

# HOTLINE



A Bulletin of Career, Educational, and Reentry Information and Opportunities for RPCVs

## HOT RESOURCES

### Career Events

November 4—New York, N.Y.  
November 4—Bethesda, Md.  
February 16—Washington, D.C.

See display ads.

### Returned Peace Corps Volunteer FAQs

To answer your frequently asked questions, such as:

“How can I get assistance with financial and medical issues?”

“How can I get a copy of my description of service (DOS)?”

“How can I stay connected with the Peace Corps?”

visit

[www.peacecorps.gov/rpcv/faqs](http://www.peacecorps.gov/rpcv/faqs)

### Peace Corps **HOTLINE**

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Editor  
Manager, Returned Volunteer Services

To place job announcements, visit  
[www.peacecorps.gov/rpcv/hotline](http://www.peacecorps.gov/rpcv/hotline)  
or contact

Peace Corps  
Returned Volunteer Services  
Phone: 202.692.1430 or  
800.424.8580, ext. 1430  
E-mail: [hotline@peacecorps.gov](mailto:hotline@peacecorps.gov)  
Fax: 202.692.1421

## PUBLIC SECTOR

### \*TEACHERS • MS

Positions available with the Mississippi Teacher Corps, a two-year program that offers a full scholarship for a master's in education from the University of Mississippi, full pay and benefits, textbooks, housing and stipend during summer training, teacher certification, and continuous field support. No previous education coursework or experience is required. The program is administered by an RPCV. Deadline for applications: early: 2/15/2005; regular: 4/15/2005. For more information and application instructions, call: 1.800.884.7606; e-mail: [mtc@olemiss.edu](mailto:mtc@olemiss.edu); website: [www.mtcorsp.net](http://www.mtcorsp.net).

### • PUBLIC HEALTH SPEC. • GA

The Centers for Disease Control and Prevention (CDC) invites applications for the Public Health Prevention Service (PHPS), a three-year national training and service

program for master's-level health professionals. The ninth class of 25 participants will begin in September 2005. The PHPS program focuses on public health program management and provides prevention specialists with experience in program planning, implementation, and evaluation through specialized hands-on training and mentorship at CDC and state and local health agencies. Deadline: January 15, 2005. Eligibility: professionals with a strong interest in a public health career, a master's degree related to public health, and U.S. citizenship. Highly desirable is at least one year of public-health work experience, which may include an internship or a thesis project in a community setting as part of a master's degree. Starting salary is approximately \$41K with annual increases. Benefits include vacation, sick leave, health insurance, and some relocation expenses. Expenses associated with the interview are the re-

sponsibility of the applicant. For further information or an application, contact at: Public Health Prevention Service, Division of Applied Public Health Training, Epidemiology Program Office, Centers for Disease Control and Prevention, 1600 Clifton Road, NE, MS E-92, Atlanta, GA 30333; e-mail: [phpsepo@cdc.gov](mailto:phpsepo@cdc.gov); phone: 404.498.6120.

### \*U.S. DEPT. OF LABOR • DC

Economist, information technology specialist, and mathematical statistician entry-level positions available with the Bureau of Labor Statistics. Duties: monitor consumer/producer/international prices, locality pay, salaries/benefits, national employment, industries and occupations, productivity for the nation and industries, occupational health and safety statistics, and characteristics of the employed/unemployed. Qualifications: **noncompetitive eligibility**; U.S. citizen; and B.A./B.S. in related majors that meet basic GPA and course requirements. Send cover letter, résumé, transcripts, and DOS to Rhonda Sykes, Bureau of Labor Statistics, 2 Massachusetts Avenue, NE, Room 4230, Washington, DC 20212; phone: 202.691.6606; fax: 202.691.5507.

It's coming. Get ready.

## **HOTLINE** e-newsletter

To serve you better by providing more job announcements, access to more recruiters, and direct links to hiring organizations, **HOTLINE** will soon be delivered to your e-mail inbox.

Other benefits include RPCV-focused articles by career professionals, answers to your frequently asked transition questions, and direct access to Peace Corps Fellows/USA, Crisis Corps, third goal opportunities ... and more!

Subscription information will be published in upcoming issues of **HOTLINE**.

Feel free to forward any suggestions for this e-newsletter to Patricia Licata at [plicata@peacecorps.gov](mailto:plicata@peacecorps.gov). Please include "**HOTLINE** e-news" in the subject line.

## Share your Peace Corps experience

Register for Peace Corps Week

Details on page 6

Peace Corps Week

February 28–  
March 6, 2005

## PRIVATE SECTOR

### PROGRAM ASSOCIATE • DC

Position available with the World Wildlife Fund for its Climate Change program. Duties: coordinates impact projects; identifies new impact stories from scientific literature; creates basic briefing documents; assists in publication production. Qualifications: B.A. in biological or physical science required; three years' research experience; solid working knowledge of climate change science; master's degree preferred; excellent research and writing skills highly desirable. Apply at website: [www.worldwildlife.org/about/jobs.cfm](http://www.worldwildlife.org/about/jobs.cfm).

### BUSINESS COORD. • DC

Position available with Forte, an international consulting and trading firm. Duties: manages and maintains assigned clients; organizes business mission trip to China; works with a team on a trading and student exchange program. Qualifications: B.A./B.S. in international business or related field; strong organizational and communication skills. Send résumé to Michael Yu via e-mail: [michael@forteintl.com](mailto:michael@forteintl.com); address: 529 14th Street, NW, Suite 270, Washington, DC 20045; phone: 202.628.8180.

