

H TLINE

A Bulletin of Career, Educational, and Reentry Information and Opportunities for RPCVs
Compiled by the Peace Corps Office of Domestic Programs

HOT RESOURCES

Career Event

Career Fair
February 2006
Washington, DC

Returned Peace Corps Volunteer FAQs

For answers to frequently asked questions, such as:

“How can I get assistance with financial and medical issues?”

“How can I get a copy of my description of service (DOS)?”

“How can I stay connected with the Peace Corps?”

visit

www.peacecorps.gov/rpcv/faqs

Peace Corps HOTLINE

Heather Groome
Interim Editor
Admin. Ass't, Returned Volunteer Services

To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov
Fax: 202.692.1421

PUBLIC SECTOR

ESOL TEACHERS • MD

Positions available with the ESOL department of Prince George's County Public Schools. Duties: organize and implement English instruction to K-12 students of varied English proficiency levels; evaluate work and progress of students; administer English proficiency tests and standardized assessments. Qualifications: BA/BS in education or related field with coursework in second language acquisition; minimum one year experience teaching. Peace Corps experience counts towards salary advancement. For information and to apply, visit www.pgcps.org or phone Alison Hanks or Kia McDaniel at 301.445.8450; e-mail: alison.hanks@pgcps.org or kia.mcdaniel@pgcps.org.

PRIVATE SECTOR

PROGRAM ADMINISTRATOR • DC

Position available with World Learning's Fellows Program. It has

three main components: managing processes for fellows recruitment; providing administrative and logistical support to fellows during the entire length of the fellowship period; and managing the relationship with the client, the host country institution, and the fellow. Duties: works under the fellows program director; provides administrative support for a global fellows program. For more information and to apply, e-mail description@www.worldlearning.org.

COMMUNICATIONS

COORDINATOR • Bethesda, MD

Position available with Cystic Fibrosis Foundation. Duties: responds to public inquiries; writes and edits; provides administrative support. Qualifications: BA in English, journalism, public relations, communications, marketing, or related field; minimum three years' professional experience, including coordinating and serving internal and external customers; outstanding oral and written communication skills; outstanding organizational ability; analytical and detail-oriented; adaptable; customer service-oriented; very strong work ethic and positive attitude. E-mail cover letter, résumé, and three writing

samples (maximum 10 pages) to cffcomm@gmail.com.

SPECIAL EDUCATION TEACHER • Portland, OR

Position available with Morrison Child and Family Services. Duty: works for a residential and therapeutic program. Qualifications: handicapped learner certificate required; BA in social services or related field required; postgraduate degree preferred. Other positions include psychologist, family clinician, and residential counselor. For more information, visit www.morrisonkids.org. Send résumé and cover letter to J. Teitelbaum at jobs@morrisonkids.org.

PROGRAM SPECIALIST • DC

Position available with Reading Is Fundamental, Inc. Duties: liaises with existing and potential literacy program sites; monitors program compliance; develops and implements technical assistance strategies; conducts on-site workshops and visits. Qualifications: BA/BS or equivalent combination of education and experience; experience in teaching and tutoring or volunteer services required; computer literacy;

Celebrate a Legacy of Service at Home and Abroad During Peace Corps Week, February 27–March 5, 2006

Join thousands of RPCVs in celebrating the enduring legacy of Peace Corps service at home and abroad during the agency's 45th anniversary celebration, which kicks off during Peace Corps Week and runs through the end of the year.

Share your knowledge and insights from other countries with your community—and help Americans nationwide increase their understanding of the world and its people.

You will soon receive a brochure inviting you to sign up for participating in Peace Corps Week 2006. Online registration is available at the Peace Corps Week website: www.peacecorps.gov/pcweek. The site includes ideas, suggestions, and resources to help you set up a presentation.

For more information, e-mail pcweek@peacecorps.gov or call 800.424.8580, ext. 1961.

some travel required. For more information, visit www.rif.org/about/jobs. E-mail [résumé and salary requirements to human resources at employment@rif.org](mailto:résuméand salary requirements to human resources at employment@rif.org); fax: 202.673.1634.

AFFILIATE FINANCIAL MANAGER • Baltimore

Position available with Lutheran Immigration and Refugee Service. Duties: manages financial aspects of the reception and placement program and matching grant program; processes monthly reimbursement requests; provides financial information to program managers; supports needs of the finance department. Qualifications: BA in accounting, business administration, or finance; minimum one year in accounting with experience in nonprofit accounting preferred; knowledge of U.S. government grant-making rules and regulations; excellent problem-solving skills. For information and to apply, e-mail hmail@lirs.org; phone: 410.230.2827.

