



Hotline

For Returned Volunteers/
From the Office of Domestic Programs

Hot Resources

Highlights

Mark your calendars!

Next RPCV Career Event is

December 3–5, 2007

For more information, see page 17

Free online career assessment software program, SIGI3. For more information, see page 17

Free online passwords to job bulletins. For more information, see page 18

Free one-year membership in the National Peace Corps Association. For more information, see page 19

Peace Corps Hotline

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps

Returned Volunteer Services

Phone: 202.692.1430 or

800.424.8580, ext. 1430

E-mail: hotline@peacecorps.gov

Fax: 202.692.1421

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Making Noncompetitive Eligibility Work for RPCVs

By: Christine Jolley (RPCV Madagascar 2003-2004) and Jan Hiland, Workforce and Career Development Officer, Coordinating Office for Global Health, CDC



I signed up for the Peace Corps Career Event in Atlanta on the last day that participants were allowed to enter. The Centers for Disease Control and Prevention (CDC) was hosting an information session for RPCVs at their central campus near Emory University on August 21. Less than two months later, on October 1, I started work with the CDC's Coordinating Office for Global Health.

Ten of us attended to learn more about career opportunities and job planning after the completion of a Masters in Public Health. I had just earned my Masters in Public Policy through the RPCV Fellows/USA program offered at Duke University, but was interested in public health work because of my experience as a Health Volunteer in Madagascar.

While this may not seem remarkable to some, anyone who is familiar with the federal hiring process knows that a six-week span from expression of interest in working at a federal agency to actually beginning work as a full-time permanent civil servant is almost miracu-

lous. Most often this recruit-to-hire process can easily take six months, as compared to my brief six-week experience.

What made my expedited path possible is the Noncompetitive Eligibility (NCE) status of RPCVs. What it means is that certain federal agencies (competitive service agencies) can hire an RPCV without posting a vacancy announcement, screening or interviewing candidates, or going through other steps (which can take months) that are involved in the standard recruitment process. All that is required is that the agency have a classified position, an available opening, and a human resources department that understands the NCE status of RPCVs. While the human resources department still must follow some of its own internal processes, the recruit-to-hire timeframe can be shortened dramatically by the NCE status that we hold as RPCVs.

I was hired by Jan Hiland, Workforce and Career Development Officer, who coordinated the information session at the CDC that day. Why did she call me? Says Jan, "She did some things

right at the information session. She spoke up in a positive way that got her noticed. She asked good questions. So when I found myself with an unanticipated vacancy in my office, five days after the information session, I remembered Christine's questions at the meeting and what was said about how quickly an RPCV with NCE could be hired. Fortunately, the Human Resources office that provides services to CDC is fully versed in the NCE provisions for RPCVs. I called that day to see if she was interested and if she had NCE status."

While noncompetitive eligibility typically lasts up to one year after a Volunteer has returned from overseas service, my eligibility had been extended to a total of 3 years because of my full-time graduate studies. With the proper documentation from the Peace Corps, a copy of my university transcripts, and some easy math, I was able to verify my eligibility and provide proof of my noncompetitive hiring status to CDC.

The rest is record-breaking federal hiring history.

Public Sector

TECHNICAL WRITER-EDITOR • DC

Position available with the Bureau of Labor Statistics. Duties: assists in editing of the Monthly Labor Review and Special Publications for correct grammar, punctuation, style, and format; evaluates articles in terms of purpose, audience, scope, content, organization, and logic; offers suggestions on emphasis in presentation, coverage, balance, and suitability of expression; ensures paragraph unity and coherence; ensures mathematical correctness and style; eliminates jargon, redundancies, and inconsistencies. Qualifications: BA/BS; strong writing skills. Salary: \$37,640–\$59,852. Deadline: 11/30/2007. Fax résumé, college transcripts, and five-page writing sample to 202.691.5507; e-mail: FCIP@bls.gov; website: www.bls.gov.

NATURAL RESOURCE MANAGERS (BIOLOGISTS AND PHYSICAL SCIENTISTS) • Yosemite National Park, CA

Position available with the U.S. National Park Service. Duties: manages projects in Branch of Vegetation and Ecological Restoration; collects data; writes reports using GIS. Qualifications: BA/BS or higher in botany, ecology, soils, or hydrology; good organizational, communication, and presentation skills. Salary: \$30K–\$50K.

GS-7 to GS-11. Phone: 209.379.1110; e-mail: judi_weaser@nps.gov; website: www.usajobs.gov.

CONTRACT SPECIALIST (CIVILIAN POSITION) • Inigoes, MD, Patuxent River, MD, or Crystal City, VA

Positions available with U.S. Department of the Navy. Duties: solicit, evaluate, negotiate, and award contracts with commercial and nonprofit organizations and state, local, or foreign governments for furnishing products, services, construction, or research and development to the Federal Government. Qualifications: U.S. citizenship; eligibility to obtain Security Clearance; relevant experience; BA/BS from an accredited educational institution with at least 24 semester hours in a combination of accounting, business, finance, law, contracts, purchasing, economics, industrial management, marketing, quantitative methods, or organization and management. Salary: \$46,041–\$86,801. For more information and to apply, e-mail résumé and college transcripts to Lauren Kontje at Lauren.Kontje@navy.mil; phone: 215.408.5150.

GRANTS FINANCIAL ANALYST • DC

Position available with the Bureau of Labor Statistics (BLS). Duties: manages the cooperative agreements between BLS and state agencies; develops policy related to these agreements; acts as an expert in cooperative agreement management and administration.

Qualifications: BA/BS; strong writing skills. Salary: \$37,640–\$59,852. Fax résumé and college transcripts to 202.691.5507; e-mail: careers@bls.gov; website: www.bls.gov.

PROGRAM ANALYST • DC

Position available with the Bureau of Labor Statistics. Duties: assists higher graded analysts in providing IT support to programs; assists in supporting development of best practices and quality improvement projects, including configuration management and software development methodology; assists in the creation of plans, forms, and manuals; assists with system integration testing, acceptance testing, and usability testing for IT projects. Qualifications: BA/BS; strong writing skills. Salary: \$37,640–\$59,852. Deadline: 11/30/2007. Fax résumé, college transcripts, and five-page writing sample to 202.691.5507; e-mail: FCIP@bls.gov; website: www.bls.gov.

PARK RANGER - GENERALIST • San Jose, CA

Position available with City of San Jose. Duties: assists with visitor services and resource protection; greets visitors and explains park features; collects fees; assists with rescue and fire suppression; patrols parks; enforces rules; assists with conservation. Deadline: 11/9/2007. Salary: \$49,524–\$60,195. For more information and to apply, visit www.sanjoseca.gov; phone: 408.926.5560; e-mail: gina.aning@sanjoseca.gov. No résumés accepted via e-mail.

Private Sector

CHIEF OPERATING OFFICER • DC

Position available with the Latin American Youth Center. Duties: responsible for overall budgeting and management, including operations, program management, capital raising, strategic planning, facilities, and advocacy; responsible for relationship building spanning government agencies, donors, elected officials, and research partners. Qualifications: seven to ten years' nonprofit experience; five years' management in community-based organization; experience with managed funds received versus delivery and expansion service; experience with complex budget and multiple funding sources; comfort with rapidly changing, dynamic environment. For more information and to apply, visit www.bridgestar.org.

CAMPAIGN DIRECTOR • Various locations

Position available with CCS Fund Raising. Qualifications: experience with campaigns

HOT! OPPORTUNITIES

HEALTH COMMUNICATIONS SPECIALIST • Atlanta, GA

Position available with Centers for Disease Control and Prevention. Duties: assists scientific and program subject matter experts with developing global communications (including web-based) materials and recommending potential channels for distribution; interacts with high level foreign visitors and partners; collaborates with public health programs and overseas staff to support translation of science and dissemination of information to audiences. Qualifications: BA/BS in related field; strong organizational skills; public health communications experience; strong interpersonal skills. Salary: \$46,974–\$61,068. Deadline: 12/1/2007. Phone: 404.639.6421; e-mail: vak1@cdc.gov.

EMERGENCY HEALTH COORDINATOR • Various locations

Position available with International Rescue Committee. Duties: assesses the health conditions of the affected population, including an estimation of key indicators, vulnerable groups, available resources, and unmet needs; proposes appropriate projects and priority interventions for IRC in the health sector. Qualifications: degree in medicine; strong background in public health, with MPH preferred; three years' experience coordinating and implementing health programs in relief settings; two years' experience working in emergency or start-up settings. For more information and to apply, visit www.ircjobs.org.



or major gifts; experience with transferable consulting, communications, marketing, and strategic planning; ability to travel and relocate. E-mail résumé and salary history to careers@ccsfundraising.com, subject line: Peace Corps; website: www.ccsfundraising.com.

DEPUTY DIRECTOR • Boston, MA

Position available with Corporate Accountability International. Duties: manages the directors and oversees the day-to-day operations of the Development and Finance and Admin units; ensures membership, fundraising, financial, and administration function smoothly and stay on track toward short- and long-term goals. Qualifications: seven years' experience in a grassroots organization committed to social justice and progressive social change; experience with staff recruitment, training, and supervision; proficiency with MS Excel and Access; ability to manage budgets; willingness to travel. E-mail cover letter and résumé to jobs@stopcorporateabuse.org; phone: 617.695.2525; website: www.stopcorporateabuse.org.

SOUTH AMERICA PROJECT COORDINATOR • Silver Spring, MD

Position available with Trees for the Future. Duties: initiates and manages tree-planting projects in South America, including international travel; assists in organizational operations such as creating publications and public relations. Qualifications: BA/BS; two years' agroforestry or reforestation experience in South America; oral and written fluency in Spanish; excellent communication skills. E-mail cover letter, résumé, and writing sample to corrie@treesff.org; phone: 301.565.1622; website: www.plant-trees.org.

COMMUNITY ORGANIZER • Orange County, CA

Position available with Orange County Congregation Community Organization (OCCCO). Duties: responsible for providing training to low- and moderate-income congregation and neighborhood leaders to effectively organize and improve conditions in their neighborhoods, schools, and communities. Qualifications: strong analytical, writing, public speaking, and interpersonal skills; ability to work with diverse religious, racial, and ethnic communities; ability to work as part of a strong staff team as well as independently; Spanish and English language skills. Salary: \$38K–\$40K. Phone: 714.491.0771; e-mail: gina@occcopico.org; website www.occcopico.org.

