edu

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lated field; two years' experience working with programs related to HIV/AIDS, health, family planning, or development, especially USAID-funded preferred; excellent English language skills; language skills in French, Portuguese, or Vietnamese preferred; work experience in developing countries preferred; knowledge of major global health stakeholders; user skills with MS Office; ability to travel internationally and domestically. For more information and to apply, visit www.jobs-msh.icims.com.

SCHOLARSHIP EVALUATORS • Bethesda, MD

Positions available with Youth For Understanding. Duties: read and score applications from U.S. students. Project begins in December and training is provided. Qualifications: excellent assessment and writing skills; attention to detail and a willingness to appreciate the values and beliefs of others; background in education, international relations, or experience with student exchange preferred; criminal background check is required. For more information and to apply, phone Carla James at 240.235.2138 or james@yfu.org; website: www.yfu.org.

ASSOCIATE PROGRAM OFFICER • Silver Spring, MD

Position available with CHF International. Duties: provides direct administrative support to program officers in the management and oversight of international development programs from the HQ office; backstops the field offices on a regular basis; serves as acting point of contact for the field programs when the program officer is not in the office. Qualifications: prior international NGO and nonprofit experience; superior oral and written communication skills; familiarity with writing proposals and grants in an international nonprofit setting; familiarity

Crisis Corps Recruiting Short-Term Volunteers

El Salvador*

Due to recent landslides in El Salvador, there is a heightened need to fill these positions with qualified RPCVs. If you have would like to be considered for this position and have already applied to Crisis Corps, please contact us with any updates to your resume. Please keep in mind that the positions require a six-month commitment, fluency in Spanish, and familiarity with the region's geography and culture.

Centro de Proteccion de Desastres (CE-PRODE) requests one Crisis Corps Volunteer to work as a Natural Parks and Disaster Preparedness Specialist for a six month assignment. Duties: implement the Operations Plan for the Natural Protected Area National Park San Diego-La Barra; collaborate in the formation and functioning of the Community Civil Protection Committee for the Prevention and Mitigation of Disasters; support the follow-up to existing local committees for the prevention and control of forest fires in the park; help create an easy, non-technical Risk and Resource Map with communities: help elaborate a Community Civil Protection Plan for disaster prevention and risk mitigation; collaborate in the implementation of Evacuation Drills for floods. Mandatory Qualifications: knowledge of natural protected areas; experience with disaster prevention and risk mitigation plans; able to work independently and with little supervision; knowledge of forest fire prevention and control; fluent in Spanish.

The Salvadoran Foundation for Social Promotion and Economic Development (FUN-SALPRODESE) requests one Crisis Corps Volunteer to work as a First Aid/Rescue Instructor for a six month assignment. Duties: support the field coordinator in deciding which equipment to buy for equipping the municipal and community first aid brigades; with the field coordinator, determine the profile of the persons to train and prepare for the brigades; prepare the contents of the trainings on first aid and rescue;

provide trainings to the first aid brigade members; support rescue activities when necessary. Qualifications: rescuer, firefighter, emergency worker, first-aid giver, or emergency nurse; experience in rescue in situations of flooding and landslides; strong knowledge of first aid and direct medical care; knowledge of Latin-American culture; speak Spanish. Desired Qualifications: fluent in Spanish; ability to work in a team; have served as a volunteer in Central America.

The Salvadoran Foundation for Social Promotion and Economic Development (FUN-SALPRODESE) requests one Crisis Corps Volunteer to work as a Disaster Management **Planner** for a six month assignment. Duties: develop and/or updates risk management plans with and for four municipalities and the micro-region of Southern Ahuachapan; support the technical team in processing relevant risk data-such as risk areas, resources, and previous disaster preparation trainings received by the communities; develop workshops to disseminate the risk management plans. Qualifications: social science degree in anthropology, sociology, social work, or related field; experience in disaster preparedness and risk management; experience with disaster action plans; experience giving trainings; knowledge of Latin American culture; language skills in Spanish.

Malawi*

*Volunteers for these positions will not depart until the start of the new year.

The Ministry of Local Government and Rural Development in Malawi requests 12 Crisis Corps Volunteers to work as HIV/AIDS Technical Assistants at the district level. Duties: provide HIV/AIDS technical support to the director of planning and development, the district AIDS coordinator and the office of social welfare; assist with development of CBOs through capacity building, training, communication and resource identification; create and modify M&E tools and financial spreadsheets; strengthen relationships among stakeholders. Qualifications:

BA in public health, social sciences, community development, or related fields; experience working with HIV/AIDS related programming, training, capacity building; strong management, strategic planning and program development skills, M&E, report writing; experience living and working in sub-Saharan Africa, preferably Malawi; MA in public health, organizational development, or related fields; experience conducting training workshops; knowledge of local languages, including Chichewa.

Uganda

Raising Voices of Uganda requests an ICT Specialist to provide an organized and secure computer infrastructure through development of databases, identifying and implementing a networking system, rebuilding a website and providing staff training in computer use and maintenance. Qualifications: Undergraduate degree preferably in Computer Science or IT; expert knowledge of MSQL database design, operation, and management; knowledge of HTML and website construction; training experience.

Wildlife Clubs of Uganda has requested a Crisis Corps Volunteer to work as an Institutional Development volunteer for a 6 month assignment. Duties include: assist in developing a financial/fundraising strategy; facilitate a stakeholders' discussion on developing and implementing the financial/fundraising strategy; facilitate training workshops in fundraising for Wildlife Club leaders; assist in developing information and fundraising packages for the Wildlife Clubs. Qualifications: MA or related degree; experience in organizational development, fundraising, and development of financial systems; experience in strategic plan design and implementation; experience in developing organizational policies and systems; experience in working with membership organizations or associations; training and capacity building experience.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be completed online at at www.peacecorps.gov/crisiscorps.

