

## Hot Resources

## **Highlights**

Upcoming 2006 RPCV Career Events

The events will be held at Paul D. Coverdell Peace Corps Headquarters 1111 20th Street NW Washington, DC 20526

Visit www.peacecorps.gov/rpcv/events for event updates.

(more information on page 11)

#### **Peace Corps Hotline**

Robert Michon Editor Manager, Returned Volunteer Services

Heather Groome Assistant Editor Admin. Ass't, Returned Volunteer Services

To place job announcements, visit www.peacecorps.gov/rpcv/hotline or contact

Peace Corps Returned Volunteer Services Phone: 202.692.1430 or 800.424.8580, ext. 1430 E-mail: hotline@peacecorps.gov Fax: 202.692.1421

## How can I stay connected to the Peace Corps?

There are many ways to stay connected.

Assist with recruiting potential Volunteers or share your PCV experience during Peace Corps Week

Update your contact information and learn more at <u>www.peacecorps.gov/</u> <u>index.cfm?shell=resources.</u>

former.helpus

Corporatization and Your Development Aspirations By: Tamara Webb, Program Specialist, Returned Volunteer Services



he Office of Domestic Pro grams, Returned Volunteer Services (RVS), in conjunction with the RPCV Career Center in Rosslyn, VA, coordinated a total of seven RPCV career events, including an all-industry career fair, in August. Some pre-registered participants had the opportunity to shadow RPCVs currently working with the World Bank while others visited the headquarters of Development Alternatives, Inc. (DAI) to discuss the variety of career opportunities with that USAID contractor. Among all of the other key features of the week's events were the career panel on Wednesday, August 23rd and the hands-on interactive workshops on networking that took place throughout the day.

Susan Musich, Global Career and Mobility Specialist for the World Bank Group and a past director of Returned Volunteer Services, served as the lead facilitator for Wednesday's activities.

#### **The Career Panel**

The panel included five international development industry specialists and featured insightful dialogue on six guiding questions. Panelists consented that heightened competition for the same jobs, rather than a shifting of the skill sets required for industry work, has been a primary result of "corporatization" in the field of International Development. As a result, nascent and prospective professionals in the industry were advised to change their approach to career opportunities. Highlights of the panel proceedings are included below.

"Corporatization" has at least two working definitions. It can refer to the increasing presence of private businesses in the realm formerly exclusive to public. Alternately, it can refer to the process by which an institution substitutes the production of exchange values (quantitative value) for the production of use values (qualitative value; the material uses to which the object can actually be put; the human needs it fulfills).

In recent years, there has been increasing influence of corporate practices in the field of international development. Issues of accountability and returns on investment have spurred NGOs to become more competitive and results-oriented. In this new market context, hiring considerations can prioritize advanced academic credentials that directly correlate with and enable this NGO response. The ubiquitous Bachelor's degree, therefore, is likened to a high school degree. Separation from other applicants increases with an advanced degree(s).

Paradoxically, according to the panelists, an accumulation of degrees is really not the entire answer. Rather it is also what an individual brings to the organization by way of relevant and obvious skills that sets that candidate apart from competitors. The plethora of people to fill positions within the sector has also resulted in the shortening of career paths in many cases. People within the field are now being hired for contract positions for a set period of time, and are then cast back into the job pool through which they are continually cycling for employment.

How prospective employees present and market themselves to an organization, therefore, is absolutely essential. Interested candidates must demonstrate leadership skills, and both qualify and quantify recent and relevant experience, including internships, extracurricular activities, and education experiences. Skills in analysis, budgeting, communication, and project management are all technical skills that are essential to the field. It is also important to communicate soft skills such as cultural understanding above Continued on page 12

## **PUBLIC SECTOR**

#### PROGRAM ANALYST • Riverdale, MD

GS 7/9/11 position available with Animal and Plant Health Inspection Service. Duties: assists senior analyst in a wide variety of duties relative to the development, analysis, review, and coordination of planning, evaluation, and monitoring activities. Deadline: 10/10/2006. For more information and to apply, visit announcement "#9PD-2006-0004" at www.usajobs.opm.gov.

# AGRICULTURE PROGRAM LEADER • Batavia, NY

Position available with Cornell Cooperative Extension of Genesee County. Duties: provides leadership and planning; sets priorities; assures Cornell and stakeholder connections; provides quality for all association programs within the area of agriculture. Qualifications: MA; minimum four years' experience required. Deadline: 10/6/2006. For more information, visit http://hosts.cce. cornell.edu/admin/careerops/pa418.htm. Send letter of intent, résumé, and transcripts to PA #418, Box 26, Kennedy Hall, Cornell U, Ithaca, NY 14853.

#### HEALTH STATISTICIAN • Rockville, MD

GS 12/13 position available with the Indian Health Service. Duties: designs, directs, coordinates, and conducts complex statistical projects. Qualifications: degree with minimum 15 semester hours in statistics (or mathematics and statistics, provided at least 6 semester hours were in statistics), and 9 additional semester hours in courses with quantitative analysis; related work experience; knows how to successfully apply computer techniques (SAS, SQL, and MS Excel) to large health, medical, and demographic databases; knows how to present results effectively. Deadline: 10/3/2006. For more information and to apply, phone IHS Division of Human Resources at 301.443.6520 and ask about announcement number "IHS-06-027."

#### FIELD ENGINEER • Window Rock, AZ

Position available with Indian Health Service and the U.S. Public Health Service. IHS projects provide first time service to Navajo families that do not have water in their homes. Duties: manages water and sanitation projects on the Navajo Reservation; engineering design; construction supervision. Qualifications: BS or higher in civil or environmental engineering. For more information and to apply, phone Adam Bjornstedt (RPCV-Jamaica), at 928.871.1350; address: Office of Environmental Health, P.O. Box 9020, Window Rock, AZ 86515; fax: 928.871.1462; e-mail: adam.bjornstedt@ihs.gov.

#### PUBLIC HEALTH NUTRITIONIST/RD • Chinle, AZ

Position available with Chinle Comprehensive Healthcare Facility, a public health division of a hospital on the Navajo Reservation. Duties: creates, develops, implements, and evaluates innovative community nutrition programs. Qualifications: RD required; MPH or public health background preferred. For more information and to apply, phone Graydon Yatabe at 928.674.7488 or e-mail graydon.yatabe@ihs.gov.

# **HOT!** OPPORTUNITIES

#### NUTRITION SPECIALIST • DC

Position available with Counterpart International and the Food Security and Sustainable Agriculture Division (FSSA). Duties: assists in the development of new programs; provides technical support to existing programs; provides daily support of the nutritional components of existing HIV/AIDS and MCHN programs and initiatives; assists in new proposal development; participates in organized meetings and conferences; interfaces with other divisions at Counterpart; assists with daily communications. Qualifications: experience in HIV/AIDS, maternal-child health, and nutrition. For more information and to apply, visit http://jobs.counterpart.org.

#### PROGRAM DEVELOPMENT COORDINATOR • DC

Position available with the John F. Kennedy Center for the Performing Arts to promote increased access to arts in education for people with disabilities. Duties: assists in the planning and implementation of international education programs, educational events, and technical assistance to affiliate network. Qualifications: BA in education, special education, nonprofit management, or the arts; three years' experience in project coordination for nonprofit, education, arts, and disability organization; fluent in Spanish required; international experience required; teaching or working with children K through 12 preferred. For more information and to apply, visit www.kennedy-center.org.

#### EXTENSION SPECIALIST • Pullman or Puyallup, WA

Position available with Washington State University Extension. This is a non-tenure track, one-year faculty position. Qualifications: MA in experiential education, outdoor recreation, therapeutic recreation, human development, natural resource sciences, or related fields; experience as an experiential education facilitator; demonstrated understanding of risk mgmt practice related to the experiential education model, adventure-based learning, ropes course management, and facilitation. Deadline: 10/15/2006. For more information and to apply, visit position number "4427" at www.hrs.wsu.edu/employment/FAPvacancies.asp or phone Lisa Clyde, EEO Coordinator, at 509.335.2822; e-mail: eeocoord@wsu.edu.

