



Hotline

For Returned Volunteers /
From the Office of Domestic Programs

Hot Resources

Highlights

Federal Career Week

November 27 to December 1, 2006

This event will be held at
Paul D. Coverdell
Peace Corps Headquarters
1111 20th Street NW
Washington, DC 20526

Visit

www.peacecorps.gov/rpcv/events
for event updates.

(more information on pages 15-16)

Peace Corps Hotline

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To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

What is a GS level?

The General Schedule ("GS") pay system is the main pay system of the Federal government. It consists of 15 grades, from grade 1 to grade 15, each of which is defined in law in terms of difficulty and responsibility of work. The majority of recently Returned Volunteers may qualify for positions at the GS-5 to GS-9 levels.

ABCs of Federal Internships

By Tamara Webb, Returned Volunteer Services



As part of the week-long series of events during Federal Career Week, the Office of Returned Volunteer Services will host a Federal internships panel. The 90-minute panel will begin on Day 2 of Federal Career Week, Tuesday, November 28 at 1:30pm. It is a must attend for those seeking exposure to employment in the federal government.

Federal internship programs can be confusing to understand and will vary based on governing authorities and policies. For example, some programs operate under a common directive but may have different titles at particular agencies. Some programs are available only to students, while others require graduate degrees. Some programs are paid, while others are not. Some programs last two months, while others last two years. In recognition of such variance, this internship panel is likely to offer a little something for everyone. This panel of policy experts, internship program coordinators, and proponents of aggressive federal recruitment and hiring practices will be on-hand to discuss details of programs and will appeal to a diverse audience.

What's the basic purpose of internships?

Most jobs require experience, but how do you get experience in indus-

tries that you barely know and industries that are not clearly identified on your career map? Internships are one line of attack. Structured internships are ways to explore the systems, through hands-on experience in applying, matriculating, and transitioning through and from a particular organization. Internship programs help you network with professionals and provide you with the tools to tackle the challenges presented by full-time work in your field of interest. They also offer the potential for you to develop new questions about your career goals and interests. These questions can be used in identifying and more easily screening future opportunities in a target career field.

Federal Internships Myth-Busting

The same basic principles of internships mentioned above apply to federal internships. The purpose of Federal internship programs is to attract exceptional men and women to the Federal workforce who have diverse professional experiences, academic training, and competencies, and to prepare them for careers in analyzing and implementing public programs. There are, however, unique qualities and impacts, some deliberate and others incidental, of the programs. Myths about Federal work primarily

include: the idea that there are but a few ways to enter the federal workforce, and the idea that qualifications for Federal jobs are fairly similar. Neither myth holds much water. The Federal Government simply does not have the benefit of being true to either one of them. There is too much work to be done; much of it under increasing specialization. Exceptional men and women are needed now.

Federal human resources (HR) professionals today face a critical challenge with enormous implications for the rest of the government. Many of the government's most experienced workers are approaching retirement. As a result, the Administration has recently boosted efforts to recruit the highest caliber people to the Federal workforce, develop their professional abilities, and retain them in Federal departments and agencies. A variety of programs have been established, under Executive Order, to meet these goals. Three large-scale programs are the Federal Career Intern Program (FCIP); the Student Educational Employment Program (SEEP), which includes both the Student Temporary Employment Program (STEP) and the Student Career Education Program (SCEP); and the

Continued on page 14

PUBLIC SECTOR

ECOLOGIST • Alamo, TX

GS-9/11 position available with U.S. Fish and Wildlife Service. Duties: plans and implements upland restoration programs for the Lower Rio Grande Valley National Wildlife Refuge; takes the lead in rare plant and endangered species conservation; supervises staff of two. Qualifications: fluent in Spanish preferred; must be able to obtain Texas pesticide applicators certificate; good organization skills and strong background in botany and plant identification; good knowledge of restoration methods and techniques. Salary: \$42,955–\$67,567. Deadline: 11/13/2006. For more information and to apply, phone Ken Merritt at 956.784.7591; e-mail: kenneth_merritt@fws.gov.

SENIOR INTERNAL DISPLACEMENT AND PROTECTION ADVISOR • DC

Position available with the Office of U.S. Foreign Disaster Assistance (OFDA). Duties: plays a central role in the development of policy and strategies for humanitarian assistance to internally displaced persons (IDPs) and other designated vulnerable groups. For more information, visit www.globalcorps.com or phone Amy Feldman at 202.661.9377; e-mail: afeldman@globalcorps.com.

COMMUNITY PLANNING EDUCATOR • Kenosha and Racine Counties, WI

Position available with University of Wisconsin-Extension. Duties: facilitates community decision-making, partnerships, and change around significant issues through culturally-sensitive educational

programming; collaborates with the Department of Planning and Development in Kenosha and Racine Counties and Southeastern WI Regional Planning Commission (SEWRPC) to implement the comprehensive planning process and public participation plans in each county; incorporates pertinent research findings into educational programs designed to address primary issues of comprehensive planning, intergovernmental cooperation, and public participation efforts related to “Smart Growth” and local officials. For more information and to apply, visit www.uwex.edu/ces/hr.

FIELD ENGINEER • Window Rock, AZ

Position open with the Indian Health Service (IHS), USPHS. IHS projects provide first time service to Navajo families that do not have water in their homes. Duties: manages water and sanitation projects on the Navajo Reservation, including engineering design and construction supervision. Qualifications: BS or higher in civil or environmental engineering. For more information and to apply, phone Adam Bjornstedt (RPCV, Jamaica) at 928.871.1350; address: Office of Environmental Health, P.O. Box 9020, Window Rock, AZ 86515; fax: 928.871.1462; e-mail: adam.bjornstedt@ihs.gov.

PROGRAM SPECIALISTS AND ACCOUNTANT • San Francisco

GS-7/9/11 positions available with USDA Food and Nutrition Service (FNS). Positions include GS-7/9/11 program specialists and one GS 9/11 accountant. Duty: provides policy guidance and oversight for state offices administering FNS programs. Qualifications: strong oral and written

communication skills required; analytical and problem solving ability required; related experience preferred; overnight travel required. Merit System applications procedures must be followed. Deadline: 11/22/2006. For more information, visit www.fns.usda.gov; phone: 415.705.1314; e-mail: mavis.buchholz@fns.usda.gov.

PARK RANGER • San Jose, CA

Position available with the City of San Jose. Duties: assists with visitor services and resource protection; greets visitors and explains park features; fee collection; rescue and fire suppression; patrols parks; rules enforcement; works on conservation projects. Qualifications: ability to work some weekends and holidays. For more information, e-mail Gina Aning at gina.aning@sanjoseca.gov.

HEALTH AND DISABILITIES COORDINATOR • Watsonville, CA

Position available with Pajaro Valley Unified School District and Migrant Head Start. Duties: oversees seasonal staff, documentation of child health, dental health, disabilities, and family support services; coordinates child health and care plans; trains staff and parents; manages record keeping system. Qualifications: nursing degree or BA in health field with three years' supervision, monitoring, or case management experience; proficient in English and Spanish. Salary: \$41K–\$49K. For more information and to apply, visit www.pvusd.net; phone: 831.786.2145; fax: 831.761.6018; address: Pajaro Valley Unified School District, Human Resource Center, 294 Green Valley Road, Watsonville, CA 95076; e-mail: marylou_masters@pvusd.net.

PROGRAM ASSISTANT • DC

Temporary position available with the U.S. Department of State and the Orientation and In-Processing Center. This is a one year position. Duties: provides support to Mission in Iraq, including database, travel authorizations, clearances, training, and processing. Qualifications: must be immediately available; must be customer oriented and dependable; attentive to details; willing to assist other team members as workloads require; BA or equivalent preferred with minimum three years' office experience; must be U.S. citizen. E-mail cover letter and résumé to R&Rrecruit@irgld.com with “Program Assistant” in the subject line.

PROVINCIAL RECONSTRUCTION TEAM (PRT) ADVISOR • DC

Temporary position available with the U.S. Department of State. This position runs 6 to 12 months. Duties: supports provincial and city level economic development and reform. Qualifications: BA; minimum five years' economic development experience with U.S. government agency or international organization and donor; USAID experience preferred; Arabic language and experience desirable; advanced oral and written

HOT! OPPORTUNITIES

PEACE CORPS WEEK DATABASE ASSISTANT • DC

Temporary position available with the Peace Corps to assist with Peace Corps Week (2/26/2007 to 3/4/2007). This full-time position runs from 12/11/2006 to 3/16/2007 in the Peace Corps Office of Domestic Programs. Duties: enters data from incoming reply cards sent in by RPCVs; responds to e-mail and telephone inquiries about Peace Corps Week; maintains database; provides logistical support for Peace Corps Week related activities. Qualifications: excellent oral and written communication skills; careful attention to detail; ability to handle multiple projects simultaneously; data entry experience. Salary: \$16.55/hour (FP-7/01). Send cover letter and résumé to Peace Corps Week Coordinator, Domestic Programs, 2nd Floor, 1111 20th Street NW, Washington, DC 20526; fax: 202.692.1421.

PROGRAM DEVELOPMENT COORDINATOR • DC

Position available with the Kennedy Center. Duties: assists in planning and implementation of educational programs that foster understanding of cultural and individual diversity and build capacity to create inclusive learning environments. Qualifications: BA in education, special education, arts, nonprofit management, or related field; minimum three years working in project coordination for nonprofit, education, arts, or disability organizations; oral and written Spanish required; international or cross-cultural experience required. For more information and to apply, visit www.kennedy-center.org.

communication skills required; U.S. citizenship preferred. Send cover letter, résumé, references, and availability to R&Rrecruit@irgld.com with "PRT Iraq" in the subject line.

PRIVATE SECTOR

STRATEGY COORDINATOR • Herndon, VA
Position available with Reston Interfaith and Project Hope and Harmony. Duties: coordinates daily operations for the Official Workers Center; manages core tasks to connect workers with employers; ensures Center operates in compliance with local, state, and federal requirements. Qualifications: high school graduate; bilingual in English and Spanish; computer and software skills specific to word processing, spreadsheets, and databases; experience with day workers, grassroots community organizing, or social services; customer service and multicultural skills; ability to stay cool under pressure. Send cover letter and résumé to Bill Threlkeld, 1481-A Sterling Road, Herndon VA 20170; e-mail: bill.threlkeld@restoninterfaith.org.