### SCIENCE CAMP INSTRUCTORS • OR

Positions available February–November 2005 with Oregon Museum of Science and Industry (OMSI). Duties: teach ecology, geology, astronomy, natural resource management, and wilderness skills to students ages 8 to 18 in residential outdoor science school programs (spring and fall) and science camps (summer), including Native American students enrolled in the Grant Funded Salmon Camps programs. Salary: \$50-85/day. Qualifications: B.A./B.S. in natural science; teaching experience; residential camp experience; ability to develop and implement lesson plans in a variety of subjects; current first aid/CPR certification; commercial driver's license; lifeguard or wilderness first responder preferred. Deadline: 12/15/2004. Send cover letter and résumé to Travis Southworth-Neumeyer, Program Coordinator, OMSI Science Camps, 1495 SE Water Avenue, Portland, OR 97214; fax: 503.239.7838; e-mail: [sciencecamps@omsi.edu](mailto:sciencecamps@omsi.edu).

### LITERACY SPECIALIST • Memphis, TN

Position available with Save the Children. Duties: provides support to after-school literacy programs in the southeast and the Mississippi River Delta. Position requires travel throughout the Southeast. For more information, visit the website: [www.savethechildren.org](http://www.savethechildren.org); e-mail résumé to [crobson@savechildren.org](mailto:crobson@savechildren.org).

### GOVERNMENT LINGUISTS • DC

Positions available with ASET International Services for anti-terrorism assistance projects. See website for details: [www.proz.com/pro/76234](http://www.proz.com/pro/76234). To apply, send e-mail to [live@asetquality.com](mailto:live@asetquality.com), specifying citizenship, any language exams taken, and security clearances that have been held.

### \*SCHOLARSHIP PROCESSORS • VA

Positions available with the American Association of School Administrators (AASA). Duties: help administer national high school scholarship program; assist with processing large volume of scholarship applications (document screening and packaging). Qualifications: detail-oriented; follows directions well; works independently; team player; can read large amounts of material; flexible; willing to do a variety of tasks. Forty-hour week, beginning around January 10th (TBD), lasting for approximately two weeks, including MLK holiday. Salary: \$11/hr with some benefits; near Metro stop. Deadline: 12/17/2004. Contact at phone: 703.237.8006; e-mail: [fc@corestaff.com](mailto:fc@corestaff.com).

### OUTDOOR LEADERS • Waterbury, VT

Positions available with the Vermont Youth Conservation Corps (VYCC). Duties: train and supervise small teams of high school and college-age crew members in conservation work and an education program in either day or residential settings; build cohesive teams while completing high-priority work projects; facilitate educational activities; manage state park activities; perform trail construction and watershed restoration. Qualifications: highly motivated, well-organized. Salary: \$330–560/week. Benefits: AmeriCorps education award; room and board (depending on position and contract length); paid staff training. Deadline: 4/30/2005. Seasonal positions begin in April and May. For more information and an application, visit website: [www.vycc.org](http://www.vycc.org); or call 800.639.8922 or 802.241.3699.

### AGRICULTURE AGENT • WI

Position available with University of Wisconsin–Extension (UWEX). Duties: plans, coordinates, and evaluates educational programs in agricultural economics; performs commercial and home horticulture; collaborates with agents in neighboring counties to provide programming in dairy and animal science, plant sciences, and natural resources. Qualifications: M.A. or other graduate degree with content expertise; at least one degree in a field, such as agribusiness, agricultural economics, or horticulture. Deadline: 11/17/2004. Submit cover letter (include position title and county), résumé, contact information for three professional references, and undergraduate/graduate transcripts to Cooperative Extension Personnel, 249 Extension, 432 North Lake Street, Madison, WI 53706; e-mail: [ces.jobs@uwex.edu](mailto:ces.jobs@uwex.edu); website: [www.uwex.edu/ces/personnel](http://www.uwex.edu/ces/personnel).

### SCIENCE TEACHER • Highlands, TX

Position available with the Chinquapin School, a private school for economically disadvantaged youth. Duties: teaches earth science (8th grade), chemistry (11th grade), and biology (10th grade);

# HOT! OPPORTUNITIES

### PEACE CORPS WEEK DATABASE ASSISTANT • Washington, DC

Position available with the Peace Corps to assist with Peace Corps Week (February 28 through March 6, 2005). This full-time position runs 12/13/2004 through 3/18/2005 in the Peace Corps Office of Domestic Programs. Duties: enters data from incoming reply cards sent in by RPCVs; responds to e-mail and telephone inquiries about Peace Corps Week; maintains database. Qualifications: excellent written and oral communication skills; careful attention to detail; ability to handle multiple projects simultaneously; data-entry experience. Salary: \$16.55/hour (FP–7/01). Send cover letter and résumé to Peace Corps Week Coordinator, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526; fax: 202.692.1421.

### TECHNICAL TRAINERS • Ecuador

Positions available with Peace Corps/Ecuador: three technical trainers to design and implement a 10-week pre-service training in: 1) conservation of natural resources; 2) small animal production; and 3) sustainable agriculture/ag-business. Desired qualifications: English and Spanish fluency; field work and cross-cultural experience in the particular area; professional experience and education in the particular area; experience in small business development and income generation; experience in training; and knowledge of participatory planning and gender issues. Work experience in Ecuador and with the Peace Corps is strongly preferred. Contract period is approximately January 24–April 29, 2005. Closing date: 11/12/2004. Send résumé and cover letter indicating the position and related experience to Peace Corps/Ecuador, APCD/Training Manager, Casilla 17-08-8624, Quito, Ecuador. Phone: 593.2.227.6300; fax: 593.2.227.3763; e-mail: [ssilva@ec.peacecorps.gov](mailto:ssilva@ec.peacecorps.gov).