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

with USAID and other donor policies and procedures preferred; able and willing to travel internationally; basic mathematical skills and able to perform job specific mathematics; familiar with MS Office required. For more information and to apply, visit www.chfinternational.org.

ASSOCIATE PROGRAM OFFICER, LATIN AMERICA AND THE CARIBBEAN • Silver Spring, MD

Position available with CHF International. Duties: provides direct administrative support to program officers in the management and oversight international development programs from the HQ office; backstops the field offices on a regular basis; serves as acting point of contact for the field programs when the program officer is not in the office. Qualifications: one to two years' prior international NGO and non-profit experience; familiar with writing proposals and grants in an international nonprofit setting; familiar with USAID and other donor policies and procedures; BA in international relations, finance or related discipline required; MA in related discipline preferred. For more information and to apply, visit www.chfinternational.org.

RESETTLEMENT DIRECTOR • Dallas

Position available with International Rescue Committee and the Regional Resettlement Office. Duties: manages and oversees the provision of services to refugees entering the United States under sponsorship of the organization; responsible for contract compliance. Qualifications: university degree; graduate degree preferred; minimum five years' experience in refugee resettlement or social service provision, with minimum two years' in a management position; experience with fundraising; proven ability to manage budgets and finance matters effectively; excellent supervisory and team building skills; ability to communicate clearly and convincingly both orally and in writing; strong presentation and advocacy skills. Deadline: 12/1/2007. For more information and to apply, visit www.ircjobs.org.

ASSISTANT WILDLIFE BIOLOGISTS • Mojave Desert, CA

Positions available with Sunrise Consulting. Duties: work as part of survey crews to locate and record desert tortoise and other species observations in various locations in the Mojave Desert; walk 10–12 miles/day and record data on vegetation and wildlife observations. Qualifications: BA or BS in biology or related field; U.S. citizen required for some projects; own vehicle or ability to rent one; ability to work long hours in the hot sun required. Salary: \$20–\$30/hour with a daily per diem. Deadline: 3/01/2008. For more

information and to apply, phone 909.798.0330; e-mail: kbsimon@verizon.net.

PROGRAM ASSISTANT, LATIN AMERICA/EASTERN EUROPE • DC

Position available with PSI. Duties: provides administrative support to program staff; researches selected topics (e.g., health, marketing, communications); edits and proofreads reports and other project documentation; formats charts, graphs, and presentations; develops and maintains databases; responds to internal and external requests for information; manages communications with overseas staff; assists in preparation and tracking of budgets and expenditures. Qualifications: BA or equivalent experience; two years' working in a fast-paced office environment; advanced computer skills; strong communication, analytical, and problem-solving skills; flexibility and willingness to assume varied duties and projects; fluent in Spanish. For more information and to apply, visit www.psi.

SENIOR PROGRAM OFFICER • DC

Position available with World Wildlife Fund and the Borneo and Sumatra Program. Duties: under the supervision of the managing director, provides technical assistance for place-based conservation programs across the two islands; leads the coordination of a cross-cutting team with senior staff from the markets, policy, global support, strategy and science, and resources programs. Qualifications: graduate degree in relevant field required; minimum five years' work experience in conservation, natural resource management, or international development; experience in Indonesia, Malaysia, or Southeast Asia preferred; combination of nonprofit and private sector experience preferred; 30 percent travel to Southeast Asia required; regional language proficiency preferred. Deadline: 12/5/2007. For more information and to apply, visit http://www.worldwildlife.org/about/ jobs.cfm.

PROJECT CONSULTANT • DC

Position available with Capital Link. Duties: provides consulting and technical assistance to nonprofit community health centers, primary care associations (PCAs), and other organizations with respect to the development of capital resources for health center building and equipment projects; works with health centers and PCAs that are located primarily in the Mid-Atlantic region. For more information and to apply, visit www.caplink.org or e-mail Elizabeth Phillips at ephillips@verizon.net.

DEVELOPMENT MANAGER • Berkeley, CA

Position available with Hesperian Foundation. Duties: responsible for foundation income and relations; raises approximately \$1 million annually from diverse new and existing institutional sources including private foundations, government, international development organizations, and bilateral agencies; supervises one full-time foundations associate. Qualifications: strong personal organization and initiative with proven success at managing multiple projects; experience managing a program that depends upon diverse sources of institutional funding; experience with financial planning and income proiections, comfort with detailed financial data: proven track record building and maintaining a foundation fundraising program; enthusiasm for Hesperian's work; excellent relational and communication skills. Salary \$54K-\$58K with benefits. For more information and to apply, phone 510.845.1447; e-mail: jobsearch@hesperian. org; website: www.hesperian.org.

TRAINING AND RESOURCE MANAGER • Indianapolis

Position available with The New Teacher Project (TNTP). Duties: provides program support to all current fellows and manages the pre-service summer training institute. Qualifications: believes deeply in TNTP's mission; displays a record of achievement; demonstrates interest in and support of alternative routes to teacher licensure; minimum two years' teaching experience in high-needs schools in low-income communities; proven track record of raising student achievement and ability to teach other teachers how to affect dramatic gains in student achievement; familiarity with Indiana curriculum standards. Salary \$45K-\$48K. For more information and to apply, visit http://www.tntp. org/joinourstaff.shtml.