HEALTH COMMUNICATION CONSULTANT • Gaithersburg, MD

Position available with Links Media. Duties: assesses health communication programs in capacity building, family planning, and reproductive health awareness. Qualifications: MA in health, communications, or related field; minimum 10 years' experience evaluating capacity building within communication programs, training in evaluation, and behavior change communication with health issues in developing countries; excellent analytical and writing skills; broad experience working in developing countries. Send cover letter and résumé to Links Media, attention: Brian Kubiak, 707 Conservation, Suite 300, Gaithersburg, MD 20878; e-mail: contact@linksmedia.net.

PROGRAM OFFICER • DC

Position available with American Councils for International Education. Duty: assists and

supports senior program manager and program specialist in coordinating the junior faculty development office initiatives. For more information, visit www.americancouncils.org; e-mail: résumés@americancouncils.org.

ENGINEERS • Anchorage, AK

Positions available with the Alaska Native Tribal Health Consortium and the Division of Environmental Health and Engineering (DEHE). Positions include entry- to senior-level engineers who want to make a difference in Native communities and would like to travel throughout Alaska. For more information and to apply, visit www.anthc.org or phone Evangelyn "Angel" Dotomain at 907.729.3690; e-mail: edotomain@anthc.org.

BIOTECHNOLOGY PROGRAM COORDINATOR • DC

Position available with the U.S. Grains Council, an export market development organization. Duties: provides administrative support; coordinates travel arrangements; drafts communication. Qualifications: strong organization and communication skills required; knowledge of MS Office XP, PowerPoint, Excel, and Access; ability to prioritize projects and multi-task; attention to detail. Send letter of interest and résumé to Personnel/Biotechnology, U.S. Grains Council, 1400 K Street NW, Suite 1200, Washington, DC 20005; e-mail: employment@grains.org.

SENIOR PROPOSAL OFFICER • Baltimore, MD

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duties: directs the proposal development process; plays a key role in strategic conceptualization; manages proposal team; acquires competitor intelligence; analyzes debriefings; organizes marketing strategy. Qualifications: BA/BS; minimum 8 to 10 years' proposal management experience, preferably in an international development setting; experience winning competitive work funded by U.S. govern-

ment and other donors; proficiency in writing and revising technical text. Excellent benefits including retirement and education grants. Send résumé and salary requirements to HR@jhpiego.net.

ASSOCIATE • Bethesda, MD

Position available with Abt Associates, Inc. Duties: increases West African sales of local goods and commodities to the U.S. in industries including textiles, shea nut butter, cashew nuts, and seafood; provides hands-on assistance and problem solving to West African countries in business dealings with the U.S. Qualifications: BS; minimum 8 years' related experience; able to deliver presentations in French; experience with African countries; experience with export development. For more information and to apply, visit www.abtassociates.com/careers.

TRAINING PROGRAM COORDINATOR • DC

Position available with the Riecken Foundation. Duties: travels frequently; coordinates various training programs with field offices in Honduras and Guatemala; develops curriculum; delivers training; assists in preparation of manuals and publications. Qualifications: training development experience; ability to spend three to four months a year in the field; excellent oral and written communication skills in Spanish and English; experience working with rural populations in the developing world. For more information, visit www.riecten.org. E-mail cover letter and résumé to jobsdc@riecten.org.

BIO/AG COORDINATOR • Pullman, WA

Position available with Washington State University. This is a three year, full-time renewable contract and non-tenure track faculty position. Deadline: 11/1/2005. For more information and to apply, visit position number "4110" at www.hrs.wsu.edu/employment/FAPvacancies.asp. Send application to Rebecca Armstrong, WSU CSANR Search, PO Box 646241, Pullman, WA 99164-6241; phone: 509.335.2822; fax: 509.335.2926; e-mail: armstro@wsu.edu

ADMINISTRATIVE ASSISTANT • DC

Position available with Reading Is Fundamental, Inc. (RIF) Duties: provides research, writing, and administrative support to the National Book Program; assists with information management, reporting, and technical assistance for federally funded program sites; maintains extensive contact with and provides support to program specialists; ensures that other RIF staff have appropriate information about National Book Program activities, education, and literacy trends that may influence effective program implementation. For more information, visit www.rif.org/about/jobs. E-mail cover letter and résumé to human resources department at employment@rif.org.

ASSISTANT DIRECTOR • Immokalee, FL

Position available with Immokalee Friendship House, a 40-bed emergency homeless shelter for men, women, and families of a predominantly migrant population. Duties: assists the executive director; helps manage a staff of 16; provides daily maintenance and on-call duties. Qualifications:

HOT! OPPORTUNITIES

PROJECT ASSOCIATE • Bethesda, MD

Position available with Development Alternatives, Inc., (DAI). Duties: administers international development projects; monitors project costs; liaises with field staff and subcontractors; recruits and mobilizes experts. Qualifications: BA/BS; minimum one to two years' relevant work experience required; USAID experience preferred; budgeting experience required; proficiency in MS Excel and Word; proficiency in a foreign language preferred; well-organized and self-motivated. For more information and to apply, visit www.dai.com.