MENTAL HEALTH ADDICTIONS COUNSELOR • DC

Position available with La Clinica del Pueblo. Duties: provides individual and group substance abuse and mental health counseling to Puerta Abierta project participants and to La Clinica del Pueblo clients; collaborates with La Clinica del Pueblo staff and Puerta Abierta team members to provide coordinated quality care. Qualifications: MA in counseling, social work, or other mental health field; licensed in the District of Columbia as LGSW/LPC; computer literate. Salary: \$36,864–\$40K. For more information and to apply, e-mail djohnson@LCDP.org; phone: 202.448.2863.

SITE MANAGER • Houston, TX

Position available with the New Teacher Project. Duties: oversees a joint program with a group of Houston charter schools (KIPP and YES college preparatory schools); recruits and selects a cohort of outstanding new teachers; works on-site with our clients; ensures the successful execution of the program. Salary: \$50K with potential for a bonus. For more information, visit www.tntp.org. E-mail cover letter and résumé to tntpjobs@tntp.org with "Houston Site Manager" in the subject line.

RECRUITMENT DIRECTOR • Memphis, TN
Position available with the New Teacher Project and Memphis City Schools. Duties: works on-site and is responsible for ensuring the successful creation and implementation of that district's recruitment campaign, applicant operations and communications systems, and hiring and placement processes. Salary: \$35K–\$45K. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "Memphis Recruitment Director" in the subject line.

SITE MANAGER • Charleston, SC

Position available with the New Teacher Project. Duties: implements a program to recruit, select, and place outstanding certified and alternate-route teachers for Charleston public schools; works on-site and ensures the successful execution of the program. Salary: \$50K with potential for a bonus. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "Site Manager-Charleston" in the subject line.

SITE MANAGER • Austin, TX

Position available with the New Teacher Project. Duties: leads an innovative initiative to place high quality teachers in classrooms across the state of Texas; meets the regional Texas Teaching fellows program goals relating to participant recruitment, selection, operations and communications, placement, and instructional delivery. Salary: \$55K with potential for bonus. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "Austin Site Director" in the subject line.

TRAINING & SUPPORT COORDINATOR • New York City

Position available with the New Teacher Project. Duties: responsible for positively affecting the induction, preparation, and evaluation of NYC Teaching Fellows during three pre-service training cohorts annually. Salary: \$50K. For more information, visit www.tntp.org. E-mail cover letter and résumé to tntpjobs@tntp.org with "NYCTF Training and Support Coordinator" in the subject line.

SITE DIRECTOR • El Paso, TX

Position available with the New Teacher Project. Duties: leads an innovative initiative to place high quality teachers in classrooms across the state of Texas; meets the regional Texas Teaching fellows program goals relating to participant recruitment, selection, operations and communications, placement, and instructional delivery. Salary: \$55K with potential for bonus. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "El Paso Site Director" in the subject line.

RECRUITMENT AND SELECTION MANAGER • DC

Position available with the New Teacher Project. Duties: develops and implements recruitment strategies to attract high caliber candidates to the DC Teaching Fellows; manages the process for selecting candidates into the program; works with the site manager to oversee the placement process of accepted candidates into specific schools within D.C. public schools. Salary: \$40K–\$45K. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "DC Recruitment and Selection Manager" in the subject line.

OPERATIONS ASSOCIATE • Miami

Part-time temporary position available with New Teacher Project. Duties: works on-site and is responsible for assisting the program manager in the management and coordination of all systems that are necessary to support the processing of candidate applications, becoming district employees and finding a school level placement; works 15–25 hours/week. Position runs from 11/2006 to 7/2007. Hours are flexible and may include week-nights and weekends. Salary: \$1,200/month. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "Miami Operations Associate" in the subject line.

SITE MANAGER • Miami

Position available with New Teacher Project. Duties: works on-site in the school district; responsible for ensuring the successful execution of the program including participant recruitment, selection, operations and communications, placement, and instructional delivery. Salary: \$50K–\$53K with the potential for a bonus. For more information, visit www.tntp.org. E-mail cover letter and résumé to jobs@tntp.org with "Miami Site Manager" in the subject line.

FINANCIAL ANALYST • Silver Spring, MD

Position available with CHF International. Duties: works in conjunction with HQ and field staff to provide financial analysis; processes monthly draw downs for CHF and its implementing partners; keeps records of monthly draw downs and wires to field as well as pertinent back-up files for all implementing partners; monitors the burn rates of the overall program and each implementing partner against bottom lines; provides reports to Director of Operations on a regular basis; monitors obligations of CHF and implementing partners, when applicable, and reports their status as necessary to the director of operations. For more information and to apply, visit www.chfinternational.org.

ASSOCIATE PROGRAM OFFICER, ASIA • Silver Spring, MD

Position available with CHF International. Duties: provides direct administrative support to program officers in the management and oversight of international development programs from the HQ office; backstops the field offices on a regular basis; serves as the acting point of contact for the field programs when the program officer is not in the office; monitor the financial status of programs; prepares and reviews program budgets and coordination of monetary requests from the field offices; coordinates as needed with other internal departments and responds to internal information requests from other offices and divisions. For more information and to apply, visit www.chfinternational.org.

Announcements continued on page 6

PEACE CORPS Fellows/USA



Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

ARIZONA

University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more.

Contact: Georgia Ehlers

Phone: 520.621.9103

E-mail: rpcf@grad.arizona.edu

Northern Arizona University

Flagstaff, AZ

Business.

Contact: Jane Thompson

Phone: 928.523.7387

E-mail: mba@nau.edu

CALIFORNIA

Humboldt State University

Arcata, CA

Secondary education program with placement at Academy of the Redwoods—an early college high school.

Contact: Keri Gelenian

Phone: 707.476.4577

E-mail: keri-gelenian@redwoods.edu

Loma Linda University

Loma Linda, CA

Public health, including global health, humanitarian assistance, and reproductive health.

Contact: Lory Alido

Phone: 909.558.1000, x42072

E-mail: sphpcinfo@llu.edu

COLORADO

University of Denver

Denver, CO

International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration.

Contact: Susan Nelson

Phone: 303.871.2989

E-mail: snelso30@du.edu

School of Communication: International and intercultural communication.

Contact: Dr. Margaret Thompson

Phone: 303.871.3947

E-mail: mthomps@du.edu

CONNECTICUT

Yale University

New Haven, CT

In Development: International relations MA with concentrations in history, economics & political science; joint degrees available in Forestry and Environmental Studies, Management, Law, or Public Health.

Contact: Felicia Spencer

Phone: 203.432.9394

E-mail: Felicia.spencer@yale.edu

DISTRICT OF COLUMBIA

George Washington University

Washington, DC

Transition special education, secondary education.

Contact: Dr. Jeanne Embich

Phone: 202.973.1061

E-mail: jembich@gwu.edu

FLORIDA

Florida Institute of Technology

Melbourne, FL

Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer).

Contact: Dr. Tom Marcinkowski

Phone: 321.674.8946

E-mail: marcinko@fit.edu

GEORGIA

Georgia College & State University

Milledgeville, GA

Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend.

Contact: Dr. Roy Moore

Phone: 859.257.8204

E-mail: roy.moore@gcsu.edu

ILLINOIS

DePaul University

Chicago, IL

Program temporarily suspended.

Elementary and high school special education certification.

Contact: Justin Speer

Phone: 773.325.7170

E-mail: jspeer@depaul.edu

Illinois State University

Normal, IL

Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid internship.

Contact: Beverly Beyer

Phone: 309.438.7090

E-mail: StevensonCenter@ilstu.edu

Western Illinois University

Macomb, IL

Business administration; economics; geography; health sciences; political science; recreation, park, and tourism administration.

Contact: Karen Peitzmeier

Phone: 309.298.2268 or 800.526.9943

E-mail: pcf@wiu.edu

INDIANA

Indiana University

Bloomington, IN

Master of Public Affairs (MPA) with choice of nine concentrations, including Comparative and International Affairs; Environmental Policy and Natural Resource Management; Policy Analysis; and Non-profit Management. Master of Science in Environmental Science (MSES) programs in Applied Ecology, Environmental Chemistry, and Water Resources. Joint Master Degree (MPA-MSES) and combined Master Degree with other programs also available.

Contact: Jennifer Forney

Phone: 812.855.2840

E-mail: spea@indiana.edu

KANSAS

Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified).

Contact: Dr. Judith Hayes

Phone: 316.978.6580

E-mail: judith.hayes@wichita.edu

LOUISIANA

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management.

Contact: Dr. Marla Nelson

Phone: 504.280.3110

E-mail: cupa@uno.edu

Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education.

Contact: Dr. Renee Akbar

Phone: 504.520.5389

E-mail: rvakbar@xula.edu

MARYLAND

Johns Hopkins University

Baltimore, MD

Nursing, public health.

Contact: Mary O'Rourke

Phone: 410.955.7548

E-mail: orourke@son.jhmi.edu

Fellows/USA listing continued on next page



Continued from previous page

University of Maryland–Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health.

Contact: Lane Victorson

Phone: 410.706.5316

E-mail: lvictorson@ssw.umaryland.edu

University of Maryland–Baltimore County Shriver Peacemaker Program

Baltimore, MD

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc.

Contact: Dr. Joby Taylor

Phone: 410.455.6398

E-mail: joby.taylor@umbc.edu

MISSOURI

University of Missouri-Columbia

Columbia, MO

Geography, public affairs, political science, rural sociology, social work, agricultural economics, PhD programs. In-state tuition, possibility for assistantships, waivers and additional support.

Contact: Donald Spiers

Phone: 573.882.6131

E-mail: SpiersD@missouri.edu

University of Missouri-Kansas City

Kansas City, MO

Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and health services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.

Contact: Liana Riesinger

Phone: 816.235.2291

E-mail: riesingerl@umkc.edu

NEW HAMPSHIRE

Southern New Hampshire University

Manchester, NH

Community economic development, international community economic development, business, National Weekend Program.

Contact: Dr. Catherine Rielly

Phone: 603.644.3156

E-mail: c.rielly@snhu.edu

NEW JERSEY

Rutgers University

Camden, NJ

Master of Public Affairs in educational policy and leadership with K–12 teaching position at the LEAP Academy.