### TEFL TECHNICAL COORDINATOR/TRAINER • Kiribati

Peace Corps/Kiribati seeks a TEFL technical coordinator/trainer for a pre-service training (PST) cycle for 19 trainees in the second quarter of FY 2005. Experienced trainer with three years' TEFL teaching experience. RPCV, Kiribati, with knowledge of local language and culture is highly desirable. Contract dates: 2/10/2005–5/20/2005. Possible follow-on extension as training director for subsequent health PST. Application deadline: 11/30/2004. Full position description and application details available by writing to [TEFLTech@ki.peacecorps.gov](mailto:TEFLTech@ki.peacecorps.gov).

manage chore duties; manage study halls; perform P.E. duty or coaching. Boys board five days a week; girls are day students. This is a college preparatory school. All students are on scholarship. Housing available on campus. Deadline: 12/1/2004. To apply, call 281.426.3334; e-mail: kheinzer@earthlink.net. Visit website: www.chinquapin.org.

**\*TEACHERS • DC metro area**

Part-time positions available with the Princeton Review. Duties: teach the following test types: SAT, LSAT, GMAT, GRE, and MCAT. Starting salary is \$15–20/hour. All positions have flexible hours, and classes typically meet evenings and weekends. For complete job details contact at phone: 866.877.7737; website: www.princetonreview.com.

**\*COMMUNITY ORGANIZERS • Nationwide**

Positions available with PICO, a national network of congregation/community-based organizations. Duties: train people to become leaders in democratic tradition; help organizations develop power to forge policy and develop resources to help their communities; tap values and strengths of faith-driven people. Issues include housing, health-care access, education, and safety. Qualifications: desire to make a difference; organizing experience; bachelor's degree; Spanish desirable. Send résumés to Jim Keddy, PICO California Project, 930 Alhambra Boulevard, Suite 200, Sacramento, CA 95816; phone: 916.447.7959; fax: 916.447.7955; e-mail: info@picocalifornia.org.

**\*CHEMONICS INTERNATIONAL • DC**

Chemonics International's entry-level program is looking for dedicated, detail-oriented, proactive individuals for a career in international development. Qualifications: advanced degree in an international studies-related field strongly preferred; one to two years' administrative work experience is required; knowledge and/or participation in Peace Corps or USAID activities; foreign language skills preferred; Microsoft computer skills, such as Excel, Word, and PowerPoint; and strong verbal and written communication skills. Excellent benefits and training with great opportunities for advancement. Apply online at website: www.chemonics.com.

**COMMUNITY ORGANIZERS • Billings, MT**

Positions available with the Northern Plains organization. Duties: help organize Montana citizens to protect water quality, family farms and ranches, and unique quality of life. Qualifications: good people skills; desire to make a difference; political experience helpful. Salary: \$20–25K; health insurance; four-week vacation; pension; sabbatical program. Send cover letter, résumé, writing sample, and three professional references to Northern Plains Resource Council, Attn: Aaron Browning, 2401 Montana Avenue, #200, Billings, MT 59101. Phone: 406.248.1154; fax: 406.248.2110; e-mail: aaron@northernplains.org; website: www.northernplains.org.

**AGRICULTURE EDUCATORS • WI**

Positions available with University of Wisconsin–Extension (UWEX). Duties: plan, implement, teach,

coordinate, and evaluate educational programs backed by university research and directed at community needs, such as dairy and animal science, agricultural economics, nutrient management, and natural resources. Qualifications: bachelor's degree with content expertise in a field that relates to the responsibilities of this position, such as dairy science, animal science, agribusiness, or agriculture education; success in planning, implementing, and evaluating community-based, informal educational programs preferred. This is a UWEX academic staff position (anticipated for three years). Review will begin 11/24/2004. Website: www.uwex.edu/ces/personnel.

**COUNSELORS/TEACHERS • Various states**

Positions available with Eckerd Youth Alternatives, Inc. Duties: serve as mentors and role models for youth. These are full-time, year-round, residential positions. If you enjoy the outdoors and have the dedication to make a lasting, positive change in the lives of at-risk kids, this might be an ideal opportunity for you. For more information or to apply online, visit website: www.eckerd.org. Phone a career advisor: 1.800.222.1473. Fax résumé to 727.461.4387.

**SR. EDUCATION SPECIALIST • Westport, CT**

Position available with Save the Children. Duties: provides technical assistance in after-school literacy programs in 13 states. Qualifications: master's degree in education and minimum of five years' experience in children's literacy programs. Position requires heavy travel to community-based programs in the Southeast and Southwest. For more information, visit website: www.savethechildren.org. E-mail résumé to crobson@savechildren.org.

**PROGRAM OFFICERS/ASSOCIATES • DC**

Positions available with IREX in its Education Programs Division for programs with the Middle East and North Africa. Qualifications: experience with and interest in basic and higher education development, international exchanges, and continuing education programs; knowledge of and experience with project design, grant management, proposal development, and budgeting; excellent interpersonal, systems, and communication skills; interest and knowledge of the Middle East and North Africa; strong computer skills, including Excel; knowledge of Arabic and/or French. Send cover letter and résumé to EPD/IA/10-04. E-mail: résumés@irex.org; fax: 202.628.8189; website: www.irex.org.