VOLUNTEER FIREFIGHTERS AND EMTS • Arlington, VA

Positions available with Cherrydale Volunteer Fire Department. Duties: complete a 187-hour indoctrination training course; attend the monthly company meeting; provide a minimum of 10 hours of standby time per month; attend monthly county drills. Qualifications: willingness to serve the community; ability to learn new concepts; physical capability to complete the duties of a volunteer firefighter. E-mail: recruiter@cherrydalevfd.org; website: www.cherrydalevfd.org.

MICROENTERPRISE PROGRAM COORDINATOR • San Diego, CA

Position available with International Rescue Committee (IRC). Duties: assists with outreach and recruitment; coordinates training sessions; assists with provision of technical assistance, lending, industry and market research, and other areas related to business start-up; assists program staff to actively develop alternative sources of funding; assists with individual case management and record keeping. Qualifications: BA in business administration or a business background; experience with finance, micro-credit, banking, and lending experience desirable; grant writing, entrepreneurial, and international experience; proficiency in Arabic or Vietnamese; attention to detail and ability to meet deadlines under pressure; regular travel to off-site locations required. Phone: 619.641.7510, ext. 246; e-mail: kasra.movahedi@theIRC.org; website: www.theIRC.org.

SENIOR RECRUITMENT SPECIALIST • DC

Position available with Save the Children. Duties: leads efforts to identify and recruit candidates for technical and management positions; prepares proposals for new projects; develops and maintains ongoing relationships with candidates; works with proposal teams to develop staffing structures and job descriptions based on RFA/P requests. Qualifications: BA/BS or equivalent experience; five years' recruitment experience, including two to three years' experience recruiting for grant and contract positions; detail-oriented with excellent follow-through skills; ability to multi-task and work under tight deadlines in a fast-paced environment; strong interpersonal, negotiation, and writing skills; comfortable working both independently and as part of a team. Phone: 203.221.4027; e-mail: dpeterson@savechildren.org; website: www.savethechildren.org.

PROGRAM MANAGER MIDDLE EAST • Arlington, VA

Position available with The Services Group, Inc. (TSG). Duties: manages and back-stops projects in the Middle East along with a host of new and existing USAID contracts within its Operations Unit; may require immediate travel to the field for a short period of time. Qualifications: BA; three to five years' direct USAID project management experience, preferably with one of the larger USAID contractors; fluency in Arabic; experience living or working in Middle East. Deadline: 11/19/2007. For more information and to apply, visit www.tsginc.com; e-mail: recruit@tsginc.com.

PROGRAM MANAGER COLOMBIA • Arlington, VA

Position available with The Services Group, Inc. (TSG). Duties: manages and back-stops projects in Colombia along with a host of new and existing USAID contracts within its Operations Unit; may require immediate travel to the field for a short period of time. Qualifications: BA; three to five years' direct USAID project management experience, preferably with one of the larger USAID contractors; fluent Spanish required; experience living or working in developing countries preferred. Deadline: 11/19/2007. For more information and to apply, visit www.tsginc.com; e-mail: recruit@tsginc.com.

CLINIC NURSE AND SCHOOL NURSE • Alamo, NM

Position available with Alamo Navajo School Board, Incorporated. Duties: assists in patient screening, immunizations, and record management. Qualifications: BA with current licensure. Phone: 575.854.2543, ext. 1304; e-mail: alamohr@alamo.bia.edu.

ASSISTANT WILDLIFE BIOLOGISTS • Mojave Desert, CA

Positions available with Sunrise Consulting. Positions available for the spring 2008 season. Duties: work as part of survey crews to locate and record desert tortoise; perform other species observations in various locations in the Mojave Desert; walk 10-12 miles per day; record data on vegetation and wildlife observations. Qualifications: BA/BS in biology or related field; U.S. citizenship required for some projects; must own a vehicle or have the ability to rent one; ability to work long hours in the hot sun. Salary: \$20–\$30/hour, plus per diem. Deadline: 3/1/2008. Phone: 909.798.0330; e-mail: kbsimon@verizon.net.

PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

ARIZONA

University of Arizona

Tucson, AZ
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers
Phone: 520.621.9103
E-mail: rpcf@grad.arizona.edu

Northern Arizona University

Flagstaff, AZ
Business and accounting. Career tracks in geographic information systems (GIS), marketing analysis and distribution, management, finance, and accounting.

Contact: Jane Thompson
Phone: 928.523.7387
E-mail: mba@nau.edu

CALIFORNIA

Humboldt State University

Arcata, CA
Secondary education program with placement at Academy of the Redwoods—an early college high school.

Contact: Keri Gelenian
Phone: 707.476.4577
E-mail: keri-gelenian@redwoods.edu

Loma Linda University

Loma Linda, CA
Public health, including global health, humanitarian assistance, and reproductive health.

Contact: Nikki Gray
Phone: 909.558.4902
E-mail: sphpcinfo@llu.edu

COLORADO

University of Colorado at Denver

Denver, CO
School of Public Affairs
Master of Public Administration, Master of Criminal Justice, PhD in Public Affairs. Benefits include paid internships and \$3,000 scholarship renewable for two years.

Contact: Dr. Christine Martell
Phone: 303.315.2716
E-mail: Christine.martell@cudenver.edu

University of Denver

Denver, CO
Graduate School of International Studies
International administration, international development, international human rights, international studies, international security, global finance, trade, and economic integration.

Contact: Nicole Vilegi
Phone: 303.871.3838
E-mail: Nicole.vilegi@du.edu

Graduate School of Social Work
Master of Social Work (MSW) degree with concentration in either clinical or community practice; specialized certificates available in social work with Latinos/as, trauma response and recovery, couples and family therapy, animal-assisted social work and Jewish communal service. Benefits include specialized programming for RPCVs and financial assistance. The MSW application fee is waived. All applicants to the program are considered for merit scholarships, ranging from \$6,000 to \$12,000 per year for full-time students. Need-based awards also available. Those selected for the Fellows/USA program will receive an additional \$5,000 scholarship.

Contact: Dr. Julie Laser
Phone: 303.871.2841
E-mail: julie.laser@du.edu

School of Communication
International and intercultural communication.

Contact: Dr. Margaret Thompson
Phone: 303.871.3947
E-mail: mthompson@du.edu

CONNECTICUT

Yale University

New Haven, CT
International relations MA with concentrations in history, economics & political science, joint degrees available in forestry and environmental studies, management, law, or public health.

Contact: Alice Kustenbauder
Phone: 203.432.3418
E-mail: International.relations@yale.edu

DISTRICT OF COLUMBIA

George Washington University

Washington, DC
Transition special education, secondary education.

Contact: Dr. Jeanne Embich
Phone: 202.973.1061
E-mail: jembich@gwu.edu

FLORIDA

Florida Institute of Technology

Melbourne, FL
Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).

Contact: Dr. Tom Marcinkowski
Phone: 321.674.8946
E-mail: marcinko@fit.edu

GEORGIA

Georgia College & State University

Milledgeville, GA
Various education degrees, creative writing. Teaching assistants, tutors, special education teacher train-

ing, community creative writing program. Benefits include tuition waiver, stipend.

Contact: Dr. Roy Moore
Phone: 478.445.6848
E-mail: roy.moore@gcsu.edu

Kennesaw State University

Kennesaw, GA (Metro-Atlanta)
Master of Business Administration (MBA) and Master of Accounting (MACC) degrees. Graduate assistantship assignment to work with International Centre and a local Mayan community. Benefits include tuition waiver and stipend.

Contact: Dr. Sheb True
Phone: 770.423.6087
E-mail: strue@kennesaw.edu

ILLINOIS

DePaul University

Chicago, IL
Program temporarily suspended.
Elementary and high school special education certification.

Contact: Justin Speer
Phone: 773.325.7170
E-mail: jspeer@depaul.edu

Illinois State University

Normal, IL
Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid professional internship. Benefits include assistantship with stipend and 2-year full tuition waiver.

Contact: Beverly Beyer
Phone: 309.438.7090
E-mail: StevensonCenter@ilstu.edu

Western Illinois University

Macomb, IL
Business administration; economics; geography; health sciences; political science; recreation, park, and tourism administration.

Contact: Karen Peitzmeier
Phone: 800.526.9943
E-mail: pcf@wiu.edu

INDIANA

Indiana University

Bloomington, IN
Master of Public Affairs (MPA) with choice of nine concentrations, including comparative and international affairs, environmental policy and natural resource management, policy analysis; and nonprofit management. Master of Science in environmental science (MSES) programs in applied ecology, environmental chemistry, and water resources. Joint

PEACE CORPS Fellows/USA



master degree (MPA-MSES) and combined master degree with other programs also available.

Contact: Jennifer Forney
Phone: 812.855.2840
E-mail: spea@indiana.edu

KANSAS

Wichita State University Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified).

Contact: Dr. Judith Hayes
Phone: 316.978.6580
E-mail: judith.hayes@wichita.edu

LOUISIANA

University of New Orleans New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.

Contact: Dr. Marla Nelson
Phone: 504.280.3110
E-mail: cupa@uno.edu

Xavier University of Louisiana New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education.

Contact: Dr. Renee Akbar
Phone: 504.520.5389
E-mail: rvakbar@xula.edu

MARYLAND

Johns Hopkins University Baltimore, MD

Nursing, public health.

Contact: Mary O'Rourke
Phone: 410.955.7548
E-mail: orourke@son.jhmi.edu

University of Maryland–Baltimore

Baltimore, MD

Obtain an MSW while doing exciting field work. Fellowship involves working at a community based placement with marginalized populations. A variety of fellowships are available, including assistance for students interested in community development/organizing and policy development.

Contact: Lane Victorson
Phone: 410.706.5316
E-mail: lvictorson@ssw.umaryland.edu

University of Maryland–Baltimore County

Baltimore, MD

Shriver Peacemaker Program

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit

management, etc.

Contact: Dr. Joby Taylor
Phone: 410.455.6398
E-mail: joby.taylor@umbc.edu

MICHIGAN

University of Michigan

Ann Arbor, MI

Ford School of Public Policy

Master of Public Policy with 14 dual degree programs. Graduate certificates in science and technology policy also available. Benefits include \$10,000 tuition fellowship for each of two years, application fee waiver.

Contact: Beth Soboleski
Phone: 734.765.0453
E-mail: bsobo@umich.edu

School of Natural Resources and Environment

Master of Science in Natural Resources and Environment with 8 concentration options; Master of Landscape Architecture either through a 2-year program for those with a BLA or a 3-year program for those with other undergraduate degrees. Benefits (financial): tuition stipend.

Contact: Karen Force
Phone: 734.764.6453
E-mail: kforce@umich.edu

MISSOURI

University of Missouri-Columbia Columbia, MO

Geography, public affairs, political science, rural sociology, social work, agricultural economics. In-state tuition, possibility for assistantships, waivers and additional support.