Contact: Sandra Cheesman-Cattefesta

Phone: 856.225.6860

E-mail: scheesman@camden.rutgers.edu

NEW MEXICO

New Mexico State University

Las Cruces, NM

Degrees in public health, border health, health education, social work, and nursing, plus joint public health and social work degree.

Contact: Dr. Sue Forster-Cox

Phone: 505.646.2183

E-mail: sforster@nmsu.edu

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education; counseling; educational leadership.

Contact: Dr. Patricia Maguire

Phone: 505.722.3389

E-mail: wnmupcf@hotmail.com

NEW YORK

Columbia University, Teachers College

New York, NY

Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist.

Contact: Reed Dickson

Phone: 212.678.4080

E-mail: PCFellows@tc.edu

Fordham University

Bronx, NY

MA programs in international political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis.

Contact: Dr. Henry Schwalbenberg

Phone: 718.817.4064

E-mail: iped@fordham.edu

The New School

New York, NY

Urban policy analysis/management, health services management and policy, human resources management, organizational change management.

Contact: Peter King

Phone: 212.229.5400, ext. 1108

E-mail: kingp@newschool.edu

NORTH CAROLINA

Duke University

Durham, NC

Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs.

Contact: Duke MPP Admissions Office

Phone: 919.613.9205

E-mail: MPPadmit@duke.edu

Program for International Development Policy (PIDP) with several concentration options.

Contact: Stephanie Alt Lamm

Phone: 919.613.9218

E-mail: pidpinfo@duke.edu

OHIO

University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning, physical planning, urban design.

Contact: Dr. Johanna Looye

Phone: 513.556.4943

E-mail: johanna.looye@uc.edu

OREGON

University of Oregon

Eugene, OR

Community and regional planning.

Contact: Megan Smith

Phone: 541.346.3881

E-mail: smith@darkwing.uoregon.edu

PENNSYLVANIA

Carnegie Mellon University

Pittsburgh, PA

Public policy/management, arts management, or healthcare policy management.

Contact: Renee Hairston

Phone: 412.268.1909

E-mail: hairston@andrew.cmu.edu

Duquesne University

Pittsburgh, PA

Graduate School of Business Administration: MBA, Information Systems Management, Taxation.

Contact: Dr. William Presutti

Phone: 412.396.6269

Email: presutti@duq.edu

Environmental Science; Environmental Management; Environmental Policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment.

Contact: Dr. Stanley J. Kabala

Phone: 412.396.4233

E-mail: kabala@duq.edu

Graduate Center for Social and Public Policy: analysis and administration, conflict resolution, peace studies.

Contact: Dr. Evan Stoddard

Phone: 412.396.5179

E-mail: stoddard@duq.edu

Seton Hill University

Greensburg, PA

Art therapy (counseling specialization), business administration, elementary education, inclusive education (online), instructional design (online), marriage and family therapy, special education, popular-fiction writing.

Contact: Dane Zimmer

Phone: 724.838.4209

E-mail: zimmer@setonhill.edu

Fellows/USA listing continued on next page



Continued from previous page

SOUTH CAROLINA

University of South Carolina

Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required).

Contact: Teresa Butkus

Phone: 803.777.1365

E-mail: teresab@gwm.sc.edu

Moore School of Business: International business administration.

Contact: Reena Lichtenfeld

Phone: 803.777.6749

E-mail: rlichten@moore.sc.edu

TEXAS

University of North Texas

Denton, TX

Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management.

Contact: Dr. Stan Ingman

Phone: 940.565.2298

E-mail: ingman@scs.unt.edu

VERMONT

University of Vermont

Burlington, VT

Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology.

Contact: Edward R. McMahon

Phone: 802.656.4565

E-mail: emcmahon@uvm.edu

VIRGINIA

George Mason University

Fairfax, VA

Elementary education and English as a second language master's programs.

Contact: Lynn Walker Levy

Phone: 703.993.3602

E-mail: lwalker3@gmu.edu

WISCONSIN

Marquette University

Milwaukee, WI

Business, engineering, communication, English, economics, history, international affairs, philosophy, political science, public service. Benefits: full tuition scholarship and monthly stipend.

Contact: Carole Ferrara

Phone: 414.288.5861

E-mail: carole.ferrara@marquette.edu

University of Wisconsin–Milwaukee

Milwaukee, WI

Business administration, economics, geography, history, sociology, urban studies.

Contact: Lisa Heuler-Williams

Phone: 414.229.6155

E-mail: heuler@uwm.edu

University of Wisconsin–Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science.

Contact: Dr. Tim Ginnett

Phone: 715.346.4191

E-mail: tim.ginnett@uwsp.edu

WYOMING

University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature.

Contact: Dr. Eric Sandeen

Phone: 307.766.3898

E-mail: esandeen@uwyo.edu

ASSOCIATE PROGRAM OFFICER, MIDDLE EAST • Silver Spring, MD

Position available with CHF International. Duties: provides direct administrative support to program officer, including copying, filing, faxing, and courier coordination of reports and other correspondence; prepares and coordinates travel authorizations, expense reports, and other documents; maintains management matrix, billing matrix, travel matrix, and staffing matrix; coordinates regular updates; establishes and maintains division knowledge management systems, both electronic and hard copy; tracks signature documents to ensure timely completion of approvals and authorizations. For more information and to apply, visit www.chfinternational.org.

IRAQ PROGRAM DIRECTOR • Silver Spring, MD

Position available with CHF International. Duties: provides management oversight for a county wide, multimillion, three year Community Action Program in Iraq which focuses on supporting the development of a more effective, transparent and governance systems; facilitates local economic development; assists in the stabilization of Iraq. For more information and to apply, visit www.chfinternational.org.

PROGRAM OFFICER, IRAQ • Silver Spring, MD

Position available with CHF International. Duties: works with field personnel on project related services; serves as technical advisor for programs; ensures program objectives and goals are met in compliance with CHF and donor regulations; participates in identification of project deliverables; monitors project and program performance by CHF and sub partners; reviews quarterly progress reports to ensure quality; revises targeted goals if required; travels to field office to monitor program implementation; provides technical assistance; participates in program development and preparation when needed. For more information and to apply, visit www.chfinternational.org.

OPERATIONS DIRECTOR • DC

Position available with Peace Corps Encore! Duties: assists the executive director in growing the organization by establishing administrative and financial systems and managing daily operations. Qualification: RPCV required. Applications will be accepted until position is filled. Salary: \$50K–\$60K. For more information, visit www.peacecorpsencore.org. Send résumé and cover letter detailing how you meet the above qualifications to Maura Fulton, Executive Director, Peace Corps Encore!, 1411 K Street NW, Suite 1400, Washington, DC, 20005; fax: 202.637.2737; e-mail: opportunity@peacecorpsencore.org. No phone calls.

PROJECT MANAGEMENT • New Orleans

Position available with Phoenix of New Orleans. Duties: ties the different projects Phoenix is working on, including health initiative, green infrastructure, economic development, and education. For more information and to apply, e-mail nathan.rothstein@gmail.com; phone: 504.342.4399.

REGIONAL DIRECTOR • Tucson, AZ

Position available with Southwest Conservation Corps (SCC). Duties: manages all SCC programs with a million dollar budget, in Tucson, Phoenix, and the region; serves on senior management team. Qualifications: five years' senior staff experience in a conservation corps or similar organization; desire to work independently and make decisions with little direct supervision; desire to be part of a senior management team. For more information, visit www.sccorps.org. E-mail cover letter and résumé to harry@sccorps.org.

MONITORING AND EVALUATION ADVISOR • Baltimore

Position available with JHPIEGO, an affiliate of Johns Hopkins University and the Family Planning/Reproductive Health (FP/RH) Center of Excellence. Duties: assists the director and staff in the development, implementation, and quality assurance for monitoring and evaluation systems

Announcements continued on page 9

Crisis Corps Recruiting Short-Term Volunteers

Fiji

The **Ministry of Environment** requests one Crisis Corps Volunteer to work as a **Landfill Engineer Advisor** for a six month assignment. Duties: works with the Ministry of Environment representatives to ensure proper management of the Naboro Landfill in terms of landfill engineering issues. Duties: assists in reviewing and approval of the following plans and subsequent updates: develops a Landfill management plan; commissions the plan; borough area management plan as it relates to waste management; creates a waste acceptance criteria; designs the leachate treatment ponds and gas collection system; development plans and subsequent updates of these plans; assist in responding to notification of landfill design defects; assists in reviewing Stage 2 development and assists in setting Capital Reserve fee; provides assessment of the condition of landfill asset and that landfill being filled to design; assists in inspection to monitor licensee performance as part of performance rebate; assists in review and approval of monitoring plan and any subsequent updates; assist in assessing reports of environmental harm; assists in reviewing complaints about landfill performance. Qualifications: environment or landfill engineering degree or higher qualification, either postgraduate or MA in this area; successful completion of at least five years landfill engineering and management work; ability to work efficiently and divulge information to the relevant personnel. Desired Qualifications: training and capacity building experience; former PCV from Fiji Pacific Island Nation; experience in Environmental sector projects.

Uganda

Apollo Na Angor requests one Crisis Corps Volunteer to work as a **Technical Advisor** for a six month assignment. Duties: develops operational policies, monitoring and evaluation procedures, and staff job descriptions and work contracts to allow the organization to function more effectively; assists with development of human resources and financial policies; helps create a workplace training program for staff; formats job descriptions and employment contracts; develops monitoring and evaluation tools for staff performance and programs; designs appropriate daily management methods; develops a resource mobilization strategy focused on sustainability. Qualifications: Africa RPCV; MPH/MS/MA in organizational psychology or related degree; experience in IEC development and training and in organizational and human resource development, training, and capacity.

El Salvador

New Acropolis requests one Crisis Corps Volunteer to work as a **Disaster Prevention and Mitigation Specialist** for a six month assignment. Duties: researches current attitudes and knowledge of disaster planning and mitigation through interviews and surveys with community members and local leaders; provides a comprehensive report on the current state of the region along with a proposed plan of action; provides a range of disaster scenarios that includes current resources and make suggestions on action items needed to mitigate the possible disasters; creates a written disaster preparedness diagnostic of the area. Qualifications: degree in sociology or other social sciences; experience preparing and facilitating community workshops; basic knowledge of risk and emergency management; ability to work independently with little support or supervision; knowledge of Spanish. Desired Qualifications: experience in local development related to disaster prevention and risk mitigation.