**TEMPORARY STAFF ASS'T. • Boston, MA**

Position available with the Harvard Medical School Center for Health and the Global Environment. Duties: provides administrative support to faculty and staff; and prepares for Center-sponsored courses and events. This position has a six-month duration with the possibility of renewal. The Center (www.med.harvard.edu/chge/) is dedicated to studying and promoting a wider understanding of the human health consequences of global environmental change. Application details and full job description are available on the Harvard Univer-

sity employment website: www.jobs.harvard.edu/jobs/ (Req. #21316).

**PROJECT ENGINEERS • Anchorage, AK**

Entry-level and senior-level civil engineering positions available with the Division of Environmental Health and Engineering (DEHE) at the Alaska Native Tribal Health Consortium (ANTHC). DEHE provides planning, design, construction, and operations assistance for sanitation and health-facility projects throughout Alaska. Duties: perform all facets of engineering projects in arctic and sub-arctic environments. Send résumés to RPCV Don Antrobus, P.E., at dantrobu@anthc.org. Call 907.729.3550 for additional information.

**PROJECT SPECIALIST • New York, NY**

Position available with the YES Project. Duties: works in team-oriented environment, collaborating closely with YES Project specialist and project director, as well as other sponsored programs staff; leads YES-related project activities, including but not limited to, the development of Web content, such as alumni Web interfaces and programming; leads educational content, including leadership program content, and multiplier-effect enhancing projects. Qualifications: B.A./B.S. Salary: \$35K–40K. Deadline: 11/15/2004. Send résumé and cover letter to jobs@afs.org/usa or apply at website: www.afs.org/usa.

**PROGRAM ASS'T.–RULE OF LAW • DC**

Position available with IFES–Democracy at Large. Duties: supports two-year United Nations Development Programme-financed regional initiative for the Middle East and North Africa; supports rule-of-law programs and development efforts around the world, including in Haiti, China, and Pakistan. Deadline: 11/30/2004. Send résumé and cover letter to jobs@ifes.org, referencing job requisition #50-04 ROL/PA in the e-mail subject line.

**NUTRITIONIST–RD • Seattle, WA**

Position available with Sea Mar Community Health Centers. Duties: provides patient-risk assessment, nutrition education, and referrals. Qualifications: B.S./M.S.R.D./R.D.E.; bilingual English/Spanish preferred. Hours: full time. Salary: \$16.99–19.11/hour. Send résumé to Hyo-Na Han, WIC Coordinator, 8915 14th Avenue South, Seattle, WA 98108; phone: 206.762.0876; fax: 206.763.1856.

**INTERNATIONAL**

**LANDSCAPE COORD. • Dem. Rep. of Congo**

Position available with African Wildlife Foundation (AWF), an international NGO dedicated to biodiversity conservation in Africa. Duties: coordinates landscape-scale conservation program in the Maringa/Lopori-Wamba forest landscape in north-central Democratic Republic of Congo; manages all facets of this program, including donor compliance (USAID), field implementation, financial budgeting and tracking; and manages complex partnerships with government, private sector, and local communities. Qualifications: master's degree; 10 years' program management experience; field experience in central Africa; bilingual French/En-

# PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with more than 30 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit [www.peacecorps.gov/fellows](http://www.peacecorps.gov/fellows); call 800.424.8580, ext. 1440; or write to [fellows@peacecorps.gov](mailto:fellows@peacecorps.gov).

## University of Arizona

Tucson, AZ  
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: [gehlers@u.arizona.edu](mailto:gehlers@u.arizona.edu).

## University of Cincinnati

Cincinnati, OH  
Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: [looyejw@email.uc.edu](mailto:looyejw@email.uc.edu).

## University of Denver

Denver, CO  
International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Andrew Burns, phone: 303.871.2544; e-mail: [anburns@du.edu](mailto:anburns@du.edu).

## University of Maryland-Baltimore

Baltimore, MD  
Social work with dual-degree options in Jewish studies, law, business administration, and public health. Dick Cook, phone: 410.706.1882; e-mail: [dcook@ssw.umaryland.edu](mailto:dcook@ssw.umaryland.edu).

## University of Maryland-Baltimore County

Shriver Peaceworker Program  
Baltimore, MD  
All programs of University of Maryland at Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Joby Taylor, phone: 410.455.6398; e-mail: [joby.taylor@umbc.edu](mailto:joby.taylor@umbc.edu).

## University of New Orleans

New Orleans, LA  
Public administration, urban planning and urban studies with concentrations in housing/community devel-

opment, land use/environment, historic preservation, urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: [mnelson@uno.edu](mailto:mnelson@uno.edu).

## University of North Texas

Denton, TX  
Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Martin Jaeckel, phone: 940.565.4630; e-mail: [mjaeck@scs.unt.edu](mailto:mjaeck@scs.unt.edu).

## University of Oregon

Eugene, OR  
Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: [smith@darkwing.uoregon.edu](mailto:smith@darkwing.uoregon.edu).

## University of South Carolina

Columbia, SC  
Multidisciplinary program (written/oral proficiency in Spanish required). Wendy Sellers Campbell, phone: 803.777.8879; e-mail: [wendy.campbell@sc.edu](mailto:wendy.campbell@sc.edu).

International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: [rlichten@moore.sc.edu](mailto:rlichten@moore.sc.edu).

## University of Wisconsin-Milwaukee

Milwaukee, WI  
Business administration, economics, geography, history, sociology, urban studies. Lisa Williams, phone: 414.229.6155; e-mail: [heuler@uwm.edu](mailto:heuler@uwm.edu).