RECRUITMENT AND SELECTION MANAGER • Philadelphia

Position available with The New Teacher Project (TNTP). Duties: develops and implements recruitment strategies to attract high-caliber candidates and manages the process for selecting candidates into the program. Qualifications: BA required; minimum two years' work experience; proficient in MS Office; excellent communication and writing skills; ability to problemsolve, think strategically, multi-task, and work in a fast-paced environment. Salary: \$42K. For more information and to apply, visit http://www.tntp.org/joinourstaff.shtml.

SITE MANAGER • Cleveland

Position available with The New Teacher Project (TNTP). Duties: works on-site in the school

district; ensures the successful execution of the program. Qualifications: detail-oriented; independent self-starter who believes deeply in TNTP's mission; proven record of achievement in challenging situations; project management experience, leadership skills, excellent communication skills, and experience working in under-performing schools. Salary: \$50K. For more information and to apply, visit http://www.tntp. org/joinourstaff.shtml.

TRAINING CONSULTANT • DC

Position available with NeighborWorks America. Duties: designs and delivers training and technical assistance on the Success Measures (TM) participatory, outcome evaluation process, and its accompanying web-based evaluation system to participating U.S. nonprofit community development organizations and their partners. Qualifications: demonstrated experience designing and delivering interactive training, technical assistance, and coaching on evaluation, planning, or related organizational development issues in nonprofit context; BA/BS in urban planning, evaluation, nonprofit management, sociology, public policy, or a related field with minimum seven years' experience; Spanish preferred. For more information and to apply, visit http://www.nw.org; phone: 202.220.2311; e-mail: resumes@nw.org.

PROGRAM MANAGER, COLOMBIA • Arlington, VA

Position available with The Services Group, Inc. Duties: manages and backstops projects in Colombia along with a host of new and existing USAID contracts within its operations unit; reports directly to the vice president of operations. Qualifications: BA; three to five years' direct USAID project management experience, preferably with one of the larger USAID contractors; fluent in Spanish required; experience living or working in developing countries preferred. Deadline: 12/01/2007. For more information and to apply, e-mail recruit@tsginc.com; website: www.tsginc.com.

CHILD AND YOUTH TECHNICAL SPECIALIST • DC

Position available with World Learning. Deadline: 11/27/2007. For more information and to apply, visit www.worldlearning.org.

PROJECT COMPLIANCE **ADMINISTRATOR • DC**

Position available with World Learning. Deadline 11/20/2007. For more information and to apply, visit www.worldlearning.org; e-mail: helen.farinella@worldlearning.org; phone: 202. 408.5420.

CANYON PRESERVE STEWARD • Klondyke, AZ

Position available with The Nature Conservancy. Qualifications: BA in biology, ecology, natural resources management, or related field preferred; minimum two years' experience; ability to operate heavy equipment; excellent people skills and experience in conservation. Deadline: 11/21/2007. For more information, visit www.nature.org/careers. Send cover letter stating salary requirements and résumé to Mark Haberstich, Aravaipa Preserve Manager, 41099 W. Aravaipa Canyon Road, Willcox, AZ 85643; e-mail mhaberstich@tnc.org.

EDUCATION ORGANIZER • Philadelphia

Position available with JUNTOS. This is a 12 month position, beginning 12/1/2007. Duties: builds and manages parent-student teams in multiple schools; researchs and prioritizes critical issues affecting immigrant children and their parents; develops an organizing strategy; collaborates with other organizations on advocacy and change efforts at key schools; attends meetings and events. Qualifications BA/BS or three years' community organizing experience; fluent in English and Spanish; experience working with immigrant communities. Salary \$25K-\$35K. Deadline: 11/25/2007. Send cover letter and résumé to JUNTOS, 2029 S. 8th Street, Philadelphia, PA 19148; phone: 215.218.9079; e-mail: mexjuntos@yahoo.com.

CIRCUIT RIDER •

New York City or San Francisco

Position available with Pro Bono Net. Duties: supports the planning, deployment, and maintenance of award-winning LawHelp.org and probono.net statewide legal services websites; provides targeted project consulting to legal aid organizations building legal resource web sites to serve clients, lawyers, and pro bono volunteers. Qualifications: BA/BS required; graduate degree in related field preferred; minimum two years' experience working with public interest legal organizations, or technical expertise reguired; demonstrated ability to work well with people, coordinate team projects; comfortable with public speaking and training; sense of humor. Deadline 11/30/2007. For more information and to apply, visit www.probono.net; phone: 212.760.2554, ext. 483; e-mail: jobs@ probono.net.

COST PROPOSAL MANAGER • Burlington, VT

Position available with ARD, Inc. Duties: prepares and oversees all budgetary and financial materials required for bids and proposals; financial and budgetary contract negotiations; negotiations with subcontractors during proposal preparation and finalization of subcontracts; monitors and notifies staff of changes in federal procurement policies and practices. Qualifications: demonstrated success developing proposal budgets; understanding of U.S. government contracting processes; experience negotiating with U.S. government contract officers; solid understanding of FAR; experience in international development consulting firm and/or USAID preferred. For more information and to apply, visit http://www.ardinc.com/careers/job detail.php?tid=733.

SENIOR ACCOUNTANT • Burlington, VT

Position available with ARD. Inc. Duties: assists the controller in monthly and annual financial statement closing procedures and reporting; reviews and reconciles accounts on monthly basis; supports controller in preparation of annual budget. Qualifications: BA in business-related field; solid understanding of GAAP; three to five years' relevant experience; familiar with the accounting requirements in a federal government contracting job cost environment. For more information and to apply, visit http://www. ardinc.com/careers/job_detail.php?tid=735.