In response to destruction caused by Hurricane Stan and the recent eruption of the volcano Ilamatepec, **Trinational Commission of Plan Trifinio** requests one Crisis Corps Volunteer to serve as a **Civil Engineer** for a six month project scheduled to depart ASAP. Duties: provides technical support to the Tri-national Program of Sustainable Development in the High Valley of Rio Lempa; helps Plan Trifinio work for the sustainable development of mostly rural communities through infrastructure and sanitation projects, including agro forestry, soil preservation, and water projects; organizes and strengthens communities in risk management, rehabilitation, and reconstruction in the most affected areas. Qualifications: civil engineer with experience in designing soil stabilization projects; fluent oral and written Spanish; experience with ArchView and ArchInfo software programs; can work independently and with little supervision; ability to integrate and work in a group; ability to adapt to other cultures and customs.

In the fall of 2005, the volcano Ilamatepec (Santa Ana) erupted, destroying 800 hectares of natural habitat and damaging 2,000 hectares of coffee plantations – a very important source of income in the region. The volcano is part of the new National Park Los Volcanes, which has been managed by SalvaNATURA since 2003. Los Volcanes is one of the four most important natural areas in El Salvador. The eruption caused the evacuation of 6,500 people and has interrupted, and in many cases destroyed, the livelihoods of local populations and the infrastructure used to support the economy and the budding tourism industry. Through this project, **SalvaNATURA** hopes to reconstruct much of the infrastructure. One Crisis Corps Volunteer is requested to act as an **Economist and Business**

Administration Specialist for a six month project to begin ASAP. Duties: develops budgets for the project plan; creates a Fundraising Action Plan; develop proposals and requests for national and international donations for funding; works in coordination with SalvaNATURA's technical staff to support the formulation of a Fundraising Action Plan, research funding possibilities, and develop and submit proposals to potential donors. Qualifications: degree or significant experience in economy or business administration; experience in proposal writing and fundraising; proficient in Spanish. Desired Qualifications: experience in the design of inversion and pre-inversion plans for eco-tourism projects.

Guatemala

Asociación Maya-Mam de Investigación y Desarrollo (AMMID) requests one Crisis Corps Volunteer to work as a **Water and Sanitation Specialist** for a six month assignment. Duties: assesses damage to community water systems; develops cost-effective design to repair water systems; develops materials list for water system repair; assists with cost-estimate for water system reconstruction using locally available materials; designs and installs an appropriate water disinfection method; supervises construction activities; responsible for community follow-up and operations assistance after reconstruction and repair of water system facilities. Qualifications: degree in engineering or other relevant discipline with experience in rural community water systems; fluent in Spanish; experience in project planning and water system design in developing countries; ability to work independently with minimal support; ability to meet physical demands of working on water systems at high altitude.

The Ministry of Health, District of Cantel requests a Crisis Corps Volunteer for a six month assignment to work as a **HIV/AIDS Specialist**. Duties: researches locally available information and organizations conducting HIV/AIDS programming in the region; establishes relationships with organizations conducting HIV/AIDS activities; serves as a liaison between those organizations and the district's rural health promoters; analyzes, together with the district health staff, HIV risks in communities; conducts workshops on HIV/AIDS awareness for Trainer or Trainers; helps design and plan weekly radio programs on HIV/AIDS; provides recommendations to the district health office to further integrate HIV/AIDS awareness into existing programs; provides trainings to interested PCV's who wish to work in HIV/AIDS awareness, including techniques for working with different

Crisis Corps Recruiting Short-Term Volunteers

populations. Qualifications: BA/BS in a development or international-related field, preferably health-related; successful completion of Peace Corps Volunteer Service in a health-related sector; fluent in oral and written Spanish; experience working with HIV/AIDS awareness programs in a developing country context; mature and professional interpersonal skills, which allow for cultural, religious, and political sensitivity and diplomacy in a variety of contexts and with diverse partner staff and organizational working styles; dynamic and proactive person with demonstrated organizational skills; flexible self-starter, able to work individually as well as a part of a team.

Municipality of Cuilco, Office of Municipal Planning requests one Crisis Corps Volunteer for a six month assignment to work as a **Disaster Planning and Preparedness Specialist**. Duties: develops an emergency and disaster preparedness program; researches the activities of other organizations engaged in various aspects of disaster management; conducts assessment activities; trains communities on the concepts of the Early Alert System in the region; helps create emergency plans that reflect the geographically diverse communities within the municipality; helps to implement and expand current municipal development plan. Qualifications: RPCV in Latin America; experience in disaster mitigation (preferably in heavy rains, landslides, and earthquakes); fluent oral and written Spanish; experience in evaluating, planning, and implementing grassroots training activities; experience conducting training sessions in Spanish; strong organizational skills and ability to work independently; ability to meet physical demands of hiking in high altitude. Desired Qualifications: academic training in international development, environmental studies, organizational development or related degree; Red Cross training and/or experience in disaster preparedness or response activities; experience with inter-institutional coordination and planning; knowledge on the causes of the natural phenomena such as hurricanes; knowledge on the socio-political, environmental reality, economic conditions and international culture of Guatemala.

Fundación Solar requests one Crisis Corps volunteer for a six month assignment to work as an **Agricultural Marketing Specialist** volunteer. The CCV will work with local community representatives to develop a market research study for agricultural produce. Duties: develops standardized survey materials and questionnaires for field research; conducts comprehensive interviews with local farmers, local and international organizations, and buyers and sellers of agricultural produce; market research, including travel to, local, regional, and national markets to investigate supply and demand of agricultural produce; helps develop marketing plans with community groups and farmers. Qualifications: RPCV in Guatemala or other

Latin American country; fluent in Spanish; positive attitude with ability to work individually as well as in a team environment; experience working on market research projects, preferably related to agricultural marketing; self-motivator and creative thinker, willing to take innovative approaches to reach diverse populations. Desired Qualifications: experience with NGOs working in rural agricultural marketing projects; experience working with farmers and indigenous populations; strong interest in agricultural marketing.

Project Concern International (PCI) requests one Crisis Corps Volunteer for a six month assignment to work as a **Health Education Specialist**. The CCV will work with local community representatives to develop appropriate health educational materials and to provide educational health presentations to affected rural communities in prioritized areas. Duties: develops educational materials for non-literate audiences and audiences speaking different languages; develops innovative and creative interactive group exercises that will facilitate educational understanding of health, hygiene, and nutrition messages by non-literate groups; strengthens organized women's groups; presents and trains on health subjects to women's groups; health and hygiene practice observation at household level; follow-up and accompaniment to women's groups for the presentation of successful projects. Qualifications: degree in biological science, education, nursing or other relevant discipline with experience in rural community health and nutrition education; fluent in Spanish; completion of Peace Corps Volunteer service in Latin American country; ability to work independently with minimal support; ability to meet physical demands of rural health promotion at high altitude. Desired Qualifications: experience with NGOs working in rural health promotion in developing countries; experience developing interactive educational materials and/or games for children and non-literate groups.

Municipality of Tacaná requests one Crisis Corps Volunteer to work as a **Disaster Preparedness and Mitigation Specialist** for a six month assignment. Duties: develops a disaster preparedness program in case of a variety of natural disasters, including hurricanes, landslides, floods, earthquakes, and volcanic eruptions; researches the activities of other organizations engaged in disaster management; consults with organizations undertaking community-based disaster management activities; trains the municipality and other organizations in the communities on the concepts of the Early Alert System in the region; helps to implement and expand current municipal development plan to reflect current projects and changes based on the aftermath of Stan. Qualifications: PCV service in Latin America; experience in disaster mitigation, preferably in heavy rains, landslides, and earthquakes; fluent oral and written Spanish; experience in evalu-

ating, planning, and implementing grassroots training activities and community-based projects; experience conducting training sessions in Spanish with local counterparts; strong organizational skills and ability to work independently or with little supervision; ability to meet physical demands of hiking in high altitude.

Familia a Familia requests one Crisis Corps Volunteer to work as an **Agro-forestry Specialist** for a six month assignment. Duties: evaluates the degree of deforestation in the rural countryside; develops a report detailing the reality of the deforestation; formulates a reforestation plan for the communities; gives presentations and trainings on the importance of reforestation and soil conservation; trains local communities on the construction and management of tree nurseries. Qualifications: degree in forestry, sustainable agriculture, or other relevant discipline with experience in rural community development; fluent in Spanish; experience in construction and management of tree nurseries; experience in implementing reforestation programs; ability to direct and to promote discussions and analysis, to formulate conclusions, and to propose solutions with groups on the subject of the environment; strong organizational skills and ability to work independently or with little supervision. Desired Qualifications: knowledge of the causes of natural phenomena like hurricanes; knowledge of the socio-political, environmental reality, economic conditions and culture of Guatemala; experience working in soil conservation projects; experience working in medicinal plants and/or family gardens.

Jamaica

Jamaican Association for Mental Retardation requests one Crisis Corps Volunteer to act as a **Sexual and Reproductive Health Training Specialist** for a six month assignment. Duties: in conjunction with principals and other stakeholders, develops and coordinates a Program of Intervention aimed at increasing awareness of SRH issues and risks (especially HIV/AIDS) among both adolescents and adults and build the capacity of parents and educators in order to better work with students as well as develop a SRH training manual for use with educators and parents. Qualifications: BA in social work, psychology, or related field; five years' experience in a health field; strong interpersonal and communication skills; ability to work effectively with educators; excellent organizational skills; ability to work independently and to coordinate multiple projects simultaneously; ability to communicate about sexual health information to a variety of audiences; knowledge of training methods, techniques, and standards; experience developing and delivering presentations.