#### **EXTENSION EDUCATOR • Coupville, WA**

Position available with Washington State University Extension. This is a non-tenure track, one-year faculty position that may be renewable. Deadline: 10/16/2006. For more information and to apply, visit position number "4445" at http:// www.hrs.wsu.edu/employment/FAPvacancies.asp or phone Lisa Clyde, EEO Coordinator, at 509.335.2822; e-mail: eeocoord@wsu.edu.

### **PRIVATE SECTOR**

# FRONT DESK ADMINSTRATOR • Arlington, VA

Position available with Animal Welfare League of Arlington. Duties: responsible for daily operations of the office including a variety of administrative activities; maintains personnel records, payroll, and other human resource responsibilities. Qualifications: BA/BS or equivalent work experience; excellent customer service and interpersonal skills; strong organizational abilities. Salary: \$30K. Send cover letter and résumé to Animal Welfare League of Arlington, attention: Ronny Shafer, 2650 South Arlington Mill Drive, Arlington, VA 22206; e-mail: rshafer@awla.org.

#### **PROGRAM MANAGER • Richmond, VT**

Position available with the Rainforest Alliance. Duties: oversees Training, Research, Extension, Education, and Systems (TREES) activities with relation to forest management certification in the U.S. and Canada; develops, manages, and monitors strategic plans; supervises staff. Qualifications: MA in forestry, forest products, ecology or natural resource management or MBA required; minimum five to seven years' U.S. or Canada field experience in forestry or rural natural resources management. Deadline 11/15/2006. For more information, visit www.rainforest-alliance.org/jobs. E-mail cover letter and résumé to personnel@ra.org.

# GEOGRAPHIC INFOMATION SYSTEMS SPECIALIST • Calverton, MD

Position available with Jorge Scientific Corporation in the ORC Macro office. Duties: enhances collection, usage, and analysis; provides GIS training to in-country participants as part of measure DHS surveys of various countries. For more information and to apply, e-mail jobs@jorge.com; phone: 703.379.1469.

#### EXECUTIVE DIRECTOR • Ann Arbor, MI

Position available with Central American Ministries (CAM). Duties: works closely with the president and founder to advance CAM's mission. Qualifications: college degree required; highly passionate, energetic, and organized; minimum three to five years' managerial experience in the nonprofit sector preferred; outstanding oral and written communication skills; proficient in Spanish required. For more information, visit www.camonline.org. E-mail résumé and salary requirements to bpelcin@camon-line.org.

#### **HOUSEPARENTS • Greensburg, IN**

Positions available with Edelweiss House. Benefits include housing, food, paid expenses, salary, training, licensing, days off, and vacation time. For more information and to apply, phone Karen at 800.509.1484 or e-mail the coordinator at inslady.bestservice@juno.com.

#### ASSOCIATE DIRECTOR • Location to be determined

Position available with Save the Children. Duties: supports program implementation to senior country office staff in leadership, strategic and operational planning, staffing, and policy application; provides on-site leadership in case of natural or man-made emergency; coordinates internally; provides technical assistance and capacity building; coaches, mentors, and advises senior field staff. Qualifications: minimum five years' senior-level NGO international experience required; MA in relevant area preferred; emergency response and international development experience required; willingness to travel extensively; fluent in one or more foreign languages; must be strategic thinker with excellent leadership, communication, and interpersonal skills. Location to be determined. For more information and to apply, visit position number "3124" at www.savethechildren.org/careers/index.asp.

#### ASSOCIATE AGENT • DC

Position available with Randstad. Duties: works with both clients and talent to identify employment needs and priorities; provides solutions that meet and exceed expectations; recruits, interviews, coaches, and develops talent and finds appropriate positions for talent. For more information and to apply, e-mail drew.rothschild@us.randstad.com; phone: 202.289.6566.

#### SHIP AGENT • Dutch Harbor, AK

Position available with AVA. Duties: clears ships with customs and immigration; provides vessels in-port needs and cargo logistics. Qualifications: ability to work long hours in a remote location with harsh conditions; no experience necessary; proficient in Korean or Burmese preferred. E-mail CV to ava@arctic.net.

#### IMPLEMENTING PARTNERS TECHNICAL ADVISOR • DC

Position available with Aurora Associates International and a USAID-funded girls' scholarship program in 15 African countries. Duties: coordinates and reports to several country programs; provides training and technical assistance and program monitoring of local NGO implementing partners in Africa. Qualifications: strong skills in French required; willingness to travel required; minimum two years' of Peace Corps or similar field experience in Africa preferred. E-mail cover letter and CV to Mr. Gundu Rau, senior project manager, at grau@aurorainternational.com and e-mail a copy to gundurau@yahoo.com.

#### COMMUNICATIONS MANAGER • Asheville, NC

Position available with Mountain Microenterprise Fund (MMF). Duties: coordinates marketing and communications for the WNC organization that helps people grow their own businesses and achieve their dreams. For more information, visit www.mtnmicro.org. Send letter of application, résumé, and three professional references to Greg Walker-Wilson, Executive Director, MMF, 29 1/2 Page Avenue, Asheville, NC 28801; e-mail: greg@mtnmicro.org.

#### **DEVELOPMENT OFFICER • DC**

Position available with Partners of the Americas. Duties: helps expand fundraising, communications, and proposal development capabilities. Qualifications: proactive; knowledge of development in Latin America; oral and written communication skills in English; excellent instincts for marketing, communications, and public relations; practical knowledge of fundraising preferred; foundation and corporate proposal experience preferred; professional level knowledge of Spanish and/or Portuguese preferred. For more information, visit www.partners.net. E-mail cover letter, salary history, and résumé to recruit@partners.net with "Development Officer" in the subject line.

#### AFTER SCHOOL EDUCATOR • DC

Part-time position available with Living Classrooms of the National Capital Region. Duties: helps teach DC's youth about their community compared to international communities and other educational subject matter using our experiential, hands-on educational approach; works closely with the students' teachers to tutor students in their school day subjects, including math and reading. Qualifications: interest in fine arts, photography, music, movement and dance, and community action; educational experience preferred; interest to work with at-risk youth and students with diverse backgrounds required. For more information and to apply, e-mail sblades@livingclassroomsdc.org.

#### **EVALUATION SPECIALIST • DC**

Position available with the Riecken Foundation. Duties: leads evaluation efforts across organization; develops performance and outcome measures; designs participatory evaluation models and systems for data collection and analysis; travels frequently; provides technical assistance to program staff; produces oral and written reports. Qualifications: minimum two years' evaluation experience required; MA preferred; fluent in Spanish; excellent communication skills; initiative and flexibility. For more information, visit www.riecken.org. Email cover letter and résumé to jobsdc@riecken.org.

#### INTERNATIONAL HEALTH COMMUNICATION SPECIALIST • Gaithersburg, MD

Position available with Links Media. Duties: works with key actors and stakeholders to plan, design, and pilot an effective, national-level tuberculosisawareness information, education, and communication campaign in Mexico with the primary goal to increase public awareness of TB and demand for services. Qualifications: minimum 10 years' experience working in health communications in developing countries, preferably in Latin America; high proficiency in oral and written English and Spanish. E-mail CV with salary requirements to contact@linksmedia.net; phone: 301.987.5495.

# ASSOCIATE PROGRAM MANAGER, WEST AND CENTRAL AFRICA • DC

Position available with Population Services International (PSI). Duties: backstops PSI country platforms; monitors contract compliance; reviews and edits donor reports; creates annual work plans and budgets; manages communications with overseas staff; assists in new business development by identifying new project and product opportunities, designing new projects, and writing proposals. Qualifications: MA in relevant subject required; experience working on U.S. government and other donor budgets; two years' experience in developing country; fluent in French preferred. For more information and to apply, e-mail trukundo@psi.org; phone: 202.785.0072.