WATER AND SANITATION OFFICER • Banda Aceh, Indonesia

Position available with the American Red Cross Tsunami Recovery Program. Duties: improves access to safe water; provides adequate sanitation and prevents water-related diseases and death; assists in planning and managing the transition from the emergency phase into the development phase. Qualifications: BS or MS in engineering or public health; minimum 5 years' experience implementing water and sanitation programs in both emergency and non-emergency setting; minimum two years' experience overseas, preferably in Asia; strong international project design and project management experience. For more information, visit www.globalrecruitment.net. Send cover letter, references, and CV to HBrykarz@GlobalRecruitment.net.

bilingual in English and Spanish preferred; BA; MA preferred; some supervisor experience. For information and to apply, phone Monica Fish at 239.657.4090; e-mail: ifh@naples.net.

PROGRAM DIRECTOR • Pottsboro, TX

Position available with All Saints Camp and Conference Center (ASCCC), a 600-acre Episcopal program center on Lake Texoma. Duties: designs and implements comprehensive one- to three-day residential environmental education programs in forest and freshwater habitats for middle school students in public, private, and parochial schools; recruits, trains, develops and supervises program staff; budgeting. Qualifications: BA/BS; experience in environmental issues and teaching preferred. Send cover letter and résumé to ASCCC, 418 Lutheran Drive, Pottsboro, TX 75076; phone: 903.786.3148; fax: 903.786.7535; e-mail: wjirons@hotmail.com.

PROJECT ASSOCIATE • Bethesda, MD

Position available with Development Alternatives, Inc. (DAI). Duties: administers international development projects; monitors project costs; liaises with field staff and subcontractors; recruits and mobilizes experts. Qualifications: BA/BS; minimum one to two years' relevant work experience required; USAID experience preferred; budgeting experience required; proficiency in MS Excel and Word; proficiency in a foreign language preferred; well-organized and self-motivated. For more information and to apply, visit www.dai.com.

PROGRAM ASSOCIATE • Richmond, VA

Position available with Christian Children's Fund, Inc. (CCF). Duties: provides programmatic support to micro-enterprise development and livelihoods program staff; provides support to line program managers in CCF countries; assists the director. Deadline: 10/7/2005. For more information, visit www.christianchildrensfund.org. E-mail cover letter and CV or résumé to humanresources@ccfusa.org.

CREW SUPERVISOR • Los Angeles

Position available with Los Angeles Conservation Corps. Duties: supervises crew in the completion of work projects, including trail construction and maintenance, tree planting, landscaping, park development and maintenance, and community beautification; responsible for safe work practices and proper use and maintenance of tools, vehicles, and equipment; ensures high quality of work; serves as liaison between project sponsoring agency staff and project coordinator at project worksites. Salary: \$10.30-\$15.81/hour. For more information, visit www.lacorps.org. E-mail cover letter and résumé to jobs@lacorps.org; fax: 213.362.7958.

PROGRAM MANAGER • Everson, WA

Position available with Experience International. Duties: responsible for 6- to 18-month trainee programs that sponsor 125 foreign nationals from over 30 countries in areas including agriculture, forestry, fisheries, and resource management; represents and promotes program; monitors, evaluates and documents training programs; recruits and places trainees with

qualified hosts; designs written materials; conducts orientations and retreat. Qualifications: excellent interpersonal, communication, and organizational skills; strong computer skills; U.S. citizen; work experience in agriculture or natural resource management; international work experience; knowledge of J-1 regulations preferred. For more information, visit www.expint.org. E-mail cover letter, résumé, salary requirement to ei@expint.org.

CASE MANAGER • Portland, OR

Position available with Outside In. Duty: provides case management services to engage and support homeless youths, ages 16 to 21. Qualifications: BA/BS; minimum two years' relevant case management and youth experience; experience with ethnic and racially diverse youth highly valued; MSW/MA in counseling preferred; multiple language skills valued. Work 40 hour/week, including some evening and/or weekend hours. Salary: \$27K-\$31K with excellent benefits. For more information and to apply, visit www.outsidein.org/employment.htm. Must provide a cover letter and employment application.

DEVELOPMENT DIRECTOR • Berkeley, CA

Position available with the Hesperian Foundation. Duties: manages fundraising department. Qualifications: successful track record in all aspects of fundraising, including research, building and sustaining individual donor programs, in-person solicitations, proposal writing and editing, annual appeals, and strategic planning. For more information and to apply, visit www.hesperian.org.