CONTRACTS MANAGER • Burlington, VT

Position available with ARD, Inc. Duties: manages ARD's contracts functions; supervises the contracts team; contracts and subcontracts administration on both large and small USAIDfunded projects with a large number of U.S. and local subcontracts; provides contract-specific guidelines to technical staff for compliance and general contract administration information. Qualifications: BA; background in businessrelated field; minimum 10 years' experience in USAID contracting and subcontracting or 12 years' other federal government contracting/subcontracting. For more information and to apply, visit http://www.ardinc.com/careers/ job detail.php?tid=736.

GIS SPECIALIST • Calverton, MD

Position available with Macro International Inc. Duties: manages GPS data and geographic databases; works with country managers, the data processing department, and in-country organizations in the collection and processing of the GPS data; develops processes for integrating the GPS data with other DHS survey data; maintains training materials in data collecting and processing of GPS data; conducts spatial analysis of DHS survey data using the GPS data. Qualifications: MA, PhD, or equivalent in geography (GIS), medical geography, public health, population, or demography; five years' experience in GIS related fields, preferably in the public health sector; experience working in

developing countries; demonstrated knowledge of ArcView 9.x; demonstrated knowledge of SPSS, SAS or STATA; ability to travel internationally 20-30 percent of the time. For more information and to apply, e-mail hrb@mmail. macrointernational.com; website: www.macrointernational.com.

SCHOOL DIRECTOR • Oakland, CA

Position available with EF International Language Schools. Duties: oversees all aspects of management from student welfare, academics, and budget responsibility to housing and social activities. Qualifications: communication skills to liaise with sales offices worldwide and motivate team; confidence to efficiently organize every aspect of running a school; diplomacy, patience, flexibility, conflict resolution skills; experience in education sector preferred; track record of customer service and operations management required. For more information and to apply, e-mail elizabeth.jones@ef.com; website: www.ef.com.

International

AID EFFECTIVENESS AND MEDIA • Sudan

Position available with Management Systems International (MSI). Qualifications: minimum five years' international development experience required; prior hardship and conflict zone experience; Arabic language skills preferred. For more information, visit www.msiworldwide.com. E-mail résumé, attention "Sudan team" to recruitment@msi-inc.com.

PROGRAM MANAGER • Guatemala City, Guatemala

Position available with Christian Children's Fund (CCF). Duties: ensures the implementation of sustainable, inclusive, participatory, high quality programs designed to achieve lasting impact on the well-being of children and communities, in alignment with CCF global strategy, approach, policies, systems and standards, and in accordance with donor and host government requirements. Qualifications: university degree in rural development, international studies, or related field; three years' experience in program management in NGO; five years' experience in supervision; five years' experience in planning, monitoring, and evaluating programs, and managing technical support; experience with grants acquisition and management; strong analytical and problem solving skills; excellent oral and written communication in English and Spanish. Deadline: 11/21/2007. For more information,

visit www.christianchildrensfund.org. E-mail cover letter and résumé to careers@ccfusa.org.

FINANCE MANAGER • Guatemala City, Guatemala

Position available with Christian Children's Fund. Duties: ensure the integrity of financial management systems within the Christian Children's Fund national office, including general accounting policies and procedures, financial reporting, budgets formulation and monitoring, and financial analysis. Qualifications: university degree in accounting, finance, auditing, or CPA desired; minimum five years' progressive work experience in accounting to include analysis, financial reporting, and budgeting; minimum three years' managing finance of large or medium-sized NGO's at senior management level; strong organizational and planning; good decision making ability; strong oral and written English skills. Deadline: 11/21/2007. For more information, visit www.christianchildrensfund. org. E-mail cover letter and résumé to careers@ ccfusa.org.

CIVIL/AGRICULTURAL ENGINEER • Pago Pago, American Samoa

Position available with American Samoa Soil and Water Conservation District. Duties: facilitates the design and construction of piggeries; performs a wide range of technical, operational, and managerial functions; with supervision, acts as a technical consultant in all aspects of planning, designing, and constructing new piggeries. Qualifications: BS in civil, agricultural, or environmental engineering from U.S. ABETaccredited institution; four years' of applicable experience or advanced degree with three years' experience; Professional Engineer (PE) or Engineer-in-Training (EIT) preferred; computer and AutoCAD proficiency; excellent oral and written communication skills in English. Salary: \$75K. Deadline: 12/10/2007. For more information and to apply, phone 684.633.1031, ext. 36; e-mail: IPMG@gmail.com.

ANTI-CORRUPTION TEAM LEAD • Peru

Position available with Management Systems International (MSI). Duties: provides the overall technical and administrative management for the project; hires, manages, and mentors the field staff; maintains accountability to headquarters office in the U.S. and to USAID in the field. Qualifications: demonstrated expertise in anti-corruption, public procurement, public administration, judicial reform, and public awareness campaigns; fluent in Spanish and English; minimum five years' managing international development programs, preferably USAID funded. For more information, visit www.msiworldwide.com. E-mail CV to recruitment@msi-inc. com, attention: Peru CoP.