#### **PROGRAM SPECIALIST, FINANCE • DC**

Position available with Population Services International (PSI). Duties: responsible for financial backstopping duties to PSI country platforms; helps with financial management of

Announcements continued on page 6

# **PEACE CORPS Fellows/USA**

Peace Corps Fellows/USA works with more than 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a list of universities and some of the subject areas they offer. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

#### ARIZONA

University of Arizona Tucson, AZ Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Contact: Georgia Ehlers Phone: 520.621.9103 E-mail: rpcf@grad.arizona.edu

#### Northern Arizona University

Flagstaff, AZ Business. Contact: Jane Thompson Phone: 928.523.7387 E-mail: mba@nau.edu

#### CALIFORNIA

#### Humboldt State University

Arcata, CA Secondary education program with placement at Academy of the Redwoods—an early college high school. Contact: Keri Gelenian Phone: 707.476.4577 E-mail: keri-gelenian@redwoods.edu

#### Loma Linda University

Loma Linda, CA Public health, including global health, humanitarian assistance, and reproductive health. Contact: Lory Alido Phone: 909.558.1000 E-mail: sphpcinfo@llu.edu

#### COLORADO

#### University of Denver

Denver, CO International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Contact: Susan Nelson Phone: 303.871.2989 E-mail: snelso30@du.edu

School of Communication: International and intercultural communication. Contact: Dr. Margaret Thompson Phone: 303.871.3947 E-mail: mthompso@du.edu

#### CONNECTICUT

#### Yale University

New Haven, CT

In Development:International relations MA with concentrations in history, economics & political science; joint degrees available in Forestry and Environmental Studies, Management, Law, or Public Health. Contact: Felicia Spencer Phone: 203.432.9394 E-mail: Felicia.spencer@yale.edu

#### DISTRICT OF COLUMBIA

#### George Washington University

Washington, DC Transition special education, secondary education. Contact: Dr. Jeanne Embich Phone: 202.973.1061 E-mail: jembich@gwu.edu

#### FLORIDA

#### Florida Institute of Technology Melbourne, FL Environmental science, engineering, management,

teaching, and other areas of education (science, mathematics, computer). Contact: Dr. Tom Marcinkowski Phone: 321.674.8946 E-mail: marcinko@fit.edu

#### **GEORGIA**

#### Georgia College & State University Milledgeville, GA

Various education degrees, creative writing. Teaching assistants, tutors, special education teacher training, community creative writing program. Benefits include tuition waiver, stipend. Contact: Dr. Roy Moore Phone: 859.257.8204 E-mail: roy.moore@gcsu.edu

#### **ILLINOIS**

#### DePaul University Chicago, IL Program temporarily suspended. Elementary and high school special education certification. Contact: Justin Speer Phone: 773.325.7170 E-mail: jspeer@depaul.edu

#### Illinois State University Normal, IL

Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid internship. Contact: Beverly Beyer Phone: 309.438.7090 E-mail: StevensonCenter@ilstu.edu

#### Western Illinois University

Macomb, IL

Business administration; economics; geography; health sciences; political science; recreation, park, and tourism administration. Contact: Karen Peitzmeier Phone: 309.298.2268 or 800.526.9943 E-mail: pcf@wiu.edu

#### INDIANA

Indiana University

Bloomington, IN Master of Public Affairs (MPA) with choice of nine concentrations, including Comparative and International Affairs; Environmental Policy and Natural Resource Management; Policy Analysis; and Non-profit Management. Master of Science in Environmental Science (MSES) programs in Applied Ecology, Environmental Chemistry, and Water Resources. Joint Master Degree (MPA-MSES) and combined Master Degree with other programs also available.

Contact: Jennifer Forney Phone: 812.855.2840 E-mail: spea@indiana.edu

#### KANSAS

#### Wichita State University

Wichita, KS Teacher education

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher- certified). Contact: Dr. Judith Hayes

Phone: 316.978.6580 E-mail: judith.hayes@wichita.edu

#### LOUISIANA

#### University of New Orleans

New Orleans, LA Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management. Contact: Dr. Marla Nelson Phone: 504.280.3110 E-mail: cupa@uno.edu

#### Xavier University of Louisiana

New Orleans, LA Fast Track to Teaching Program for those interested in teaching math, science, or special education. Contact: Dr. Renee Akbar Phone: 504.520.5389 E-mail: rvakbar@xula.edu

#### MARYLAND

#### Johns Hopkins University

Baltimore, MD Nursing, public health. Contact: Mary O'Rourke Phone: 410.955.7548 E-mail: orourke@son.jhmi.edu

Fellows/USA listing continued on next page



# **PEACE CORPS Fellows/USA**

#### Continued from previous page

#### University of Maryland-Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health. Contact: Lane Victorson Phone: 410.706.5316 E-mail: lvictorson@ssw.umaryland.edu

#### University of Maryland–Baltimore County Shriver Peaceworker Program Baltimore, MD

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Contact: Dr. Joby Taylor Phone: 410.455.6398 E-mail: joby.taylor@umbc.edu

#### MISSOURI

### University of Missouri-Columbia

Columbia, MO Geography, public affairs, political science, rural sociology, social work, agricultural economics, PhD programs. In-state tuition, possibility for assistantships, waivers and additional support. Contact: Donald Spiers Phone: 573.882.6131 E-mail: SpiersD@missouri.edu

#### University of Missouri-Kansas City

Kansas City, MO Master of Public Administration (MPA) with specialties in urban administration, nonprofit management, and heath services administration. Benefits include wages from intern stipend, \$10,000; 6 credit hours tuition remission and possibilities for additional assistance.

Contact: Liana Riesinger Phone: 816.235.2291 E-mail: riesingerl@umkc.edu

#### **NEW HAMPSHIRE**

#### Southern New Hampshire University Manchester, NH Community economic development, international community economic development, business, National Weekend Program. Contact: Dr. Catherine Rielly Phone: 603.644.3156 E-mail: c.rielly@snhu.edu

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#### **NEW JERSEY**

#### Rutgers University Camden, NJ

Master of Public Affairs in educational policy and leadership with K–12 teaching position at the LEAP Academy. Contact: Sandra Cheesman-Cattefesta Phone: 856.225.6860 E-mail: scheesman@camden.rutgers.edu

#### **NEW MEXICO**

#### New Mexico State University

Las Cruces, NM Degrees in public health, border health, health education, social work, and nursing, plus joint public health and social work degree. Contact: Dr. Sue Forster-Cox Phone: 505.646.2183 E-mail: sforster@nmsu.edu

#### Western New Mexico University

Gallup, NM Elementary, secondary, or special education; counseling; educational leadership. Contact: Dr. Patricia Maguire Phone: 505.722.3389 E-mail: wnmupcf@hotmail.com

#### **NEW YORK**

#### **Columbia University, Teachers College** New York, NY

Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist. Contact: Reed Dickson Phone: 212.678.4080 E-mail: PCFellows@tc.edu

#### Fordham University

Bronx, NY International political economy and development with specializations in international development studies, international banking and finance, international and development economics, and international political analysis. Contact: Dr. Henry Schwalbenberg Phone: 718.817.4064 E-mail: iped@fordham.edu

#### The New School

New York, NY Urban policy analysis/management, health services management and policy, human resources management, organizational change management. Contact: Peter King Phone: 212.229.5400, ext. 1108 E-mail: kingp@newschool.edu

#### NORTH CAROLINA

#### Duke University

Durham, NC Master of Public policy (MPP) with option to earn joint degrees in professional or PhD programs. Contact: Duke MPP Admissins Office Phone: 919.613.9205 E-mail: MPPadmit@duke.edu

Program for International Development Policy (PIDP) with several concentration options. Contact: Stephanie Alt Lamm Phone: 919.613.9218 E-mail: pidpinfo@duke.edu



#### University of Cincinnati

Cincinnati, OH Economic development planning, environmental planning, international development planning, physical planning, urban design. Contact: Dr. Johanna Looye Phone: 513.556.4943 E-mail: johanna.looye@uc.edu

#### OREGON

University of Oregon Eugene, OR Community and regional planning. Contact: Megan Smith Phone: 541.346.3881 E-mail: smith@darkwing.uoregon.edu

#### PENNSYLVANIA

#### Carnegie Mellon University Pittsburgh, PA Public policy/management, arts management, or healthcare policy management. Contact: Renee Hairston Phone: 412.268.1909 E-mail: hairston@andrew.cmu.edu

#### **Duquesne University**

Pittsburgh, PA Graduate School of Business Administration: MBA, Information Systems Management, Taxation. Contact: Dr. William Presutti Phone: 412.396.6269 Email: presutti@duq.edu