Contact: Donald Spiers
Phone: 573.882.6131
E-mail: SpiersD@missouri.edu

University of Missouri-Kansas City Kansas City, MO

Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.

Contact: Robyn Turner
Phone: 816.235.5243
E-mail: turnerrob@umkc.edu

NEW HAMPSHIRE

Southern New Hampshire University Manchester, NH

Community economic development, international community economic development, business, National Weekend Program.

Contact: Chuck Hotchkiss
Phone: 603.644.3103
E-mail: c.hotchkiss@snhu.edu

NEW JERSEY

Rutgers University

Camden, NJ

Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP Academy.

Contact: Sandra Cheesman-Cattefesta
Phone: 856.225.6860
E-mail: scheesma@camden.rutgers.edu

NEW MEXICO

New Mexico State University

Las Cruces, NM

Degrees in public health, social work, and nursing, plus joint public health and social work degree.

Contact: Dr. Sue Forster-Cox
Phone: 505.646.2183
E-mail: sforster@nmsu.edu

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education; counseling; educational leadership, interdisciplinary.

Contact: Dr. Patricia Maguire
Phone: 505.722.3389
E-mail: wnmupcf@hotmail.com

NEW YORK

Columbia University, Teachers College

New York, NY

Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist.

Contact: Shelly Chin
Phone: 212.678.4080
E-mail: PCFellows@tc.edu

Cornell University

Ithaca, NY

In Development: City and regional planning (MS)

Contact: Tina M. Nelson
Phone: 607.255.6848
E-mail: tmn2@cornell.edu

Fordham University

Bronx, NY

MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.

Contact: Dr. Henry Schwalbenberg
Phone: 718.817.4064
E-mail: iped@fordham.edu

The New School

New York, NY

Urban policy analysis/management, health services management and policy, human resources management, organizational change management.

Contact: Admissions Office
Phone: 212.229.5400, ext. 1130
E-mail: milanoadmissions@newschool.edu

PEACE CORPS Fellows/USA



NORTH CAROLINA

Duke University

Durham, NC
Fuqua School of Business
Master's of Business Administration (MBA) with concentrations in accounting, decision sciences, entrepreneurship and innovation, finance, leadership and ethics, management, marketing, operations management, social entrepreneurship, and strategic consulting. Certificates of Excellence also offered in finance and marketing as well as a certificate program in health sector management. Joint degrees in other professional programs also available. Benefits (financial): up to 25% tuition credit.
Contact: Matthew T.A. Nash
Phone: 919.660.7791
Fax: 919.660.1096
E-mail: mnash@duke.edu

Program in International Development Policy (PIDP) with several concentration options.
Contact: Stephanie Alt Lamm
Phone: 919.613.9218
E-mail: pidpinfo@duke.edu

Sanford Institute of Public Policy
Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.
Contact: Duke MPP Admissions Office
Phone: 919.613.9205
E-mail: MPPadmit@duke.edu

OHIO

University of Cincinnati

Cincinnati, OH
Economic development planning, environmental planning, international development planning, physical planning, urban design.
Contact: Christopher Auffrey
Phone: 513.556.0579
E-mail: chris.auffrey@uc.edu

OREGON

University of Oregon

Eugene, OR
Community and regional planning, public administration.
Contact: Field Coordinator
Phone: 541.346.2879
E-mail: rare@darkwing.uoregon.edu

PENNSYLVANIA

Carnegie Mellon University

Pittsburgh, PA
Public policy/management, arts management, or healthcare policy management.
Contact: Renee Hairston
Phone: 412.268.1909
E-mail: hairston@andrew.cmu.edu

Duquesne University

Pittsburgh, PA
Center for Environmental Research and Education

Environmental science, environmental management, environmental policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.
Contact: Dr. Stanley J. Kabala
Phone: 412.396.4233
E-mail: kabala@duq.edu

Graduate Center for Social and Public Policy
MA: policy analysis and administration, conflict resolution and peace studies.
Contact: Dr. Evan Stoddard
Phone: 412.396.5179
E-mail: stoddard@duq.edu

Graduate School of Business Administration
MBA/MS/MAcc: sustainable enterprise, information systems management, taxation, accountancy.
Contact: Patricia Moore
Phone: 412.396.5529
Email: moorep@duq.edu

Seton Hill University

Greensburg, PA
Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing. Benefits: 50% tuition discount.
Contact: Dane Zimmer
Phone: 724.838.4209
E-mail: zimmer@setonhill.edu

University of Pennsylvania

Philadelphia, PA
In Development:
Fels Institute of Government
Full-time and part-time Master of Governmental Administration (MGA) degree. Certificates in Nonprofit Administration, Economic Development & Growth, Politics, and Public Finance. Benefits include a minimum of \$6,000 per year award for Fellows and assistance in paid internship placement.
Contact: Michelle Garcia-Navarro
Phone: 215.746.6684
E-mail: garciana@sas.upenn.edu

SOUTH CAROLINA

University of South Carolina

Columbia, SC
Center for Child and Family Studies
Multidisciplinary program (written/oral proficiency in Spanish required).
Contact: Teresa Butkus
Phone: 803.777.1365
E-mail: teresab@gwm.sc.edu

Moore School of Business
International business administration, joint degrees.
Contact: Reena Lichtenfeld
Phone: 803.777.6749
E-mail: rlichten@moore.sc.edu

VERMONT

University of Vermont

Burlington, VT
Community and economic development, entrepreneurship; environment, agriculture, applied economics, management, strategic planning, marketing, public policy, healthcare, leadership, international public administration, human resources, budgeting/finance, organizational development, information technology.
Contact: Edward R. McMahon
Phone: 802.656.4565
E-mail: emcmahon@uvm.edu

VIRGINIA

George Mason University

Fairfax, VA
Elementary education and English as a second language master's programs.
Contact: Lynn Walker Levy
Phone: 703.993.3602
E-mail: lwalker3@gmu.edu

WISCONSIN

Marquette University

Milwaukee, WI
Business, engineering, communication, educational policy and leadership, English, economics, history, international affairs, philosophy, political science, public service, theology. Benefits: full tuition scholarship and monthly stipend.
Contact: Carole Ferrara
Phone: 414.288.5861
E-mail: carole.ferrara@marquette.edu

University of Wisconsin-Milwaukee

Milwaukee, WI
Nonprofit management, urban studies, economics, geography, history, sociology, political science, English.
Contact: Lisa Heuler-Williams
Phone: 414.229.6155
E-mail: heuler@uwm.edu

University of Wisconsin-Stevens Point

Stevens Point, WI
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.
Contact: Dr. Tim Ginnett
Phone: 715.346.4191
E-mail: tim.ginnett@uwsp.edu

WYOMING

University of Wyoming

Laramie, WY
American studies with concentration in education, geography, history, or literature.
Contact: Dr. Eric Sandeen
Phone: 307.766.3898
E-mail: esandeen@uwyo.edu

Crisis Corps Recruiting Short-Term Volunteers

El Salvador*

Due to recent landslides in El Salvador, there is a heightened need to fill these positions with qualified RPCVs. If you have would like to be considered for this position and have already applied to Crisis Corps, please contact us with any updates to your resume. Please keep in mind that the positions require a six-month commitment, fluency in Spanish, and familiarity with the region's geography and culture.

Centro de Proteccion de Desastres (CEPRODE) requests one Crisis Corps Volunteer to work as a **Natural Parks and Disaster Preparedness Specialist** for a six month assignment. Duties: implement the Operations Plan for the Natural Protected Area National Park San Diego-La Barra; collaborate in the formation and functioning of the Community Civil Protection Committee for the Prevention and Mitigation of Disasters; support the follow-up to existing local committees for the prevention and control of forest fires in the park; help create an easy, non-technical Risk and Resource Map with communities; help elaborate a Community Civil Protection Plan for disaster prevention and risk mitigation; collaborate in the implementation of Evacuation Drills for floods. Mandatory Qualifications: knowledge of natural protected areas; experience with disaster prevention and risk mitigation plans; able to work independently and with little supervision; knowledge of forest fire prevention and control; fluent in Spanish.

The Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE) requests one Crisis Corps Volunteer to work as a **First Aid/Rescue Instructor** for a six month assignment. Duties: support the field coordinator in deciding which equipment to buy for equipping the municipal and community first aid brigades; with the field coordinator, determine the profile of the persons to train and prepare for the brigades; prepare the contents of the trainings on first aid and rescue; provide trainings to the first aid brigade members; support rescue activities when necessary. Qualifications: rescuer, firefighter, emergency worker, first-aid giver, or emergency nurse; experience in rescue in situations of flooding and landslides; strong knowledge of first aid and direct medical care;

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be completed online at www.peacecorps.gov/crisiscorps.

Send Crisis Corps application, resumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

knowledge of Latin-American culture; speak Spanish. Desired Qualifications: fluent in Spanish; ability to work in a team; have served as a volunteer in Central America.

The Salvadoran Foundation for Social Promotion and Economic Development (FUNSALPRODESE) requests one Crisis Corps Volunteer to work as a **Disaster Management Planner** for a six month assignment. Duties: develop and/or updates risk management plans with and for four municipalities and the micro-region of Southern Ahuachapan; support the technical team in processing relevant risk data—such as risk areas, resources, and previous disaster preparation trainings received by the communities; develop workshops to disseminate the risk management plans. Qualifications: social science degree in anthropology, sociology, social work, or related field; experience in disaster preparedness and risk management; experience with disaster action plans; experience giving trainings; knowledge of Latin American culture; language skills in Spanish.

Malawi*

**Volunteers for these positions will not depart until the start of the new year.*

The Ministry of Local Government and Rural Development in Malawi requests 12 Crisis Corps Volunteers to work as **HIV/AIDS Technical Assistants** at the district level. Duties: provide HIV/AIDS technical support to the director of planning and development, the district AIDS coordinator and the office of social welfare; assist with development of CBOs through capacity building, training, communication and resource identification; create and modify M&E tools and financial spreadsheets; strengthen relationships among stakeholders. Mandatory qualifications: BA in public health, social sciences, community development, or related fields; experience working with HIV/AIDS related programming, training, capacity building; strong management, strategic planning and program development skills, M&E, report writing; experience living and working in sub-Saharan Africa, preferably Malawi. Desired qualifications: MA in public health, organizational development, or related fields; experience conducting training

workshops; knowledge of local languages, including Chichewa.