COMMUNITY SERVICE TRIP LEADER • North/Central/South America; Caribbean; Asia

Temporary position available with Visions Service Adventures. This is a six to ten week position, beginning 6/2008. Duties: mentors teens and supervises project sites, recreational activities, cross-cultural expeditions, and daily living in safe, challenging environment. Qualifications: experience leading and teaching teens; genuine team player; work attitude that is cooperative, positive, safety-conscious, and community spirited; certified in First Aid, CPR, and Water Safety; construction skills; experience in different cultures; fluent in French and Spanish preferred. Salary: \$260/week with room, board, and travel. Deadline: 4/30/2008. For more information and to apply, visit www.VisionsServiceAdventures.com; phone: 717.567.7313; email: info@VisionsServiceAdventures.com.

FIELD COORDINATOR • Tanzania

Position available with International Rescue Committee. Duties: ensures successful completion of project goals and objectives within the Kibondo District camps; ensures monitoring of program quality and effectiveness; ensures the implementation of IRC's security policies and surveillance within his/her area of responsibility. Qualifications: university degree in business administration or equivalent; MBA preferred; five years' project management experience; experience managing field sites in a refugee setting; experience establishing and working with community groups; strong project monitoring and evaluation experience. For more information and to apply, visit www.IRCjobs.org.

TRAINING DIRECTOR, AFGHANISTAN • Kabul, Afghanistan

Position available with World Learning. For more information and to apply, visit www. worldlearning.org; e-mail: recruitmetn@worldlearning.org.

EFL TEACHER • Indonesia

Position available with EF English First. Qualifications: BA and/or TEFL certificate required; TEFL may be replaced with one or more years experience teaching English abroad, but if no TEFL, a BA is required; flexible with excellent communication skills. For more information and to apply, visit www.englishfirst.com; e-mail: Haviva.Parnes@EF.com.



ENGLISH TEACHER • Oaxaca, Mexico

Position available with Universidad Tecnologica de la Mixteca. Duties: teaches basic and intermediate English classes to engineering students; works on curriculum development team. Qualifications: native English speaker; BA and TEFL training or MA in related field; two years' teaching experience; language skills in Spanish or TOEFL experience preferred. Deadline: 12/3/2007. For more information and to apply, visit http://www.utm.mx; e-mail: english@mixteco.utm.mx.

PROGRAM COORDINATOR • Guinea

Position available with International Rescue Committee. Duties: travels frequently to sites of project implementation throughout N'Zerekore and Macenta District; directly supervises all program staff and the national field coordinator, through whom all field office operations functions will be coordinated. Qualifications: commitment to and action towards building the capacity of those it supervises, and the local partners with whom IRC works. Deadline 1/1/2008. For more information and to apply, visit www. ircjobs.org.

PROJECT COORDINATOR •

Mountain Village, Nepal

Position available with Himalayan Healers. Duties: oversees construction of eco-resort and healing arts school from the ground up; creates and implements volunteer community projects in village, ranging from nursing, education, and agriculture to yoga, meditation, and artists retreats. Qualifications: open mind, flexible, passion for community work, and motivated by project's goals; Peace Corps experience preferred. For more information and to apply, visit www.himalayanhealers.org; phone: 970.623.6873; e-mail: himalayanhealers@yahoo.com.

TEACHER • Kaghan Valley, Pakistan

Position available with Kaghan Memorial Trust. Position begins 1/2008 or 2/2008. Duties: teaches K-2 at a new school created to educate children in need in the earthquake affected areas of northern Pakistan. Qualifications: ability to commit to one year, with preference given to those who can stay for two years. Salary: \$160/ month stipend with housing, health insurance, and one return ticket each year. For more information and to apply, visit www.kmt.org.pk; e-mail: khurram@synergy.net.pk.

CHEMISTRY AND SCIENCE **TEACHERS** • Guatemala

Position available with Colegio Decroly Americano. Position begins 1/2/2008. Duties: communicates with parents to report student progress and behavior. Qualifications: experience work-

ing with students in a structured environment; ability and willingness to write weekly teaching plans required; must be highly qualified professional; BA/BS in related field. For more information and to apply, visit www.decrolyamericano.com; e-mail: ana.deescobedo@decrolyamericano.com.

OFFICE DIRECTOR • Ekaterinburg, Russia

Position available with American Councils for International Education: ACTR/ACCELS. Duties: recruits and tests potential program participants; orientates and coordinates logistics for participants; oversees administrative and finance functions; participates in coordination of alumni events; liaises with U.S. and Russian government officials; develops initiatives related to American Councils' work in the region. Qualifications: program administration experience; supervisory experience; fluent in Russian and/or regional languages; experience traveling extensively under difficult conditions; experience in budget management; BA in Russian language, Russian area studies, education, or related field required; advanced degree preferred. For more information and to apply, visit www. american councils.org; phone: 202.833.7522; e-mail: resumes@americancouncils.org.

COUNTRY DIRECTOR • Yerevan, Armenia

Position available with American Councils for International Education: ACTR/ACCELS. Duties: provides overall supervision of American Councils programs in Armenia by communicating with Yerevan-based staff members concerning academic, operational, and other policy matters as affected by the region's political, economic, and cultural conditions; participates actively in developing new programs, seeking new funding sources, and enhancing external relations. Qualifications: program administration experience; experience in budget management; supervisory experience; experience supervising host-country national staff preferred; fluent in regional languages and/or Russian; experience traveling extensively under difficult conditions; overseas work and living experience, preferably in Armenia; demonstrated interest in Armenia and the region; cross-cultural skills; strong oral and written communication skills; BA; graduate degree preferred. For more information and to apply, visit www.americancouncils.org; phone: 202.833.7522; e-mail: resumes@americancouncils.org.