Environmental Science; Environmental Management; Environmental Policy: water resources and watershed protection, green building, energy conservation, environmental education, brownfield redevelopment. Contact: Dr. Stanley J. Kabala Phone: 412.396.4233 E-mail: kabala@duq.edu

Graduate Center for Social and Public Policy: analysis and administration, conflict resolution, peace studies. Contact: Dr. Evan Stoddard Phone: 412.396.5179 E-mail: stoddard@duq.edu

#### Seton Hill University

Greensburg, PA Art therapy, business administration, elementary education, marriage and family therapy, special education, technologies-enhanced learning, popular fiction writing. Contact: Dane Zimmer Phone: 724.838.4209 E-mail: zimmer@setonhill.edu



# **PEACE CORPS Fellows/USA**

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#### SOUTH CAROLINA

#### University of South Carolina

Columbia, SC Multidisciplinary program (written/oral proficiency in Spanish required). Contact: Teresa Butkus Phone: 803.777.1365 E-mail: teresab@gwm.sc.edu

Moore School of Business: International business administration. Contact: Reena Lichtenfeld Phone: 803.777.6749 E-mail: rlichten@moore.sc.edu

#### TEXAS

#### **University of North Texas**

Denton, TX Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Contact: Dr. Stan Ingman Phone: 940.565.2298 E-mail: ingman@scs.unt.edu

#### VERMONT

#### University of Vermont

Burlington, VT Community and economic development; entrepreneurship; environment; agriculture; applied econom-

donor-funded projects; assists with internal and external accounting and budgeting issues as needed. Qualifications: BA and accounting or financial management experience required. For more information and to apply, e-mail trukundo@psi.org; phone: 202.785.0072.

#### PROGRAM OFFICER, EUROPE AND THE CAUCASUS • Silver Spring, MD

Position available with CHF International. Duties: supports and backstops CHF International's programs in Europe and the Caucasus; works with field personnel on project related services; monitors project and program performance in assigned geographic area; provides information to field regarding CHF headquarters policies and procedures; reports critical analysis of field reports to senior program manager and director; reviews quarterly progress reports to insure quality and will revise targeted goals if needed; participates in the identification of project deliverables. For more information and to apply, visit www.chfinternational.org.

#### HAITI PROCUREMENT OFFICER • DC

Position available with CHF International. Duties: responsible for developing procurement plans in collaboration with the program officers and field staff; solicits and gathers quotes; conducts analysis and comparison of quotes; works ics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Contact: Edward R. McMahon Phone: 802.656.4565 E-mail: emcmahon@uvm.edu

#### VIRGINIA

George Mason University Fairfax, VA Elementary education and English as a second language master's programs. Contact: Dr. Lynn Walker Levy Phone: 703.993.3602 E-mail: lwalker3@gmu.edu

#### WISCONSIN

Marquette University Milwaukee, WI Business, engineering, communication, English, economics, history, international affairs, philosophy, political science, public service. Benefits: full tuition scholarship and monthly stipend. Contact: Carole Ferrara Phone: 414.288.5861 E-mail: carole.ferrara@marquette.edu



Milwaukee, WI Business administration, economics, geography, history, sociology, urban studies. Contact: Lisa Heuler-Williams Phone: 414.229.6155 E-mail: heuler@uwm.edu

#### University of Wisconsin–Stevens Point Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Contact: Dr. Tim Ginnett Phone: 715.346.4191 E-mail: tim.ginnett@uwsp.edu

#### WYOMING

University of Wyoming Laramie, WY American studies with concentration in education, geography, history, or literature. Contact: Dr. Eric Sandeen Phone: 307.766.3898 E-mail: esandeen@uwyo.edu

in conjunction with headquarters finance and IT departments, as well as field staff to verify specifications for each procured item; insures compliance with governing rules and regulations; prepares final recommendations; gets appropriate approval and proceeds with actual purchases. For more information and to apply, visit www.chfinternational.org.

#### ASSOCIATE PROJECT MANAGER • DC

Position available with KaBOOM!. Duties: assists in the coordination and execution of KaBOOM! Community-built playground, skatepark, rink, and field projects, as well as activities culminating in a one day build event. Qualifications: must have project and event management experience; BA degree highly desired. Salary: \$28K-\$30K. For more information, visit www.kaboom.org/AboutUs/CareersatKaboom. E-mail cover letter and résumé to KaBOOM! HR Department at hr@kaboom.org.

#### HEALTH INFORMATICS ADVISOR • Baltimore

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duties: assists JHPIEGO leadership and the director in the development, implementation, and quality assurance for health informatics systems and activities that support program implementation, data-based program decision-making, monitoring and evaluation, and ability to report results as needed at all levels; provides leadership for all JHPIEGO staff on health informatics; builds program staff and field-level capacities for local ownership of quality health informatics systems and activities that meet standards for data quality and data use and serve M&E needs. For more information and to apply, visit http://jobs.jhu.edu and click on requisition "25636"; e-mail: hr@jhpiego.net; phone: 410.537.1800.

#### **ENTRY-LEVEL ACCOUNTANT • DC**

Position available with IFES Democracy at Large. Duties: prepares income and bank fees and journal entries; reconciles employee A/R; prepares journal entries and various G/L accounts; maintains fixed asset schedule and monthly depreciation; reconciles fixed asset accounts and annual inventory; assists with monthly closing. Qualifications: BA in accounting or finance; detail oriented self starter who can manage work; zero to two years' work related experience; good communication skills; ability to prioritize, take direction, and meet deadlines; team player. For more information and to apply, visit www.ifes.org/careers.html.

#### **DIRECTOR • Milwaukee, WI**

Position available with University of Wisconsin Extension. Duties: cultivates strong collaborative relationships with county officials and community partners; promotes multiculturalism and inclusion; responsible for resource develop-Announcements continued on page 8



# **Crisis Corps Recruiting Short-Term Volunteers**

## Central America

The Crisis Corps is searching for five recently COS'd RPCVs who have served as business, community, or municipal development volunteers. This is a six month assignment. Qualifications: speak fluent Spanish; interested in natural disaster management and reconstruction principals; intense drive and motivation; flexible and can-do attitude; must receive medical clearance. These are excellent positions for RPCVs interested in a career in natural disaster response. For more information, phone Robert Disney at 800.424.8580, ext. 1889.

## El Salvador

In response to destruction caused by Hurricane Stan and the recent eruption of the volcano Ilamatepec, Trinational Commission of Plan Trifinio requests one Crisis Corps Volunteer to serve as a **Civil Engineer** for a six month project scheduled to depart ASAP. Duties: provides technical support to the Tri-national Program of Sustainable Development in the High Valley of Rio Lempa; helps Plan Trifinio work for the sustainable development of mostly rural communities through infrastructure and sanitation projects, including agro forestry, soil preservation, and water projects; organizes and strengthens communities in risk management, rehabilitation, and reconstruction in the most affected areas. Qualifications: civil engineer with experience in designing soil stabilization projects; fluent oral and written Spanish; experience with ArchView and ArchInfo software programs; can work independently and with little supervision; ability to integrate and work in a group; ability to adapt to other cultures and customs.

In the fall of 2005, the volcano Ilamatepec (Santa Ana) erupted, destroying 800 hectares of natural habitat and damaging 2,000 hectares of coffee plantations-a very important source of income in the region. The volcano is part of the new National Park Los Volcanes, which has been managed by SalvaNATURA since 2003. Los Volcanes is one of the four most important natural areas in El Salvador. The eruption caused the evacuation of 6,500 people and has interrupted, and in many cases destroyed, the livelihoods of local populations and the infrastructure used to support the economy and the budding tourism industry. Through this project, SalvaNATURA hopes to reconstruct much of the infrastructure. One Crisis Corps Volunteer is requested to act as an Economist and Business Administration Specialist for a six month project to begin ASAP. Duties: develops budgets for the project plan; creates a Fundraising Action Plan; develop proposals and requests for national and international donations for funding; works in coordination with SalvaNATURA's technical staff to support the formulation of a Fundraising Action Plan, research funding possibilities, and develop and submit proposals to potential donors. Qualifications: degree or significant experience in economy or business administration; experience in proposal writing and fundraising; proficient in Spanish. Desired Qualifications: experience in the design of inversion and pre-inversion plans for eco-tourism projects.