PAYROLL MANAGER • DC

Position available with IFES. Duties: reports to the controller; responsible for the oversight of all payroll processing, accounting, general ledger, internal control, and systems integration functions; reviews all payroll processes; ensures internal controls and systems integrity are maximized; documents and improves upon payroll policy and procedures; documents the roles and responsibilities of the varying payroll functions; ensures segregation of duties and appropriate checks and balances; works closely with human resources team to review and optimize all processes and controls surrounding the workflow existing between the two closely integrated departments. For more

information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

**EXECUTIVE VICE PRESIDENT/
CHIEF OPERATING OFFICER • DC**

Position available with IFES. Duties: reports to the president and CEO; responsible for the daily management of IFES; oversees all programmatic, fiscal, developmental, and administrative operations; concentrates on building and maintaining a strong management team; focuses on innovative approaches to accomplishing the overall mission of IFES; focuses on fully integrating into IFES two newly established business development units dealing with applied research and post conflict transition; assists in maintaining strong relationships with current IFES funding partners such as USAID and develops relationships with new partners. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

PROGRAM ASSISTANT, CENTRAL ASIA • DC

Position available with IFES. Duties: provides administrative and programmatic support for IFES projects in Kyrgyzstan under the supervision of the program officer; drafts and edits reports, proposals, budgets, and contracts; daily monitors and reconciles project budget expenditures; provides regular preparation of budget pipelines per country; provides regular review of bimonthly financial reports submitted from field offices; drafts correspondence and conducting daily communications with field office staff; assists with travel arrangements for consultants and IFES staff. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

CONTRACTS MANAGER • DC

Position available with IFES. Duties: provides full cycle contract award administration; ensures compliance with award terms and conditions; manages the subcontracting process; coordinates with strategic business development team as well as the program and finance staffs in formulating contract and task order proposals, awards and any changes thereto; possible occasional travel. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

Online Employment Bulletins

Environmental Career Opportunities

International Career Employment Weekly

Public Health Jobs Worldwide

E-mail rvs@peacecorps.gov to receive the passwords. Please specify which publication(s) you want. Passwords are for RPCV use only.

PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with nearly 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or write to fellows@peacecorps.gov.

University of Arizona

Tucson, AZ
Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: rpcf@grad.arizona.edu

University of Cincinnati

Cincinnati, OH
Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: looyejw@email.uc.edu

University of Denver

Denver, CO
International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Cheryl Gooden-Bernhardt, phone: 303.871.3838; e-mail: cgooden@du.edu

University of Maryland–Baltimore

Baltimore, MD
Social work with dual-degree options in Jewish studies, law, business administration, and public health. Dick Cook, phone: 410.706.1882; e-mail: dcook@ssw.umaryland.edu

University of Maryland–Baltimore County

Shriver Peacemaker Program
Baltimore, MD
All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Joby Taylor, phone: 410.455.6398; e-mail: joby.taylor@umbc.edu

University of New Orleans

New Orleans, LA
Public administration, urban planning and urban studies with concentrations in housing/community

development, land use/environment, historic preservation, urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: mnelson@uno.edu

University of North Texas

Denton, TX
Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Stan Ingman, phone: 940.565.2298; e-mail: ingman@scs.unt.edu

University of Oregon

Eugene, OR
Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: smith@darkwing.uoregon.edu

University of South Carolina

Columbia, SC
Multidisciplinary program (written/oral proficiency in Spanish required). Dr. Wendy Sellers Campbell, phone: 803.777.8879; e-mail: wendy.campbell@sc.edu

Moore School of Business: International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: rlichten@moore.sc.edu

University of Vermont

Burlington, VT
Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Edward R. McMahon, phone: 802.656.4565; e-mail: emcmahon@uvm.edu

University of Wisconsin–Milwaukee

Milwaukee, WI
Business administration, economics, geography, history, sociology, urban studies. Lisa Williams, phone: 414.229.6155; e-mail: heuler@uwm.edu

University of Wisconsin–Stevens Point

Stevens Point, WI
Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Michael Dombeck, phone: 715.346.3946; e-mail: mike.dombeck@uwsp.edu or Dr. Tim Ginnett, phone: 715.346.4191; e-mail: tim.ginnett@uwsp.edu

University of Wyoming

Laramie, WY
American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: esandeen@uwyo.edu

Western Illinois University

Macomb, IL
Business administration; community health education; economics; geography; political science; recreation, park, and tourism administration. Karen Mauldin-Curtis, phone: 309.298.2268 or 800.526.9943; e-mail: pcf@wiu.edu

Western New Mexico University

Gallup, NM
Elementary, secondary, or special education; counseling; educational leadership. Dr. Patricia Maguire, phone: 505.722.3389; e-mail: wmupcf@hotmail.com

Wichita State University

Wichita, KS
Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Dr. Judith Hayes, phone: 316.978.6580; e-mail: judith.hayes@wichita.edu