Uganda

Wildlife Clubs of Uganda has requested a Crisis Corps Volunteer to work as an **Institutional Development volunteer** for a 6 month assignment. Duties include: assist in developing a financial/fundraising strategy; facilitate a stakeholders' discussion on developing and implementing the financial/fundraising strategy; facilitate training workshops in fundraising for Wildlife Club leaders; assist in developing information and fundraising packages for the Wildlife Clubs. Qualifications requested include an MA or other related degree, with experience in organizational development, fundraising and development of financial systems; experience in strategic plan design and implementation; experience in developing organizational policies and systems; experience in working with membership organizations or associations; training and capacity building experience

Child AID Uganda (CHAU) requests a Crisis Corps Volunteer to work as a **Strategic Planning and Resource Mobilization Specialist** for a six-month assignment. Primary duties and responsibilities include: working with project staff and selected orphans & vulnerable children (OVC) to develop a strategic plan - 2008-2012; building and strengthening staff capacities; implementing a monitoring and evaluation system, identifying resource mobilization strategies, and identifying and fostering links with municipal and regional government officials, private businesses, and other NGOs, FBOs and CBOs. Mandatory qualifications: any degree with experience in project planning and management, capacity building and training, at least two years experience working with HIV/AIDS related programs, experience working with donor agencies, proposal writing, and M&E. Desired qualifications: experience in Africa, knowledge of the President's Emergency Plan for AIDS Relief (PEPFAR or EP), knowledge of OVC, youth development or community development programs and strategies within the context of HIV/AIDS.

INTERNATIONAL PROJECT

COORDINATOR • Silver Spring, MD

Position available with Trees for the Future. Duties: initiates and manages tree-planting projects in the Caribbean and West Africa; some international travel required; assists in organizational operations such as fundraising, creating publications, and public relations. Qualifications: BA/BS; two or more years' overseas agroforestry or reforestation experience; excellent oral and written skills in English and French. Deadline: 11/25/2007. Phone: 301.565.1622; e-mail: corrie@treesfff.org; website: www.plant-trees.org.

URBAN PROGRAMS SPECIALIST • Silver Spring, MD

Position available with CHF International. Duties: provides technical support and oversees urban-related programs; drives new business development efforts for urban sector programs. Qualifications: four years' experience in urban programs; experience in urban upgrading, finance, or charrette methodologies; field experience implementing urban slum upgrading programs at a community level; familiarity with capacity building methods and issues; knowledge of and work experience in Africa and Asian Subcontinent; substantial field work with working familiarity of urban policy frameworks preferred; entrepreneurial skills and outlook; leadership skills; ability to motivate others in a team environment; demonstrated experience in project planning; excellent communication skills; experienced problem solver. For more information and to apply, visit www.chfinternational.org.

ASSOCIATE CAMPAIGNS DIRECTOR • Boston, MA

Position available with Corporate Accountability International. Duties: develops and implements organizing strategy with emphasis on the Challenging Corporate Control of Water Campaign; coordinates international, national, and regional actions and events; helps build and organize activist base; fosters relations with allied groups. Qualifications: commitment to social justice; five years' FT experience in a progressive social change organization; one to two years' international or national organizing experience; excellent written and verbal skills; ability to develop and execute plans. Salary: \$34,800–\$44,000. E-mail cover letter, résumé, and three references to jobs@stopcorporateabsue.org; phone: 617.695.2525; website: www.stopcorporateabsue.org.

COORDINATOR FOR FOUNDATION & CORPORATE RELATIONS • DC

Position available with World Wildlife Fund (WWF). Duties: reports to the Director of Foundation Relations and to the Director of Corporate Relations. Qualifications: BA/BS; minimum two years' demonstrated and progressively responsible work experience; strong proficiency in MS Word and Excel; experience with database management; strong writing, communication, and interpersonal skills. For more information and to apply, visit position #28039 at www.worldwildlife.org/about/jobs.cfm.

YOUTH OUTREACH COORDINATOR • Ketchum, ID

Position available with Environmental Resource Center. Duties: assists with an environmental education program for the district's elementary schools; implements a number of other school and youth oriented programs; helps involve young people in ERC's program set, including community awareness campaigns and clean up efforts. Qualifications: ability to commit to the full term of service; U.S. citizen, national, or lawful permanent resident; 18 years old; high school diploma or equivalent; desire to promote education and environmental stewardship; ethic of service; ability to communicate and interact in a positive, professional manner with various populations; must own a vehicle. Salary: \$11,100. Deadline: 11/15/2007. Phone: 208.726.4333; e-mail: craig@ercsv.org; website: www.ercsv.org.

CLIMATE CHANGE COORDINATOR • Ketchum, ID

Position available with Environmental Resource Center. Duties: develops programs and presentations that encourage changes in the community's carbon footprint; assists the ERC with its Co2mmit to Take Action program; assists local governments in assessing and crafting an action for their carbon emissions and assisting with local recycling outreach efforts. Qualifications: ability to commit to the full term of service; 18 years old; U.S. citizen, national, or lawful permanent resident; high school diploma or equivalent; understanding of environmental and recycling issues; ability to work independently and as part of an overall staff team; strong willingness to challenge oneself. Salary: \$11,100. Deadline: 11/15/2007. Phone: 208.726.4333; e-mail: craig@ercsv.org; website: www.ercsv.org.

COMMUNITY OUTREACH COORDINATOR • Ketchum, ID

Position available with Environmental Resource Center. Duties: plans and leads natural area tours and environmental education workshops; devises and implements outreach campaigns for the community. Qualifications: ability to commit to the full term of service; U.S. citizen, national, or lawful permanent resident; 18 years old; high school diploma or equivalent; desire to serve with people to promote education and environmental stewardship; ethic of service; ability to communicate and interact in a positive, professional manner with various populations. Salary: \$11,100. Deadline: 11/15/2007. Phone: 208.726.4333; e-mail: craig@ercsv.org; website: www.ercsv.org.

WRITER/EDITOR • DC

Position available with MSI. Duties: manages high profile communication activities for the Bureau of Legislative and Public Affairs program; writes, edits, and designs program documents; manages a project disseminating chronicles of USAID programs; supports the creation of USAID's annual report and public affairs materials. Qualifications: eight years' experience. E-mail cover letter and CV to mkenlay@msi-inc.com and recruitment@msi-inc.com; website: www.msiworldwide.com.

HIV/AIDS COMPLIANCE ACTIVITY MANAGER • DC

Position available with MSI. Duties: supports the Strategic Planning, Research, and Evaluation Activity for the Global Health Office of HIV/AIDS; works with Missions and partners on behalf of Global Health to strengthen their implementation and monitoring of compliance with HIV/AIDS legislative requirements; provides trainings; mobilizes technical experts; spearheads development of annual implementation plans. Qualifications: MA; five years' experience in M&E and international public health; USAID and HIV/AIDS experience required. E-mail cover letter and CV to mkenlay@msi-inc.com and recruitment@msi-inc.com; website: www.msiworldwide.com.

BUSINESS DEVELOPMENT ASSOCIATE • DC

Position available with MSI. Duties: writes corporate capability statements; reviews solicitation documents; assists in the coordination of proposals and drafting of biographical summaries and résumés; assists in consultant recruitment; contributes to the writing and editing of MSI marketing materials and

web content. Qualifications: BA in international relations or relevant degree; excellent writing and team work skills. E-mail cover letter and CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

PROJECT MANAGER • DC

Position available with MSI. Duties: supports current programs; assists in the development of new projects. Qualification: French fluency; excellent organizational skills; ability to prioritize; BA/MA plus one to two years' experience. E-mail cover letter and CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

CHIEF FINANCIAL OFFICER • DC

Position available with MSI. Duties: provides strategic leadership by working with the Executive Management Team to establish long-range goals, strategies, plans, and policies; responsible for the day-to-day management of MSI's finance functions. Qualifications: 10 years' financial management for USAID-funded organizations; in-depth understanding of USAID contracting mechanisms and rules and regulations; superior management skills and "big picture" thinking. E-mail cover letter and CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

ADMINISTRATIVE ASSISTANT, CONTRACTS DEPARTMENT • DC

Position available with MSI. Duties: files and manages electronic and paper filing systems; performs data entry; copies and scans documents; prepares cover letters. Qualifications: detail oriented, well organized, flexible, and motivated; ability to take initiative on new projects and prioritize multiple responsibilities. E-mail CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

CONTRACTS SPECIALIST • DC

Position available with MSI. Duties: executes and administers contracts for the procurement of supplies, services, construction, or research and development; uses formal advertising or negotiation methods; evaluates contract price and cost proposals; administers programs and close-out of contracts; develops policies and procedures for contracting and procurement work. Qualifications: two to four years' procurement experience for USAID contracts; demonstrated knowledge of USG contracting instruments; AIDAR, FAR, CFR, and other relevant regulations; English fluency and current U.S. work authorization. E-mail cover letter and CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

IRAQ PROGRAM RECRUITER • DC

Position available with MSI. Duties: leads recruitment efforts to source highly-skilled candidates in various technical areas; provides effective, transparent, and legally compliant international staffing services to the TATWEER project. Qualifications: five years' international development experience; prior experience recruiting field-based staff; experience interviewing and sourcing candidates; excellent organizational skills; professional demeanor; interest and experience in the MENA region and/or Iraq preferred. E-mail résumé to iraqrecruiting@msi-inc.com, attn: Iraq Recruiter; website: www.msiworldwide.com.

SENIOR PROJECT MANAGER • DC

Position available with MSI. Duties: manages, coordinates, and directs the implementation of complex international development projects; plans, designs, develops, and implements high quality projects in a timely, efficient, and cost effective manner. Qualifications: five years' progressively responsible experience related to international development project management, with three years' overseas experience preferred; BA in international development or related field required. E-mail résumé to recruitment@msi-inc.com, attn: Senior PM; website: www.msiworldwide.com.

PROJECT MANAGER • DC

Position available with Management Systems International. Duties: assists in the development of new projects; manages current projects. Qualifications: ability to prioritize within multitasking environment; diplomatic communication skills, particularly by e-mail; team focused approach; attention to detail; administrative and clerical skills; entrepreneurial approach to problem-solving; full fluency in English and Russian; copy editing experience preferred. E-mail cover letter and CV recruitment@msi-inc.com, subject: PM – Russian; website: www.msiworldwide.com.

MANAGER, MARKET RESEARCH • Alexandria, VA

Position available with American Diabetes Association. Duties: manages research projects, including survey development, sampling, survey deployment and tracking, data analysis, and final reporting. Qualifications: strong project management, relationship management, communication, and analytical skills; ability to develop and deploy qualitative and quantitative research tools; ability to translate data into actionable recommendations; BA in marketing; two to three years' market research experience;

advanced MS Office and SPSS skills; proficiency with online survey tools; familiarity with Claritas PRIZM. Deadline: 11/15/2007. For more information and to apply, visit http://careers.diabetes.org/job_detail.asp?user_id=&JobID=1068647; phone: 800.DIABETES.