Crisis Corps Recruiting Short-Term Volunteers

Walkerswood Community Development Foundation requests one Crisis Corps Volunteer to act as a **Technical Advisor**. Duties: helps establish sustainable land management practices through the introduction of organic fertilizer using public and private partnerships; responsible for the planning and implementation of the overall composting plan including the design and construction of the composting beds and training persons in bed construction; works with stakeholders to construct and implement the composting plan; provides training in all construction and maintenance methods; sensitizes members of community as well as farmers and other interested persons from adjoining parishes; helps train and educate on vermicomposting (composting using worms) and, if appropriate, implement a vermicomposting component in the overall operations; works with farmers in the proper use of composted material in the field through field sessions with appropriate organizations, agencies, and participants. Qualifications: BA/BS in agriculture or related field; two years' experience in large scale composting; experience working outside of U.S.; experience in adult education or training; ability to communicate effectively both orally and in writing. Desired Qualifications: knowledge of and experience with vermicomposting; MA/MS in agriculture or related field; agriculture experience with cash crops such as peppers, scallion, tomatoes, onion, and cucumbers; technical expertise in operating shredders and chippers.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at www.peacecorps.gov/rpcv/crisiscorps.

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

and activities; provides program implementation with data-based program decision-making; prepares results reporting as needed; implements M&E and computer-based information systems; works collaboratively with key Global Program Operations staff in developing program planning that includes M&E Scopes of Work. Qualifications: MA in public health, epidemiology, statistics, or related social science; five to six years' international health experience in program M&E. For more information and to apply, visit position number "26202" at www.jobs.jhu.edu.

SENIOR PROGRAM COORDINATOR • Baltimore

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duties: coordinates and supports program, financial, contractual, monitoring, and administrative functions of the Center and Awards. Qualifications: must have BA and/or two to three years' work experience; fluent in French. For more information and to apply, visit position number "26374" at www.jobs.jhu.edu.

The All Island Bee Farmers Association (AIFBA) requests one Crisis Corps Volunteer to serve as an **Administrative Advisor** for a six month assignment. Duties: develops a database to track numbers of bee farmers and their locations; yields by region, parish, and type of flora; pollen and wax production; analyzes the AIFBA structure and recommend specific lines of communication and reporting procedures between the parish managers, the executive body, and the Ministry of Agriculture; develops and maintains an effective communication system with the Bee Farmers and the public; assists with the establishment of a promotional website; coordinates logistics and establishes written procedures for AIFBA events planning (including annual meetings, public relations events, and agricultural expo days). Qualifications: degree in public administration or related field; significant experience as public administrator; proven understanding of systems development; mastery of MS Office applications with the proven ability to manage databases using Excel and manipulate documents using Word; excellent communication skills and the ability to work well with people; successful completion of Peace Corps Volunteer service.

The All Island Bee Farmers Association (AIFBA) requests one Crisis Corps Volunteer to work as a **Queen Bee Advisor** to increase the capacity of AIFBA through development of healthy, productive queen bees. This is a six month position that is

scheduled to depart ASAP. Duties: coordinates with the two queen bee Station Supervisors, under the direction of the AIBFA Project Manager to realize sustained development of their projects; works in the Apiaries to manage and stimulate queens to ensure high quality queen; collects data on queen operations and report on the overall status of queen production to the AIBFA and the Ministry of Agriculture; establishes a database to help track the success of colonies established with AIBFA produced queens; documents all work done with queen bee production and assists with the publication of a locally appropriate Queen Bee Rearing Manual. Qualifications: significant apiculture experience; successful completion of Peace Corps Volunteer service; specific experience in developing and increasing queen bee production; excellent written English; experience with database development; good communication skills and the ability to work well with people of different backgrounds; creative and organized; ability to work independently with minimal supervision.

Crisis Corps expects to see additional HIV/AIDS related assignments in Africa in the coming months. Africa RPCVs with experience in VCT, human resources, NGO development, and those with other HIV/AIDS-related experience are encouraged to apply immediately.

TEACHERS • New York City

Positions available with Progressive New High School. Positions include a social studies and a biology teacher and possible English teacher. Qualifications: must be certified or about to be certified; passionate. E-mail letters of interest and résumé to polesny@verizon.net. Qualifications: record of success leading adults, K-12 teaching experience; relentless-drive to lead an excellent urban school; unyielding belief in the potential of all children. For more information and to apply, visit www.nlms.org; e-mail: info@nlms.org; phone: 646.792.1070.

WILDERNESS THERAPY INSTRUCTOR • Loa, UT

Positions available with the Aspen Achievement Academy, an outdoor treatment program with an emphasis on therapy, experiential learning and personal growth. Qualifications: Desire, willingness and ability to provide compassionate, creative and dedicated care to students ages 13 to 17; previous experience working with teens; outdoor leadership experience; WFR/EMT desired. E-mail cover

letter, résumé and two letters of reference to Jim Martucci at jmartucci@theaspenacademy.com; address: P.O. Box 400, Loa, UT 84747; phone: 435.836.1212.

REFUGEE SERVICES COORDINATOR • Greensboro, NC

Position available with Lutheran Family Services. Duties: leads multicultural team of refugee case managers; provide sensitive and quality service to refugees and asylees from Asia and Africa. Qualifications: university degree; cross-cultural experience; fluent in English; strong computer skills; tact, common sense, and compassion; second language desirable. E-mail résumé to mary.stjohn@lfscarolinas.org.

ONLINE COMMUNITIES MANAGER • DC

Position available with KaBOOM! Duties: works with community organizations to address issues commonly encountered in planning, funding, and organizing new playgrounds, playing fields, and skate parks. For more information and to apply, visit www.kaboom.org.

COMMUNITY PRODUCTS MANAGER • DC
Position available with KaBOOM!. Duties: supports knowledge base products by identifying, contacting, and working with communities and community organizations across North America. For more information and to apply, visit www.kaboom.org; e-mail: hr@kaboom.org; phone: 202.659.0215.

WEB DEVELOPER • DC
Position available with KaBOOM!. Duties: maintains the KaBOOM! Web portal, including placing content and achieving the desired overall look and feel of the site. For more information and to apply, visit www.kaboom.org; e-mail: hr@kaboom.org; phone: 202.659.0215.

COMMUNITY PROGRAMS COORDINATOR • DC
Position available with KaBOOM!. Duties: works with communities and organizations by facilitating their learning through sharing ideas, insights, and experiences with one another on discussion forums and a variety of other participatory Web-based community-building tools. For more information and to apply, visit www.kaboom.org; e-mail: hr@kaboom.org; phone: 202.659.0215.

HOUSING SPECIALIST • Portland, OR
Part-time position available with Outside In. Duties: works 34 hours/week, including overnight, swing, and weekend shifts for transitional housing Program for youth ages 16 to 21. Qualifications: two years experience with housing and shelter programs; experience with homeless or at risk youth; BA/BS in a related field; bilingual in English and Spanish preferred. For more information and to apply, visit www.outsidein.org/employment.htm.

MEMBERSHIP AND OPERATIONS COORDINATOR • DC
Position available with CTCNet (www.ctcnet.org), a national membership network of organizations working to provide technology access and education to underserved communities. Duties: membership marketing, communications, and coordination; database management; and management of internal office operations, scheduling, and communications. Qualifications: BA/BS; proficiency in word processing, spreadsheet and database software; strong oral, written, and interpersonal communications skills; excellent organization and efficiency; 3 years relevant work experience. Salary: high thirties. Email cover letter and résumé to hle@ctcnet.org.

PARENT COORDINATOR • New York City
Position available with New York Harbor School. Duties: engages with and involves parents in the school community; creates a welcoming environment for parents and coordinating programs; conducts outreach to engage parents in their children's education. Qualifications: experience in education, community organizing, program coordination, and/or youth development; strong organiza-

tional skills; great people skills; BA or comparable experience is required; MA preferred; bilingual in English and Spanish preferred. E-mail cover letter and résumé to Murray Fisher, Program Director, at mfisher@nyharborschool.org; fax: 718.418.0128.

PROGRAM MANAGER, WEST AND CENTRAL AFRICA • DC
Position available with Population Services International. Duties: supports and develops portfolio of country platforms for West and Central Africa region; manages internal communications; maintains donor relations; provides technical assistance; prepares and tracks budgets; reviews marketing plans and proposals; manages team staff as required. Qualifications: graduate degree or equivalent experience required; minimum five years' professional experience; demonstrated experience in financial or program backstopping for complex and large development programs; minimum two years' developing country work experience; two year commitment to the job required; fluent in French; 25 percent travel required. For more information and to apply, e-mail trukundo@psi.org; phone: 202.785.0120.

PARALEGAL • Jackson, MS
Position available with the Mississippi Immigrant Rights Alliance (MIRA), an alliance committed to promoting and protecting the rights of immigrants in Mississippi. Duties: legal research; prepares and files pleadings and motions; organizes case files; retrieves documents from various sources. Qualification: bilingual in English and Spanish. Salary: low- to mid-\$30K. For more information, visit www.yourmira.org. E-mail cover letter, résumé, two page writing sample in English, and the names, addresses, and telephone numbers of two professional references to mirasue@bellsouth.net; address: MIRA, P.O. Box 1104, Jackson, MS. 39202.

DEVELOPMENT STAFF • Eugene, OR
Position available with Northwest Youth Corps. Qualifications: experience in project management, employee training, public relations, workers compensation, employment insurance, and office systems; leadership experience required; four year degree required. For more information and to apply, visit www.northwestyouthcorps.org.

DEVELOPMENT DIRECTOR • Eugene, OR
Position available with Northwest Youth Corps (NYC). Duty: leads NYC upcoming capitol campaign. Qualification: successful capital campaign experience required. Salary: \$50K-\$70K. For more information and to apply, visit www.northwestyouthcorps.org.

CORPS MEMBERS • Various locations
Positions available with Teach For America. Duties: commit two years to teach in a low-income area. Benefits include extensive training, support network, full salary and benefits, loan deferments, and graduate school and corporate partnerships. Deadlines: 11/5/2006, 1/7/2007, and 2/18/2007.

For more information and to apply, visit our website at www.teachforamerica.org or contact admissions @teachforamerica.org.

SENIOR PROGRAM MANAGER • DC
Position available with Social and Scientific Systems (SSS). The Global Health Technical Assistance (GH Tech Project) contract provides the USAID, Global Bureau for Health, regional bureaus and missions with flexible access to a range of technical and managerial expertise to design, monitor, and evaluate health, population, and HIV/AIDS activities, and explore new directions for health, population and HIV/AIDS programs. For more information and to apply, visit www.s-3.com.