Xavier University of Louisiana

New Orleans, LA
Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Rosalind Pijaux Hale, phone: 504.520.7498; e-mail: rhale@xula.edu

INTERNATIONAL

ELECTION SPECIALIST, PUBLIC OUTREACH • Baghdad, Iraq

Position available with IFES. Duties: with support from USAID, provides institutional support and advice to the Independent Electoral Commission of Iraq (IECI) and members of the United Nations Electoral Assistance Division; trains election administration staff; advises on the development of laws and procedures pertaining to elections, voters, and stakeholders regarding the electoral process. Project duration contingent upon continued funding. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

COUNTRY DIRECTOR • Tashkent, Uzbekistan

Position available with American Councils for International Education ACTR/ACCELS. Duties: maintains organizational relations in Uzbekistan;

promotes in-country organizational development; oversees internal operations; provides overall supervision of American Councils programs in country. For more information, visit www.americancouncils.org; e-mail: resumes@americancouncils.org.

HEALTH PROGRAM COORDINATOR • Cambodia

Position available with Partners for Development. Duties: oversees health program; liaises with partners; provides reports, administration and finance oversight. Qualifications: MPH, MSW, or related degree; minimum five years' experience in public health, RH, and HIV/AIDS; minimum five years' NGO field management experience in community development and capacity building, finance, administration, and budget; ability to write reports and proposals; management, training, and computer skills. Receive a competitive salary,

housing, and other benefits. Deadline: 10/7/2005. For more information, e-mail pdf@online.com.kh. Send cover letter and CV to Personnel, PFD, B.P. 551, Phnom Penh, Cambodia; fax: 855.23.213.275. No phone calls.

CHIEF OF PARTY • Abuja, Nigeria

Position available with the Academy for Educational Development (AED). Duties: works on an education and entrepreneurship project for in and out of school youth in Nigeria. The project will be implemented in rural villages of the Delta region (near Port Harcourt) of Nigeria. Qualifications: MA in education or relevant field; minimum 8 to 10 years' experience managing large education and entrepreneurship projects; solid knowledge of workforce development for youth, USAID regulations, and West Africa. E-mail cover letter and résumé to educationprojects@aed.org.

DIRECTOR OF RURAL STRUCTURES • Guatemala

Position available with Partner for Surgery. Duties: provides administration support to local area managers; develops new areas and ideas to further motivate local area managers; oversees rural projects. Qualifications: strong organization and people skills; dedicated worker; fluent in Spanish; minimum two years' experience working in indigenous communities in Latin America, preferably in Guatemala. For more information and to apply, e-mail Daniel Scribner at partnerinhealth@att.net or visit www.partnerforsurgery.org.

FELLOWSHIPS • Various locations

The University of Michigan, Population Fellows Programs, offers two-year professional fellowships to individuals with a recent graduate degree and experience in population and reproductive health or population-environment. Population fellows are placed with organizations working to improve family planning and reproductive health programs in the developing world. Population-environment fellows work on projects that link family planning and environmental programming in the developing world. Fellows receive a professional-level stipend and benefits. For more information and to apply write the Population Fellows Programs, University of Michigan, 1214 South University, 2nd Floor, Ann Arbor, MI 48104-2548; phone: 734.763.9456; fax: 734.647.0643; e-mail: michiganfellows@umich.edu; website: www.sph.umich.edu/pffs.

RESEARCH SPECIALIST,

ANIMAL SCIENCE • St. Croix, Virgin Islands

Position available with the University of the Virgin Islands, St. Croix. Duties: works in close cooperation with research faculty member in research planning, analysis, and publication; research will involve reproductive physiology of hair sheep, beef and dairy cattle; supervises animal science research in the field; supervises and assists in collection of research data and statistical data analysis; presents at local, regional, and national scientific meetings. Qualifications: MA in animal science with an emphasis in reproductive physiology; experience in laboratory and field techniques including hormone assays (ELISA), semen collection, minor surgery; skilled in general lab procedures and use of standard lab equipment; experience in routine animal health and management and farm operations beneficial. Salary: \$36,023–\$40,579 with health and retirement benefits. Send three reference letters, letter of application, résumé, and official college transcripts to Director, UVI-AES, RR1 Box 10,000, Kingshill, VI 00850.

RESEARCH ANALYST,

ANIMAL SCIENCE • St. Croix, Virgin Islands

Position available with the University of the Virgin Islands, St. Croix. Duties: performs routine work to support scientific research in animal science; general animal management, maintains flock records; feeds animals; assists in conducting field experiments involving sheep and beef and dairy cattle in reproductive physiology, animal behavior, and nutrition; researches sample collection; compiles data. Qualifications: BA in animal science with experience in reproductive physiology and/or

livestock production preferred; experience with research and production of both sheep and cattle including breeding, nutrition, and animal health; experience in routine animal management and care preferred; experience in livestock farm management and supervising field staff is preferred. Salary: \$31,505–\$33,940 with health and retirement benefits. Send three reference letters, letter of application, résumé, and official college transcripts to Director, UVI-AES, RR1 Box 10,000, Kingshill, VI 00850.