SEDGWICK COUNTY EXTENSION AGENT, FAMILY AND CONSUMER SCIENCES • Wichita, KS

Position available with K-State Research and Extension. Duties: provides primary leadership in development, dissemination, and implementation of research-based educational programs to support successful families and the systems that serve them in communities. Qualifications: BA/BS with major course work; professional development and experience appropriate to the needs of the position; MA/MS preferred. Deadline: 11/12/2007. For more information and to apply, visit "Job Opportunities" at www.oznet.ksu.edu; phone: 785.532.5790; e-mail: swarner@ksu.edu.

DIRECTOR OF HUMAN RESOURCES & ADMINISTRATION • New York City

Position available with Trace Foundation. Duties: develops strategic human resources plans; manages recruitment; develops training; advises staff on international human resources; manages employee relations; establishes administrative procedures; ensures compliance; manages administrative budget. Qualifications: 10 years' experience in human resources or administrative capacity; five years' experience with international nonprofits; experience in multicultural environments. Deadline: 12/15/2007. Mail cover letter and résumé to Vinh Do, Global Recruitment Specialists, 7103 3rd Avenue, PMB 327, Brooklyn, NY, 11209; phone: 917.520.1928; e-mail: vinhdo@globalrecruitment.net; website: www.trace.org.

DATA & REPORTING SPECIALIST • Portland, OR

Position available with Outside In. Position available 30 hours per week, for two years. Duties: provides data collection, management, and reporting support for the Youth Department. Qualifications: experience with statistical extraction and analysis, data management, data quality assurance, and data summary reporting; experience with web-based applications; experience with basic SQL queries and SQL reporting services. Salary: \$12.50–\$13.50/hour plus benefits. E-mail: apply@outsidein.org; website: www.outsidein.org.

MIGRANT FARMWORKER OUTREACH PARALEGAL • Fort Myers, FL

Position available with Florida Rural Legal Services, Inc. Duties: travels throughout Florida during the harvest season; maintains contact with workers; provides legal education; assesses legal needs and provides litigation support to attorneys. Qualifications: good communication and writing skills; ability to work flexible hours; Spanish language required. Salary: \$18,500–\$38,500 plus benefits. Phone: 239.334.4554, ext. 115; e-mail: chris.larson@frls.org; website: www.frls.org.

INTERNATIONAL DEVELOPMENT FELLOWS PROGRAM • Baltimore, MD

Positions available with Catholic Relief Services (CRS). Positions available for 7/2008 placement. Duties: work for one year in CRS offices around the world in the sectors of agriculture, education, health, HIV and AIDS, microfinance, and peace building. Deadline: 12/3/2007. For more information and to apply, visit www.crs.org/fellows.

GOVERNMENT RESOURCES AND PROGRAMS COMMODITIES

MANAGER • Phoenix, AZ

Position available with Food for the Hungry. Duties: assists the Director of Government Finance by overseeing the Government Commodities area so as to manage sustainable growth in Title II, Food for Progress, and Food for Education commodities; supervises Regional Commodities Managers; standardizes Commodities Management; trains field and Government Resources and Programs department staff on the Commodities Tracking System; tracks commodities; supports Government Finance. Qualifications: proficient in MS Office Suite; excellent proofreading skills; understanding of accounting concepts; excellent communication skills; ability to problem-solve; strong decision-making skills; ability to travel; BA/BS. Phone: 877.780.4261; e-mail: jobs@fh.org; website: www.fh.org.

CHIEF EXECUTIVE OFFICER • Billings, MT

Position available with Girl Scouts of Montana and Wyoming. Duties: leads the transformation of three councils into one; provides vision and leadership in partnership with the Council's Board of Directors; directs the senior management team; manages the operations with a \$2.9 million budget, 40 staff, and 24 facilities. Qualifications: ability to attract and motivate volunteers and board members; skill in leading organizations through rapid change; five years'

comparable experience required; outstanding communications skills; experience in strategic planning, board governance, fundraising, and community relations; advanced education and training preferred. Salary: \$70K. Fax cover letter and résumé to 800.451.1451; phone: 800.221.6663; e-mail: evergreen.source@att.net; website: www.egreensource.com/MW.

TEACHERS • Philadelphia, PA

Positions available with Philadelphia Teaching Fellows. Positions available for the summer 2008 program. Duties: teach while attending classes to earn teaching certification. Salary: \$39,464. Deadline: 1/7/2008. Phone: 215.400.8687; e-mail: info@philadelphiateachingfellows.org; website: www.philadelphiateachingfellows.org.

COLLEGE SUCCESS COACH •

Portland, OR

Position available with InsideTrack. Duties: builds trusting relationships with a diverse student population by delivering informative coaching sessions on a weekly basis; maximizes the success of assigned roster of students; contacts and schedules weekly coaching sessions with all assigned students; persistently and proactively attracts students to attend coaching sessions. Qualifications: communicates effectively; comfortable delivering and receiving constructive feedback; strong organizational and time management skills; BA required with evidence of strong academic performance. Deadline: 12/31/2007. For more information and to apply, visit www.insidetrack.com/company/careers.asp; e-mail: jobs@insidetrack.com.

CHINA PROGRAM ASSISTANT • DC

Position available with Management and Engineering Technologies International. Duties: works on China forestry and natural resource projects; writes reports, work plans, and proposals; some travel required; monitors and reconciles budgets. Qualifications: ability to communicate well and work with partners; ability to speak and read Mandarin; natural resources management background and experience living and working in Asia preferred; U.S. citizenship required. Deadline: 12/1/2007. Fax: 915.772.2253; e-mail: mrosalez@meticorp.com; website: www.meticorp.com.

PRESS OFFICER • Boston, MA

Position available with Corporate Accountability International. Duties: works on media outreach and oversight of program operations; communicates with journalists; keeps records of media coverage; assists in training staff in media field; participates in fundraising

drives. Qualifications: commitment to social justice; two years' FT media experience with progressive social change organization; talented copywriter and editor; excellent written and verbal skills; ability to travel. Deadline: 12/1/2007. E-mail cover letter, résumé, and three references to jobs@stopcorporateabuse.org; phone: 617.695.2525; website: www.stopcorporateabuse.org.

DIRECTOR OF FINANCE • Chicago, IL

Position available with AIDSCARE, Inc. Duties: ensures that financial organizational plans and strategies are realized; collaborates with the team to understand all aspects and needs of financial operational development, and to effectively communicate financial operational objectives and strategic plans; directs an annual financial operating plan process; develops monitoring and reporting systems to measure progress against the plan; ensures sound financial and accounting practices. Qualifications: five to seven years' senior management experience; MBA or Master's in Finance Experience with relevant accounting standards and internal programs; experience in financial planning, forecasting, strategy, and effective communication; innovative thinker and problem solver. Deadline: 12/1/2007. E-mail: ssingleton@aidschicago.org; website: www.aidschicago.org.

DIRECTOR OF HIV/AIDS PROGRAMS • Cambridge MA, or Arlington, VA

Position available with Management Sciences for Health. Similar positions available in the roles in TB, Malaria, and MCH. Duties: provides vision and strategic leadership for the development and implementation of MSH's portfolio of activities addressing HIV/AIDS, with the overall goal of improving health outcomes in developing countries; contributes to the international policy dialogue; represents MSH at key global and regional forums; builds MSH's portfolio of new business building upon areas of core MSH technical strength; leads and supports the development of a team of professionals across all three MSH centers with skills in program design, implementation, and monitoring and evaluation. Phone: 617.250.9295; e-mail: jhogan@msh.org; website: www.msh.org.

ADMINISTRATIVE ACCOUNTANT • DC

Position available with World Learning. Deadline: 11/4/2007. For more information and to apply, visit www.worldlearning.org; e-mail: recruitment@worldlearning.org.

INTERNATIONAL DEVELOPMENT FINANCE MANAGER • DC

Position available with World Learning. For

more information and to apply, visit www.worldlearning.org; e-mail: recruitment@worldlearning.org.

HYDROGEOLOGIST/GEOLOGIST/

WATER RESOURCES • Lambertville, NJ

Position available with Uhl, Baron, Rana & Associates, Inc. Qualifications: MS or BS in geology, engineering, or hydrogeology; two years' experience; strong interest in applied science; self starter. E-mail CV to Vincent W. Uhl at vuhl@vuawater.com; website: www.vuawater.com.

BUSINESS DEVELOPMENT RESEARCH ANALYST • Baltimore, MD

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duties: reports to the Business Development Director; conducts business opportunity research; participates in proposal development, writing, and general administrative tasks as they pertain to business development. Qualifications: BA/BS; three years' relevant work experience; knowledge of federal legislation, finance, program planning, public healthcare standards, proposal writing, and human resources practices; experience with basic research and analysis; experience with business writing. Deadline: 11/15/2007. E-mail: hr@jhpiego.net; website: www.jhpiego.org.

SURVEILLANCE ADVISOR • DC

Position available with Public Health Institute/Global Health Fellows. Duties: provides HIV/AIDS-related expertise and guidance in data collection projects and studies; assists other USG agencies, multilateral organizations, and USAID partner organizations in design and implementation of cost-effective and relevant surveillance and survey programs. Qualifications: master's or doctorate degree in public health, health management, epidemiology, demography, or biostatistics; 10 years' experience managing surveillance and/or survey activities including design, data collection, analysis, and reporting in international settings; five years' experience working with sentinel surveillance systems; three years' experience with large population based surveys such Demographic Household Surveys (DHS). Deadline: 11/23/2007. E-mail: ghfprecruitment@ghfp.net; website: <https://www.ghfp.net/recruitment>.

TRAILS SPECIALIST • Seattle, WA

Position available with Mountains to Sound Greenway Trust. Duties: assists with management and development of trail construction; helps with improvement and maintenance projects. Qualifications: must be in excellent health. Deadline: 11/16/2007. Phone: 206.760.1594;

e-mail: info@mtsgreenway.org; website: www.mtsgreenway.org.

OUTREACH WORKER/DRIVER •

Pemberton, NJ

Position available with Southern Jersey Family Medical Centers Inc. Duties: makes regular visits to farm workers at the camps where they live; provides health education and assessments; works to improve the accessibility of health services by setting up medical and dental appointments at the centers and providing transportation. Qualifications: fluent in Spanish; experience in health education and farm worker issues preferred; willing to work evenings and occasionally weekends; must be at least 26 years old; good driving record. Salary: \$10.50/hour plus benefits. Deadline: 12/1/2007. Phone: 609.567.0200, ext. 4133; e-mail: carias@sjfmc.org; website: www.sjfmc.org.