## Guatemala

The Ministry of Health, District of Cantel requests a Crisis Corps Volunteer for a six month assignment to work as a HIV/AIDS Specialist. Duties: researches locally available information and organizations conducting HIV/AIDS programming in the region; establishes relationships with organizations conducting HIV/AIDS activities; serves as a liaison between those organizations and the district's rural health promoters; analyzes, together with the district health staff, HIV risks in communities; conducts workshops on HIV/AIDS awareness for Trainer or Trainers; helps design and plan weekly radio programs on HIV/AIDS; provides recommendations to the district health office to further integrate HIV/AIDS awareness into existing programs; provides trainings to interested PCV's who wish to work in HIV/AIDS awareness, including techniques for working with different populations. Qualifications: BA/BS in a development or internationalrelated field, preferably health-related; successful completion of Peace Corps Volunteer Service in a health-related sector; fluent in oral and written Spanish; experience working with HIV/AIDS awareness programs in a developing country context; mature and professional interpersonal skills, which allow for cultural, religious, and political sensitivity and diplomacy in a variety of contexts and with diverse partner staff and organizational working styles: dynamic and proactive person with demonstrated organizational skills; flexible selfstarter, able to work individually as well as a part of a team.

Municipality of Cuilco, Office of Municipal Planning requests one Crisis Corps Volunteer for a six month assignment to work as a **Disaster Planning and Preparedness Specialist**. Duties: develops an emergency and disaster preparedness program; researches the activities of other organizations engaged in various aspects of disaster management; conducts assessment activities; trains communities on the concepts of the Early Alert System in the region; helps create emergency plans that reflect the geographically diverse communities within the municipality; helps to implement and expand current municipal development plan. Qualifications: RPCV in Latin America; experience in disaster mitigation (preferably in heavy rains, landslides, and earthquakes); fluent oral and written Spanish; experience in evaluating, planning, and implementing grassroots training activities; experience conducting training sessions in Spanish; strong organizational skills and ability to work independently; ability to meet physical demands of hiking in high altitude. Desired Qualifications: academic training in international development, environmental studies, organizational development or related degree; Red Cross training and/or experience in disaster preparedness or response activities; experience with inter-institutional coordination and planning; knowledge on the causes of the natural phenomena such as hurricanes; knowledge on the sociopolitical, environmental reality, economic conditions and international culture of Guatemala.

Fundación Solar requests one Crisis Corps Volunteer for a six month assignment to work as an Agricultural Marketing Specialist volunteer. The CCV will work with local community representatives to develop a market research study for agricultural produce. Duties: develops standardized survey materials and questionnaires for field research; conducts comprehensive interviews with local farmers, local and international organizations, and buyers and sellers of agricultural produce; market research, including travel to, local, regional, and national markets to investigate supply and demand of agricultural produce; helps develop marketing plans with community groups and farmers. Qualifications: RPCV in Guatemala or other Latin American country; fluent in Spanish; positive attitude with ability to work individually as well as in a team environment; experience working on market research projects, preferably related to agricultural marketing; self-motivator and creative thinker, willing to take innovative approaches to reach diverse populations. Desired Qualifications: experience with NGOs working in rural agricultural marketing projects; experience working with farmers and indigenous populations; strong interest in agricultural marketing.

**Project Concern International (PCI)** requests one Crisis Corps Volunteer for a six month assignment to work as a **Health Education Specialist**. The CCV will work with local community representatives to develop appropriate health educational materials and to provide educational health presentations to affected rural communities in prioritized areas. Duties: develops educational materials for non-literate audiences and audiences speaking different languages; develops innovative and creative interactive group

# **Crisis Corps Recruiting Short-Term Volunteers**

exercises that will facilitate educational understanding of health, hygiene, and nutrition messages by non-literate groups; strengthens organized women's groups; presents and trains on health subjects to women's groups; health and hygiene practice observation at household level; follow-up and accompaniment to women's groups for the presentation of successful projects. Qualifications: degree in biological science, education, nursing or other relevant discipline with experience in rural community health and nutrition education; fluent in Spanish; completion of Peace Corps Volunteer service in Latin American country; ability to work independently with minimal support; ability to meet physical demands of rural health promotion at high altitude. Desired Qualifications: experience with NGOs working in rural health promotion in developing countries; experience developing interactive educational materials and/or games for children and non-literate groups.

Municipality of Tacaná requests one Crisis Corps Volunteer to work as a **Disaster Preparedness and** Mitigation Specialist for a six month assignment. Duties: develops a disaster preparedness program in case of a variety of natural disasters, including hurricanes, landslides, floods, earthquakes, and volcanic eruptions; researches the activities of other organizations engaged in disaster management; consults with organizations undertaking community-based disaster management activities; trains the municipality and other organizations in the communities on the concepts of the Early Alert System in the region; helps to implement and expand current municipal development plan to reflect current projects and changes based on the aftermath of Stan. Qualifications: PCV service in Latin America; experience in disaster mitigation, preferably in heavy rains, landslides, and earthquakes; fluent oral and written Spanish; experience in evaluating, planning, and implementing grassroots training activities and community-based projects; experience conducting training sessions in Spanish with local counterparts; strong organizational skills and ability to work independently or with little supervision; ability to meet physical demands of hiking in high altitude.

Familia a Familia requests one Crisis Corps Volunteer to work as an Agro-forestry Specialist for a six month assignment. Duties: evaluates the degree of deforestation in the rural countryside: develops a report detailing the reality of the deforestation; formulates a reforestation plan for the communities; gives presentations and trainings on the importance of reforestation and soil conservation; trains local communities on the construction and management of tree nurseries. Qualifications: degree in forestry, sustainable agriculture, or other relevant discipline with experience in rural community development; fluent in Spanish; experience in construction and management of tree nurseries; experience in implementing reforestation programs; ability to direct and to promote discussions and analysis, to formulate conclusions, and to propose solutions with groups on the subject of the environment; strong organizational skills and ability to work independently or with little supervision. Desired Qualifications: knowledge of the causes of natural phenomena like hurricanes; knowledge of the socio-political, environmental reality, economic conditions and culture of Guatemala; experience working in soil conservation projects; experience working in medicinal plants and/or family gardens.

## Jamaica

The All Island Bee Farmers Association (AIFBA) requests one Crisis Corps Volunteer to work as a Queen Bee Advisor to increase the capacity of AIBFA through development of healthy, productive queen bees. This is a six month position that is scheduled to depart ASAP. Duties: coordinates with the two queen bee Station Supervisors, under the direction of the AIBFA Project Manager to realize sustained development of their projects; works in the Apiaries to manage and stimulate queens to ensure high quality queen; collects data on queen operations and report on the overall status of queen production to the AIBFA and the Ministry of Agriculture; establishes a database to help track the success of colonies established with AIBFA produced queens; documents all work done with queen bee production and assists with the publication of a locally appropriate Queen Bee Rearing Manual. Qualifications: significant apiculture experience; successful completion of Peace Corps Volunteer service; specific experience in developing and increasing queen bee production; excellent written English; experience with database development; good communication skills and the ability to work well with people of different backgrounds; creative and organized; ability to work independently with minimal supervision.

Crisis Corps expects to see additional HIV/ AIDS related assignments in Africa in the coming months. Africa RPCVs with experience in VCT, human resources, NGO development, and those with other HIV/AIDS-related experience are encouraged to apply immediately.

### How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at www.peacecorps.gov/rpcv/crisiscorps.

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

ment, personnel issues, office operations and strategic plan; enhances visibility of Extension programs and their impact through positive public relations. Qualifications: MA in related field; significant experience in providing leadership for community-based educational programs; skill in developing and maintaining community partnerships; significant experience with human resources and fund development; experience fostering a trustbased workplace; strong collaborative skills; demonstrated commitment to and knowledge of multiculturalism and diversity; and excellent communication skills. For more information and to apply, visit www.uwex.edu/ces/hr.

#### STAFF TECHNICIAN • Silver Spring, MD

Position available with Trees for the Future. Duties: assisting with reforestation and agro forestry projects; updates the organizations' website; assists other staff with various outreach, educational, fundraising, and administrative tasks. Qualifications: passion for agroforestry; fluent in second language; strong computer skills, Dreamweaver preferred; some international travel required. E-mail résumé to info@treesftf.org; address: attention: John, P.O. Box 7027, Silver Spring, MD 20907; phone: 800.643.0001; website: www.PLANT-TREES.org.