GIS SPECIALIST • DC
Position available with Jorge Scientific. Qualifications: MPH or MA in geography or related discipline or minimum three years' experience; demonstrated knowledge of ArcView 9.x; demonstrated knowledge of SPSS, SAS or STATA; demonstrated knowledge of GIS applications to health and population data; excellent writing skills; ability to work effectively with developing country counterparts and host country institutions; ability to collaborate and coordinate with U.S. and international donor agencies; experience working in developing countries; ability to travel internationally 20 to 30 percent of the time; language skills in French or Spanish preferred. For more information and to apply, e-mail jhoag@vets-inc.com; phone: 703.960.7539.

RECRUITER • DC
Position available with ACIDI/VOCA. Duties: strategizes recruiting programs; develops relationships with field office personnel; contacts and interviews potential volunteer advisors; assists in volunteer debriefings; networks with potential donors for the VOCA Foundation. Qualifications: BS/BA in marketing, international development, or related degree; ten years' international development and recruitment experience; progressive sourcing, recruiting, marketing and/or fundraising; background in volunteer programs; excellent presentation and communication skills; strong reading and report comprehension; demonstrate proficiency in Word, Excel, PowerPoint, and Internet as a research tool. For more information and to apply, visit www.acdivoca.org.

EDUCATION COORDINATOR • Edgartown, MA
Position available with Felix Neck Wildlife Sanctuary. Duties: coordinates environmental education programming; organizes special events; directs day camp. Qualifications: degree in science, education, or related field with three years' experience. For more information and to apply e-mail Suzan Bellincampi, at sbellincampi@massaudubon.org; address: P.O. Box 494, Vineyard Haven, MA 02568; phone: 508.627.4850.

ENVIRONMENTAL EDUCATOR •

Toccoa, GA

Position available with Blue Ridge Outdoor Education Center. Duties: teaches youth ages 7 to 16 and maintains environmental education classes during residential programs. Qualifications: committed and energetic; BS/BA degree required; dynamic, with a sense of humor and have a sincere interest in working with kids of all ages and learning about the natural world. First Aid, CPR, and high ropes training provided. Benefits include \$230/week with room and board and health insurance. Position runs from 2/2007 to 5/2007. For more information, visit www.blueridgeoec.com. E-mail cover letter, résumé, and three references to Josh Rood, Director, at blueridge@alltel.net.

DIRECTOR OF DEVELOPMENT •

Mountain View, CA

Position available with Interplast, providing free reconstructive surgery for underserved children internationally. Duties: reports to the president and CEO; plans, directs, and implements a comprehensive development program. Qualifications: minimum seven years' leadership experience in fund development; experience working in multinational and multicultural environments; undergraduate degree required. For more information, visit www.morrisberger.com. E-mail cover letter and résumé to mb@morrisberger.com; address: Morris & Berger, 500 North Brand Boulevard, Suite 2150, Glendale, CA 91203-1923; fax: 818.507.4770.

PROJECT ACCOUNTANT • DC

Position available with ACDI/VOCA. Duties: analyzes, reviews, and processes monthly field financial reports; prepares and reviews periodic reconciliations of cumulative project costs against the payments received; provides internal control reviews and technical assistance. Qualifications: BA/BS in accounting, finance, or related degree; two years' experience in accounting, expense report processing, monthly project billings, account reconciliations and currency calculations; strong oral, written, and analytical skills required; advanced working knowledge in Excel; proficient in Word, QuickBooks, and SUN System. For more information and to apply, visit www.acdivoca.org; e-mail: careers@acdivoca.org.

INTERNATIONAL

SUMMER COMMUNITY SERVICE

TRIP LEADER • North and South America; Caribbean

Position available with Visions Service Adventures, a coed summer programs for teens blending ambitious construction-based and other community service, inter-cultural living, and outdoor adventure. Duties: mentors teens and supervises project sites; leads recreational activities. Qualifications: cross-cultural experience; experience lead-

ing and teaching teens; genuine team player required; cooperative, positive, safety-conscious, and community spirited; certifications in First Aid, CPR, and Water Safety; construction skills; fluent in French or Spanish preferred. Benefits include room, board, travel, and salary. For more information and to apply, e-mail info@VisionsServiceAdventures.com; phone: 717.567.7313.

AFRICA REGIONAL MANAGER •

East or Southern Africa

Position available with Clinton Foundation and the HIV/AIDS Initiative (CHAI). Duties: works with a regional team to represent CHAI; ensures countries have access to high-quality, low cost ARVs and laboratory products, with a focus on both adult and pediatrics treatment. Qualifications: highly motivated individual with outstanding academic credentials; strong record of leadership and analytical capabilities; ability to function independently; commitment to excellence; fluent in French and/or Portuguese preferred; experience working in the region preferred. For more information and to apply, visit www.clintonfoundation.org.

PROCUREMENT ADVISOR •

Kampala, Uganda

Position available with Clinton Foundation and the HIV/AIDS Initiative (CHAI). Duties: supports the Government of Uganda to strengthen the national procurement and supply chain management systems for HIV/AIDS-related commodities, with the ultimate objective of enabling rapid scale-up of high-quality ARV treatment to people living with HIV and AIDS. Qualifications: dynamic and entrepreneurial; minimum five years' experience and a proven track record in procurement and supply chain management (PSM); experience working in Uganda preferred. For more information and to apply, visit www.clintonfoundation.org.

COUNTRY DIRECTOR • Vietnam

Position available with the Clinton Foundation and the HIV/AIDS Initiative (CHAI). Duties: develops and executes an integrated care, treatment, and prevention program for people living with HIV/AIDS; manages overall country program, including planning, budgeting, managing internal and external relationships, and monitoring and reporting; manages a team; establishes appropriate processes and tools; identifies the most critical needs and refine priorities as needed. For more information and to apply, visit www.clintonfoundation.org.

URBAN YOUTH DEVELOPMENT

TECHNICAL TRAINER •

Guarambaré, Paraguay

Temporary position with CHP International, Inc., a training contractor for Peace Corps Paraguay. Position runs from 1/15/2007 to 4/27/2007. Qualifications: minimum two years' experience in urban youth development projects in Latin America; professional-level fluency in Spanish; familiarity with models of community-based training, adult

nonformal education, and experiential learning; training experience preferred. Salary: \$2,300/month with transportation, short-term health insurance, and housing provided. E-mail cover letter, résumé, references, and three-year earning history to jkelly@chpinternational.com.

CONSTRUCTION COORDINATOR •

Democratic Republic of the Congo

Position available with the International Rescue Committee. For more information and to apply, visit www.IRCjobs.org. Indicate in cover letter how you learned of this vacancy.

PROVINCIAL COORDINATOR • DR Congo

Position available with the International Rescue Committee. For more information and to apply, visit www.IRCjobs.org. Indicate in cover letter how you learned of this vacancy.

DIRECTOR • Khartoum, Sudan

Position available with the International Rescue Committee. Duties: reports to the country representative and is part of the senior management team in Sudan; oversees the strategic direction and programmatic operations in the defined area of responsibility; closely coordinates with counterparts; develops and maintains relations with stakeholders (government, donors, UN, and NGOs), and advocates on behalf of constituency; oversees fund raising, policy application, human resource management, and security and financial management. For more information and to apply, e-mail Catherine.Staff@theIRC.org; phone: 212.551.3000.

SECURITY MANAGER • El Fasher, Sudan

Position available with the International Rescue Committee. Duties: monitors and provides support in security management to all field offices in West Sudan; works with field coordinators to manage field security, identify inherent threats, and minimize risks to the West Sudan program; helps to build and develop an integrated Security approach within all field sites. For more information and to apply, e-mail Catherine.Staff@theIRC.org; phone: 212.551.3000.

PROGRAM DIRECTOR •

Yogyakarta, Indonesia

Position available with CHF International. Duties: responsible for program and new business development in close cooperation with CHF/Jakarta and CHF/HQ including close tracking of opportunities with donors and related skills, including analytic, conceptual, budgeting, and writing; personnel management and supervision of national and expatriate staff and short-term specialists assigned to the program. Qualifications: excellent writing skills; strong cross-cultural skills in a S.E. Asian environment; substantial experience in community-based reconstruction programming. For more information and to apply, visit www.chfinternational.org.



PUBLIC RELATIONS/COMMUNICATIONS COORDINATOR • Port-au-Prince, Haiti

Position available with CHF International. Duties: ensures an integrated and comprehensive communications and outreach strategy; implements the branding and marking strategy; ensures consistency of CHF's message; works closely with the communications manager at CHF's headquarters; report to the COP. For more information and to apply, visit www.chfinternational.org.

COUNTRY DIRECTOR • Addis Ababa, Ethiopia

Position available with CHF International. Duties: develops and updates CHF Ethiopia's strategic plan and vision; serves and acts as the program liaison to HQ, local NGOs, other implementing partners, implementing units, and international donors; attends NGO, inter-agency, or governmental meetings; actively identify and pursues new programming opportunities; takes lead in program development and proposal preparation as needed; overall program management and strategy implementation; travels to site offices and target regions as needed to provide technical assistance and troubleshoot along with staff. For more information and to apply, visit www.chfinternational.org.

FINANCE AND ADMINISTRATIVE DIRECTOR, IRAQ • Amman, Jordan

Position available with CHF International. Duties: overall financial and administrative management of CHF's microfinance program in Iraq, based in Amman Jordan; maintains financial and administrative systems according to CHF policies, donor regulations, audit requirements, and local (Iraqi) standards; provides financial management oversight, analyze budgets; makes recommendations to the program director on budget expenditures; oversees and manages daily financial operations including monitoring and tracking expenses, ensuring timely collection of financial information, payroll, inventory, banking, and procurement. For more information and to apply, visit www.chfinternational.org.

REPRODUCTIVE HEALTH COORDINATOR • Darfur, Sudan

Position available with American Refugee Committee International (ARC). The goal of the 5-year Comprehensive Reproductive Health in Crises (CRHC) project in Darfur is to decrease maternal mortality and morbidity in South Darfur by establishing services and increasing access to comprehensive reproductive health services with emphasis on emergency obstetrics. Duties: manages activities in collaboration with a team of support staff from ARC, as well as with partner organizations and the Ministry of Health. For more information and to apply, e-mail anthonyi@archq.org; phone: anthonyi@archq.org.