## University of Wisconsin-Stevens Point

Stevens Point, WI  
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Michael Dombeck, phone: 715.346.3946; e-mail: [mike.dombeck@uwsp.edu](mailto:mike.dombeck@uwsp.edu) or Dr. Tim Ginnett, phone: 715.346.4191; e-mail: [tim.ginnett@uwsp.edu](mailto:tim.ginnett@uwsp.edu).

## University of Wyoming

Laramie, WY  
American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: [esandeen@uwyo.edu](mailto:esandeen@uwyo.edu).

## Western Illinois University

Macomb, IL  
Business administration; community health; economics; geography; health services management; political science; recreation, park, and tourism administration. Thom Anderson, e-mail: [tk-anderson@wiu.edu](mailto:tk-anderson@wiu.edu) or Carolyn Lawrence, e-mail: [ca-lawrence@wiu.edu](mailto:ca-lawrence@wiu.edu); phone (for both): 309.298.2268.

## Western New Mexico University

Gallup, NM  
Elementary, secondary, or special education, counseling, educational leadership. Dr. Patricia Maguire, phone: 505.722.3389; e-mail: [maguirep@cia-g.com](mailto:maguirep@cia-g.com).

## Wichita State University

Wichita, KS  
Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Judith Hayes, phone: 316.978.6580; e-mail: [judith.hayes@wichita.edu](mailto:judith.hayes@wichita.edu).

## Xavier University of Louisiana

New Orleans, LA  
Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Rosalind Pijoux Hale, phone: 504.520.7498; e-mail: [rhale@xula.edu](mailto:rhale@xula.edu).

glish. Salary: commensurate with experience. Send CV to Human Resources Administrator, AWF, PO Box 48177, 00100 Nairobi, Kenya. E-mail: [HumanResources@awfke.org](mailto:HumanResources@awfke.org). Fax: +254 20 2710372.

## SUMMER PROG. LEADERS • Multiple countries

Positions available with VISIONS in North and South America, the Caribbean, and Australia for co-ed summer programs for teens that blend construction-based community service, inter-cultural living, and outdoor adventure. Programs operate in impoverished communities. Duties: mentor teens and supervise project sites, recreation activities, cross-cultural experiences, and daily living in safe, challenging environment. Qualifications: 22+ years old; experience leading/teaching teens; genuine team-player mindset; work attitude that is cooperative, positive, safety-conscious, and community spirited; first aid, CPR, and water safety training. Advanced certifications, construction skills, exper-

ience in different cultures, and French/Spanish fluency are pluses. Room, board, travel, and competitive salary provided. Deadline: ongoing. Download application from website: [www.VisionsServiceAdventures.com](http://www.VisionsServiceAdventures.com) and send to VISIONS, PO Box 220, Newport, PA 17074; e-mail: [info@VisionsServiceAdventures.com](mailto:info@VisionsServiceAdventures.com). Phone: 717.567.7313; fax: 717.567.7853.

## PROJ. COORD'S • CT, Mali, Malawi, Nicaragua

Positions available with Building with Books (BwB), which builds schools in the developing world while engaging youth in the United States to take positive action. Duties: live in rural villages and supervise community-based school-house construction projects; share local culture with U.S. students through Web updates and e-mail exchanges. A Malawi project coordinator will spearhead BwB's expansion to this country. Qualifications: two-year commitment; B.A. in related field preferred; cross-cultural experience;

basic photography/video; proficiency in Spanish, French, or Bambara. BwB provides stipend, health insurance, and airfare. Send cover letter and résumé to Peter Vancura, international program coordinator, via e-mail: [peter.vancura@buildingwithbooks.org](mailto:peter.vancura@buildingwithbooks.org); fax: 203.961.5087; website: [www.buildingwithbooks.org](http://www.buildingwithbooks.org).

## WRITERS/REVIEWERS • Multiple countries

Positions available with the publisher of CultureGrams™—a series of educational reports describing the peoples and customs of 182 countries. Contract writers receive \$800 for creating a new report for the series. Reviewers receive \$150 for providing feedback on the accuracy of an existing report. Professional writing experience is not required. Applicants must have lived full-time in the country for at least two and a half of the last four years. Deadline: December 1, 2004. To view a list of countries for which writers and reviewers are needed and

to access an online application form, visit [www.culturegrams.com/submissions](http://www.culturegrams.com/submissions).

#### **FIELD PROJECT DIRECTOR • Romania**

Position available with Doctors of the World—USA. Qualifications: M.P.H.; at least five years' experience in international development; at least three years in senior-level program portfolio management, including work-plan and budget development; proficiency in English; excellent interpersonal communication skills; computer literacy in MS Office; significant writing experience in English; ability to work with diverse group of people. Deadline: 12/1/2004. Start date: 1/2005. Only candidates selected for interview will be contacted. Address: Doctors of the World—USA, 375 West Broadway, 4th Floor, New York, NY 10012; e-mail: [humanresources@dowusa.org](mailto:humanresources@dowusa.org). Include FD Romania Search in the subject line of the e-mail; fax: 212.226.7026.

#### **COUNTRY DIRECTOR • Laos**

Position available with Family Health International (FHI). Duties: provides leadership to and oversees the management of FHI's Institute for HIV/AIDS program; oversees other technical and management support of the program and ensures collaboration with the government of Laos, including the Ministry of Public Health; USAID's Regional Development Mission/Asia; the United Nations; NGOs; and others. Qualifications: master's degree in public health or related field with 7–9 years' experience or Ph.D./M.D. degree with 5–7 years' experience in the management of public health or development programs; experience in technical assistance in HIV/AIDS or STD programs; cross-cultural skills. Laos language preferred. Submit cover letter, résumé, and salary requirements online at [www.fhi.org](http://www.fhi.org) or to FHI HR, 2101 Wilson Boulevard, Suite 700, Arlington, VA 22201; fax: 703.516.9036; e-mail: [humanresources@fhi.org](mailto:humanresources@fhi.org).