COUNTRY REPRESENTATIVES • Various locations

Positions available with Africare. Duties: manage all aspects of in-country program, including development and/or implementation of a country strategy; project monitoring, documentation, and reporting; financial, administrative, and human resources functions; establish and maintain productive relationships with a variety of people within host government, other NGOs, and donor communities. Qualifications: MA/MS in international pubic administration or related field; minimum five years overseas development experience, preferably in Africa; knowledge of USAID rules and regulations regarding contracts and grants management preferred; fluent in English required; fluent in French, Portuguese, or Swahili required for some positions. For more information and to apply, e-mail resumes@africare.org; website: www.africare.

SENIOR PROGRAM COORDINATOR • Sudan

Position available with CHF International. Duties: responsible for programmatic oversight of all Darfur related CHF activities; works with program specialists and other program staff on the implementation of programs; establishes baseline criteria, program and implementation and work plan development, training of staff, program management and implementation, reporting, monitoring, and closeout and innovation. Qualifications: BA degree or commensurate professional experience in fields related to program management including international development, economics, business management, planning, international relations, and anthropology; MA preferred; significant experience may be considered in the absence of advanced degree; fluent in English required; proficient in Arabic preferred. For more information and to apply, visit www.chfinternational.org.

DEPUTY DIRECTOR • India

Position available with CHF International. Duties: implements and manages of the Slum Communities Achieving Livable Environments with Urban Partners (SCALE-UP) program. Qualifications: strong interpersonal skills to negotiate and work with urban experts, government and nongovernment officials, local staff, and target community group; fluent in oral and written English; knowledge of best practices in project design, implementation, and community participation techniques within an urban environment. For more information and to apply, visit www. chfinternational.org.

FINANCE MANAGER • North Kivu, **Democratic Republic of the Congo**

Position available with International Rescue Committee (IRC). Duties: ensures that daily accounting operations and financial management functions are performed in accordance with IRC and country office policy and proce-



dures. Qualifications: minimum three years' of accounting experience and one year direct supervisory experience; experienced with various PC and financial related software (spreadsheets, accounting packages). Deadline: 12/30/2007. For more information and to apply, visit www. ircjobs.org.

REPRODUCTIVE HEALTH MANAGER • Rutshuru, North Kivu, Democratic Republic

Position available with International Rescue Committee (IRC). Duties: responsible for the implementation and management of the reproductive health program in North Kivu; works in collaboration with and reports to the health coordinator and field coordinator. Qualifications: advanced degree or equivalent in midwifery or nursing; MD with specialization in obstetrics or related field preferred; clinical training preferred; MPH preferred; minimum three years' experience in reproductive health in clinical and/or direct practice settings, with minimum two years international experience, directly implementing reproductive health programs in conflict-affected or refugee/IDP settings. Deadline: 12/30/2007. For more information and to apply, visit www.ircjobs.org.

OPERATIONS MANAGER • Rutshuru and Goma, Democratic Republic of the Congo

Position available with International Rescue Committee (IRC). Duties: manages logistics, human resources, and administration for the IRC's North Kivu emergency response; reports to the North Kivu field coordinator. Deadline: 12/30/2007. For more information and to apply, visit www.ircjobs.org.

TEFL TEACHER • Jakarta, Indonesia

Position available with Wall Street Institute. Duties: teaches a variety of classes, with the average class size of three students. Qualifications: BA or BS in any field; TEFL or CELTA diploma; native English speaker; creative and energetic; previous experience preferred. Salary: \$1,100. For more information and to apply, e-mail jobs@wallstreetinsitute.co.id; website: http://www.wallstreetinstitute.co.id/defaulten.php.

Intern/Volunteer

INTERNSHIP • New York City

Internship available with Christian Children's Fund. Position runs from 1/2008 to 5/2008. Duties: strengthens the work of the Christian Children's Fund in New York office at the United Nations; attends relevant meetings and information dissemination to colleagues; analyzes UN reports and other documents; writes UN-targeted advocacy briefs; Qualifications: demonstrated interest in the United Nations; international development and/or children issues; ability to manage the administrative, financial, and reception duties of a small office; computer literacy in MS Office; excellent communication skills in oral and written English; academic background in international relations, political science, public policy or related field preferred. Deadline 12/3/2007. E-mail cover letter and CV or résumé to Hourig Babikian at hbabikian@ ccfusa.org.

VOLUNTEERS • DC

Volunteer positions available with Asian Womens Self Help Association. Duties: fundraising and event planning. Qualifications: interest working in the area of domestic violence; knowledge of South Asian cultures and languages and/or event planning and fund raising skills. For more information and to apply, phone 703.723.4156; e-mail: vara.aiyappa@gmail. com; website: www.ashaforwomen.org.

SPRING INTERNSHIPS • DC

Internships available with Management Systems International's Internship Program. Internships available in project management, accounting, contracting, and business development. E-mail cover letter and résumé to internrecruiting@ msi-inc.com.

ENVIRONMENTAL EDUCATION **INTERNSHIPS • Baltimore**

Internships available with Irvine Nature Center. Positions begin 2/2008 or 6/2008. Duties: lead nature activities at Baltimore City schools and on-site nature walks for kids; get hands-on experience and learn about nature. For more information and to apply, phone Bonnie Gallo Minkler at 410.484.2413, ext. 24; e-mail: minklerb@explorenature.org.

Education

SCIENCE AND MATH TEACHING FELLOWSHIPS • Various locations

Knowles Science Teaching Foundation offers teaching fellowships to those planning to teach science or math in U.S. high schools. Fellows receive a monthly stipend and tuition assistance while enrolled in a recognized teacher credential program. Fellows teaching full-time receive mentor support and materials grants. Fellowships are renewable for five years and include summer professional development, travel to three annual meetings, and membership in a professional organization. Qualifications: BS/ BA in science, math, or engineering; enrolled

in recognized teacher credential program. Deadline: 1/14/2008. For more information and to apply, e-mail teachers@kstf.org; website: www.kstf.org.