***TEACHERS • China**

Positions available with Aston Educational Services. Positions begin winter 2006 and March 2006. Qualifications: fluent in English; college degree; teaching experience. For more information, phone Michael Wisner at 908.835.8227. To apply, e-mail Bruce Blanch at teachinchina.aes@gmail.com; Website: <http://www.aesincorp.com/htm>.

INTERN/VOLUNTEER

SUSTAINABLE ENTERPRISE INTERNSHIPS • DC

Internship positions available with World Resources Institute. Duties: the "New Ventures" intern manages project information and communications, including research, updating website, and providing administrative support. Spanish, Portuguese, or Mandarin is preferred. The "Green Power" intern assists companies identifying renewable energy opportunities; responsible for research, analysis, writing, and administrative tasks. Deadline: 10/8/2005. Qualifications for both positions: relevant studies; junior or senior in undergraduate program or recent graduate. E-mail cover letter and résumé to scalixto@wri.org; fax: 202.729.7637; website: www.wri.org/sep.

EDUCATION

GRADUATE RESEARCH ASSISTANT • Athens, GA

The University of Georgia offers MS and PhD graduate research assistantships available in agricultural economics, specializing in production, marketing, trade, agribusiness management, development, natural resources or the environment. BA required. Duties relate to conducting thesis research while taking courses. For more information and to apply, contact the Ag and Applied Economics Department, 301 Conner Hall, University of Georgia, Athens, GA 30602-7509.

M.A. IN EDUCATION POLICY STUDIES • DC

George Washington University and the Education Policy Studies Program prepares leaders with the vision, knowledge, and skills necessary for advancing education policymaking at the local, state, national, and international levels. Graduates are employed by the Council of Chief State School Officers, Council of Great City Schools, Center for Education Policy, American Federation of

Labor, Academy for Education Development, and American Institutes for Research. Spring, summer and fall admission. For more information and to apply, visit <http://gsehd.gwu.edu/gsehd/Ed+Policy+MA>.

TECHNICAL ASSISTANTSHIP PROGRAM • American Samoa and Guam

Position available with Environmental Careers Organization. Learn coastal management through hands-on experience while bringing information, technology, and training to Pacific coastal communities. Qualifications: MA in geography, marine biology, resource management, marine affairs, environmental studies, or urban and regional planning. This is a two-year position with a stipend of \$34K–\$36K. Deadline: 10/12/2005. For more information, visit www.eco.org. Send résumé, letter of intent, and three references to Carly Villari, NOAA program coordinator, at cvillari@eco.org.

M.A. IN INTERCULTURAL RELATIONS • Stockton, CA

The University of the Pacific and the School of International Studies, in conjunction with the Intercultural Communication Institute of Portland, Oregon, offers an MA in intercultural relations (MAIR). This limited-residency program is designed for working professionals to obtain an advanced degree while maintaining employment or other commitments. The program takes two and a half to three years to complete. Students complete the core courses in 18 months through attendance at three two-week residencies held in the Portland area. RPCVs receive special consideration for admission. For more information and to apply, visit www.pacific.edu/sis/mair/intercultural-relations.htm; phone: 209.946.2836; e-mail: kjaggears@pacific.edu.

Peace Corps Career Centers

A career center with job postings, resource books, computers, fax machines, and phones is available at our Arlington, VA/Washington, DC, recruitment office.

Smaller career areas are available in our other regional recruitment offices.

Contact them for more information at www.peacecorps.gov

Crisis Corps Recruiting Short-Term Volunteers

Ecuador

CEMOPLAF requests two Latin America RPCVs with strong background in HIV/AIDS and public health for two six-month **HIV/AIDS** assignments in Quito. Qualifications: both assignments involve a travel component; strong Spanish language skills required. One position will focus on pre- and post-test counseling and the other on HIV/AIDS education.