## **EDUCATION**

#### **\*Monterey Institute • Monterey, CA**

Scholarships ranging up to \$10,000 are available at the Monterey Institute of International Studies for qualified RPCVs interested in the following internationally focused graduate programs: M.B.A., international and environmental policy studies, public administration, translation and interpretation, TESOL and teaching foreign languages. The institute prepares students for international careers in the private, public, and nonprofit sectors. Half of our students come from more than 50 countries. Most Americans have lived, worked, or studied abroad. The Monterey Institute also offers the Peace Corps Master's International program in M.B.A. and TESOL. For information, contact at phone: 831.647.4123 or 800.824.7235; e-mail: [admit@miis.edu](mailto:admit@miis.edu); website: [www.miis.edu](http://www.miis.edu).

#### **\*POST-BACCALAUREATE PREMED. • PA**

The University of Pennsylvania's post-baccalaureate premedical program offers students the opportunity to develop required strengths, skills, and experiences to gain admission to leading medical,

dental, and veterinary schools. Practical and theoretical approach combines part-time or full-time classroom work in science and clinical opportunities at area medical centers. Early admissions arrangements with several medical schools are available. Contact Premedical Programs, University of Pennsylvania, College of General Studies, Suite 100, 3440 Market Street, Philadelphia, PA, 19104; phone: 215.898.3110; fax: 215.573.2053; e-mail: [prehealth@sas.upenn.edu](mailto:prehealth@sas.upenn.edu); website: [www.PennPreHealth.org](http://www.PennPreHealth.org).

#### **\*BARD CTR. FOR ENVIRON. POLICY • NY**

Bard College offers an innovative graduate program, leading to a master of science in environmental policy to prepare students for environmental careers in nonprofit organizations, government, and the private sector. Modular curriculum features integrated application of natural and social sciences to environmental problems and responses and the practical knowledge to understand legal, political, socioeconomic, cultural, and ethical influences on policy-making. Small classes taught by distinguished faculty ensure close mentoring of career preparation. Peace Corps experience qualifies for internship and initial work on master's project in the field. Dual M.S./J.D. degree with Pace Law School. Contact at phone: 845.758.7073; website: [www.bard.edu/cep](http://www.bard.edu/cep).

#### **\*NYU SHRIVER RPCV SCHOLARSHIPS • NY**

Robert F. Wagner Graduate School of Public Service prepares students to produce results in global public service through innovative international master's degree programs in public and nonprofit management and policy, health policy and management, and urban planning. Merit scholarships are available to RPCVs for full- or part-time study. Eligible applicants must demonstrate strong academic merit and must have successfully completed two years of Peace Corps service. The close-of-service date should be within three years of the school application date. For more information, visit website: [www.nyu.edu/wagner/shriverscholarships1](http://www.nyu.edu/wagner/shriverscholarships1) or call 212.998.7414.

#### **“THEORIZING CULTURAL HERITAGE” • DC**

The Smithsonian Center for Folklife and Cultural Heritage offers a fellowship program on “Theorizing Cultural Heritage,” funded by the Rockefeller Foundation. Deadline for applications: 1/15/2005. To apply, visit website: [www.folklife.si.edu/opportunities/fellowships\\_RF.html](http://www.folklife.si.edu/opportunities/fellowships_RF.html).

#### **\*SUNBRIDGE COLLEGE • Spring Valley, NY**

Sunbridge College is a fully accredited college offering master's and certificate programs in Waldorf education and related fields inspired by the work of Rudolf Steiner. Full-time programs: foundation studies and Waldorf teacher education (early childhood and elementary, M.S. options). Part-time certificate programs with M.S. options: Waldorf teacher education (elementary, early childhood, music, gardening), remedial education, and Waldorf school administration. Other part-time certificate programs: biodynamic gardening, biography and social art, and applied arts. RPCVs receive special consideration for tuition

assistance. For more information, call 845.425.0055; e-mail: [info@sunbridge.edu](mailto:info@sunbridge.edu); website: [www.sunbridge.edu](http://www.sunbridge.edu). To apply, contact Matt Burns, 845.425.0055, ext. 24; e-mail: [m burns@sunbridge.edu](mailto:m burns@sunbridge.edu).

#### **ENVIRON./INTERN'L DEV. TECH. • CA**

Humboldt State University offers the environmental systems M.S. degree in international development technology for those with international experience and an interest in a particular application of a community-based, environmentally sustainable approach to energy, water, fisheries, forestry, or agriculture. Graduates have gone on to work for the Nature Conservancy, World Wildlife Fund, Sister Cities International, International Rescue Committee, and Global Exchange. Limited waivers of out-of-state tuition are available. See website for details: <http://sorrel.humboldt.edu/%7Ecatalog/programs/envsys.html>. Deadline: 3/15/2005. Phone: 707.826.3220; e-mail: [dmi1@humboldt.edu](mailto:dmi1@humboldt.edu) (Dr. Daniel Ihara); or contact the graduate secretary at 707.826.3256 or at [thiesfel@humboldt.edu](mailto:thiesfel@humboldt.edu).