GRADUATE SCHOOL FUNDING **OPPORTUNITY • Fort Collins, CO**

The Sociology Department, Colorado State University and the Center for Fair and Alternative Trade Studies offers a research assistantship to one exceptional graduate student interested in this topic. Work with leading scholars in the field while gaining an MA or PhD. Must apply to the center and gain acceptance into the graduate program. Other teaching assistantships available. Graduate applications received by 1/15/2008 will be automatically considered. For more information and to apply, visit www.colostate. edu/depts/sociology/cfats/ or www.colostate. edu/Depts/Sociology/graduate/apply.html.

EDUCATION PIONEERS FELLOWS • Bay Area; Boston; DC; Los Angeles; **New York City**

The Education Pioneers Fellows Program is a full-time, ten-week summer program where talented graduate students in business, education, law, policy, and other disciplines intern with effective schools, districts, and education organizations and train under existing education leaders. Over the course of the summer, fellows work on challenging projects for partners and convene as a cohort for five training sessions, two retreats, a fellows showcase, and regular networking events. Qualifications: graduate student in business, education, law, policy, and other disciplines, who have completed at least one year of graduate studies prior to the summer. Applicants who have completed their graduate work up to one year prior to the summer are also considered. Salary: \$7,000. For more information and to apply, visit sionainn.marcoux@educationpioneers.org; website: www. educationpioneers.org

FELLOWSHIPS • Worchester, MA

Clark University offers a full-tuition fellowship worth \$48,900 to RPCVs through graduate programs in international development, community, and environment (IDCE). This can be applied towards an MA in international development and social change, geographic information sciences for development and environment, community development and planning, or environmental science and policy. Additional scholarships are available for RPCVs. Programs are designed for applicants interested in careers in conflict and development, gender and development,

Hotline C

For Returned Volunteers / From the Office of Domestic Programs

community-based development, environmental justice, GIS, or natural resource management. Deadline: 1/15/2008. For more information, visit http://www.clarku.edu/idce. For an application, contact Admissions, IDCE Department, Clark University, Worcester, MA 01610-1477; phone: 508.793.7205; fax: 508.793.8820; e-mail: idce@clarku.edu.

GRADUATE OPPORTUNITIES •

Various locations

National Science Foundation Integrative Graduate Education Research and Traineeships (IGERT) Graduate Programs offer PhD traineeship opportunities. Receive a \$30K annual stipend with waiver of tuition and fees. There are 140 National Science Foundation sponsored programs across the country seeking students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. IGERT programs equip PhD scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. For more information and to apply, visit www.igert.org; e-mail: questions@igert.org; phone: 866.593.9103.

MIDWEST TEACHER TRAINING PROGRAM • Madison, WI

Midwest Teacher Training Program offers a TEFL certificate in a five-week intensive on-site teacher training program preparing trainees to teach English in classrooms overseas. Receive a ten percent tuition discount as an RPCV or AmeriCorps VISTA with proof of service. The program offers a hands-on approach to teaching. Practice teaching, classroom observations and job placement assistance. Midwest is part of an ESL school giving you opportunities to interact with professional teachers and international students. No teaching experience required. For more information and to apply, contact Midwest Teacher Training Program, 19 N. Pinckney Street, Madison, Wisconsin 53703; phone: 800.765.8577; e-mail: info@mttp.com; website: www.mttp.com.

Americorps/VISTA

AMERICORPS TEEN POGRAM COORDINATOR • Sun Valley, ID

Position available with Wood River Community YMCA. Duties: coordinates teen programs, including the Y-On-Wheels after school program. Qualifications: develops and implements YMCA teen programs; assist with Y-On-wheels after school program; establishs relationships with local leaders, parents, and children. Benefits include \$1K monthly stipend, \$4,725 education award, and health insurance Deadline: 12/22/2007. For more information and to apply, e-mail sjdaly@woodriverymca.org.

VOLUNTEER COORDINATOR • Trout Lake, WA

Position available with Northwest Service Academy, Mt. Adams Center. Duties: communicates between members, staff, and sponsors; plans trainings; produces a monthly newsletter. Qualifications: desire to train and support a group of diverse and service-oriented adults; proficient with MS Office, Publisher, and Photoshop; experience facilitating meetings and community-building activities; effective communication, organization and time management skills; willingness to travel throughout Washington and Oregon state. Benefits include \$925 monthly living allowance, education award of \$4,725, and loan forbearance. For more information and to apply, visit http://www.northwestserviceacademy.net/positions/NWSA-MAC TTL1.pdf; phone: 509.395.3465; e-mail: amanda.lawrence@esd112.org.

 $Continued\ from\ page\ 1$

to help you (and here you thought that Peace Corps support ended the day you flew out of your country of service)!