Jamaica

The **Ewarton Community Development Action Committee (ECODAC)** requests one Crisis Corps Volunteer to serve for a six-month assignment as a **Curriculum Coordinator**. Duties: adapts and synthesizes the national technical and vocational curricula to meet the needs of out-of-school students, with particular emphasis on males acquiring critical employable skills; assists training instructors in curriculum implementation, resource acquisition, and management of these resources. Mandatory Qualifications: BA in technical vocational education or similar relevant field.; successful completion of Peace Corps Volunteer service in Africa/Caribbean region; high level of oral and written English skills; experience with curriculum development; experience training trainers; competence in computer applications including Word and Excel Database creation.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at www.peacecorps.gov/rpcv/crisiscorps

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

Togo

Association Espoir pour Demain (AED) requests one Crisis Corps Volunteer for a six-month assignment as a **Clinical Technical Assistant**. Duties: assists and trains members, medical personnel, and psychosocial staff in designing and implementation of routine consultation and monitoring program, including the creation of a confidential medical record system; assists in training of teams of community health workers to conduct routine home visits to PLWHA to provide psychosocial support and monitor medication regimens, clinical symptoms, and weight; provides technical guidance (clinical and programmatic) in the implementation, monitoring, and evaluation of the programs; assists in capacity building of AED/Kara to provide its services on a region-wide basis with formation of satellite groups in prefecture capitals. Mandatory Qualifications: advanced degree in nursing or medicine, including RN, PA, NP, MD or equivalent; training or experience in public health approaches to HIV/AIDS; RPCV focus on HIV/AIDS in Africa; oral and written French proficiency. Desired Qualifications: advanced degree in public health, including an MPH., MS, PhD, or equivalent; clinical experience in comprehensive HIV/AIDS care and treatment; familiarity and/or experience with community-based health approaches in resource-poor settings.

Uganda

The Kids League Uganda requests one Crisis Corps Volunteer for an assignment as an **HIV and Education Trainer**. Duties: mentors the program coordinator in the area of HIV/AIDS education and prevention and conducts trainings with volunteer coaches; develops youth appropriate HIV training materials and develops ways to integrate health education into sports. Qualifications: East Africa RPCV; excellent skills and previous experience in teaching and planning HIV/AIDS; or experience in education activities and work with youth and sports.

Zambia

Men Make a Difference (MENDIF) requests one Crisis Corps Volunteer to serve as a **Business Development and Financial Management Advisor** for a six-month HIV/AIDS-related assignment. Duties: conducts trainings; reviews and improves on existing resources to enhance effective mentoring and encourage self-reliance through income generation. Qualifications: Africa RPCV; degree in business administration with a major in accounting and financial management; one year experience with HIV/AIDS program and resource mobilization; prior training and capacity building experience.

*DOCTOR OF NATUROPATHIC MEDICINE • Tempe, AZ

Southwest College of Naturopathic Medicine (SCNM) offers a four-year professional degree program resulting in a doctor of naturopathic medicine (ND). Graduates are educated in the same basic sciences as an MD, including holistic, nontoxic approaches to therapy with an emphasis on disease prevention and optimizing wellness. SCNM offers one \$1K new student scholarship to a Peace Corps Volunteer each fall quarter and will waive the application fee for all Peace Corps Volunteers. Spring quarter begins 2/13/2006 and fall quarter begins 8/14/2006. Contact the admissions office by phone: 480.222.9210 or by e-mail: admissions@scnm.edu. For more information, visit www.scnm.edu.

*TEACHERS • MS

The Mississippi Teacher Corps offers a two-year program designed for non-education majors to teach in the Mississippi Delta. Provides teacher training and certification, a full scholarship for an MA in education, job placement that includes full pay and

benefits, and the opportunity to make a difference in the lives of students in one of the poorest areas of the country. For more information and to apply, visit www.mtcorps.net; phone: 800.884.7606; e-mail: mtc@olemiss.edu.

*M.A. IN ESOL/BILINGUAL EDUCATION • Baltimore

The Department of Education at University of Maryland Baltimore County (UMBC) offers an MA in ESOL/bilingual education, with the option of completing K-12 certification and/or a thesis. The program offers a 12-credit post-baccalaureate certificate. Peace Corps experience may count for up to six credits. Shriver Peaceworker fellowships are available through UMBC's Shriver Center. Enrollment in fall or spring. RPCVs with MA degrees may also apply for a multidisciplinary PhD in language, literacy, and culture (fall enrollment only). For more information, phone George Chinnery, RPCV Romania, at 410.455.1417; e-mail: geo2@umbc.edu; website: www.umbc.edu/esol or www.umbc.edu/llc.

Career Publications

Business Careers,
Careers in Agriculture,
Careers in Teaching,
Environmental Careers, and
International Careers

You can download these publications at
www.peacecorps.gov/rvs/publications

***FELLOWSHIP • Worcester, MA**

Clark University offers at least one full-tuition fellowship, worth \$40K to RPCVs in the graduate program International Development, Community, and Environment (IDCE). This fellowship can be applied toward an MA in international development, geographic information systems for development and environment, community development and planning, or environmental science and policy. Programs are designed for applicants interested in careers in conflict and development, gender and development, community-based development, environmental justice, GIS, or natural resource management. Application deadline: 1/15/2006. For more information, visit www.clarku.edu/departments/idce. For an application, contact Admissions, IDCE Department, Clark University, Worcester, MA 01610-1477; phone: 508.793.7201; fax: 508.793.8820; e-mail: idce_inquiry@clarku.edu.