#### **SCHOLARSHIP • Worcester, MA**

At least one full-tuition fellowship (worth \$40,000) is available to RPCVs through graduate programs in international development, community, and environment (IDCE). This fellowship can be applied toward an M.A. in international development, geographic information sciences (GIS) for development and environment, community development and planning, or environmental science and policy. Programs are designed for applicants interested in careers in conflict and development, gender and development, community-based development, environmental justice, GIS, or natural resource management. Application deadline: 1/15/2005. Website: [www.clarku.edu/departments/idce](http://www.clarku.edu/departments/idce). For application, contact Admissions, IDCE Department, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: [IDCE@ClarkU.edu](mailto:IDCE@ClarkU.edu).

#### **UNIV. OF ALABAMA/PUB. HEALTH • AL**

The University of Alabama at Birmingham (UAB) School of Public Health is accepting applications for fall 2005 admission to master's (M.P.H.) and doctoral degree programs in maternal and child health (MCH). The MCH department prepares professionals to assume leadership MCH positions in federal, state, local, and international public health organizations, in public and private health-care agencies, in academia and research centers, and in community-based organizations. Students may specialize in MCH epidemiology/research, MCH program administration/policy/advocacy, or MCH international/global health. Financial assistance is available to students who meet eligibility criteria. For information, contact via e-mail: [creichle@uab.edu](mailto:creichle@uab.edu); phone: 205.934.3939; website: [www.soph.uab.edu/mch](http://www.soph.uab.edu/mch).

#### **GWU BILINGUAL SPECIAL ED. PROG. • DC**

The George Washington University is offering full-tuition scholarships for a master's degree in curriculum and instruction with a concentration in bilingual special education. The two-year program will begin this fall. Apply ASAP. For information and/or an application, contact Dr. Amy Mazur at 202.994.1511 or at [amazur@gwu.edu](mailto:amazur@gwu.edu).

## Peace Corps Week February 28–March 6, 2005

Sign up to participate in Peace Corps Week and receive a free Peace Corps Week presentation kit, which includes audience souvenirs, a poster, and other materials to help you prepare for and promote the week.

Online registration is available at [www.peacecorps.gov/pcweek](http://www.peacecorps.gov/pcweek).

Or complete this form and forward to:

**Peace Corps Week**  
**Paul D. Coverdell Peace Corps**  
**Headquarters**  
**1111 20th Street, NW**  
**Washington, DC 20526**  
**Fax: 202.692.1421**

If you have any questions, contact us at [pcweek@peacecorps.gov](mailto:pcweek@peacecorps.gov) or at 800.424.8580, press 2, then ext. 1961.

Name: \_\_\_\_\_

Former name: \_\_\_\_\_

Mailing address: \_\_\_\_\_  
\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

This is a change of address

E-mail address: \_\_\_\_\_

Home phone: \_\_\_\_\_

Work phone: \_\_\_\_\_

Country of service: \_\_\_\_\_

Dates of service: \_\_\_\_\_

**Please Reply by January 15, 2005**

**PRIVACY ACT NOTICE:** The collection of this information is authorized by the provisions of the Peace Corps Act (22 USC 2501 et seq.). Information will be used to involve former Volunteers in agency affairs and may be released to Peace Corps Volunteer groups, the media, and others for use in the recruitment process. Providing this information is voluntary.

# Online Employment Bulletins



*International Career  
Employment Weekly*

*Public Health Jobs  
Worldwide*

*Environmental Career  
Opportunities*

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E-mail [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) to  
receive the passwords.

### NPCA Career Spotlight

## Development Alternatives, Inc. (DAI)

**November 4, 2004**

4 to 5:30 p.m.

DAI Headquarters

Bethesda, MD

For more information, visit  
[www.rpcv.org/careers](http://www.rpcv.org/careers).

## Discover Career Assessment Software

Returned Volunteer Services (RVS) offers *Discover*, a career assessment software program administered through ACT, Inc. Free to all RPCVs, the program assesses career-related interests, abilities, and job values for help in considering career options that are a good match for you. In addition, learn how to develop effective résumés, cover letters, job applications, and interviewing skills.

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To receive a password to access  
the online software, send an  
e-mail to [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov).

## Peace Corps Career Centers



A career center with job postings, resource books, computers, fax machines, and phones is available at our Washington, D.C.-area recruitment office. Smaller career areas are available in our other regional recruitment offices.

Contact them for more information.

## Career Information Consultants

This publication lists RPCVs and other professionals in specific career fields who have agreed to answer career-related inquiries on a voluntary basis. More than 1,500 participants are included in this 369-page revised edition.

To obtain the directory, contact Returned Volunteer Services at [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) with a mailing address and indicate whether you would like a hard copy or CD-ROM.

# Crisis Corps Recruiting Short-Term Volunteers

## Jamaica

The **Jamaican Social Investment Fund (JSIF)** urgently requests two CCVs for two-month assignments to provide technical expertise and monitor the effective use of funds for a school reconstruction project resulting from Hurricane Ivan. Mandatory qualifications: experience as a building contractor or supervisor; experience with cost analysis and project monitoring and evaluation. Desired qualifications: degree in civil engineering, project management, or construction engineering; experience in developing projects from concept to completion.

**JSIF** also requests two Volunteers for six-month assignments. The **Systems Engineer** position requires experience developing IT disaster-recovery plans and Web-enabled data-aware applications using the Microsoft SQL Server Database, a Microsoft Visual Studio development environment, ASP (Active Server Pages), and VBScript. The **Project Officer** position provides technical training to JSIF staff and requires a civil engineering degree and project management and training experience.