#### VARIOUS POSITIONS • New York City

Positions available with Opportunities for a Better Tomorrow (OBT), providing education and job training to at-risk youth, ages 17 to 21, of Sunset Park, Brooklyn. Position include job developer, development and fundraising associate, and teachers in ESL, GED, computers, and math. E-mail résumé to rpeers@obtjobs.org.

## INTERNATIONAL

#### NUTRITIONIST • Kasongo, DRC

Position available with Concern Worldwide. Duties: conducts nutrition surveys in the areas of operation in order to understand the level of Global and Severe Acute Malnutrition; guides the operational decisions based on the needs and level of malnutrition identified. For more information and to apply, visit www.concern.net.

#### **DEPUTY CHIEF OF PARTY • Tajikistan**

Position available with Counterpart International. Duties: helps implement food security programs in the Khatlon Region of Tajikistan; supervises more than ten Counterpart Tajikistan national staff. Deadline: 10/6/2006. For more information and to apply, visit http://jobs.counterpart.org.

#### **PROGRAM MANAGER • Sudan**

Position available with American Refugee Committee International. Duties: hires, trains, and supervises staff; utilizes market assessments and value chains analysis; manages current and develops new programs; manages the MED program budget; monitors and evaluates program; creates proposals and reports. Qualifications: two years' experience with MED programs in development context; two years' management experience; BA required. For more information and to apply, visit www.arcemployment.org.

#### **DIRECTOR** • Trujillo, Peru

Position available with Supporting Kids in Peru (SKIP). Duties: manages growing NGO with over 100 volunteers, both foreign and Peruvian, working in micro-enterprise, social work, psychology, and education; manages daily finances of the NGO; recruits human resources; fluent in Spanish required. For more information, visit http://www.skipperu.org. E-mail cover letter and résumé to director@skipperu.org.

#### CONVERSATIONAL ENGLISH INSTRUCTORS • Ukraine

Positions available with American English Center. Duties: teaches various levels of conversational English and leads conversation groups. Training provided. Qualification: experience preferred. Benefits include room and language training. For more information, visit www.usenglish.kiev.ua/jobs. E-mail cover letter and résumé to RPCV Jon Pernick at jonpernick@usenglish.kiev.ua.

#### **CHIEF OF PARTY • Mauritania**

Position available with Counterpart International. Duties: manages implementation of Title II and that Counterpart International is in compliance with country's laws; oversees programs; ensures programs are carried out; human resources duties; leads short and long-term plans. Qualifications: three years' experience in Title II, in Africa preferred; ten years' NGO practitioner experience; knowledge of west Africa and Mauritania; five years working with international organization; three years' staff management, including foreign nationals; MA in related field required; fluent in English and French skills; managerial and administrative skills required. Send cover letter and CV to http:// jobs.counterpart.org.

# **REPRODUCTIVE HEALTH MANAGER •** Chad

Position available with International Rescue Committee (IRC). Duties: assesses current reproductive health (RH) situation in Oure Cassoni camp and IRC RH Chad program; ensures proper and timely implementation of current programs and grants; supervises the Mother/Child Health refugee staff; provides regular technical assistance and training to build their skills; works with health coordinator to introduce standardized strategies and protocols for RH as a component of a comprehensive and fully integrated primary health program; acts as focal point for the coordination and implementation of the Minimum Initial Service Package (MISP) in the camp. For more information and to apply, e-mail giovanna. loiotile@theirc.org; phone: 212.551.0953.

#### **GRANTS VOLUNTEER • Chad**

Position available with International Rescue Committee. Duties: under the supervision of the program coordinator, responsible for grants management; supports the development and drafting of new proposals; ensures that proposals are developed according to donor guidelines and formats and submitted for internal and external review and submission in a timely manner. For more information and to apply, e-mail giovanna.loiotile@theirc.org; phone: 212.551. 0953.

#### **TEACHERS** • China

Positions available with Aston English School. 70 teachers needed for 1/12/2007 and 3/4/2007. Qualifications: college degree; native English speaker. For more information, visit www. astonschool.com. To apply, e-mail Bruce Blanch at bblanch@astonschool.com or phone Michael Wisner at 908.835.8227.

#### MONITORING AND EVALUATION ADVISOR • Port Au Prince, Haiti

Position available with Constella Futures Group. Duties: coordinates monitoring and evaluation for project; coordinates training for data analysis to Local Partner Treatment Facility (LPTF); manages analysis of LPTF data; ensures accurate monitoring reports from LPTF; conducts periodic site visits. Qualifications: MA in public health or health statistics with minimum three years' M&E experience; minimum five years' experience in public health arena. For more information and to apply, visit http:// constellagroup.pereless.com.

#### HEALTH ADVISOR • Tahoua, Niger

Position available with Concern Worldwide. Duties: leads and advises Concern Niger in development, implementation, and monitoring of its public health (PH) program; develops long term PH program; provides technical support to emergency program; ensures good practice through research, information dissemination, and strong M&E. Qualifications: MPH; community based public health experience in developing country; program M&E experience; language skills in French. For more information, visit www.concernusa.org/workopps. E-mail résumé to hrenquiries@concern.net and reference Peace Corps.

#### BUSINESS ADVISER FELLOWSHIPS • Yerevan and Gyumri, Armenia

Fellowships available with Institute of International Education. Four year-long fellowships begin 11/2006 under the USAID-sponsored Emerging Markets Development Advisers Program (EMDAP). Duties: assist a newly formed NGO become self-sufficient; provide taxpayer outreach and technical support on a tax improvement project; assist the American Chamber of Commerce in promoting direct investment in Armenia. Qualifications: MBA or related MA degree; three to four years' related work experience. Benefits include stipend, housing allowance, health insurance provided, and student loan deferment eligibility. E-mail cover letter and résumé to Mr. Aaron Mitich, amitich@iie.org, phone: 202.326.7823.

#### **REGIONAL RETURN ADVISOR •** Nairobi, Kenya

Position available with International Rescue Committee. For more information and to apply, visit www.theIRC.org, click jobs under Sudan program.

#### WATER AND SANITATION/ENGINEERING COORDINATOR • Aceh Utara, Indonesia

Position available with International Rescue Committee. Duties: provides action recommendations and supports the EH team to ensure that the target populations have access to a clean water source and sanitation facilities and employ good hygiene practices. Qualifications: university degree in engineering, with a specialty in water and sanitation; five years' experience working in the water and sanitation sector with experience addressing community-based EH solutions; solid experience of community mobilization approaches and coordination with government to ensure continued management and maintenance of water systems; proven experience in designing feasibility studies; competent with AUTOCAD. For more information and to apply, e-mail katherineg@ theIRC.org; phone: 212.551.2730.

#### **PROJECT MANAGER • Madagascar**

Position available with Medical Care Development International. Qualifications: demonstrated experience in community mobilization to support water and sanitation infrastructure and implementing hygiene education initiatives; fluent in French required; civil engineering degree preferred; some administrative experience required. Position begins 11/2006 or 12/2006. E-mail résumé and date of availability to human resources at mcdi@mcd.org.

#### INTERNATIONAL SCHOOL DIRECTOR • Freetown, Sierra Leone

Position available with American International School of Freetown (AISF) a fully-accredited, State Department-assisted, nonprofit, private, independent school. The school operates on a standards based American curriculum and emphasizes community-wide multicultural collaboration. Qualifications: flexibility; interest in a crosscultural experience. E-mail résumés, copies of degrees and certification, and three references to aisfhead@yahoo.com.

# MARKETING ADVISOR • Port-au-Prince, Haiti

Position available with Population Services International (PSI). Duties: prepares and supervises annual marketing and sales; achieves annual sales targets for a range of products that includes condoms, oral and injectable contraceptives, ITN's, SW treatment products, and micronutrients; provides overall management support to the social marketing programs at PSI/Haiti. Qualifications: requires significant experience in marketing, sales, and distribution; fluent in French. Position begins 1/2007. For more information and to apply, e-mail trukundo@psi.org; phone: 202.572.4634.