CLINICAL HIV/AIDS NURSING

ADVISOR • Baltimore, MD

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duties: supports implementation of the NDOH's model for nurse-initiated and managed ART; advocates for and fosters a policy environment that will ensure that frontline nurses have the training, funding, and ongoing support they require for effective management of ART; works to strengthen inservice training and preservice education for nurses in South Africa. Qualifications: advanced degree in nursing, nursing/midwifery, or public health; eight years' professional senior experience in the public, private, university, or NGO sectors in South Africa; strong verbal, written, and presentation skills in English and at least one other South African language; knowledge of current evidence-based HIV/AIDS and Reproductive Health trends and best practices internationally and in South Africa. E-mail: hr@jhpiego.net; website: www.jhpiego.org.

International

VALUE CHAIN CONSULTANT • Jordan

Position available with CHF International. Duties: conducts Market Value Chain Analyses (MVCA) to encourage local market dynamic and IGP's value chain practices. For more information and to apply, visit www.chfinternational.org.

AFGHAN/PAKISTAN TRADE EXPERT •

Pakistan

Position available with MSI. Duties: assists with Competitiveness and Women's Economic Empowerment project design; conducts

an investigation and report of the existing situation (identifying key constraints and opportunities); proposes activities to increase trade; drafts sections for the Competitiveness and Women's Economic Empowerment projects. Qualifications: must be an expert in Pakistan-Afghanistan cross border trade; substantial regional and trade expertise. E-mail cover letter and CV to sdimon@msi-inc.com and recruitment@msi-inc.com; website: www.msiworldwide.com.

CHIEF OF PARTY • Yemen

Position available with MSI. Duties: responsible for all programmatic and administrative management; leads program start-up. Qualifications: 10 years' experience managing international development projects, preferably for USAID; prior Chief of Party experience and technical expertise in democracy and governance, particularly judicial or electoral reforms, anti-corruption, customs, or improving investment climates; Middle East experience required; Arabic fluency preferred. E-mail cover letter and CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

DIRECTOR OF FINANCE AND ADMINISTRATION • Pakistan

Position available with MSI. Duties: supervises a financial and administration team overseeing a variety of field offices, sub-contracts, and grants to organizations working in the Federally Administered Tribal Areas. Qualifications: extensive knowledge of and experience managing USAID contracts; experience managing sub-grants, preferably sub-grants under contract; prior experience working in South Asia and knowledge of Pashtu and/or Urdu strongly preferred. E-mail cover letter and CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

CHIEF OF PARTY • Sudan

Position available with MSI. Duties: leads an upcoming management and performance monitoring project in Sudan; responsible for program management and administration, as well as the "aid effectiveness" component. Qualifications: 15 years' experience in international development; prior CoP or Project Director experience required; experience in Sudan, Africa or other conflict locations strongly preferred; technical expertise in assessments and M&E, including experience with data collection and substantial reporting experience; prior experience with "aid effectiveness" programming preferred. E-mail résumé to recruitment@msi-inc.com, attn: Sudan CoP; website: www.msiworldwide.com.

TRANSLATORS AND INTERPRETERS • Sudan

Positions available with MSI. Duties: Qualifications: fully fluent in English, as well as Arabic or other local languages; prior translation and/or interpreter experience preferred; must be based in Sudan and available on short notice; must have current security clearance or be qualified to obtain security clearance; prior experience working with development organizations strongly preferred. E-mail résumé to recruitment@msi-inc.com, attn: Sudan Translation.

ORGANIZATIONAL DEVELOPMENT/ NGO CAPACITY BUILDING PROJECT DIRECTOR • Zambia

Position available with MSI. Position begins 11/2007 or 12/2007. Duties: serves as both the OD technical expert and the overall manager of the program. Qualifications: demonstrated expertise in the areas of organizational development and/or NGO capacity building; prior experience working in Africa on closely related international development programs; experience managing international development projects or OD components of larger projects strongly preferred. E-mail résumé to recruitment@msi-inc.com, attn: Zambia OD.

CHIEF OF PARTY • West Africa

Position available with MSI. Duties: leads an upcoming multi-country governance project in West Africa. Qualifications: prior Chief of Party experience; 10 years' international development project management; French and English fluency; technical expertise in good governance and local government and community improvement; prior West African experience and conflict mitigation experience. E-mail CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

CHIEF OF PARTY • Zambia

Position available with MSI. Duties: takes on the dual role of overall project lead as well as organizational development expert. Qualifications: demonstrated expertise in NGO strengthening and organizational development in an international development context; 10 years' international development experience, preferably at the Chief of Party level. E-mail CV to recruitment@msi-inc.com; website: www.msiworldwide.com.

MONITORING AND EVALUATION MANAGER • Pakistan

Position available with MSI. Duties: runs all M&E activities for a five-year program based in Peshawar, including management of a local M&E team. Qualifications: five years' M&E

experience for international development projects required; experience living in conflict areas; experience with managing M&E for USAID projects; proficiency in Pashtu preferred. E-mail cover letter and CV to kwheatley@msi-inc.com and recruitment@msi-inc.com; website: www.msiworldwide.com.

SHORT TERM HEALTH COORDINATOR, PAKISTAN • Pakistan

Position available with International Rescue Committee. Duties: coordinates and provides technical oversight to the earthquake response unit (ERU) health program. Qualifications: MD, with MPH preferred; five years' overseas experience, ideally in Asia, managing health programs; strong program management skills. Deadline: 12/15/2007. For more information and to apply, visit www.ircjobs.org.

PROGRAM MANAGER, IREX • Moscow, Russia

Position available with IREX. Qualifications: must be a U.S. Citizen or Permanent Resident; two years' experience with international education, development, and international exchanges; two years' experience with project design, grant management, and proposal development; experience with US DOS and USAID grant management; excellent financial management skills; experience with MS Excel; willing to travel extensively; excellent communication skills; supervisory skills; experience living and working in Eurasia; advanced Russian language required. To apply, e-mail resumes@irex.org, attn: EPD/RB/10-07; fax: 202.628.8189. No phone calls please.

GBV PROGRAM COORDINATOR • Liberia

Position available with American Refugee Committee International. Duties: responsible for overall management of ARC's GBV program in Liberia; assists the program management team with program development. For more information and to apply, visit www.arcrelief.org.

TANZANIA PROJECT ASSISTANT • Kigoma, Tanzania, East Africa

Position available with Sustainable Harvest Coffee Importers. Duties: supports the Quality Improvement Project near Gombe National Park; works closely with the Project Administrator; performs various tasks including office management, field visits, farmer training event planning, accounting, and overseeing of warehouse building projects. Qualifications: experience in grassroots agriculture and international development; experience

living in Africa; must speak English and Swahili fluently. Deadline: 11/15/2007. E-mail cover letter, two-page CV, and three references to libby@sustainableharvest.com, subject: Tanzania Project Assistant; phone: 503.235.1119; website: www.sustainableharvest.com.

COMMUNICATIONS COORDINATOR • Moshi, Tanzania

Position available with Amani Children's Home. Duties: communicates with donors; writes thank you letters; manages volunteers; meets with visitors and tourists; manages monthly sponsorship program; writes quarterly newsletters; updates the content of the website; runs annual holiday card fundraiser. Qualifications: commitment of two years; BA/BS; excellent written and verbal communication skills; professional experience in fundraising or communications; strong interpersonal skills; ability to prioritize and manage a demanding workload. Deadline: 11/15/2007. E-mail: alaena@amanikids.org; website: www.amanikids.org.

GHANA COUNTRY DIRECTOR • Accra, Ghana

Position available with Amend.org. Qualifications: must have an MPH; excellent program design and evaluation skills; entrepreneurial approach to problem solving; strong management skills. Deadline: 11/30/2007. For more information and to apply, visit www.amend.org/docs/Amend_GhanaCD.pdf; phone: 212.956.2119; e-mail: jobs@amend.org.

RING OF FIRE GROUP LEADER • Latin America

Position available with LEAPNOW. Position is from 1/2/2008 to 5/14/2008. Duties: leads eight to 10 male students ages 17 and older on a 'mythic and literal journey' following the geographical ring of fire from the Patagonia through Bolivia, Peru, Guatemala and Honduras; focuses on culture exchange and physically challenging activity. Qualifications: experience leading groups of young adults; travel experience in the relevant regions. Salary: \$4K plus trip expenses and medical insurance. Deadline: 11/15/2007. Download the application at www.leapnow.org/downloads/LeaderApplication.pdf; e-mail: tripsout@leapnow.org.

CHIEF OPERATING OFFICER • Tegucigalpa, Honduras

Position available with Prosperity and Democracy LLC. Duties: develops

and launches media products that create democratic values and access to information; trains, supervises, and evaluates staff in project management, business standards, and entrepreneurial values. Qualifications: experience supervising a midsize staff and a cross-cultural office; proven results oriented track record in a profit oriented business; successful track record in financial management and budget development; ability to build an efficient, effective team; knowledge of and firsthand work experience in Central America; excellent oral and written communication skills and listening skills; fluent in Spanish and English. Salary includes foreign post allowance. E-mail: employment@prosperity-democracy.com; website: www.prosperity-democracy.com.

DIRECTOR OF PROGRAM INNOVATION • Kenya

Position available with One Acre Fund. Duties: responsible for new program innovation and for laying infrastructure for long-term growth; executes four to eight “consulting-style” program innovations at any given time; manages both country-staff and American interns; mentors, develops, and hires personnel to staff successful innovations. Qualifications: three to 10 years’ post-undergraduate work experience in management and generalist setting; experience in top-tier management commit to living in rural Africa for two years; Kiswahili, Kinyrwanan or French language a plus. Deadline: 11/30/2007. Send résumé, GPA, and test scores to 330 Myrtle Street, Redwood City, CA 94062; e-mail: paul.youn@oneacrefund.org; website: www.oneacrefund.org/DirProgInnov.doc.

PROJECT MANAGEMENT CAPACITY BUILDING • Phnom Penh, Cambodia and Vientiane, Laos

Position available with Digital Divide Data (DDD). Duties: implements DDD’s Project Management process for client work; trains next cohort of project managers; works with DDD’s technology and operations team to improve and document project workflow. Qualifications: three years’ Project Management experience in IT or related field; BA/BS or MA; experience with capacity building in developing countries. Salary: \$800/month plus travel expenses. Deadline: 11/16/2007. Phone: 215.967.1152; e-mail: cbp@digitaldividedata.org; website: www.digitaldividedata.org.