So what does RVS offer? A variety of services, all aimed at helping the RPCV successfully readapt to life in the States and explore career options available to them. Regardless of your story, RVS is a great resource for you, the RPCV. So take advantage of the services offered through RVS, including:

- 1) *Hotline*: A semi-monthly bulletin of career, educational, and reentry information and opportunities.
- 2) RPCVnetwork Listserv: A daily listserv for RPCVs only, with career, volunteer, and educational opportunities around the world. To join, visit http://groups.yahoo.com/group/rpcvnetwork/.
- 3) Quarterly Career Planning Events, which are designed to help you, the RPCV,

strategically position yourself in the job market and learn how to tell your Peace Corps stories in a way that highlights your professional qualifications. These events - tailored to RPCVs - include hands-on workshops, employer visits, and a career fair which generally attracts over 30 professional employers who are very familiar with the quality of RPCVs. The next Career Fair will take place December 3-5, 2007, in Washington, DC, at Peace Corps Headquarters. To learn more and/or register to attend this event, please visit: www.peacecorps.gov/rpcv/events.

4) Employer Information Sessions: These informational events are hosted by organizations interested in promoting their mission and opportunities to RPCVs. Employer information sessions allow RPCVs to gain an inside view of what it's like to work at an organization and meet RPCVs already on staff there. The next Employer Information Session is scheduled for Friday, November 16, 2007, with Chemonics

International, a global consulting firm promoting economic growth and higher living standards in developing countries. This session will take place at the Chemonics headquarters in DC. To register, contact rpcvcareercenter@peacecorps.gov or call 202-692-1433.

- 5) Self-Assessment Software: Peace Corpslicensed SIGI³ is a highly interactive tool designed to help with the process of self-assessment, leading to informed and rational decisions about your field of study and career. It can help you assess your work-related values, interests, and skills. To request an account, e-mail rvsinfo@peacecorps.gov and include your full name, country and dates of service.
- 6) Job Bulletins: RPCVs can request free on-line passwords to six job bulletins: International Career Employment Weekly, Environmental Career Opportunities, Public Health Jobs Worldwide, Alliance for Conflict Transformation, Ethical Jobs, and



InterAction. For passwords, e-mail rvs@ peacecorps.gov. Please specify which job bulletin(s) you would like to receive and include your name, country, and dates of service.

7) Career Center: And last but not least, the Career Center is located in the Peace Corps Mid-Atlantic Regional Recruiting Office in Rosslyn (1545 Wilson Blvd., Suite 100, Arlington, VA), just outside of Washington, DC. This fully operational and staffed facility contains 10 computers, a fax machine, phones, bulletin boards with job postings, housing listings and relevant events. In addition, there is a resource center filled with helpful books and materials. The Career Center is open weekdays from 9 a.m.-5:30 p.m., with the exception of Monday when it remains open until 7 p.m. to serve individuals who are working during the day. The Career Center also works to organize additional events to support transitioning RPCVs, some of which, in the past, have included: brown bag lunches; an employer-in residence-program; and a counselor-in-training program to provide career and other counseling.

The Career Center in Rosslyn is staffed with a full-time Career Center Coordinator-me-to assist RPCVs in preparing for and succeeding in their educational or job search and general readjustment. I very recently stepped into this exciting position, and am greatly enjoying the opportunity to apply my background and training in career and life coaching along with my range of experiences in the non-profit, government, and corporate sectors to assist RPCVs in post-Peace Corps transition and job searches. I am a passionate advocate of Peace Corps and welcome the opportunity to work with you, the amazing RPCV community, at whatever stage you are at in your "life after Peace Corps" experience.

Note that while the Rosslyn Career Center is the largest and only Career Center that is fully staffed, some RPCV resources are available at other regional recruiting offices throughout the United States. Call 800-424-8580, ext. 1, to reach any regional recruiting office to inquire about the availability of RPCV resources in their facility.

We are also working on ways to expand our services, in an effort to reach out to the regional offices and RPCVs throughout the country. Please contact me at rpcvcareercenter@peacecorps.gov or by phone at 202-692-1433 if you have any questions or to set up an appointment, should you be living in or planning a visit to the DC metro area in the foreseeable future. I look forward to working with you!

And lastly, keep the faith! Conducting a job search can be difficult in and of itself, even when not dealing with the readjustment issues many of you are facing, but it can be done with some perseverance. And as an RPCV, I know you are up for the challenge: do your research; make and follow a plan of attack; and take advantage of all the free resources available to you (like the upcoming three-day Career Event in Washington, DC,)! So much is available online these days, that even if you do not have access to a Career Center, you can access resources on the Internet and conduct an effective job search. Good luck!

(Endnotes)

1 Please review the Hotline article from Feb 15, 2007 for some readjustment strategies.

nline asswords

Returned Volunteer Services offers RPCVs free online passwords to six job bulletins:

- International Career Employment Weekly Environmental Career Opportunities
 - Public Health Jobs Worldwide
 Alliance for Conflict Transformation
 - Ethical Jobs InterAction

To receive free online passwords, e-mail rvs@peacecorps.gov. Please specify which job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer: When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.





RPCV Career Development Event

Washington, D.C. December 3-5, 2007

Whether you've recently completed your service and are just returning to the U.S., or have been back awhile and are considering a career change, attend the next RPCV Career Development Event to learn how to position yourself strategically in the job market and tell your Peace Corps stories in a way that highlights your professional qualifications.

Highlights of this FREE event include hands-on interactive workshops; a career fair with over 30 international, domestic, private and public sector organizations; and an information session on careers in humanitarian assistance and disaster relief featuring USAID's Office of Foreign Disaster Assistance and Peace Corps Response (formerly Crisis Corps).

A full schedule of events is at www.peacecorps.gov/rpcv/events.

To receive a registration form, send an email to rvsevents@peacecorps.gov with the subject line "registration request."

To register, contact Returned Volunteer Services, 202.692.1430, rvsevents@peacecorps.gov.

Sponsored by the Office of Domestic Programs, Returned Volunteer Services, United States Peace Corps