#### TECHNICAL ADVISOR, MATERNAL AND CHILD HEALTH • Nairobi, Kenya

Position available with Population Services International. Duties: manages the Insecticide Treated Nets (ITN) team at PSI/Kenya; coordinates aspects of ITN program with other departments; responsible for new portfolio with USAID funding. For more information and to apply, e-mail trukundo@psi.org; phone: 202.785.0072.

### **INTERN/VOLUNTEER**

#### TRAINING AND PARTNERSHIP SERVICES INTERN • Takoma Park, MD

Paid internship available with Innovation Center for Community and Youth Development. Duties: works with senior director, Field and Training Services to implement training and field services plan; may include curriculum development and revision, training evaluation, writing workshop and conference proposals, administrative coordination, documentation, and tracking of events. Qualifications: interest in training and development; strong writing skills; skills in desktop publishing and MS Office; strong human relations skills; teamwork; ability to work with diverse people and groups; experience working independently as well as part of a team; bilingual in Arabic, Hindi or Spanish preferred. E-mail cover letter and résumé to tjefferson@theinnovationcenter.org; phone: 301.270.1700.

#### **COMMUNICATIONS SPECIALIST •** Takoma Park, MD

Paid internship available with Innovation Center (IC) for Community and Youth Development. Duties: work with IC external relations coordinator to implement the Innovation Center's communications and marketing plan; works on new print and electronic media development, distribution, administrative coordination, and external relations. Qualifications: strong technology background including desktop publishing, MS Office suite, and Web design; good human relations and writing skills; teamwork; sense of humor; ongoing desire to learn; communications, marketing, public relations, internet courses, or related experience preferred; must be able to focus attention to details; willing to pitch in to help meet other organizational priorities as needed. This is a one year position with possibility for extension. E-mail cover letter and résumé to tjefferson@theinnovationcenter.org.org; phone: 301.270.1700.

#### ORGANIZATIONAL LEADERSHIP INTERN • Takoma Park, MD

Paid internship available with Innovation Center (IC) for Community and Youth Development. Duties: works with IC president and vice president on a wide variety of special projects including strategic planning, program evaluation, external relations, special events, administrative coordination, and organizational learning. This is a high-level internship opportunity suitable for someone who is interested in experiencing a broad overview of practical organizational experiences. Qualifications: strong writing skills; skills in MS Office; strong human relations skills; flexibility; ongoing desire to learn; must enjoy variety, hard work, surprises, sweating deadlines, and working independently as well as a be a member of a diverse team. E-mail cover letter and résumé to tjefferson@theinnovationcenter.org.org; phone: 301.270.1700.

#### CONSERVATION ASSOCIATE INTERNSHIPS • Naples, FL

Internships available with the Conservancy of SW Florida. Internship areas include environmental policy, land acquisition, discovery center aquarist and interpreter, education naturalists, wildlife rehabilitation clinic, science research, summer camp, and sea turtle research. Qualifications: background in biology, conservation, wildlife, research, teaching, elementary education, environmental education, science education, marine, or related fields. Receive a \$125/week scholarship and housing. For more information, phone 941.403.4213. To receive an application, contact Sharon Truluck, Human Resources Director, Conservancy of Southwest Florida, 1450 Merrihue Drive, Naples, FL 34102; website: www. conservancy.org.

#### MEDIA SPECIALIST • South Sudan and Uganda

Temporary volunteer position available with American Refugee Committee. Duties: assesses media outreach and awareness campaigns targeting returnees and refugees; liaises with donors, authorities, NGOs, and staff to ensure accuracy and message appropriateness; evaluates program and product quality; meets participant communities; obtains feedback and incorporate into concept drafts; identifies program partnerships; presents research and meetings findings; develops concept drafts and publicity materials in future proposals; develops outreach materials. Qualifications: degree in marketing, business, or related field; experience in developing media campaigns; experience working with external clients to produce desired results; experience with Adobe Creative Suite, and MS

Office; experience with vulnerable individuals. For more information and to apply, e-mail anthonyi@archq.org; phone: 612.872.7060.

### EDUCATION

#### **SCHOLARSHIPS • Monterey, CA**

The Monterey Institute of International Studies offers scholarships ranging up to \$10K to qualified RPCVs. Programs include MBA, international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. For information, call 831.647.4123 or 800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu.

## MA IN INTERCULTURAL RELATIONS • Stockton, CA

The University of the Pacific, School of International Studies, in conjunction with the Intercultural Communication Institute of Portland, Oregon, offers an MA in intercultural relations (MAIR). This limited-residency program is designed for working professionals to obtain an advanced degree while maintaining employment or other commitments. The program takes two-and-onehalf to three years to complete. Students complete the core courses in 18 months through attendance in three two-week residencies held in the Portland area. RPCVs receive special consideration for admission. For more information and to apply, visit http://sis.pacific.edu/mair/interculturalrelations.htm; phone: 209.946.2836; e-mail: kjaggears@pacific.edu.

#### **TEACHING FELLOWS • Philadelphia**

The Philadelphia Teaching Fellows is an initiative of the School District of Philadelphia to recruit, select, and train mid-career professionals and recent college graduates to become teachers in the schools in communities that need them the most. Fellows will teach while attending classes to earn their teaching certification. Applications accepted for the 2007 mid-year program. For more information and to apply, visit www.philadelphia teachingfellows.org.

#### MA IN GLOBAL AND INTERNATIONAL STUDIES • Santa Barbara, CA

The University of California, Santa Barbara, offers an MA in global and international studies. The two-year degree program is designed for individuals planning further graduate study, or who wish to prepare themselves for employment in international nongovernmental organizations, businesses, or government. Internships and other requirements focus on the intellectual as well as practical challenges facing those who seek to serve in the growing "third sector" of nonprofit, nongovernmental organizations. For more information and to apply, visit

www.global.ucsb.edu/magis, or e-mail graduate program advisor, Jessea Marie, at jmarie@ global.ucsb.edu; phone: 805.893.4668.

#### **FELLOWSHIPS • Worchester, MA**

Clark University offers at least one full-tuition fellowship worth \$46,800 to RPCVs through graduate programs in international development, community, and environment (IDCE). All RPCVs will receive a 40 percent tuition fellowship that can be applied towards an MA in international development and social change, geographic information sciences for development and environment, community development and planning, or environmental science and policy. Additional scholarships are available for RPCVs. Programs are designed for applicants interested in careers in conflict and development, gender and development, community-based development, environmental justice, GIS, or natural resource management. Deadline: 1/15/2007. For more information, visit http://www.clarku.edu//idce.For an application, contact Admissions, IDCE Department, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: idce@clarku.edu.

#### **GRADUATE FELLOWSHIP • Berkeley, CA**

The University of California, Berkeley School of Social Welfare offers a Mack Graduate Fellowship in the management on nonprofit human service organizations. Fellowship is for \$7500/year for a two year MSW specializing in management and planning. Program includes field-based learning opportunities in excellent human service agencies. Applicants for the combined MSW/PhD program are also eligible. Eligible RPCVs become Mack Fellows who are affiliated with the new Mack Center for Nonprofit Management under the leadership of Michael J. Austin, Mack distinguished professor. Deadline: 12/1/2006. For more information and to apply, e-mail socwelf@berkeley.edu.

#### MA AND FELLOWSHIPS • Athens OH

Ohio University offers an MA in African, Southeast Asian, Latin American, international development, or communication and development studies. Foreign Language Area Studies (FLAS) fellowships available for African language study. Qualified RPCVs have competitive advantage for scholarships and assistantships. For more information and to apply, visit www.ohiou.edu/ internationalstudies; e-mail: International.Studies@ ohiou.edu; phone: 740.593.1840; fax: 740.593. 1837.

#### **TEACHER • MS**

The Mississippi Teacher Corps offers a two-year program designed for non-education majors. Program includes teacher training and certification, a full scholarship for a MA in education, job placement that includes full pay and benefits, and the opportunity to make a difference in the lives of students in one of the poorest areas of the country. The program is administered by an RPCV and emphasis is placed on Peace Corps service. For more information and to apply, visit www. mtcorps.net; phone: 662.915.5224; e-mail: mtc@olemiss.edu.