TECHNOLOGY TRAINER • Vientiane, Laos

Position available with Digital Divide Data. Duties: builds up the technology team for Systems Administration, Database Development,

XML, and Networking; supervises the teaching staff for DDD’s Technology Curriculum in the 150+ person Vientiane office. Qualifications: relevant technical background and experience with capacity building in developing countries. Salary: \$800/month plus travel expenses. Deadline: 11/16/2007. Phone: 215.967.1152; e-mail: cbp@digitaldividedata.org; website: www.digitaldividedata.com.

GENERAL MANAGER MENTOR • Battambang, Cambodia

Position available with Digital Divide Data. Duties: serves as a hands-on mentor for one of DDD’s managers to help scale the Battambang Operations Center from 35 to 100 staff over the course of 12 months. Qualifications: proven operational and general management experience; experience managing growth preferred. Salary: \$800/month plus travel expenses. Deadline: 11/16/2007. Phone: 215.967.1152; e-mail: cbp@digitaldividedata.org; website: www.digitaldividedata.org.

PROGRAM ASSOCIATE (1-YEAR INTERNSHIP) • Nyamasheke, Rwanda

Position available with One Acre Fund. Qualifications: BA/BS from top-tier university; fluency in French; proven project management skills; combination of strong leadership skills and humble approach to service; willingness to commit to one year’s living in rural Rwanda. Deadline: 12/1/2007. Phone: +25008741343; e-mail: eric.pohlman@oneacrefund.org; website: www.oneacrefund.org.

SUMMER COMMUNITY SERVICE TRIP LEADER • North/Central/South America, Caribbean, Asia

Position available with Visions Service Adventures. Position is for six to 10 weeks, starting 6/2008. Duties: mentors teens and supervises project sites, recreational activities, cross-cultural expeditions, and daily living in safe, challenging environment. Qualifications: must be 22 or older; experience leading and teaching teens; genuine team player mindset a requisite; work attitude that is cooperative, positive, safety-conscious, and community spirited; certified in First Aid, CPR, and Water Safety; construction skills; experience in different cultures; French and Spanish fluency are pluses. Salary: \$260/week plus room, board, and travel. Deadline: 4/30/2008. Phone: 717.567.7313; e-mail: info@VisionsServiceAdventures.com; website: www.VisionsServiceAdventures.com.

NYALA FINANCE MANAGER • Darfur, Sudan

Position available with American Rescue Committee. Duties: oversees financial activity

and reporting; coordinates human resources; supports administrative requirements for the Nyala branch office. Qualifications: one to three years’ experience in finance or management for an NGO; experience in multicultural and international programs; BA in finance, accounting, or related experience; strong computer skills in MS Excel, Word, Outlook, and accounting software; ACCPAC experience strongly preferred; excellent written and oral communications skills; leadership skills; ability to prioritize multiple tasks. Phone: 612.607.6483; e-mail: anthonyi@archq.org; website: www.arcrelief.org.

DEPUTY DIRECTOR OF OPERATIONS AND FINANCE • Tanzania

Position available with International Rescue Committee. Duties: provides coherence and integration between all operational units in the Tanzania country program; ensures that policies and procedures are developed and applied consistently and equitably in support of program service delivery. Qualifications: BA; five years’ experience in U.S. Government grants and contracts finance and procurement or five years’ experience dealing with compliance issues in a multicultural setting; graduate degree in business administration, finance, law, or related field and two years’ field procurement experience desired; demonstrated experience and knowledge, preferably four years of progressive senior level work experience in a nonprofit finance, logistics, administrative, and compliance activities. For more information and to apply, visit www.ircjobs.org.

FINANCE CONTROLLER • Kabul, Afghanistan

Position available with the International Rescue Committee. Duties: holds overall policy and management responsibility for the finance and accounting functions for the country program; exercises key responsibilities in the areas of Compliance, Training and Outreach, and oversight of relevant Technical Management and Systems; continues the capacity development of the national finance team. Deadline: 12/1/2007. For more information and to apply, visit www.ircjobs.org.

COMMUNITY HEALTH EDUCATION VOLUNTEER • Thailand

Position available with American Refugee Committee International. Duties: assists project coordinators with planning and coordinating community health education and outreach activities such as Community Health, Reproductive and Child Health, GBV, and Water and Sanitation. Qualifications: ability to train health workers at a basic level and upgrade



their knowledge and skills; health education or education training and/or experience; master's degree in Public Health or public health experience. Salary: \$300/month plus housing. Phone: 612.872.7060; e-mail: anthonyi@archq.org; website: www.arcrelief.org.

HIV/GBV PROGRAM OFFICER • South Sudan

Position available with American Rescue Committee. Duties: focuss 75% of time on the HIV/GBV prevention and response programs in Kajo Keji; coordinates HIV/GBV prevention and response activities within Kajo Keji; focuses 25% of time on working with other relevant programs in other areas of operation; ensures that all technical activities are implemented in a their knowledge and skills; health education or education training and/or experience; master's degree in Public Health or public health experience. Salary: \$300/month plus housing. Phone: 612.872.7060; e-mail: anthonyi@archq.org; website: www.arcrelief.org.

HIV/GBV PROGRAM OFFICER • South Sudan

Position available with American Rescue Committee. Duties: focuss 75% of time on the HIV/GBV prevention and response programs in Kajo Keji; coordinates HIV/GBV prevention and response activities within Kajo Keji; focuses 25% of time on working with other relevant programs in other areas of operation; ensures that all technical activities are implemented in a timely manner; provides technical and training support to beneficiaries. For more information and to apply, visit www.arcrelief.org.

Intern/Volunteer

OAXACA OFFICE BUSINESS INTERN • Oaxaca City, Oaxaca, Mexico

Position available with Sustainable Harvest Coffee Importers. Duties: works closely with the Oaxacan office team to examine means of increased profitability; assigned to a specific business school project to complete during an academic or summer semester. Qualifications: MBA student; highly independent; adventurous; experience living abroad; fluent in Spanish and English. Deadline: 11/30/2007. Phone: 503.235.1119; e-mail: Libby@sustainableharvest.com; website: www.sustainableharvest.com.

TANZANIA PROJECT INTERN • Kigoma, Tanzania, East Africa

Position available with Sustainable Harvest Coffee Importers. Position is for a six- to

12-month period. Duties: supports the Quality Improvement Project near Gombe National Park; works closely with the Project Administrator. Qualifications: highly independent and adventurous; experience living abroad in developing nations; knowledge in Swahili or ability to speak the language fluently. Deadline: 11/15/2007. E-mail cover letter, two-page CV, and three references to libby@sustainableharvest.com, subject: Tanzania Project Intern; phone: 503.235.1119; website: www.sustainableharvest.com.

CONSERVATION ASSOCIATE/ INTERNSHIP • Naples, FL

Position available with Conservancy of Southwest Florida. Position is for six to nine months. Duties: works with interpretive programs for children and adults; cares for injured wildlife; monitors development and environmental policy; works on research projects. Qualifications: minimum of senior in college; strong commitment to the conservation of biodiversity, environmental quality, and natural resources. Salary: \$150/week plus housing, insurance, uniform shirts, and laundry. Phone: 239.403.4213; e-mail: internships@conservancy.org; website: www.conservancy.org.

FARM INTERN • Gainesville, FL

Position available with Rosie's Organic Farm. Duties: involves in all aspects of organic vegetable growing, including seeding, transplanting, weeding, harvesting, and marketing at local farmer's markets and 100-member CSA. Qualifications: ability to perform manual labor outdoors in various weather conditions; good interpersonal communication skills. Salary: \$200/week plus housing and utilities. Deadline: 1/1/2008. Phone: 352.331.1804; e-mail: rosiesfarm@mindspring.com; website: plowharesca.org.

ENVIRONMENTAL EDUCATION OPPORTUNITIES • Baltimore, MD

Positions available with Irvine Nature Center. Positions begin 2/2008 or 6/2008. Duties: lead nature activities at Baltimore City schools and on-site nature walks for kids. Stipends available. For more information and to apply, call Bonnie Gallo Minkler at 410.484.2413, ext. 24; e-mail: minklerb@explorenature.org.

Education

MONTEREY INSTITUTE • Monterey, CA

The Monterey Institute of International Studies offers scholarships ranging up to \$14K for

qualified RPCVs interested in the following internationally-focused graduate programs: MBA, International and Environmental Policy Studies, Public Administration, Translation and Interpretation, TESOL and Teaching Foreign Languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. Phone: 831.647.4123; 800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu.

GRADUATE SCHOOL FUNDING OPPORTUNITY • Fort Collins, CO

The Sociology Department at Colorado State University is offering a research assistantship to one graduate student interested in this topic. Candidates must apply to the center and gain acceptance into the graduate program. The department also offers teaching assistantships. All graduate applications received by 1/15/2008 will be automatically considered. For more information and to apply, visit www.colostate.edu/depts/sociology/cfats/ and www.colostate.edu/Depts/Sociology/graduate/apply.html.

SOCIAL WORK SCHOLARSHIPS • St. Louis, MO

The George Warren Brown School of Social Work at Washington University offers two \$35K John F. Kennedy Scholarships annually to RPCVs. Earn a master's degree in social work (MSW) in two years' full-time study at the institution. Six concentrations and specializations are offered, including management, social and economic development, children, youth, and families, gerontology, health, and mental health. Phone: 314.935.6676; e-mail: msw@wustl.edu; website: gwweb.wustl.edu.

GRADUATE RESEARCH ASSISTANT • East Lansing, MI

Michigan State University is offering a graduate research assistant position. Work with faculty researchers on topics related International Development Economics, Environmental and Natural Resource Economics, Food, Agribusiness and Resource Industry Management, or Regional Growth Economics. Take graduate level classes and progress towards MS or PhD degree. Qualifications: international experience; undergraduate courses in microeconomics, calculus, and statistics; interest in creating and using economics, management, and policy tools to improve the world; interest in a career in academia, nonprofit sector, government, or for-profit sector. Salary: \$18K plus tuition and health benefits. Deadline: 1/15/2008. Phone: 517.355.4563; e-mail: aecgrad@msu.edu; website: <http://aec.msu.edu/grad.htm>.

GATES PUBLIC SERVICE LAW SCHOLARSHIP PROGRAM • Seattle, WA

The Gates Public Service Law Scholarship Program awards five scholarships on an annual basis to first year students entering the UW School of Law J.D. program. Each Gates PSL scholarship award covers tuition, books, room and board, and summer stipends to support public service law work. Acceptance of a Gates PSL scholarship represents a commitment on the part of each Scholar to work in public service for five years following graduation. For more information and to apply, visit www.law.washington.edu/GatesScholar/index.html.