The **Jamaican Ministry of Water and Housing** requests a CCV to create a sanitation plan. Duties: reviews existing plans; conducts house-to-house surveys; inspects existing infrastructure; creates a map with plans for meeting a government initiative to provide clean water to all communities. Mandatory qualifications: degree in civil engineering; one year of experience in on-site sanitation-system design; and good writing skills. Desired qualifications: experience conducting surveys and producing community maps and sanitation statistics; RPCV, Jamaica.

**Jamaican Association for the Deaf (JAD)** requests a hearing-impaired/deaf **Fast-Track Coordinator** for six months. Duties: performs diagnostic assessments of deaf learners; designs individual intervention programs; facilitates staff trainings; prepares reports and documents processes with the Fast Track program. Qualifications: master's degree in deaf education or linguistics with a focus on sign language or a bachelor's degree in a related discipline with significant experience in teaching English to the deaf in a bilingual environment; excellent written English and ASL skills; ability to work independently with minimal support. Desired qualifications: knowledge of Jamaican patois.

## Ghana

**World Education** requests nine CCVs to work in teacher training colleges (TTCs) as **HIV/AIDS education consultants** for eight-month projects. Duties: mentor and support TTC tutors in the delivery of an HIV/AIDS training program; conduct training sessions; promote extra-curricular activities; identify gaps in the design/delivery of curriculum; identify local resources for integration into existing training programs. Qualifications: degree in health or related field; experience designing and facilitating training programs; extensive experience with HIV/AIDS, reproductive health programs, and life-skills training; teaching experience; RPCV, Africa. Desired qualifications: master's in public health.

## Kenya

The **United Nations Office of Drugs and Crime** in Mombasa requests a CCV for a six-month tenure. Duties: monitors and evaluates the Integrated Demand Reduction project; leads community outreach to drug abusers and other vulnerable populations. Mandatory qualifications: advanced degree in health, psychology, or the social sciences; comprehension of drug demand reduction issues and HIV/AIDS; experience with NGOs and community-based organizations; minimum five years' relevant experience; strong computer skills; ability to work independently; proven writing, analytical, and managerial abilities.

## Namibia

The **National Health Training Center (NHTC)** requests six CCVs to serve six-month assignments as **Video Conferencing Trainers** to work with HIV/AIDS prevention committees. Duties: support in-service training efforts on HIV/AIDS; train and support staff in operating video equipment; create a training schedule to build staff capacity; work with NHTC staff to formulate a national plan for the use of digital video conferencing to communicate with health institutions nationwide; develop training guidelines/manuals on the use and maintenance of equipment. Required qualifications: four-year degree (or equivalent experience) in health or social sciences; one year of training experience; knowledge of computers and video equipment maintenance and minor repair; report-writing skills.

## How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at [www.peacecorps.gov/rpcv/crisiscorps](http://www.peacecorps.gov/rpcv/crisiscorps); or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website.

Because of mail delivery difficulties, Crisis Corps requests that applications and résumés be faxed to 202.692.2251 or e-mailed to [crisiscorps@peacecorps.gov](mailto:crisiscorps@peacecorps.gov).

# Peace Corps

Washington, DC 20526

OFFICIAL BUSINESS

PENALTY FOR PRIVATE USE \$300

Return Service Requested

Presorted  
First Class Mail  
Postage & Fees paid  
Peace Corps  
Permit No. G 264

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, NOT to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs

and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

PLEASE CHECK APPROPRIATE BOX AND ENCLOSE IN SEPARATE ENVELOPE:

DISCONTINUE       SEND *HOTLINE* TO NEW ADDRESS (Sorry, *HOTLINE* cannot be sent overseas.)

Name

Address

City

State

Zip Code

Country/Dates of Service

E-mail Address

To change address or discontinue subscription, fill out the information above, cut out the box, and mail it in an envelope to Database Mgr., 2nd Floor, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street, NW, Washington, DC 20526. Changes must be made with this form and not over the phone. Please allow four to six weeks for any changes to take effect.

## Development Jobs via Weekly E-mails

### Get on the list!

Returned Volunteer Services offers a weekly e-mail listing of 25 to 30 employment and internship opportunities in international development.

Published by **InterAction**, a U.S.- based international development and humanitarian nongovernmental organization, this weekly e-mail listing is available free to all RPCVs.

To receive the weekly job announcements, contact [rvs@peacecorps.gov](mailto:rvs@peacecorps.gov) with "InterAction" in the subject line of the e-mail.

## Peace Corps Medical Officers Needed

For more information, visit the Peace Corps website: [www.peacecorps.gov](http://www.peacecorps.gov), click on "Professional Medical Opportunities"; call 202.692.1535; or send an e-mail to [pcmrecruitment@peacecorps.gov](mailto:pcmrecruitment@peacecorps.gov).

## Join an RPCV Listserv

To receive additional job listings, sign up for the Yahoo! group called **RPCVNetwork**.

Go to [www.yahoo.com](http://www.yahoo.com), select "Groups," search for "RPCVNetwork," and "Join." Include your PCV name and country/dates of service.

## GRAD SCHOOL AND PEACE CORPS?

Learn how to fulfill your educational goals either during or after Peace Corps service. Meet program participants and university coordinators who will discuss the financial and career benefits of graduate education through the Peace Corps' Master's International and Fellows/USA programs.

Thursday, November 4, 2004  
6 p.m. to 8 p.m.  
Milano Graduate School  
Fanton Hall, 3rd floor  
Henry Cohen Conference Room  
72 Fifth Avenue  
New York, NY 10011

RSVP to 212.352.5466

## RVS Career Fair Wednesday, February 16, 2005

Washington, D.C.

Stay tuned for more details.