### AMERICORPS/VISTA

#### VISTA LEADER • Fairbanks, AK

Position available with Adult Learning Programs of Alaska. Duties: provides support for 8 to 12 VISTAs; coordinates group activities; acts as liaison between VISTAs, supervisors, and the state office; assists in project application process and recruitment; submits quarterly progress reports; collaborates with other Alaska VISTA leaders to coordinate in-service trainings. Qualification: RPCV or previous VISTA. Benefits include living allowance, relocation allowance, health insurance, training opportunities, and \$4725 education award or \$1200 cash stipend upon completion of one year of AmeriCorps\*VISTA service. Position begins 1/2007. Deadline: 12/15/2006. For more information and to apply, phone Toni LaFranchi at 907.452.6434, ext. 30; e-mail: tlafranchi@adult learning.org.

AMERICORPS VISTA LEADER • Helena, MT Position available with Prevention Resource Center. Duties: helps support AmeriCorps VISTA members across the state of Montana as a VISTA Leader with the Prevention Resource Center (PRC); provides support for programs that prevent teen pregnancy, child abuse and neglect, school drop-out, juvenile crime and violence, and youth substance abuse. E-mail cover letter (include, why you want to serve as a VISTA Leader, what skills you bring to the VISTA Leader position, what you hope to gain through being a VISTA Leader, and how the VISTA Leader position fits into your future career plans and goals), résumé, and Peace Corps reference to aschritz@mt.gov; phone: 406.444.9655.

#### AMERICORPS MEMBERS AND TEAM LEADERS • Various locations

Positions available with AmeriCorps' National Civilian Community Corps (NCCC). Duties: meet urgent needs in homeland security, disaster relief, environment, and youth development; work on 6 to 8 week projects at various locations. Work in CO, SC, CA or MD. Benefits include room and board, health benefits, transportation, \$4,725 education award, and qualified student loan forbearance. Corps members salary: \$400/month; team leaders salary: \$500/month. For more information and to apply, visit www.americorps.gov/ nccc.

#### VISTA LEADERS • Ketchikan, AK

Positions available with Ketchikan Youth Initiatives. Duties: develop community outreach programs, events, and support groups to reach those who are isolated in town; support nonprofit programs under development for youth training and mentorship and community capacity building; gain experience in program development, volunteer programs, and grants; oversee and mentor eight VISTAs; coordinate reporting, training, and program development. Qualification: one year with VISTA or RPCV. Benefits include \$1288/ month stipend, health coverage, education award or end-of-service stipend, relocation allowance, and training. E-mail résumé to Bobbie McCreary, administrative manager, at kyi@kpunet.net; phone: 800.731.5531.

Upcoming 2006 RPCV Career Events

October 5

*Graduate School Panel and Fair* Attend a panel on finding the right graduate school and interact with coordinators from institutions participating in Peace Corps Fellows/USA

November 29—December 1 Careers in Public Administration Attend a career fair focused on public administration and participate in hands-on activities designed to help attendees prepare for industry-related work

Visit <u>www.peacecorps.gov/rpcv/events</u> for Peace Corps career event information

and beyond the layperson, or foreign language skills. Successful aspiring employees have current insight into issues regarding foreign assistance, how international development is designed and executed, and ideas on how to fix or improve shortcomings of the system.

Because of increased competition, seemingly lackluster entry level positions with wellrespected and illustrious institutions may be presented as sole initial job options to budding industry professionals. In such cases, it is important to become well-versed in the backdrop, mission, and history of the organization, and the duties of the position for which you are applying. It is also advisable to ask about career mobility within the business. Organizations want individuals who want to learn, who want to grow, and who want to continue contributing to the organization. Successful applicants convincingly demonstrated interest in the organization and explained the unique and mutual benefits of that candidate's work for the organization.

#### **Career Workshops**

The remainder of the day on Wednesday was broken up into different sessions allowing participants to reflect on their Peace Corps experience, discuss completed service projects in small group settings, organize a comprehensive listing of career-related accomplishments across service sectors (see below), and practice verbally articulating their skills and goals in mock networking environments. Returned Peace Corps Volunteers with expertise in the respective Peace Corps service sectors served as volunteer workshop facilitators. Utilizing lessons learned on Wednesday, preregistered RPCVs spent Thursday morning and afternoon in individual résumé review sessions with job placement specialists.

#### **Overall Lessons Learned**

RPCVs increase their competitive advantage when they are able to highlight the successes and achievements of Peace Corps work. RPCVs must ask, "How effective were my efforts?" "What did I achieve?" "What was my role within that achievement?" "What skills did I use within that role?" List those skills as an overall inventory of qualifications. Frame and then reframe the picture to make the RPCV experience appealing to employers. To practice, RPCVs can take a bullet from their résumé and rewrite it 10 different ways, creating different versions aimed at different employers. The best advice for anyone looking for employment in any field is to use those who came before you for guidance on how to apply for a job and how to present yourself to market your skills. Use fellow RPCVs as resources; they know what you are going through.

#### **Upcoming Events**

The Office of Domestic Programs Returned Volunteer Services (RVS) conducts quarterly career fairs preceded and followed by a series of panels, roundtables, and hands-on workshops. In November, RVS is sponsoring a week-long series of interactive events focused on careers and training in public administration.

Be sure to regularly visit the Peace Corps Returned Volunteers website for updated information on these and future career events and resources designed to support RPCV transition into life after Peace Corps service (www.peacecorps.gov/rpcv).

NOTE: Contact information for select employers in attendance at the August 2006 Career Fair is available to RPCVs upon request. Send requests to <u>rvsevents @peacecorps.gov</u>.

Danielle Miranda, RVS Intern, compiled results from the career panels and workshops sponsored by Returned Volunteer Services, Office of Domestic Programs.

# **RPCV Technical and Soft Skills**

**Technical Skills** 

Adult Education **Budget Management** Coalition Building/ Partnership Development Community Empowerment Curriculum Development **Event Planning** Training and Facilitation Foreign Language Speaking and Translating Grant-Writing and Fundraising Human Resource Management Marketing and Advertising Mediation and Conflict Resolution Project Management and Support Public Speaking Research and Analysis Technical/Specialized Knowledge Tutoring and Mentoring Technical and Non-Technical Writing

Adaptability Conscientiousness Creativity **Critical Thinking** Cultural Awareness & Sensitivity **Customer Service** Enthusiasm Flexibility Independent Work Ethic Initiative Informal Networking Inquisitiveness Patience Resourcefulness Teambuilding **Time Management** Troubleshooting Youth Advocacy

Soft Skills

To submit a mailing address change, visit www.peacecorps.gov/rpcv/info. You can also send address changes to rpcvupdate@peacecorps.gov.

**Disclaimer**: When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

# Thinking about graduate school?

#### Meet one-on-one with representatives from these partner schools

Carnegie Mellon University

Duquesne University

Fordham University

George Mason University

George Washington University

Georgia College & State University

Illinois State University

Loma Linda University

Monterrey Institute of International Studies

New Mexico State University

Northern Arizona University

School for International Training

Seton Hill University

Southern New Hampshire University

Tulane University

University of Arizona

University of Cincinnati

University of Denver

University of Maryland-Baltimore

University of Missouri-Kansas City

University of South Carolina

University of Vermont

University of Washington

University of Wisconsin-Milwaukee

Western Illinois University

Western New Mexico University

Xavier University



As a returned Volunteer you have a lot of options, so how do you choose the school and program that are right for you?

Come to Peace Corps headquarters on Thursday, October 5 for an evening dedicated to helping you make this important decision.

Peace Corps has assembled an outstanding group of RPCVs who are graduate program administrators, admission counselors, and Fellows/USA and Master's International alumni. Learn how to evaluate academic offerings, understand admission requirements, and assess personal and professional interests.

## Thursday, October 5

**Finding and Applying to Graduate Schools 5 p.m.** • Q & A with an expert panel of university representatives

## Graduate School and Peace Corps: 6 p.m. Optimizing Your Potential

- Q & A with a panel of Master's International and Fellows/USA students
- Meet with Peace Corps partner university representatives

## RSVP by October 3 to rvsevents@peacecorps.gov

### Paul D. Coverdell Peace Corps Headquarters 1111 20<sup>th</sup> Street NW Washington, DC

just a few blocks from the Farragut North and Farragut West metro stations