FELLOWS PROGRAM IN PUBLIC AFFAIRS • Los Angeles, New York, Pittsburgh, San Francisco, St. Louis

The Coro New York Leadership Center offers a Fellows Program in Public Affairs. This is a nine-month, full-time, post-graduate leadership training program that introduces individuals to all aspects of the public affairs arena. The program seeks individuals with a strong commitment to play a meaningful role in society, offering opportunities to work closely with individuals and institutions that influence decision-making. The training combines experiential learning, face-to-face interaction with important decision-makers, and development in analytical, group governance, and communication skills. Qualifications: BA/BS or equivalent. Stipends are available based on financial need. Deadline: 1/11/2008. Phone: 212.248.2935, ext. 242; e-mail: slee@coronewyork.org; website: www.coronewyork.org.

MASTERS DEGREE FOR GLOBAL & INTERNATIONAL STUDIES • Santa Barbara, CA

The University of California at Santa Barbara offers an MA degree in Global and International Studies. The two-year degree program is for students planning further graduate study, or to prepare for employment in international non-governmental organizations (NGOs), businesses, or government. The six month internship and academics focus on the intellectual as well as practical challenges facing those who seek to serve in the growing "third sector" of nonprofit, non-governmental organizations. Qualifications: BA from an accredited institution; must have taken the GRE. Deadline: 12/15/2007. For more information and to apply, e-mail Graduate Program Advisor Jesse Marie at jmarie@global.ucsb.edu; phone: 805.893.4668; website: www.global.ucsb.edu/magis.

EARN YOUR MASTER'S OR DOCTORATE IN EDUCATION AT USC • Los Angeles, CA

The University of Southern California offers a master's or doctorate in Education. Programs offered include ME in Educational Psychology/Instructional Technology, MAT and Teaching Credential (13-month program), MMFT, ME in School Counseling, ME in Postsecondary Administration and Student Affairs, MS in TESOL, ME in TEFL, Ed.D., Ph.D. in Urban Education. Qualifications: GRE of 1000 or above; GPA of 3.0 or above. Phone: 213.740.0224; e-mail: soeinfo@usc.edu; website: www.usc.edu/education.

GRADUATE OPPORTUNITIES • Various

National Science Foundation Integrative Graduate Education Research and Traineeships (IGERT) Graduate Programs offer PhD traineeship opportunities. Receive a \$30K annual stipend with waiver of tuition and fees. There are 140 National Science Foundation sponsored programs across the country seeking students interested in pursuing graduate degrees in the areas of science, mathematics, engineering, and technology. IGERT programs equip PhD scientists and engineers with the technical, professional, and personal skills needed to meet the career demands of the future. For more information and to apply, visit www.igert.org; e-mail: questions@igert.org; phone: 866.593.9103.

Americorps/VISTA

AMERICORPS ESL/CASE MANAGERS • Jersey City, NJ (positions also in West NY)

Positions available with International Institute of New Jersey. Duties: work in the ESL, Employment, and Resettlement Departments. E-mail cover letter and résumé to Julie Castner at jcastner@iinj.org; phone: 201.653.3888, ext. 114; website: www.americorps.gov.

AMERICORP*VISTA LEADER • Seattle, WA

Position available with Solid Ground - MLK VISTA Corps. Duties: works with co-leader to provide support for the 30-member VISTA team; focuses on member support and development, member recruitment, and community outreach; works with co-leader and program supervisor to design and implement a year-long social justice curriculum, full of trainings, workshops, and creative approaches to undoing institutional

racism. Qualifications: commitment to and passion for social justice and community service; must be at least 18 years old; U.S. citizen or permanent resident; completion of two years of service with the Peace Corps. Salary: \$1149/month. Deadline: 11/30/2007. Phone: 206.957.4779; e-mail: clairew@solid-ground.org; website: www.solid-ground.org.

FIELD TEAM LEADER, AMERICORPS • Trout Lake, WA

Position available with Northwest Service Academy. Duties: facilitates the creation of a strong and collaborative team; advocates member needs; assists NWSA staff with member-based issues; coordinates team meetings and trainings; ensures that the team completes all service related paperwork; works with a team to complete projects such as watershed restoration, trail construction, and invasive species removal. Qualifications: ability to handle physical work, transport teams safely, and interact professionally with sponsors and team members; desire to serve with people to promote environmental stewardship; 21 years of age; valid driver's license; ability to commit entire term of service. Salary: \$1009/month plus \$4,725 education award. Phone: 509.395.3465; e-mail: amanda.lawrence@esd112.org.

AMERICORPS VOLUNTEER • Glenmoore, PA

Position available with Camphill Soltane. Position lasts until 8/3/2008. Duties: works with people with special needs and international volunteers; engages in cooking, organic gardening, classroom support, arts, sports, community-building, and cultural life. Qualifications: people person; team skills. Salary: AmeriCorps Education Award of \$4725 plus room, board, stipend, and health insurance. E-mail Anne-Marie McMahon at amcmahon@camphillsoltane.org; phone: 610.469.0933; website: www.camphillsoltane.org.

AMERICORPS VISTA LEADER • Western New York, NY

Position available with West Seneca Youth Bureau. Duties: enhances member communications; assists with recruitment, fund development, project development, and project completion to enhance the overall impact and quality of the WSYB AC VISTA project. Qualifications: BA/BS; a completed term of VISTA or Peace Corps; desire to grow professionally; enthusiasm for service. Salary: \$12,780/year plus \$4,725 education award. Phone: 716.558.3328; e-mail: kcasey@wsyb.org; website: www.americorps.org.

Hotline



For Returned Volunteers / From the Office of Domestic Programs



RPCV Career Development Event

Washington, D.C.
December 3-5, 2007

Don't miss this opportunity to hone your job-hunting skills! Ensure that your résumé and cover letter are polished and professional. Practice the arts of interviewing, networking, and making effective small talk at this two-day event especially for RPCVs. Put your skills to the test at the RPCV Career Fair on day two—over 30 international, domestic, private and public sector organizations will attend!

To register, contact Returned Volunteer Services,
202.692.1430,
rvsevents@peacecorps.gov.

A full schedule of events is at
www.peacecorps.gov/rpcv/events.

Sponsored by the Office of Domestic Programs,
Returned Volunteer Services,
United States Peace Corps

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer : *When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.*



Peace Corps' Office of Domestic Programs, Returned Volunteer Services Introduces SIGI³

What is SIGI³?

SIGI³ helps students and other job seekers create a career plan that's right for them.

SIGI³ is a highly interactive career assessment tool that is designed to help you make informed and rational decisions about your field of study and career. SIGI³ can help you assess your work-related values, interests, and skills. SIGI³ will help you examine key motivators and match work-related values, interests, and skills to educational and career pathways. First you will enter your work-related preferences, and then SIGI³ will search its built-in library and find those careers that most closely match your preferences. SIGI³'s library is so large that it may well find career options that you never even considered or knew existed!

SIGI³ takes the confusion out of career and educational planning. Straightforward instructions and logical sequencing will enable you to work independently, right from the start. You can work through the program at your own pace, moving steadily toward your personal goals.

How do I register for access to SIGI³?

In order to gain access to SIGI³, follow these simple instructions:

Step 1: In order for you to register for a SIGI³ account, you must submit to RVS (rvsinfo@peacecorps.gov) an email request containing your full name, country and dates of Peace Corps service.

Step 2: Wait for a reply email! Upon receipt of this email, a member of the RVS staff will provide you with the link to the SIGI³ page and the access code necessary to register for a SIGI³ user account.

[Please note the licensing restriction at the bottom of this page. Upon receipt of the access code, you are prohibited from sharing it with anyone else. Any requests to use SIGI³ must be authorized by Returned Volunteer Services.]

This access code is the first of 2 logins required to access SIGI³. Each time you wish to access SIGI³, you will be prompted to input the access code before being directed to the main Login Page.

Step 3: Once you have entered the access code, you will come to the Login page. You will have to register a user ID and password in order access SIGI³. To create a new SIGI³ user ID, click on the "I want to create a new SIGI³ ID" link.

Step 4: Input your new User ID and password and click on the Login button. Upon entering SIGI³ for the first time, click on the INTRODUCTION button. This section will teach you how to navigate through SIGI³.

SIGI³ software integrates self-assessment with in-depth and up-to-date career information that is easy to use and will provides you with a realistic view of the best educational and career options for your future success. This program is a useful tool and while SIGI³ will not tell you what to do with your life, it will generate options, provide information, and teach you how to make decisions. SIGI³ will help create a career plan that's right for you!

*****SIGI 3 is licensed to the United States Peace Corps.
Use of this license by individuals not officially and directly authorized by
Peace Corps' Office of Domestic Programs/Returned Volunteer Services
is prohibited.*****



“The logic of the Peace Corps is that someday we are going to bring it home to America.”
President John F. Kennedy, 1961

Go to <http://www.peacecorpsconnect.org/free>
to activate your FREE one-year membership in the National Peace Corps Association
and any of its 130+ groups based on country of service, geographic region,
or interest. Also, explore jobs and graduate programs
through their online Career Center.

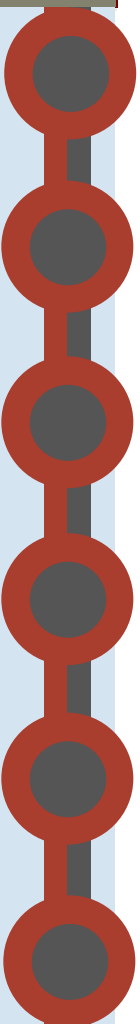
All RPCV groups are nonprofit organizations of returned Peace Corps Volunteers, former staff, and friends, and are not part of Peace Corps. This posting is for informational purposes only and should not be considered either as an endorsement or promotion of any particular organization.

online passwords

Returned Volunteer Services offers RPCVs free online passwords to six job bulletins:

- International Career Employment Weekly
- Environmental Career Opportunities
- Public Health Jobs Worldwide
- Alliance for Conflict Transformation
- Ethical Jobs
- InterAction

To receive free online passwords, e-mail rvs@peacecorps.gov. Please specify which job bulletin(s) you would like to receive. Include your name, country of service, and dates of service in your request.



Promote World Peace and Friendship During Peace Corps Week February 25 - March 3, 2008



Remember the friends you made in your host country? Remember the special moments you shared that helped you understand one another? Relive those memories by sharing stories about your Peace Corps experience with your community at home—and help Americans increase their understanding of the world and its people.

Join thousands of RPCVs nationwide in “bringing the world home,” by participating in Peace Corps Week 2008. REGISTER ONLINE TODAY at www.peacecorps.gov/pcweek to reserve your free presentation kit. Visit the site periodically for new ideas, suggestions, and resources to help you prepare your presentation.

Questions? Contact us at pcweek@peacecorps.gov or by phone, 800.424.8580, ext. 1961.