GBV PROGRAM MANAGER • Bong County, Liberia

Position available with American Refugee Committee International (ARC). Duties: oversees the planning, implementation, budgeting, monitoring, evaluation, reporting of GBV activities; manages national field supervisors and field staff in Bong; designs, organizes, and conducts trainings. Qualifications: MPH or related degree; three years' experience in program management; working knowledge of RH; proposal experience. For more information and to apply, visit www.ARCemployment.org.

CONSTRUCTION/LOGISTICS COORDINATOR • Sudan and Uganda

Position available with American Refugee Committee International (ARC). Duties: ensures ARC construction activities stay on schedule and within budget and are of acceptable standards; develops tenders; reviews bids, technical reviews, and logistics. Qualifications: engineer background; logistics background; minimum three years' experience in a developing country. For more information and to apply, visit www.ARCemployment.org.

MICROENTERPRISE DEVELOPMENT COORDINATOR • Bong County, Liberia

Position available with American Refugee Committee International (ARC). Duties: implements MED program, including small grants, business training, and village savings and loans; hires and trains staff; financial and donor reports. Qualifications: two years' MED experience; two years' management experience; BA. For more information and to apply, visit www.ARCemployment.org.

CONVERSATIONAL ENGLISH INSTRUCTORS • Ukraine

Position available with American English Center. Duties: teach various levels of conversational English and lead conversation groups. Benefits include monthly salary and bonus, paid vacations, subsidized apartment, language, concierge, and training. For more information, visit www.usenglish.kiev.ua/jobs. E-mail résumé to Jon Pernick (RPCV) at jonpernick@usenglish.kiev.ua.

TEFL TEACHER • Deyang, China

Position available with the Deyang Foreign Languages School. Duties: guides small class through ACT preparation, focusing on science and mathematics. Benefits include salary, accommodation and meals, and the possibility of a \$1K performance bonus. For more information and to apply, phone Qin Xiaonu at 86.13508015800; e-mail: mthomsen@fas.harvard.edu.

CAPACITY BUILDING SPECIALIST • Africa

Position available with Save the Children. Duties: provides technical assistance and capacity building in operational issues and systems to the country offices; assesses, recommends, and implements policy explanation, procedure and system review,

and training; extensive travel in region. Qualifications: MA preferred; minimum three years' relevant management experience; strategic thinker with strong interpersonal, communication, and organizational skills required; proficient in a foreign language preferred; demonstrated experience training, facilitating, and providing technical assistance. For more information and to apply, visit position number "3133" at www.savethechildren.org/careers/index.asp.

ORGANIZATIONAL DEVELOPMENT SPECIALIST • Afghanistan

Position available with Counterpart International. Duties: provides support to Counterpart in the successful implementation of I-PACS by leading organizational development efforts within local partner organizations. For more information and to apply, visit <http://jobs.counterpart.org>.

HUMANITARIAN EMERGENCY AFFAIRS MANAGER • Pakistan

Position available with World Vision. Duties: supports the relief director in the management and leadership of the Protection and Accountability, Emergency Response and Disaster Management (ERDM) operations; ensures timely implementation of these programs. For more information and to apply, visit www.wvi.org/wvi/employment/employment.htm.

INTERN/VOLUNTEER

ALASKA SEALIFE CENTER INTERNSHIPS • Seward, AK

Internships available with the Alaska SeaLife Center. Internship program is for college students or recent graduates. Internships available in husbandry, education, visitor services, veterinary services, and research. For more information and to apply, visit www.alaskasealife.org.

EDUCATION

MA IN INTERCULTURAL RELATIONS • Stockton, CA

The University of the Pacific, School of International Studies, in conjunction with the Intercultural Communication Institute of Portland, Oregon, offers an MA in intercultural relations (MAIR). This limited-residency program is designed for working professionals to obtain an advanced degree while maintaining employment or other commitments. The program takes two-and-one-half to three years to complete. Students complete the core courses in 18 months through attendance in three two-week residencies held in the Portland area. RPCVs receive special consideration for admission. For more information and to apply, visit <http://sis.pacific.edu/mair/intercultural-relations.htm>; phone: 209.946.2836; e-mail: kjaggears@pacific.edu.



TEACHING FELLOWS • Philadelphia

The Philadelphia Teaching Fellows is an initiative of the School District of Philadelphia to recruit, select, and train mid-career professionals and recent college graduates to become teachers in the schools in communities that need them the most. Fellows will teach while attending classes to earn their teaching certification. Applications accepted for the 2007 summer program. For more information and to apply, visit www.philadelphiateachingfellows.org.

GRADUATE FELLOWSHIP • Berkeley, CA

The University of California, Berkeley School of Social Welfare offers a Mack Graduate Fellowship in the management on nonprofit human service organizations. Fellowship is for \$7500/year for a two year MSW specializing in management and planning. Program includes field-based learning opportunities in excellent human service agencies. Applicants for the combined MSW/PhD program are also eligible. Eligible RPCVs become Mack Fellows who are affiliated with the new Mack Center for Nonprofit Management under the leadership of Michael J. Austin, Mack distinguished professor. Deadline: 12/1/2006. For more information and to apply, e-mail socwelf@berkeley.edu.

SCHOLARSHIPS • Monterey, CA

The Monterey Institute of International Studies offers scholarships ranging up to \$10K to qualified RPCVs. Programs include MBA, international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. For information, call 831.647.4123 or 800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu.

MS IN AGRIBUSINESS •

Cal Poly, San Luis Obispo, CA

Orfalea College of Business at Cal Poly offers an MS in agribusiness, designed to emphasize the study of and agribusiness management concepts as it relates to food and agricultural business situations. Study decision-making, strategy formulation, quantitative methods, and concepts and tools useful to practicing managers. Learn management theories and tools, addressing marketing, production, leadership, and strategic issues of agribusinesses. For more information and to apply, e-mail Jim Ahern at jahern@calpoly.edu; phone: 805.756.5030.

MBA IN AGRIBUSINESS •

Cal Poly, San Luis Obispo, CA

Orfalea College of Business at Cal Poly offers an MBA in agribusiness management. Graduates will be prepared for large farm and ranch management, as well as for positions with supporting agribusiness, such as lenders, processors and marketing firms. For more information and to

apply, e-mail Jim Ahern at jahern@calpoly.edu; phone: 805.756.5030.

AFRICA PEACE FELLOWSHIP • Philadelphia

Fellowship available with American Friends Service Committee. Receive a one year, non-renewable fellowship in the Africa Program of the Peacebuilding Unit. The Fellow will assist in carrying out strategic public policy advocacy activities spotlighting Africa's forgotten wars, including Uganda, Angola, or the Democratic Republic of the Congo. The Fellow will assist with information collection and distribution, research, briefings, and other special events. The Fellow will produce briefing documents on specific conflicts and assist with the annual Bill Sutherland Institute for Africa Advocates and produce content for the web. For more information, e-mail jobs@afsc.org. E-mail résumé to: 4481@afsc.hrmdirect.com.

MPH AND GRADUATE RESEARCH

ASSISTANTSHIPS • New York City

Columbia University and the Program on Forced Migration and Health offers a Master of Public Health through the Heilbrunn Department of Population and Family Health and the Mailman School of Public Health. MPH curriculum prepares health professionals for the practice of public health in complex emergencies and post-conflict settings. Qualified RPCVs have competitive advantage for a limited number of research assistantships, which provide monthly salaries and a tuition reduction, for up to one year. Deadline: 2/1/2007. For more information, visit www.forcedmigration.columbia.edu. To apply, visit www.mailman.hs.columbia.edu/admissions.

TEACHERS • Oakland, CA

The Oakland Teaching Fellows is a highly selective, innovative path to becoming a teacher and making a difference in Oakland public schools. Teach science, math, special education, PE, Spanish and bilingual (elementary). Neither prior coursework in education nor past teaching experience required. Earn a California Teaching Credential while teaching. Receive a teacher's salary, benefits, and paid summer training. Qualifications: BA with a minimum 2.75 GPA; legal authorization to work in the U.S.; strong communication skills. For more information and to apply, visit www.OaklandTeachingFellows.org.

MA IN INTERNATIONAL EDUCATION • DC

George Washington University offers an MA program in international education. The MA prepares individuals to pursue leadership positions in a variety of government, business, and nonprofit organizations focused on international and comparative education. The program generally takes two years to complete and requires 36 credits. Classes occur in the evenings. Applicants are encouraged to apply with two years of work experience. Citizens of countries where English is not an official language are required to submit either TOEFL or IELTS scores. Apply by 1/15/2007 to be eligible for tuition

assistance. For more information and to apply, visit www.gsehd.gwu.edu/IEP; phone: 866.653.5035.

NYU SHRIVER SCHOLARSHIPS •

New York City

The New York University Robert F. Wagner Graduate School of Public Service prepares students to produce results in global public service through innovative international MA programs in public and nonprofit management and policy, health policy and management, and urban planning. Merit scholarships are available to RPCVs for full- or part-time study. Eligible applicants must demonstrate strong academic merit and must have successfully completed two years of Peace Corps service. The close-of-service date should be within three years of the school application date. For more information and to apply, visit www.wagner.nyu.edu/shriverscholarships4; phone: 212.998.7414.

AMERICORPS/VISTA

ENVIRONMENTAL FIELD CREW

SUPERVISORS • Reno and Lake Tahoe, NV

Position available with Great Basin Institute (GBI). Duties: responsible for daily operations of a ten person restoration crew; camp up to seven nights/week. Qualifications: minimum one year experience in outdoor leadership, with specific skills in trail building and chainsaw operation desired. Salary: \$15/hour with medical and dental insurance, and per-diem while in the field. May include an education award and student loan deferment. Contracts are renewable. E-mail cover letter, résumé, and three references to Maria Rodriguez at ncc@unr.edu.

ENVIRONMENTAL RESTORATION CREW

MEMBER • Reno and Lake Tahoe, NV

Temporary position available with Great Basin Institute (GBI). Position runs from 3/5/2007 to 8/17/2007. Benefits include a living allowance of \$6,121, education award of \$2,362.50, and a per-diem for food while in the field. For more information and to apply, visit <https://recruit.cns.gov/applyform.asp> use Program ID#98ASCNV0290501-2; e-mail: Maria Rodriguez at ncc@unr.edu.