***DENTISTS • Mesa, AZ**

Arizona School of Dentistry and Oral Health is looking for mission-driven individuals to become compassionate dentists with knowledge and skills to impact the health status of underserved communities. Class selection emphasizes service and volunteerism. Accepted students receive training emphasizing public health principles and service delivery to underserved populations. Graduates receive a doctorate in medical dentistry (DMD) and a certificate in public health. For more information and to apply, e-mail Gary Cloud at gcloud@ashs.edu.

AMERICORPS/VISTA

AMERICORPS VISTA POSITIONS • Douglas County, OR

Ten positions available with Umpqua Community Action Network. VISTA volunteers will work together with partner organizations to address issues of poverty in Douglas County, Oregon. Duties: grant writing and mobilization of resources, volunteer recruitment, program development, needs assessments, Hispanic outreach, and project coordination. Qualifications: self-directed; motivated; interested in issues of poverty and community-based solutions to poverty; excellent oral and written communications skills; strong organizational skills; desire to learn program development and management. Deadline: 12/20/2005. For more information and to apply, visit <http://users.rio.com/vista/index.htm>; e-mail: emily.rhyner@ucanap.org.

ECONOMIC-ENVIRONMENTAL VOLUNTEER • Cordova, AK

Position available with Copper River Watershed Project. Duties: helps preserve the watershed and cultivates a retail market for organic garden products developed from fish/food waste; community outreach; grant writing; develops and manages budget; compost management. Receive a living stipend, healthcare, end-of-service award or monetary award, training, and travel to site. For more information and to apply, e-mail Sheila O'Sullivan, at sheila_osullivan@commerece.state.ak.us.

VISTA LEADER • Fairbanks, AK

Position available with Adult Learning Programs of Alaska. Duties: provide support and coordinate group

activities for 8 to 12 VISTAs; acts as liaison between VISTA members and state office; assists in project application process and recruitment of VISTA volunteers; submits quarterly progress reports; collaborates with other Alaska VISTA leaders to coordinate two in-service trainings per year. Receive a living and relocation allowance, health insurance, training opportunities and \$4,725 education award or \$1,200 cash stipend upon completion of one year of service. For information and to apply, phone Melissa Kuehn at 907.452.6434, ext. 24; e-mail: mkuehn@adultlearning.org.

Development Jobs Via Weekly E-mails

Get on the list!

Returned Volunteer Services offers a weekly e-mail listing of 25 to 30 employment and internship opportunities in international development.

Published by InterAction, a U.S.-based nongovernmental organization for international development and humanitarian issues, this weekly e-mail listing is available free to RPCVs.

To receive the weekly job announcements, contact rvs@peacecorps.gov with "InterAction" in the subject line of the e-mail.

Peace Corps Medical Officers Needed

The Peace Corps seeks NPs, PAs, and MDs with independent practice experience to serve as Peace Corps medical officers (PCMOs) worldwide.

PCMOs are paid contractors who provide healthcare, education, and counseling and manage the Peace Corps Volunteer healthcare programs in their country of assignment.

Starting salary is \$62K. Positions require valid license and national certification. Applicants with overseas work experience will be most competitive.

For more information, visit the Peace Corps website, www.peacecorps.gov, click on "Professional Medical Opportunities"; phone 202.692.1535; or e-mail pcmorecruitment@peacecorps.gov

Join an RPCV Listserv

To receive additional job listings, sign up for the Yahoo! group called **RPCVNetwork**.

Go to www.yahoo.com, select "Groups," search for "RPCVNetwork" and "Join." Include your PCV name and country/dates of service.

Peace Corps

Washington, DC 20526

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When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs

and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.

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DISCONTINUE SEND *HOTLINE* TO NEW ADDRESS (Sorry, we cannot send *HOTLINE* overseas.)

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To submit an address change, visit www.peacecorps.gov/rpcv/records and click on "Update Your Records." You can also send address changes or unsubscribe requests to rpcvupdate@peacecorps.gov. Or, fill out the information above, cut out the box, and mail it to **RPCV Database Manager, 2nd Floor, Paul D. Coverdell Peace Corps Headquarters, 1111 20th Street NW, Washington, DC 20526**. Please allow four to six weeks for any changes to take effect.

February Career Fair

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February 2006

Paul D. Coverdell Peace Corps
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For more information, contact RVS
at 202.692.1430

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Peace Corps Headquarters
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Confused about your noncompetitive eligibility for federal employment?

Visit www.peacecorps.gov/rpcv/nce

Still have questions?

Contact
Returned Volunteer Services
at 1.800.424.8580, ext. 1430
or 202.692.1430