DISASTER RELIEF TEAM MEMBER •

Waveland, MS; Reno and Lake Tahoe, NV

Temporary position available with Great Basin Institute (GBI). Position runs from 1/5/2007 to 8/17/2007. Duties: works five weeks assisting in hurricane recovery efforts in the Gulf States; works within Nevada's natural areas. Benefits include a living allowance of \$8,161, education award of \$3,362, and a per-diem for food while in the field. For more information, visit www.GreatBasinInstitute.org. To apply, visit <https://recruit.cns.gov/applyform.asp> use Program ID#98ASCNV0290501-4.

RESEARCH ASSOCIATES • Reno and Lake Tahoe, NV

Positions available with Great Basin Institute (GBI). Qualifications: professional or educational experiences in recreation planning, botany, wild-life management, environmental science, monitoring, or mapping preferred. For more information, visit GreatBasinInstitute.org. E-mail cover letter, résumé, and three references to Chris Warner, Research Associate Coordinator, at warncr@unr.nevada.edu.

AMERICORPS PROGRAM DIRECTOR • Reno, NV

Position available with Great Basin Institute (GBI) and Nevada Conservation Corps. Duties: assists with the recruitment and coordination of AmeriCorps members, grants program, and project partners. Qualification: knowledge and experience with AmeriCorps program guidelines and reporting preferred. Salary: \$45K with benefits and a 401K program. E-mail résumé and three references to Jerry Keir, at keir@unr.edu.

AMERICORPS*VISTA • New York City

Position available with NYC Coalition Against Hunger. Position begins 11/20/2006. Duties: provides capacity building work to pantries and kitchens; helps with development, fundraising, grant writing, volunteer management, benefits outreach, community organizing, kitchen and pantry

management, and technical assistance to emergency feeding programs. Benefits include a living allowance, education award, monthly metro card, health insurance, training, and child care if applicable. E-mail cover letter, résumé, and questions to Ryan Zerfas at rzerfas@nyccah.org; phone: 212.825.0028, ext. 318.

AMERICORPS*VISTA • Anchorage, AK

Position available with Mary Magdalene Home Alaska. Duties: works to develop a volunteer management program, including volunteer policies and procedures, training and orientation, and volunteer recognition; works with staff to coordinate resource mobilization to support program operations; grant writing; works with staff to acquire the transitional living facility and implement the transitional living program; develops a cottage industry or other agency programs; provides community outreach to increase awareness of the agency and prostitution issues. For more information and to apply, e-mail ktelfer@gci.net; phone: 907.277.6642.

AMERICORPS*VISTA MEMBERS • Roseburg, OR

Positions available with Umpqua Community Action Network. Projects involve program development, grant writing, fundraising, volunteer management. Qualifications: initiative, creativity, and ability to work well alone and with a team.

Benefits include on-job training, \$833/month living allowance, benefits, and an end-of-service education award or cash stipend. Deadline: 12/5/2006. For information phone Jane Larsen at 541.492.3525 or e-mail jane.larsen@ucancap.org. To apply, visit www.cns.gov.

VISTA LEADER • Fairbanks, AK

Position available with Adult Learning Programs of Alaska. Duties: provides support for 8 to 12 VISTAs; coordinates group activities; acts as liaison between VISTAs, supervisors and CNCS state office, assists in project application process and recruitment; submits quarterly progress reports; collaborates with other Alaska VISTA leaders to coordinate in-service trainings. Qualification: RPCV or previous VISTA. Benefits include a living allowance, relocation allowance, health insurance, training opportunities, and \$4725 education award or \$1200 cash stipend upon completion of one year of AmeriCorps* VISTA service. Position begins 1/2007. Deadline: 12/15/2006. For more information and to apply, visit www.amicorps.org.

Continued from page 1

Presidential Management Fellows Program (PMF).

Federal Career Intern Program (FCIP)

The Federal Career Intern Program is designed to help agencies recruit and attract exceptional individuals into a variety of occupations. In general, individuals are appointed to a two-year internship. Upon successful completion of the internships, the interns may be eligible for permanent placement within an agency. Individuals interested in Career Intern opportunities must contact specific agencies directly.

Student Educational Employment Program (SEEP)

The Student Educational Employment Program (SEEP) provides opportunities to students who are enrolled, or accepted for enrollment, as degree seeking students taking at least a half-time academic, technical, or vocational course load in an accredited high school, technical, vocational, 2 or 4 year college or university, graduate or professional school. It is comprised of two components: the Student

Temporary Employment Program (STEP), and the Student Career Experience Program (SCEP). The STEP provides maximum flexibility to both students and managers because the nature of the work does not have to be related to the student's academic or career goals. The SCEP, however, provides work experience which is directly related to the student's academic program and career goals. Students in the SCEP may be noncompetitively converted to term, careers or career-conditional appointments following completion of their academic and work experience requirements. Students may contact their school guidance office, career planning and placement office, teachers, or Federal agency employment office where they are interested in working.

Presidential Management Fellows (PMF) Program

The Presidential Management Fellows (PMF) Program was established by Executive Order in 1977 to attract to the Federal service outstanding men and women from a variety of academic disciplines and career paths who have a clear interest in, and commitment to, excellence in

the leadership and management of public policies and programs. The PMF Program hones the skills and competencies, as well as cultivates the management and leadership potential, of the Fellows by providing them with a two-year fellowship that offers extensive formal classroom training and rotational assignment opportunities. To apply for this highly competitive fellowship, you must be a graduate student and first must be nominated by a dean, director, or chairperson of your graduate academic program.

The ABCs of Federal Internships

There is considerable variation in each of these programs, and investigation of programs by agency is a necessity for understanding. Selected agency representatives from each of the three programs will participate in the upcoming Federal Internship program. Come find out more about various systems for the recruitment, screening, placing, and retention of program interns. Leave with more answers, but also leave with the right questions for your continued research and planning.

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer: When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

Promote World Peace and Friendship

During Peace Corps Week
February 26—March 4, 2007

Long renowned for its international service and its positive representation of the United States overseas, the Peace Corps is also charged with a third goal: to help Americans develop a better understanding of other peoples. As president John F. Kennedy dispatched the first group of Peace Corps Volunteers to Ghana in 1961, he made a prediction:

“The logic of the Peace Corps is that someday we are going to bring it home to America.”

Bring the world home to your community. Join thousands of RPCVs in promoting world peace and friendship by sharing stories of your Peace Corps service and the culture of your host country. You will soon receive a brochure inviting you to register for Peace Corps Week 2007. Registration is also available at the Peace Corps Week website: www.peacecorps.gov/pcweek. The site includes ideas, suggestions, and resources to help you set up your presentation. Register online today to reserve your free presentation kit!

If you have any questions, contact us at pcweek@peacecorps.gov or at 800.424.8580, ext. 1961.

November 2006 Federal Career Week

**See schedule of events on page 16*

Careers in Public Administration

November 29—December 1

This week-long series of career events provides RPCVs with the opportunity to learn about pathways to federal jobs, the federal application process, and the mission and job opportunities of selected federal agencies. Activities have been coordinated to maximize benefits for all who attend. Prospective students, graduate students, recent graduates, aspiring federal employees, current federal employees, and virtually any individual seeking more information about federal careers are encouraged to participate!

Guest Presenters include:

Federal Résumé Expert Kathryn Troutman, Peace Corps Deputy Director Jody Olsen, and representatives from the Partnership for Public Service, the Office of Personnel Management and many, many more.

The list of recruiters includes:

- Department of Commerce, International Trade Administration • Department of Commerce, U.S. and Foreign Commercial Service (US&FCS) • Department of Health and Human Services, Center for Disease Control (CDC) • Department of Health and Human Services, Public Health Service • Department of Homeland Security, Transportation and Security Agency (TSA) • Department of Homeland Security, Office of the Inspector General • Department of Housing and Urban Development (HUD)
- Department of State • Department of State, UN Employment and Assistance Unit
- Office of U.S. Foreign Disaster Assistance (OFDA) • Office of Personnel Management (OPM)
- Securities and Exchange Commission • U.S. Agency for International Development

Visit www.peacecorps.gov/rpcu/events for more information and to RSVP. Space is limited!

November 2006 Federal Career Week

For Returned Volunteers
From the Office of Domestic Programs
Monday, November 27 – Friday, December 1

Tentative Schedule of Events (times may slightly change)

Monday, November 27 Employer Information Sessions
(Times and Agencies to be announced)

*Tuesday, November 28 Structured Training and Preparation for Federal Employment,
Capitol Hill, Internships, Graduate School*

10:00am – 11:00am	“Answering the Call to Leadership” – Guest Speaker
11:15am – 12:00pm	“The Panorama of Work Opportunities on Capitol Hill”
12:00pm – 1:00pm	LUNCH (bring or purchase your own lunch)
1:00pm – 2:30pm	“The ABCs of Federal Internships”
2:45pm – 4:00pm	“A Look into MPA and MPP Programs”
5:00pm – 7:00pm	Federal Internship and Graduate School Fair

Wednesday, November 29 Preparing Federal Applications – Tips and Workshops

10:00am – 12:00pm	“Ten Steps to a Federal Job” – Guest Speaker
12:00pm – 1:00pm	Brown Bag Lunch with Federal Employment Expert and the Office of Returned Volunteer Services Staff (bring or purchase your own lunch)
1:00pm – 1:30pm	Non-Competitive Eligibility: Speedy Ways to Hire RPCVs
1:45pm – 3:45pm	Concurrent Workshops (60 minutes/session): Knowledge, Skills, and Abilities; USAJobs and Electronic Resumes
4:00pm – 4:30pm	Closing Forum

*Thursday, November 30 Meeting Federal Managers and Recruiters,
Submitting Applications*

10:00am – 10:30pm	“RPCVs and Continued Civil Service” – Guest Speaker
10:30am – 12:00pm	Working for the Peace Corps Post-Service
12:00pm – 1:00pm	Brown Bag Lunch with PC Staff (bring or purchase your own lunch)
1:00pm – 3:00pm	Workshop: Networking Skills for Federal Jobs
4:00pm – 7:00pm	Federal Career Fair

Friday, December 1 Employer Information Sessions
(Times and Agencies to be announced)

*Events will be held at Peace Corps Headquarters; 1111 20th Street, NW; Washington, DC 20526; Shriver Conference Rooms